

**VILLAGE OF GERMANTOWN
VILLAGE BOARD MEETING MINUTES
November 15, 2021**

CALL TO ORDER: The meeting was called to order at 7:02 p.m. by President Wolter.

ROLL CALL: Present: President Wolter, Trustees Baum, Hudson, J. Miller, R. Miller, Myers, Neureuther, and Pieper. Excused Absent: Kaminski. Also present: Administrator Kreklow, Clerk Braunschweig, Attorney Sajdak, Director Ratayczak, Chief Snow, Manager Hirn, Director Standridge, and Manager Lloyd.

PLEDGE OF ALLEGIANCE:

PRESIDENT'S REPORT:

President Wolter reported on the microphone system and reminded the Board to speak directly into the microphones.

The employee food drive collected 1,880 food items. The Public Works department collected the most.

President Wolter reported on the recent Village Holiday festivities.

ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC INTEREST/DEPARTMENT AND COMMITTEE REPORTS:

The following individuals will be given the opportunity to make announcements of future municipal activities: Village President, Village Board Members, Village Administrator, Village Attorney, Village Clerk, And Department Heads, to include:

CITIZEN INPUT/PUBLIC APPEARANCE on items not subject to a public hearing:

Lynn Grgich of Ashbury Circle came to the podium. She commented thank you to the Village for the support of the 5 K Candy Cane Walk and the Christmas Parade. The new Christmas Parade route went well. She commented thank you to Superintendent Anderson and Director Ratayczak. The Tinbaum Trail will come in Firemen's Park to view decorated and lit trees.

CONSENT AGENDA:

- A. Approval of Minutes November 1, 2021 Meeting and November 1, 2021 Committee of the Whole Meeting.
- B. Accounts payable/payroll:
 - 1. October 29, 2021 Accounts Payable \$ 271,395.15
 - 2. November 5, 2021 Accounts Payable \$ 357,460.47
 - 3. November 9, 2021 Payroll (Hourly) \$ 180,753.68
 - 4. November 15, 2021 Payroll (Salary) \$ 68,768.94

The following items were forwarded from the **Public Safety Committee** with a unanimous recommendation:

- C. Canine Squad Car Purchase.
- D. Flock Camera Lease.
- E. Promotional Process – Replacement of Vacant Lieutenant Position.

- F. St. Boniface Congregation, W204N11968 Goldendale Road, Temporary Class B Fermented Malt Beer License on March 4, March 11, and March 18 (Lent Fish Fries) and Temporary Class B Fermented Malt Beer and Wine Licenses on January 15 (Spaghetti Dinner 4 – 8 pm) and February 18 (Trivia Night 7-10 pm).

The following items were forwarded from the **Public Works Committee** with a unanimous recommendation:

- G. Mass Meter Installation Project with PMI – Professional Meters, Inc. in an amount not to exceed \$541,230.
- H. Emergency repair of three watermain breaks on Pilgrim Road, payment of D.F. Tomasini invoice in an amount not to exceed \$17,365.
- I. Resolution 33-2021, All way stop at Wausaukee and Freistadt Roads.

Motion (Myers/R. Miller) Consent Agenda items, A-I, excluding item E. Item E will be going back to Public Safety. Motion carried unanimously.

UNFINISHED BUSINESS:

- A. None.

PUBLIC HEARING:

- A. 2022 Budget Public Hearing.

Budget Manager Uselding came to the podium and gave an update of the 2022 Budget and 2021 tax rate. He gave an overview of the 2022 budget.

President Wolter opened the Public Hearing at 7:11 p.m.

President Wolter called three times for anyone wishing to come forward. No one came forward to speak.

President Wolter closed the Public Hearing at 7:13 p.m.

NEW BUSINESS:

- A. **Resolution 34-2021**, Resolution Approving the 2022 Village Budget.

Motion (Myers/R. Miller) to approve Resolution 34-2021, Resolution Approving the 2022 Village Budget. Roll Call Vote carried. Baum and Pieper voted no.

- B. **Resolution 35-2021**, Resolution Approving the Levying of Property Taxes for Village Purposes.

Motion (R. Miller/Baum) to approve Resolution 35-2021, Resolution Approving the Levying of Property Taxes for Village Purposes. Roll Call Vote Carried. Baum and Pieper voted no.

Administrator Kreklow thanked Budget Manager Uselding for his work on the budget, the Village Board, and Department Directors.

- C. **Resolution 36-2021**, Authorizing the Placement of Special Charges on the 2021 Tax Roll Against Certain Properties.

Motion (Baum/Myers) to approve Resolution 36-2021, Authorizing the Placement of Special Charges on the 2021 Tax Roll Against Certain Properties. Motion carried. Pieper voted no.

- D. VFW Post 9202, Waive Temporary Use Permit Fee to Sell Christmas Trees and Wreaths in Parking Lot W156N9666 Pilgrim Road, Hillcrest Center, November 20th – December 24th.

Attorney Sajdak reported that this should be a commented it should be a request a public grant funds.

Motion (Myers/Baum) to waive the fee Temporary Use Permit Fee.

Amendment Motion (Baum/Myers) to use the public grant funds to refund the fee. Amendment motion carried. Motion as amended carried.

- E. Financial Software Presentation – Tyler Munis.

Alban Michaud and Anthony Libby of Tyler Technologies presented information on the new financial software system. The presentation included permits, workflows, fees, utilities, using the dashboard or metrics user defined visuals of budget versus actuals. History will be imported via a data extract to build comparative analysis tools. They have a seasoned data conversion team. Tyler will take the data from the Village and convert into their system with critical sign off points. The entire project will take approximately two years with phase in. This will be a large amount of work for Village Staff. There will be project management and functional leads for each piece. The data will be pulled from existing systems and scrubbed for good data for the new system. Administrator Kreklow reported on previous experience in implementation of financial systems. The Utility Billing System is a priority. The permit and plan system was presented and reported on. The charts / graphs are able to be loaded into excel and then built into corresponding reports. Safebuilt has on-line capabilities, and are able to utilize the Tyler Munis software systems. Other types of CRM solutions were commented on. The Village has a See Click Fix option for CRM reporting.

- F. Report on well 12 construction.

Administrator Kreklow reported that the questions came up from a previous citizen comment. The processes are defined by State Law. The process followed for the well construction are defined by State Law. Director Ratayczak came to the podium. He reported on the construction of Well 12.

It was originally to be 1,400 feet well. At 295 feet the water dramatically rose in the casings. The well drillers indicated a significant source of water. The information was then evaluated with a short pumping process.

At the July 2021 Public Works meeting, the findings and costs were reviewed. The change order was approved. The well drilling equipment was pulled and with the DNR approval did a pumping test. This was found to be a good shallow well. After testing was completed and findings were submitted to the DNR. Through the large pumping process residential wells and streams were monitored.

August 31 the DNR approved the shallow well and took to the public works committee on August 2021 and the change order was approved.

The Village ordinance gives staff authority for approval of change orders. The process was by state law and village ordinances.

During the pumping process, five area residential wells were electronically monitored.

G. Broadcast of Meetings on Channel 25.

There have been consistent concerns and complaints of static and not able to hear on channel 25 from one resident. Overall quality not to the degree of what was paid for. On-going for a while and looking for a way to repair thru spectrum or our installer. Brian Downs of Global Sight and Sound came to the podium to answer questions of broadcasting.

There were issues in August with the sound and there was a piece of equipment replaced and fully installed. The challenge is the inconsistency and could be not in Village systems.

Discussion ensued of requesting Capital Data to go through the entire system. Discussion ensued of the microphones.

Brian Downs of Global Sight and Sound reported on different microphones. Discussion ensued of more range on the microphones and turning the volume up from normal. All popping and static should be taken care of.

Discussion ensued of the analog to digital and vice versus may cause issues.

Discussion ensued of live stream live to the website or you tube.

H. Ordinance 12-2021, Repealing and Recreating sections 1.43 and 1.46 of the Village of Germantown Code of Ordinances Relating to the Establishment of Trustee Districts and Polling Places.

Motion (Myers/Baum) to approve Ordinance 12-2021, Repealing and Recreating sections 1.43 and 1.46 of the Village of Germantown Code of Ordinances Relating to the Establishment of Trustee Districts and Polling Places. Motion carried unanimously.

- I. Administrator Performance Review. The Village Board may convene into closed session per Wis. Stats. §19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and may convene into open session to take such action as it deems appropriate.

Motion (Myers/R.Miller) to Convene into closed session 8:47 p.m. and to include the Village Board and Village Administrator. Roll Call Vote Carried Unanimously.

ADJOURNMENT.

ADJOURNMENT: There being no further business, the meeting adjourned at 9:14 p.m.

The next regular meeting of the Village Board will be on Monday, November 15, 2021, at 7:00 p.m.

Respectfully Submitted,
Deanna Braunschweig
Deanna B. Braunschweig, WCMC/CMC
Village Clerk