COMMITTEE OF THE WHOLE
MEETING MINUTES
SEPTEMBER 29, 2011
VILLAGE HALL BOARD ROOM

CALL TO ORDER
Chairman Wolter called the meeting to order at 6:07 p.m.

ROLL CALL
Members present: Chairman Wolter, Trustees Baum, Ewert, Hughes, Vanderheiden and Wing. Members absent: Trustees Kaminski, Werderman and Zabel. Also present were Administrator Schornack, Finance Director Rath, Deputy Clerk Lofy, Fire Chief Pollpeter, Police Chief Hoell and Deputy Fire Chief Maury.

MINUTES
No minutes were available at this time.

Finance Director Rath presented and explained a hand out on budget line item changes to the 2011 budget.

6:10 p.m. – Trustee Zabel arrives at this time.

2012 BUDGET – PUBLIC SAFETY – Police Department
Police Chief Hoell presented and answered questions on the Police Department portion of the budget.
Discussion:

- Tried to maintain 2011 numbers when possible
- Gas and oil expenses are a guess for 2012
- $2,000 increase in Computer Hardware Support line item due to new county wide system dispatch consoles
- Joe Kitzinger from K-Consult is looking into phone costs
- Cost of phones up due to adding new line for dictation equipment and some cell phones for the county wide system
- Telephone line item could be reduced by $3,000

Motion by Zabel, second by Vanderheiden to decrease line item Telephone from $21,000 to $18,000, decreasing the budget by $3,000.
All voted aye. Motion carried.

Police Chief Hoell continues presentation.
Discussion:

- All insurance costs are going up, workers compensation makes up most of the increase
- Animal Pound line item is up per quote from Washington County
- If position is vacated, looking to hire an officer who may require police recruit testing
- Squads are highest priority, will have around 135,000 miles at time of replacement

Discussion continued:

- Body work and rust are now issues because we are keeping squads longer
- New gas dispenser (gas pump) for Germantown Police complex is 2nd priority
- Digital cameras have been removed from the budget and will be purchased with other funds
- Varda alarms are temporarily installed on location to catch activity
- New defibrillator units are top priority, cannot find replacement parts for current units
- Need to replace crossmatch fingerprint machine
- Squad cameras are lowest priority, currently do not have them
- Almost all communities in Washington County do not have squad cameras but they are a nice tool
- Looking to purchase squad cameras for 12 cars, could we start with a lower number
- Currently we would have to borrow 2.7 million for all capital expenses
- 12 desktop computers are needed to replace outdated and slow equipment
- K-9 unit is still funded 100% by donations
- K-9 unit expenses are about $5,000 a year
- Having a lieutenant handle the K-9 now saves on overtime
- Not many changes in emergency government
- $5,000 is required for FCC change in frequency of the sirens
- Step increases are included in the budget for newer officers
- $95,000 budgeted for overtime of officers
- Dispatcher overtime cost has dropped due to changing overtime pay to over 40 hours per week not over 8.5 hours a day
- Contract needs to be negotiated for officers next year, could change wages
- At $95,000 budgeted for overtime is it time to add another officer
- Adding another officer only has a certain amount of impact on overtime

2012 BUDGET – PUBLIC SAFETY – Fire Department

Fire Chief Pollpeter presented and answered questions on the Fire Department portion of the budget. Deputy Fire Chief Maury was also asked for his input.
Discussion:

- Fire Station #2 was hit by lightening this past Monday, currently looking at $11,200 in repairs
- Insurance should cover these repairs
- Ambulance fees are up
- Currently we collect between 80% and 90% of ambulance fees
- Rescue Training line item is up due to many EMTs having to recertify this year
- EMTs recertify every 2 years
- Dive team has not been used at this point only training
- Need to do burn tower maintenance, already reduced from $20,000 to $15,000
- Need more SCBAs for new engine currently being built
- Each firefighter gets a mask, tanks need to be on each truck

Discussion continued:

- New engine was in 2011 budget but needed to move purchase of some equipment for it to 2012 budget
- UTV vehicle is for fighting grass fires and moving patients from off road and tight locations

Motion by Baum, second by Zabel to remove UTV vehicle from Other Equipment line item, decreasing the budget by $30,000.
All voted aye excepting Ewert. Motion carried.

Motion by Zabel, second by Wing to add two additional fire fighters/EMTs, increasing the budget by $182,192.
Discussion:

- Need to find the money, not currently in the budget
- Every $50,000 increase in the budget is about a 1% increase in taxes
- Fire department is short staffed
- How much will adding new personnel affect overtime
- Three full time and two part time employees are currently on the day shift
- Long term goal is to cover night shift but greatest need is during day shift

Motion by Wing, second by Baum to amend the motion to postpone this item and look at how adding employees, whether full or part time, will affect overtime.
All voted aye to amend. Motion carried.
All present voted aye on the motion as amended. Motion carried

The meeting was adjourned at 7:35 p.m.

Respectfully submitted,

Christa Lofy
Deputy Village Clerk