

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022

MEETING: **PUBLIC WORKS & HIGHWAY COMMITTEE**

DATE AND TIME: **WEDNESDAY, March 1st, 2023** *****5:30 P.M.*****

LOCATION: **Germantown Village Hall Board Room**
 N112 W17001 Mequon Road

NOTICE: Due to technology issues, this meeting will not be broadcast on Channel 25, Spectrum Cable, Webex or live streamed on YouTube. It is unknown at the time of posting whether a video recording of the meeting will be available on the Village YouTube Channel.

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.
- II. **ROLL CALL:** Chairman Kaminski, Trustees Hudson, R. Miller, and Neureuther
- III. **APPROVAL OF MINUTES:** February 7th, 2023
- IV. **PUBLIC COMMENT:**
Please be advised per §19.84(2), information will be received from the public. It is the policy of this municipality that there be a three (3) minute time period, per person, with time extension per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments. Written Public Comments should be directed to comments@germantownwi.gov, by 4 p.m. on Tuesday, February 28th.
- V. **NEW BUSINESS:**
 - A. Purchase of a Multi-Gas Air Monitor
 - B. Blanket PO Authorization – Material Processing for the Residential Yard Waste Facility
 - C. Blanket PO Authorization – Adaptor, Inc.
 - D. Blanket PO Authorization – Ferguson Waterworks
 - E. Blanket PO Authorization – Core & Main
 - F. Blanket PO Authorization – Visu-Sewer Clean & Seal
 - G. 2023 Labor & Equipment Rates
 - H. Reduction of LOC for Capstone-41
 - I. 2023 Sealcoating Program – Contract
 - J. Capstone-41 Development Easements
 - K. RFP – Turf Management Parks
 - L. Kinderberg Park Interior & Exterior Painting Project
 - M. Stump Grinder Purchase
 - N. Fire Department Trench Drain System Replacement
 - O. 2022-23 Patrol Truck Discussion
- VI. **PROJECT UPDATE**
- VII. **NEXT MEETING DATE:** Set April Meeting date at 5:30pm
- VIII. **ANNOUNCEMENTS**
- IX. **ADJOURNMENT**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

*** Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.

PUBLIC WORKS & HIGHWAYS COMMITTEE MEETING MINUTES

**February 7th, 2023
Village Hall Board Room**

CALL: Chairman Kaminski called the meeting to order at 5:30pm.

ROLL CALL: In attendance were Chairman Kaminski, Trustee Members R. Miller, Hudson. Also present were Administrator Kreklow, Trustee J. Miller, Director Ratayczak, Public Works Superintendent Anderson and Administrative Assistant Remich. Trustee Neureuther is absent excused.

APPROVAL OF MINUTES: MOTION Miller/Hudson approval of the Minutes from January 11th, 2023. Motion Unanimous.

PUBLIC COMMENTS:

Melanie Smyth spoke she asked about the time on the clock by the roadway it is always 10 minutes late.

NEW BUSINESS

A: 2023 Center and Edge-Line Striping

Superintendent Anderson stated that annually the village performs center and edge-line striping on main thoroughfares throughout the village. This season the cost from Washington County is estimated to be around \$1100 per mile of painting and we intend to paint approximately 52 miles of roadway.

MOTION Hudson/Miller to recommend contracting with Washington County to paint center and edge-lines as needed on village thoroughfares in the amount not to exceed \$57,200 and forward to the Village Board with a positive recommendation. Motion Unanimous.

B: Zero Turn Mower Purchase

Superintendent Anderson stated to help balance the 2023 budget, one of the requested mowers was removed, and \$18,000.00 was budgeted to replace one zero turn mower. Staff requested proposals from three area suppliers and the results are listed: Bobcat Plus Inc: \$14,369, Hanrahan Small Engine LLC: \$16,000, Barton Small Engine LLC: \$16,519.

MOTION Miller/Hudson to recommend purchasing one ZT7061SW zero turn mower from Bobcat Plus Inc. in an amount not to exceed \$14,369.00. Motion Unanimous.

C: Roadway Shoulder Reclaimer Purchase

Superintendent Anderson stated as part of the 2023 budget, \$15,000.00 was added to the Highway Department non-borrowed capital budget for the purchase of a roadway shoulder reclaimer. Maintenance has always been a combination of "pulling up" stone material that has moved away from the roads edge and adding stone where needed. Shouldering reclaimers are a relatively new equipment attachment that have quickly proven to be a very cost effective, and useful tool in the industry. The equipment should prove to bring a couple of additional benefits such as reducing the number staff needed, and a reduction in the cost of material that we should now be able to easily reclaim. Serwe Implement Municipal Sales: \$10,640, Sourcewell: \$11,012.20, Tiger Corporation: \$11,500.

MOTION Hudson/Miller to recommend purchasing the shoulder reclaimer from Serwe Implement Municipal Sales in an amount not to exceed \$10,640. Motion Unanimous.

D: Reduce LOC for Dickman 5 – Murphy Pet Foods

Director Ratayczak stated that Dickman Development has requested a release of their LOC for Murphy Pet Foods. Larry did an inspection of the property, and he would like to approve letting the LOC expire on Feb. 10th. Dickman is willing to put up a \$10,000 bond to cover any remaining costs if necessary. Everything critical is done except for the relocation of 4 pine trees and some grading.

MOTION Miller/Hudson to recommend letting the LOC expire on Feb. 10th for the Dickman Property of Murphy Pet Foods. Motion Unanimous.

NEXT MEETING DATE: Next meeting was set for Wednesday, March 1st, 2023, at 5:30pm.

ANNOUNCEMENTS: None

ADJOURNMENT: Chairman Kaminski adjourned the meeting at 5:45pm.

Deb Remich

Engineering & Public Works, Administrative Assistant

**BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
GERMANTOWN, WI**

MEETING DATE: Wednesday, March 1st, 2023

AGENDA ITEM: New Business

ITEM TITLE: Purchase of a Multi-gas air monitor

SUBMITTED BY: Paul Haugen, Water Utility Superintendent

SUMMARY EXPLANATION:

The water utility requests authorization to purchase a multi-gas air monitor for confined space entry. This device is required to be used anytime an individual enters a manhole and or a confined space where limited oxygen or toxic gases may be present. This would be a new unit for the utility as we currently borrow from contractors that work with us or from another department. We did look at two other units and found this one would fit our needs better and has a better price point.

We also secured a grant from CIVMIC our insurance carrier to pay for half the cost at \$4,458.42 BW Technologies by Honeywell sold by Air Gas 11927 w. Silver Spring Dr. Milwaukee WI, 53225 in the amount not to exceed \$8,916.84.

ATTACHMENT: ORDINANCE _____ RESOLUTION _____ OTHER _____

RECOMMENDATION:

Staff recommends approval of a BW Technologies air monitor in the amount not to exceed \$8,916.84. The money will come from account #50-742-530-6750 and #50-742-530-6730.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.



AIRGAS USA, LLC
11927 W SILVER SPRING DR
MILWAUKEE WI 53225-2919
T: 414-527-4500
F: 414-527-4904

QUOTATION

YOU CAN PLACE THIS ORDER
ON WWW.AIRGAS.COM

Quote For: 3564918
VILLAGE OF GERMANTOWN
WATER DEPARTMENT
N122W17177 FOND DU LAC AVE
GERMANTOWN WI 53022-1913
T: 262-250-4700

Sold To: 1157531
VILLAGE OF GERMANTOWN
N112W17001 MEQUON RD
GERMANTOWN WI 53022-3212
T: 262-253-7765

Quote Number	2011375249
Quote Date	01/24/2023
Prepared By	Chris Buddenhagen
Contact Phone	+1 262-255-7300 EXT 1242
Total Access Rep	CHRIS BUDDENHAGEN
PO Number	PAUL
Release Number	
Ordered By	

Item	Material/Description	Plant	Order Qty	UM	Vol/Wt	UM	Unit Price	UM	Ext Price
10	B86MCXLXWHMYNA MONITOR MULTI-GAS GASALERT MICROCLIP XL CO LEL O2 H2S YELLOW	DC08	2	EA			617.60	EA	1,235.20 (H)
20	B86XTXWHMYNACS CONFINED SPACE KIT GASALERT MAX XT II LEL O2 H2S CO/ADAPTOR/ CONNECTIVITY KIT/SAMPLING PROBE/ FILTERS/10' HOSE/CALIBRATION GAS/0.5 LPM REGULATOR/CASE	DC08	1	EA			1,502.43	EA	1,502.43 (H)
30	B86DX-MAXXT STATION DOCKING INTELLIDOX FOR HONEYWELL BW MAX XT II	DC08	1	EA			2,502.50	EA	2,502.50 (H)
40	B86DXMCLP STATION DOCKING INTELLIDOX FOR GASALERT MICROCLIP XL/X3	DC08	1	EA			2,502.50	EA	2,502.50 (H)
50	B86DXENBLNA ENABLER KIT FOR INTELLIDOX NA VERSION	DC08	1	EA			286.00	EA	286.00 (H)
60	B86REGDF1 REGULATOR DEMAND FLOW 1LPM FOR DISPOSABLE CYLINDER	DC08	1	EA			580.71	EA	580.71 (H)
	Shipping & Handling								258.75
	Airgas Hazmat Charge (H) - see Itemized Charges on reverse or visit www.Airgas.com/terms-of-sale								48.75

Incoterms	Freight Paid by Customer
Shipping Method	Best Way
Payment Terms	NET 30

Quote Amount	8,916.84
Sales Tax	0.00
Quote Total	8,916.84

PLEASE REFER TO THIS QUOTATION WHEN ORDERING.

TERMS AND PRODUCT PRICING ARE VALID UNTIL 01/30/2023

SURCHARGES, TAXES & FREIGHT MAY NOT BE INCLUDED OR MAY CHANGE AT TIME OF BILLING.

Airgas reserves the right to decline or cancel any order at any time prior to shipment. For more information about returns and cancellations, please visit us online at Airgas.com/terms-of-sale.

Comments :

**BUSINESS OF THE PUBLIC WORKS COMMITTEE & VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: Wednesday, March 1st, 2023

AGENDA ITEM: New Business

ITEM TITLE: Authorization for a Blanket Purchase Order for the Residential Yard Waste Facility for Material Processing

SUBMITTED BY: Timothy K. Zimmerman – Wastewater Superintendent

SUMMARY EXPLANATION:

I am seeking authorization to execute a blanket purchase order to Enercon for material processing for the Residential Yard Waste Facility for 2023, in the amount not to exceed \$30,400. This amount will cover 8 days of wood and yard waste material processing at the facility.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER _____

RECOMMENDATION:

It is staff's recommendation to approve the Blanket PO to Enercon for the amount not to exceed \$30,400.00 for material processing at the Residential Yard Waste Facility and forward this request onto the Village Board with a positive recommendation. Funds to be allocated from Recycling Budget line item 10-546-570-7960.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

**BUSINESS OF THE PUBLIC WORKS COMMITTEE & VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: Wednesday, March 1st, 2023

AGENDA ITEM: New Business

ITEM TITLE: Authorization for a Blanket Purchase Order for Adaptor, Inc.

SUBMITTED BY: Timothy K. Zimmerman – Wastewater Superintendent

SUMMARY EXPLANATION:

I am seeking authorization to execute a blanket purchase order to Adaptor, Inc. for internal/external manhole chimney seals and extensions as required in the amount not to exceed \$20,000. Adaptor, Inc. is the manufacturer of the seals and gives the Village distributor pricing because we are a legacy customer. Seals will be utilized for the 2023 road projects and other areas throughout the system.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER_____

RECOMMENDATION:

It is staff's recommendation to approve a Blanket PO to Adaptor, Inc. for the amount not to exceed \$20,000 for the purchase of chimney seals and extensions and forward this request onto the Village Board with a positive recommendation. Funds to be allocated from 60-830-530-8313 Collection System maintenance.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

**BUSINESS OF THE PUBLIC WORKS COMMITTEE & VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: Wednesday, March 1st, 2023

AGENDA ITEM: New Business

ITEM TITLE: Authorization for a Blanket Purchase Order for Ferguson Waterworks

SUBMITTED BY: Timothy K. Zimmerman – Wastewater Superintendent

SUMMARY EXPLANATION:

I am seeking authorization to execute a blanket purchase order to Ferguson Waterworks for miscellaneous manhole repair materials to include Neenah R-1661 castings, lids, and pavement adjusting rings, Cretex Pro Ring PPE adjusting rings, Gun grade butyl sealant, and M-1 polymer construction adhesive in the amount not to exceed \$25,000. Materials will be utilized for the 2023 road projects and other areas throughout the system.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER

RECOMMENDATION:

It is staff's recommendation to approve a Blanket PO to Ferguson Waterworks for the amount not to exceed \$25,000.00 for the purchase of miscellaneous manhole repair materials and forward this request onto the Village Board with a positive recommendation. Funds to be allocated from 60-830-530-8313 Collection System maintenance.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

**BUSINESS OF THE PUBLIC WORKS COMMITTEE & VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: Wednesday, March 1st, 2023

AGENDA ITEM: New Business

ITEM TITLE: Authorization for a Blanket Purchase Order for Core and Main

SUBMITTED BY: Timothy K. Zimmerman – Wastewater Superintendent

SUMMARY EXPLANATION:

I am seeking authorization to execute a blanket purchase order to Core and Main for the purchase of Ladtech HDPE manhole adjusting rings and other miscellaneous materials in the amount not to exceed \$20,000. Rings will be utilized for the 2023 road projects and other areas throughout the system.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER _____

RECOMMENDATION:

It is staff's recommendation to approve the Blanket PO to Core and Main for the amount not to exceed \$20,000.00 for the purchase of Ladtech HDPE manhole adjusting rings and other miscellaneous materials and forward this request onto the Village Board with a positive recommendation. Funds to be allocated from 60-830-530-8313 Collection System maintenance.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

**BUSINESS OF THE PUBLIC WORKS COMMITTEE & VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: Wednesday, March 1st, 2023

AGENDA ITEM: New Business

ITEM TITLE: Authorization for a Blanket Purchase Order for Visu-Sewer Clean and Seal

SUBMITTED BY: Timothy K. Zimmerman – Wastewater Superintendent

SUMMARY EXPLANATION:

I am seeking authorization to execute a blanket purchase order to Visu-Sewer for miscellaneous manhole grouting to control inflow and infiltration in the amount not to exceed \$40,000. Payment will be on a time and material basis.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER_____

RECOMMENDATION:

It is staff's recommendation to approve the Blanket PO to Visu-Sewer Clean and Seal for the amount not to exceed \$40,000.00 for miscellaneous manhole grouting and other inflow and infiltration efforts and forward this request onto the Village Board with a positive recommendation. Funds to be allocated from 60-180-182-3110 Collection System Capital.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

**BUSINESS OF THE PUBLIC WORKS COMMITTEE & VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: Wednesday, March 1st, 2023

AGENDA ITEM: New Business

ITEM TITLE: Village Labor & Equipment Rates - 2023

SUBMITTED BY: Lawrence W Ratayczak, P.E., Director of Public Works

SUMMARY EXPLANATION:

As the Village may be requested for personnel or equipment to assist in a project or make repairs to Village equipment/utilities staff typically prepares a list of rates to be charged for labor and equipment. For 2023 staff is recommending a revised Labor Rates schedule that reflects an investigation into the actual labor rates which was compiled by the Payroll Department. These rates include all costs associated with an employee's payroll and incidental costs paid by the employer (SS, INS, WRS, FICA, etc). This created a more accurate cost. In addition to the actual cost, a 15% surcharge was added for administrative and overhead cost to manage any work required to handle invoicing tasks. The equipment rate was adjusted upward by 3%.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER X

Proposed Labor and Equipment Rates for 2023.

RECOMMENDATION:

Staff recommends that the Public Works Committee forward on to the Village Board with a positive recommendation for approval.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

LABOR RATES -- 2023

VILLAGE OF GERMANTOWN

POSITION DESCRIPTION	Annual Hourly Rates		
	2021	2022	2023
Director of Public Works	\$82.51	\$85.40	\$80.09
Community Development Director			\$82.69
Village Engineer	\$69.53	\$71.96	\$67.19
Project Engineer	\$58.88	\$60.94	\$56.81
Civil Engineer	\$44.33	\$45.88	\$54.63
Land Surveyor/Survey Crew w/Robot	\$148.65	\$153.85	\$140.30
Engineer Tech III / Land Surveyor	\$52.53	\$54.37	\$42.95
Construction Inspection	\$52.73	\$54.58	\$52.84
Record Drawing Documentation Preparation	\$52.73	\$54.58	\$51.75
Clerical_DPW			\$43.64
Clerical_Planning/Zoning			\$43.90
Superintendent_Highway	\$59.52	\$61.60	\$67.24
Foreman_Highway			\$63.14
Highway Maintenance Worker II	\$49.94	\$51.69	\$58.02
Highway Operators (Traffic Signals)	\$57.98	\$60.01	\$60.38
Superintendent_ Water Utility	\$59.52	\$61.60	\$65.85
Foreman_ Water Utility			\$60.95
Superintendent_ Waste Water	\$59.53	\$61.61	\$66.45
Utility Operator	\$51.24	\$53.03	\$58.02

**NOTE: 2023 rates reflect base wage + benefits/fed/state/pension/ins/ss (from payroll)
+ 15% Administration/Overhead.**

EQUIPMENT RATES -- 2023

VILLAGE OF GERMANTOWN

EQUIPMENT DESCRIPTION	Annual Hourly Rates		
	2021	2022	2023
Cruz-Air	\$74.27	\$76.50	\$78.79
Case Backhoe & Loader	\$43.85	\$45.17	\$46.52
Michigan Loader	\$56.03	\$57.71	\$59.44
Case/John Deer Loader/Snow Plow	\$95.01	\$97.86	\$100.80
Case/John Deer Loader/Snow Blower	\$129.10	\$132.97	\$136.96
Single Axle Dump Truck (5yd)	\$40.19	\$41.40	\$42.64
Single Axle Dump Truck w/Plow/Aux. Wing/Sander (5 yd)	\$64.55	\$66.49	\$68.48
Tandem Axle Dump Truck	\$53.59	\$55.20	\$56.85
Tandem Axle Dump Truck w/Plow/Aux. Wing/Sander	\$79.17	\$81.55	\$83.99
Quad Axle Dump Truck	\$92.89	\$95.68	\$98.55
1-Ton Patrol Truck (2-3 yd)	\$30.46	\$31.37	\$32.32
1-Ton Truck w/Plow	\$37.76	\$38.89	\$40.06
Truck w/Water Jetter w/Aux. Power Unit	\$60.89	\$62.72	\$64.60
Aerial Lift Truck	\$75.52	\$77.79	\$80.12
3500- Truck w/ Utility Box & Crane	\$65.00	\$65.00	\$65.00
Pickup Truck	\$23.75	\$24.46	\$25.20
Pickup Truck w/Plow	\$34.10	\$35.12	\$36.18
Self Propelled Vibrating Roller	\$46.28	\$47.67	\$49.10
Self Propelled Non-Vibratory Roller	\$42.62	\$43.90	\$45.22
185 cfm Air Compressor (Portable)	\$34.10	\$35.12	\$36.18
Street Sweeper 40 Hp w/Front Mounted Broom	\$45.06	\$46.41	\$47.80
Vacuum Sweeper	\$99.87	\$102.87	\$105.95
Vac All	\$104.74	\$107.88	\$111.12
Sewer line Televising Truck	\$141.29	\$145.53	\$149.89
Combination Sewer Machine (pipe jetter & vac)	\$170.51	\$175.63	\$180.89
Mini Excavator	\$59.70	\$61.49	\$63.34
Skid Steer Loader w/Bucket	\$38.98	\$40.15	\$41.35
Skid Steer Loader w/Snow Blower/Broom	\$42.62	\$43.90	\$45.22
20" Enclosed Trailer	\$15.45	\$15.91	\$16.39
REX Valve Turner	\$85.49	\$88.05	\$90.70
10' Utility Trailer	\$12.36	\$12.73	\$13.11
Tar Kettle	\$41.41	\$42.65	\$43.93
Motorized Mower (24" & Under)	\$16.15	\$16.63	\$17.13
Motorized Mower (25"-47")	\$22.54	\$23.22	\$23.91
Motorized Mower (48" & larger)	\$26.19	\$26.98	\$27.78
Tractor w/Sickle or Flail Mower	\$56.14	\$57.82	\$59.56

Chain Saw	\$14.94	\$15.39	\$15.85
Hydraulic Saw	\$14.94	\$15.39	\$15.85
Hydraulic Pruner	\$14.94	\$15.39	\$15.85
Chipper	\$48.71	\$50.17	\$51.68
Generator (225 Kw)	\$69.42	\$71.50	\$73.65
Generator (Under 10 Kw)	\$30.46	\$31.37	\$32.32
Trailer Mounted Vacuum Excavator & Valve Turner	\$102.31	\$105.38	\$108.54
6 " Pump/Hose	\$37.76	\$38.89	\$40.06
4" Pump/Hose	\$31.67	\$32.62	\$33.60
3" Pump/Hose	\$26.19	\$26.98	\$27.78
Barricades-----DAILY COST	\$3.66	\$3.77	\$3.88
Traffic Control Signs-----DAILY COST	\$1.83	\$1.88	\$1.94
NOTE: 2023 rates reflect a 3% increase of 2022 rates			

**BUSINESS OF THE PUBLIC WORKS & VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: Wednesday, March 1st, 2023

AGENDA ITEM: New Business

ITEM TITLE: Reduce Letter of Credit-Capstone-41 Bldg #1(aka CAPSTONE QUADRANGLE)

SUBMITTED BY: Lawrence W Ratayczak, PE- Director of Public Works

SUMMARY EXPLANATION:

The Letter of Credit (LOC) was required by the Development Agreement with CAPSTONE QUADRANGLE for the Development known as Capstone-41. The Developers Agreement included the installation of public sanitary sewer and roadway. All within easements. These improvements have been completed, accepted, and placed in service. Building #1 has been occupied since October of 2022.

The current Letter of Credit, LOC, is in the amount of \$1,483,725.00 and the developer is requesting a reduction in the amount of \$1,483,725.00 leaving a surety balance of \$0.00. There is no work remaining to be completed to meet the requirements of the Developers Agreement. The completed work has been tested and accepted by the required Village departments.

The Director of Public Works recommends the reduction of the LOC as requested.

ATTACHMENT: ORDINANCE_____ RESOLUTION_____ OTHER _____

RECOMMENDATION:

Staff recommends the Public Works Committee approve the Capstone-41 Financial Letter of Credit No. 929 issued by Associated Bank to be reduced to \$0.00.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

**BUSINESS OF THE PUBLIC WORKS COMMITTEE & VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: Wednesday, March 1st, 2023

AGENDA ITEM: New Business

ITEM TITLE: Award Contract – 2023-Annual Seal Coating Program

SUBMITTED BY: Lawrence W Ratayczak, PE- Director of Public Works

SUMMARY EXPLANATION:

The 2023 Annual Seal Coating Program was advertised for bids which were received and read on February 16th, 2023. One (1) bidder responded to the advertisement with a qualified and accepted bid.

The bid received is as follows:

- | | |
|--------------------------------|----------------------------|
| • Fahrner Asphalt Sealers, LLC | \$575,485.00 Base Bid |
| • Fahrner Asphalt Sealers, LLC | \$ 64,291.00 Alternate Bid |
| • TOTAL BID | \$639,776.00 |

The engineer's estimate was \$685,000.00.

Staff has reviewed the bid and recommends the contract be awarded to Fahrner Asphalt Sealers, LLC.

In addition, the budget for the 2023 Seal Coating Program was \$700,000.00 leaving a balance of \$60,224.00 staff is recommending adding work through a Change Order in the amount of \$24,000.00 which includes the following streets: 1) Hawthorne Dr; 2) Scarlet Dr; 3) Hidden Glen Ct; 4) Hidden Glen Ln; 5) Grey Fox Ct & 6) Friars Ct. The remaining balance is \$36,224.00.

ATTACHMENT: ORDINANCE _____ RESOLUTION _____ OTHER xx

- Bid Tabulation

RECOMMENDATION:

Staff recommends awarding the contract to Fahrner Asphalt Sealers, LLC in the amount of \$639,776.00. In addition, staff is requesting approval for Change Order No. 1 in the amount of \$24,000.00.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

2023 Sealcoating Program (#8378594)

Owner: Germantown, Village of

Solicitor: Germantown, Village of

02/16/2023 10:00 AM CST

Section	Titl	Line Item	Item Code	Item Descr	UofM	Quantity	Engineer Estimate		Fahrner Asphalt Sealers, LLC		
							Unit Price	Extension	Unit Price	Extension	
SHADOWWOOD AREA								\$0.00		\$74,220.00	
		1		1 MICROSUR	SY	21000			\$3.07	\$64,470.00	
		2		2 FLEX PATC	LF	1500			\$6.50	\$9,750.00	
INDIAN HILLS								\$0.00		\$68,768.00	
		3		3 MICROSUR	SY	22400			\$3.07	\$68,768.00	
ISABELLE FARMS								\$0.00		\$66,275.00	
		4		4 MICROSUR	SY	20000			\$3.07	\$61,400.00	
		5		5 FLEX PATC	LF	750			\$6.50	\$4,875.00	
DONGES BAY ROAD								\$0.00		\$112,362.00	
		6		6 MICROSUR	SY	36600			\$3.07	\$112,362.00	
BROOKHOLLOW								\$0.00		\$43,800.00	
		7		7 GSB-88	SY	36500			\$1.20	\$43,800.00	
CARRIAGE AND HUDSON								\$0.00		\$3,000.00	
		8		8 GSB-88	SY	2500			\$1.20	\$3,000.00	
FOREST HEIGHTS								\$0.00		\$23,640.00	
		9		9 GSB-88	SY	19700			\$1.20	\$23,640.00	
HAPPY HOLLOW								\$0.00		\$12,720.00	
		10		10 GSB-88	SY	10600			\$1.20	\$12,720.00	
MERKEL AREA								\$0.00		\$18,000.00	
		11		11 GSB-88	SY	15000			\$1.20	\$18,000.00	
PRAIRIE GLEN I								\$0.00		\$10,200.00	
		12		12 GSB-88	SY	8500			\$1.20	\$10,200.00	
TREE TOPS								\$0.00		\$69,575.00	
		13		13 GSB-88	SY	48500			\$1.20	\$58,200.00	
		14		14 FLEX PATC	LF	1750			\$6.50	\$11,375.00	
WOODLAND PONDS								\$0.00		\$7,200.00	
		15		15 GSB-88	SY	6000			\$1.20	\$7,200.00	
BONNIWELL ROAD								\$0.00		\$65,725.00	
		16		16 CHIP SEAL	SY	27500			\$2.39	\$65,725.00	
Base Bid Total:								0		\$575,485.00	
ALTERNATE - COUNTRY AIRE DRIVE								\$0.00			
		17		17 CHIP SEAL	SY	13500			\$2.39	\$32,265.00	
ALTERNATE - CEDAR LANE								\$0.00			
		18		18 CHIP SEAL	SY	13400			\$2.39	\$32,026.00	
Alernate Bid Total:								\$0.00		\$64,291.00	
Total Base + Alternate Bids:											\$639,776.00
Proposed Change Order											\$24,000.00
Proposed Award w/ Change Order											\$663,776.00

PROPOSED SEALCOATING CHANGE ORDER

We are adding roads to the sealcoat program due to favorable bid prices to best use our allotted funds.

Scarlet/Hawthorne/Hidden Glen Area

1. Hawthorne Drive – Carriage Ave to Hidden Glen Ct/Ln
2. Scarlet Drive – Hawthorne to Carriage
3. Hidden Glen Ct/Ln – Creek Terrace to Termini
4. Grey Fox Court – Scarlet to Termini
5. Friars Court – Hawthorne to Termini

Total Area: 20,000 SY

GSB-88 Bid Price: \$1.20/SY

Total Cost: \$24,000

**BUSINESS OF THE PUBLIC WORKS COMMITTEE & VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: Wednesday, March 1st, 2023

AGENDA ITEM: New Business

ITEM TITLE: Capstone-41 Development Easements

SUBMITTED BY: Lawrence W Ratayczak, PE- Director of Public Works

SUMMARY EXPLANATION:

Two easements are required from the Capstone-41 Development for the purpose of installing an electrical service for a future control cabinet for traffic signals/streetlights and storm water inlets. The area required for the easements first became known after the design for Holy Hill Road was completed and the approval of the CSM for the Development was recorded. There is no cost to the Village for these easements.

ATTACHMENT: ORDINANCE _____ RESOLUTION _____ OTHER XX

- Easement Documents (2)

RECOMMENDATION:

Staff recommends that the Public Works Committee approve the two (2) Easements and forward to the Village Board with a positive recommendation to approve.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

Document Number	ROAD UTILITY EASEMENT Document Name
-----------------	---

This Road Utility Easement (the "Easement") is made by and between CQ WI 2021, LLC, a Delaware limited liability company authorized to do business in Wisconsin ("Grantor") and the VILLAGE OF GERMANTOWN, a Wisconsin municipal corporation ("Grantee"), as of the date signed by Grantor set forth below.

RECITALS

A. Grantor is the owner of certain real property located in the Village of Germantown, Washington County, Wisconsin, which is more fully described as Outlot 2 of CSM 7181, recorded as Document No. 1550987 with the Washington County Register of Deeds, being all of Lot 3 of CSM 6506, located in the Northwest 1/4 and Southwest 1/4 of the Northeast 1/4 and the Northeast 1/4 of the Northwest 1/4 of Section 18, Town 9 North, Range 20 East, in the Village of Germantown, Washington County, Wisconsin (the "Property").

B. Grantor desires to grant to Grantee a perpetual non-exclusive easement for the purpose of installing and maintain certain traffic control facilities on the Property pursuant to the terms and conditions of this Easement.

BASED UPON THE FOREGOING RECITALS, the mutual agreements within this Easement and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Grantor and Grantee agree as follows:

1. **Grant of Easement:** Subject to the terms and conditions of this Easement, Grantor (including, but not limited to, heirs, executors, administrators, personal representatives, successors, and assigns) grants to Grantee, and its employees, agents, licenses, and contractors a perpetual non-exclusive easement over, under, and across the land hereinafter specifically described, to install, operate, maintain, repair, reconstruct, inspect and/or extend traffic control facilities including, but not limited to, overhead signals, signal control boxes, and associated appurtenances. Notwithstanding anything else, Grantee's rights or exercise of its rights hereunder shall not conflict with, interfere with, or hinder Grantor's monument signage and any associated fixtures and appurtenances as approved by Grantee as of the date hereof, or unreasonably interfere with or hinder or permanently diminish Grantor's access drive, including Grantor's right to access, replace, update, upgrade, repair, and maintain the same. The location of the easement area with respect to the Grantor's land is as described on the attached Exhibit A and shown on the attached Exhibit B as "Utility Easement" (the "Easement Area").

2. **Use of Easement:** Except as existing at the time of execution of this Easement and as Grantor may replace, update, upgrade, repair, maintain, and restore the same from time-to-time, Grantor shall not construct, place, grant, allow, or maintain any structures or impediments of any kind within the Easement Area including, but not limited to, buildings, fences, gardens, and other landscaping, that would unreasonably inhibit access by the Grantee, such that Grantee shall have the full enjoyment and use of its rights herein granted, including, but

Recording Data

Name and Return Address

Lawrence Ratayczak
Village of Germantown
PO Box 337
Germantown, WI 53022-0337

Parcel Identification Number

GTNV 181-984

not limited to, the rights to remove and to clear all structures and obstructions not otherwise permitted hereby which might unreasonably interfere with Grantee's rights herein contained and the free and full right of ingress and egress over and across the Easement Area and the use of said Easement Area for the full enjoyment and use of Grantee's rights herein granted, subject to the terms and conditions of this Easement. Grantor and Grantee shall each use good-faith efforts to reach agreement from time-to-time to establish a collaborative maintenance schedule for trees, bushes, branches, and roots on the Easement Area, which shall include the trimming or removal of the same so as not to unreasonably interfere with Grantee's use of the Easement Area. Grantee, in the exercise of its rights to under this Easement, agrees to minimize impacts to access to and from the Property utilizing the access drive located in the Easement Area in the same manner that Grantee would address such impacts to public right-of-way. Subject to the above, Grantor reserves the right to use the Easement Area for purposes that will not unreasonably interfere with the Grantee's full enjoyment of the Easement rights granted in this Easement.

3. **Restoration and Maintenance:** Except in the case of a breach by Grantor or the need for restoration first arising after termination by agreement under Paragraph 9 below, Grantee agrees to restore or cause to have restored the Grantor's land and improvements as nearly as is reasonably possible to the condition existing prior to any entry by the Grantee or its employees, agents, licensees, or contractors. This restoration however, does not apply to the extent any trees, bushes, branches or roots interfere with Grantee's use of the Easement Area.

4. **Indemnification:** To the fullest extent permitted by law, Grantee shall indemnify and hold harmless Grantor and its officers, directors, members, managers, partners, and employees from and against costs, losses, and damages caused solely by the negligent or intentional acts or omissions of Grantee or Grantee's officers, directors, partners, employees, agents, licensees, contractors, and consultants in connection with the exercise of any rights under this Easement. However, nothing contained within this Easement is intended to be a waiver or estoppel of the Grantee or its insurer to rely upon the limitations, defenses, and immunities contained within Wisconsin law, including, but not limited to, those contained within Wis. Stat. §§ 893.80, 895.52, and 345.05. To the extent that indemnification is available and enforceable, the Grantee or its insurer shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin Law.

5. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until some time in the future and that none of the rights herein granted shall be lost by non-use.

6. **Waiver:** No delay or omission by any party in exercising any right or power arising out of any default under any of the terms or conditions of this Easement shall be construed to be a waiver of the right or power. A waiver by a party of any of the obligations of the other party shall not be construed to be a waiver of any breach of any other terms or conditions of this Easement.

7. **Enforcement:** Enforcement of this Easement may be proceedings at law or in equity against any person or persons violating or attempting or threatening to violate any term or condition in this Easement, either to prevent a violation or to obtain any other relief. Should a party enforcing this Easement by appropriate action prevail in litigation, that party shall be entitled to recover, as part of its costs, reasonable attorney's fees.

8. **Entire Agreement; Amendment:** This Easement contains the entire agreement between the parties relating to the rights granted and obligations assumed. Any modifications to this Easement must be in writing and signed by both parties.

9. **Termination:** This Easement may be terminated only by a written agreement signed by all owners of record and other successors to the respective interests of Grantor and Grantee. Grantee, its successors, and

assigns may execute and record a release of this Easement at any time. This Easement shall also terminate if the purposes of the Easement cease to exist, are abandoned by Grantee, or become impossible to perform. Upon termination of this Easement for any reason, Grantee shall remove all of its improvements made to the Easement Area and restore the Property to the condition existing as of the date of this Easement. The obligations in Section 3, 4, 5 and 9 shall survive termination of this Easement.

10. **Governing Law:** This Easement shall be construed and enforced in accordance with the internal law of the State of Wisconsin.

11. **Covenants Run with Land:** All of the terms and conditions in this Easement, including the benefits and burden, shall run with the land and shall be binding upon, inure to the benefit of, and be enforceable by the Grantor and the Grantee and their respective successors and assigns. Grantor shall cooperate with Grantee in recording any instrument deemed reasonably necessary by Grantee to address the provisions of Wis. Stat. § 893.33(6).

GRANTOR

CQ WI 2021, LLC

By: Capstone Germantown LLC, a co-managing member

By: Michael Faber, Its: Manager

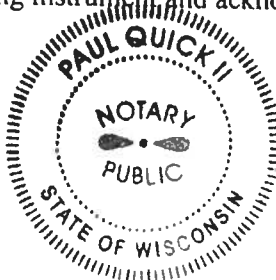
ACKNOWLEDGMENT

STATE OF WISCONSIN)

WAUKESHA COUNTY)

Personally, came before me this 22nd day of FEBRUARY, 2023, the above-named, Michael Faber, to me known to be the persons who executed the foregoing instrument and acknowledged the same.

Paul Quick II
Notary Public, Waukesha County, Wisconsin
My commission (expires) (is) 1-2-27



GRANTEE

VILLAGE OF GERMANTOWN

ATTEST:

By:

Dean M. Wolter, Village President

Deanna Braunschweig, Village Clerk

ACKNOWLEDGMENT

STATE OF WISCONSIN)

)

WASHINGTON COUNTY)

Personally, came before me this _____ day of _____, 2023, the above-named Dean M. Wolter and Deanna Braunschweig, President and Village Clerk of the Village of Germantown respectively, to me known to be such officers and acknowledge that they executed the foregoing instrument in such capacity.

Notary Public, Washington County, Wisconsin
My commission (expires) (is) _____

DRAFTED BY:

Brian C. Sajdak, Village Attorney

EXHIBIT A

Legal Description – Easement Area

That part of Outlot 2 of CSM 7181, recorded as Document No. 1550987 with the Washington County Register of Deeds, being all of Lot 3 of CSM 6506, located in the Northwest 1/4 and Southwest 1/4 of the Northeast 1/4 and the Northeast 1/4 of the Northwest 1/4 of Section 18, Town 9 North, Range 20 East, in the Village of Germantown, Washington County, Wisconsin, bounded and described as follows:

Commencing at the northwest corner of the northeast 1/4 of section 18, Town 9 North, Range 20 East; thence 60.07 feet South 01° 05' 45" East along the west line of the northeast 1/4 Section 18, Town 9 North, Range 20 East to a point on the south right-of-way line of Holy Hill Road, thence along said right-of-way line South 89° 41' 38" East 273.61 feet to the point of beginning; thence South 00° 18' 01" West 30.00 feet; thence South 89° 41' 38" East 80.23 feet to a point on the west property line of lot 2 of CSM 7248; thence North 17° 59' 43" East 31.49 feet along said property line; thence along said right-of-way line North 89° 41' 38" West 89.80 feet to the point of beginning.

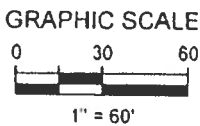
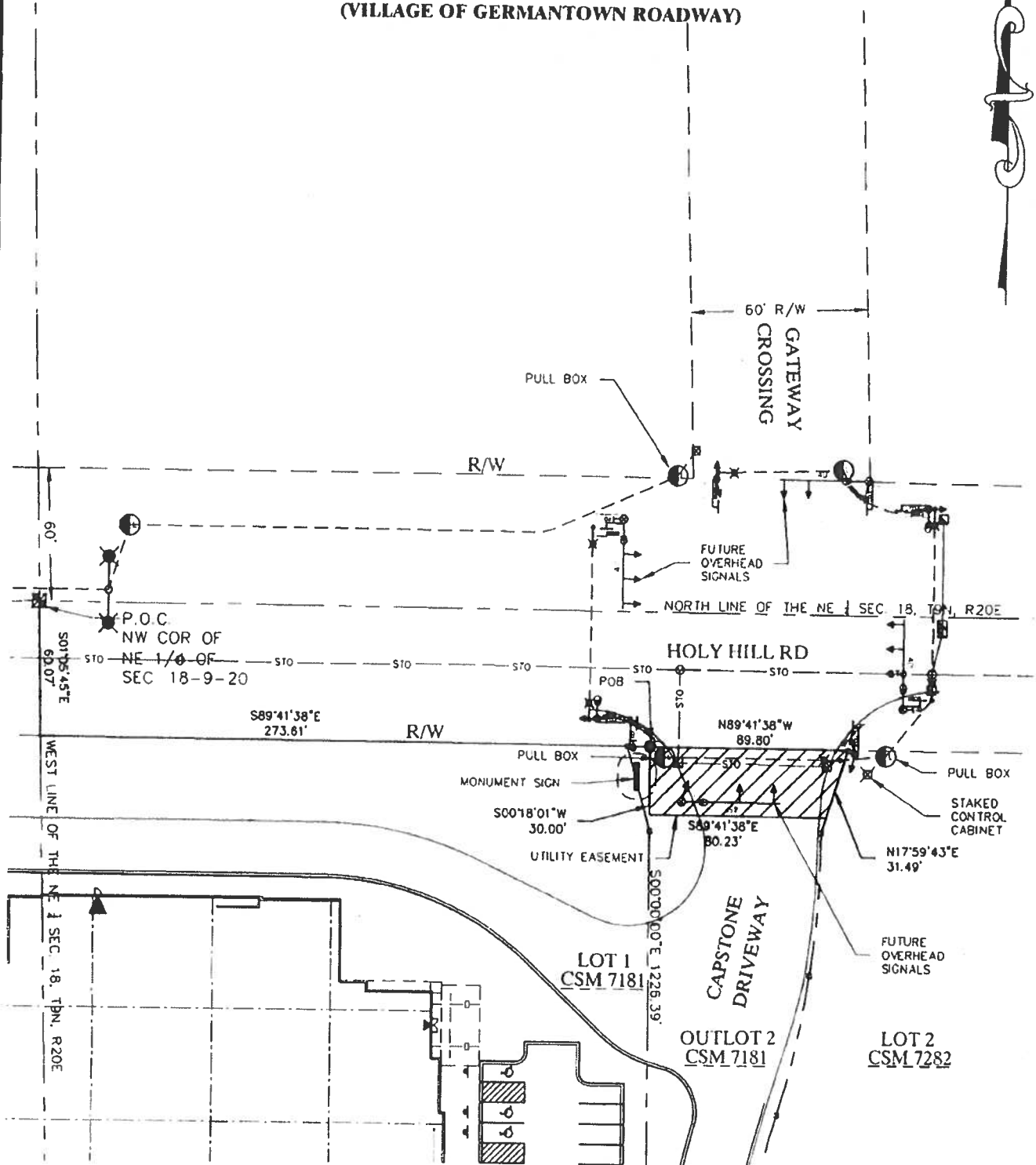
Said land contains 2,550.52 square feet or 0.05855 acres.

EXHIBIT B

Drawing – Easement Area

EXHIBIT

HOLY HILL ROAD UTILITY EASEMENT (VILLAGE OF GERMANTOWN ROADWAY)



raSmith
CREATIVITY BEYOND ENGINEERING

16745 W Bluemound Road
Brookfield, WI 53005-5938
(262) 781-1000
rasmith.com

Document Number	ROAD UTILITY EASEMENT Document Name
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A. Grantor is the owner of certain real property located in the Village of Germantown, Washington County, Wisconsin, which is more fully described as Lot 2 of CSM 7248, recorded as Document No. 1571463 with the Washington County Register of Deeds, being all of Lot 2 of CSM 7181, located in the Northwest 1/4 and Southwest 1/4 of the Northeast 1/4 of Section 18, Town 9 North, Range 20 East, in the Village of Germantown, Washington County, Wisconsin (the "Property").

B. Grantor desires to grant to Grantee a perpetual non-exclusive easement for the purpose of installing and maintain certain traffic control facilities on the Property pursuant to the terms and conditions of this Easement.

Recording Data

Name and Return Address
Lawrence Ratayczak
Village of Germantown
PO Box 337
Germantown, WI 53022-0337

Parcel Identification Number

GTNV 181-979

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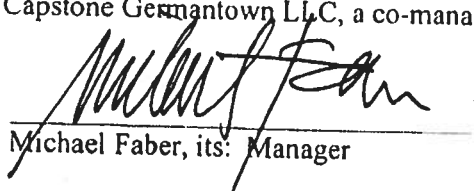
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GRANTOR

CQ WI 2021, LLC

By: Capstone Germantown LLC, a co-managing member

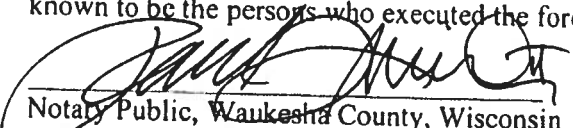
By: 
Michael Faber, its: Manager

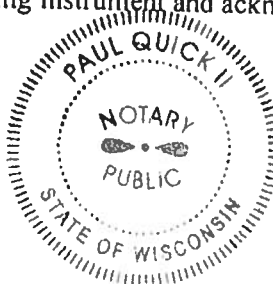
ACKNOWLEDGMENT

STATE OF WISCONSIN)

WAUKESHA COUNTY)

Personally, came before me this 22nd day of FEBRUARY, 2023, the above-named, Michael Faber, to me known to be the persons who executed the foregoing instrument and acknowledged the same.


Notary Public, Waukesha County, Wisconsin
My commission (expires) (to) 1-2-27



GRANTEE

VILLAGE OF GERMANTOWN

ATTEST:

By:

Dean M. Wolter, Village President

Deanna Braunschweig, Village Clerk

ACKNOWLEDGMENT

STATE OF WISCONSIN)

)

WASHINGTON COUNTY)

Personally, came before me this _____ day of _____, 2023, the above-named Dean M. Wolter and Deanna Braunschweig, President and Village Clerk of the Village of Germantown respectively, to me known to be such officers and acknowledge that they executed the foregoing instrument in such capacity.

Notary Public, Washington County, Wisconsin

My commission (expires) (is) _____

DRAFTED BY:

Brian C. Sajdak, Village Attorney

EXHIBIT A

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Commencing at the northwest corner of the northeast 1/4 of section 18, Town 9 North, Range 20 East; thence 60.07 feet South 01° 05' 45" East along the west line of the northeast 1/4 Section 18, Town 9 North, Range 20 East to a point on the south right-of-way line of Holy Hill Road, thence along said right-of-way line South 89° 41' 38" East 363.41 feet to the point of beginning and a point on the west property line of Lot 2 of CSM 7248; thence southerly along said property line South 17° 59' 43" West 31.49 feet; thence South 89° 41' 38" East 33.78 feet; thence North 00° 17' 58" East 30.00 feet; thence along said right-of-way line North 89° 41' 38" West 24.21 feet to the point of beginning.

Said land contains 869.94 square feet or 0.01997 acres.

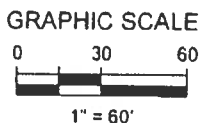
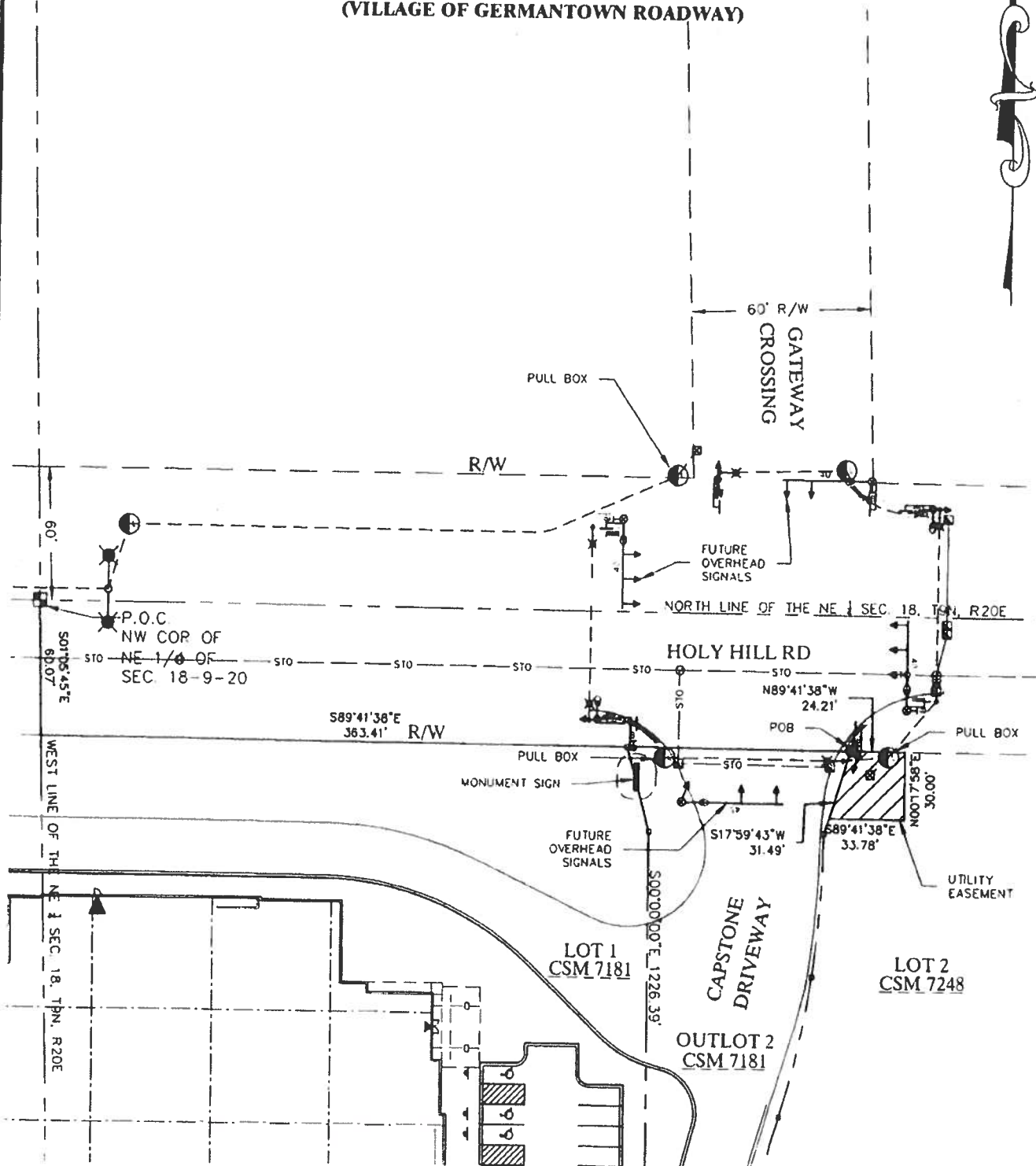
EXHIBIT B

Drawing – Easement Area

EXHIBIT

HOLY HILL ROAD UTILITY EASEMENT

(VILLAGE OF GERMANTOWN ROADWAY)



raSmith
CREATIVITY BEYOND ENGINEERING

16745 W Bluemound Road
Brookfield, WI 53005-5938
(262) 781-1000
rasmith.com



Germantown Park and Recreation Department

N112W17001 Mequon Rd

P.O. Box 337

Germantown, Wisconsin 53022-0337

(262)250-4710 Fax (262)255-2920

Information Line (262)250-4711

Meeting Date: March 1, 2023

To: Public Works & Highway Committee

From: Gil Standridge, Park and Recreation Director

RE: Approval to contract Total Lawn Care for Parks Turf Management

Background information:

Approximately ten years ago a supervisor for Department of Public works reach out to an independent landscape company and contracted them to take care of Friedenfeld Park main football field. The field was in bad shape and DPW did not have the proper equipment to make the necessary landscape repairs. The field needed aerivation, top dressing, fertilization and broadleaf herbicide.

The independent contractor did such a good job of getting the football field back into great condition that other sports programs such as soccer and baseball that also have fields in Friedenfeld and other parks, noticed and was requesting the same care for their fields. So the private contractor agreed to take on the other athletic fields and make the improvements.

Besides the athletic fields the parks were over taking with broadleaf weeds so the contractor was asked to control the weeds. They were also ask to provide aerivation and herbicide to all of the parks.

For Years the cost to do these treatments was low enough that the Village did not have to put this service out for bid. However in the past couple of years due to rising cost in chemicals, equipment, manpower and so forth the cost to do all the work necessary for a turf management plan has risen considerably, to the point the Village Board has requested competitive prices from different landscape companies.

I sent out an Request for proposal to four (4) turf management companies and I received three proposals back by the deadline. David J. Frank Landscape Contracting contacted me to say they would not be submitting a bid. Total Lawn Care was the lowest bid at \$32,610 and Natural Lawn of America turned in a proposal of \$48,413. Corbin Landscaping & lawn care turned in a bid of \$59,995.76 the highest amount.

I am requesting this Committee to allow me to contract Total Lawn Care to do the Turf Management plan for Germantown Parks department. This includes a turf management program for the Village nine (9) parks and Friedenfeld Main Football field. The account codes used to pay for this contract are: 105-535-305-200, and 165-675-303-300. Total Lawn Care requests \$32,610 for which the money was budgeted for and approved for the 2023 budget.

Thanks in advance for your consideration on this matter.

Regards,
Gil Standridge
Parks and Recreation Director
Village of Germantown

Turf Management Plan
Germantown Parks Department
2023

Friedenfeld Park

Total Cost For The Complete 2023 Turf Management Program

Friedenfeld Main Football Field

Total Cost For The Complete 2023 Turf Management Program

Haupt Strasse Park

Total Cost For The Complete 2023 Turf Management Program

Firemans Park

Total Cost For The Complete 2023 Turf Management Program

Kinderburg Park

Total Cost For The Complete 2023 Turf Management Program

Alt Bauer Park*

Total Cost For The Complete 2023 Turf Management Program

Spassland Park*

Total Cost For The Complete 2023 Turf Management Program

Schoen Laufen Park*

Total Cost For The Complete 2023 Turf Management Program

Wiedenbach Park*

Total Cost For The Complete 2023 Turf Management Program

Dheinsville Park*

Total Cost For The Complete 2023 Turf Management Program

*These 5 parks are scheduled for 1 application of weed control -w- no fertilizer.

Total Cost For The Complete Turf Management Program For 2023

**Turf Management Plan
Firemans Park
2023**

Early Spring

- 1) 25 – 0 – 3 with NutriSphere applied at a rate of 1 lb of N/1000 sq ft

Early Summer

- 1) Aerivation on all turf
- 2) 25 – 0 – 3 with NutriSphere applied at a rate of 1 lb of N/1000 sq ft

Late Summer

- 1) 25 – 0 – 3 with NutriSphere applied at a rate of 1 lb. of N/1000 sq ft

Late Fall

- 1) 25 – 0 – 3 with NutriSphere applied at a rate of 1 lb of N/1000 sq ft
 - 2) Aerivation on all turf
-

Total Cost For Broadleaf Herbicide Of Entire Park (14 Acres): _____

Total Cost For Turf Management Plan Field A: _____

Total Cost For Turf Management Plan Field B: _____

TOTAL COST FOR COMPLETE 2023 TURF MANAGEMENT PLAN: _____

**Turf Management Plan
Friedenfeld Main Football Field
2023**

Early Spring

- 1) Top-dress the entire field with top-dressing sand.
- 2) Top-dress the middle 1/3rd of the field with Leissners' organic golf course topdressing.
- 3) Aerivation on all turf working the top-dressing into the soil.
- 4) 25 – 0 – 3 with NutriSphere applied at a rate of 1 lb of N/1000 sq ft

Total Cost Early Spring Work

Late Spring

- 1) Apply Mec Amine D – selective broadleaf herbicide

Total Cost For Herbicide Application

Early Summer

- 1) Aerivation on all turf

Total Cost For Aerivation

- 2) 25 – 0 – 3 with NutriSphere applied at a rate of 1 lb of N/1000 sq ft

Total Cost For Fertilizer Application

Mid-Summer

- 1) 25 – 0 – 3 with NutriSphere applied at a rate of 1 lb of N/1000 sq ft

Total Cost For Fertilizer Application

Late Summer

- 2) 25 – 0 – 3 with NutriSphere applied at a rate of 1 lb. of N/1000 sq ft

Total Cost For Fertilizer Application

Late Fall (After football season is complete)

- 1) Top-dress the middle 1/3rd of the field with Leissners' organic golf course topdressing.
- 2) Aerivation on all turf + dormant slit seeding of the middle 1/3rd of the field.
- 3) 25 – 0 – 3 with NutriSphere applied at a rate of 1 lb of N/1000 sq ft

Total Cost For Late Fall Work

Total Cost For The Turf Management Plan 2023

**Turf Management Plan
Friedenfeld Main Football Field
2023**

Early Spring

- 1) Top-dress the entire field with top-dressing sand.
- 2) Top-dress the middle 1/3rd of the field with Leissners' organic golf course topdressing.
- 3) Aerivation on all turf working the top-dressing into the soil.
- 4) 25 – 0 – 3 with NutriSphere applied at a rate of 1 lb of N/1000 sq ft.

Total Cost of Early Spring work _____

Late Spring

- 1) Apply Mec Amine D – selective broadleaf herbicide

Total cost of herbicide application _____

Early Summer

- 1) Aerivation on all turf

Total cost for Aerivation _____

- 2) 25-0-3 with NutriSphere applied at a rate of 1 lb of N/1000 sq ft

Total cost of fertilizer application _____

Mid Summer

- 1) 25-0-3 with Nutrisphere applied at a rate of 1 lb of N/1000 sq ft

Total cost for fertilizer application _____

Late Summer

- 2) 25-0-3 with Nutrisphere applied at a rate of 1 lb. of N/1000 sq ft.

Total cost for fertilizer application _____

Late Fall (after the football season)

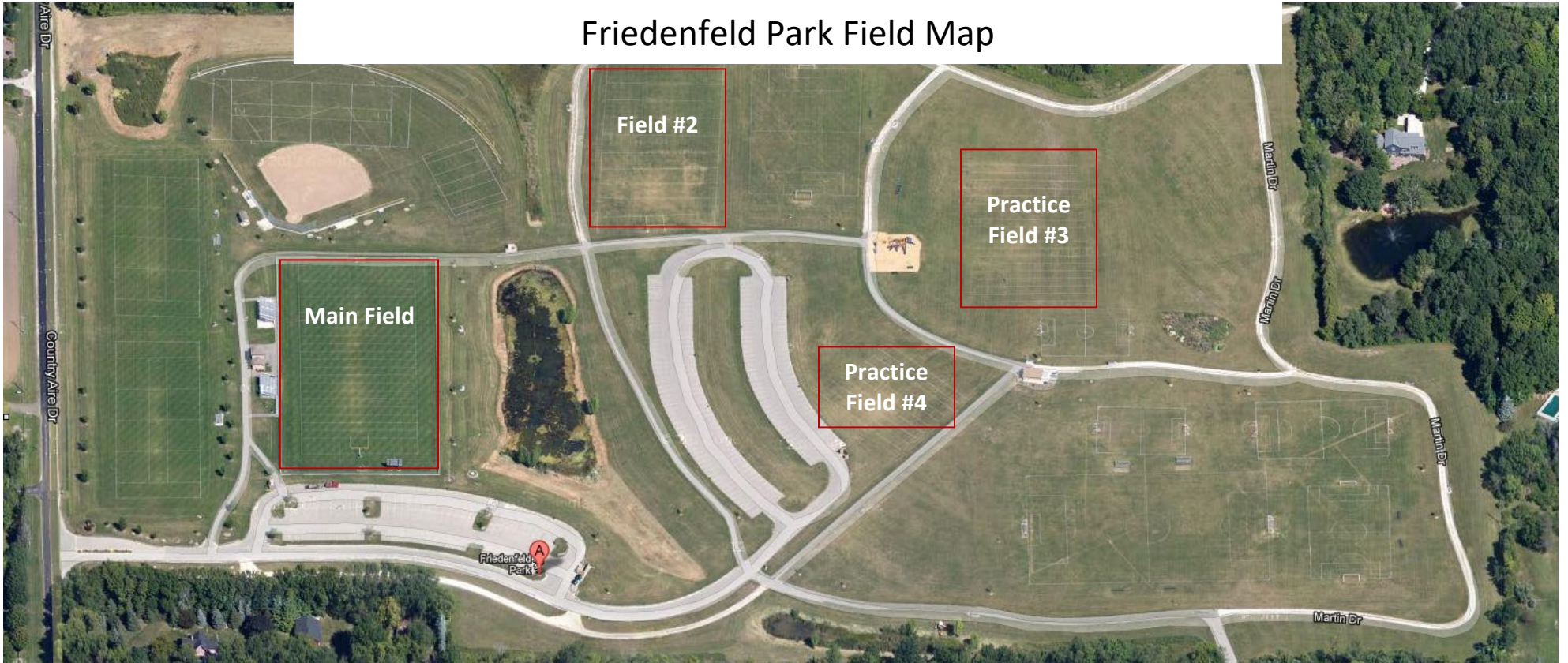
- 1) Top dress the middle 1/3rd of the field with Leissners' organic golf course topdressing
- 2) Aerivation on all turf + dormant slit seeding of the middle 1/3rd of the field
- 3) 25-0-3 with Nutrisphere applied at a rate of 1 lb of N/1000 sq ft.

Total Cost for late fall work _____

Total Cost for the Turf Management Plan 2023 _____

APPENDIX A

Friedenfeld Park Field Map



Turf Management Plan
Haupt Strasse Park
2023

Early Spring

- 1) 25 – 0 – 3 with NutriSphere applied at a rate of 1 lb of N/1000 sq ft

Early Summer

- 1) Aerivation on all turf
- 2) 25 – 0 – 3 with NutriSphere applied at a rate of 1 lb of N/1000 sq ft

Late Summer

- 1) 25 – 0 – 3 with NutriSphere applied at a rate of 1 lb. of N/1000 sq ft

Late Fall

- 1) 25 – 0 – 3 with NutriSphere applied at a rate of 1 lb of N/1000 sq ft
 - 2) Aerivation on all turf
-

Total Cost For Broadleaf Herbicide Of Entire Park (8.5 Acres): _____

Total Cost For Turf Management Plan Field A: _____

Total Cost For Turf Management Plan Field B: _____

TOTAL COST FOR COMPLETE 2023 TURF MANAGEMENT PLAN: _____

**Turf Management Plan
Kinderburg Park
2023**

Early Spring

- 1) 25 – 0 – 3 with NutriSphere applied at a rate of 1 lb of N/1000 sq ft

Early Summer

- 1) Aerivation on all turf
- 2) 25 – 0 – 3 with NutriSphere applied at a rate of 1 lb of N/1000 sq ft

Late Summer

- 1) 25 – 0 – 3 with NutriSphere applied at a rate of 1 lb. of N/1000 sq ft

Late Fall

- 1) 25 – 0 – 3 with NutriSphere applied at a rate of 1 lb of N/1000 sq ft
 - 2) Aerivation on all turf
-

Total Cost For Broadleaf Herbicide Of Entire Park (22 Acres): _____

Total Cost For Turf Management Plan Field A: _____

Total Cost For Turf Management Plan Field B: _____

Total Cost For Turf Management Plan Field C: _____

TOTAL COST FOR COMPLETE 2023 TURF MANAGEMENT PLAN: _____

**REQUEST FOR PROPOSALS
FOR
GERMANTOWN PARKS AND RECREATION DEPARTMENT
VILLAGE OF GERMANTOWN, WISCONSIN**

JANUARY 23, 2023

Submittal deadline:
Friday February 17th, 2023 4:30 P.M.

PURPOSE AND BACKGROUND

The department of public works is responsible for turf management in all the village parks and athletic fields. However they do not have the equipment, or manpower to handle the proper turf management required to keep the youth athletic fields (within the village parks) properly maintained and competitive.

Approximately ten years ago a supervisor for Department of Public works reach out to an independent landscape company and contracted them to take care of Friedenfeld Park main football field. The field was in bad shape and DPW did not have the proper equipment to make the necessary landscape repairs. The field needed aerivation, top dressing, fertilization and broadleaf herbicide.

The independent contractor did such a good job of getting the football field back into great condition that other sports programs such as soccer and baseball that also have fields in Friedenfeld and other parks, noticed and was requesting the same care for their fields. So the private contractor agreed to take on the other athletic fields and make the improvements.

Besides the athletic fields the parks were over taking with broadleaf weeds so the contractor was asked to control the weeds. They were also ask to provide aerivation and herbicide to all of the parks.

For Years the cost to do these treatments was low enough that the Village did not have to put this service out for bid. However in the past couple of years due to rising cost in chemicals, equipment, manpower and so forth the cost to do all the work necessary for a turf management plan has risen considerably, to the point the Village Board has requested competitive prices from different landscape companies.

SCOPE OF WORK

Turf management (landscape) firms will be asked to apply their cost to each of the work expected to be done seasonally. The work is spelled out on the sheets in the attachment for each athletic field and park. Most parks and athletic fields require treatment four times a year, noted on the management plan. However Friedenfeld main football field requires treatment five times a year. Also a map of Friedenfeld Park with the layout of the athletic fields will also be include as well as a parks/facility address sheet that list all the addresses of all the parks involved.

Five parks, Alt Bauer, Spassland, Schoen Laufen, Widenbach, and Dheinsville only need one (1) application of weed control with no fertilizer.

INFORMATION REQUIRED FROM LANDSCAPE FIRMS

1. Name of firm and identify individual(s) preparing the proposal and who is representing the firm on the project. Complete address, phone, and email information.
2. Basic qualifications and related experience
3. Include on the work specs in the attachment the cost for each treatment and a total.

ISSUING OFFICE AND CONTACT INFORMATION

Gil Standridge
Parks and Recreation Director
Village of Germantown, Parks and Recreation Suite
N112 W17001 Mequon Road
P.O. Box 337
Germantown, WI 53022-0337
262-250-4715 office phone

**BUSINESS OF THE PUBLIC WORKS COMMITTEE & VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: Wednesday, March 1st, 2023

AGENDA ITEM: New Business

ITEM TITLE: Kinderberg Park Interior & Exterior Painting Project

SUBMITTED BY: Scott Anderson: Highway, Parks, Building & Grounds Superintendent

SUMMARY EXPLANATION:

As reflected in the 2023 Parks Department non-borrowed capital budget, \$22,000.00 was allocated to paint the interior and exterior of the Kinderberg Park shelter. The exterior will also be painted on the other out-buildings within the park as well. Staff has solicited pricing from area contractors and the results are listed below.

Service Painting Corporation: \$16,600.00

MACORP LLC: \$21,923.00

Hess Sweitzer Painting LLC: Responded but did not submit proposal.

ATTACHMENT: ORDINANCE _____ RESOLUTION _____ OTHER _____

RECOMMENDATION:

Staff recommends contracting with Service Painting Corporation to complete the painting project in an amount not to exceed \$16,600.00 and forward this request onto the Village Board with a positive recommendation. If approved, funds shall be allocated from the Parks Department non-borrowed capital account: 10-553-570-8200.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

**BUSINESS OF THE PUBLIC WORKS COMMITTEE & VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: Wednesday, March 1st, 2023

AGENDA ITEM: New Business

ITEM TITLE: Stump Grinder Purchase

SUBMITTED BY: Scott Anderson: Highway, Parks, Building & Grounds Superintendent

SUMMARY EXPLANATION:

As part of the 2023 Parks Department capital budget, \$93,000.00 was allocated to purchase a stump grinder. On average, the DPW grinds about 100 +/- stumps per year. Contracting this work is currently used on a very limited basis, as it can be extremely costly. The current practice is, that as trees are removed for various reasons throughout the year, staff compiles a list for stump removal. The stump removal portion is completed with a rented stump grinder and takes place once per calendar year, usually in fall. Unfortunately, if for whatever reason a tree in front of your home is removed just after completing the annual grinding, a resident would likely wait an entire year before the stump is removed. While we don't receive many complaints regarding the current practice, staff is hoping we can improve the service we provide. If we have a stump grinder in our fleet, we will attempt to grind a few times per year as time allows. Staff is seeking permission to purchase a Vermeer SC70TX track stump grinder to add to our village fleet. We have solicited pricing from area vendors and the results are listed below.

Vermeer Wisconsin: \$78,243.51

Vermeer Midwest: \$82,373.00

RDO Vermeer: \$96,269.60

ATTACHMENT: ORDINANCE _____ RESOLUTION _____ OTHER _____

RECOMMENDATION:

Staff recommends the purchase of the Vermeer SC70TX stump grinder from Vermeer Wisconsin in an amount not to exceed \$78,243.51 and forward this request onto the Village Board with a positive recommendation. If approved, funds shall be allocated from the Parks Department capital account: 40-553-570-8530.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

**BUSINESS OF THE PUBLIC WORKS COMMITTEE & VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: Wednesday, March 1st, 2023

AGENDA ITEM: New Business

ITEM TITLE: Fire Department Trench Drain System Replacement

SUBMITTED BY: Scott Anderson: Highway, Parks, Building & Grounds Superintendent

SUMMARY EXPLANATION:

In January, this committee, and the Village Board approved improvements to the vehicle bay epoxy floor at the Fire Station. The Fire Station vehicle bay has a 55' trench drain running down the center of the building to remove excess water from the floor. As part of the epoxy floor pre-construction meeting, it was discovered that the framework supporting the trench drain grates, had severely deteriorated. Though this project was not specifically discussed as part of 2023 budget process, you may remember that the interior flooring project also approved in January came in significantly under budget (\$115,000.00 remaining after project was awarded). It would be my recommendation to use a portion of the remaining funds to complete the trench drain replacement project prior to the epoxy floor project. This will ensure the best possible longevity for both projects. Staff has solicited pricing from several area contractors and the results are listed below.

Braden Plumbing Inc.: \$21,340.00

DeBelak Plumbing & Heating Inc.: \$26,808.00

Tetzlaff Plumbing Inc.: \$27,350.00

ATTACHMENT: ORDINANCE _____ RESOLUTION _____ OTHER _____

RECOMMENDATION:

Staff recommends contracting with Braden Plumbing Inc. to complete the trench drain replacement project in an amount not to exceed \$21,340.00 and forward this request onto the Village Board with a positive recommendation. If approved, funds shall be allocated from Buildings & Grounds capital account: 40-519-570-8222.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

**BUSINESS OF THE PUBLIC WORKS COMMITTEE & VILLAGE BOARD
GERMANTOWN, WI**

MEETING DATE: Wednesday, March 1st, 2023

AGENDA ITEM: New Business

ITEM TITLE: 2022–2023 Patrol Truck Discussion.

SUBMITTED BY: Scott Anderson: Highway, Parks, Building & Grounds Superintendent

SUMMARY EXPLANATION:

You may likely recall that in January of 2022 staff discussed the purchase of two patrol trucks with both the Public Works Committee, and Village Board. Below is a summary for your review and subsequent discussion.

- 2022 shortfall as budgeted amount of \$200,000.00 was not enough to cover the manufacturer cost increases. Additionally, our local supplier Truck Country did not have a truck chassis to sell the village in January of 2022.
- Public Works Committee and Village Board commitment in January of 2022, authorizing the purchase of both the 2022 truck and 2023 truck later in the calendar year of 2022. Both Western Star Chassis were ordered in late December of 2022 once they became available from the manufacturer.
- \$200,000.00 was budgeted in 2022, rolled into 2023 and coupled with an additional \$240,000.00 as part of the 2023 budget, giving us \$440,000.00 total for the expenditure.
- Chassis construction is in que, and they are scheduled to be delivered to the village in May of 2023. Total expenditure for the two chassis is \$264,781.00, this leaves us \$175,219.00 in remaining funds to purchase and build the equipment portion of the truck.
- In early February of 2023, we finally received our equipment pricing from Burke Truck to complete the equipment portion, and the total expenditure for both trucks is \$227,416.80. Staff has worked to get equipment pricing since last summer as work on the 2023 budget was underway.
- Because we did not have our final equipment pricing, the 2023 budget included our “best estimate” at that time. Staff has now learned that the remaining funds are again not sufficient to complete the construction of these trucks.
- The cost of \$227,416.80 to purchase equipment and construct both trucks, minus the remaining budget of \$175,219.00, leaves a shortfall of \$52,197.80.
- If the trucks are delivered in May, and we reallocate some budgeted funds, there is a high probability that we could see final delivery of both trucks right toward the end of 2023.

RECOMMENDATION:

Staff recommends reallocating excess funds from the Buildings & Grounds capital budget to offset the monetary shortfall to complete this truck purchase and forward this request onto the Village Board with a positive recommendation. If approved, the shortfall in 40-542-570-8520, shall be covered by the surplus in 40-519-570-8222.

COMMITTEE ACTION:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and by voting NAY would deny the request if a majority vote.

STATUS OF PROJECTS

March 1, 2023

- 1) Construction of Holy Hill Road (from the east ramps of I41 to approximately 500 feet east of Goldendale Rd): Construction continues, two-way traffic has been opened to full traffic in both directions, with the exception of a few left turn lanes. Goldendale Rd / Holy Hill Rd intersection is paved complete. New road has two lanes in each direction separated by an 18' median with streetlights in the median. Traffic lights will control the Goldendale Rd intersection. Completion of roadway paving is 95% with a few left turn lanes remaining & sidewalks are 100% remaining unpaved until 2023. The weather will not allow further paving. Street Sign installation completed week of 12/5/2022. Traffic Lights at Goldendale Rd & Holy Hill Road and streetlights will be installed in 2023. Holy Hill Rd will remain No Stop at Goldendale Rd with Goldendale Rd remaining a two-way STOP

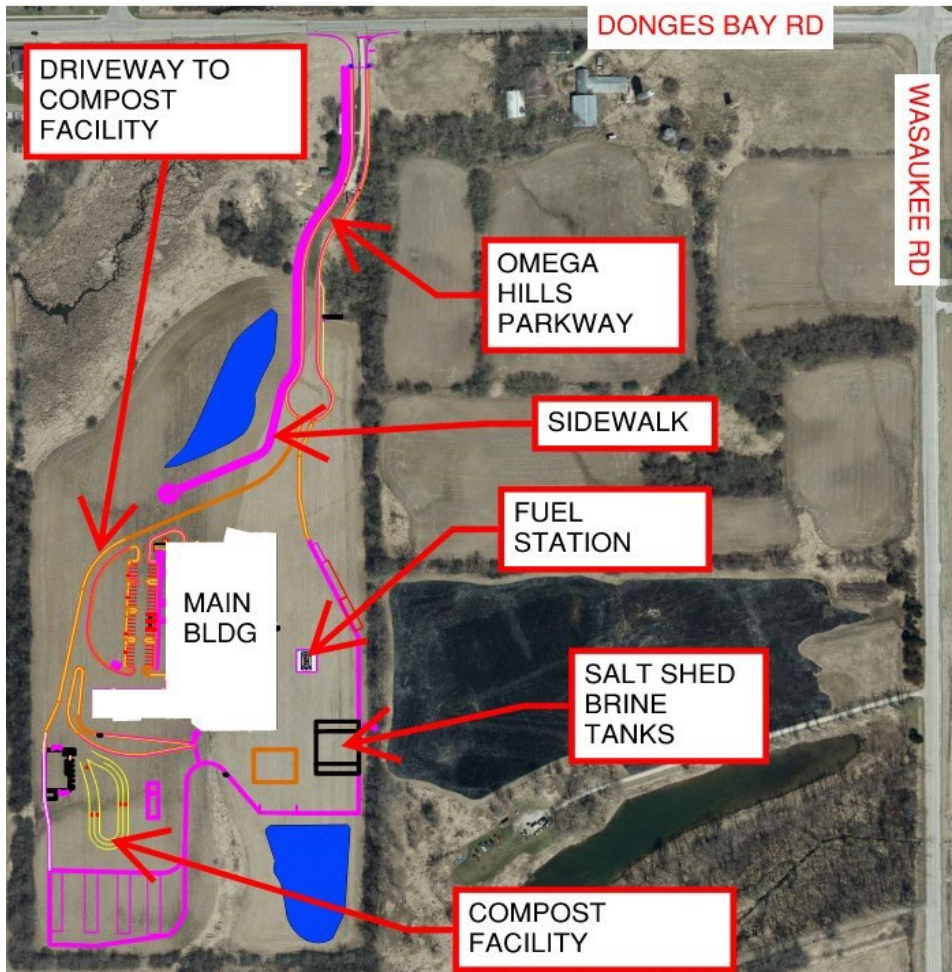


Holy Hill Rd Looking East from B St Goldendale Rd Looking south @ Holy Hill Rd

- 2) New Well #12 and Well House in TID #8 (SE corner of Gateway Crossing & Rockfield Road). WisDNR has approved as a Shallow Well. Well casing is complete and water testing has been completed with the result of very good water. Well House and associated equipment in final design with bidding anticipated in early 2023.
- 3) Elevated Water Tank in TID #8 Tank will have 500,000-gal capacity. Logo and color scheme have been decided. Construction status: foundation, piping and base (cone) section is complete. Village Board and WisDNR have approved to construct tower with the additional height. PSC has approved construction of the increased height. Construction anticipated to restart mid summer of 2023 pending delivery of materials and contractor schedule. Revised tank in service is spring of 2024, delay caused by material delivery and fitting back into contractor's schedule. New Paint Scheme has been approved by the Village Board (see below) some slight modifications to the stripe widths will be made.



- 4) PP/II project Graef and Village staff have begun moving project forward. Project plan was submitted and approved by MMSD. Staff & Graef engineers have held two Public Information Meetings and three door notification attempts made to have residents receive and return permission forms indicating their desire to participate in the program. Currently 88% of residents have responded in a positive manner to participate. MMSD has approved a revised plan for repairing leaking laterals which is to excavate to replace lateral pipe. Project bid opening on (9/2022) with the project awarded to MJ Construction. Final agreement executed between Village and MMSD delayed project start. Project has started.
- 5) CIPP (Cured in Place Pipe) Lining Project **Project is complete.** This was also the last leg to complete which means the entire 18,600 lineal feet of 48-inch interceptor sewer has been lined.



6) Development of site plans for future DPW facility continues
New Building Plans at 99% complete. Village has purchased the land for the new DPW Facility. Bidding of Phase #1 was 9/16/2022 which includes all grading, utilities, and certain bldg. materials; Utilities and Grading awarded to Veit Construction. Utility construction and site grading has started. Construction Manager is Moore Construction. Occupancy revised to end of 2023 or spring of 2024. Completion date dependent on materials sourcing. Building was bid on 11/2/2020 with 12 bid packages for different trades.



SANITARY SEWER INSTALLED ON DONGES BAY RD



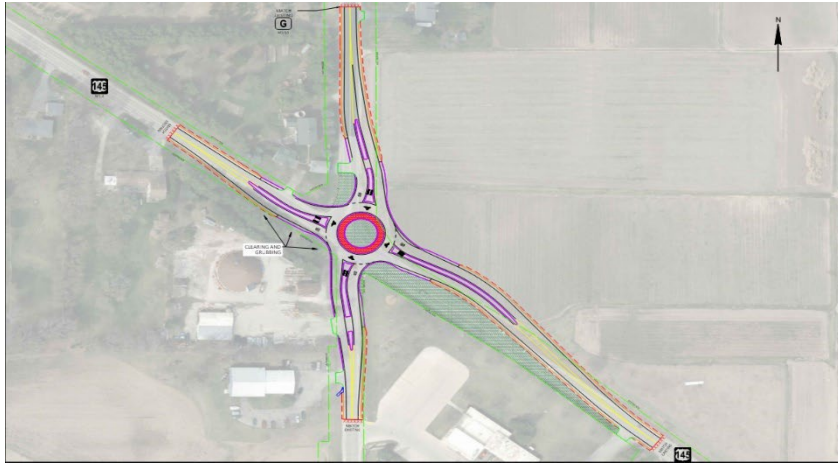
7) The Village has been approved to receive a Grant from WisDOT through the HSIP funding program to make corrections to the intersection of Maple Rd & Lannon Rd. The project will include turn lanes at Maple Rd and other horizontal alignment modifications. The Grant is for construction in 2024 and is a 90%-10% Grant where the Village is responsible for 10%. The estimated cost of the project is \$800,000.00.
NO CHANGE

8) 2023 Annual Road Sealcoat program will include 2 years of budgeting for a total budget of \$700,000.00. The 2023 Sealcoating program was bid on 2/16/2023 with Fahrner Asphalt Sealers being low at \$639,776.00, which included 2 Alternate bids. Staff will request one additional Alternate bid be awarded thru a Change Order to bring the project to a total of \$663,776.00. The following streets are included in the 2023 Sealcoating program;

Isabelle Farms Drive	Chippewa Court E	Martin Drive
Meadowbrook Court	Chippewa Court W	Equine Trail
Prairie Ridge Court	Tree Tops Drive	Black Forest Trace
Isabelle Court	Tree Tops Court	Forest Hill Drive
Dandee Drive	Burning Bush Court	Bonniwell Road
Shadow Wood Lane	Elmwood Drive	Country Aire Drive N
Jamestree Road	Woodcrest Court	Cedar Lane
Shadow Wood Drive	Stillwater Court	Fieldstone Pass
Woodberry Court	Quiet Creek Court	Old Farm Road
Woodberry Pass	Sun Valley Trail	Hedge Way
Shadow Wood Court	Amber Drive	Brook Hollow Drive
Rosewood Avenue	Twin Meadows Drive	Brook Hollow Court
Merkel Drive	Rimrock Road	Auburn Lane
Creekview Lane	Emerald Lane	Hollowbrook Drive
Deppert Road	Farm Valley Court	Carriage Avenue
Happy Hollow Lane	Meadow Gate Court	Donges Bay Road
White Horse Drive	Coneflower Circle	Hawthorne Drive
Cheyenne Court	Strawgrass Lane	Friars Court
Nigbor Drive	Trillium Way	Scarlet Drive
Navajo Drive	Elm Lane	Grey Fox Court
Navajo Court	Forest Drive	Hidden Glen Court
Chippewa Drive	Crestview Drive	Hidden Glen Lane

- 9) WisDOT has scheduled reconstruction of the intersection of Division Rd (CTH G) and STH 145. The new intersection will be a roundabout with design started in 2022 and **construction slated for 2026**. This project is fully funded by the WIDOT.

NO CHANGE



- 10) The 2022 Annual Road Improvement program was bid with Wolf Paving submitting the low bid. Roads remaining to be completed in 2023;

- Century Ln (Lovers Rd to STH 145) **In Construction-** Binder Pave and storm completed/surface pave, shoulder & turf in 2023. Now is a full width roadway

- 11) 2022 Local Road Improvement Project (LRIP) is a bi-annual Grant Program of State Funds managed by Washington County. In 2022 the Village of Germantown will receive approximately \$63,874.00. These funds in conjunction with additional funds approved by the Village Board are being used to reconstruct **Country Aire Dr** from approximately 500 feet north of Mequon Rd to Freistadt Rd. Extension of the sidewalk from current termini to Friedenfeld Park to be included with payment by Neumann Development. Contract was awarded to Payne & Dolan in the amount of \$631,825.25. **Project is Completed.**

- 12) 5-Year Road Improvement Program; Updated 5-Year Plan to Public Works and Highway Committee in January 2023.

- 13) 2023 Annual Road Improvement Program bids will be received on 3/2/2023. The following streets are included in this year's program:

Adams Court	Parkland Circle	Concord Road	Burr Oak Road
Bonniwell Road	Water Street	Glenwood Road	Western Avenue
Bark Lake Road	Tippecanoe Court	Broadleaf Lane	Sylvan Circle
N & S Manor Court	River Lane	Sumac Road	Church Street

14) Private Development

- Golden (Murphy) Pet Foods: Building is occupied.
- Capstone-41: Building #1 is complete with occupancy. Building is 100% leased to Gehls
- Capstone-41: Building #2 site grading and foundations has begun with anticipated building construction to start in spring of 2023.
- Zilber #4 Building: 100% Leased to three different companies
- Zilber #5 Building: Construction is complete (located west of Zilber #4)
- Dickman Bldg #3 construction is complete, located near the Illing Bldg, and north of Dielectric. Bldg is 100% leased
- Heritage Park-North Subdivision construction is complete. Site to have 35 single family lots. Located at the northeast corner of Division Rd & Revere Ln.
- Wrenwood-North Subdivision (46 lots) is completed. New house construction permits (approx. 14) have been released. Developer has revised schedule to combine both phases for sanitary sewer and water main construction in 2022. Developer has moved up construction of Phase #2 to 2023. Subdivision will be in the 2023 Parade of Homes. Home construction has begun
- Building Site for F-Street Development in TID-#9 has been submitted for review, which includes a first bldg. having 337,804 square feet.
- Dickman will be putting a building on the Ryan Bldg #2 site in the Willow Creek Business Park

15) Mequon Rd Street Light Replacement: This Village project replaced the existing We-energies owned light fixtures/poles with Village owned LED streetlights. The project limits are from Division Rd to Pilgrim Rd. Project is complete except for final punch list.

16) The Village has applied for and received a SISP (Signals and ITS Standalone Program) Grant through the WisDOT for replacement of the traffic Lights in the intersection of CTH Q & Appleton Ave. The project will upgrade the traffic lights to the modern standards and include new electrical pull boxes and preemptive signal sensors for

the Fire Department vehicles. The total estimated project cost is \$523,250.00 and since this is a 90% WisDOT and 10% Municipal funded project the Village of Germantown will pay \$52,326.00. Design will begin in 2023 with construction to begin in 2024.

- 17) Village of Richfield's request for Sanitary and Water Services, by Village Board motion, was placed on the November 8, 2022, election ballot as a Non-Binding Referendum. The Referendum passed in favor of providing sanitary and water services to the Village of Richfield by a vote of 52% (YES)- 48% (NO). IGA has been executed by both Municipalities. Work has started to gain approval from PSC, MMSD, WIDNR and SEWRPC. Work has begun to finalize routes for proposed sanitary sewer and water main through Germantown (Freistadt District).

- 18) Booster Station: (located on Goldendale Rd north of Freistadt Rd & south of Railroad Tracks)

With the approval from the PSC, building Construction Oversight Committee and the Plan Commission the Booster Station has been advertised for bids. Bid opening is March 8, 2023.