

VILLAGE OF GERMANTOWN
COMMITTEE OF THE WHOLE
MEETING MINUTES
October 3, 2012

CALL TO ORDER: The meeting was called to order at 6:05 p.m. by President Wolter.

ROLL CALL: President Wolter, Trustees Baum, Daniels, Ewert, Hughes, Kaminski, Vanderheiden, and Zabel. Absent and excused Trustee Werderman. Also present Administrator Schornack, Finance Director Kim Rath, DPW Director Dan Ludwig, Engineer Brionne Bischke, Jim Driver, Jay Olszewski, Tim Zimmerman, Parks & Rec Director Brett Altergott and Clerk Goeckner. Trustee Baum arrived at 6:28 p.m.

2013 BUDGET REVIEW:

Kim Rath – Discussion: State retirement, DOT Aids, Utility Payment within Shared Revenue, levy changes, equalized value, capital projects, excess revenues and borrowing.

DPW Administration

Brionne Bischke – Discussion: Utility intern divided 3 ways, cost. **MOTION (Vanderheiden/Kaminski) to approve adding one intern for 3 departments.** Other interns dedicated to the engineer. Jim Driver presented reasoning for third intern: adding curb stop documentation to GIS system, inventory of manholes, water shut off locations, cost savings vs. regular staff. **All in favor, motion carried.** Discussion: Professional Engineer training hours required, office supplies, miscellaneous equipment, removing truck for this year, vehicles, get through process before pulling truck, Pilgrim Road design.

Highway

Jay Olszewski – Discussion: lower fuel budget, miscellaneous equipment can be reduced by removing the Ellsworth, strike fountain for this year and reduce lathe cost. Taking out a total of \$11,000, using funds from this year. Renting or leasing vehicles, mini-excavator. Prioritization of capital requests: #1 – loader, #2 – mini excavator, #3 – truck, #4 – asphalt roller, #5 - traffic control cameras. Discussion of items.

Building & Grounds

Jay Olszewski – Discussion: Custodial supplies, services, Survive-Alive building, intergovernmental agreement, scheduling of employees, plowing, overtime, salaries, time off, benefits, contracted services, use of part time people, hiring and training on the job/apprentice position, union approval due to wage scale, cross training.

Parks

Brett Altergott - Discussion: Miscellaneous equipment, trailer to shuttle lawnmowers and equipment, capital, zero turn mowers, park lights, fountain. Priority would be truck trailer then fountain.

Recycling

Tim Zimmerman – Discussion: Costs, wood chip revenues, flex days built in, landscaping permits, wood chipper, stump grinder, recycling/curbside pickup.

Sewer

Tim Zimmerman – Discussion: Capital expenditures, lift station materials, maintenance expenses, outside services, GIS, computer services for utility billing program, MMSD charges, salaries, revenues, borrowing, interceptor, sewer revenue bond/rate increase, televising, doing whole project or in parts, reserves, cash flow for payments, age of piping, bidding and other issues with project, general fund borrowing and loaning to sewer utility, mini excavator use, items included in capital.

Water

Jim Driver – Discussion: Increases for required testing, Well #11 issues, operating costs, washing of towers, tank inspections, looking for new shallow well sites, transmission distribution project, capital items, backup, flushing hydrants, water quality issues, borrowing, assets, reserves, water supply with development, need for used 3-axle dump truck, capital expenditures.

TIF

Kim Rath – Discussion: TIF 3 and 5, tax rate information, closing of both TIF's.

Dan Ludwig – Discussion: TIF 4: Eisenhower and Mequon roads, detention pond, signalization, Hwy 167 upgrade, studies for DOT projects.

Discussion: Expenditure period closes in 2016 for TIF 4. Pay back to water utility for land purchase, extension of North Patton Court through TIF funds.

Other budget considerations including 2012 Surplus Revenues

Discussion of next budget meeting work, current budget and levy increase, debt and borrowing. ACT 10 savings not as much as anticipated. Schools looking at 0 levy increase. Discussion of equalized value.

MOTION (Kaminski/Zabel) to push remaining agenda item for closed session forward to the next meeting on October 10th, all in favor, motion carried.

Next meeting scheduled for 5:30 p.m.

There being no further business the meeting was adjourned at 9:30 p.m.

Barbara K. D. Goeckner, MMC WCPC
Village Clerk