

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING:	PUBLIC SAFETY COMMITTEE
DATE AND TIME:	<u>MONDAY, October 3, 2022</u> <u>6:00 p.m.</u>
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

NOTICE: Pursuant to the recommendations of the Centers for Disease Control and Prevention concerning the prevention of COVID-19 infections, any member of the body and/or citizen may also attend the meeting virtually through the WebEx platform, Meeting #: 2551 286 4870 Password: FPe6rA6VvK8 which can be accessed by phone at 408-418-9388 or by logging on at

<https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=md46ee66e2377d48eeb91dde7eb51a3ab>

Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@germantownwi.gov by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration. All written comments will be entered into the record as if given at the hearing / meeting and made available to the members of the Village Board for consideration but may not be read during the hearing / meeting.

Previously recorded Village Board Meeting Videos can be viewed at

https://www.youtube.com/channel/UCOYp0EgELzTCa9X_iCohyhQ.

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:** Chairperson Myers, Trustees Hudson, J. Miller, and Pieper.
- III. **PUBLIC COMMENT:** *Please be advised per §19.84(2), information will be received from the public. It is the policy of this municipality that there be a three (3) minute time period, per person, with time extension per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments. (15 minutes) Written Public Comments should be directed to comments@germantownwi.gov, by 4 p.m. on Monday, October 3.*
- IV. **APPROVAL OF MINUTES:** September 12, 2022 Regular Meeting.
- V. **REPORTS:**
 - A. Police Department.
 1. Monthly.
 - B. Fire Department.
 1. Monthly.
 - C. Policy Updates.
 1. Police Department:
 - a. None.
 2. Fire Department:
 - a. None.

VI. **UNFINISHED BUSINESS:**

- A. None.

VII. **NEW BUSINESS:**

- A. Request from Resident to investigate the intersection of Main Street and Fond du Lac Ave for safety. Resident lives on corner and witnessed and experienced issues with vehicles using that intersection.
- B. “Class B” Liquor License and Class “B” Fermented Malt Beverage License for the period commencing October 3, 2022 and ending June 30, 2023 for Veracruz WI, LLC, Charles Hasting N112W16344 Mequon Road. (In place of Mama Mias.)

All premise licenses, recommendations / approvals to be conditional upon completion of all documentation, compliance of all code violations/requirements and monies owed to the village paid prior to issuance of licenses in addition to any other conditions noted.

VIII. **NEXT MEETING:** Set November 2022 Meeting Date and Time.

IX. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

NOTICE is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

**MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
SEPTEMBER 12, 2022
GERMANTOWN VILLAGE HALL BOARD ROOM**

CALL: The meeting was called to order at 5:34 p.m. by Chairman Myers.

ROLL CALL: Chairman Myers, Trustees J. Miller, and Pieper. Hudson arrived at 5:50 p.m.

Also present were Police Chief Snow, Fire Chief Delain, Clerk Braunschweig.

PUBLIC COMMENT: Fire Chief Delain introduced three new hires for firefighter/paramedic positions that were then sworn in by Clerk Braunschweig. They are Forest Rodman, Chris Piette and Jobadiah Tippel.

APPROVAL OF MINUTES: a motion was made by Pieper, seconded by J. Miller, to approve the minutes of the August 1, 2022, Regular Meeting.

Motion to approve the minutes carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Snow reported on the following:

- Noted a correction for the monthly Calls for Service date ranges in the header, it shows 2019 – 2020 and should be 2020 - 2021
- School Community Policing (CP) checks show an increase due to increased officer presence at the schools, they are periodically stopping in at all the schools
- K9 deployments are up, 3rd shift K9 is extremely active
- Department had their first arrest using drone support with heat signature capabilities, they were able to track down a suspect who had fled from officers after a high speed pursuit
- 3 officers were recently hired using the accelerated lateral transfer process: Officers Kuchta, Ferrante, and Spitzer
- The department is still one officer down and will be starting a new hiring process

FIRE DEPARTMENT MONTHLY REPORT: Delain reported on the following:

- They are working at maintaining their 5 minutes 20 seconds response time at 90% of the time; June was an extremely busy month with 210 calls and they were at just 90%, otherwise have been higher at 92% in May and 93% in July
- August was the busiest month in the history of the department, he doesn't have final numbers, right now are over 227 calls for the month
- About 1 ½ weeks ago, the department was requested for 6 calls within 25 minutes of each other which required the use of 3 of their mutual aid department; Delain and Asmondy were involved with extraction on a vehicle rollover until 2 other mutual aid departments arrived on scene

- September is also shaping up to be a very busy month
- Battalion Chief Rodriguez gave a brief presentation on Public Education events the department is involved in, which include:
 - Firefighters Are Friends
 - Basic first aid for kids
 - Learn Not to Burn
 - Fire Safety Fair
 - Station tours during Fire Safety Week
 - NAC Night w/police department
 - Participation in the Police Department Youth Academy
 - Fire Safety visits at schools
 - First aid class for adults
 - Stop the Bleed program
 - CPR instruction for adults
 - AED training at businesses
 - Appearances at community events such as Little League, block parties, Taste of Germantown, PTA, parades, fireworks, home football games, etc.
 - Delain advised the monthly report also shows public education events they are involved in

J. Miller commented that it was a great report, Myers advised he was present for one of their educational programs and it was very well done.

Trustee Hudson arrived at this time, 5:50 p.m.

POLICY UPDATES FOR POLICE & FIRE DEPARTMENT:

Police Department – none

Fire Department - none

UNFINISHED BUSINESS:

NO PARKING SIGN ERECTED ON ESQUIRE COURT IN FRONT OF THE SIDEWALK TO THE COMMUNITY AREA ENTRANCE – REQUEST BY TRUSTEE PIEPER: Pieper advised she was not certain why this item was placed on the agenda under Unfinished Business, as it was discussed at July's meeting and approved by Public Safety and forwarded to Public Works. Myers advised he had wanted input from Scott Anderson regarding placement of signage.

Scott Anderson spoke to the Committee on this matter and said there were possible alternatives to No Parking signage, such as Pedestrian Warning signs which would alert drivers that there may be pedestrians in the area. Pieper responded that due to the curve in the roadway, visibility may still be an issue and would prefer to see the No Parking sign. Anderson asked Clerk Braunschweig about procedure to follow up on this matter, she

advised it should be followed up with an ordinance, along with a recommendation from Public Works, then forwarded to Village Board.

A motion was made by Pieper, seconded by Hudson, to send this item to Public Works with a recommendation of approval for placement of No Parking sign on Esquire Court in front of the sidewalk to the community area entrance. Motion carried unanimously.

STATUS OF NOISE COMPLAINT FOR DAS BARREL ROOM LLC, MARK BROOKS AGENT, d/b/a DAS BARREL ROOM, W201 N10466 APPLETON AVE. MAIN BUILDING BASEMENT BAR, STORAGE ROOM, DINING AREAS, DECK & LAWN AT BACK OF BUILDING: Myers advised he had spoken to Administrator Kreklow regarding this item and requested that he bring it before the Village Attorney in an effort to determine what the responsibility of the bar owner would be, along with the responsibility of the Village. This matter is still currently being looked into, Myers wanted to update the Committee on its status.

J. Miller asked if there had been any noise complaints, Snow responded that between July 1st and September 3rd of this year, there had been seven noise complaints, with the majority of the complaints occurring before 10:00 p.m.

Hudson stated he would like to see proper wordage in the ordinance to address noise complaints, which would include what actually defines a noise complaint. He added that clarification would be beneficial to citizens and businesses alike. Myers agreed with Hudson, adding that he wants the Village Attorney to review this matter and forward his findings in written format.

NEW BUSINESS

FIRE DEPARTMENT – PURCHASE OF NEW RECORDS MANAGEMENT SOFTWARE: Delain advised the department was having problems with their current software with ProPhoenix RMS not recording accurately and impacting their numbers that are forwarded to the state and federal government. He said they would like to purchase software from Imagetrend which is what the state uses for all reporting of fire and EMS incidents, and what they currently are using for their EMS reporting. He advised the cost for the upgrade is \$10,207.00 with an annual charge of \$9,432.00 which is less than they currently pay for ProPhoenix. Delain stated they have funds available in their ACT 102 fund.

Discussion followed with Pieper asking about training that would be needed for the new software, Delain advised that since they already use this software for EMS reporting, training requirements would be minimal. Hudson asked if they were going with the standard package and not getting the optional items, Delain responded that the software program does have some of the optional items built into it and some are already covered with the annual contract they have in place with their medical reporting program through Imagetrend.

A motion was made by Pieper, seconded by Hudson, to approve this purchase for new records management software from Imagetrend for \$10,207.00 and then annual cost of \$9,432.00 using funds from the ACT 102 fund. Motion carried unanimously.

REVIEW OF NO PARKING SIGNS – INDUSTRIAL PARK: Scott Anderson advised that over the years the Village has been replacing signs in disrepair which are located in the main thoroughfare areas of the Industrial Park. Remaining signs have become faded and/or rusted over the years. He said the estimated cost to replace the signs in need would be about \$6000.00. Anderson stated he had conversations with the police department regarding the No Parking signs and there does not seem to be a need to replace all these signs which were initially put in place due to high school overflow parking on the streets in the industrial park. He added that the school has created additional parking for students, so that problem no longer exists. Anderson noted that a resolution would be needed for these signage changes. Snow agreed with Anderson's assessment of the No Parking signs.

A motion was made by Pieper, seconded by J. Miller, to approve this item for a review of the No Parking signs in the Industrial Park and to forward this item to Public Works to determine which signs can be removed. Motion carried unanimously.

NEXT MEETING: Myers advised that next month's meeting will be held on Monday, October 3, 2022, at 6:00 p.m. in the Village Hall Boardroom.

ADJOURNMENT: there being no further business, the meeting was adjourned at 6:20 p.m.

Recorded by,

Julie L. Barth
Secretary