

VILLAGE OF GERMANTOWN

N112 W17001 MEQUON ROAD

GERMANTOWN, WI 53022

MEETING: **PARK & RECREATION COMMISSION**

DATE AND TIME: **WEDNESDAY, November 16, 2022 at 5:30 p.m.**

LOCATION: **GERMANTOWN VILLAGE HALL BOARD ROOM
N112 W17001 Mequon Road**

NOTICE: Pursuant to the current recommendation of the Centers for Disease Control and Prevention limiting the size of public gatherings, capacity within the Board Room will be limited. Members of the body and citizens may also attend the meeting virtually through the WebEx platform (**Meeting number: 2552 042 0333** **Password: 9YUiU5HDsm6**) which can be accessed by phone at 408-418-9388 or by logging on at <https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=mfo195886922e852551a84a26e0ec30f9>

Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@village.germantown.wi.us by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration.

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:**
- III. **APPROVAL OF MINUTES:** October 25, 2022
- IV. **PUBLIC INPUT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three (3) minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.
- V. **CORRESPONDENCE:**
- VI. **OLD BUSINESS:**
 1. 2023 Park & Recreation Operating & Capital Improvements Budget
 2. Kinderberg Feasibility Study, Playground – Update from GRAEF
- VII. **NEW BUSINESS:**
 1. 2022-23 Winter/Spring Recreation Program fees & changes- Review and approval
 2. 2023 Park & Recreation Commission Calendar
3. **VILLAGE BOARD:**
4. **SCHOOL BOARD REPORT:**

5. **DIRECTOR'S REPORT:**

6. **ANNOUNCEMENTS OF PUBLIC INTEREST:**

The next Park & Recreation Commission meeting will be **December 21 ,2022 @ 5:30 p.m.**

7. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Clerk's Office at (262)250-4740 at least 2 days prior to the meeting.

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
October 25, 2022**

CALL TO ORDER: The meeting was called to order at 5:00 p.m. by Chair Pro-Tem. Depies

ROLL CALL: Commissioners Stapelman, Knop, School Board Rep. Ewert and Trustee Rep. Hudson. Also present were Director Standridge and Communication Coordinator Schimp

APPROVAL OF MINUTES: *Motion by Hudson, seconded by Stapelman to approve the minutes from September 21, 2022 as presented. Motion unanimously carried.*

PUBLIC INPUT: None

CORRESPONDENCE: None

OLD BUSINESS:

2023 PARK SHELTER RENTAL FEE INCREASE REQUEST- DISCUSSION & APPROVAL: Gil stated that he met with Shannon, Administrative Assistant to look at fee increases. Instead of repricing the shelters based on the number of people the location can hold, prices will move to the maximum amount per site. A system will be set up where if renters need extra port-a-johns, they can now arrange that renters can contact the company directly and rent additional restroom facilities. The resident and non-resident fee distinctions remain. The \$250 refundable security deposit is now consistent with all facilities. Depies opened the commission for questions.

Hudson inquired if this statement was for approval of the commission and if a vote was necessary. Gil explained that they wish to have approval from the commission in order to start the new fees in January 2023.

Knopp inquired about the Firemen's and Kinderberg park's fees in winter remaining the same as other seasons even with diminished capacity in winter months. She inquired if these same fees are fair even when less people can use the facility. Gil replied that pay increase at all seasons helps avoid confusion and will help raise the necessary fees, which the commission has requested, regardless of season.

Depies mentioned that the prices for heat and other fees during the winter months may offset the costs.

Russell Ewert entered the commission meeting at 5:08 pm.

Motion by Hudson, seconded by Stapelman to approve the fees as presented. Motion was carried unanimously.

2023 PARK & RECREATION & CAPITAL IMPROVEMENT BUDGET

Gil stated that there are three items that the Director and Budget Manager agreed to place in the final budget to be pending board approval.

The first of these items is ball diamond renovations. For Haupt Strasse outfield fence, the infield fence is repaired, and a dugout created with a new net. The outfield fence will either be replaced or all the concrete will be reburied and set.

Depies inquired if this was for Haupt Strasse Park. Gil clarified.

Next, regarding Friedenfeld, the infield was completed but Gil would like to finish the project by adding an overhang that is like the one at Haupt Strasse. Gil originally stated that this was at Kinderberg but then self-corrected that this was Friedenfeld. This means completing the dugouts for the bench area. Gil said this will be a bit more expensive because there are not already posts in place, like Haupt Strasse. Posts will need to be added to add the overhang. The projects of the major softball and baseball fields used in the village will be completed if this is approved, according to Gil.

Next, Gil explained the Kinderberg park project of a new playground with synthetic turf. Gil has worked with GRAEF Consulting, and they have worked on a playground called Wisconsin-Minnesota playground. Gil said the intended playground will be inclusive and cater to those with disabilities. This means that \$50,000 more was required for the project. The original request was \$250,000 and is now transferred to \$300,000. Gil hopes that this will be the Parks Department's showcase playground. Playgrounds that are larger and built into a side of a hill is cost prohibitive but may be in the future.

Regarding the 3rd item, Gil explained that the Department of Public Works constantly needs to move the aluminum picnic tables to different parks based on events and activities. Gil requested that all the wood picnic tables will be removed and replaced with aluminum tables. This makes all the parks consistent and makes it easier for The Department of Public Works to move the tables from park to park.

Depies asked about the estimated price for the Friedenfeld and Haupt Strasse projects. Gil replied that he is requesting \$64,470. The picnic tables project will be \$48,000 and the Kinderberg playground project is 300,000.

Depies asked for clarification and a recap of the three items as: the ball diamond updates at Haupt Strasse and Friedenfeld, the Kinderberg playground, and the picnic table replacement project.

Depies opened the commission for questions or comments.

Stapelman noted that he likes the addition of the artificial turf but is skeptical of the price. Knopp asked if the artificial turf will be hot during the summer. Gil replied that it will not. Ewert noted that they are slightly hotter than natural grass or other products.

Gil replied that children will be able to play at the splashpad also because they are in the same park. The research of the turf is that it will not be unbearably hot.

Depies noted that going to artificial surfaces is a 100,000 expenditure. The surface itself is more than any expenses on one piece of equipment in any park. Depies believes that the project has merits as it will continue to improve and keep the Kinderberg location as more than a community wide park. Altogether, Depies approved.

Knopp asked that if after this goes before the board, they may cut it back. Gil agreed that this is possible based on how many resources can be given to the project. Gil wants to make sure that Germantown parks have adaptive equipment.

Hudson noted that these amounts already went to the committee. He was surprised that the \$300,000 was approved. He does not foresee a reduction. Gil wishes that at the next November board meeting, he will be able to bring detailed plans from GRAEF Consulting. Depies noted that there is no action on this item, it is only an update.

HAWKS FOOTBALL FIELD USAGE AGREEMENT- DISCUSSION AND APPROVAL

Gil stated that these usage agreements last three years, yet because of the talks about land rating at Friedenfeld and other improvements, the commission requested to look at the language in the facility use agreement. Gil is making a one-year agreement that will be revisited in Sept. 2023 after determining the conditions of the field. This gives Gil time to look at the pricing of \$20 a player and if this pricing remains adequate. The only difference in this agreement compared to past years is the length of the agreement. Gil has spoken to the Hawks Football Leader, and he agreed to this arrangement.

Stapelman asked for the name of the Hawks Football leader. Gil replied that it is Brandon Preiss. There was overall acceptance of Preiss' involvement and cooperation.

Hudson asked if this contract was sent to the attorney. Gil replied that he was sent a copy of the agreement.

Knopp asked if committee approval was needed. Depies stated that an approval was necessary. Gil will place this on the next board meeting agenda for final approval.

Knopp asked if we need to have a lawyer look at the approval before it is submitted. Gil assured that if there is something wrong with the language, he will be advised. From previous communication, he believes there will be no problems.

Depies stated that they should make a motion subject to any modifications that the attorney requests as long as the overall principle of the document does not change.

On this pretense, Stapelman made the motion to approve the Hawks Football field agreement as discussed, Hudson seconded the motion. The motion passed unanimously.

NEW BUSINESS:

VILLAGE BOARD REPORT:

Hudson stated that this report does not affect the Parks and Recreation Department as much as the Village of Germantown as a whole. Hudson stated that the \$175,000 to plant 550 trees in the Village with ARPA funds was rejected by the village board due to budget concerns. Most of this is within the Village itself, rather than Germantown parks.

Hudson stated that a motion passed to fly a German flag at Dheinsville Hall while following proper protocol. Motion passed 8-1; Hudson voted against.

The committee approved all proposals for the budget, they will be brought before the Village Board on November 7 for approval. Hudson stated that one of the main concerns was the Recreation Department program brochure for \$16,000. That decision is postponed until an audited budget surplus number is given from 2021. This may occur in January 2023. After this, all items on the parking lot will be examined.

Hudson asked Gil when those funds will need to be approved so printing can occur. Gil replied that soon as possible in January would be adequate.

Hudson opened for questions.

Knopp asked if cutting down trees in Mequon Road is related to the overall tree project.

Hudson responded that it is not related. Hudson explained that trees in the Village on public lands are recorded in a GIS system. When a tree is cut down, they want to replant a tree in that location. The village funds 61-65 tree plantings per year. Hudson said that the village is roughly 990 GIS tree locations behind.

Hudson explained that the Director of Public Works attempted to work out a deal with a nursery to get these trees at a discounted price with half of the backlog covered. The budget concerns have postponed this initiative. This planting will not go forward at this time. Hudson said that he is hopeful.

Knopp asked for clarification. Hudson stated that the village is 10-15 years behind by postponing the issue. Knopp asked what kind of trees are being taken down. Hudson stated that these are primarily Ash trees. Depies stated that this information was interesting considering the Ash Borer has made the number of trees removed increase in recent years. All commented on their shock with these statistics.

Hudson noted that the server crash and budget concerns makes this issue take a backseat.

SCHOOL BOARD REPORT:

Ewert stated that the school board had their annual budget meeting with high participation on October 24, 2022. There was high attendance. School safety was a key issue at the events. Ewert reported that Southeast Wisconsin reported a school shooting hoax. As a result, one lockdown drill that was set to occur on the same day was postponed. Ewert attended a lockdown drill on Monday. Ewert stated that the school board moved a job description for an armed school security officer to act as an addition to the resource officers. The personnel committee is reviewing this job description.

Ewert said that the annual board meeting will continue to work on educational improvements, communication improvements, internal and external updates as well as relationships with the community and local businesses.

Ewert opened for questions. Depies thanked Ewert. There were no other comments or questions.

DIRECTOR'S REPORT:

Gil stated that he renewed Germantown's obligation to Tree City USA. This allows Arbor Day to occur.

Gil stated that regarding Friedenfeld, he has worked with Hardwood Engineering. A public meeting is the next step of this process. No date or location has been set. Gil hopes this to be before the holidays or in the new year.

At this time, Gil believes that monies for grading fields will not be accomplished in 2023. The input by the public is the next step of this project.

Gil's goal for 2023 is to work on a trails plan and development of a master plan. He has created a request for proposal. This brings a consultant to develop the masterplan.

Gil said this will include completing pedestrian trails and other trails along the Menomonee rivers. Much of these funds will be gifted from grants. Gil requests that the consultant will also create a grant plan. Gil wants a master plan by the end of the summer before the next year's budget meetings.

Depies opened for questions.

Depies asked if trail plans will be inclusive such as connecting sidewalks or city areas that are not included in current trials. Depies also asked for the extent of the project.

Gil stated that this project needs to work in Germantown's interest rather than specifically working for county trails at this time. The 2050 plan may include these more expansive features.

Hudson noted that an application was submitted to the state of Wisconsin to redo the road from Division to County Line. If this grant is given, a 10-foot-wide path will be included. There are funds in the 2023 budget to include this area. This should be completed next year. The reconstruction plans will be revealed from the state in a few weeks.

Knopp asked about effect that Division Road's subdivisions may experience. Hudson replied that the state will study the plans and decide on the kind of trails or street they would place these trails in. Hudson stated that he does not know the details of how this will work.

Stapelman asked about the Public Works Building on Donges Bay Road and if an offroad will be constructed near this location.

Hudson replied that this construction should occur in 2024 at Donges Bay and Wasaukee near the Southwest Corner. Hudson explained how the property was acquired. Industrial buildings will be constructed next to the new Public Works Building.

Knopp asked about the sidewalks. Hudson says that the sidewalk ends at Washington Street which leads into an office park near Donges Bay. Hudson said there was no conclusion on if a sidewalk will be constructed in this location.

Depies said that it was a good question to ask because it is very close to Mequon and Lemke Field. Hudson stated that Mequon residents were displeased in placing the Department of Public Works building closer to Mequon and the Northeast side of Germantown where there are several subdivisions.

Depies asked what will occur to the old Public Works Building. Hudson said that the Department of Public Works building will be torn down. Some of the existing garages will be left up. The recycling facilities will be moved to the new Public Works building also. All stated their approval. Knopp asked what will happen to the old land. Hudson said ideas are in consideration.

ANNOUNCEMENTS OF PUBLIC INTEREST: The next meeting will be Nov. 16, 2022, 5:30 p.m.

ADJOURNMENT: There being no further business, the meeting adjourned at 5:44 p.m.

Brenton Schimp
Administrative Assistant/Communications Coordinator



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**Park & Recreation Commission
2023 Meeting Dates**

Wednesday, January 18	Village Hall Board Room	5:30 P.M.
Wednesday, February 15	Village Hall Board Room	5:30 P.M.
Wednesday, March 15	Village Hall Board Room	5:30 P.M.
Wednesday, April 19	Village Hall Board Room	5:30 P.M.
Wednesday, May 17	Village Hall Board Room	5:30 P.M.
Wednesday, June 21	Village Hall Board Room	5:30 P.M.
Wednesday, July 19	Village Hall Board Room	5:30 P.M.
Wednesday, August 16	Village Hall Board Room	5:30 P.M.
Wednesday, September 20	Village Hall Board Room	5:30 P.M.
Wednesday, October 18	Village Hall Board Room	5:30 P.M.
Wednesday, November 15	Village Hall Board Room	5:30 P.M.
Wednesday, December 20	Village Hall Board Room	5:30 P.M.

Recreation Division Report November 16, 2022 Commission Meeting

Programs starting in November and include: Bucketeer Basketball practices, Afterschool Legos (4 sites), Music Fun, Music Fun for Families/Babies, Tae Kwon Do, Band, Yoga, Home Buying & Selling, Oodles of Art, Tot time, Dance it Out, Schools Out Stream Sampler, Youth & Tyke Martial Arts, Rise & Shine Bootcamp, Babysitter's Training, Learn to Decorate with Frosting, Holiday Patio Planter workshops, Learn Magic. Slice of Art, Freezer Meals, Essential Oils, Henna

Ongoing programs: Men's Open Basketball, Pickleball Open Gym, Corec Volleyball League, Kids Klub (5 sites), Poms, Kids Cuisine

Programs cancelled due to low enrollment: Afterschool Floor Hockey, Paint Party

Upcoming events include the following:

Bucketeers: We have 136 (last year we had 128) kids registered to play in our youth bucketeer basketball league and 32 coaches. Practices started this week. We have a total of 14 teams playing this season. Officials Training is set for Dec. 10th. League games will start January 7th.

1st/2nd Grade Buckets: We are still taking registrations and forming teams. To date we have 146 players and 30 coaches. We are hoping to have 14 teams in the league this year. Teams will play at Rockfield and MacArthur on Saturdays starting in January.

Brochure: Our Winter/Spring brochure will be posted online the week of Nov 21st.