

Village of Germantown
General Government & Finance Committee
Meeting Minutes
August 16, 2021

CALL TO ORDER: The meeting was called to order at 6:00 pm by Chairperson Miller.

ROLL CALL: Chairperson R. Miller, Trustees: Kaminski, Myers, and Neureuther. Also present: Administrator Kreklow, Clerk-Treasurer Braunschweig and Deputy Clerk / Deputy Treasurer Smith

APPROVAL OF MINUTES: July 19, 2021 meeting.

MOTION – (Myers/Kaminski) to approve the July 19, 2021 minutes. Motion carried unanimously.

PUBLIC COMMENT:

None.

NEW BUSINESS:

A. Wisconsin Employee Trust Funds – Income Continuation Insurance for Employees.

Clerk/Treasurer Braunschweig presented a new benefit brought forward by Senior Deputy Treasurer Paula Winter that would be available for eligible employees. It is a voluntary disability benefit offered by the Wisconsin Department of Employees Trust Fund. There is no cost to the employee and employer other than filing paperwork. Motion (Myers/Neureuther) to approve the Income Continuation Insurance to be carried to the Village Board for final approval. Motion carried unanimously.

B. Employee Benefits Presentation

Administrator Kreklow introduced the challenges faced with the employee health care costs. Carmen Winkelman came forward with Chad Robinson and Dave Lancaster with R&R Insurance to present options for employee benefits.

Chad Robinson gave options on the different plans that the Village could go with for cost savings. Shifting costs to employees allows the Village to save money. Trustee Myers asked how many employees are on the plan this year. There are currently 104 employees on the plan this year out of the 150-160 total members. There are 7 high risk employees on the plan.

Carmen Winkelman came forward to discuss the wellness program that may be offered called Go365. The program would allow employees to work towards incentives to decrease their premium costs. This would encourage employees to take care of their health and visit their doctor regularly. Trustee Myers raised the concern of going to a regular physician. There would be an incentive to visiting for their wellness checkup. Adults in the family would be included in the program. Discussion on the variety of options for covered healthcare providers ensued. A timeline was presented for how R&R Insurance would bring forward proposals and approvals for budgeting.

C. Message Board Policy

Support Services Manager Erin Hirn presented the new policy for the use of the new Village message board. Training has been done by four other employees to ensure cross training. Primary approval from outside Village Hall sources is through Erin Hirn.

D. School Resource Officer Agreement

Administrator Kreklow presented the drafted agreement from Chief Snow and the Germantown School Board. The financial aspects to the agreement would require the Village to fund 50% of the agreement. The school district in the past has funded 75% of the agreement. The school board was considering going from two officers to one to keep budgetary expenses low. To ensure protection at both the high school and middle school, the Village has agreed to fund more so that they may keep the two officers. On August 30th, there is a tentative joint Village Board and Germantown School Board meeting to discuss approvals before Public Safety Committee.

Administrator Kreklow explained that there would be more flexibility with the agreement to pull the officers if need be as well as utilizing them during the summers. The summer hours would be flexible based on school programs that may occur. Trustee Myers mentioned concerned with the extent of how frequently and how long the officer would be pulled from the school. Administrator Kreklow stated that there is not an anticipated frequency for the need to pull the officers from their position with the schools. There's currently not a plan to pull the officers on a regular basis. The school staff was not concerned that there would be an abuse of the agreement.

Motion (Myers/Kaminski) to approve to move the School Resource Office Agreement to Village Board with positive recommendation. Motion carried unanimously.

UNFINISHED BUSINESS:

A. Update on Domain name to germantownwi.gov. (Previously approved December 21, 2020 Village Board).

Support Services Manager Erin Hirn presented an update that the process to update the domain change. September is going to be used to start making changes to as much as possible and go live in September.

REPORTS:

A. Monthly, Year to Date Financials.

1. Revenue and Expense Report. The reports were reviewed.

2. Health and Dental Plans. The reports were reviewed.

B. Impact Fees Financial Reports. The reports were reviewed.

C. Accounts Payable – July 16, July 23, July 30, and August 6. The reports were reviewed.

D. Debt Payment Report. The report was reviewed. There was additional information for TID 8 for payment at the end of August or the beginning of September.

E. Monthly Code Violation Reports.

1. Community Development. There were two items that were closed.

F. C.I.P. Projects. The report was reviewed.

G. Letter of Credit Summaries. The report was reviewed. Nothing new to report. November 12 will have new items.

1. Public Works Department.

2. Community Development.

H. Summary of all Village Contracts. The report was reviewed. No change in contracts. Next round of contracts to be renewed or replaced to occur at the end of October.

SCHEDULE NEXT MEETING: The next meeting is scheduled for September 20, 2021 at 6:00pm.

ADJOURNMENT: Chairman Miller adjourned the meeting at 6:59pm.

Respectfully Submitted,

Britan Smith

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Village Deputy Clerk / Deputy Treasurer