

VILLAGE OF GERMANTOWN

N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: PARK & RECREATION COMMISSION

DATE AND TIME: WEDNESDAY, September 21, 2022 at 5:30 p.m.

**LOCATION: GERMANTOWN VILLAGE HALL BOARD ROOM
N112 W17001 Mequon Road**

NOTICE: Pursuant to the current recommendation of the Centers for Disease Control and Prevention limiting the size of public gatherings, capacity within the Board Room will be limited. Members of the body and citizens may also attend the meeting virtually through the WebEx platform (**Meeting number: 2559 117 1334 Password: uCmQxNsR348**) which can be accessed by phone at 408-418-9388 or by logging on at <https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=md30ce031eb07a3f890a318397f087d31>

Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@germantownwi.gov by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration.

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:**
- III. **APPROVAL OF MINUTES:** July 20, 2022
- IV. **PUBLIC INPUT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three (3) minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.
- V. **CORRESPONDENCE:**
- VI. **WELCOME NEW COMMISSION MEMBER:** Scott Hefle
- VII. **OLD BUSINESS:**
 - Kinderberg Feasibility Update, GRAEF
 - Harwood Engineering Update Friedenfeld Feasibility Study

VIII. **NEW BUSINESS:**

- Hawks Football Field Usage Agreement
- 2023 Park & Recreation Operating & Capital Improvements Budget
- 2023 Park Shelter Rental Fee increase request

IX. **VILLAGE BOARD:**

X. **SCHOOL BOARD REPORT:**

XI. **DIRECTOR'S REPORT:**

XII. **ANNOUNCEMENTS OF PUBLIC INTEREST:** The next Park & Recreation Commission meeting will be **TBD @ 5:30 p.m.**

XIII. **ADJOURNMENT:**

***UPON REASONABLE NOTICE,** efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Clerk's Office at (262)250-4740 at least 2 days prior to the meeting.*

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
July 20, 2022**

Motion by Hudson, seconded by Stapelman to nominate Commissioner Depies as Chair Pro-Term. Motion unanimously carried.

CALL TO ORDER: The meeting was called to order at 5:33 p.m. by Chair Pro-Tem. Depies.

ROLL CALL: Commissioners Stapelman, Knop, Trustee Rep. Hudson, and School Board Rep. Ewert. Guests included Jan Miller. Also present were Director Standridge, Program Supervisors Heinen and Rodger, Administrative Assistant Lemke, and Administrative Assistant - Communication Coordinator Schimp.

APPROVAL OF MINUTES: ***Motion by Hudson, seconded by Knop to approve the minutes as presented. Motion unanimously carried.***

PUBLIC INPUT: None

CORRESPONDENCE: None

OLD BUSINESS:

DHEINSVILLE FESTHALL BIRD NETTING - UPDATE:

Gil stated that he met with the Village Board on June 6 to receive approval for the bird netting at Dheinsville Shelter. The original estimate was \$35,000 in the 2022 budget. Due to rising prices, the proposal is now \$37,000. Board awarded the extra \$2,000 with Batzner Pest Control. The netting will be finalized by Monday, July 25. Per Stapelman's question, Gil explained that Batzner subcontracts to install. Per Knop's question, the netting stays up year-round.

GRAEF FEASIBILITY STUDY – KINDERBERG PARK – UPDATE:

Gil explained that the Feasibility study was awarded to GRAEF Consultant Team. Gil met with approximately 40 members of the public 2 weeks ago at an open house located at Kinderberg. Gil said the Feasibility study examines the old playground equipment in need of replacement. The public was given the opportunity to vote on options. Nothing has been decided yet. Another open meeting will occur in August to discuss concepts that are reasonable for the budget. A year ago, \$225,000.00 was proposed in the budget, but has not been finalized by commission or board.

Gil said the splash pad was the second part of the discussion. Gil explained that the largest community complaint was that the splashpad attracts surrounding communities. Gil was not asking for a recommendation currently. Options included, removing splashpad, moving it to another park, and installing a fence to monitor usage and charge non-residents a fee.

Gil said that other concerns at the meeting included, basketball court removal, kids' area to play basketball, and parking lot. Per a suggestion board by the community, GRAEF is looking at concepts for a parking lot.

Additionally, the Health Department did a full study on the splash pad, it passed. Gil said the health department does not require a fence.

Stapelman asked about the ability to make the park all-inclusive for wheelchairs and those with disabilities. Gil responded that all designs would meet ADA standards and they are looking to make the splashpad accessible and easier for cleanup by using synthetic turf. Rodger explained that all Parks and Recreation playgrounds are ADA accessible. Stapelman states concerns to make all playgrounds fully handicap accessible (equipment for wheelchairs, etc.), but he approves the turf idea.

Hudson asked if the August meeting could be postponed to September. After dialogue, they concluded that late August is satisfactory. Hudson also asked if ARPA funds are allowed to be used for the playground project. Gil believes that is correct but needs to specify. Knop asked if other communities are sharing the same splashpad concerns. Gil explained that the Germantown splashpad is small and larger cities tend to charge or build aquatic centers with the splashpads as overflow alternatives.

Depies asked how those attending the open meeting at Kinderberg were notified. Gil responded that all departments published on bulletin boards, website, and emails. Depies noted that Kinderberg is larger than neighborhood and was pleased to hear inclusivity of the meeting with members outside of the community showing interest. Gil stated that it is a large challenge to navigate the expectations of the community as a neighborhood park, when it is a public park.

Depies mentioned past issues and believed it will be an ongoing discussion on how to make community happy and deal with other community overflow and maintenance. Depies asked to continue to be notified about the use of ARPA funds.

NEW BUSINESS

2022-2023 FALL/WINTER RECREATION PROGRAM FEES & CHARGES – REVIEW & APPROVAL:

Program Supervisor Heinen referenced the fees and charges and explains that programs are increasing fees to increase revenue and cover the cost of employees and maintain employee retention. Some programs increased by a dollar; others increased by a few more dollars. Heinen explained that programs that utilized larger staffs, required a higher increase in costs.

The commission went page by page to discuss the increases in fees with Heinen speaking.

Volleyball fees increased because of concerns with the refs that want to come for 2 games. Multiple classes that are co-opted with Menomonee Falls, mean that Germantown Recreation Department does not set the fee.

Horseback riding class was canceled due to Miller Equestrian Center closing. Knop asked about this location's name.

Rodger explained that Kids Klub increased their fees by \$1 due to staff needs and staffing trends.

Stapelman inquired about the years success. Rodger responded that summer enrollment has a waitlist. This demonstrates the program's success according to Rodger.

Stapelman asked about the registration numbers. Rodger explained that these were not based on unique registration but daily registrations.

Knop asked if Kids Klub is searching for additional locations. Rodger responded that they hope to return to five sites and average enrollments will be considered.

Depies noted that correspondence for Kids Klub through social media was good, and Germantown's program was cheaper, well organized, and a community favorite.

Heinen continued to discuss the other programs and their potential increases. Many programs in the second half of the program list saw increases because of instructor and location fee increases.

Heinen then introduced new programs offered.

Stapelman noted that middle school gym rentals are expensive and that additional locations may be ideal. Rodger and Heinen replied by explaining the gym rental fee increases.

Stapelman noted that Richard, pickleball instructor, is great and extremely welcoming to new people.

Rodger agreed, and congratulated Richard on being a great team addition to help new people.

Motioned by Knop, seconded by Stapelman to approve Fall/Winter 2022 fees as presented. Motion unanimously carried.

VILLAGE BOARD REPORT:

Hudson mentioned that at the June 20 meeting, there was an unrelated village issue with a contract and the current water referendum for November.

Hudson noted that on July 4, there was no meeting due to the holiday. Additionally, the July 18th meeting was canceled.

Hudson inquired about a book library being installed in Kinderberg Park as a gift from a Girl Scout troop and if the troop received thanks from the village board. Gil explained how the library was built and how it is currently being used. Hudson asked for the troop number to send a thank you.

Hudson mentioned the increased security measures have increased in Kinderberg and expressed his gratitude to the Germantown Police.

Hudson stated that on Monday night at 6:30 there is a meeting on the 2050 plan for the future of the village.

Stapelman asked about the situation at Kinderberg, Hudson said that vandalism, invalid parking, and some drug usages are the main issues.

Stapelman asked about the proposal of a gate. Hudson said they hope to find another solution before that is discussed again.

Jan Miller inquired about the 4th of July celebration. Hudson noted that a meeting held after this would decide the 4th of July celebration at another date. He noted that all items were picked up before the storms arrived on July 4th.

SCHOOL BOARD REPORT:

Russell Ewert, School Board Trustee Rep. was introduced. Depies said that the school board addition to the board is a cooperation between the Germantown School District and the Park and Recreation Department is important.

Ewert noted that there was high turnover with a new Superintendent, Christopher Reuter, new Director of Teaching and Learning Jake Misiak, and Frank Lord, new Supervisor of Building and Grounds. Britney Altendorf, Business Manager, and Frank Lord are conducting site tours of all the buildings. Ewert congratulates and encourages Chris as a hands-on leader. He believes the district will see more follow-through due to new management and the school board is excited to for leadership change. Ewert said his goal is to build and maintain relationships.

DIRECTOR'S REPORT:

Dheinsville Festhalle Bird Netting

Met with the Village Board on June 6th to request final approval to put in the bird netting at the Dheinsville Festhalle shelter. The original proposal for the netting was \$35,000, which the board approved to be put in the 2022 budget. However, this quote was two years old. After meeting with Batzner Pest Control to request a current quote, the price to put the netting in was \$37,000. This increase was due to shipping and material costs. The board approved to let Batzner Pest Control put in the netting. Doug Christiansen from Batzner was looking at having the netting in before the end of July.

Friedenfeld Feasibility Study

On June 20th Gil met with the GGF Board to request to use ARPA funds from account #91-552-530-3100 to create a Feasibility study for Friedenfeld Park. Gil also requested that Hardwood Engineering Consultants be awarded the contract to conduct the feasibility study.

Haupt Strasse and Friedenfeld Infields

Both infields have been laser shot and graded and bases aligned properly. Both fields have received the Jake box in the batter's area. And Magic Mix installation has been laid out on the fields. There were no interruptions in games during the process. Been nothing but praises from coaches and league president over the infields. No rain out games due to the infields.

Kinderberg Park Feasibility Study

GRAEF team held their first public open house at Kinderberg Park shelter on Wednesday June 20th. Approximate 40 persons (not counting children) attended this open house. GRAEF answered several questions as well as shared current drawings of the park as it is now and offered different playground and splash pad designs. The public was encouraged to vote using green dots to place on the designs they liked the best and wish to see. There was also open discussion on what other amenities the public would like to add to the park and public was requested to put down on paper their requests.

Parking lot, and Aquatic Center and skating rink was the three most requested amenities outside the playground and splashpad additions.

Kinderberg Park parking problem- been having issues the past couple of months with cars coming up the trails and parking by the shelter, ball field, tennis courts, and basketball courts. DPW placed signs at all entrances stating only authorized vehicles were allowed. I have instructed all recreation staff that they can drop off materials at the shelter as needed for program, or the tennis instructor his equipment at the courts but then must park out on the street. I have notified the baseball commissioners who sent word out to their parents and coaches. The police department has been making rounds thru the park. So, we are seeing a significant drop in illegal parking but at times it still occurs. I think mostly on weekends. So, the police are committed to making more rounds on weekends and I will try to make periodic stops at the park on weekends as well. But we are seeing improvements in this area.

Firemen Park Band Shelter

Having issues with metal beams and roofing structures starting to rust and chip paint even though paint job is two years old. Scott Anderson, DPW, myself and John Kraus from the Kiwanis and Kyle, Keller general contractor all met two weeks ago to discuss the issue. There have been several attempts to contact the painter, who apparently was a volunteer and not a paid employee. Trying to find out what paint was used or if any primer was used. Kyle from Keller was going to contact the painter and get this information. This can be helpful in determining where to proceed from here. I believe Keller is going to take some responsibility in this but not sure how much. Our contractor McCorp reached out to Sherman Williams to ask a representative to come out and assess the problem and give a guestimation of cost to fix the issue. Later this summer another meeting will be held with Keller, Scott, myself, Kiwanis and see how this issue can be resolved hopefully this year before the rust spreads.

Playground Equipment Inspection

Met with Fred Krablean who is the Safety and Risk management Specialist for the Village Insurance company, Mutual Insurance. I took Fred and his assistant to seven village parks who has playground equipment in them. Fred did complete inspections to make sure we were complying and no major issues. While there are a few minor issues that need addressing over all Fred commented that we had the best maintained playground equipment he has inspected over the years.

Gill meet with Scott to discuss the areas that need addressing and take care of them.

Recreation Division Report July 2022 Commission Meeting

We have 53 programs starting in July along with the over 30 programs that are ongoing throughout the summer and include: Fondy Aqua Park Trip, Little Tykes

Martial Arts, Youth Martial Arts, Booster Night, Golf Camps, Jr Golf Academy, Tae Kwon Do, Girls Basketball Camp, Youth Dance classes, Princess Dance Camp: Anna/Elsa & Moana, Babysitters Training, Music Fun, Music Fun Families/Babies, Under the Sea Party, Parent Child Basketball, Hoopsters, Band Concerts, Amazing Race, Barre Fitness, Tennis – session 2, Intro to Irish Dance, Learn to decorate with Frosting, Learn to Crochet, knitting 101, Oodles of Art, Girls Volleyball Camps, Kids Cuisine, Learn Magic, Learn Not to Burn, The Science of Slime Camp, Be a Rocket Scientist, Mad Scientist Robot Invasion, Stay Home Alone, PULSE, Rise & Shine Boot Camp, Yoga, Barre Fitness, Fit in Parks – Walking Club, Hot Wheels Inline Skating, Mindful Movement, E-Bikes, Barre Matt, Dance it Out, Family Carnival Night, Movies in the Park, Henna Tattoos, Tree Climbing, Music at the Pavilion

Programs cancelled due to low enrollment: Knitting, Crochet some sections, Cupcake Decorating

Upcoming events include the following:

Griffin Chevrolet Grand Slam Event: For the tenth year in a row Griffin Chevrolet has chosen our department's tball/baseball/girls' softball to sponsor. They gave our department equipment totaling over \$500.00. On June 14th we had a Grand Slam event at Kinderberg Park where they provided ice cream treats and presented our department with a check for \$1250.00. Those who came also were entered for a 4 pack of Brewer's tickets. They brought a Corvette and Equinox to test drive, for every test drive they awarded us with \$25.00. The highlight of the night was the Brewers Racing Sausages who came to say hi to the kids and we even had our own G-town Race – the Polish Sausage won!

Amazing Race: This program filled with 85 participants enrolled. It was held on July 15th with Dental Professionals sponsoring the event.

Movies in the Park: Our next movie will be on Friday, July 22nd featuring Sing 2 movie and it will be held at Firemen's Park.

Booster Night: Booster Night was held on July 11th and Robert's Frozen Custard donated \$375.00 towards our programs!

Family Fun Carnival Night: Families can enjoy carnival games and inflatables. Event will be held on Thursday, July 28th from 5:00 – 9:00 p.m. at Firemen's Park. It will be held in conjunction with the Taste of Germantown. The event is free, if pre-registered they will receive one \$5 activity punch card upon arrival.

Fit in Parks: Fit in Parks has been a huge success with over 178 people participating and getting healthy! We received a grant from Froedert Health for \$1,000 to go towards the Fit in Parks Program!

Music at the Pavilion: This started on July 7th with our first concert featuring Cross Fire sponsored by Marko's Pizza. We have eight concerts that are set to run Thursday evenings July 7 – August 25. Special thanks to our sponsors Marko's Pizza, Bubs, Kiwanis, Safebuilt, WaterStone Bank, Keller.

Depies inquired if Amazing Race occurred. Rodgers replied that the event was rained out and that excess water and they are now looking at new plans.

Depies inquired if Amazing Race occurred. Rodgers replied that the event was rained out and that excess water and they are now looking at new plans.

Stapelman inquired if the Family Fun Carnival combines with Taste of Germantown. Rodger replied that they occur at the same time.

Knob asked about Movies in the Park and the attendance. Rodger answered that it varies. Ewert mentioned that movies at the PAC are similar with attendance and intended audience. Knop noted the success of the booster night.

Ewert inquired about the Friedfeld Feasibility study. Gil said that this is still underway, and he has not met with contractor yet. When this occurs, they will meet with the board, and then an open house will be held.

Stapelman inquired about the GGF Board. Gil explained that it is the General Government and Finance Board.

Knop asked if Aurora has been contacted to match grants. Patti replied that they have not investigated it.

ANNOUNCEMENTS OF PUBLIC INTEREST: The next meeting is scheduled for August 17, 2022.

ADJOURNMENT: There being no further business, the meeting adjourned at 6:36p.m.

Brenton Schimp
Administrative Assistant-Communications Coordinator

Professional Landscape Architectural Services for



Harwood
Engineering
Consultants

Village of
Germantown
Wisconsin

Friedenfeld Park
Design Services for
Park Master Planning

Concept
Design



Analysis



Existing Conditions

- **Single Access Point**
- **Expansive Green Space**
- **Limited Areas of Shelter near the Soccer Fields**
- **Existing Paths, Paved & Crushed Stone**
- **Existing Playground**
- **Existing Irrigation**
- **Minimal Park Trees**
- **Utility Connections needed at the East Side of the Park**

Goals & Objectives



Goals

- Increase number of fields
- Improve Field Drainage
- Walking Path Enhancements
- Improve Vehicular Circulation
- Increase Parking
- Utility Connections
- Storm Shelter / Bathrooms
- Future Lighting
- Future Synthetic Turf Field

Ideas

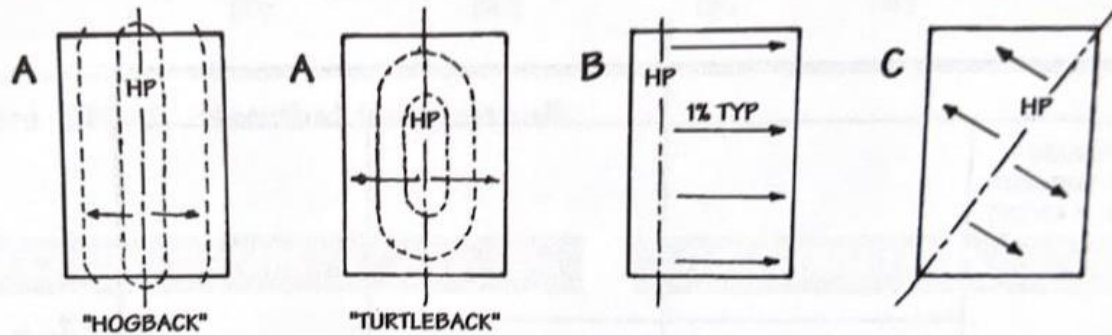


Figure 520-11. Drainage alternatives for fields.

Project Elements

- **Grading & Drainage**
- Storm Shelter / Bathrooms
- Waking Path Improvements / Additions
- Open Air Park Shelters
- East Bathrooms
- Additional Entrance on County Aire Drive
- Parking Additions
- Lighting

Ideas



Project Elements

- Grading & Drainage
- **Storm Shelter / Bathrooms**
- Waking Path Improvements / Additions
- Open Air Park Shelters
- East Bathrooms
- Additional Entrance on County Aire Drive
- Parking Additions
- Lighting

Ideas



Project Elements

- Grading & Drainage
- Storm Shelter / Bathrooms
- **Waking Path Improvements / Additions**
- Open Air Park Shelters
- East Bathrooms
- Additional Entrance on County Aire Drive
- Parking Additions
- Lighting



Ideas



Project Elements

- Grading & Drainage
- Storm Shelter / Bathrooms
- Waking Path Improvements / Additions
- **Open Air Park Shelters**
- East Bathrooms
- Additional Entrance on County Aire Drive
- Parking Additions
- Lighting

Ideas



Project Elements

- Grading & Drainage
- Storm Shelter / Bathrooms
- Waking Path Improvements / Additions
- Open Air Park Shelters
- **East Bathrooms**
- Additional Entrance on County Aire Drive
- Parking Additions
- Lighting

Ideas



Project Elements

- Grading & Drainage
- Storm Shelter / Bathrooms
- Waking Path Improvements / Additions
- Open Air Park Shelters
- East Bathrooms
- **Additional Entrance on County Aire Drive**
- Parking Additions
- Lighting

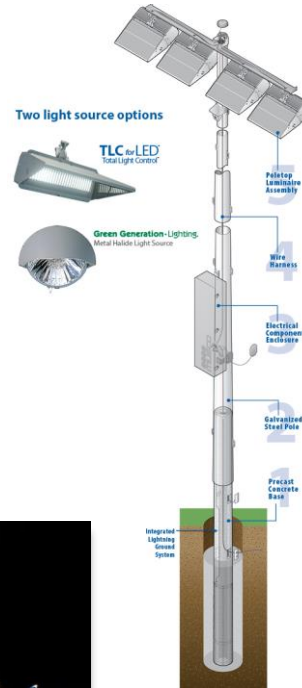
Ideas



Project Elements

- Grading & Drainage
- Storm Shelter / Bathrooms
- Waking Path Improvements / Additions
- Open Air Park Shelters
- East Bathrooms
- Additional Entrance on County Aire Drive & Signage
- **Parking Additions**
- Lighting

Ideas



Project Elements

- Grading & Drainage
- Storm Shelter / Bathrooms
- Walking Path Improvements / Additions
- Open Air Park Shelters
- East Bathrooms
- Additional Entrance on County Air Drive
- Parking Additions
- **Lighting**

Master Plan – Phase I



FRIEDENFELD PARK - MASTER PLANNING
PHASE I
2022-09-21

Phase I

- Field Layout
- Grading & Drainage
- Park Shelter & Bathrooms

Master Plan – Phase II



FRIEDENFELD PARK - MASTER PLANNING
PHASE II
2022-09-21

Phase II

- Path Improvements
 - Long Path (red) = 1 Mile
 - Mid Path (Green) = .75 Miles
 - Short Path (Blue) = .5 Miles

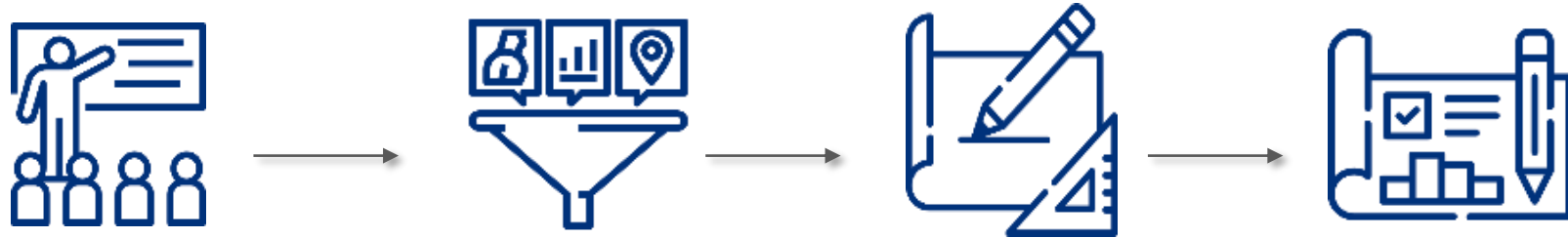
Master Plan – Phase III



Phase III

- New Access Point and Driveway
- Parking Lot Additions

Project Approach + Scope



Project Vision

- Kickoff Meeting
- Determine Goals and Objectives
- Discuss Existing Park Uses/Features
- Understand Current and Future Needs

Site Analysis

- Conduct Analysis of Base Information
- Site Observations
- Data Collection

Design Development

- Summarize Data Collection for Purposes of Design
- Design Concept
- Parks Commission Meeting

Final Design

- Final Master Plan
- Presentation
- Cost Estimate

Next Steps

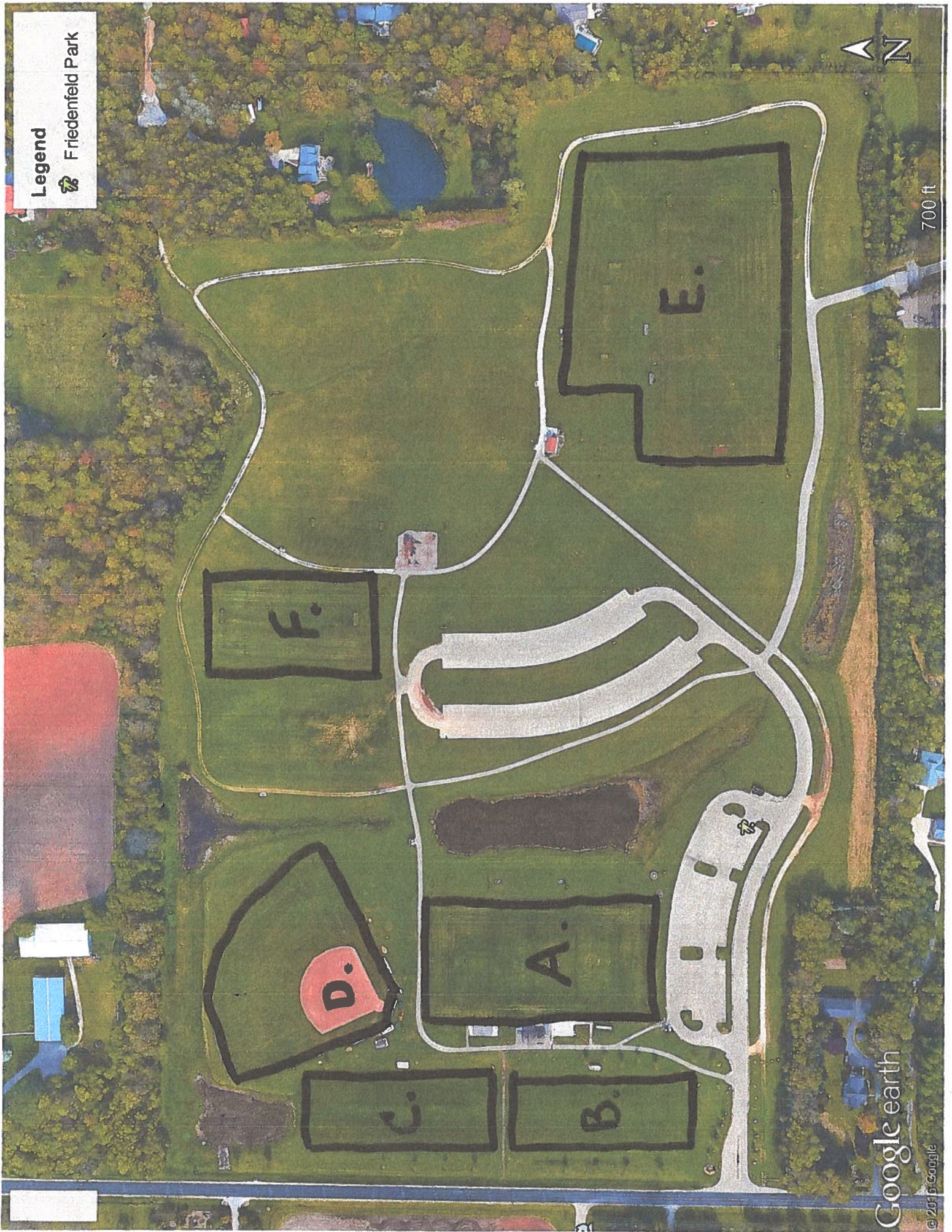












Legend

Friedenfeld Park



700 ft

Google earth

© 2015 Google



Meeting Date: 17th, 2022
TO: Park & Recreation Commission
FROM: Gil Standridge, Parks and Recreation Director
RE: Germantown Hawks Football Field Usage Agreement

For Several years, affiliate agreements have been in place between the Village of Germantown and community youth athletic organizations, including the Hawks Football Program. The Hawks is not-for profit organization which offers the Sport of Football to approximately 400 Germantown youth annually.

Attached for your review and recommendation is a new 3-year agreement with the GT Hawks Football for 2023-2025. This agreement contains the same language as the current agreement, including the provision of an annual payment of \$15 per player. In addition, there remains a provision that the Hawks agrees that any repairs that need to be completed to the premises resulting from their use thereof shall be the sole responsibility of the Hawks Football, provided that the Village may, in its sole discretion, choose to complete any repair work on its own after providing cost estimates to Hawks prior to starting the work and invoice Hawks for the cost thereof. Such invoice shall be paid within 60 days of its issuance..

This agreement has been reviewed by the Village Attorney. Following review and recommendation by the Park and Recreation Commission, this agreement will be sent to the Village Board for approval.

Thank in advance for your consideration.

Regards,

Gil Standridge
Parks and Recreation Director
Village of Germantown

FACILITY USAGE AGREEMENT

This agreement entered into as of the date specified below by and between the **VILLAGE OF GERMANTOWN** (the “Village”), Washington County, Wisconsin and **GERMANTOWN HAWKS FOOTBALL** (“Hawks”), Germantown, Wisconsin:

In consideration of the mutual obligations, undertakings, promises and covenants set forth herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **USAGE OF FIELD:**

The Village, for and in consideration of the covenants, agreements and conditions hereinafter stated, to be kept and performed by the Hawks Football League, hereby agrees to allow the Hawks to utilize the following premises for League games on the same terms and conditions the following described premises: Main Football Field, Field #2, Practice Field #3 and Practice Field #4 at Friedenfeld Park (See appendix A).

2. **RIGHT OF USAGE:**

The Village of Germantown Parks and Recreation Department will be in charge of scheduling the various sport fields located at Friedenfeld Park and will have priority in usage of the fields for recreation programs. The Hawks will be allowed to utilize the football field for games and practices from August through October of each year. If the Recreation Department offers a program during this three-month period they will give prior notice to Hawks as to the dates of said usage. The Village reserves the right to close the fields at any time for routine or preventative maintenance, poor or unsafe conditions and/or at other times when deemed in the best interest of the Village. The football fields may be utilized by the Village, in its sole discretion, for practices as well as other recreational uses, including without limitation, use by other applicants, associations, or teams ages 18 years and under.

3. **REPAIRS:** Hawks agrees that any repairs that need to be completed to the premises resulting from their use thereof shall be the sole responsibility of the Hawks Football, provided that the Village may, in its sole discretion, choose to complete any repair work on its own after providing cost estimates to Hawks prior to starting the work and invoice Hawks for the cost thereof. Such invoice shall be paid within 60 days of its issuance.

4. **TERMS:**

The term of this agreement is three (3) years and shall commence on January 1, 2023, and shall terminate on December 31, 2025 unless earlier terminated or renewed in accordance with this agreement.

5. **IMPROVEMENTS:**

It is understood and agreed that the premises will be used by the Hawks Football League for games, practices, storage, and related lawful uses and structures. The Hawks may, at its own expense, construct and install improvements and equipment on the premises to carry out its purposes and use thereof, provided that such work and equipment shall first be approved by the Village. Approvals are required by the Park and Recreation Director, Park and Recreation Commission, Building Inspection and possibly Planning Commission and Village Board depending on project and improvements. Any permanent structures or improvements installed

by Hawks Football shall become property of the Village, while any non-permanent improvements shall remain property of Hawks.

6. **FEES:**

Germantown Hawks Football will assess a (\$12.00) **\$15.00?** fee for each participant playing in the league. The fee will be deposited in a non-reverting and non-lapsing fund to be used for preventative and routine maintenance and/or improvements at the Village's discretion. Routine maintenance will be performed according to the schedule outlined in Appendix B and shall be agreed upon by both the Village and Hawks.

7. **SPONSORSHIP:**

The Village reserves and retains all naming rights and all rights and privileges for sponsorships, advertising and promotions. In the event that this agreement relates to the scheduling of a tournament, camp or clinic, Hawks shall provide the Village with written notice of any event sponsors, including the name of the sponsors and other information that may be requested by the Village. Event sponsorships will be permitted unless such sponsorship conflicts with any other Village sponsorships.

8. **ASSIGNMENT AND SUBLETTING:**

The Hawk's Football League may not assign the usage of the football field or the premises or any part thereof to any other organization.

9. **COMPLIANCE WITH LAW:**

Hawks shall not commit any undue waste on the premises and shall conform with all applicable laws and ordinances respecting the use and occupancy thereof. Hawks shall not be required to make any alterations, additions or improvements to the premises, except such as may be required with respect to any additions or changes undertaken by the Hawks Club on the football field.

10. **LIABILITY:**

Hawks, on behalf of itself and its affiliates, successors, heirs and assigns, hereby releases and holds the Village and its officers, employees, representatives and agents harmless from any and all liability of any kind or nature occasioned by any act or omission within or on the Premises. Hawks further agrees to keep in full force and effect during the term of this agreement, a public liability insurance policy, written and issued by a responsible insurance company acceptable to the Village, insuring itself and the Village against injury to property, person, or loss of life arising out of the use and occupancy of the demised premises, with limits of at least \$100,000 property damage, \$500,000 for one person, and \$1,000,000 for any number of persons injured or killed in any one accident, and shall furnish the Village adequate and written evidence of such coverage annually.

11. **ADJUSTMENT AND DEFAULT:**

This agreement may be adjusted at any time upon the mutual written agreement of the parties. Further, this agreement may be terminated in the event of the default of any of the terms and conditions set forth herein provided that the Village has given written notice of such default to the Hawks Club and the Hawks has not corrected such default within thirty (30) days of receiving notice thereof. In such event the Village shall provide an alternate site for the duration of said event.

Entered into this ____ day of _____, **2022.**

VILLAGE OF GERMANTOWN

Village President

Village Clerk

Park & Recreation Director

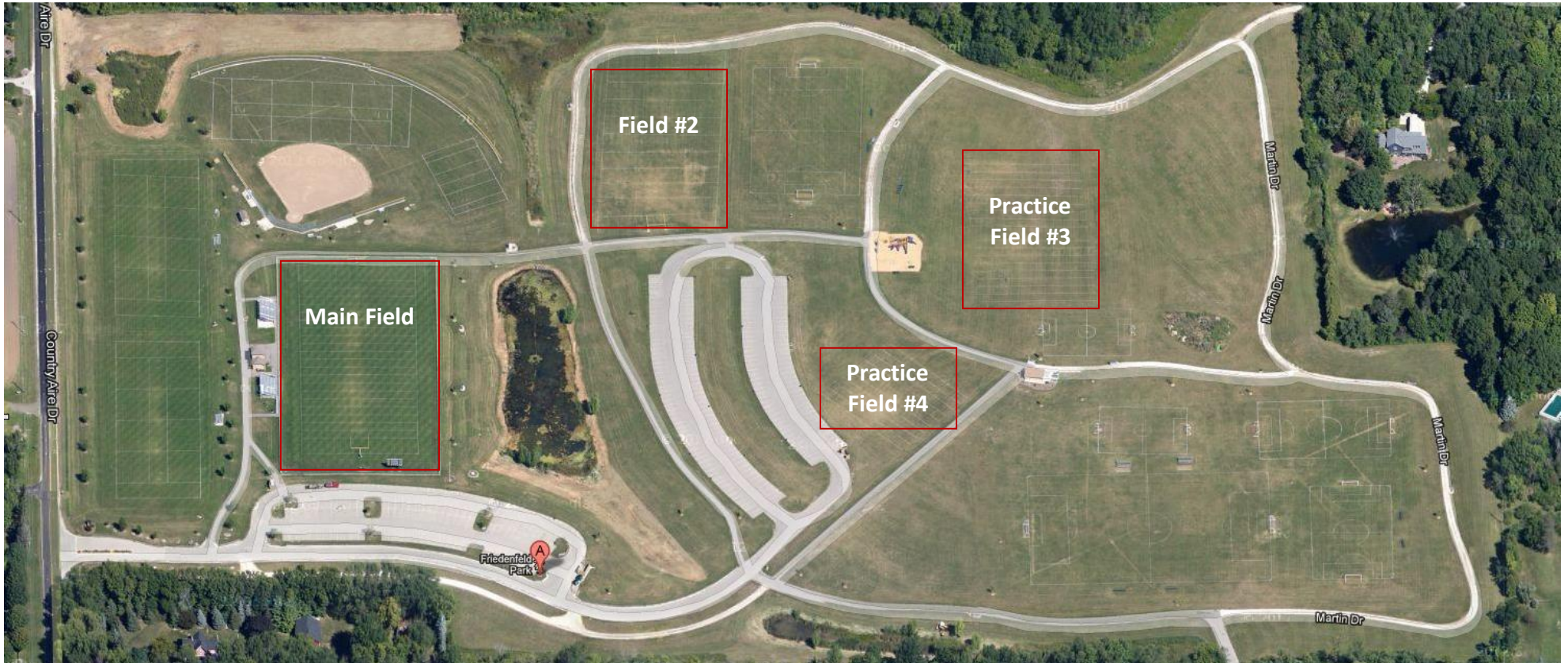
GERMANTOWN HAWKS FOOTBALL

President

Vice President

APPENDIX A

Friedenfeld Park Field Map

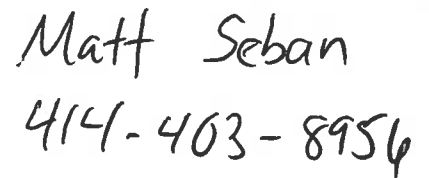


APPENDIX B

Hawks Football Friedenfeld Park Field Maintenance Schedule

Friedenfeld Sports Turf Maintenance - Hawks Football			
Maintenance	Recommended Frequency Per Yr	Cost Per Application	Total Cost Using Recommended Frequency
Aerating	1	\$309.00	\$309.00
Fertilizing	6	\$316.00	\$1900.00
Broadleaf Spray	2	\$237.00	\$474.00
Total Cost:			\$2,683.00

NOTE: Coverage figured for Main Field & Practice Field 2



Brochure Budget

Revenue: Ads

FW	\$643.00
WS	\$288.00 (based on limited ads because it was not mailed out)
Sum	\$1,333.00
Total	\$2,264.00

	FW/WS	Summer
Expenses	52 pages	60 pages
Typesetter	\$1,300.00	\$1,500.00
Print	\$4,500.00	\$6,000.00
Mail	\$2,100.00	\$2,700.00
Totals	\$7,900.00	\$10,200.00

	Expenses	Revenue	Balance
FW	\$7,900.00	\$643.00	\$7,257.00
WS	\$7,900.00	\$288.00	\$7,612.00
Sum	\$10,200.00	\$1,333.00	\$8,867.00
Total	\$26,000.00	\$2,264.00	\$23,736.00

Summary of what other communities are doing:

West Bend	prints and mails 3/year
Slinger	prints 2/year, no mail
Cedarburg	online 2/year, prints 400 to have on hand
Men Falls	prints and mails 3/year
Jackson	online 2/year, prints 1,000 to have on hand/for businesses
Hartford	prints and mails 3/year
Germantown	prints and mails 3/year

2023 RENTALS FEES

Maximum Six (6) Hour Block of Time - \$25 Each Additional Hour; 5.5% Sales Tax is added to all rental fees

Shelter/Facility	Res. Fee	Non-Res. Fee	# of People	Amenities
Dheinsville Park Festhalle	\$150 \$200 \$200 \$250 \$250 \$300 +\$100.00 Refundable Security Deposit	\$200 \$250 \$250 \$300 \$300 \$350 +\$100.00 Refundable Security Deposit	100 People 101-200 People 201 or larger	40 Picnic Tables Electricity Permanent Restrooms (located in the Bast Bell Museum) *see note below
Firemen's Park Shelter	\$125 \$175 +\$100.00 Refundable Security Deposit	\$175 \$225 +\$100.00 Refundable Security Deposit	300 People	40 Picnic Tables Electricity Permanent Restrooms
Gehl Performing Arts Pavilion at Firemen's Park	\$100 \$150 \$200 \$200 +\$100.00 Refundable Security Deposit	\$150 \$200 \$300 \$350 +\$100.00 Refundable Security Deposit	Less than 200 Greater than 200	Electricity Backstage Access 10 Picnic Tables Lawn Seating Port-a-John
Firemen's Park Indoor Pavilion	\$175 \$225 \$225 \$275 +\$250.00 Refundable Security Deposit	\$225 \$275 \$275 \$325 +\$250.00 Refundable Security Deposit	100 People 101-200 People 200 People (Summer) 75 People (Winter)	Restrooms, Kitchen, Electricity, Wifi Access 12 Picnic Tables (Outdoor Shelter) 12 tables (8' round) 75 chairs (Multi-Purpose Room) Depending on the weather, both areas can be used year-round Refrigerator, microwave, sink
Haupt Strasse Park Shelter	\$50 \$75 +\$100.00 Refundable Security Deposit	\$90 \$115 +\$100.00 Refundable Security Deposit	100 People	12 Picnic Tables Electricity Port-a-John
Kinderberg Park Shelter/ Multi-Purpose Room	\$140 \$190 +\$150.00 Refundable Security Deposit	\$200 \$250 +\$150.00 Refundable Security Deposit	150 People (Summer) 50 People (Winter)	10 Picnic Tables (Outdoor Shelter) 6 Tables/40 Chairs (Multi-Purpose Room) Permanent Restrooms Electricity Refrigerator, microwave, sink, air-conditioned
Schoen Laufen Park Shelter	\$50 \$75 +\$100.00 Refundable Security Deposit	\$65 \$90 +\$100.00 Refundable Security Deposit	50 People	6 Picnic Tables No Electricity Port-a-John
Spassland Park Shelter	\$125 \$175 +\$100.00 Refundable Security Deposit	\$175 \$225 +\$100.00 Refundable Security Deposit	100 People	10 Picnic Tables Electricity Permanent Restrooms

****For groups over 100, renters are required to supplement existing indoor restrooms with portable restrooms & sinks. Contact the Park & Recreation Department for further information.**

FIELD / COURT	No Prep. & No Lights/Hr.		Prep. & No Lights/Hr.		Prep. & Lights/Hr.		Tournament/Day	
	Res. Fee	Non-Res. Fee	Res. Fee	Non-Res. Fee	Res. Fee	Non-Res. Fee	Res. Fee	Non-Res. Fee
Baseball/Softball Field	\$10 \$15	\$15 \$20	\$35 \$45	\$45 \$55	\$60 \$75	\$70 \$85	\$150 \$175	\$225 \$250
Soccer/Football Field	\$10 \$15	\$15 \$20	\$25 \$35	\$35 \$45	--	--	\$150 \$175	\$225 \$250
Tennis/Basketball Court	\$5 \$10	\$10 \$15	--	--	--	--	--	--
Volleyball Court	\$5 \$10	\$10 \$15	--	--	--	--	--	--

Directors Report
September 21, 2022

Taste of Germantown

Was held on July 28th in Firemen's Park. Some brief history. Up until 2 years ago the Kiwanis Club hosted all of the Taste of Germantown Activities. This consisted of music, beer gardens, and food vendors but no real activities for the children.

On a different date usually in June the Parks and Recreation department would put on a carnival type program for children that was successful but there wasn't a program for adults.

About two years ago Kiwanis had asked the Parks Department to combine their carnival with the Kiwanis events to have one large event in Firemens park. So with the merge, all programs from the shelter (food and beer garden) north to the Ghels performing arts stage was organized by the Kiwanis. All carnival activities, south of the park by the old Firemen Park picnic shelter, are programs ran by the Recreation Department with the mobile library unit coordinated by Library staff. With the merge there are now activities for all ages.

The recreation department utilizes staff from the Kids club summer program, and they sell tickets for each of the carnival events. Children received participation points that could be used to redeem for gifts. This year all tickets printed were sold out. The department made approximate a thousand more dollars than last year. While there was no accurate head count of the participants I am guessing between three and four thousand people attended this years event.

Meeting with GRAEF

I met with Craig Huebner of GRAEF consultants on July 29th to go over plans for Kinderberg park to include in the feasibility study. Also discussed were including amenities that the public asked for from our public hearing last spring. Craig came up with three options that we discussed. Craig will present a plan to the commission probably in our October commission meeting and we will have one more public hearing after that. One of the big projects I am trying to get included in the 2023 plan is new Playground Equipment. More discussion to come.

Playground Inspections

On July 12th I Met with Fred Krablean who is the Safety and Risk management Specialist for the Village Insurance company, Mutual Insurance. I took Fred and his assistant to seven village parks who has playground equipment in them. Fred did complete inspections to make sure we were in compliance and no major issues. While there are a few minor issues that need addressing over all Fred commented that we had the best maintained playground equipment he has inspected over the years.

Will meet with Scott to discuss the areas that need addressing and take care of them.

Comedy Club Night

On August 12th Mary Fiegel, Senior Center Coordinator and myself hosted a comedy night with a full three course meal at the Senior Center. The Comedy was put on by the Sportz Comedy Club out of Milwaukee and they had a six-person act. Altogether there was 69 persons in attendance. Supper was served at 6pm and the show started at 7pm. The show was about 75 minutes long, and it seemed like everyone in attendance had a very good time. This is a program I would definitely like to do again.

Building Inspections

On August 15th I took a two person inspection team from Mutual Insurance around to all the park buildings, including Dheinsville so they could do inspections for insurance purposes and appraising the value of the properties. I have not received a report back yet on what they found. But no major problems or issues was reported that needed immediate attention.

Music in the Park

Starting back on July 6th until August 25th we had eight shows/performances by live bands at the Firemen's Park Gehl performing arts stage. Overall I would say we average 400 participants per show. Beverage sales were up a thousand dollars over last year. We had 8 different organizations volunteer to sell beverages and the organization kept the tips they made. There were at least two food vendors there on site each week. We varied that up so there was different types of food each week. In mid-July DPW made a concrete pad up from the stage where Pieper Power ran line from a conduit all underground to the main electrical circuit in the back room of the stage. This served two purposes. All the lines are now buried underground instead of running lines on top of the ground from the sound person to the stage. And the new circuits were put in the electrical that would allow for bigger bands that need more power for their equipment. This gives us the flexibility to have larger bands in the future. The project cost split between DPW and Parks and Recreation was around \$6,000.

Recreation Division Report September 21, 2022 Commission Meeting

We have 53 programs starting in September and include: Dance, Poms, Gymnastics, Fall Girls Volleyball League, Sporties for Shorties, Intro to Irish Dance, Lego Bday Parties, Flag Football Games, Little Gridders, Pee Wee & U6 Soccer, Music Fun, Music Fun for Families/Babies, Youth Martial Arts, Little Tykes Martial Arts, Intro To Tae Kwon Do, Learn To Skate, Intro To Hockey, Kids Klub (5 sites) , Yoga, Junior Golf, Golf Skill Sessions, Rise & Shine Boot Camp, Fall Patio Planter Workshops, Walking Challenge, Firefighters are your Friends, Afterschool Legos (4 sites), Learn to Decorate with Frosting, Home Buying/Selling, CPR, Music Fun Tot Party, Oodles of Art, Dance it Out, Babysitters Training, Pilates, Men's Over 30 Open Basketball, Monday Corec Volleyball Lg, Inline Skating, Martin Skills Academy, Barre Fitness, Cut the Cord, Parent Child Basketball, Freezer Meals, Essential Oils, The Camera in your Smartphone, Fall Clean Up Wellness Talk, Mad Science, Paint Party, Parent/Tot Construction Workshop, Archery

Programs cancelled due to low enrollment: Women's Volleyball Lg, CPR/AED Training

Fall programs have outstanding numbers, I think having a printed brochure and being able to mail it out has done wonders for our numbers!

Sampling of enrollment numbers of popular programs:

Program	2022	2021	2020	2019
Flag Football League	173	124	91	152
Little Gridders	52	41	28	36
Pee Wee & U6 Soccer	116	93	61	85
Fall Girls Volleyball League	93	87	83	80
Gymnastics	75	67	42	81
Dance	70	52	28	64
Poms	111	93	94	95
Kids Klub: Numbers for the first three weeks of school at all 5 sites.				
Average weekly enrollments	1173	1104	639	1950
Kids enrolled	313	306	165	464
Families	248	225	130	347

Upcoming events include the following:

Flag Football: We have 6 teams in the 1st/2nd grade league and 8 teams in the 3rd-5th grade league with 44 volunteer coaches.

Soccer/Gridders: Pee Wee & U6 Soccer and Little Gridders Football started on September 10th. We have 4 teams in U6 soccer and 8 teams in pee wee soccer divisions and 4 teams for Little Gridders.

Girls Volleyball Leagues: We have 9 teams in the fall league.

Germantown Youth Futures Recruitment Event: This will be held on September 28th from 6:30 – 7:30 p.m. at Firemen's Park. We will hold a short meeting, eat ice cream and play glow in the dark kickball.

Bucketeer Basketball Registration Deadline is Oct. 3rd.

