

**VILLAGE OF GERMANTOWN  
N112 W17001 MEQUON ROAD  
GERMANTOWN, WI 53022**

**MEETING: COMMITTEE OF THE WHOLE**

**DATE AND TIME: WEDNESDAY, OCTOBER 12, 2022 6:00 p.m.**

**LOCATION: Germantown Village Hall Board Room  
N112W17001 Mequon Road**

**NOTICE:** Pursuant to the recommendations of the Centers for Disease Control and Prevention concerning the prevention of COVID-19 infections, any member of the body and/or citizen may also attend the meeting virtually through the WebEx platform, Meeting #: 2557 306 9604 Password: FKeMtyW4E46 which can be accessed by phone at 408-418-9388 or by logging on at

<https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=ma18c2ec96358a52d723d10642afee7ab>

Citizens not wishing to attend the meeting personally or virtually.

Previously recorded Village Board Meeting Videos can be viewed at

[https://www.youtube.com/channel/UCOYp0EgELzTCa9X\\_iCohyhQ](https://www.youtube.com/channel/UCOYp0EgELzTCa9X_iCohyhQ).

**I. CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

**II. ROLL CALL:**

**III. MINUTES: October 5, 2022**

**IV. 2023 BUDGET REVIEW INCLUDING CAPITAL FOR EACH DEPARTMENT:**

- A. Water Utility.
- B. Sewer Utility.
- C. Residential Yard Waste Facility.
- D. Engineering.
- E. Parks.
- F. Buildings & Grounds.
- G. Highway.
- H. Recreation.
- I. Senior Center.
- J. Senior Van.
- K. Recreation Facility Fund.

**V. NEXT MEETING: October 19<sup>th</sup>, 6:30 p.m.**

**VI. ADJOURNMENT.**

**UPON REASONABLE NOTICE,** efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

**Please note:** It is possible that one or more members, and possibly a quorum of members, of other governmental bodies of the municipality may be in attendance at the above meeting to gather information. No action will be taken by any other governmental body at this meeting except by the governing body noticed above.

**VILLAGE OF GERMANTOWN  
VILLAGE BOARD MEETING MINUTES  
October 5, 2022**

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m. by Clerk / Treasurer Braunschweig. Motion by Tr. Kaminski, second by Tr. Hudson to appoint Tr. R. Miller as Chair Pro Tem. Motion carried unanimously.

**ROLL CALL:** Present: Trustees Baum, Hudson, Kaminski, Myers, J. Miller (On-line), R. Miller, Neureuther, and Pieper. Absent excused: President Wolter. Also present: Administrator Kreklow, Braunschweig, Chief Delain, Chief Snow, and Manager Hirn.

**2023 BUDGET REVIEW INCLUDING CAPITAL FOR EACH DEPARTMENT:**

**Motion (Kaminski/Baum) to take items out of order for Police Department to follow Honor Guard. Motion carried unanimously.**

**Manager Uselding gave an update on the projected 2023 budget. Discussion ensued of the fund balance and 2021 unaudited surplus. The increase for staff was discussed.**

**Discussion ensued of the 2021 not being closed and unaudited. The 1.1 Million surplus is unaudited and possibility for some variation.**

**The 2021 surplus was due to permit revenues, light winter, and staff turnover.**

**The performance pay was implemented about four years ago and budgeted money in the operating budget. The performance bonus is a one-time expense.**

A. Police Department.

**Moved to follow Honor Guard.**

B. Emergency Management.

**The emergency management budget was reviewed.**

C. Canine Fund.

**The canine fund budget was reviewed.**

D. Asset Forfeiture.

**The asset forfeiture fund was reviewed.**

E. Honor Guard.

**The honor guard fund was reviewed.**

A. Police Department.

**The Police Department budget was reviewed.**

**The Police Chief Snow came to the podium. The challenges of the department and the need for additional staffing in the patrol division were commented on. The ratio of sworn officer per 1,000 population was reviewed. Discussion ensued of the additional staff plus the equipment.**

**Discussion ensued of the restructuring of the department. Discussion ensued of a five-year plan. Further discussion ensued of how additional staff would be funded for future years.**

**Discussion ensued with comments on a referendum.**

**Administrator Kreklow commented caution partially funding positions due to the economy at this time. Commented on using the full levy amount rather than a portion, or the hydrant fee. There are not a lot of options to fund or address the staffing needs.**

**Motion (J. Miller) send both the Fire and Police back to Public Safety Committee to craft a five year plan, on November 7. Failed for lack of a second.**

**Discussion ensued of the 2023 budget.**

**Motion (Kaminski/Baum) to send both plans (Police and Fire) back to the Public Safety Committee to recommend how to fund. Motion carried. Myers voted no.**

F. Fire Department.

**Manager Uselding reviewed the Fire Department Budget. There was an increase in protective supplies and decrease in seminars and travel.**

**Eleven additional staff and an assistant chief is requested. Discussion ensued of compression issues. The capital request items, health insurance, and increased number of calls were reported on. The fire extinguisher training, fuel tank for station two, and water tender were discussed.**

**Discussion ensued of the 30 year old water tender.**

**Discussion ensued of the previous motion to send both plans (Police and Fire) back to Public Safety Committee to recommend how to fund.**

**The committee requested overtime reports from 2019, 2020, 2021, 2022 for both Police and Fire Department.**

G. Village Board

**The Village Board Budget was reviewed.**

**Motion (J. Miller/Myers) to take \$2,000 from legal services 4100 and put into the training meetings and seminars 7700. Discussion ensued of who gets to go to the conferences, discussion of half funding and the trustee to pay half. Discussion ensued of the monthly stipend. Motion fails. Baum, Hudson, Kaminski, R. Miller, Pieper voted no. J. Miller, Myers, and Neureuther voted yes.**

H. Administration.

**Discussion ensued of the administration budget.**

I. Clerk/Treasurer.

**The Clerk / Treasurer budgets were reviewed.**

J. Assessor.

**Discussion ensued of the assessor budget and the parking lot item of the market update.**

K. Data Processing.

**Discussion ensued of the data processing budget and the associated contracts.**

**Replacement of the police department server was from ARPA Funding. The priority was the public safety server and email to the cloud. The server at the Police Department will be moved to the Village Hall. There are internet connections in the pipeline to be replaced. Prior to 2022 staff salaries were allocated to data processing. This budget is to improve technology systems. Discussion ensued of Capital Data and the plans to fix servers.**

L. General Government.

**The general government budget was reviewed. Performance related increases are held in this budget for allocation.**

**The committee requested the number of non-union employees per department.**

M. Health/Dental.

**The Health / Dental budget was reviewed.**

**ADJOURNMENT.**

**ADJOURNMENT: There being no further business, the meeting adjourned at 8:21 p.m.**

**NEXT MEETINGS: October 12<sup>th</sup>, 6:00 p.m. and October 19<sup>th</sup>, 6:30 p.m.**

Respectfully Submitted,  
*Deanna Braunschweig*  
Village Clerk / Treasurer