

**VILLAGE OF GERMANTOWN
GENERAL GOVERNMENT AND FINANCE
MEETING MINUTES
October 17, 2022**

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Chair R. Miller.

ROLL CALL: Present: Chair R. Miller, Tr. Neureuther, Myers. Absent Excused: Kaminski. Also present: Administrator Kreklow, Manager Uselding, Associate Planner Zandt, Chief Snow, and Chief Delain.

**APPROVAL OF MINUTES: September 19 an October 3, 2022 Meeting.
Motion (Myers/Neureuther) to approve the minutes of September 19 an October 3, 2022 meetings. Motion carried unanimously.**

PUBLIC COMMENT:

Scott Hefle of Old Farm Road came to the podium. He commented against the debt issuance of the Library HVAC Upgrades. He questioned the public grant program policy.

NEW BUSINESS:

A. Capital Data Server Update.

Craig Tomilson and Jeff Winters of Capital Data came to the podium. Craig reported on the infrastructure current state environment. He commented on there are mis-matched systems, old equipment, legacy systems, proposed solutions with costs, with multiple end of life, and consumer grade equipment. Reported that they were brought in to remodel a very old house and uncovered many issues.

Craig then reported on the strategy to remediate and further enhance the IT environment, this included migrating to the cloud, micro-soft licensing in a compliance, cleanup configurations, implemented multi-factor authentication, inventory, antivirus on each station / computer, implemented a back up system, Police Department refresh to new hardware, and implemented new pro-phoenix.

Future includes new internet circuits and firewall implementations and network switching that is eight years plus old.

Fire Department's information is on the Police Department's server. Fire Department is switching from Pro-Phoenix. Pro-Phoenix was not uploading to the State properly; the Fire Chief was able to upload and resubmit. The Fire Department is migrating to the new software that the state uses. The new software is a cloud-based software. Pro-Phoenix is preferred for the Police Department and it does provide Fire Department data management; however, it is not preferred by Fire Department reporting.

The server outage was explained, the main server ran out of disk space causing it to go down. The disk space issue created corruption. Attempted to recover and found it was corrupt and the back ups were corrupt. Tried multiple ways to recover data. The data was unrecoverable. Went back sixty days and significant data lost. They see this a lot because of using a free version of a software.

They did not know because the server was operational and it was not tested. One virtual went down. Recommend to a more stable software.

There is an issue with the supply chain and time to get everything ordered and in house.

The unlicensed software and old operating systems and free software and storage running out of space and not maintaining the software and current version. These issues were identified right away. They were maintaining the current environment and committed to the strategy to fix and could not have moved any faster to mitigate this risk. They have seen this happen before and it is not uncommon. The virtualization software is from Microsoft and free. Microsoft has stopped with this software. A lot of purchases without strategy with different firewalls.

Before the back-up was unlicensed and on flash drives; now back-ups to the cloud.

Capital Data inherited a system worse than what it is now currently. This was identified with an issue and there is not monitoring with that back up software. And then there was a space issue.

Administrator Kreklow reported on the RFP process and started in November of 2021 and performed an assessment and getting all of this bad news. Could not get everything done at once. All agreed that the Public Safety had to be their priority. The email system would have been on the same server, the email was moved to the cloud. .

- B. Village Internet and Firewall Contracts with Spectrum, Ethoplex, and Fortinet in an amount not to exceed \$64,513.

Manager Hirn reported on the item. The purchase of firewalls is also included. Jeff Winters of Capital Data reported that they are building intelligent routing and adjusting and allocating the bandwidth. Fire Chief Delian reported that he is working with Ethoplex per their contract. Motion (Myers/Neureuther) to recommend the Village Internet and Firewall Contracts with Spectrum, Ethoplex, and Fortinet in an amount not to exceed \$64,513. There are three contracts to be signed and purchase of the firewalls. The ingress and egress points are limited and more secure. The lead time on this item is 12-14 weeks. Motion carried unanimously.

- C. Battalion Chief Pay.

Fire Chief Delain reported on the item of changing the battalion chief pay due to compression issues. Would fund with training dollars.

Motion (Myers/Neureuther) to change the class of the battalion chief pay range to level six. Motion carried unanimously.

Phil Cosson came to the podium to present information on each of the resolutions and borrowing. A portion of the DPW building would be paid by the utilities and the Library HVAC project has been added. The HVAC project is amortized over ten years, rather than twenty years with the rest of the bond issue. TID 9 is included. There are separate resolutions with purpose and in separate accounts. Discussion of eliminating the borrowing for 2023 capital borrowing and utilizing the rainy-day fund. This allows for flexibility.

Discussion ensued of debt service dropping off to take on capital projects. This is authorizing the sale and preparing the documents. The rating call scheduled with Moody's Investors for November 1st. The Bids will be on November 17th. These are parameter sales.

This does refinance the note anticipate note in relation to the DPW Building. This eliminates the borrowing next spring.

The library HVAC system is not a maintenance project, it is an update to a fixed asset. It could be paid for out of reserves, or ARPA funds, the direction from the Village Board was to include with the bonding. This is amortized over ten years.

- D. Resolution 31-2022, Initial Resolution Authorizing General Obligation Bonds in an amount not to exceed \$205,000 (Library HVAC Upgrades).

Motion (Myers/Neureuther) to recommend Resolution 31-2022, Initial Resolution Authorizing General Obligation Bonds in an amount not to exceed \$205,000 (Library HVAC Upgrades). Motion carried unanimously.

- E. Resolution 32-2022, Initial Resolution Authorizing General Obligation Bonds in an amount not to exceed \$40,575,000 (DPW Building Construction).

Motion (Neureuther/Myers) to recommend Resolution 32-2022, Initial Resolution Authorizing General Obligation Bonds in an amount not to exceed \$40,575,000 (DPW Building Construction). Motion carried unanimously.

- F. Resolution 33-2022, Initial Resolution Authorizing General Obligation Bonds in an amount not to exceed \$3,850,000 (TID No. 9 Project Costs).

Motion (Neureuther/Myers) to recommend Resolution 33-2022, Initial Resolution Authorizing General Obligation Bonds in an amount not to exceed \$3,850,000 (TID No. 9 Project Costs). Motion carried unanimously.

- G. Resolution 34-2022, Resolution Authorizing the Issuance and Sale of Not to Exceed \$44,630,000 General Obligation Corporate Purpose Bonds, Series 2022E.

Motion (Neureuther/Myers) to recommend Resolution 34-2022, Resolution Authorizing the Issuance and Sale of Not to Exceed \$44,630,000 General Obligation Corporate Purpose Bonds, Series 2022E. Motion carried unanimously.

- H. Resolution 30-2022, Resolution to Amend the Public Grant Program Policy.
Motion (Myers/Neureuther) to recommend Resolution 30-2022, Resolution to Amend the Public Grant Program Policy. Motion carried unanimously.

UNFINISHED BUSINESS:

- A. None.

REPORTS:

- A. Monthly Financial Summary.
 - 1. Accounts Payable–September 23, September 30, and October 7.

Reports were reviewed.

The next meeting will on November 21st.

ADJOURNMENT.

ADJOURNMENT: There being no further business, the meeting adjourned at 7:06 p.m.

Respectfully Submitted,
Deanna Braunschweig