VILLAGE OF GERMANTOWN
COMMITTEE OF THE WHOLE
MEETING MINUTES
MARCH 20, 2013

CALL TO ORDER: The meeting was called to order at 6:30 p.m. by President Wolter.

ROLL CALL: President Wolter, Trustees Daniels, Ewert, Vanderheiden and Zabel. Trustees Hughes, Kaminski and Werderman were absent. Trustee Baum was absent and excused. From Germantown Fire Department: Chief Pollpeter, Mike Maury, Dale Stark and others. Trustee Werderman arrived at 6:42 p.m.

APPROVAL OF MINUTES
MOTION (Ewert/Vanderheiden) approve minutes from February 20, March 4, 5 & 6, 2013. Trustee Zabel requested a change for minutes from March 4th. Statement to be added to the paragraph before the motion to accept the report of 'The report contains page 9 dated 9/27/2013 and is current and accurate'. **MOTION (Zabel/Ewert) to amend March 4th minutes to include requested statement, carried unanimously. MOTION (Wolter/Daniels) to change name from Wolter to Administrator Schornack on February 20th minutes in statement of 'other municipalities are taking things out of the general fund levy', carried unanimously. Motion to approve all minutes, with amendments, carried unanimously.**

DISCUSSION OF GERMANTOWN FIRE DEPARTMENT STAFFING PROPOSALS
Chief Pollpeter and staff questioned whether or not the residency ordinance had been changed for the Fire Dept. Discussion: This ordinance was amended and the residency requirement removed and Chief Pollpeter had been instructed by Public Safety to revise the policy and procedure manual for the Department in this regard.

Discussion of funding approved by the Village Board. President Wolter - $200,000 was earmarked for the Fire Department, but would be applied to the schedule they come forward with. Chief Pollpeter – This will allow them to investigate staffing option #1 which would be Saturday to Sunday 6am to 6am and they can work on that to have something come before the next meeting. Discussion of which committee to meet with, or Village Board. President Wolter – this committee is looking for a schedule the Chief will propose, to go with the packet with backup material for the next meeting with the agenda. The main point is what the schedule is and what its final cost is. Discussion of cost and options and whether equipment was included. Chief Pollpeter stated there would not be additional equipment cost because they are going with current staff and even with additional staff being added there would be enough equipment to supply them. Discussion of staffing and scheduling. Trustee Werderman questioned the scheduling options using current staff and if part of weekend crew is part of current crew does that put them in the 40 hour range or over the 40 hours? Chief Pollpeter – we are going to try to avoid the overtime. POC is more than the part time. Discussion of need to complete contract negotiations. Administrator Schornack – Our labor attorney is trying to sit down with the union negotiator and set out the perimeters to get that done. Several items, including outstanding grievances have held up the progress to this point. Further discussion on schedules available and how they are affected by contract language setting hours etc. Chief Pollpeter – Our goal is to get this up and running as soon as we can, but we look at every avenue before coming to budget next year. Consensus of Board members present was to bring information back to another COW meeting. Bring back information on schedule from May 1st through the end of the year with hard numbers. Deputy Chief Stark stated schedule may change dependent on who is available for what type of shift. President Wolter – If we have a framework of what it is and someone asks for it, it is a public record and we have to give that out, but we understand it might have to change. We want to see the Saturday/Sunday to see what the expense is and looking at additional moneys outside of current budget. Funding is meant to alleviate some of the stress and long term goal is to figure out how to staff it. One of the Firemen asked about the extra staffing and is the board asking for extra time by the administrators- are you asking for 48 hours extra at the station management, such as who is going to be doing the scheduling? Discussion of those on staff at the station but not out on a call handling those duties during downtime. Next Committee of the Whole meeting scheduled for April 3rd at 6:30 p.m. so item could go before the Village Board on April 16th. Clerk stated packet items would need to be in the office before Thursday next week for packet distribution.

Further discussion of funding for this year and next budget needs, referendum consideration. Don't come into budget discussion and say we need 3 full time etc. Look ahead and prepare. Discussion of budget process and timeline. Consideration of ongoing discussions to meet monthly to keep on resolution. Clerk stated anything being considered for a referendum would have to be ready for publication etc. 90 days prior to an actual election and if it were to affect the 2014 budget, it would have to be a referendum in November. There are no further elections in 2013 so this would be a one item election. Deadline would be July/August. Chief Pollpeter – we would like to report monthly to Public Safety as to how this is working and if we are running into any trouble and how it is affecting our response time. Trustee Vanderheiden asked Chief Pollpeter about recruitment ideas discussed at last meeting and if they are working on those ideas. Chief Pollpeter – We have received some applications for firefighters. Trustee Werderman asked Chief Pollpeter to talk about staffing in his monthly report to the Public Safety Committee and to include information on staffing, besides how we are doing on weekends. Trustee Zabel also asked for ideas on what you are using for ideas to get POC's. Administrator Schornack - we went out with the press release on channel 25. Will also be looking at tax bills and a way to do something there. President Wolter restated several items that were discussed at the last meeting for recruitment and the one Trustee Kaminski offered help on, but we need something from the department to get that information to her, with photos, logos etc. Discussion of CD from John that was brought here. Matt Karpinski stated it is not here as they have to get it into a usable format and re-digitized. Trustee Daniels suggested a possible volunteer through him that may be able to help with that, get the CD to him.   Discussion of other things to be considered, such as a booth at the school. COW will meet for a second time in April and discuss at that meeting: referendum, additional staffing, timing, recruitment ideas etc. Discussion of negotiations.

Second meeting to be COW on April 24th at 6:00 p.m.

Question of health insurance requirements and staffing. To be discussed through Health rep.

There being no further business the meeting was adjourned at 7:40 p.m.

Barbara K. D. Goeckner, MMC WCPC
Village Clerk