

**Village of Germantown
General Government and Finance Committee
Meeting Minutes
May 16th, 2022**

CALL TO ORDER: The meeting was called to order by Chairperson R. Miller at 6:03pm.

ROLL CALL: Chairperson R. Miller, Trustees: Myers, and Neureuther. Trustee Kaminski Absent Excused. Also present were Clerk/Treasurer Braunschweig, Administrator Kreklow, Deputy Clerk/Deputy Treasurer Hubrich, Support Services Manager Hirn, Budget Manager Uselding, Highway and Parks Superintendent Anderson, Water Superintendent Haugen, Sewer Superintendent Zimmerman, Library Director Smith, and Fire Chief Delain.

APPROVAL OF MINUTES: April 18, 2022 meeting. **MOTION Neureuther/Myers to approval the April 18, 2022 minutes. Motion carried unanimously.**

PUBLIC COMMENT:

Katie Kautz, Meadow Lark Lane, came to the podium and spoke of the Public Well Escrow Funds. She spoke of the well protection in the IGA.

Judy Kautz, Meadow Lark Lane, came to the podium and stated she spoke to DNR in regards to wells. She spoke of concern of wells.

David Herman, Robin Hood Drive, came to the podium and spoke of people in Jackson about wells.

Patrick Adair came to the podium and commented on neighbors and school buses.

Harry Wentworth of Robinhood drive came to the podium and commented on the draw down of the wells.

Donald Barley, w207n13580 Meadow Lark Court, Richfield, he will come back at 7 p.m.

NEW BUSINESS:

- A. Website and electronic Message Board Presentation.

Manager Hirn gave a presentation of the website and electronic message board. She reviewed recent changes to the website and formatting in different languages to be more inclusive. Notify me, See Click Fix, and Job Opportunities were discussed from the Village Website. Forty people have signed up. There is a \$50 a month drawing for See Click Fix.

- B. Payment of Storage Tank Environmental Impairment Liability Policy.

Motion (Myers/Neureuther) to approve Payment of Storage Tank Environmental Impairment Liability Policy. Motion carried unanimously.

- C. Resolution 21-2022 Authorizing First Supplement to the Trust Indenture and Bonds for Germantown Industrial Revenue Bonds, Series 2012 (Heather Lake LLC Project).

There has been a changed from LIBOR benchmark to secured overnight financing rate and administrated by the Federal Reserve Bank of New York.

MOTION Myers/R. Miller to recommend Resolution 21-2022 Authorizing First Supplement to the Trust Indenture and Bonds for Germantown Industrial Revenue Bonds, Series 2012 (Heather Lake LLC Project). Motion carried unanimously.

D. America Rescue Plan Funding – Electronic Poll Books.

Clerk – Treasurer Braunschweig introduced the item.

The electronic poll books or badger books are an electronic poll book system available in the State of Wisconsin. The software is provided at no cost; however, the Village would have to purchase the hardware used to run the system.

Currently there are 220 municipalities with the electronic books in place or in process to be in place. Town of Trenton, Village of Slinger, Village of Jackson and Village of Kewaskum all have Badger Books.

The books are not connected to the internet. They are connected to each other at each site. There is no longer a need to split the poll book by alphabet.

The scanner is able to scan WI state issued ids or driver's licenses. Voters will be able to view their participation on Myvote much sooner as this is an upload of data rather than hand entry.

The total is \$50,719 for 20 books. This includes 19 regular books and 5 master books.

Motion (Neureuther/Myers) to recommend America Rescue Plan Funding – Electronic Poll Books. Motion carried unanimously.

UNFINISHED BUSINESS:

A. America Rescue Plan Funding - Village Employees.

Manager Hirn came to the podium and described the background of the issue. Discussion ensued on the payroll liability. There were 15 people that retired to fall into this category. MOTION (Myers/R. Miller) to approve the bonuses outlined in the packet. Motion carried. Neureuther opposed.

B. Vacation Policy Clarification.

Manager Hirn came to the podium and described the background of the issue. She commented the removal of no vacation to be accumulated while on vacation. This is now per pay period instead of days. Capped accrual amount for all employees. Changed to an anniversary date accrual. A letter will go out to all employees. The Village will redo this item for a couple past employees.

MOTION (Myers/Neureuther) to approve the vacation policy as outlined in the packet. Motion carried unanimously.

REPORTS:

- A. Monthly Financial Summary.
 - 1. Year to Date Revenue and Expense Report All Funds.
The reports were reviewed.
 - 2. Accounts Payable– April 22, April 29, May 6, and May 9.
The reports were reviewed. There was a request to finalize the carry overs.
- C. Letter of Credit.
The reports were reviewed.
- D. Capital Data – IT Report Update.
Craig Tomilson from Capital Data joined via Webex and reviewed the report. The multi factor authentication is in place.

SCHEDULE NEXT MEETING:

The next meeting was scheduled for Monday, June 20, 2022.

ADJOURNMENT: The meeting was adjourned by Chairperson Miller at 7:00 pm.

Respectfully Submitted,

Deanna

Village Clerk/Treasurer