GERMANTOWN COMMUNITY LIBRARY
STRATEGIC PLANNING AD-HOC COMMITTEE
April 19, 2022
Germantown Community Library

The meeting of the Germantown Community Library Strategic Planning Ad-Hoc Committee was called to order by Trisha Smith at 1:50 p.m. on Tuesday, April 19, 2022 at the Germantown Community Library. **Members present:** Jan Miller, Trisha Smith, Connie Lloyd. **Members absent:** Joyce Nelson (exc.), Dan Ho (exc) **Also present:** None. Proper notification of the meeting had been given.

MOTION (Miller, Smith): Approve the agenda as printed. Motion carried (3-0).

MOTION (Smith, Miller): Approve the minutes of the March 15, 2022, meeting as printed. Motion carried (3-0).

PUBLIC INPUT: None.

UNFINISHED BUSINESS
WiLS STRATEGIC PLANNING UPDATE – Smith noted that WiLS conducted a webinar on March 18 that reviewed the collected data. The final meeting of the WiLS Planning Group was April 12 at which time the grouped provided input to define library goals and objectives to be included in the Strategic Plan. Smith and Lloyd will meet virtually with WiLS on April 20 to select the type of plan to be written and review updated defined goals and objectives.

ARPA Funds – Smith reported GGF Capital ARPA funds discussion is deferred until the May or June meeting. Smith recommended the Strategic Planning Committee propose alternative use ARPA to address current noise and space challenges if the Village does not approve building expansion conceptual design work.

NEW BUSINESS
VILLAGE TRUSTEE LIBRARY TOURS – Six out of nine trustees have toured the library with Smith and Miller. Smith emailed the remaining three trustees to offer tours. Miller will call them to also follow-up.

CONCEPTUAL DESIGN BIDS – Two of the four architectural firms returned bids for the library conceptual design to be considered. Bids were reviewed and an evaluation matrix will be reviewed at the May committee meeting. Smith is waiting for a funding decision by the Village Board regarding if ARPA funds will be available for the conceptual design process.

LIBRARY FOUNDATION OPTIONS – Smith would like the committee to evaluate the options to establish a 501 3 (c) fund to invest donations received toward the building project. Miller agreed to research what options are available and the guidelines for each.

ANNOUNCEMENTS
The next regular meeting of the Library Strategic Planning Ad-Hoc Committee will be Tuesday, May 17, 2022, at 1:45 p.m. at the Germantown Community Library.

Meeting adjourned at 3:10 p.m.

Respectfully submitted,
Connie Lloyd
Library Assistant Director
Germantown Community Library