

PUBLIC WORKS & HIGHWAY COMMITTEE MEETING MINUTES

November 1st, 2022

Village Hall Board Room

CALL: Chairman Kaminski called the meeting to order at 5:30 pm.

ROLL CALL: In attendance were Chairman Kaminski, Trustee Members R. Miller, Hudson and Neureuther. Also present were Administrator Kreklow, Director Ratayczak, Water Superintendent Haugen, Public Works Superintendent Anderson, Wastewater Superintendent Zimmerman and Administrative Assistant Remich.

APPROVAL OF MINUTES: MOTION (Hudson/Neureuther) approved the Minutes from October 4th, 2022. Motion carried unanimously.

MOTION made by Chairman Kaminski/Miller to move NEW BUSINESS ITEMS B & C to before Public Comments tonight due to a staff member needing to leave early. Motion carried unanimously.

B: Authorization to Purchase Replacement Pump for Lift 7

Superintendent Zimmerman stated that in late July we suffered a complete failure of a pump at Lift 7. The pump was the original pump for Lift 7 which went online in 1993. Over its lifecycle it has been overhauled one time by Xylem Water and twice by Utility staff. It is no longer a cost-effective option to rebuild it again at 29 years of age. Replacement parts will cost \$17,827.92. A new pump with a 3-year warranty will cost \$20,741.50.

MOTION Neureuther/Hudson to recommend the purchase of (1) One Flygt NP-3135 20 horsepower submersible sewage pump to replace the failed unit from Xylem Water Solutions USA for the amount not to exceed \$20,741.50 and to forward this recommendation on to the Village Board with a positive recommendation. Motion Unanimous.

C: Consideration of Purchase of Wastewater Utility OHV with Trailer

Superintendent Zimmerman presented for committee's review the proposals for the purchase of a Wastewater Utility OHV and Trailer which was included in the 2022 Wastewater Budget. Vehicle will be used for easement maintenance and inspections where it is not feasible or desirable to use a pickup truck.

John P. Lochen, Inc. –	Kubota RTV-X1100	\$28,095.00
Mid-State Equipment -	John Deere Gator 865M	\$36,369.02
Bobcat Plus, Inc. -	Bobcat UV34 Diesel	\$33,144.00

MOTION Hudson/Miller to recommend the purchase of (1) One Kubota RTV-X1100 with trailer and options as specified, from John P. Lochen, Inc. for the amount not to exceed \$28,095.00 and to forward this purchase request on to the Village board with a positive recommendation. Motion Unanimous.

PUBLIC COMMENTS:

Bob Simonson who lives on Sawgrass Ct. spoke; he is in management with the Condo Assoc. He brought forth stats and estimates and went over what he believes are mistakes on the Wastewater Superintendent's spreadsheet from March 2022. He also stated that the occupants of the condominiums at Blackstone Creek want 3 things: 1st a complete review of how water and sewer data is gathered and analyzed, 2nd a review and corrections of the Wastewater Superintendent's proposed Q3 rates and revised bills and credits issued to residents based upon the new logic and 3rd communicate to all citizens of Germantown what happened with Q3 water bills, what corrective actions you are making and how you can prevent mistakes like this from ever happening again.

Fred Schmelzer who lives on Sawgrass Ct. spoke; Wastewater Superintendent's email Oct. 19, 2021, was based off calls to 6 neighboring communities only asking whether or not they offer a summer sewer credit. There has been sufficient time to do validation of all mistaken charges. He demanded that the 3rd Qtr bills be reviewed and revised. He stated that there is no confidence that the Village has the capability to perform this internally. If we can't devise equitable utility billing for its residents, can we honestly believe that the Village could do an accurate analysis for others. And he fears that we just killed the residential housing market in the Village.

Public Works Highway Committee Meeting Minutes

Karen Young who lives on Thornapple in the Old Farm Subdivision spoke; they built their home in 1976, it's a small 3 bedroom home and she lives alone and her water bill this quarter was \$349. She doesn't have a pool, sauna or hot tub and she can't afford this water bill and she doesn't even understand where this amount came from. She doesn't believe we know how to adjust sewer charges and thinks we need to address this issue right away. And she would like to stop payment on this Invoice.

No more comments. Chairman Kaminski addressed the attendees; she stated that they were welcome to come to the next PWHC meeting or attend online and she promised that we would review the documents brought forth by Blackstone Creek tonight and would have all the appropriate people here to discuss this in greater detail, how we got here, what's being done and what's next. We will take a very close look at it and respond to you.

NEW BUSINESS**A: 2023 Wachtel Arboricultural Consulting Services Contract**

Superintendent Anderson stated that staff is seeking continued arboricultural consulting services with Wachtel Tree Science & Services. Wachtel provides the village with many forestry related services including Acting Village Forester, management of the Village's GIS tree layer, assist staff with Emerald Ash Borer treatment specifications and contracts, assist staff with tree removal specifications and contracts, assist staff with tree planting specifications and contracts, provides staff with direction on difficult forestry related resident concerns and performs plan review from a forestry perspective. The cost of this service will be billed on a time and material basis in an amount not to exceed \$15,000.00 (\$145/hr Project Manager, \$125/hr Certified Arborist). Discussion Followed.

MOTION Miller/Hudson to recommend continuing the Wachtel arboricultural consulting services contract for the 2023 calendar year. Motion Unanimous.

D: Foth Services Agreement for Water Tower #3

Superintendent Haugen requests approval for a Services Agreement with Foth Infrastructure & Environmental, LLC to provide contract bid documents for the rehabilitation and painting at Tower #3 on Mequon Rd. Foth is our design firm for the new Tower on Gateway Crossing and retains our current design standards and specification. Scope of services include preliminary design, plans and specs/DNR submittals, and bidding. Total Services Agreement cost: \$54,050.00.

Discussion Followed: Trustee Neureuther said looking at the amount, he thinks it's a lot of money for the services they are providing, and it seems to have gone up quite a bit lately. Superintendent Haugen stated that there is some design criteria, fabrication on the tower, site inspections, replacing parts, overflow pipe that needs to be redesigned, frost proof vent on the top, egress ladders that need to be designed on the top for the wet bowl and the access tube to come out, removing a mud ring for the old style cleaning for the inside of the tower also included.

MOTION Miller/Hudson to recommend the approval of the Foth Services Agreement in the amount not to exceed \$54,050.00. Motion Passed with one in opposition.

E: Discussion – 2022 Road Project

Director Ratayczak stated that he wanted to bring this up to the committee because we are pretty much done with the 2022 road project except for Century and Lovers Lane which is at gravel grade. The Lovers Lane & Century project is his first time in 7 years that has overrun. The subgrade soil was very poor, and we ended up having to undercut the whole road, digging out another 12" of soft soil and putting in a GEOgrid mesh and then an extra 12" of 3" graded stone for support and then the 9" of stone that was originally bid out for materials. That roadway will come in at around \$100,000 over budget. The whole project overall may go over by around \$80,000 this year. Trustee Miller is there enough in that shortfall budget, or will we start affecting 2023? The total roll over amount for roads is about \$525,000 and we should also have some \$ left from Country Aire. We have a set of selected roads for the next 5 years. Hudson, how do we determine the targeted amount that we want to hold over into the next year is it a percentage? Larry I never had to determine that, but I would say \$100,000 seems to be a good # to cover in case we end up with what happened at Century and Lover Lanes. Hudson so I thought we had a \$525,000 overage? Ratayczak yes, it is close to that and it rolls over into next year. We bid out 1.8 million of roads this year, I gambled because when the past director left, she said there was \$ left at the end of 2021, so we bid over that amount to spend

the roll over \$. We try to bid the jobs conservatively and that's where the roll over money comes from year by year. So, for 2023 we are bidding out \$2,000,000 and we are increasing the # and type of roads we are bidding out.

NO MOTION. Discussion Only.

PROJECT UPDATES: Short Discussion Followed.

NEXT MEETING DATE: Next meeting was set for Tuesday, December 6th, 2022, at 5:30pm.

ANNOUNCEMENTS: None

ADJOURNMENT: Chairman Kaminski adjourned the meeting at 6:11pm.

Deb Remich

Department of Public Works, Administrative Assistant