

**VILLAGE OF GERMANTOWN**  
**COMMITTEE OF THE WHOLE**  
**MEETING MINUTES**  
**September 24, 2012**

**CALL TO ORDER:** The meeting was called to order at 5:3 p.m. by President Wolter.

**ROLL CALL:** President Wolter, Trustees Baum, Daniels, Hughes, Kaminski, Vanderheiden, and Zabel. Ewert and Werderman absent and excused. Also present Administrator Schornack, Finance Director Rath, Parks & Rec Director Altergott, Librarian Roberta Olson, Planner/Zoning Administrator Retzlaff, DPW Ludwig, and Clerk Goeckner.

**APPROVAL OF MINUTES:** **MOTION (Baum/Hughes) approve minutes from September 13, 2012, carried unanimously.**

**2013 BUDGET REVIEW:**

Director Rath presented information on the Wisconsin retirement rates for 2013.

**Recreation**

Parks Direct Brett Altergott presented information on the Parks and Recreation department's budget revenues, expenditures and request.

Discussion: Revenue budget, brochures, other supplies, repairs and maintenance, capital budget. Capital expenditures, Spassland Park Shelter – proposing a new shelter from a kit approximately \$165,000 vs. \$210,000 by hiring a general contractor. Could get additional revenues with a new building through rentals. Life expectancy 50 years if maintained. Water fountain. Firemen's Park playground equipment replacement.

Replacement of Parks and Recreation van with a cargo van that would suit other departments as well. Discussion of need for trailer hitch and all-wheel drive. Priority of items is as listed: Park shelter, playground and cargo van.

Discussion of revenues lower than projected, online payments, capital items, safety of playground equipment, borrowing.

**Senior Center**

Discussion: Revenues, tour companies, rentals, Dodge Caravan with chair lifts, Dodge Charger, vehicles.

**Inspection & Planning**

Planner Jeff Retzlaff - Discussion: Revenues, projects, expenditures, inspectors, going to a full time inspector in last 2/3<sup>rd</sup> of 2013, salaries, projects and permits.

**Planning**

Discussion: Estimate increased activity in 2013, miscellaneous equipment, equipment and software upgrades, intern, contract services, electronic map, surveys, planning for certain areas, plans and rules.

**MOTION (Zabel/Kaminski) to go to item K, carried unanimously.**

**Library**

Roberta Olson - Discussion: HVAC, Maintenance of Effort, non-resident circulation, internet.

### **Village Board**

Administrator Dave Schornack - Discussion: seminars & training, Mid-Moraine, legal fees, labor attorney and costs, I-Pads or laptops for Village Board, gas costs.

### **Administrator**

Dave Schornack - Discussion: retirement, health insurance, supplies and expenses, travel.

### **Clerk**

Barb Goeckner – Discussion: Health insurance, election expenses, costs of absentee, license fees/revenues.

### **Treasurer**

Kim Rath – Discussion: Revenues, Water Utility PILT, computer aid exemption, lease payments, interest on investments, fringe benefits, TIF's.

### **Assessor**

Kim Rath – Discussion: Accurate contract, manufacturing assessment.

### **Data Processing**

Server purchase in 2012 that is not in 2013 so budget is down.

### **General Government**

Kim Rath – Discussion: State unemployment interest for federal government loan, budget just for this building, audit on public works, weed control, uncollectible items.

### **Other budget considerations**

Next meeting is Wednesday, October 3<sup>rd</sup> at 6:00 p.m. Discussion: Unspent funds going forward, excess revenues, funds owed by Village to Sewer Utility, bonuses, capital items, new web-site, tourism funds. Budget finalization by October 10<sup>th</sup>.

Adjournment at 7:55 p.m.

Barbara K. D. Goeckner, MMC WCPC  
Village Clerk