

VILLAGE OF GERMANTOWN

N112 W17001 MEQUON ROAD

GERMANTOWN, WI 53022

MEETING: **PARK & RECREATION COMMISSION**

DATE AND TIME: **WEDNESDAY, April 20, 2022 at 5:30 p.m.**

LOCATION: **GERMANTOWN VILLAGE HALL BOARD ROOM
N112 W17001 Mequon Road**

NOTICE: Pursuant to the current recommendation of the Centers for Disease Control and Prevention limiting the size of public gatherings, capacity within the Board Room will be limited. Members of the body and citizens may also attend the meeting virtually through the WebEx platform (**Meeting number: 2557 917 2452 Password: 4VPjkRGXD99**) which can be accessed by phone at 408-418-9388 or by logging on at <https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=mc321599c892a17e642d1ed3edc6171fo>

Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@germantownwi.gov by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration.

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:**
- III. **APPROVAL OF MINUTES:** March 16, 2022
- IV. **PUBLIC INPUT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three (3) minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.
- V. **CORRESPONDENCE:**
- VI. **OLD BUSINESS:**
- VII. **NEW BUSINESS:**
 1. Backstop & fencing proposal Haupt Strass and Kinderberg
 2. Kinderberg Feasibility Study
 3. Haupt Strass baseball infield landscaping
 4. Kinderberg & Haupt Strass Tennis/Pickleball Court repairs
 5. Application Resolution for Outdoor Recreation Grant
6. **VILLAGE BOARD:**
7. **SCHOOL BOARD REPORT:** no current member

8. **DIRECTOR'S REPORT:**

9. **ANNOUNCEMENTS OF PUBLIC INTEREST:**

The next Park & Recreation Commission meeting will be **May 20, 2022 @ 5:30 p.m.**

10. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Clerk's Office at (262)250-4740 at least 2 days prior to the meeting.

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
March 16, 2022**

Motion by Stapelman, seconded by Leukert to nominate Commissioner Depies as Chair Pro-Term. Motion unanimously carried.

CALL TO ORDER: The meeting was called to order at 5:30 p.m. by Chair Pro-Tem. Depies.

ROLL CALL: Commissioners Leukert, Stapelman, Knop and Trustee Rep. Hudson. Absent and excused were Commissioner Knop and Chair Coulthurst. Also present were Director Standridge, Recreation Supervisors Heinen and Rodger and Secretary Lemke

APPROVAL OF MINUTES: *Motion by Hudson, seconded by Stapelman to approve the minutes from February 16, 2022, as presented. Motion unanimously carried.*

PUBLIC INPUT: None

CORRESPONDENCE: None

OLD BUSINESS:

NEW BUSINESS:

SUMMER 2022 FEES & CHARGES – REVIEW & APPROVAL:

Patti went over the changes highlighted in yellow are fee changes and the pink are programs no longer doing.

Motion by Stapelman, seconded by Leukert to approve the Summer 2022 Fees and Charges as presented. Motion unanimously carried.

VILLAGE BOARD REPORT: Phil stated the Jr Warhawk facility use agreement was approved. The Village Board has set goals for the Village which will affect each department. The ARPA funds have been set on what departments/programs are getting moneys. Roads are going to be repair using most of the funding. There will be money for the recreation trail plan to be completed. As well as \$25,000.00 for miscellaneous park projects. The Village is 5yrs behind in planting trees, therefore we are going to complete that project with this funding. \$500,000 will be used for buildings (TBD) and \$250,000 for “COVID” premium pay to pay Village staff.

Depies questioned where the Village is at with providing water to the Village of Richfield. Discussion is still be held. Phil stated there will be a public meeting the week of March 28th.

SCHOOL BOARD REPORT: Vacant

DIRECTOR'S REPORT:

Wisconsin Parks and Recreation Association Conference:

Patti Heinen, Katie Rodger, and myself attended the WPRC conference at Wisconsin Dells February 21st – 24th. The sessions were educational and I believe the three of us came away with ideas for improving our areas moving forward. The sessions were geared towards, Aquatics, Executive, Parks, Recreation and Young Professionals. This conference also gave me the opportunity to meet other Wisconsin Park and Recreation Professionals and made contacts that can be valuable in the future.

ARPA Funding:

The City Board passed a resolution in this past Mondays meeting that will allow Parks and Recreation to Spend \$30,000 for the Fund Trail Plan, and \$25,000 for Park Improvements which may include the cost for bollards for Kinderberg Park. These funds have to be contracted out by the end of 2024 and spent by 2026. Further discussions on how these funds will be used will be happening at future P & R commission meetings.

Turf Management:

Met with Park Superintendent Scott Anderson and Total Lawn Care owner Matt Seban to discuss a turf management plan for 2022. I have included a copy of this plan for your review. Total Cost for the complete Turf management plan program for 2022 is \$32,610. This funding has been passed by the board as part of P & R budget for 2022

I am also having conversations with Matt about possibly building dug outs for Haupt Strasse baseball park which are badly needed. This funding will come out of the 2022 budget of \$90,000 for baseball field and tennis court improvements and will have to go thru the GGF board.

I am working with Josh Viet of Midwest Athletic Fields to improve the infield conditions at Haupt Strasse Park as well as Friedenfeld baseball field. This funding will come out of the 2022 budget of \$90,000 for baseball field and tennis court improvements. Once I get an proposal then I will take to the GGF board.

Working with Don Witte of Northway Fence to repair outfield and infield fencing at Haupt Strasse Park disposing of old concrete footings and posts. I would also like to furnish and install baseball netting over the existing home plate area and backstop both at Haupt Strasse and Kinderberg ball fields. The purpose is to keep foul balls within the playing field rather than loosing out in the marsh areas. The fencing project will cost approximate \$16,700 which I will have to take the GGF Board.

Splashpad/Playground Feasibility Study:

The \$15,000 that was originally approved in the 2021 budget for a feasibility study of the Kinderberg splash pad and playground was rolled over to the 2022 budget. At the WPRC conference I stopped by and talked to Blake Theisen of Parkitecture + Planning, who designed and constructed the current splash pad and worked closely with the previous Parks Director is interested in being involved with the feasibility study for the Kinderberg Splash Pad and playground

equipment. I would think his knowledge of the splashpad system and upgrades that are currently made to these splashpads would be invaluable to us moving forward and his company would be an excellent choice to assist us with this study. I will continue further discussions and try to get costs for him to conduct this study.

Dheinsville Lease Agreement:

Was passed by the board at March 7th board meeting. I will get with Jim Dix to get the Historical Society signature for file.

Fourth of July Committee:

I will be meeting with this committee Wednesday March 9th at 6pm in VH Boardroom. I will provide this commission with an update from this meeting. I know we are still in need of volunteers.

Knowles-Nelson Grant:

Village Administrator Steve Kreklow and myself met and talked to GRAEF about possible parks and trails grants that we could go after with GRAEF assistance. One such grant due May 1st is the Knowles-Nelson Grant. So Steve authorized Craig Huebner of GRAEF to look into the grant.

The Wilderness Park, 200 acres of undeveloped land the Village owns but considers to be a park fits the criteria for this grant. So on Tuesday March 8th I did a virtual meeting with GRAEF, and representatives of MMSD to talk about the site and the surrounding property that MMSD owns.

Should the grant be approved and we move forward with the project, MMSD said they would have no problem transferring the land to the Village.

With the grant we hope to develop nature walking trails, x-country skiing, bird watching, Eco-park education (interpretive programs), wetland/habitat restoration and a parking lot are some of the features that could be added to park. All usage according to MMSD must be passive.

MMSD did state that dog parks, athletic fields, gazebos, or concrete slabs for pavilions cannot be constructed.

GRAEF is also looking into other grants for future trail development.

Recreation Division Report March 16, 2022 Commission Meeting

We have 23 programs starting in March and include: Learn Magic, Tot Open Gym, Basic First Aid for Kids, Tae Kwon Do, CPR/AED, Fall Prevention, Gymnastics, Youth & Little Tykes Marital Arts, Babysitter's Training, PULSE, Yoga, Firefighters Are Your Friends, Jr. Golf, Adult Golf, Parent Child Basketball, Cupcake Decorating, Learn to frost a cake, Mad Science Slime Camp, Barre Fitness, Band, Digital Photography, Stream Sampler

Our 33 ongoing programs are: Oodles of Art, Miss Julie's Music Fun, Kids Cuisine, Middle Eastern Dance, Ukulele, Girls Softball, Poms (mini, pixies, power, dust, regular classes), Men's Open Basketball, Afterschool Volleyball (3 sites), Afterschool Legos (5 sites), Afterschool Mad Science (3 sites), Kids Klub (5 sites), Learn to Skate, Preschool playgroup (2 groups), Story Stretchers, Pickleball.

Programs cancelled due to low enrollment: Crochet, cookie decorating, Knitting 101

Upcoming events include the following:

Poms Performances: Were held on Tuesday, March 8th at Germantown High School
Dance Recital: Tuesday, March 15th at the Performing Arts Center starting at 6:45 p.m.

Easter Egg Hunt: Saturday, April 2nd at Firemen's Park starting at 11:00 a.m. sharp. We could use some volunteers for that day, arrive at the shelter at 10:00 a.m. to help hide eggs, hunt is at 11:00 a.m. by 11:30 a.m. we should be cleaned up.

Soccer: The registration deadline is Friday, March 25th. Pee Wee & U6 Soccer will be starting on April 23rd, coach's meeting is set for April 12th to help coaches prepare for their upcoming season.

Summer Registration: Will begin on April 4th for Residents, April 6th for Non-residents.

ANNOUNCEMENTS OF PUBLIC INTEREST: The next meeting is scheduled for April 20, 2022.

ADJOURNMENT: There being no further business, the meeting adjourned at 6:30p.m.



Shannon Lemke
Secretary

Date 4/13/2022



To: Germantown Park & Recreation Dept.	
Attn:	Gil Standridge
	N112 W17001 Mequon Road
	Germantown WI 53022
Phone:	262-250-4710
Cell:	
Email:	gstandridge@germantownwi.gov

From:	Don Witte
Address	N57 W13250 Shenandoah Dr. Menomonee Falls, WI 53051
Phone:	262-781-7382
Email:	dwitte@northwayfence.com
Cell:	414-303-3918

PROPOSAL

FRIEDENFELD PARK

W140N11492 Country Aire Dr., Germantown, WI 53022

BACKSTOP NETTING AND POSTS – FULL

Furnish and install baseball netting over the existing home plate area and backstop. Consists of installing aircraft cable between 2 – new 6-5/8" o.d. galv. steel poles set in concrete foundations. Includes cable winches on both sides to lower cable for net removal. Netting area to be approximately 90' wide x 20' high installed above the top of the existing backstop. Total height approx. 30'. Netting to be snap-clipped to cable and top of backstop fence for easy removal.

Materials & Labor: \$25,500.00*

NETTING ALTERNATE- PARTIAL

Same as above except netting to only cover the center section of the backstop area and not include the triangular side panels extending to the edges of the sideline fence.

Deduct - \$3,300.00*

DUGOUT FENCE & SUN SHADE OPTION

Furnish and install 1st & 3rd base dugout fence for a total of 64 lf. of municipal grade 7' high galvanized steel chain link fence. Includes new fence posts, top and bottom rails and #9 ga. wire mesh. Install PolyPro™ Plus Premium sun shade screening over the top of the new 1st and 3rd base dugout fences includes adding additional support pipes across roof area for rigidity. Sun shade to be custom ordered with hemmed and grommeted edges and attached with removable tarp ball stretch cord tie downs.

Note: Roof structure is not intended to be load bearing or hold the weight of equipment, snow or people. **Materials & Labor: \$12,990.00*** (includes both dugouts)

****Due to fluctuating material pricing issues beyond our control, the above quoted prices are subject to change within 15 days. Please check back before accepting this proposal to allow for current material prices to be updated based on cost and availability.***

Date 4/8/2022



To: Germantown Park & Recreation Dept.	
Attn:	Gil Standridge
	N112 W17001 Mequon Road
	Germantown WI 53022
Phone:	262-250-4710
Cell:	
Email:	gstandridge@germantownwi.gov

From:	Don Witte
Address	N57 W13250 Shenandoah Dr. Menomonee Falls, WI 53051
Phone:	262-781-7382
Email:	dwitte@northwayfence.com
Cell:	414-303-3918

PROPOSAL

HAUPT STRASSE PARK- Outfield Fence

Repair outfield fence. Pull and replace 23-line posts and 1 terminal post. Dispose of old concrete footings and posts. Reset new posts in new concrete. Reassemble top rail and wire mesh. Remove and reinstall top cap.

\$11,600.00

HAUPT STRASSE PARK – Backstop Netting

Furnish and install baseball netting over the existing home plate area and backstop. Consists of installing aircraft cable between the 2 existing light poles. Includes cable winches on both sides to lower cable for net removal. Netting area to be approximately 55' wide x 20' high installed above the top of the existing backstop. Total height approx. 30'. Netting to be snap-clipped to cable and top of backstop fence for easy removal.

\$10,200.00

**Due to fluctuating material pricing issues beyond our control, the above quoted prices are subject to change within 15 days. Please check back before accepting this proposal to allow for current material prices to be updated based on cost and availability.*

Date 4/13/2022



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Email:	dwitte@northwayfence.com
Cell:	414-303-3918

PROPOSAL

HAUPT STRASSE PARK- Sideline Repairs

Straighten and repair 1st & 3rd base sideline and dugout chain link fence as best as possible. Straighten fence posts and break off exposed concrete footings below current grade. Replace missing tie wires on fence fabric. No major new fence materials included.

Materials & Labor: \$2,200.00

HAUPT STRASSE PARK – Dugout Roof Structure

Furnish and install PolyPro™ Plus Premium sun shade screening over the top of the existing 1st and 3rd base dugout fences. No new chain link fence to be installed but includes adding additional support pipe across existing fence posts as needed for rigidity. Sun shade to be custom ordered with hemmed and grommited edges and attached with removable tarp ball stretch cord tie downs.

Note: Roof structure is not intended to be load bearing or hold the weight of equipment, snow or people.

Materials & Labor: \$3,995.00 (includes both dugouts)

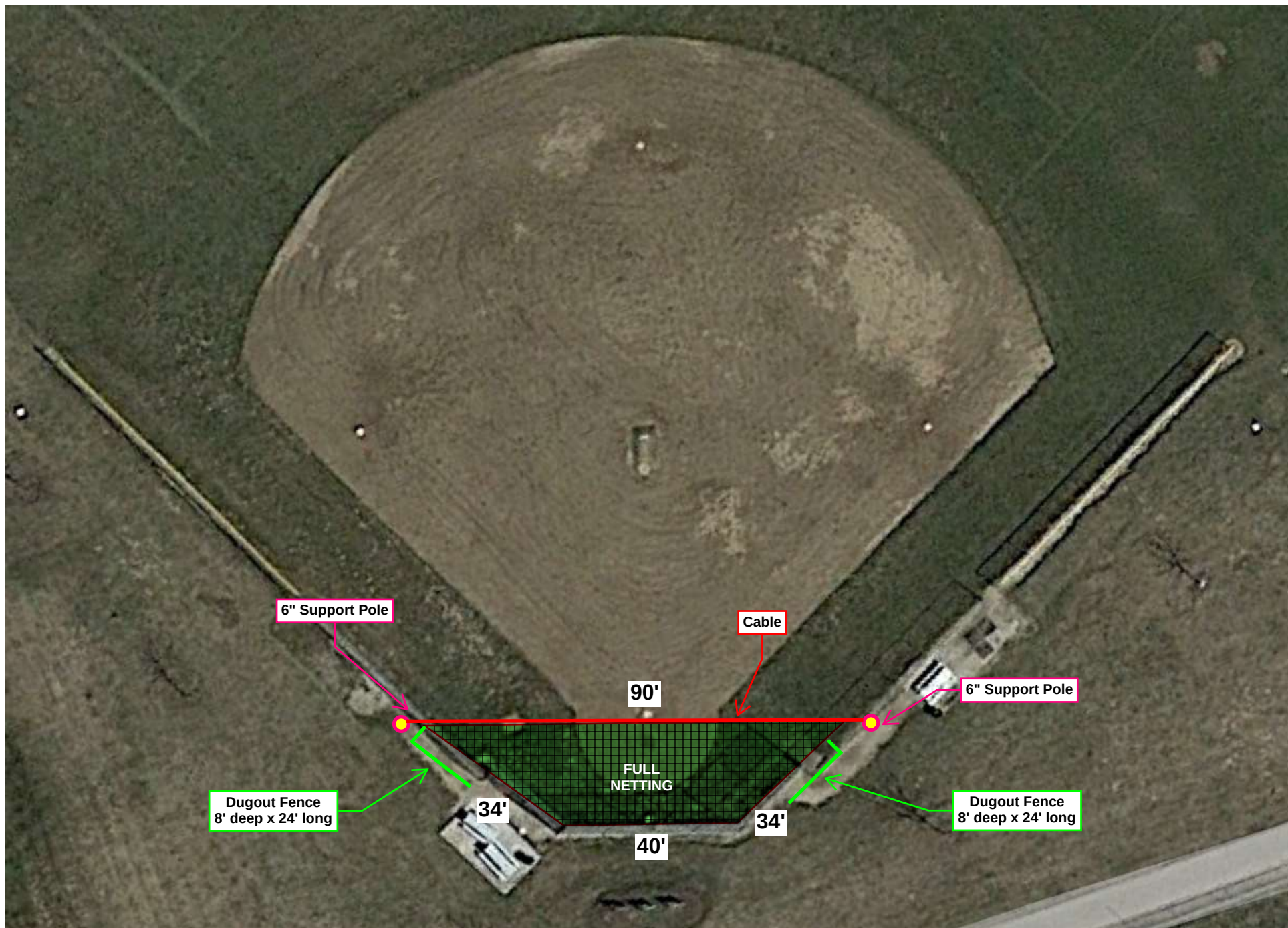
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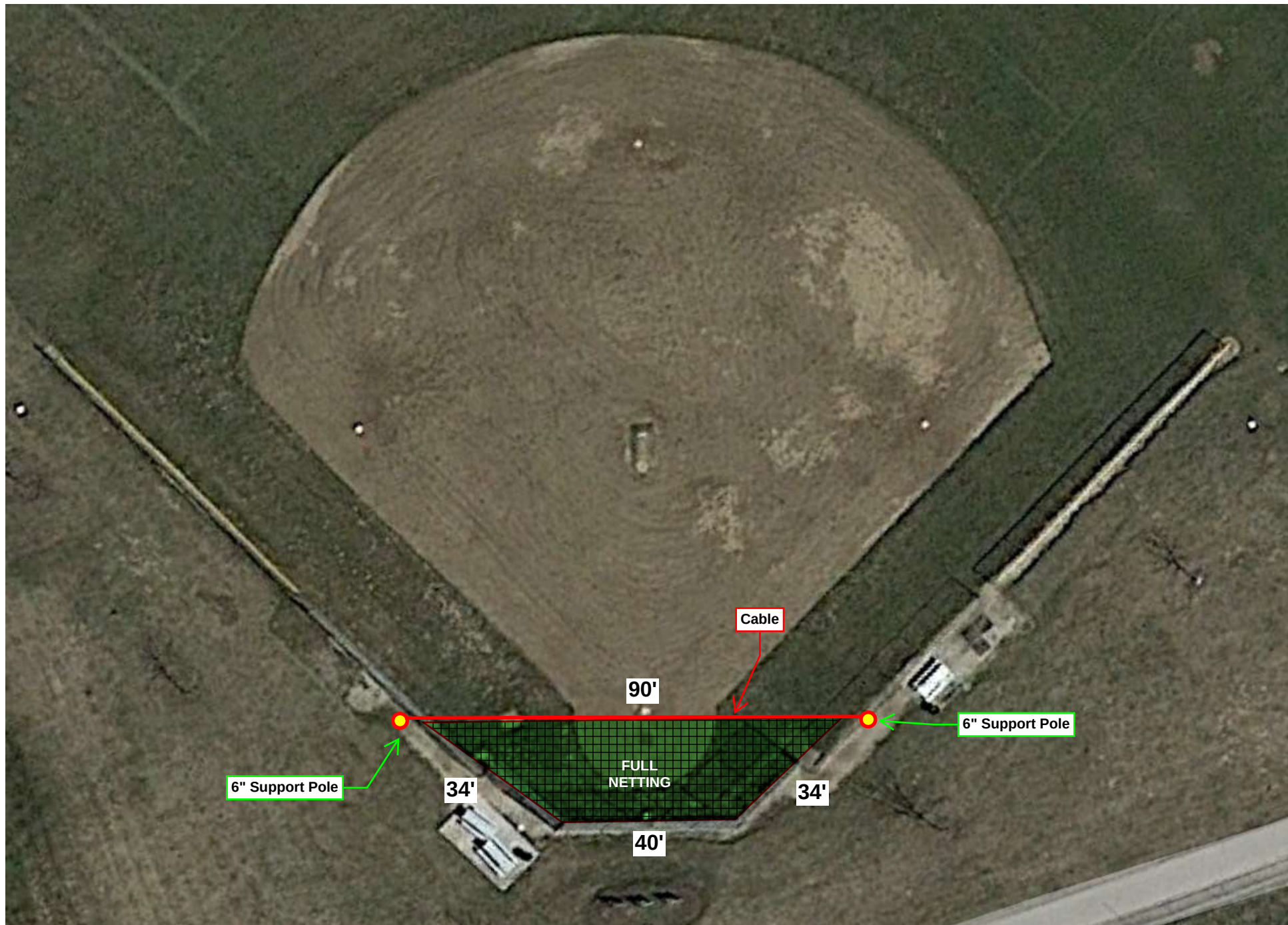


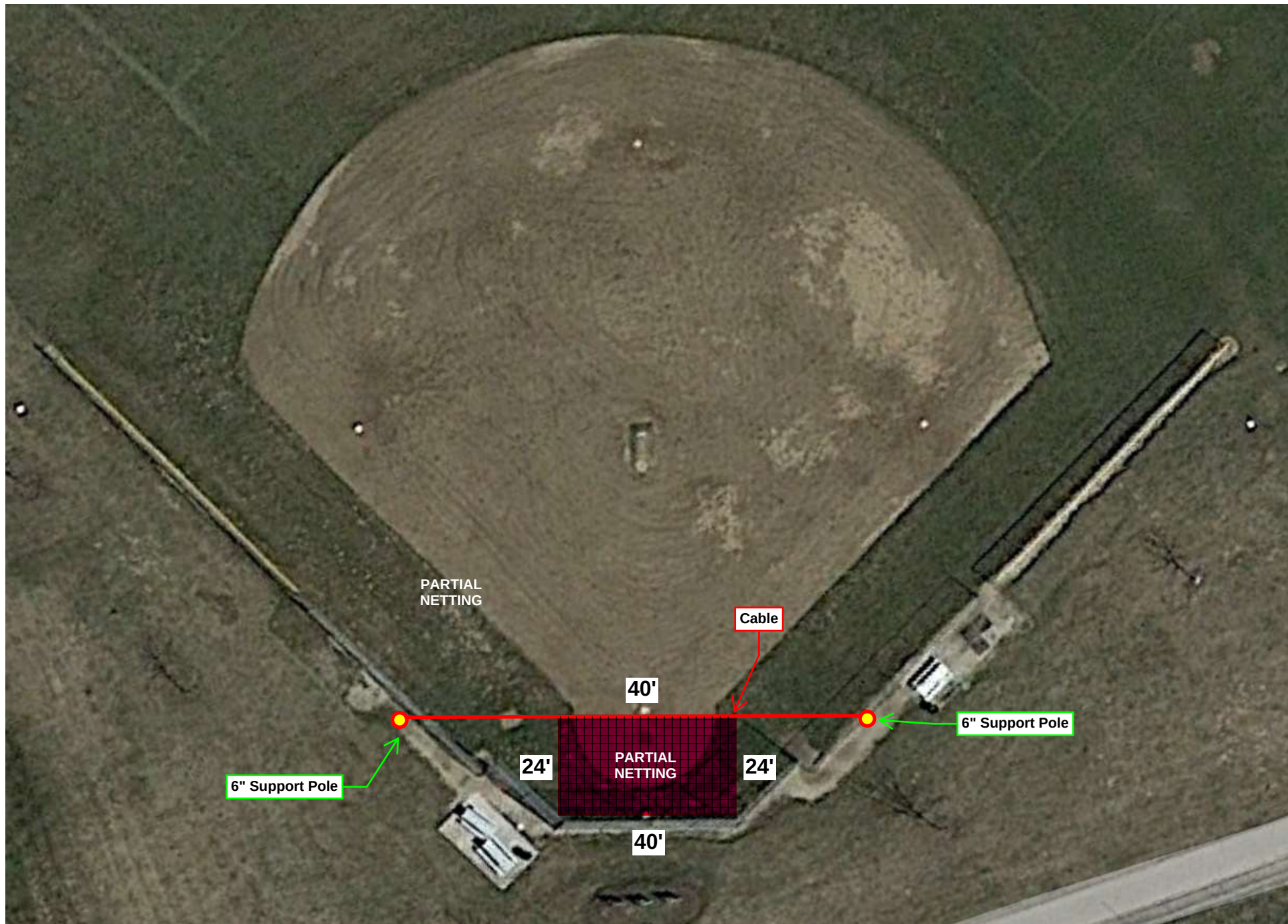












ITEM: Kinderberg Park Feasibility Study

DEPT: Park & Recreation

COST: \$15,000

SOURCE: Borrowing

SUMMARY: Professional consulting services to prepare a feasibility study for the Kinderberg Park Splashpad/Playground

DESCRIPTION: The playground and adjacent splashpad are two very popular and well-used recreational amenities in Kinderberg Park. The playground equipment and splashpad will be 22 and 16 years old respectively.

Both amenities have sustained typical wear and tear associated with the heavy use by the public. Over the last several years, the type and frequency of repairs have been on the increase, as have the related costs. This is especially true with the splashpad facility (pumps, motors, circulation system).

A feasibility study scope of services would include a site analysis of the playscape area (playground and splashpad), parking assessment, internal circulation pattern, and adjacent support amenities (shelter/restrooms) to determine suitability and best location for these features. 2-3 conceptual layouts will be provided for the playscape and associated opinions of construction costs will be prepared. Deliverables would include conceptual drawings and renderings of the final layout. Should the study determine that both a playground and splashpad are not suitable for this location, alternate locations would be explored for relocation of the splashpad.

As to the feasibility study of a new Playground at Kinderberg Park, there should be different designs of playground equipment that can replace the existing equipment in about the similar space used now.

The study may include moving the playground to a different location within Kinderberg park. It has been a contention with Public Works that maintains the playground and the splashpad, that the ground cover from the playground gets transferred over to the splashpad (due to kids playing in both areas) causing maintenance issues.

I would like to see in the playground design at least one piece of equipment designed for children of disabilities and all pieces must meet ADA requirements.

There should be at least two to three public meetings to show your designs & collect public input. I would also like for you to attend a Park Commission meeting as well. I would like to have workable numbers to put into a budget. It will probably be a two-year process, 2023 & 2024. One year I would budget for splashpad and next year for playground. This study will hopefully show the priority over which project should be funded and completed first.

I am requesting a proposal from your company on how much your company would charge for this feasibility study base on the information I provided. I would also request you provide information on your company background dealing with splashpads and playground equipment.

Thank You,

Gil Standridge
Parks and Recreation Director
Village of Germantown
gstandridge@germantownwi.gov
414-975-6795



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Milwaukee, WI 53203
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collaborāte / formulāte / innovāte

April 8, 2022

Gil Standridge
Parks and Recreation Director
Village of Germantown
N112 W17001 Mequon Road
Germantown, WI 53022

SUBJECT: Kinderberg Park Feasibility Study – Design Services Proposal
Village of Germantown, WI

Dear Gil and the Park and Recreation Commission,

GRAEF is excited to provide you with this proposal for professional consulting services to prepare a feasibility study for the Kinderberg Park Splashpad/Playground. GRAEF has been very fortunate to have worked on several projects within the Village of Germantown including the recently adopted Comprehensive Outdoor Recreation Plan (CORP). We are eager to continue our relationship with the community and put this Plan into Action through the implementation of strategic recommendations agreed upon by the Village – including Kinderberg Park. GRAEF will partner with Water Technology, Inc. (WTI) as part of this Kinderberg Park Feasibility Study. As can be seen in the supplementary qualifications package attached with this cover letter, the GRAEF/WTI team has a proven track record of successful park/aquatic master planning, design, and construction.

Our project scope would include the following elements with an expected cost of \$15,000 and a completion date of September 2022 (subject to change pending conversation with Park and Recreation Commission and Village staff):

I. DISCOVERY

A. Splashpad

- 1) Review physical conditions of the current splash pad and provide recommendations regarding inadequacies. GRAEF/WTI will conduct a non-destructive observation of the aquatic elements to form a professional opinion on necessary repairs, renovations, and replacements, including:
 - i. Conduct site visit and review current conditions
 - ii. Identify deficiencies of aquatic components regarding current local health codes and industry standards. WTI will address the following components:
 - Spray Pad Finishes
 - Spray Pad Circulation Pumps, Fittings, Valves, Flow Meters, Gauges, and Controls
 - Spray Pad Filtration System and Overflow Recovery System
 - Spray Pad Water Chemistry Treatment System
 - Spray Pad Deck Areas and Equipment

B. Site Analysis

- 1) Review physical layout of the park along with existing amenities to determine issues and opportunities (playscape area, parking assessment, internal circulation pattern, shelter/restrooms)

II. INSPIRATION

- A. Host public meeting #1 to discuss and confirm Goals, Objectives, Activities and Uses within Kinderberg Park.
 - a. Aquatic Experience: Display boards showing appropriately scaled water activity/feature alternatives
 - b. Playscape Experience: Display boards showing a variety of playground equipment alternatives (including equipment designed for children of disabilities) as well as surface treatments.
 - c. Other community-desired needs for the park: Parking, improvements to existing features, etc.
- B. Create 2-3 conceptual layouts for the park
 - a. Concepts will include renderings of different playscapes and aquatic features as well as high-level cost opinions for recommended features.
- C. Host public meeting #2 to obtain feedback on conceptual layout alternatives
 - a. Concepts will be vetted by staff and Park and Recreation Commission prior to public meeting #2

III. RECOMMENDATIONS

- A. Deliver a preferred conceptual master plan rendering for Kinderberg Park
 - a. Develop recommendations for repairs, renovations, or new amenities
 - b. Provide programming services for future aquatic amenity selection and preliminary planning for associated specialty aquatic mechanical and water treatment systems.
- B. Develop Rough Order of Magnitude (ROM) Construction Budget regarding recommendations

The GRAEF team is confident that we have the creativity, expertise and capability to meet your needs. We are very excited to have the opportunity to continue our partnership with the Village and advance your vision for this important amenity to your community.

Sincerely,



Joseph F. Pepitone Jr. PLA, LEED AP
Principal



Craig Huebner AICP
Project Manager

KINDERBERG PARK FEASIBILITY STUDY VILLAGE OF GERMANTOWN

PROPOSAL

SUBMITTED BY
PARKITECTURE + PLANNING, LLC
MADISON, WI
March 21, 2022



Cover Letter

March 21, 2022

Gil Standridge
Parks and Recreation Director
Village of Germantown
N112W17001 Mequon Road
Germantown, WI 53022

Dear Gil,

Thank you for the opportunity to provide this proposal for a feasibility study and conceptual design work for a new/renovated playscape at Kinderberg Park. As you know, our firm is dedicated to the park and recreation industry and have a long list of successful projects and happy clients. We choose to focus solely on projects that improve public access and experience in open space settings. Our work history and clients (past and current) attest to this passion and dedication. Our blend of Landscape Architecture and Engineering theories gives us a creative and grounded approach towards our design solutions.

We often group traditional playground areas and splashpads into a larger semi-integrated playscape. Our history with these types of projects and social studies have shown us that the attention span and flitting moods of children can be best accommodated with this approach. We understand how important projects like these are to the local residents. Graphic presentation boards with precedent imagery will be assembled for aid in gathering public feedback in the final design direction, theming, and layout for both the playground and splashpad. This is an important step in the process and will help to build consensus and support with community members and elected officials. We feel strongly that the plan should also evaluate the long term operations and maintenance costs of developing a new facility. As part of our process, we will work with your maintenance staff to assemble a projection of additional requirements placed on the Village.

Memory-worthy playscapes are not catalog equipment selections, and need to be thoughtfully designed based on specific site needs, and community preferences. Thought needs to be placed on future flexibility of the park spaces and the increased need for appropriate social distance between play areas, seating etc. We have a reputation for adding unique and customized appearances to our park projects, and have excellent working relationships with the major manufacturers of both playground and splashpad equipment. We work with their designers to bring the project to life and have designed several custom features that are now adopted into their catalog lines.

Our team is uniquely qualified for this project for several reasons:

- We have significant past work with the Village and your public open spaces including the recent Firemen's Park Shelter.
- Our team is a well oiled collaborative team with a deep historical portfolio and several similar ongoing design projects underway.
- We understand the nuances of existing park development projects, especially those located adjacent to residential areas. See our project profiles section for a partial list of our recent park projects.
- Our firm has several current design and construction projects in and around the Germantown area including in Menomonee Falls, Grafton, and West Allis. This positions us for potential trip sharing, overlap with local contractor resources, and familiarity with regulators and utility contacts.
- We have excellent working relationships with the major contractors in this region and understand the bidding climate and pricing structures. This gives us an advantage during design by soliciting feedback on design iterations, maintaining budget expectations, and testing design and constructibility methods and materials.
- We have an excellent resume of public process facilitation and creative outreach strategies to gather public input on park improvements.



We have discussed the project with you and I am confident that we understand the goals of the project, various site issues, and have the extensive technical expertise to implement your vision. Our resume of similar recreation facility design is long and well proven in Wisconsin.

We are believers in creating attainable goals and finding small successes with the clients and projects we engage. The lessons learned from the countless park and open space projects we have facilitated will offer you and the facility managers a proven process, excellent track record, and the confidence that the improvements will stand the test of time and serve the Germantown community for years to come.

We look forward to the opportunity to share our perspectives with you should you select Parkitecture + Planning/Strand Associates.

Thank you very much for your consideration of our team.

Sincerely,

Blake Theisen, PLA, ASLA
Principal

Parkitecture + Planning
901 Deming Way, Suite 102
Madison, WI 53717

E blake@parkitecture.org
P 608.886.6808

SERVICES + ASSISTANCE



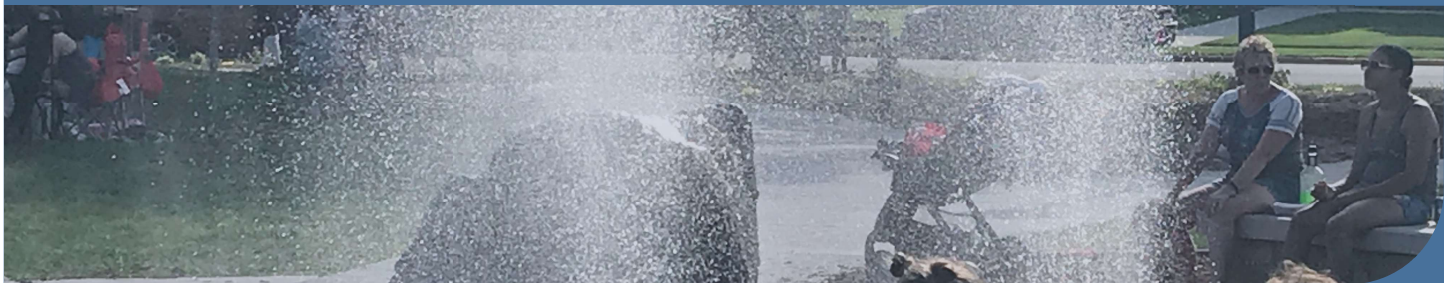
- | Landscape Architecture
- | Park and Open Space Master Planning
- | Aquatic Facility Analysis and Design
- | Athletic Facility Design
- | Recreational Waterfront Visioning
- | Public/Private Campground Design
- | Custom Theme Playscapes
- | Civil Engineering
- | Stormwater Management
- | Site Design
- | Construction Documentation
- | Construction Administration
- | Land-Use Planning
- | Public Outreach

Established in 2020, Parkitecture + Planning is a fresh start with familiar faces.

Principals Blake Theisen (Landscape Architect) and Katie MacDonald (Civil Engineer) formed the company to follow their passion, by focusing on park, open space, and aquatic based projects.

Born from the oldest Landscape Architecture firm in Wisconsin, our primary focus is on creating vibrant site design opportunities for our clients and community members.

Our approach toward park and open space design focuses on how social interaction can be stimulated through thoughtful layout and creative use of materials. We work to blend the lines of natural and built environments to enhance the user experience.



Parkitecture + Planning
901 Deming Way, #102
Madison, WI 53717
608.886.6808
www.parkitecture.org

**We are Landscape Architects.
We are Engineers.
Above all, we are
*Parkitects.***

Staff Qualifications

The **Parkitecture + Planning** core team is small and flexible. We choose to operate this way and work on the projects that are important to us and the communities in which they occur. The principal owners believe that open space reflects the soul of a community and deserves as much attention as any of the other core infrastructure in a municipal budget. We have dedicated our careers to this cause, because we are **Parkitects**.

Blake Theisen will serve as your Project Manager and primary point of contact for the design team.

We will be your team from start to finish.



Blake Theisen, PLA, ASLA

Blake is a steward of open space and draws on his background in environmental science and spatial design to influence his solutions. He is an accomplished public process facilitator, and has presented at State, Regional, and National Conferences. Blake has received numerous design awards for project work and continues to find ways to innovate new solutions to common design challenges. His passion for park and aquatic based recreational projects is unparalleled in Wisconsin.

Registered: WI, IL, IN, IA, MN, MI, AZ, TX, NE, CO

Certified: CLARB, CPO

Member: WPRA, WIASLA, ISA



Katie MacDonald, PE

Katie exhibits her expertise in park and public open spaces and focuses on contextual site grading, integration of green infrastructure, and creative material re-use in her site design approach.

With an extensive resume in water based recreation facilities, she has become one of the leading experts in Wisconsin and the upper Midwest in splashpad and pool design.

Registered: WI, IL, IA, MN, CO, WY

Certified: CPO

Member: WPRA, NASECA





Village Park Phase 2 Menomonee Falls, WI

Parkitecture + Planning is working with the Village of Menomonee Falls to further develop the Master Plan and implement phase 2 of the project. A multi-million dollar playscape serves as the anchor for the re-development and will provide a fully inclusive wet (splashpad) and dry play environment. Built into a hillside, creative use of bridging provides facility users of all abilities equal access to the entire facility. Large tree islands are integrated into the poured in place surfacing to provide a natural shade layer throughout the space. Lighted tennis and pickleball courts and a large parking lot provide amenities for both the park users, as well as the adjacent school. The project is scheduled to open in fall of 2022. Construction budget - \$3.4 Million.





Culver Community Park Prairie Du Sac, WI

The Sauk Prairie Recreation Commission and the Friends of Sauk Prairie Parks and Recreation retained Parkitecture + Planning to finish the Master Plan effort and create construction drawings for a new 67 acre community park. Through an extensive community outreach and public funding campaign, resident input was infused into the final vision to establish recreation elements for patrons of all ages and abilities. P+P is currently preparing bid documents for Phase 2 beginning construction in the spring of 2022. Project elements include a splashpad, lighted athletic fields, sport courts, parking, inclusive playground, skate park, plaza, and shelter/concessions community building. Construction budget (all 4 phases) - \$14.5 Million.



Experience + Precedent Work



Wetmore Park Sun Prairie, WI

The City of Sun Prairie retained Parkitecture + Planning to develop a plan for the new playscape within the existing Wetmore Park. The project includes a new restroom/shelter building, beer garden with amphitheater, parking lot, large accessible playground and custom splashpad. A garden theme was chosen by the community members during public outreach, and the design team created an elaborate and tasteful plan in keeping with this unique concept. Construction of phase 1 was completed in June of 2021. Phase 2 is under design and scheduled for construction in 2022/23. Construction budget - \$2.4 Million.





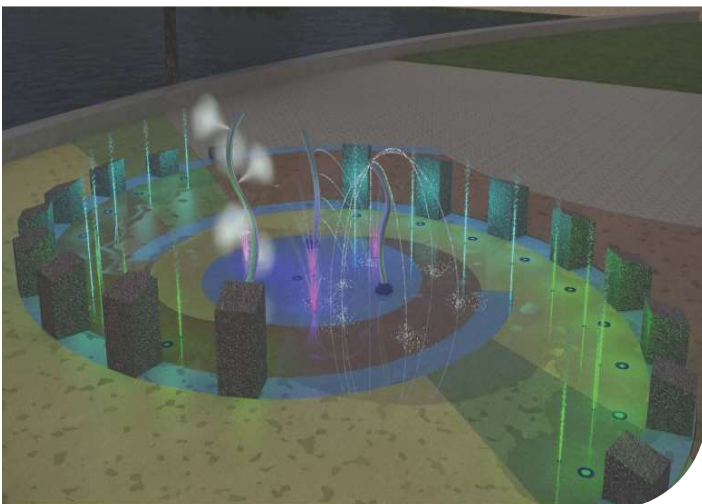
Attridge Park Baraboo, WI

Parkitecture + Planning assisted the City of Baraboo with design and engineering of a new splashpad and day use area in Attridge Park. Drawing on the Circus heritage of the community, the design highlighted the idea of a 3-ring circus with distinct themes in each ring. Larger than life animals, a family of elephants, whimsical clown umbrellas, and a tribute to juggling all bring the circus vibe to life. The project is currently in a fund raising mode and is anticipated to be constructed in spring of 2023. Construction budget - \$0.5 Million.



Sunset Park Kimberly, WI

The Village of Kimberly retained Parkitecture + Planning to develop concept plans for a new splashpad located at Sunset Beach Park. The existing park is home to a large sand beach and swimming pond, and draws patrons from across the Fox Valley. Parkitecture replicated a oceanside beach scene complete with soaring kites, sand crabs, and an iconic central feature octopus. Construction is anticipated to commence in 2022-23. Construction budget - \$0.5 Million.



Shattuck Park Neenah, WI

Parkitecture + Planning and the City of Neenah worked together to develop a plan to renovate the civic fountain on the downtown waterfront. The new facility will replace the existing fountain with a lighted sculptural splashpad and pedestrian plaza. The location is integrated into the existing park fabric and adjacent to the summer concerts in the park, farmers market space, and harbor walk. The construction is underway and anticipated to be completed in June 2022. Construction budget - \$0.5 Million.

Experience + Additional Park Projects

Prentice Park, Ashland, WI
Attridge Park & Splashpad, Baraboo, WI
Devils Lake North Shore Day Use Area, Baraboo, WI
Devils Lake South Shore Day Use Area, Baraboo, WI
Community Pool, Blanchardville, WI
Blue Mound SP Pool Expansion, Blue Mounds, WI
Bernard Willi Pool, Chippewa Falls, WI
Bucholtz Park Swimming Facility, Clintonville, WI
Bakken Park Skate Park, Cottage Grove, WI
Community Park, Cottage Grove, WI
DeForest Civic Park, DeForest, WI
Fireman's Park, DeForest, WI
Fox Hills Estates Park, DeForest, WI
Sunfish Pond Park, DeForest, WI
Equestrian Campground, G. Dodge State Park, WI
Anunson Park, Fox Crossing, WI
Firemans' Park, Germantown, WI
Riversbend Park, Grafton, WI
Stonewall Farms Park, Grafton, WI
Monterrey Park, Janesville
Palmer Pool, Janesville, WI
Rockport Pool, Janesville, WI
Lewis Park, Keota, IA
Horizon Park, Kenosha, WI
Lincoln Park, Kenosha, WI
Southport Park, Kenosha, WI
Wolfenbuttel Park, Kenosha, WI
Sunset Beach Park, Kimberly, WI
Sandy Beach Park, Lake Mills, WI
Van Lieshout Park Splashpad, Little Chute, WI
Door Creek Park, Madison, WI
Firemens Park, Maple Bluff, WI
Johnson Park, Maple Bluff, WI
Braem Park, Marshfield, WI
Hefko Park & Aquatic Center, Marshfield, WI
Community Park, McFarland, WI
Lewis Park, McFarland, WI
Juniper Ridge Park, McFarland, WI
Prairie Place Park, McFarland, WI
Siggelkow Park, McFarland, WI
Waubesa Int. School Athletic Fields, McFarland, WI
William McFarland Park and Pool, McFarland, WI
Aero Park, Menomonee Falls, WI
Village Park Ph 2, Menomonee Falls, WI
Library Park, Mercer, WI
Lakeview Park Splashpad Renovation, Middleton, WI
Market Street Park, Middleton, WI
Penni Klein Park, Middleton, WI
Stonebridge Park, Monona, WI
Woodland Park, Monona, WI
Doty Park, Neenah, WI

Kimberly Pointe Park, Neenah, WI
Island Park, Neenah, WI
Shattuck Park and Splashpad, Neenah, WI
Splashpad, Oregon, WI
Mustang Park, Payson, AZ
Athletic Complex Playscape, Pewaukee, WI
Des Plaines River Greenway, Pleasant Prairie, WI
Lake Andrea Plaza, Pleasant Prairie, WI
Mompers Woods, Pleasant Prairie, WI
Pleasant Prairie Park, Pleasant Prairie, WI
Camp Indian Trails, Rock County, WI
Culver Community Park, Sauk, WI
ARF Park, Shawano, WI
Downtown Plaza, Shawano, WI
Totogatic Park Campground, Spooner WI
Community Riverwalk, Stoughton, WI
Wetmore Park, Sun Prairie, WI
Village Grove Park Splashpad, Sussex, WI
Pocket Park, Thiensville, WI
Village Park, Thiensville, WI
Central Park West, Two Rivers, WI
Buchner Park Aquatic Center, Waukesha, WI
Meadowview Park, Waukesha, WI
Burnham Pointe Park, West Allis, WI
Liberty Heights Park, West Allis, WI
McKinley Park, West Allis, WI
Recreation Center Park, West Allis, WI
Cravath Lake Amphitheater, Whitewater, WI
Community Splashpad, Whitewater, WI

References

- Contact:** John Lehan, Director of Community Ed. & Rec.
Sauk Prairie School District
john.lehan@saukprairieschools.org
608.643.0520
- Contact:** Mike Kading Director of Parks and Recreation
City of Neenah
mkading@ci.neenah.wi.us
920.886.6062
- Contact:** Kristin Grissom, Dir. of Parks and Recreation
City of Sun Prairie
kgrissom@cityofsunprairie.com
608.825.1192
- Contact:** Matt Schuenke, Village Administrator
Village of McFarland
Matt.Schuenke@mcfarland.wi.us
608.836.3153
- Contact:** Jake Anderson, Director of Parks
City of Monona
janderson@ci.monona.wi.us
608.216.7469

Scope Outline

Pre-Design

- Facilitate kick-off Meeting with Village staff.
- Complete site review to assess current conditions.
- Assess project goals to develop program statement and vision plan direction.
- Develop condition analysis and summary of existing facilities.
- Attend a public event or special meeting for collection of creative input.
- Work with Village staff to review feedback and establish final design recommendations.

Conceptual Design

- Develop concept design plans for new amenities (playgrounds, pathways, splashpad, etc.) and produce graphic renderings.
- Compile opinion of probable construction costs.
- Present concept design options to Village staff.
- Present concept design package to Park Commission and the public. This can be noticed as a Public Information Meeting.
- Refine concept design drawings into one final rendered plan for Village use in public awareness and potential fundraising.

Outcomes and Deliverables

- Existing Conditions Analysis Summary
- Conceptual Plans (11x17)
- Opinion of Probable Construction Costs
- Final rendered Plans (11x17 and 22x34)

Assumptions

- Village to provide any prior plans for the park related to the splashpad, building, and or playground.

PROJECTED SCHEDULE

We are flexible on schedule and scope deliverables and will work with the Village to accomplish the project goals. We anticipate a 3-4 month process to complete the conceptual design effort for the project. A tentative schedule is proposed as follows:

TASK	TIME FRAME
Kick-off Meeting	April, 2022
Site and Background Info Review	April, 2022
Development of Concepts	May, 2022
Park Commission Review	June, 2022
Concept Refinement	June, 2022
Final Plan and Renderings	July, 2022
Final Presentation	July, 2022

PROPOSED FEE

We propose a lump sum fee of \$14,220. This is correlated to the scope outline illustrated on this page. Should this need to be amended, we will work with you to adapt the scope/schedule, and budget. Staff rates for this project are \$120/hour.



Client Testimonials

"Parkitecture go above and beyond in their attention to detail, technical knowledge, and collaborative process to make sure client needs and questions are addressed completely and promptly. Thanks to their creative skills, design expertise, and familiarity with construction practices and State regulations, we have a project that is ready to build this spring. We would not be where we are without them."

Jean Warrior – President, Friends of Governor Dodge State Park

"Blake's practice of listening, asking thought provoking questions, and then implementing the desires of the community is second to none."

Matt Hendricks – Director of Parks, City of Shawano

"The City of Kenosha has worked with Blake Theisen over the past 10 years developing, upgrading and enhancing our extensive Park System. He is very knowledgeable in his field, is dedicated to understanding the community needs and desires, and goes above and beyond to meet our requests."

Shelly Billingsley – Director of Public Works, City of Kenosha

"Parkitecture is working on the City of Waukesha's Buchner Park Pool and Community Center. Their vision is creative, while also being practical for the City. They are very responsive to the client's needs, meeting a tight time frame to get the project Bid according to the schedule. The anticipation for the completion of the project is heightened after seeing their renderings."

Katie Jelacic – City Engineer, City of Waukesha

"Working with Parkitecture has been a great experience. Blake's approach to designing a park is like building a house...you need to have a firm foundation and then build up from there with each room in the park supporting the overall development. If you want a holistic park development, Blake and his Parkitecture Team are what you are looking for!"

"Working with the Parkitecture team has been one of the best decisions we have made for our park project. Their organization, detail, thoughtfulness, planning, and experience has helped make our planning team prepared for the road ahead."

Michael Kading – Director of Parks and Recreation, City of Neenah

John Lehan – Director of Community Recreation, Sauk Prairie Rec Commission

"Blake and Katie - Thank you for all that you did to make our park development project a success. You stood by us from the beginning to the end and even beyond, ensuring that we were completely happy with the final product. It was clear you both brought a wide range of knowledge and experience in bringing our concept plan to life. Thank you for making us feel that we were more than just another client. I look forward to working with Parkitecture + Planning again in the future!"

Amanda Geiser – Director of Parks and Recreation, Village of Fox Crossing

Midwest Athletic Fields LLC

323 William St P.O. Box 76
Watertown, WI 53094
lana@midwestaf.com
www.midwestaf.com



Proposal

ADDRESS

Village of Germantown

PROPOSAL

1034

DATE

03/17/2022

EXPIRATION DATE

09/17/2022

PROJECT

Haupt Strasse and Friedenfeld

SALES REP

JJV

ACTIVITY

AMOUNT

Haupt Strasse Infield Extension:

- Layout the infield to accommodate 90' bases.
 - Remove 4 inches of grass and topsoil around the back arc.
 - Add 4 inches of quick pitch infield mix. (192 tons)
 - Add an additional 69 tons to the remainder of the infield.
 - Laser grade the entire infield.
 - Compact with a dual drum roller.
 - Install new base anchors and home plate
 - Village to provide a portable pitcher's mound..
- Price: \$35,500

Haupt Strasse Outfield Drainage System:

- Install 3000 In ft of drain tile in the outfield.
 - Drain tile to be in 8" wide trench and backfilled with sand peat blend for optimal drainage to the tile.
 - Sod back over the trenches with sand grown sod.
- Price: \$32,250

Haupt Strasse Outfield Regrading:

- Strip existing grass from the outfield.
 - Till the outfield.
 - Add topsoil and laser grade the outfield
 - Slit seed the outfield with athletic blend blue/rye grass at 6 lbs per thousand sq ft.
 - Cover the seed with pellet mulch.
- Price: \$41,500

Friedenfeld Park Infield:

- Edge the back arc to remove the lip.
 - Add 115 tons of infield mix and laser grade
 - Compact with a dual drum roller.
 - Install new base anchors and home plate.
- Price: \$15,550

TOTAL

We authorized

Midwest Athletic Fields LLC to do the work as specified.

Note: Customer must provide a place on site to dispose of waste material. Hauling off site will incur additional costs.

Watering of sod is customer's responsibility once project is complete, unless otherwise stated.

All credit card payments will have a 3% fee added.

Page 1 of 2

Accepted By

Accepted Date

We authorized
Midwest Athletic Fields LLC to do the work as specified.

Note: Customer must provide a place on site to dispose of waste material. Hauling off site will incur additional costs.
Watering of sod is customer's responsibility once project is complete, unless otherwise stated.
All credit card payments will have a 3% fee added.
Page 2 of 2

12601 W. Silver Spring Road * Butler, WI 53007
 Phone: (262) 395-4050 * Fax: (262) 330-5004
 sales@armstrongpaving.com
 www.armstrongpaving.com



ATTN: GIL

PROPOSAL SUBMITTED TO		PHONE	DATE
Germantown Park and Rec.		414-975-6795	03/18/2022
STREET		JOB NAME	
N112 W17001 Mequon Road		Recolor Tennis Courts	
CITY, STATE AND ZIP CODE		JOB LOCATION	
Germantown, WI 53022-0337		Kinderburg Park	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We propose to furnish all labor and materials necessary to perform the following work:

RECOLOR FOUR TENNIS COURTS AT KINDERBURG PARK/APPROX. 28,024 S.F.

- Power-wash surface to remove dirt and debris.
- Install court patch binder, flush with surface, all random cracks and saw-cut joints.
- Check surface for depressions, 1/8" and greater and patch to reduce puddles.
- Sand all repairs smooth to the surface.
- Apply 2 coats of acrylic resurfacer. Each coat to be cross-applied.
- Apply 2 coats of Laykold Color; Blue and Green.
- Layout and install white masked lines.

PRICE \$30,870.00

NOTE:

*** Cracks do reopen and should be maintained on a yearly basis or as needed.

OPTION:

- Install Armor Crack Repair System on all random cracks, approx. 475 L.F. @ \$19.00 Per S.F. ADD \$9,025.00.

~~We~~ **we** propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

dollars (\$ _____).

Payment to be made as follows:

TERMS: NET 10 DAYS. 1.5% PER MONTH INTEREST ON ALL ACCOUNTS 10 DAYS PAST DUE.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Work Compensation Insurance. **Notice of Lien Rights on back.**

Authorized
Signature _____

David Marks

This proposal void in 15 days and covers above area and specs only.

Acceptance of Proposal. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. I fully understand and agree with the terms and conditions on the back of this proposal.

Signature _____

Date of Acceptance: _____

12601 W. Silver Spring Road * Butler, WI 53007
 Phone: (262) 395-4050 * Fax: (262) 330-5004
 sales@armstrongpaving.com
 www.armstrongpaving.com



ATTN: GIL

PROPOSAL SUBMITTED TO		PHONE	DATE
Germantown Park and Rec.		414-975-6795	03/18/2022
STREET		JOB NAME	
N112 W17001 Mequon Road		Pickleball Court Maintenance	
CITY, STATE AND ZIP CODE		JOB LOCATION	
Germantown, WI 53022-0337		Haupt Strasse Park	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We propose to furnish all labor and materials necessary to perform the following work:

PICKLEBALL COURT CRACK MAINTENANCE

- Clean out cracks of loose material, as needed.
- Patch areas with court patch binder, approx. 250 L.F.
- Scrape and blow off surface.
- Touch-up repairs with Laykold Color.

PRICE \$649.00

NOTE:

- *** Cracks do reopen and should be maintained, as needed.
- *** Color will not match, due to wear and fading.
- *** There is no warranty on crack maintenance.

~~We~~ **we** propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

dollars (\$ _____).

Payment to be made as follows:

TERMS: NET 10 DAYS. 1.5% PER MONTH INTEREST ON ALL ACCOUNTS 10 DAYS PAST DUE.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Work Compensation Insurance. **Notice of Lien Rights on back.**

Authorized
Signature _____

David Marks

This proposal void in 15 days and covers above area and specs only.

Acceptance of Proposal. The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. I fully understand and agree with the terms and conditions on the back of this proposal.

Signature _____

Date of Acceptance: _____

APPLICANT RESOLUTION FOR OUTDOOR RECREATION GRANT APPLICATIONS

WHEREAS, the Village of Germantown is interested in acquiring or developing lands for public outdoor recreation purposes as described in the application; and WHEREAS, financial aid is required to carry out the project;

THEREFORE, BE IT RESOLVED, that the Village of Germantown has budgeted a sum sufficient to complete the project or acquisition and

HEREBY AUTHORIZES G i l S t a n d r i d g e , Parks and Recreation Department to act on behalf of The Village of Germantown to:

- Submit an application to the State of Wisconsin Department of Natural Resources for any financial aid that may be available;
- Submit reimbursement claims along with necessary supporting documentation within 6 months of project completion date;
- Submit signed documents; and
- Take necessary action to undertake, direct and complete the approved project.

BE IT FURTHER RESOLVED that The Village of Germantown comply with state or federal rules for the programs; may perform force account work; will maintain the completed project in an attractive, inviting and safe manner; will keep the facilities open to the general public during reasonable hours consistent with the type of facility; and will obtain from the State of Wisconsin Department of Natural Resources or the National Park Service approval in writing before any change is made in the use of the project site.

Adopted this _____ day of _____, 20_____.

I hereby certify that the foregoing resolution was duly adopted by _____
at a legal meeting on _____ day of _____, 20_____.

Authorized Signature: _____ **Title:** _____

Director's Report:

Fourth of July Committee:

The Fireworks contract with Wolverine Fireworks Display will be proposed before the board on Monday night for final approval. The fireworks will cost \$18,500 this year, up 30% from past. The 4th of July Committee has requested \$50,000 in funding from the Tourism Commission to pay for the fireworks as well as other items such as portable potties, lighting, bands, parade etc. Parks and Recreation along with the Library is paying for bouncy houses and Face painting/balloon artists out of our budget. I know we are still in need of volunteers.

Knowles-Nelson Grant:

GRAEF attempted to apply for a Knowles-Nelson Grant to do a feasibility study on Wilderness Park. They were told that this grant only gives out money for actual development and not for feasibility studies.

GRAEF is also looking into a Grant for the Goldendale Trail that is due May 1st.

Will give more information in the May Meeting

End of 2021 Annual Report:

Staff and I are working on completing the 2021 Parks and Recreation Annual Report, and our goal is to be able to present to you in May. In the future our goal will be to present this annual report in February.

Arbor Day Celebration:

Friday April 22nd the Village of Germantown will celebrate Arbor Day. The ceremony will start at 9:15 am at Fireman Park by the old Picnic Pavilion. President Dean Wolter will read the Proclamation. Village Trustees have all been invited as well as this Commission. Three fifth grade classes from Rockfield Elementary will be present and part of the ceremony. Nathan Schuettpelz - Wachtel Tree Science will be the master of ceremony so to speak., Olivia J Witthun – Regional Director for the DNR will also be present.

Public Planting Workshop:

Nathan Schuettpelz from Wachtel Tree Science will be conducting a Public Planting Workshop May 21st in Fireman Park, either at the Old Picnic Pavilion or

inclement weather at the Senior Center. As part of a grant the Village gets that helps us purchase trees we conduct a workshop yearly to educate the public on how to properly plant a tree and care for it afterwards. Anticipating approximately 30 participants.

Recreation Division Report – April 2022 Commission Meeting

We have 36 programs starting in April and include: Adult Golf Lessons, Junior Golf Lessons, Stream Sampler, Mini Golf League, Cupcake Decorating, Learn to Decorate with Frosting, Golf Skills, Stay Home Alone, Gymnastics – Spring 2, Tae Kwon Do, Oodles of Art, Babysitters Training, Yoga, PULSE, Rise & Shine Boot Camp, Track & Field Program, Tot Time, Pee Wee & U6 Soccer, Youth/Little Tykes Martial Arts, Afterschool – Mad Science Classes (3), Miss Julie's Music Fun, Miss Julie's Music Fun for Families, Do You Gnome Your Parks, Horseback Riding, CPR/AED Training, Hands Only CPR, Adult Wind Ensemble, Learn to Macreme, Crochet 101, Middle Eastern Dance, Easter Music Party, Archery.

Our ongoing programs are: Men's Open Basketball, Kids Klub (5 sites), Power/Pixies/Spark Poms, Afterschool Legos (3 sites), Learn to Skate, Preschool playgroup (3 groups), Story Stretchers, Pickleball.

Programs cancelled due to low enrollment: Knitting 101, Ukulele, Beginning Guitar, Dry Needling

Upcoming events include the following:

Do you Gnome Your Parks: Somewhere hidden in our Village Parks are Gnomes to be discovered. You will get a clue for the week on which park the Gnomes are hidden in, take a selfie with each of the gnomes and send it to us. Each Gnome will have a point value, the two families with the highest point value will receive a prize basket. Starts April 18 – May 13th.

Community Spring Bike Challenge: We have teamed up with Menomonee Falls Community Ed and Rec to offer the challenge this spring. All participants submit a mileage log each week, we have a recreation and competitive league. All participants will receive a Bike Challenge T-shirt.

Family Glow Walk: Friday, May 6th at Kinderberg Park, new this year participants can show up between 7:30 – 9:30 p.m. to walk. We are selling Glow kits for \$8 a person which includes fun glowing items that can be worn the night of the event. Glow Walk T-shirts can also be pre-order for \$10/shirt. We have 96 Glow kits bought already and 38 T-shirts. Volunteers Needed – let us know if you can help!

Soccer: Pee Wee & U6 Soccer will be starting on April 23rd, the coaches meeting was held on April 12th to help coaches prepare for their upcoming season. We have 8 teams for pee wee soccer and 6 teams for U6 soccer, totaling over 170 kids in the program.

Community Partnership Award: Congratulations to Premier Flooring for being honored as the 2022 recipient of the Community Partnership Award. They have been sponsoring youth sports teams and events for over 18 years. Please thank Ray, John and Curt Heilgendorf for all their support over the years. Please see our facebook post for the photograph of our team presenting them with the award.



Summer Registration: Summer registration started Monday, April 4th. Due to our SSL certificate warning still being unresolved our staff handled a full day of phone registrations on Monday and the rest of the week was very, very busy. Even though our IT had a 2-month lead time on resolving this it was not resolved until last Friday, April 8th. We hope that the next issue with retrac and credit card processing is also addressed in a timely matter as this is very frustrating to our staff and the public.

Thank you Briana McNeal! Bri's last day with our office will be on Friday, April 22nd. We want to thank Bri for all her efforts and outstanding services to our department. Bri is responsible for all the graphics for the department including handouts, website updates, constant contact, facebook posts as well as all her clerical duties. She will be early missed, please thank her for all her efforts when you get a chance!