

**VILLAGE OF GERMANTOWN
VILLAGE BOARD MEETING MINUTES
DECEMBER 19, 2022**

CALL TO ORDER: The meeting was called to order at 7:00 p.m. by Clerk Braunschweig.

Motion (Kaminski/Hudson) to elect Tr. Baum as Chair Pro Tem. Motion carried unanimously.

ROLL CALL: Present: President Wolter, Trustees Baum, Hudson, Kaminski, J. Miller, and R. Miller, Myers, Trustees absent excused: Pieper and Neureuther. Also present: Administrator Kreklow, Braunschweig, Superintendent Zimmerman, Director Ratayczak, and Manager Hirn.

PLEDGE OF ALLEGIANCE:

PRESIDENT'S REPORT:

No Report.

**ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC
INTEREST/DEPARTMENT AND COMMITTEE REPORTS:**

CITIZEN INPUT/PUBLIC APPEARANCE on items not subject to a public hearing:

Steve Wesolowski of Old Farm came to the podium. He wants to allow others to speak first.

Scott Hefle of Old Farm Road came to the podium and commented to not take action on the summer sewer credit item. He commented on the budget and hard to follow the current budget reports.

Melanie Smythe of Cedar Lane came to the podium. She commented on the Utility Advisory Committee and utility items. She commented on a long term budget.

The email from Carol and Bill Schneider, entitled 12-19-22 Village Board Meeting was read to three minutes.

Steve Wesolowski of Old Farm came to the podium for the second time. He distributed a packet about the sanitary sewer usage. He commented on the summer sewer credit.

CONSENT AGENDA:

A. Approval of Minutes December 5, 2022 Meeting.

B. Accounts payable/payroll:

1.	December 2, 2022	Accounts Payable	\$	301,671.88
2.	December 6, 2022	Payroll	\$	324,121.32
3.	December 9, 2022	Accounts Payable	\$	138,262.70

The following items were forwarded from the **Public Safety Committee** with a unanimous recommendation

C. Purchase of two 2023 Ford Police Interceptor Utility Vehicles from Ewald Ford in an amount not to exceed, \$85,334, 40-521-570-8510.

D. AXON Contract to Lease 14 Fleet 3 ALPR Camera Systems, increase cost of \$5,500 per year beginning in 2024.

Motion (Myers/Hudson) to approve consent agenda items A-D. Motion carried unanimously.

UNFINISHED BUSINESS:

A. None.

PUBLIC HEARING:

A. None.

NEW BUSINESS:

A. Zilber Property Group, Agent for ZPG Development, LLC, Property Owner – W210 N12975 Gateway Crossing. 3-Lot Certified Survey Map application.

Director Retzlaff came to the podium and presented the item. The site location and division to three parcels were presented. Motion (Myers/Kaminski) to approve Zilber Property Group, Agent for ZPG Development, LLC, Property Owner – W210 N12975 Gateway Crossing. 3-Lot Certified Survey Map application. Motion carried. J. Miller and Neureuther voted no.

B. Erik and Holly Hagen, Applicants and Property Owners of N120 W17740 Freistadt Road. Conditional Use Permit, CUP # 06-2022 to allow a Major Home Occupation from the property for Hagen Plumbing Service LLC.

Director Retzlaff came to the podium and presented the item. The site location was presented. Motion (Myers/R. Miller) to approve Erik and Holly Hagen, Applicants and Property Owners of N120 W17740 Freistadt Road. Conditional Use Permit, CUP # 06-2022 to allow a Major Home Occupation from the property for Hagen Plumbing Service LLC.

7:30 pm President Wolter Arrived.

Discussion ensued that the blue building and much of the property is in the flood plain. There was a public hearing at the Plan Commission. Discussion ensued of the review process, as it would go through the full process. Motion carried. J. Miller voted no.

Chair Pro-Tem Baum, turned the gavel to President Wolter.

C. Resolution 43-2022, Building Permit and Inspection Fee Revision.

Director Retzlaff introduced the item. The item was presented and recommended from General Government and Finance this evening. Motion (R. Miller/Baum) to approve Resolution 43-2022, Building Permit and Inspection Fee Revision. The last review and increase of the fees was four years ago; previous to that, they were reviewed ten years ago. Discussion ensued of an annual review of the fees. Safebuilds contract is renewed annually. Roll call vote carried unanimously.

- D. Ordinance 21-2022, Amending the Village's Official Traffic Map – to add Stop Signs on Concord Road at the intersection with Nigbor Drive.

Motion (J. Miller/Baum) Ordinance 21-2022, Amending the Village's Official Traffic Map – to add Stop Signs on Concord Road at the intersection with Nigbor Drive. Recommendations shown not to have a stop sign at this location / intersection. Discussion ensued of the reporting and surveying completed in response to the concern.

Motion failed. Baum, Kaminski, R. Miller, Pres. Wolter Voted no. Hudson, Myers, and J. Miller voted yes.

- E. Ordinance 22-2022, Repealing and Amending Chapter 13.37 relating to Wastewater Measurement and Sampling – Amendment to the third quarter Summer Sewer Credit for the Third Quarter Billing.

Administrator Kreklow presented information on the item and reviewed the packet. He gave history to the utility billing and ordinance changes. The multiplier at 1.15 with the recommendation to 1.25 was discussed. There is flexibility in the Tyler Munis to allow for modifications this year or future years. The amount of additional analysis by staff is limited. The sewer budget is six million. Discussion ensued of elimination of borrowing for the sewer with a healthy level of reserves.

Discussion ensued to go back to the original calculation rather than the calculation prior to March of 2022.

The Utility Advisory Committee held a public discussion with participation from staff, residents, and committee. Discussion ensued to forgo the 11,000 minimum and use the 1.25 multiplier. The Blackstone community was hit harder due to their demographics.

Motion (R. Miller/Kaminski) to forgo the 11,000 min. and retain the multiplier at 1.15. Motion carried unanimously.

- F. Report on Employee Retention.

Manager Hirn came to the podium and presented information on employee retention. Discussion ensued of the percentage of turnover rate per department and trending data from the past. Discussion ensued of the percentage of employees that complete an exit interview.

- G. 2021 Audit Update.

The information was shared in August and October of this year. The presentation information has not changed and is included in the packet. The presentation lists the hurdles and recoveries in the packet.

- H. Resolution 37-2022, Disallowance of Claim, Nancy Rydell. The Village Board May Enter into Closed Session per Wis. Stat. § 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved and then may reconvene into open session to take such action as it deems appropriate.

- I. Administrator Performance Review – Process and Criteria. The Village Board May Enter into Closed Session per Wis Stat § 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and then may reconvene into open session to take such action as it deems appropriate; and,

Motion Myers/Baum to convene into closed session at 8:57 p.m. and to include the Village Attorney, Village Clerk, Village Administrator, and Village Board for item I and to include the Village Administrator and the Village Board with item H. Roll Call vote carried unanimously.

ADJOURNMENT.

ADJOURNMENT: There being no further business, the meeting adjourned at 11 p.m.

The next regular meeting of the Village Board will be on Monday, January 16, 2023, at 7:00 p.m.

Respectfully Submitted,
Deanna Braunschweig