

Village of Germantown
General Government & Finance Committee
Meeting Minutes
September 20, 2021

CALL TO ORDER: The meeting was called to order at 6:00 pm by Chairperson R. Miller

ROLL CALL: Chairperson R Miller, Trustees: Kaminski, Myers, and Neureuther. Also present Administrator Kreklow, Chief Snow, Superintendent Anderson, Manager Hirn, Clerk/Treasurer Braunschweig, and Deputy Clerk/Deputy Treasurer Rozek.

APPROVAL OF MINUTES: August 16, 2021 – **MOTION (Kaminski/Myers) to approve the August 16, 2021 minutes. Motion carried unanimously.**

PUBLIC COMMENT: None

NEW BUSINESS:

A. Wisconsin DNR Urban Forestry Grant Commitment

Superintendent Anderson introduced and presented information on the Urban Forestry Grant. MOTION (Myers/Kaminski) to approve the Wisconsin DNR Urban Forestry Grant Commitment. Motion carried unanimously.

B. Capital Data Presentation – IT Management Contract Review

Manager Hirn introduced and reported on the item. She reported on the history of the item. A request for proposal was posted and ten proposals were received. An interview panel consisting of Administrator Kreklow, Support Services Hirn, Chief Snow, Chief DeLain, and Captain Grenier reviewed and picked the top five for interviews. After interviews all are recommending Capital Data. Capital Data presented their proposal. MOTION (Kaminski/Myers) to accept Capital Data's proposal as IT Specialist for the Village. Motion carried unanimously.

C. Resolution 28-2021, A Resolution Adopting Updated Bond Schedule for Municipal Court Cases

Chief Snow presented information on the new bond schedule. The deadline is October 1, 2021. MOTION (Myers/Neureuther) to approve Resolution 28-2021, a Resolution Adopting Updated Bond Schedule for Municipal Court Cases. Motion carried unanimously.

D. Redistricting District/Ward Maps

Clerk/Treasurer Braunschweig brought forward three District Map options for review. She is looking for a recommendation of one of the maps to go forward to the Village Board on October 4, 2021. After discussion it was decided to send forward to the Village Board with no recommendation.

E. Capital Carry Over

Clerk/Treasurer Braunschweig reported on the carryover as needed for the patrol truck. MOTION (Myers/Neureuther) to approve the Capital Carry Over. Motion carried unanimously.

UNFINISHED BUSINESS: None

REPORTS:

A. Monthly, Year to Date Financials

1. Revenue and Expense Report: **The reports were reviewed**
2. Health and Dental Plans: **The reports were reviewed**
- B. Impact Fees Financial Reports: **The reports were reviewed**
- C. Accounts Payable – August 13, August 20, August 27, September 3, and September 10: **The reports were reviewed**
- D. Debt Payment Report: **The reports were reviewed**
- E. Monthly Code Violation Reports
 1. Community Development: **Administrator Kreklow said there are two items. One is an on going open item that will be open awhile and the second item is closed with the issue being resolved.**
- F. C.I.P. Projects: **The reports were reviewed**
- G. Letter of Credit Summaries
 1. Public Works Department: **The report was reviewed**
 2. Community Development: **The report was reviewed**
- H. Summary of all Village Contracts: **Administrator Kreklow said there is no activity, but a number of contracts will be up in October.**

SCHEDULE NEXT MEETING: The next meeting will be on October 18, 2021, at 6:00 pm

ADJOURNMENT: Chairman Miller adjourned the meeting at 7:03 pm

Respectfully Submitted,

Jennifer Rozek

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Village Deputy Clerk/Deputy Treasurer