

**VILLAGE OF GERMANTOWN
PARK & RECREATION COMMISSION MINUTES
January 18, 2023**

CALL TO ORDER: The meeting was called to order at 5:38 p.m. by Chair Pro-Tem. Depies.

ROLL CALL: Commissioners Stapelman, Ewert and Knop. Absent and excused was Trustee Rep. Hudson. Guests included Jan Miller, Village resident and Trustee, John Hill, Kompan, Megan Lee Cunningham, Lee Recreation and via WebEx Harlan Lehman & Russell Williams from Minnesota/Wisconsin Playground. Also present were Director Standridge, Program Supervisor Rodger and Administrative Assistant Lemke.

APPROVAL OF MINUTES: *Motion by Stapelman, seconded by Ewert to approve the minutes from November 16, 2022, as presented. Motion unanimously carried.*

PUBLIC INPUT: None

CORRESPONDENCE: None

OLD BUSINESS:

Depies stated that Kinderberg Park is the “high-lighted” park of Germantown.

Kinderberg Feasibility Study, Playground – Update & Presentations:
John Hill, Kompan, gave a brief history of how and where Kompan started. He presented the Commission with 3 different play equipment options for Kinderberg Park.

- 1st playground option for ages 5-12, holds approximately 68 kids with 21 play activities.
 - 1 Cone twister net to climb on.
 - Set of 2 Bloqx (pentagon shaped balls) to climb on.
 - 5 different swings in one unit.
 - 1 Tipi carousel w/ top brace.
 - 1 Cliff rider w/ slide (main climbing component)
- 2nd playground option for ages 5-12, holds approximately 98 kids with 9 play activities.
 - 1 Garden seesaw
 - Set of 3 Bloqx (pentagon shaped balls) to climb on.
 - 5 different swings in one unit.
 - 1 Stella Nova for standing on and rotating by pushing/pulling.
 - 1 Performer Dome (main climbing component, no slide)
- 3rd playground option for ages 5-12, holds approximately 85 kids with 19 play activities.
 - 1 Garden seesaw
 - 5 different swings in one unit.
 - Stella Nova for standing on and rotating by pushing/pulling.

- Set of 6 Bloqx (pentagon shaped balls) to climb on.
- 1 Rainier (main climbing component) w/slide.

Depies questioned why there is open space in the middle of the site plan? John indicated that was if you wanted to add additional equipment in the future.

Stapelman asked what play equipment is there to accommodate pushing a person in a wheelchair on? John stated there is a universal carousel that is flush with the surface.

Jan Miller stated that she likes the tubular slide that can be built into a hill. With the natural hill is there a possibility for that type of slide? John stated absolutely.

Megan Lee Cunningham, Lee Recreation presented their 3 designs for the play equipment.

142-163475-1

- Swings - Konnection Swing (2 person) Freedom Swing (Accessible swing with latch) 2 Belt and 1 infant
- Inclusive Volta Spinner - fan favorite - lots of seating options and great for all ages and abilities - perfect for multi-generations
- 2-5 Playground (Simple) easy decks, Ascend Climber (fun rock climber - easy to assist on all sides) Collision Panel (Balls Pop when you spin the wheel - great sensory)
- 5-12 Structure - two ramps with a lot of activities: Serenity Spot (geared to individuals on the Autism Spectrum) Innova Rocker (motion play for anyone and great for individuals who are wheelchair bound and want an independent piece of equipment to rock back and forth) Play Panels: Double sided great for playing on the playground as well as on the turf - Piston Panel (Pinball and backside Stem) Rain Wheel (music) Sign Language. Cobra Spiral slide! Crazy and fun! Evolution Climber (weave in and out of ropes to get up and down - my favorite) Mini Ninja with Rope Taktiks climber, Upper Body with Athletic Arch and Ellipse Climber is a challenging climber where a user needs to watch hand/feet while traversing from one side the other.

142-163476-1

- Swings - Konnection Swing (2 person) Freedom Swing (Accessible swing with latch) 2 Belt and 1 infant
- Inclusive Volta Spinner - fan favorite - lots of seating options and great for all ages and abilities - perfect for multi-generations
- Brava Swing - Awesome New Inclusive swing - rubber mat moves side to side - easy to transition and be able to form your body to the mat and use the handhelds to rocks it back and forth - we have had great feedback (Donges Bay in Mequon has one)
- Synergy House - Doorway, Storefront (great for imaginary play) teardrop table, Piston/Pinball panel - great little house to be creative and play together.
- Playground: 2 ramps with sensory rails that have a lot of play value with sounds, texture, mirrors - great for on the ramp of off the ramp, Innova Rocker, Mesa Climber - fun climber that feels like the planks are moving when working from one side to the other, ADA steering wheel panel, Double Luge Slide for racing or assisting another user, Rock N Roll slide (bumps) Fun Ninja course that works from one side of the playground to the other - allows lots of users to

- play all together in the same space: Traverse (weave in and out of ropes)
Dynamic Disc (pads with ropes to jump from) Athletic Arch (upper body)

142-163477-1

- Swings - Freedom Swing (Accessible swing with latch) 1 infant and 2 belt seats
- Voltio Swing - Multiuser Disc Swing - Moves front to back. Also, one of my favorites! Great for all ages!
- Brava Swing - Awesome New Inclusive swing - rubber mat moves side to side - easy to transition and be able to form your body to the mat and use the handhelds to rocks it back and forth - we have had great feedback (Donges Bay in Mequon has one)
- Playground: Inclusive Movmnt! New 2022 piece of equipment! Kid powered game that takes 8-12 seconds to crank the wheel and the lights will start blinking - hit them before they disappear! Try to beat your previous score - this will bring people back to your park for sure :) Innova Rocker, ADA steering Wheel, Braille Panel, Core Climber - fun new 2022 rope climber that has a transfer station on the bottom! Climb your way to the top and slide down the Cobra slide or relax on the ropes in the middle of the action! Ground Level Storefront Panel, Mesa Climber - ropes to help guide you from one side to the other.

Harlan Lehman, Minnesota/Wisconsin Playground gave their proposal as follows:

- This is an inclusive playground no matter what your abilities are.
- Each playground piece is accessible via wheelchair or walking.
- 3 different slides and ramps.
- Slides are wheelchair height with transfer platforms.
- Slides are steeper.
- Rock n raft, accommodates up to 4 full size wheelchairs and able body children.

Depies asked Gil to make these presentations available to residents via the Village website and/social media.

NEW BUSINESS:

Summer Kids Klub 2023 Fees: Supervisor Rodger discussed the fee increase proposal presented. The fee increase would be \$6.00 a day. This would allow everyday to be the same fee no matter field trip day or non-field trip. The bussing, entrance fees for trips and staffing fees have increased therefore we need to increase fees. Rodger stated that she has contacted other bussing companies, however the companies are either short staffed or are now owned by Riteway.

Motion by Ewert, seconded by Stapelman to accept to proposed fee increase for 2023 Summer Kids Klub. Motion unanimously carried.

Special Trail Study Meeting w/ Park & Recreation Commission – Wednesday, January 25, 2023 @ 7:00p.m. at Firemen's Park Indoor Shelter: Gil stated that he developed a non-voting volunteer, 8 citizen committee that have an interest in existing trails as well as future trails. Commissioner Stapelman was added to the trail committee based on interest. Gil stated that he had sent out RFP's to 8 different consulting firms, to develop a Masterplan for a trail system in Germantown. Of those

8, 2 consulting firms submitted their proposal. The trails committee would meet to discuss at 6:00 p.m. with the Park & Recreation Commission meeting at 7:00 p.m. to make a recommendation to the Village Board.

VILLAGE BOARD REPORT: Excused

SCHOOL BOARD REPORT: Russ stated that the IGA was tabled until there is a full board for further discussion.

DIRECTOR'S REPORT:

Performance Evaluations

During November and December I conducted employee evaluations for my full time staff. For each staff member I selected four areas of core competency that I felt was most pertinent to their job responsibilities. Employees were given the opportunity to give comments and tell me their accomplishments in these areas. I was able to respond to what I have observed for those areas. Then I scored each area from 1 to 5 with 5 being excellent.

Staff was also asked to give two goals in four different areas, Customer, Process, Growth, and Financial, and comment on how they expected to achieve the two goals and I gave Supervisor comments.

All staff scored well and each will receive a 2% merit increase for 2023. Bonuses are yet to be determined based on financial audits being conducted.

Request for Proposal – Trails Master Plan

I have received approval to spend \$30,000 to hire consultants to develop a trails master plan for the Village of Germantown. I sent out eight (8) RFP's, and I received two actual proposals. One from GRAEF Consultants, and the other from Hardwood Engineering. I have invited both teams to present to the trails committee next Wednesday night the 25th, and then a recommendation will be made to the Parks Commission for a vote. I will then take the decision of the Commission to the Board for final approval so hopefully in early February the consultant team can begin work on a plan.

Trails Committee

After much discussion with Brian Depies I formed an unofficial non-voting, volunteer committee,

Of citizens (7) who have interest in developing trails in Germantown. Folks who are somewhat knowledgeable about trails and are avid walkers, joggers, or bicyclists. We held our first meeting before the holidays, and discuss the philosophy of the committee, and that is to assist me into looking into pedestrian and river trail development, recommendations we can make to the Consultants that will be hired to do a master plan of Germantown trails in 2023.

This committee will make recommendations to the Park Commission for vote if and when that is necessary.

Picnic Tables

The Village Board approved \$49,000 to purchase 48 new picnic tables. This will allow us to remove all the remaining wooden picnic tables we have at Haupt Strasse and the old Firemen outdoor picnic shelter and replace with the metal tables we currently have in most of our parks. The wooden tables will be put up for auction and will generate

some revenue from that. I am going to GGF to get approval to use Lee Recreation as our source for the tables. All of the other aluminum tables have been ordered thru Lee Recreation. This will give us consistency throughout the parks. Also I have received quotes from two other outdoor fitters and Lee Recreation by far is the cheapest deal over all.

Port a Johns

I am working with the same local port a john company that has serviced our parks for years. They have requested a \$10 increase per port a john for the year. The port a johns will be cleaned and service each Friday through out the contract. Any issues or vandalism we have had in the past Port A John has sent some one out to take care of the problem in a reasonable time.

RFP Turf Management

I will be developing an Request for Proposal (RFP) to send out to landscape vendors to do the same work that Total Lawn Care has done in the parks and athletic fields the last ten years. Specs will involve treatment five times a year for a complete Turf management program. Treatment will include top dressing, aerivation, herbicide application, fertilization, seeding, and broadleaf herbicide, for nine village parks and the Friedenfeld Football Fields.

Total Lawn Care will submit a proposal.

Recreation Division Report January 18, 2023 Commission Meeting

We have 56 programs starting/ongoing in January and include: Bucketeers, 1st/2nd Grade Buckets, Hoopsters, Mini Poms, Poms, Power/Pixies/Spark Poms, Tae Kwon Do, Yoga, Rise & Shine Boot Camp, Team Training (3 classes), Sporties for Shorties, Kids Choir, Kalahari Trip, Indoor Tennis, Afterschool Volleyball (3 sites), Afterschool Legos (4 sites), Learn to Skate, Into to Hockey, Learn to Speed Skate, Pelvic Floor Workshop, Dog Therapy, Dog Training Classes (Puppy, Essentials I & II), Learn to Make Sausage, STREAM Day Off Classes (2), Home Buying, Home Selling, Essential Oils, Oodles of Art, Babysitters Training, Tot Time, Youth & Little Tykes Martial Arts, Music Fun, Music Fun Families, Music Fun Babies, Old Family Photos & the Digital Age, Irish Dance, Dance It out, and Snowflake Hunt. Ongoing programs are Men's Open Basketball, Pickleball, Monday CoRec Volleyball League, Kids Klub (5 sites). Programs cancelled due to low enrollment: Martin Skills Academy

Upcoming events include the following:

Snowflake Hunt: We have 111 people enrolled. They need to find 30 signs hidden in our parks, each with a letter on them. Once they have all the letters they need to unscramble them to form a phrase. Once they have the phrase they can email us and they will be entered to win a prize basket.

Snowman/Snow Creature Building Contest: We are looking for the best snowman/creature builders in the Village. To enter they simply have to pre-register and submit a photo of their masterpiece with the builder standing by it. Deadline to submit photos is Feb. 20th. We look forward to seeing the creative entries and hope we have enough snow so they can create them!

ANNOUNCEMENTS OF PUBLIC INTEREST: The next regularly scheduled meeting is scheduled for February 15, 2023.

ADJOURNMENT: There being no further business, the meeting adjourned at 8:08p.m.

Shannon Lemke
Administrative Assistant