

**GERMANTOWN COMMUNITY LIBRARY
STRATEGIC PLANNING AD-HOC COMMITTEE**

February 15, 2022
Germantown Community Library

The meeting of the Germantown Community Library Strategic Planning Ad-Hoc Committee was called to order by Trisha Smith at 1:48 p.m. on Tuesday, February 15, 2022 at the Germantown Community Library. **Members present:** Joyce Nelson, Jan Miller, Trisha Smith, Dan Ho **Members absent:** Connie Lloyd (exc) **Also present:** Steve Kreklow, Village of Germantown Administrator. Proper notification of the meeting had been given.

MOTION (Ho, Miller): Approve the agenda as printed. Motion carried (4-0).

MOTION (Miller, Ho): Approve the minutes of the January 18, 2021 meeting as printed. Motion carried (4-0).

PUBLIC INPUT: None.

UNFINISHED BUSINESS

WILS STRATEGIC PLANNING UPDATE – Smith provided an update of the strategic planning timeline. The Community Survey ended on Monday, February 7, 2022. There was over 1,000 responses – both on paper and online. Three Community Conversations were held on Thursday February 3, 2022 at 6:00 p.m. on Friday, February 11, 2022 at 11:30 a.m. and 3:00 p.m. There were about 24 people in attendance between the three sessions. WiLS is currently gathering data. There will be a Data Planning Webinar with the WiLS team and the Strategic Planning team virtually on Friday, March 18 from 10:00-11:30am. Both teams will also meet in-person for the final planning meeting on Tuesday, April 12 from 12:00-4:00pm.

ARPA Funds – Smith reported that the library has requested \$300,000 in Village of Germantown ARPA funds for design work for the second flood and \$100,000 in improvements to the outdoor patio. Village Administrator will be compiling staff and resident feedback. The APRA plan will go to the Village Board meeting on Monday, March 7 at 7:00pm. Categories for the 2.1 million in APRA funding includes the following categories: Infrastructure, Culture & Recreation (including the library), Technology, Business & Economic Development, COVID Premium Pay, Public Safety and Customer Service.

NEW BUSINESS

County Capital Library Fund (Village Administrator, Steve Kreklow) – Kreklow and Smith reported background information regarding the County Capital Library Fund. Miller has been working with the Village of Germantown, Library Board and Washington County to compile reports on the fund. Kreklow explained how the fund is currently set up from a process that was started in the 1990s as part of the General Fund. It is difficult to create reports on previous data due to lack of support of the Village finance system and not being able to run reports in a spreadsheet format. Funding spent will need to be a 50% split between the library and Village of Germantown in order to be spent on capital projects. It was reported that the library previously agreed to spend the funding on the roof replacement and the electronic messaging sign. Going forward, the Library Board is looking to allocate the remainder of the funding for library expansion.

Options for Funding Future Building Expansion (Village Administrator, Steve Kreklow) – Kreklow provided an overview of various funding options for a future building expansion project. This included

County Capital match funds, general obligation funds, ARPA funds, Impact Fees, grants and outside donations by businesses and community members. Miller discussed the need for conceptual estimates and drawings during the planning process. Kreklow discussed potential timelines for the Department of Public Works building and Police Department building. Kreklow also discussed that about one third of the annual library revenue is from County funding – specifically from circulation of Richfield and Jackson residents. He stated that there are risks with expansion if this funding level would significantly change and suggested further conversations with Richfield on library services. Smith will work with Kreklow on sending conceptual building estimates from the Facility Feasibility Survey that was conducted in September of 2021.

ANNOUNCEMENTS

The next regular meeting of the Library Strategic Planning Ad-Hoc Committee will be Tuesday, March 15, 2022, at 1:45 p.m. at the Germantown Community Library.

Meeting adjourned at 3:05 p.m.

Respectfully submitted,

Trisha Smith
Library Director
Germantown Community Library