

**VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022**

MEETING: COMMITTEE OF THE WHOLE

DATE AND TIME: WEDNESDAY, OCTOBER 6, 2021 6:00 p.m.

**LOCATION: Germantown Village Hall Board Room
N112W17001 Mequon Road**

NOTICE: This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.

Previously recorded Village Board Meeting Videos can be viewed at

https://www.youtube.com/channel/UCOYp0EgELzTCa9X_iCohyhQ.

I. CALL TO ORDER: *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

II. ROLL CALL:

III. MINUTES: SEPTEMBER 30, 2021.

IV. 2022 BUDGET REVIEW INCLUDING CAPITAL FOR EACH DEPARTMENT:

- A. Engineering.
- B. Building and Grounds.
- C. Highway.
- D. Parks.
- E. Water.
- F. Recreation.
- G. Recreation Facilities.
- H. Senior Center.
- I. Senior Van.
- J. Library.
- K. Library Board.

V. NEXT MEETINGS: October 13th, 6 p.m.

VI. ADJOURNMENT.

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

Please note: It is possible that one or more members, and possibly a quorum of members, of other governmental bodies of the municipality may be in attendance at the above meeting to gather information. No action will be taken by any other governmental body at this meeting except by the governing body noticed above.

**VILLAGE OF GERMANTOWN
VILLAGE BOARD MEETING MINUTES
September 30, 2021**

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by President Wolter. There were audio and video issues due to technical difficulties.

ROLL CALL: Present: President Wolter, Trustees Baum, Hudson, Kaminski, J. Miller, R. Miller, Myers (6:06 p.m.), Neureuther, and Tr. Pieper. Also present: Administrator Kreklow, Clerk Braunschweig, Chief Snow, Manager Hirn, Manager Uselding, Superintendent Zimmerman, and Chief Delain.

NEW BUSINESS:

A. Police Department.

Chief Snow came to the podium in the board room. He reported on the Police Department Budget. Upgrading the pro phoenix computer system that is partially in the capital budget. The communication supervisor position change.

The overall police department budget decreased by \$3,000, this is due to the change in not filling the communication supervisor position.

Discussion ensued that this is a tight budget. Squad cars are changed to the capital budget rather than operational.

Discussion ensued of the use of last year's surplus for the squad car.

Motion (Kaminski/R. Miller) to use \$110,000 of last year's (capital) surplus for squad cars rather than moving to capital. Roll call vote carried unanimously.

J. Miller would like to see the salaries / benefit line items separately.

Discussion ensued of additional funds to the operational budget for benefits for new positions.

Discussion ensued of needed document of tax levy summary sheet. This sheet also showed the levy and how much it can be increased.

Discussion ensued of the cost information on the addition of one officer. Manager Uselding commented that one officer would be and additional \$108,000. Cost comparisons were requested for the addition of officers.

Discussion ensued of the health insurance increase. The Village is self-insured. In October there will be a presentation to the full board to walk thru the increases and plan design changes. There will be increases to the wellness program. There have been several large claims. The rate is increasing equally across the departments. Currently, employees pay 12% and the Village pays 88% of the health insurance. Discussion ensued of the industry standard. The City of Hartford pays 100% of the cost; the City of West Bend reduced the monthly employee contribution. 12% is the average amount the employee pays in Washington County. Private sector charges more. Insurance plans will come forward prior to the approval of the budget.

Discussion ensued of the cost of fleet cameras. The cost of three cameras, two from donations and one from investigative supplies. The Chief is working with flock for more donations.

B. Emergency Management.

The budget was reviewed. This is mostly sirens. Chief Snow reported that a lot of the siren heads need to be replaced. Tr. Myers requested a siren discussion at the next Month's (November) Public Safety Meeting. No major changes in the budget.

C. Canine Fund.

The budget was reviewed. No major changes. This is funded by donations.

D. Asset Forfeiture.

The budget was reviewed. No major changes.

E. Honor Guard.

The budget was reviewed. No major changes.

F. Fire Department.

Chief Delain came to the podium. There was a decrease in the training budget. The survive alive revenue decreased. SCBAs are in the capital budget. They are from 2008 and have a 15 year life. Discussion ensued of the SCBAs. Also looking for additional staff vehicle and UTV. Grass fires are up. The pick-up truck has been converted to a grass fire truck. No large pieces of equipment for 2022.

Discussion ensued of the training required. Most of the employees currently have the training in place.

Length of service awards are in line item 700. This is a full time organization and there are awards of pins, medals, and gift cards. Discussion ensued of the length of service award.

Discussion ensued of the survive alive house upgrades. A new roof and painting is needed. The survive alive house is primarily utilized by the special needs students. The school district pays the Village for the use of the building. The Fire Department and Park and Recreation Department utilizes as well. There does need to be a long-term discussion of the future of the facility. Discussion ensued of the training tower and the refurbishing done a few years ago.

Discussion ensued of the computer needs. The server was replaced this year.

G. Recycling.

Superintendent Zimmerman came to the podium. The Recycling Center budget was reviewed. There is an increase due to the contract. The machine is currently rented and looking to bring in another piece of equipment. Curbside collection has increased due to the additional 48 single family residences.

Discussion ensued of the loader that needs to be replaced with capital borrowing. The loaders are utilized throughout the Village. The cost of the loader is \$225,000. The hitches are interchangeable. The oldest is 1984. The new loader could be used for snow events; but the primary use is recycling.

Tr Myers is looking for an informational document with the equipment.

Discussion ensued of a roof for the building over the digester area at the recycling building to be an added garage.

H. Sewer.

There is a 2% increase in the sewer fees and increase in the operating fees.
There is an increase in the customer IT due to the IT contract.
Other general equipment shows the ½ of the water meter installation project.

I. Village Board.

The budget was reviewed. Tr. J. Miller commented that Leadership Germantown needs to be included as a separate line item or an annual budget item. Pres. Wolter commented he completed the training several years ago. Discussion ensued of Leadership Training and the offerings. These are monthly meetings. Discussion ensued of the training budget training. Other entities attend the training and builds relationships and networking among entities. There are fundraisers for various needs within the community and it is community service.

Motion (J. Miller/Myers) to add \$750 to the Village Board Training Budget for the Leadership Germantown. Discussion ensued of offsetting from the legal budget.

Amendment Motion (Hudson/Neureuther) to reduce the legal budget by \$1,500 and add \$1,500 to use for Leadership Germantown. Discussion ensued of identifying the appropriate line item for the item; however, it does go to the bottom line. The Village attorney fees vary from year to year. This is line items 10-511-530-7700 and legal fees. Kaminski commented there should be accountability of attendance. Discussion ensued of leaving at one for attendance with accountability for attendance. The attendance requirement was discussed.

Discussion ensued as this is part of the stipend. Discussion ensued of training for the elected body and meeting with Directors. Tr. J. Miller commented on the funding of the fourth of July as a Leadership Germantown Project. Manager Hirn commented on the Board 101 training. She reported on the League Manuals.

Amendment Motion roll call vote failed. Original motion roll call vote failed.

Discussion ensued of the elected official pay.

Motion (Baum) Trustee pay rate increase to be linked with the exempt pay rate increase. Administrator Kreklow commented to include on a regular meeting. This could be tied to other state legislators. Discussion ensued to add to the October 18th agenda. Trustee Kaminski commented to see comparisons of other communities. Germantown School District just raised their salaries.

Motion (Pieper/J. Miller) to add \$100 to the training budget for purposes of books or educational documents, books, training for the enrichment of trustees, to offset from legal. She would also like to use on landshark.
Discussion ensued of the use of the library materials. Roll call vote motion failed.

J. Administration.

The budget was reviewed. Discussion ensued of the wellness program.

K. Clerk/Treasurer.

The budget was reviewed. Discussion ensued of the hotel motel revenue and tourism commission.

Discussion ensued of the parking lot items for the office upgrade. Discussion ensued of the office upgrade items to improve ergonomics. Graef will be coming for capital planning for all buildings / departments.

L. Data Processing.

The budget was reviewed. This includes portions of the IT Management and Financial Management Software.

Discussion ensued of allocations to other departments.

Discussion ensued of the financial software and the See Click Fix software.

M. General Government.

The budget was reviewed.

The meeting was adjourned at 8:40 P.M.

Respectfully submitted,
Deanna Braunschweig
Village Clerk-Treasurer