

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING:	PUBLIC SAFETY COMMITTEE		
DATE AND TIME:	<u>MONDAY, MARCH 7, 2022</u>	<u>6:00 p.m.</u>	
	Special Public Works meeting to follow		
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road		

NOTICE: Pursuant to the recommendations of the Centers for Disease Control and Prevention concerning the prevention of COVID-19 infections, any member of the body and/or citizen may also attend the meeting virtually through the WebEx platform, Meeting #: 2559 421 9179 Password: d6wCuh4rPe4 which can be accessed by phone at 408-418-9388 or by logging on at

<https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=me908d0308585aba3e91fb5232e04420e>

Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@germantownwi.gov by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration.

Previously recorded Village Board Meeting Videos can be viewed at

https://www.youtube.com/channel/UCOYp0EgELzTCa9X_iCohyhQ.

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:** Chairperson Myers, Trustees Hudson, J. Miller, and Pieper.
- III. **PUBLIC COMMENT:** *Please be advised per §19.84(2), information will be received from the public. It is the policy of this municipality that there be a three (3) minute time period, per person, with time extension per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments. (15 minutes) Written Public Comments should be directed to comments@germantownwi.gov, by 4 p.m. on Monday, March 7.*
- IV. **APPROVAL OF MINUTES:** February 7, 2022 Regular Meeting.
- V. **REPORTS:**
 - A. Police Department.
 1. Monthly.
 - B. Fire Department.
 1. Monthly.
 - C. Policy Updates.
 1. Police Department:
 - a. None.
 2. Fire Department:
 - a. None.

VI. **UNFINISHED BUSINESS:**

- A. None.

VII. **NEW BUSINESS:**

- A. Temporary Class B Beer License –Deutschstadt Heritage Foundation, Mai Fest Celebration, N112W16240 Mequon Road, May 20-22, 2022.
- B. The following have applied to the Village Board of the Village of Germantown, Washington County, Wisconsin, for "Class B" Fermented Malt Beverage and Intoxicating Liquor License for the period commencing March 7, 2022 and ending June 30, 2022: Matteo's, W156N11058 Pilgrim Road, Karla M Cortes. Premise description includes bar area, main dining area, and during summer outdoor patio area.

All premise license recommendations / approvals to be conditional upon completion of all documentation, compliance of all code violations/requirements and monies owed to the village paid prior to issuance of licenses in addition to any other conditions noted.

- C. Police Department Restructuring of Lieutenant Position with Sergeant.
- D. Fire Department – Purchase of SCBA's (Self Contained Breathing Apparatus).

VIII. **NEXT MEETING:** Set April 2022 Meeting Date and Time.

IX. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

NOTICE is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
FEBRUARY 7, 2022
GERMANTOWN VILLAGE HALL BOARD ROOM

CALL: The meeting was called to order at 6:11 p.m. by Chairman Myers. (Delayed start due to technical difficulties)

ROLL CALL: Chairman Myers and Trustee Pieper. Trustees Hudson and J. Miller attended via WebEx.

Also present were Fire Chief Delain and Administrator Kreklow. Police Chief Snow attended via WebEx.

PUBLIC COMMENT: no comments

APPROVAL OF MINUTES: a motion was made by Hudson, seconded by J. Miller, to approve the minutes of the December 6, 2021, Public Safety Committee Meeting. Motion was amended by J. Miller to indicate minutes from the January 10, 2022, meeting were being approved. Amended motion seconded by Hudson and carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Snow reported on the following:

- He was currently attending the Chief's Conference
- Staffing updates which include the following:
 - new hire, Officer Peterson, is currently enrolled in the police academy program
 - Officer Schubert retired this week
 - Lieutenant Theep will be retiring in March
 - Captain Grenier will be retiring in June
- Staffing changes involving this number of new hires will impact the budget in the uniform account, training account, and overtime account
- Myers noted that new officers will be starting at a lesser wage which should help offset some of the anticipated costs
- Pieper questioned whether Germantown PD offers any type of incentive such as Wauwatosa PD is doing with a sign-up bonus, Snow advised Wauwatosa is the only department offering this, other agencies including Germantown have a higher starting salary
- J. Miller asked if there is a residency requirement for officers, Snow advised there is not

FIRE DEPARTMENT MONTHLY REPORT: Delain reported on the following:

- The department continues with its busier than normal trend with 225 calls in January
- January and February are normally slower than average but this year that is not the case

- During the last 2 months they have recruited 4 new Paid On Premise employees
- Police & Fire Commission meeting is scheduled for later this month, one of the battalion chiefs is stepping down and going back to regular status so they will be filling that open position
- Staffing concerns will be addressed during his presentation later in the meeting

POLICY UPDATES FOR POLICE & FIRE DEPARTMENT:

Police Department – none

Fire Department - none

UNFINISHED BUSINESS: none

NEW BUSINESS

ANIMAL FANCIER'S LICENSE:

Crystal Prado, N96 W15250 County Line Road – 2 dogs and 2 cats

Mary Best W181 N12556 Fond du Lac Ave – up to 5 dogs, currently has 3 (may get puppy or provide rescue)

A motion was made by Pieper, seconded by J. Miller, to recommend approval for the Animal Fancier Licenses for Prado and Best. Motion carried unanimously.

FLEA MARKET LICENSE:

Beverly Soloman, Pilgrim Antique Mall, W156 N11500 Pilgrim Road

A motion was made by Pieper, seconded by J. Miller, to recommend approval for the Flea Market license to Beverly Soloman. Motion carried unanimously.

FIRE DEPARTMENT STAFFING PRESENTATION: Delain presented an overview of the challenges faced by the fire department with staffing concerns. His presentation covered the following:

- Staffing pre-2016
- Staffing since 2016
- Budget Progression
- Current Needs
- Planning for Future

Delain covered staffing numbers between 1990 – 2000, then between 2000 – 2016, also showing numbers for their Calls for Service and Fire Inspections and their significant increases over the years.

Chart numbers were presented for staffing statistics, comparing Germantown's numbers with neighboring municipalities (using City of Brookfield, Greendale, Greenfield, Oak Creek, Pewaukee, Waukesha, Wauwatosa, West Allis, and West Bend) for the following:

- Number of stations
- Line members per day
- Annual call volume
- Call volume per shift
- Call volume per line member

Out of the 11 comparables noted, Germantown ranked 11 with the lowest numbers.

Delain presented budget history for the years 2013 – 2021 and department expenditures for Fire Department, Police Department and Highway Department; he noted that the Fire Department numbers include the fire prevention fees of \$537,430.00 which are used towards fire hydrant maintenance and further reduces their operating budget.

Delain also discussed staffing needs to operate department equipment, and the growing frequency of stacked calls which means multiple calls coming in at the same time with requests for a response from the fire department. Delain went over the safety concerns he faces with the limitations imposed on the department. He outlined their current operations and what future needs would entail including the need for additional space. He showed a graph with the Village "hot spots" showing which areas make a greater demand on the services of the department. He defined the area where a second fire station would be best utilized.

Delain recognized that financial constraints may affect their requests for the growth of the department.

NEXT MEETING: Myers advised that next month's meeting would be held on Monday, March 7, 2022, at 6:00 p.m. in the Village Hall Boardroom.

ADJOURNMENT: there being no further business, the meeting was adjourned at 6:48 p.m.

Recorded by,

Julie L. Barth
Secretary

**BUSINESS OF THE PUBLIC SAFETY COMMITTEE
VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: March 7, 2022

AGENDA ITEM: New Business

ITEM TITLE: Licenses

SUBMITTED BY: Deanna Braunschweig

SUMMARY:

Temporary Class B Beer License –Deutschstadt Heritage Foundation, Mai Fest Celebration, N112W16240 Mequon Road, May 20-22, 2022.

This is an annual event in the Village. They are requesting a Temporary Beer and Wine License for the event. This year the organization is planning to hold the event in the Marketplace Parking Lot.

The following have applied to the Village Board of the Village of Germantown, Washington County, Wisconsin, for "Class B" Fermented Malt Beverage and Intoxicating Liquor License for the period commencing March 7, 2022 and ending June 30, 2022: Matteo's, W156N11058 Pilgrim Road, Karla M Cortes. Premise description includes bar area, main dining area, and during summer outdoor patio area.

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This premise is for what was previously known as Aldo's Pizza. They have passed the background check.

**BUSINESS OF THE PUBLIC SAFETY COMMITTEE
GERMANTOWN, WI**

MEETING DATE: Monday, March 7th

AGENDA ITEM: New Business

ITEM TITLE: Promotion

SUBMITTED BY: Chief Mike Snow

SUMMARY EXPLANATION:

I am requesting approval to promote Officer Jared Spreiter to the position of Sergeant. Lt. James Theep retired March 3rd. This is part of the department restructuring process, which will ultimately result in having two patrol sergeants on each shift.

Lt. Theep's salary at the time of his retirement was \$100,520.91.

The Patrol Sgt starting salary is \$94,889.60.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER_____

RECOMMENDATION:

BOARD ACTION:

The Business of the Germantown Public Safety Committee

Submitted by: Chief John Delain

Agenda Item: New Business

Meeting Date: 3/7/2022

Item Name: SCBA Purchase

Agenda item description:

For the 2022 budget \$275,000.00 was budgeted to replace our Self Contained Breathing Apparatus. These are the air tanks we wear into a fire that allows us to breathe clean air. Our current SCBA's are at the end of life and need to be replaced. GFD is requesting to purchase SCBAs from 5Alarm fire and safety for \$270,300.00.

Back up included: XX____ yes No____



350 Austin Circle
Delafield, WI 53018
(262) 646-5911
Fax: (262) 646-5912

Ship To: SAME AS BELOW

Invoice To: VILLAGE OF GERMANTOWN FD
N115W18752 EDISON DR
GERMANTOWN WI 53022-3136

Attention: . JOHN DELAIN

Branch 16 - DELAFIELD, WI		
Date 01/21/2022	Time 15:08:11 (O)	Page 1
Account No GERMA008	Phone No 2625024701	Est No 03 000809
Ship Via		Purchase Order MSA G1 SCBA
Tax ID No		
		Salesperson 326 / 338

QUOTE EXPIRY DATE: 03/31/2022

QUOTE - ORDER ACKNOWLEDGEMENT

Part#	Description	U	Qty	Price	Amount
A-G1FS-424MA2C5LAR	MSA G1 SCBA- 45		28	6845.00	191660.00
	MSA G1 SCBA- 4500PSI				
	CGA THREADED CONNECTION, SERV,				
	TUNNEL W/CHST STRP, METAL BAND				
	ADJ.SWVL LMBR, SOLID COVER REG				
	CONTINUOUS REG HOSE, REMOTE QFW/HOSE &				
	POUCH, SPEAKER LEFT CHEST				
	PASS RIGHT SHLDR, RECHARGEABLE BATTERY				
10175707	MSA G1 H30 CYLI		56	963.00	53928.00
	MSA G1 H30 CYLINDER W/QC ADPT				
10183992	MSA G1 PROTECTI		10	61.50	615.00
	MSA G1 PROTECTIVE CAP KIT				
	66 SCF 45 MIN LOW PRO CYLINDER				
10161810.5A	MSA G1 MD FCPC		32	295.00	9440.00
	MSA G1 MEDIUM FACEPIECE 4PT				
	W/ NECKSTRAP-5A STOCK				
10126742-5A	5 ALARM BLACK F		32	15.00	480.00
	5 ALARM BLACK FACEPIECE BAG				
10162403 KIT	MSA G1 QUICK CO		4	438.00	1752.00
	MSA G1 QUICK CONNECT ADAPT KIT				
	INCLUDES 347CGA FITTING				
	MNPT X MNPT FITTING				
	FOR FILL STATION				
10158385	MSA G1 CHARGING		1	680.00	680.00
	MSA G1 CHARGING STATION-6 BANK				
10148741-SP	MSA G1 LITHIUM		6	351.00	2106.00
	MSA G1 LITHIUM BATTERY PACK				
10083875	MSA M7/G1 ACCOU		18	39.00	702.00
	MSA M7/G1 ACCOUNTABILITY TAGS				
10158407	MSA G1 RFID REA		1	638.00	638.00
	MSA G1 RFID READER/WRIter				
10186214	MSA G1 RFID CON		1	524.00	524.00
	MSA G1 RFID CONTACTLESS				



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		Salesperson 326 / 338

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QUOTE - ORDER ACKNOWLEDGEMENT

Part#	Description	U	Qty	Price	Amount
READER WRITER					
10149702-SP	MSA G1 QD ADAPT		4	68.00	272.00
MSA G1 QD ADAPTER 4500PSI					
10206313	MSA G1 RIT SYS		1	4418.00	4418.00
MSA G1 RIT SYSTEM 4500 QD					
W/ FACEPIECE, REGULATOR					
6' QFILL & EXTENDAIRE II					
REMOTE GAUGE AND URC FITTING					
** LESS CYLINDER **LESS BAG					
10156426-SP	MSA G1 H60 CYLI		1	1382.00	1382.00
MSA G1 H60 CYLINDER THREADED					
10161810.5A	MSA G1 MD FCPC		1	295.00	295.00
MSA G1 MEDIUM FACEPIECE 4PT					
W/ NECKSTRAP-5A STOCK					
L-2	TRUE NORTH RIT		1	295.00	295.00
TRUE NORTH RIT BAG (RBL20)					
10144230	MSA G1 SPECTACL		4	122.00	488.00
MSA G1 SPECTACLE KIT					
POSI-FIT	PORTACOUNT FIT		25	25.00	625.00
5 ALARM INSERVICE	PRODUCT TRAININ		1	N/A	N/A
PRODUCT TRAINING					

Subtotal: 270300.00

Tax: .00

TOTAL: 270300.00

Authorization: _____