

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

January 4, 2022

Village Hall Board Room

CALL: Deputy Clerk/Treasurer Jennifer Rozek called the meeting to order at 6:00 pm.

ROLL CALL: Chairman Kaminski is absent excused, in attendance Trustee Members R. Miller, Hudson and Neureuther. Also present were Dir. Ratayczak, Wastewater Superintendent Zimmerman, Water Superintendent Haugen, Public Works Superintendent Anderson and Clerk/Treasurer Braunschweig.

MOTION (Neureuther/Hudson) to nominate Tr. R. Miller as Chair Pro Tem. Motion carried unanimously.

APPROVAL OF MINUTES: MOTION (Neureuther/Hudson) to approve the Minutes of December 8, 2021. Motion carried unanimously.

PUBLIC COMMENT: Tom Thomson of Sunny View Ave came to the podium and expressed concern of snow and ice removal and the roads in his subdivision. He commented that he has seen a decline in the snow and ice removal. The timing had been earlier in the morning and now the salt is only on the intersections. He would like to see salt on the incline from Sunny View to Pilgrim. The roads in his subdivision were on the 10-year plan and now plans have changed and they are not even on the 5-year plan.

Tr. R Miller thanked Mr. Thomson for his comments.

2021 Capital Fund Carryover – Truck 551 Replacement:

Wastewater Superintendent Zimmerman is requesting carryover from the 2021 Wastewater Capital Budget in the amount of \$55,000 for the replacement of Truck 551.

MOTION (Neureuther/Hudson) to forward to the Village Board to approve the Capital Budget carryover for the purchase of a replacement for Truck 551 not to exceed \$55,000. Motion carried unanimously.

Authorization for 2021 Capital Fund Carryover – Confined Space Equipment Van:

Superintendent Zimmerman explained that the Village Board authorized the purchase of a 2021 Ford Van from Badger Ford. The order has been placed but not yet received. The Public Works and Highways Committee is requesting carryover from the 2021 Wastewater Capital Budget in the amount of \$45,000 to satisfy the delivery invoice from Badger Ford for the amount not to exceed \$38,973, and for the additional amount of \$6,027 for in-house upfit and set-up.

MOTION (Hudson/R.Miller) to carry over money from 2021 to 2022 budget for the Confined Space Equipment Van from Badger Ford not to exceed \$45,000. Motion carried unanimously.

Authorization to Purchase – Truck 551 Replacement:

Superintendent Zimmerman requested authorization to purchase a replacement 3500 series pick up to replace truck 551. The actual purchase agreement will come back before this committee after the order is placed for transparency.

MOTION (R.Miller/Hudson) to recommend the purchase of a Truck 551 Replacement not to exceed \$55,000. Motion carried unanimously.

Authorization to Purchase – Wheel Loader Recycling Center:

Superintendent Zimmerman requested authorization to purchase a wheel loader with bucket and forks for the Recycling Center as approved in the 2022 Capital Budget for the amount not to exceed \$225,000. Vendors are already warning of shortages of new equipment especially from overseas and long lead times for delivery when available. Inventory is going to be very tight, The actual purchase agreement will come back before the Village Board after the order is placed.

MOTION (Hudson/Neureuther) authorization to purchase a Wheel Loader for the Recycling Center not to exceed \$225,000. Motion carried unanimously.

Public Works Highway Committee Meeting Minutes**Consideration to purchase replacement scales for Chlorine and Fluoride at various wells:**

Water Superintendent Haugen requested to purchase (6) Force flow scales and dual channel indicators. The current scales are coming to the end of their service life and can cause erratic measurement of the chemicals. Three quotes were requested and are as follows: • Martelle-Nonresponsive • William Reid \$31,640 • Hawkins \$29,520

MOTION (Neureuther/Hudson) to recommend the approval of the purchase of (6) scales and hardware from Hawkins not to exceed \$29,520. Motion carried unanimously.

Well #3 Valve Replacements on the HMO Filter Tank:

Superintendent Haugen requested to purchase and install replacement butterfly valves and Pneumatic actuators as part of the Well #3 maintenance. These valves are used in the operation of the mixing and filter of tanks and have come to the end of their service life. Dorner is the vendor, supplier and installer of these valves. Dorner Company \$19,756

MOTION (Hudson/Neureuther) to recommend the approval of the purchase and installation of replacement butterfly valves and pneumatic actuators for Well #3 from Dorner not to exceed \$19,756. Motion carried unanimously.

Well #3 HMO Injection Pumps:

Superintendent Haugen requested to purchase (2) new DulcoFlex replacement HMO injector pumps. The existing pumps are original to the well and the manufacturer has stopped making the existing models along with replacement parts. These pumps are used to inject HMO into the water prior to filtration to eliminate Radium from the water. William Reid is the vendor rep and installer. William Reid \$18,428.

MOTION (Neureuther/R.Miller) purchase and installation of (2) DulcoFlex replacement HMO injector pumps from William Reid not to exceed \$18,428. Motion carried unanimously.

(3) Water Tower Tank Mixers:

Superintendent Haugen requests permission to purchase and install (3) new Kasco Mixers in Water Towers 1,2 & 3. These three water towers do not have any mixing capabilities. Water in a tower will benefit by eliminating temperature stratification in summer months and ice cap freeze ups in winter. Competitive bidding was not looked at due to this product being vendor repped and is also the installation and repair firm. • William Reid \$59,155 Discussion Followed. Mixers are now recommended by the DNR when they have not been in the past.

MOTION (Hudson/R.Miller) to recommend the purchase and installation of (3) new Kasco Mixers in Water Towers 1,2 & 3 from William Reid not to exceed \$59,155. Motion carried unanimously.

Power Wash Towers #1 & #2:

Superintendent Haugen requested authorization to hire Water Tower Clean and Coat for pressure washing services on Water tower #1-W188N116 Maple Rd and tower #2-N101 W15201 Starlite Dr. We solicited three quotes and are as follows: • James Orr Coating inspection LLC-\$24,000 • Giant Maintenance and restoration Inc.-Nonresponsive • Water Tower Clean and Coat, Inc. \$14,400. Discussion Followed.

MOTION (Neureuther/Hudson) to proceed with power washing Water Towers 1 & 2 from Water Tower Clean & Coat not to exceed \$14,400. Motion carried unanimously.

Public Works Highway Committee Meeting Minutes**Replacement of One Ton Dump Truck:**

Superintendent Haugen requested authorization to replace our 20-year-old one ton dump truck with a new one and to spend up to our budgeted amount of \$71,000.

MOTION (Hudson/Neureuther) recommend purchase of a new one-ton dump truck with accessories not to exceed \$71,000. Motion carried unanimously.

DNR Urban Forestry Grant:

Superintendent Anderson stated that no action was needed just providing information - In September of 2021, staff presented for approval a Wisconsin DNR Urban Forestry Grant. Supt. Anderson was pleased to announce that Germantown's grant application was awarded in full! As a reminder, the commitment made as part of the 2022 budget was in the amount of \$24,500 with a 50% reimbursement upon completion of the necessary components. To receive our reimbursement, the following will have to be completed: GIS tree inventory update, staff training in planting & trimming, staff training in tree felling & chainsaw safety and a public engagement session geared toward tree planning.

Aerial Lift Truck Purchase:

Superintendent Anderson budgeted the amount of \$180,000 as part of the Highway Department budget for a purchase of an Versa-lift aerial lift truck, VST-401. The village has become reliant on having an aerial lift truck as part of the Highway Department fleet. This piece of equipment is used almost daily to complete various tasks including but not limited to: traffic signal and street lighting maintenance, sign installation and replacement and forestry related tasks. Staff has solicited pricing from three different vendors and the results are listed below. Utility Sales and Service: \$177,469 ABM Equipment: \$186,351 Drake-Scruggs Equipment: \$192,849. Supt. Anderson is looking for approval to purchase the Aerial Lift Truck.

MOTION (Neureuther/Hudson) to purchase a new Aerial Lift Truck from Utility Sales and Service not to exceed \$177,469. Motion carried unanimously.

Parks Department – Pick Up Truck Purchase:

Superintendent Anderson requested authorization to use funds that were part of the 2022 Parks Department budget in the amount of \$45,000 for the purchase of a replacement pick-up truck for the Parks Department. Trucks being replaced will all be put up for auction.

MOTION (Hudson/Neureuther) to purchase a new pick-up truck for the Parks Department not to exceed \$45,000. Motion carried unanimously.

Patrol Truck Commitment:

Superintendent Anderson reported that as part of the 2022 budget \$200,000 was added to the Highway Department capital budget for the replacement of (1) Highway Department patrol truck. Superintendent Anderson met with Truck Country and were told we need to verbally commit for 2 vehicles now for 2023 but we have to make that commitment to them now in 2022. This is very unorthodox but we do know that the commitment will need to take place in 2022 and before the 2023 budget is put together and approved by the Village Board. Delivery and payment would not take place until mid to late 2023, long after the 2023 budget is approved. Making the commitment to purchase two (2) vehicles when the manufacturer allows, will give us the best possibility to get both trucks in 2023 and stay on track with our replacement schedule. Discussion Followed.

MOTION (Neureuther/R.Miller) to go to Village Board before proceeding with future commitment to purchase (2) new patrol trucks in 2023.

Motion carried unanimously. Do not place on Consent Agenda.

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CTH & and Freistadt Road Intersection Reconstruction Payment:

Director Ratayczak reported that part of the Jurisdictional Transfer of Goldendale Rd Agreement, agreed to a maximum cost share of \$100,000 towards the reconstruction of the Intersection of Freistadt Rd and Goldendale Rd. The intersection has been completed and Washington County has forwarded an invoice to the Village of Germantown for \$100,000.

MOTION (Hudson/Neureuther) to recommend approval of \$100,000 payment to Washington County. Motion carried unanimously.

Development Agreement for Goldendale Road Germantown LLC (aka: Murphy Pet Foods):

Dir. Ratayczak presented the Developers Agreement for the proposed Goldendale Road Germantown, LLC (Murphy Pet Foods). The Development consists of one (1) building and would be located at the northwest corner of Holy Hill Road and Goldendale Road. The public improvements addressed are the extension of a water main which is located on site and encircles the proposed building with a fire suppression line with 4 hydrants. That public water main will be in a 20-foot easement which will be given to us by the developer to add to our water system. There are using 2 ponds that were built by other projects for storm water runoff. Dir. Ratayczak is recommending the approval of the Agreement and forward with a positive recommendation to the Village Board for approval.

MOTION (Neureuther/Hudson) to recommend approval of the Developers Agreement and forward to the Village Board. Motion carried unanimously.

PROJECT UPDATES: Plans were reviewed and discussed

NEXT MEETING DATE: Next meeting was set for Tuesday February 1, 2022 at 6pm

ANNOUNCEMENTS: None

ADJOURNMENT: R. Miller adjourned the meeting at 6:43pm

Deb Remich

Department of Public Works

Administrative Assistant