

VILLAGE OF GERMANTOWN

N112 W17001 Mequon Road
Germantown, WI 53022

Meeting:	Historic Preservation Commission
Date and Time:	Monday, April 17, 2023 5:30 p.m.
Location:	Village Hall Conference Room A

- I. **CALL TO ORDER:** This meeting has been given public notice in accordance with Wisconsin Statutes, Section 19.83 and 19.84 in such form that will apprise the general public and news media of subject matter that is intended for discussion and action.
- II. **ROLL CALL:** Chair Trustee Rick Miller, Members Christine Kauth, Mark Kauth, Katelyn LeTourneau and Barb Mendenhall.
- III. **PUBLIC COMMENT:** Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there will be a three minute time period, per person, with time extension per the Chief Presiding officer's discretion: be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.
- IV. **APPROVAL OF MINUTES:** January 16, 2023, February 20, 2023, March 20, 2023
- V. **NEW BUSINESS:**
 - A. None.
- VI. **UNFINISHED BUSINESS:**
 - A. Frames for Village Hall Lobby – Status Update
 - B. Door to Door and Events- Maifest
 - C. Application Procedures Form – Status Update
 - D. Schuster Property, W156N10081 Pilgrim Road, 341008, Application for Historic Designation- Review and Approval
 - E. Hensley Foster Property, N144W14315 Pioneer Road, 021994, Application for Historic Designation- Review and Approval
- VII. **SET THE NEXT MEETING DATE AND TIME:**
- VIII. **ADJOURNMENT:**

PLEASE NOTE that, upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact the Village Clerk at 250-4740.

Notice is given that a majority of the Germantown Village Board may attend to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State ex. Rel. Badke v. Greendale Village Board even though the Village Board will not take formal action at this meeting.

HISTORIC PRESERVATION COMMISSION MEETING MINUTES
January 16, 2023

CALL TO ORDER: Member Trustee Rick Miller called the meeting to order at 6:01 p.m.

I. **ROLL CALL:** Present were: Trustee Rick Miller, Members Christine Kauth, Mark Kauth, Barb Mendenhall and Katelyn LeTourneau.

PUBLIC INPUT: Discussion had with homeowner and commission regarding Schuster property on Pilgrim Road.

APPROVAL OF PREVIOUS MINUTES: No minutes present.

NEW BUSINESS:

A. Possible new application being discussed at next meeting.

UNFINISHED BUSINESS:

- A. Door to Door and events – We discussed the 2022 events. Taste of Germantown, Independence Day. We will discuss events for 2023 at our next meeting. Some possible suggestions. Maifest, Independence Day, Taste of Germantown, Oktoberfest.
- B. Update Website and create brochures that describe the process – The website is moving to a new platform. We thought it would be best to make changes after the move.
- C. Application Procedure list - Rick showed a template of instructions that have been updated. Voted unanimously to approve new instruction sheet.
- D. We discussed the possibility of creating a Facebook page to be managed by members of this commission. Will discuss more next meeting.

SET THE NEXT MEETING DATE AND TIME: Next meeting date will be Monday, February 20, 2023 at 5:30 pm

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:23 p.m.

Respectfully Submitted,

Katelyn LeTourneau, Secretary
Historic Preservation Commission

HISTORIC PRESERVATION COMMISSION MEETING MINUTES
February 20, 2023

CALL TO ORDER: Member Trustee Rick Miller called the meeting to order at 5:32 p.m.

- I. **ROLL CALL:** Present were: Trustee Rick Miller, Members Christine Kauth, Mark Kauth, and Katelyn LeTourneau. Barb Mendenhall is excused.

PUBLIC INPUT: Discussion had with homeowner and commission regarding Schuster property on Pilgrim Road.

APPROVAL OF PREVIOUS MINUTES: September, November and January. Katelyn makes motion to approve and Mark seconds. Everyone approves.

NEW BUSINESS:

- A. Schuster Property Application.
- B. Foster Property (Sunny view Dairy Farm) Application.
- C. Discussion of potential properties to be dedicated.

UNFINISHED BUSINESS:

- A. Frames: Delivered and paid for, 10 frames.
- B. Door to door and events such as Mai Fest on 5/19, 5/20 and 5/21.
- C. Website, Facebook and Brochure update.
- D. Application procedure discussed and currently under review by Village Administration.

SET THE NEXT MEETING DATE AND TIME: Next meeting date will be Monday, March 20, 2023 at 5:30 pm

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:58 p.m.

Respectfully Submitted,

Katelyn LeTourneau, Secretary
Historic Preservation Commission

HISTORIC PRESERVATION COMMISSION MEETING MINUTES
February 20, 2023

CALL TO ORDER: Member Trustee Rick Miller called the meeting to order at 5:31 p.m.

I. **ROLL CALL:** Present were: Trustee Rick Miller, Members Christine Kauth, Mark Kauth, Katelyn LeTourneau and Barb Mendenhall.

PUBLIC INPUT: None.

APPROVAL OF PREVIOUS MINUTES: None.

NEW BUSINESS:

A. None.

UNFINISHED BUSINESS:

- A. Frames: talk to Scott about wall, to measure layout.
- B. Door to door and events such as Mai Fest on 5/19, 5/20 and 5/21. Table set up.
- C. Application procedure discussed and currently under review by Village Administration.
- D. Schuster property needs research done by next meeting.
- E. Hensley/Foster property needs research done by next meeting.
- F. Look into placing binder at Germantown Historical Society.

SET THE NEXT MEETING DATE AND TIME: Next meeting date will be Monday, April 17, 2023 at 5:30 pm

ADJOURNMENT: There being no further business, the meeting was adjourned at 5:45 p.m.

Respectfully Submitted,

Katelyn LeTourneau, Secretary
Historic Preservation Commission