

**VILLAGE OF GERMANTOWN**  
**N112 W17001 MEQUON ROAD**  
**GERMANTOWN, WI 53022**

|                         |                                                                                  |
|-------------------------|----------------------------------------------------------------------------------|
| <b>MEETING:</b>         | <b>Senior Center Advisory Committee</b>                                          |
| <b>TIME &amp; DATE:</b> | <b>1:30 p.m., Thursday, October 21, 2021</b>                                     |
| <b>LOCATION:</b>        | <b>Germantown Senior Center,<br/>W162 N11960 Park Ave., Germantown, WI 53022</b> |

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:**
- III. **APPROVAL OF MINUTES:** July 22, 2021
- IV. **PUBLIC INPUT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three-minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.
- V. **OLD BUSINESS:**
  - Senior Center Covid-19 Policies & Procedures
- VI. **NEW BUSINESS:**
  - Senior Center Programs, Trips & Activities Update
  - 2022 Senior Center Budget – General Discussion
- VII. **DIRECTOR'S REPORT:**
- VIII. **ANNOUNCEMENTS OF PUBLIC INTEREST:**

The next Senior Center Advisory Committee meeting will be **January 20, 2022 @ 3:30p.m.**
- IX. **ADJOURNMENT:**

*UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Clerk's Office at (262)250-4740 at least 2 days prior to the meeting. Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.*

Village of Germantown  
Senior Center Advisory Committee  
Meeting Minutes  
July 22, 2021

**I. Call To Order:**

The meeting was called to order at 3:35 p.m. by Chair Dennis Myers.

**II. Roll Call:**

In attendance were: Trustee Jan Miller, Trustee Dennis Myers, Senior Center Advisory Committee Members Norine Janzen, Jackie Shebesta, and Faye Price, Park & Recreation Director Mark Schroeder, and Senior Center Coordinator Mary Fiegel.

Chairman Myers and the committee welcomed Faye Price to the group. Faye has been an attendee at the Senior Center for the last 8 years, as well as serving as a volunteer senior office assistant, and weekend rental attendant.

**III. Approval of Minutes – April 22, 2021**

A motion was made by Norine Janzen to approve the minutes of the Senior Advisory Committee Meeting of April 22, 2021, and it was seconded by Jan Miller. Motion approved.

**IV. PUBLIC INPUT: None**

**V. OLD BUSINESS:**

**Senior Center Covid-19 Policies & Procedures –**

Mary indicated that masks are no longer required, but are optional. Mary continues to stay current with the Wisconsin Association of Senior Centers (WASC) membership on the best practices for delivering senior programs and services.

**VI. NEW BUSINESS:**

**Senior Center Programs, Trips and Activities** – Mary provided the following report on activities at the center.

1. The In- House Dining is expected to start on August 2<sup>nd</sup>.
2. All other programs have started at the Senior Center.
3. Trips are again being offered. Brewer's, Fireside, etc.
  - a. Fireside Joseph - September 15
  - b. Fireside Christmas - December 8
  - c. Casino trip - September 30
  - d. Spotlight Productions Matilda - October 7
  - e. Lake Como Trip next year

f. Mayflower Trip - March 27 departure to The Sea Islands

4. State Fair Day at Senior Center - Thursday, August 19 at 1:00 p.m. Sign-up required.

5. AARP 55 Alive Driver's Course - Monday, October 18 Noon – 4:00 p.m.

6. Strong Bodies Exercise Class will resume this fall.

**Collections/Donations:**

- Coloring books/crayons for Children's Hospital
- Eyeglasses for Lions Club
- Food for St. Boniface Food Pantry
- Shoes for Soles For Jesus
- Homeless Veteran Household Items/health kits
- Milwaukee Rescue Mission- blankets, socks, coats

7. Flu Shot clinic - Wednesday, September 29 – 10:00 a.m. to Noon. Sign-up required.

8. Movies are now the first Wednesday afternoon of the month at 1:00 pm.

9. "What to Do with your stuff" presented by Attorney Jake Bogar - Estate Planning.

Two sessions: Tuesday, October 26 at 7 p.m. & Wednesday, October 27 at 1 p.m.

10. Old Germantown Tour & Lunch – Friday, October 8<sup>th</sup>

11. New Year's Celebration – Wednesday, December 29 in the afternoon

12. **Gift Shop Discussion** – Mary updated the committee on the status of the gift shop.

Sales have been going down for some time with the average monthly sales of \$11.00. In addition, it has become increasingly difficult to find volunteers to staff the gift shop. At the same time, it is difficult to find appropriate spaces for other senior center activities. Following discussion, a motion was made by Norine Janzen, seconded by Faye Price to close the underutilized gift shop, and to better utilize this space for other senior programs. Motion carried unanimously. Mary will contact those individuals who have items on consignment with the goal of re-purposing this area by the end of November.

**2022 Senior Center Budget – General Discussion**

Mark indicated that he has turned in the preliminary Senior Center Budget for 2022. The budget will be reviewed by administrative staff before being distributed to the Village Board in late August/early September. Mark indicated that the revenue and expense projections are similar to those in 2019. The 2022 estimated Senior Center revenues are \$39,600, with estimated expenses of \$127,772.

**V. DIRECTOR'S REPORT:**

**Firemen's Park Shelter Project** – The ribbon cutting/grand opening of the new park shelter was held on June 21<sup>st</sup>. The first official event held in the shelter was the July 4<sup>th</sup> celebration, with the first public rental on July 10<sup>th</sup>.

**Firemen's Park Summer Concert Series** – Mark mentioned that the Wednesday Community Band Concerts and the Thursday Music at the Pavilion Concert Schedule and Beer Garden will continue through the 3<sup>rd</sup> week in August.

**VI.    ANNOUNCEMENTS OF PUBLIC INTEREST**

The next meeting will be held on Thursday, October 21<sup>st</sup> at 3:30 p.m.

**VII.    ADJOURNMENT:** Meeting was adjourned at 4:30 p.m.

**Respectfully Submitted, Mark Schroeder**