

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

August 16, 2021

Virtual WebEx & Village Hall Board Room

CALL: Chm. Kaminski called the meeting to order at 5:02 p.m.

ROLL CALL: Chm. Kaminski, Trustee Members Hudson, Miller, and Neureuther. Also present were Dir. Ratayczak, Adm. Kreklow, and Secretary Wick.

APPROVAL OF MINUTES: **MOTION made by Miller, seconded by Hudson to approve the Minutes of July 7, 2021.**

Motion carried unanimously.

PUBLIC COMMENT: None

ZERO TURN LAWN MOWER PURCHASE: Supt. Anderson explained \$33,000 was budgeted in 2020 for the replacement of two zero turn mowers. The purchase was not executed in 2020 over budget concerns due to COVID. The funds were then carried over into 2021. Staff received three proposals ranging from \$28,970 to \$31,386.00. The new mowers will replace to aging mowers that are close to the end of their service life.

MOTION made by Miller, seconded by Neureuther to forward to the Village Board with a positive recommendation for the purchase of two ZT7061SR zero turn mowers from Bobcat Plus Inc. for a total amount not to exceed \$28,970.00. Funds to be allocated from Acct. 10-553-570-8100.

Motion carried unanimously.

AWARD OF CONTRACT – TOWELS/MATS: Supt. Anderson reported the existing contract was set to expire September 30th, 2021. Staff solicited pricing from five area companies in which two companies responded. The results were \$10,353.68/\$31,061.04 (3 years w/no increase) and \$12,341.34/\$38,144.00 (3 years w/3% increases per year).

MOTION made by Hudson, seconded by Neureuther to forward to the Village Board with a positive recommendation to contract ITU Absorb Tech to provide towel, mop heads and floor mat services for various Village buildings for a three year term with an annual cost of \$10,353.68. Funds to be allocated from Acct. #10-519-530-3500.

Motion carried unanimously.

CONSIDERATION OF INVOICE – EMC SIGN – MYERS MASONRY: Staff solicited and received one response for the installation of masonry/tile work for the new electronic sign at Village Hall. The work had been satisfactorily completed.

MOTION made by Neureuther, seconded by Hudson to forward to the Village Board with a positive recommendation to approve to Myers Masonry Inc. invoice in the amount of \$15,250 for the installation of tile materials on the new electronic sign at Village Hall. Funds to be allocated from Acct. #40-519-570-8200.

Motion carried unanimously.

AWARD OF CONTRACT – 2021 SEALCOAT PROJECTS: Dir. Ratayczak reported staff had advertised and received one proposal for the annual 2021 Seal Coat Program. Staff was requested to post locations on the Village's website.

MOTION made by Hudson, seconded by Miller to forward to the Village Board with a positive recommendation to approve the contract with Fahrner Asphalt Sealers, LLC in the amount of \$495,920.00 for sealcoating various locations throughout the Village. Funds to be allocated from Acct. #10-542-530-3505.

Motion carried unanimously.

AWARD OF CONTRACT – SANITARY SEWER & WATERMAIN EXTENTION – HOLY HILL ROAD: Staff advertised and received seven proposals ranging from \$1,555,555.55 to \$2,330,275.00 for the extension of water and sanitary sewer on Holy Hill Road from Gateway Crossing to a point just west of "B" Street. Dir. Ratayczak provided the Committee with details of the extension. The water and sanitary sewer utilities needed to be completed prior to the reconstruction of Holy Hill Road.

MOTION made by Miller, seconded by Neureuther to forward to the Village Board with a positive recommendation to approve a contract with Kruczek Construction, Inc. in the amount of \$1,555,555.55 plus a 5% contingency (\$77,777) for the construction of the proposed extension of water and sanitary sewer on Holy Hill Road from Gateway Crossing to a point west of "B" Street.

Motion carried unanimously.

PROJECTS UPDATE: Dir. Ratayczak provided the Committee with a list of Village projects with associated updates and answered questions.

ANNOUNCEMENTS: None

NEXT MEETING DATE: The next Public Works and Highway Committee meeting will be held Tuesday, September 7th, 2021, at 6:00 p.m.

ADJOURNMENT: There being no further business, the meeting was adjourned at: 5:30 p.m.