

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: PUBLIC SAFETY COMMITTEE

DATE AND TIME: MONDAY, JANUARY 9, 2023 6:00 p.m.
Immediately following the Economic Development meeting, not before 6:00 p.m.

LOCATION: Germantown Village Hall Conference Room A
N112 W17001 Mequon Road

NOTICE: NOTICE: Citizens not wishing to attend the meeting personally may submit any public comments by sending an email to comments@germantownwi.gov by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration.

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:** Chairperson Myers, Trustees Hudson, J. Miller, and Pieper.
- III. **PUBLIC COMMENT:** *Please be advised per §19.84(2), information will be received from the public. It is the policy of this municipality that there be a three (3) minute time period, per person, with time extension per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments. Written Public Comments should be directed to comments@germantownwi.gov, by 4 p.m. on Monday, January 9th.*
- IV. **APPROVAL OF MINUTES:** December 5, 2022 Regular Meeting.
- V. **REPORTS:**
 - A. Police Department.
 1. Monthly.
 - B. Fire Department.
 1. Monthly.
 - C. Policy Updates.
 1. Police Department:
 - a. None.
 2. Fire Department:
 - a. None.
 - D. Overtime Reports.
- VI. **UNFINISHED BUSINESS:**
 - A. None.

VII. **NEW BUSINESS:**

- A. China Kitchen, N112W16560 Mequon Road, Class B Fermented Malt Beverage License, Kai Yong Inc, Tina Lin, Agent.
- B. Fire Department: Purchase of 3,000 gallon water tender truck, in an amount not to exceed \$396,662, Midwest Fire.
- C. Police Department - IT Solutions.
- D. Police Department – Review of Staffing Needs.
- E. Pet Fancier Licenses:
 - a. Mary Best, W181N12556 Fond du Lac Ave. renewal up to five dogs.
 - b. Becky Rao, W204N13781 Goldendale Road, renewal up to four dogs.
 - c. Clint and Lisa Murray, N103W1522 Windsong Circle E, renewal up to four dogs.
 - d. Maureen Shaughnessy, W168N11318 Western Ave, renewal up to six dogs.
- F. Secondhand Jewelry Dealer Renewal, Kessler’s Diamond Center, Joseph Gehrke, N96W16920 County Line Road.
- G. Secondhand Article License Renewal, EcoATM Sean Flaherty, W190N9855 Appleton Ave.
- H. Secondhand Article License Renewal, Pilgrim Antique Mall, Beverly Solomon, W156N11500 Pilgrim Road.

VIII. **NEXT MEETING:** Set February 2023 Meeting Date and Time.

IX. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

NOTICE is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
DECEMBER 5, 2022
GERMANTOWN VILLAGE HALL BOARD ROOM

CALL: The meeting was called to order at 6:00 p.m. by Chairman Myers.

ROLL CALL: Chairman Myers, Trustees Hudson, and J. Miller. Trustee Pieper arrived at 6:02 p.m.

Also present were Police Chief Snow and Fire Chief Delain, Clerk Braunschweig.

PUBLIC COMMENT: none

APPROVAL OF MINUTES: a motion was made by Hudson, seconded by J. Miller, to approve the minutes of the November 7, 2022, Regular Meeting.

Myers updated Committee and residents on the concerns with the intersection of Hawthorne and Juniper and advised he spoke with the Director of Public Works who stated after the new year they would be putting red markings on the poles of the stop signs that would enhance visibility of the signs. Myers added that double white lines at that intersection would be painted during the summer when they are working on street markings.

Trustee Pieper arrived at this time, 6:02 p.m.

Motion to approve the minutes carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Snow reported on the following:

- Increased numbers in retail thefts and traffic complaints
- Officers have been trained in PIT Maneuvers which have been deployed 4 times to terminate high speed pursuits
- Received an email from the grandmother of a suspect who was arrested, she wanted to thank officers for their actions with special thanks directed to Lt. Mikulec
- J. Miller thanked officers for their assistance with the Luminary Night in Windsong Subdivision which was a great success

FIRE DEPARTMENT MONTHLY REPORT: Delain reported on the following:

- Their numbers are trending normally
- Received a generous donation of \$5000 from a resident they interact with

- Call volume from October was high again and shows the department continues to receive multiple calls at the same time resulting in stacked calls

POLICY UPDATES FOR POLICE & FIRE DEPARTMENT:

Police Department – none

Fire Department - none

UNFINISHED BUSINESS: none

NEW BUSINESS:

DENIAL OF OPERATOR'S LICENSE FOR KATHERINE RIZER: Snow advised denial was due to a felony conviction for burglary from 2009. Pieper said the conviction was not related to alcohol and felt there was no reason to deny the application for Ms. Rizer to work at Big Boy. Snow stated there was also an OWI conviction from 2007 that was non-criminal.

A motion was made by Pieper, seconded by Hudson, to forward this application to Village Board with a recommendation of approval for the license. Myers noted that he would like to see the applicant present to explain the circumstances. Clerk Braunschweig advised a letter had been sent to the applicant notifying her of the Public Safety and Village Board meetings tonight. Motion passed 3-1 with Hudson voting nay.

PURCHASE OF (2) 2023 FORD POLICE INTERCEPTOR UTILITY VEHICLES FROM EWALD FORD IN AN AMOUNT NOT TO EXCEED \$85,334.00: Snow advised the department was looking for early approval for this purchase so they could turn in their order to start the process. There have been extended waiting periods for new squads. He said the \$85,334 was approved for the 2023 budget under account 40-521-570-8510.

A motion was made by Pieper, seconded by Hudson, to forward this purchase request to Village Board with a recommendation of approval for the purchase of two 2023 Ford Police Interceptors from Ewald Ford in an amount not to exceed \$85,334.00 from account 40-521-570-8510. Myers added he would like to see the years of the vehicles being replaced along with their current mileage. Motion to approve carried unanimously.

AXON CONTRACT TO LEASE 14 FLEET 3 ALPR CAMERA SYSTEMS: Snow advised that the current contract lease for camera systems goes through 2023, however AXON has requested agencies to commit to contracts starting in 2024 because orders are taking so long to process and the prices will be going up. He said the department is

requesting to lock in a 5-year contract at today's prices which will be less than the \$5500 per year price increase. Snow also advised that the department is looking for grants which can be applied to this expense.

Discussion followed with Pieper asking if the department found the cameras to be useful, Snow responded they have proven very helpful in backing officers' accounts of incidents and in court cases. Hudson asked about the price increase, Snow said the price increases reflect the upgrades to the camera systems.

A motion was made by Hudson, seconded by J. Miller, to forward this purchase request to Village Board with a recommendation of approval for the AXON contract to lease 14 Fleet 3-ALPR camera systems for 2024 – 2028 in order to lock in the 2020 prices. Motion carried unanimously.

FIRE DEPARTMENT AND POLICE DEPARTMENT OVERTIME REPORTS:

Hudson advised he did not find overtime numbers for 2021 and noted that the numbers from 2020 probably would not be relevant due to the effects of the pandemic. J. Miller asked if the numbers were updated, and Hudson also asked for an explanation of overtime to comp which Snow explained. Snow also advised that officers are allowed to cash out their comp banks twice a year and provided the 2021 numbers he had.

Discussion followed with Pieper advising she would like to see the overtime and comp numbers for every month, Hudson noted he would like to review the numbers more closely and bring this item back next month. Pieper added she would like to see monthly numbers for 2022 and a monthly report. Snow stated he had talked to Paula in the Finance Department and determined that she would be able to create a monthly report which Braunschweig agreed with.

Delain pointed out that in October of 2019 they began with full time staff, prior to that the numbers would be different due to changes in staffing.

Myers advised this item would be brought back for discussion with a monthly report included with the packet.

AGENDA REQUEST FROM J. MILLER AND P. HUDSON – RIVERSBEND ROAD NORTH OF COUNTY HWY Q, REQUESTING STOP SIGNS FROM BUSINESSES APPROACHING RIVERSBEND ROAD, ANOTHER SOLUTION TREE REMOVAL FOR CLEAR VIEW TO ONCOMING TRAFFIC:

J. Miller advised she had received an email from Cynthia Schwartz who had safety concerns with unsafe drivers coming from Speedway, Panda Express and the hotel, with the drivers not paying attention to southbound traffic on Riversbend. She advised when residents exit their subdivision and drive towards County Line Road, other drivers are not yielding to them which is creating a traffic hazard, and she is asking if a stop sign could

be placed at that location. Ms. Schwartz also indicated that there are some trees obstructing the view along the curb that could be removed or trimmed for better sightlines.

Myers advised this item would be referred to the Public Works Director for his review and brought back to next month's meeting.

AGENDA REQUEST FROM J. MILLER AND P. HUDSON – NO SIDEWALK GOING WESTBOUND ON COUNTY LINE AT BURGER KING AND TACO BELL UNTIL WEST OF TACO BELL, UNSAFE SIDEWALKS UNTIL APPLETON AVE., REPLACE AND UPDATE. CROSSING COUNTY LINE ROAD BY WENDY'S AND MCDONALD'S – PEDESTRIAN CROSSING TIME NOT LONG ENOUGH FOR HANDICAPPED AND VISUALLY IMPAIRED:

Pieper pointed out that County Line Road is not village owned and is a county roadway, so requests like this may need to be referred to the County Highway Department. Myers stated he would refer this item to the Public Works Director since some areas of County Line Road are under the jurisdiction of the Village.

Snow stated that areas of concern involving signage and brush/tree issues should be referred to Public Works meetings, adding that in the past the police department did maintain the village traffic map but that has since been turned over to Public Works. Myers advised there needs to be code clarification on this and he would be speaking to the Administrator and bringing this item back to next month's meeting.

AGENDA REQUEST FROM J. MILLER AND P. HUDSON – FLASHING YIELD SIGNS ON PILGRIM BETWEEN MEQUON AND COUNTY LINE ROADS OR CONTROLLED PEDESTRIAN CROSSING TO ACTIVATE BY PEDESTRIANS AND SIDEWALKS BETWEEN COUNTRY AIRE AND PILGRIM ON MEQUON ROAD: J. Miller advised she received an email from Tony Gonzalez, Principal of MacArthur Elementary School, regarding safety concerns for pedestrians along Pilgrim Road between Mequon Road and County Line Road. The email requested consideration for flashing yield signs on Pilgrim Road or controlled pedestrian crossings. Also consideration for sidewalks along Mequon Road between Country Aire and Pilgrim Rd.

Discussion followed with Hudson advising that he frequently observes speeding on Pilgrim Road with cars travelling between 50-55 mph. Pieper stated elementary age children should not be crossing Pilgrim Road and wondered at the number of young children who are actually walking to school. J. Miller noted that the only safe crossing along Pilgrim would be at the intersections with traffic signals which are a mile apart. Myers asked for speed checks to be done in the area, Snow stated he would try to get some traffic posts set up along Pilgrim Road before next month's meeting. Administrator Kreklow was present and suggested that Public Works Department also

take a look at the area and come up with some design recommendations to improve pedestrian safety, adding that traffic engineers may recommend design changes such as yellow flashing lights.

Myers advised this item would be brought back to next month's meeting.

NEXT MEETING: Myers advised that next month's meeting will be held on Monday, January 9, 2023, at 6:00 p.m. in the Village Hall Boardroom.

ADJOURNMENT: there being no further business, the meeting was adjourned at 6:49 p.m.

Recorded by,

Julie L. Barth
Secretary

Fire Department 2022 Overtime Detail with Hours.

	OT HRS	OT PAID	COMP HRS	OT COMP
JAN	284.25	8,200.11	104.00	3,054.23
FEB	321.75	9,715.99	87.75	2,601.61
MAR	614.50	19,340.16	216.50	6,590.81
APR	371.00	12,045.68	216.50	7,227.33
MAY	418.50	13,287.83	139.75	4,680.31
JUN	401.75	13,041.19	202.25	6,731.84
JUL	277.00	9,191.87	241.00	8,093.92
AUG	694.50	24,345.88	469.50	16,618.69
SEP	469.00	16,690.25	240.25	8,818.11
OCT	472.00	16,561.15	285.50	9,834.25
NOV	384.25	13,907.44	224.50	7,394.21
DEC	207.50	6,834.05	266.50	9,218.49
	4,916.00	163,161.59	2,694.00	90,863.79

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Police Department 2022 Overtime Detail with Hours.

	OT HRS	OT PAID	COMP HRS	OT COMP
JAN	74.50	4,024.08	161.25	9,376.19
FEB	67.00	3,972.58	84.25	5,001.66
MAR	238.00	13,455.48	276.75	16,340.40
APR	121.38	6,592.65	169.25	10,325.96
MAY	189.25	10,661.96	178.50	10,798.82
JUN	239.00	13,412.96	181.75	10,838.64
JUL	197.00	10,968.22	105.50	6,367.49
AUG	473.75	27,195.82	257.00	15,338.14
SEP	322.25	18,375.98	121.50	7,380.77
OCT	420.25	23,902.65	200.75	12,156.56
NOV	616.25	36,435.50	187.00	11,493.12
DEC	252.75	14,980.55	150.25	8,996.81
	3,211.38	183,978.41	2,073.75	124,414.55

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The Business of the Germantown Public Safety Committee

Submitted by: Chief John Delain

Agenda Item: New Business

Meeting Date: January 2023

Item Name: Purchase of new Water Tender truck

Agenda item description:

For the 2023 Capital budget the GFD requested to purchase a new water tender. The new water tender would replace our current one the was purchased in 1995 and has already bee rebuilt once. Currently this vehicle is in service but has begun to fail and leak. GFD developed a spec for the vehicle and submitted a RFP. 5 proposals were returned, and the lowest bidder had the most complete bid package meeting our needs.

GFD is requesting to purchase a 3000 gallon water tender from Midwest Fire for \$396,662.00

Respectfully,

John Delain, Fire Chief

Back up included: XX____ yes No____



901 Commerce Road • P.O. Box 524 www.MidwestFire.com Luverne, MN 56156 • 1.800.344.2059

PURCHASE CONTRACT

December 13th, 2022

Germantown Fire Department
N115W18752 Edison Dr.
Germantown, WI 53022

Midwest Fire Sourcewell Contract:
Germantown Fire Department Sourcewell Membership ID#:

113021-RCK
210085

Dear Customer:

We hereby propose and agree to furnish, after your acceptance of this proposal and the proper execution by: _____ ("Customer") and an officer of Midwest Fire Equipment & Repair Co. ("Midwest Fire") the following apparatus and equipment:

One (1) All-Poly Series 3000-Gallon Tanker and One (1) New Freightliner 114SD Extended Cab Tandem Axle Chassis

All of which are to be built in accordance with the specifications, clarifications and exceptions attached, and which are made part of this agreement and contract, to be completed same in: 260 business days after receipt of truck chassis by Midwest Fire, subject to all causes beyond our control.

Apparatus	
Apparatus Proposal Price	\$ 275,625
Chassis Proposal Price	\$ 134,669
Sourcewell Pricing	\$ (13,632)
Apparatus & Chassis Proposal Price	\$ 396,662
Total Proposal Price:	\$ 396,662.00

NOTE: CHASSIS PRICING IS ESTIMATED FOR THE CURRENT MODEL YEAR. DUE TO VENDORS INCREASE IN PRICING, GOVERNMENT MANDATES (EPA, ETC.), OR MODEL YEAR ACTUAL PRICING DIFFERS, PRICING WILL BE RE-PRICED UPON MIDWEST FIRE RECEIPT OF CHASSIS INVOICE FROM OEM.

BUSINESS OF THE PUBLIC SAFETY COMMITTEE
GERMANTOWN, WI

MEETING DATE: Monday, January 9th

AGENDA ITEM: New Business

ITEM TITLE: IT Solutions

SUBMITTED BY: Chief Mike Snow

SUMMARY EXPLANATION:

I would like to review our IT challenges over the past year and consider some of the unique circumstances we have related to IT.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER_____

RECOMMENDATION:

BOARD ACTION:

BUSINESS OF THE PUBLIC SAFETY COMMITTEE
GERMANTOWN, WI

MEETING DATE: Monday, January 9th

AGENDA ITEM: New Business

ITEM TITLE: Staffing

SUBMITTED BY: Chief Mike Snow

SUMMARY EXPLANATION:

I would like to review staffing needs and discuss the expectations for competing a 5 year plan.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER_____

RECOMMENDATION:

BOARD ACTION: