

**VILLAGE OF GERMANTOWN  
VILLAGE BOARD MEETING MINUTES  
October 19, 2022**

**CALL TO ORDER:** The meeting was called to order at 6:30 p.m. by President Wolter.

**ROLL CALL:** Present: President Wolter, Trustees Baum, Hudson, Myers, J. Miller, R. Miller, Neureuther, and Pieper (via Webex). Absent Excused: Kaminski. Also present: Administrator Kreklow, Braunschweig, Superintendents Hogan, Zimmerman, Director Smith, Director Retzlaff, and Directors Standridge, Chief Snow, and Chief DeLain, and Director Ratayczak.

**MINUTES; October 12, 2022.**

**Motion (Baum/R. Miller) to approve the Minutes of October 12, 2022. Motion carried unanimously.**

**2023 BUDGET REVIEW INCLUDING CAPITAL FOR EACH DEPARTMENT:**

**Manager Uselding gave an overview of the levy. Showing the increase of 3 cents per 1,000. 15.50% Levy Increase.**

A. Community Development – Building Inspection.

**The Community Development building inspection budget was reviewed. The building inspection contracted service, Safe Built was reviewed. They receive 62% of the permit revenue and the Village receives 38% of the permit revenue.**

**The code enforcement position and economic development specialist intern position was reviewed. Discussion ensued of internships and the job description for the economic development specialist. Discussion ensued that citation revenue could offset a portion of the code enforcement position. On average, there is about five hours per month for Safe Built for code enforcement. Discussion ensued of the need for the code enforcement position to be filled for code enforcement reasons as a Village part-time employee to address problems in a quicker manner. Discussion ensued that the economic development would be scheduled and busy; the code enforcement officer would be on-call.**

**Discussion ensued that legislature is looking to revamp DSPS which will revamp building inspections and plan review.**

**Discussion ensued on a projection of a downturn in building construction projects.**

**Discussion ensued of upcoming developments and the 2050 plan. There is some growth in residential.**

**There is discussion with two developers for commercial residential space; currently waiting on zoning plans.**

B. Community Development – Planning / Zoning.

**The Community Development planning zoning budget was reviewed. The code enforcement position and economic development specialist intern position were included on this budget.**

**The Holy Hill District Master Plan, Freistadt District Master Plan, and Lannon @ County Line Gateway Neighborhood Master Plan are on the master plan.**

**The 2050 plan monies are set aside for the village center master plan and project.**

**The County monies of \$16,000 – \$20,000 are to assist with next generation housing development and zoning regulations rules are needed. The definition of next generation housing is evolving and changing. Discussion ensued of Vandewall and their development of the next generation housing. In 2017 the state adopted restrictions on development regulation. We are bound to review and approve applications under the rules that exist at the time the application was received. Village Center District is the first priority.**

**Discussion ensued of the 2050 plan requirements and the budget requirements.**

**The Holy Hill Gateway Boundary area is in need of land use, building size, berming, separation and set backs.**

C. Municipal Development.

**The municipal development budget was reviewed. \$8,000 is included for fireworks.**

D. Library.

**The library budget was reviewed. There was an increase of County Revenues of \$7,000. There is a building conceptual design for the second floor in the capital project. There is an increase in the part-time wages. Discussion ensued of the increase in part-time salaries. This includes vacation time for part-time wages. There are 15 regular part-time staff and 12 receive vacation, sick time, and bereavement leave. These employees do not receive health insurance benefits. Discussion ensued of the permanent part-time employees that receive pro-rated vacation, sick time, and bereavement leave. The library board determines this type of benefit for the library.**

**Discussion ensued of the Library second floor. It is in the capital plan. The projected constructure work is 2026.**

**The DPW building is projected to be completed in spring of 2024, then the Police Department would start at the end of 2024, then the library building second floor is projected to start in 2026. Discussion ensued that it is too soon to pursue the Library building conceptual design for the second floor.**

**Motion (Baum/Neureuther) to remove the Village's match of 25,000 for the Library building conceptual design for the second floor.**

**Discussion ensued of the different spaces needed for the library for noise control. Discussion ensued of the touring of other library's and their use of different spaces.**

**Discussion ensued that the Library is looking to a fundraising campaign. Discussion ensued of a marketing campaign.**

**Discussion ensued of the legacy building schedule and possible changes of the building concept design and put off a couple years.**

**Discussion ensued of putting off for one year or later next year.**

**Motion carried. J. Miller and Myers voted no.**

**Director Smith presented the five-year plan.**

E. Library Board.

**The Library Board Budget was reviewed.**

F. Impact Fees.

**The Impact Fees Budget was reviewed. The impact fees will be reviewed in 2023. Discussion ensued of the year to date of impact fees and use of the impact fees.**

G. Historic Preservation.

**The Historic Preservation Budget was reviewed.**

H. Debt Service.

**The Debt Service Budget was reviewed. The DPW debt service budget increase was reviewed.**

I. TIDS.

**The TID budgets were reviewed. TID 6 had no major changes. TID 7 had no major changes. TID 8 no major changes. TID 9 is new to 2023 and near the DPW building / building site.**

J. Capital Budget.

**The Capital Budget was reviewed. Discussion ensued of the interest rate.**

K. Information Requested from Previous Committee of the Whole meetings.

**The Capital Budget was reviewed. Discussion ensued of the interest rate and the use of rainy day fund for the capital borrowing for 2023.**

**Discussion ensued of the ARPA funding and asphalt paving.**

**Discussion ensued of the use of the rainy day reserves in place of borrowing for the projects including the asphalt road projects.**

**Discussion ensued of the Fire Station interior flooring needing replaced.**

**Discussion ensued of the water tenders.**

**Discussion ensued of stump grinders that are rented on a regular basis. Discussion ensued of the costs of the rental. Discussion ensued of owning one allowing for efficiencies of the operations. The number of stumps ground per year were questioned.**

**The sidewalk program was discussed and reviewed. The flood mitigation was money borrowed to have available to eliminate drainage issues. The monies remain in reserve until spent. The authorization it to spend the reserves. This is providing expenditure authority.**

**Motion (Baum/Pieper) to remove the \$45,000 for the sidewalk program. Discussion ensued of the Mequon Road and a piece on Maple. There is an overall sidewalk plan showing the existing**

walks. Discussion ensued of outstanding development sidewalk projects. Discussion ensued of the division sidewalk, grant from Revere to Mequon, South of that would be responsibility of the Village. Could not complete the walk from Wendy Lane or the design on Mequon. Discussion ensued of the sidewalk from Wendy Lane.

Motion fails. Hudson, R. Miller, J. Miller, Myers, Neureuther, Pieper, and Wolter voted no. Baum voted yes.

Motion (Baum/J. Miller) to remove 500,000 from the asphalt paving from the capital budget, leaving 2.2 Million.

Amendment Motion (J. Miller ) to use 500,000 from reserves to fund police and fire department positions. Motion failed for lack of a second.

Administrator Kreklow advised against the use of the reserve funds for permanent positions.

Original motion carried unanimously.

Discussion ensued of the replacement of the Kinderberg playground equipment. This is an inclusive playground that caters to people with disabilities.

L. Information Requested from Previous Committee of the Whole Meetings.

Discussion ensued of the printing of the recreational brochures. Discussion ensued of the legislative line item. Discussion ensued that the overtime for the police department would cover an officer. Discussion ensued that the overtime budget would still be needed. Discussion ensued of lateral police department hires.

Discussion ensued to add the Police Department and Fire Department Overtime on the next Public Safety meeting.

M. Parking Lot Items.

Motion (R. Miller/Hudson) to post pone the year end parking lot items until after the audit. Motion carried unanimously.

Discussion ensued of the recreation brochures and the majority of the surrounding communities print mailers several times a year.

**PUBLICATION OF THE 2023 BUDGET PUBLIC HEARING NOTICE.**

Motion (Baum/Hudson) to forward the 2023 budget to the Village Board and send for public hearing. Motion carried unanimously.

**ADJOURNMENT.**

**ADJOURNMENT:** There being no further business, the meeting adjourned at 8:30 p.m.

Respectfully Submitted,  
*Deanna Braunschweig*  
Village Clerk / Treasurer