

**VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022**

MEETING:	REGULAR MEETING OF THE VILLAGE BOARD
DATE AND TIME:	Monday, May 15, 2023 7:00 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

NOTICE: NOTICE: Pursuant to the recommendations of the Centers for Disease Control and Prevention concerning the prevention of COVID-19 infections, any member of the body and/or citizen may also attend the meeting virtually through the WebEx platform, Meeting #: 2551 746 8900 Password: RGfHMePh684 which can be accessed by phone at 408-418-9388 or by logging on at <https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=mbac09c1bf900c82b3d4fd86d044402dc> Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@germantownwi.gov by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration. Previously recorded Village Board Meeting Videos can be viewed at https://www.youtube.com/channel/UCOYp0EgELzTCa9X_iCohyhQ.

AGENDA

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL:**
- III. **PLEDGE OF ALLEGIANCE:**
- IV. **PRESIDENT'S REPORT:**
 - A. Commendation for Friends of Germantown K9
- V. **APPOINTMENTS:**
 - A. Commissions/Boards/Committees
 - 1. Board of Review
 - Member- Ingolf (Sam) Schneider (5 year term)
 - 2. Plan Commission
 - Member- Robert Williams (3 year term)
- VI. **ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC INTEREST
COMMITTEE AND DEPARTMENT REPORTS:**
- VII. **CITIZEN INPUT:**
- VIII. **CONSENT AGENDA:**
 - A. Approval of Minutes April 17, 2023, Meeting.
 - B. Accounts payable/payroll:
 - 1. April 21, 2023 Accounts Payable \$86,904.44
 - 2. April 22, 2023 Accounts Payable \$15,200.00
 - 3. May 5, 2023 Accounts Payable \$237,242.60

- 4. April 25, 2023 Payroll \$251,137.74
- 5. May 9, 2023 Payroll \$245,871.05
- C. Mai Fest, Deutschstadt Heritage Foundation, Inc., N112W16560 Mequon Rd, 5/19/23-5/21/23, Temporary Class "B" Fermented Malt Beverage & Wine Picnic License, Charles Hargan, President
- D. Taste of Germantown, Kiwanis of Germantown, W162N11870 Park Ave, July 27, 2023 5PM- 9PM, Temporary Class "B" Fermented Malt Beverage & Wine Picnic License, Joletta Kerpan, President
- E. Youth of Faith Spaghetti Dinner, Raffle, & Silent Auction, Faith Lutheran Church, W172N11187 Division Rd, May 21, 2023, Temporary Class "B" Fermented Malt Beverage Picnic License, David Johnson, President
- F. Organizational Structure of Clerk and Finance Department
- G. Approval to contract with Northway Fence Co.

IX. UNFINISHED BUSINESS

X. NEW BUSINESS:

- A. Ordinance to Adopt an amendment to the Village of Germantown 2050 Comprehensive Plan to incorporate the Intergovernmental Agreement for the Provision of Municipal Wastewater and Water Utility Service Between the Village of Richfield and the Village of Germantown and to expand the Sanitary Sewer Service Area (SSSA) boundary (Ordinance No. 05-2023)
- B. Public Hearing on a proposed Germantown and Richfield Sanitary Sewer Service Area Amendment
- C. Resolution Adopting a Germantown Sanitary Sewer Service Area Amendment
- D. Accurate Surveying & Engineering, Agent for Bast Family LTD Partnership, Property Owner - W204 N13917 Goldendale Road. 1-Lot Certified Survey Map (CSM) for Extraterritorial Plat Review (Town of Germantown).
- E. Update on Utility Billing System and Summer Sewer Service Credit
- F. Economic Development Commission Strategic Platform
- G. Meridian Germantown, LLP c/o Wal-Mart Stores, Inc. vs. Village of Germantown, Washington County Case No. 22-CV-396. The Village Board May Enter into Closed Session per Wis Stat § 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is involved, and then may reconvene into open session to take such action as it deems appropriate; and,
- H. Project Guardian Proposal. The Village Board May Enter into Closed Session per Wis Stat § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and then may reconvene into open session to take such action as it deems appropriate; and,

- I. Administrator Setting 2023 Performance Goals Update. The Village Board May Enter into Closed Session per Wis Stat § 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and then may reconvene into open session to take such action as it deems appropriate.

XI. ADJOURNMENT:

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For Additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.



OFFICE OF THE CHIEF OF POLICE
GERMANTOWN, WISCONSIN

Michael S. Snow, Chief

COMMENDATION

**Sue Shilter
Gail Trapp
Meg Cutts
Joanne Gindt**

**Lyndsey Sama
Jeff Sama
Linda Zywicki
Rita Hubrich**

The Germantown K9 Fundraising Organization has been in existence for over a decade and has raised thousands of dollars for the Germantown K9 Unit.

The current members were recently able to obtain 501c3 status for the organization and start hosting multiple large-scale fundraising events throughout the year. Their fundraising efforts are so successful that the Germantown Police Department is currently able to financially support two K9 Units, one on second shift and one on third shift. Without the hard work of the Germantown K9 Fundraising Organization, the Police Department would not be able to maintain such a successful K9 Program.

The Germantown Police Department wants to commend the above members of the K9 Fundraising Organization and their contribution to improving the quality of life in the Village of Germantown.

Dated this 1st day of May 2023

Michael S. Snow, Chief

David S. Huesemann, Lieutenant



Village Board April 17, 2023 Minutes

A ceremonial Oath of Office was administered prior to meeting for Trustees Election on April 4, 2023. Trustees Baum, R. Miller, and Hudson were sworn in.

CALL TO ORDER: The meeting was called to order at 7:03 p.m. by President Wolter.

ROLL CALL: Present: President Wolter, Trustee Hudson, Baum, J. Miller, R. Miller, Myers, Neureuther, and Kaminski. Absent Excused: Trustees Pieper. Also present: Administrator Kreklow, Attorney Sajdak, and Interim Clerk Rettler.

PLEDGE OF ALLEGIANCE:

PRESIDENT'S REPORT:

APPOINTMENTS

A. Standing Committees of the Village Board

1. General Government & Finance (1 year term)

Chair Trustee Rick Miller
Trustee Terri Kaminski
Trustee Jan Miller
Trustee Dennis Myers

2. Public Safety (1 year term)

Chair Trustee Phil Hudson
Trustee David Baum
Trustee Jolene Pieper
Trustee Bill Neureuther

3. Public Works & Highways (1 year term)

Chair Trustee Terri Kaminski
Trustee Phil Hudson
Trustee Rick Miller
Trustee Bill Neureuther

B. Commissions/Boards/Committees

1. Administrative Appeals Review Board (1 year term)

President Dean Wolter
Trustee Jolene Pieper
Trustee Terri Kaminski

2. Board of Review

Member Bill Shadid (5 year term)
Alt. Member Wyatt Weir (completing term ending 2022)

3. Board of Zoning Appeals

Chair Barry White (3 year term)
Member Kristine Huber (3 year term)
Member (3 year term)
Member Tim Edwards (3 year term)

4. Building Construction Oversight Committee

Chairperson / Trustee David Baum (1 year term)
Trustee Bill Neureuther (1 year term)
Member Peter Nilles (3 year term)
Architectural / Construction Management

- Secretary
5. **Economic Development Committee**
 Chairperson / Trustee Jolene Pieper (1 year term)
 Trustee Phil Hudson (1 year term)
 Member Jim Sedgwick (3 year term)
 6. **Ethics Board**
 Member Jennifer Adams (3 year term)
 Alternate Member Vacant (3 year term)
 Alternate Member Vacant (3 year term)
 7. **Historic Preservation Commission**
 Chair/ Trustee Rick Miller (1 year term)
 8. **Library Board**
 Trustee Jan Miller (1 year term)
 9. **Park & Recreation Commission**
 Trustee Phil Hudson (1 year term)
 10. **Plan Commission**
 Chair Village President Dean Wolter (1 year term)
 Trustee David Baum (1 year term)
 Member Peter Nilles (3 year term)
 Member Anthony Laszewski (3 year term)
 Member Bill Shadid (3 year term)
 11. **Police & Fire Commission**
 Member Chris Yatchek (completing term ending 2023)
 12. **Senior Center Advisory Committee**
 Chairperson / Trustee Dennis Myers (1 year term)
 Trustee Jan Miller (1 year term)
 Member Norine Janzen (2 year term)
 13. **Utility Advisory Committee**
 Chairperson / Trustee Dennis Myers (1 year term)
 Robert Warren (3 year term)
 Dan Campbell (3 year term)
 14. **Tourism Commission**
 Chair Village President Dean Wolter (1 year term)
 Trustee Rick Miller (1 year term)
 Hotel Representative to be announced.

Motion (Myers/Hudson) to approve appointments A &B 1 through 14. Motion carried unanimously.

ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC INTEREST COMMITTEE AND DEPARTMENT REPORTS:

- A. The following individuals will be given the opportunity to make announcements of future municipal activities: Village President, Village Board Members, Village Administrator, Village Attorney, Village Clerk, And Department Heads, to include:

Trustees shared upcoming events.

CITIZEN INPUT/PUBLIC APPEARANCE on items not subject to a public hearing:

Melanie Smythe of Cedar Lane spoke regarding TIDS.

Steven Wesolowski Pheasant Run spoke about sewer formula credit change.

Tom Nass Blackstone Cir spoke about the summer sewer credit.

Scott Hefle Old Farm Rd spoke about the 2021 audit and summer sewer credit.

President Wolter read Fredrick Schmelzer of Sawgrass Ct email about summer sewer usage.

CONSENT AGENDA:

B.	Accounts payable/payroll:		
1.	March 17, 2023	Accounts Payable	\$ 1,473,162.65
2.	March 18, 2023	Accounts Payable	\$ 29,346.49
3.	March 24, 2023	Accounts Payable	\$ 120,269.03
4.	March 31, 2023	Accounts Payable	\$ 220,442.43
5.	April 7, 2023	Accounts Payable	\$ 116,282.53
6.	April 14, 2023	Accounts Payable	\$ 270,654.57
7.	April 15, 2023	Accounts Payable	\$ 3,384.72
8.	March 28, 2023	Payroll	\$ 247,576.47
9.	April 11, 2023	Payroll	\$ 240,885.21

The following items were forwarded from the **Public Safety Committee Meeting** with a unanimous recommendation:

- A. Blazer Dash 5K Run/2 Mile Walk, May 20, 2023, Bethlehem Lutheran, Kristin Miller, Race Director.

The following items were forwarded from the **Public Works Meeting** with a unanimous recommendation:

- A. Contract with Dan Larson Landscaping, Inc. for Spring Tree Planting
- B. Wisconsin DOT Salt Commitment
- C. Open Purchase Order for Commercial Meter Purchases & Testing
- D. Contract with Payne & Dolan, Inc. for the 2023 Road Improvement Program
- F. Contract with Mike Koenig Construction for Construction of Goldendale Road Water Booster Station
- G. Contract with MJ Construction, Inc. for the Glenwood Park Sanitary Sewer and Watermain Relay (includes PPII, Ph. 2)
- H. Contracts for New DPW Building — Bid Package # 3

Motion (Myers/R. Miller) to approve items B through D and F through H. Motion passed unanimously.

Pulled from Consent Agenda:

- A. Approval of Minutes March 20, 2023, Meeting.

Motion (J.Miller/Baum) to approve minutes with changes. Motion carried unanimously.

- E. Ruekert-Mielke- Contract for Engineering Services related to the Sanitary Sewer Facilities Plan Update

Motion (J.Miller/Baum) to approve Ruekert-Mielke Contract. Motion carried. Trustee J. Miller voted no.

UNFINISHED BUSINESS

- A. None.

PUBLIC HEARINGS:

- A. None

NEW BUSINESS:

A. 2021 Audit Report Presentation

Amanda Blomberg Director at Baker Tilly presented on the 2021 audit highlights.

B. Audio Visual System & Channel 25 Update

Administrator Kreklow gave a report on the audio visual systems & channel 25 update.

C. Discussion Concerning Potential Changes to Summer Sewer Credit

Administrator Kreklow gave a report on the potential changes to summer sewer credit.

Motion (R. Miller/J. Miller) to revert back to the formula prior to 2022 when the summer sewer credit equation was $Q1 + Q4 / 2 \times 1.15$. Motion carried unanimously.

D. Policy Discussion Concerning Use of All Terrain Vehicles on Village Roads

Attorney Sajdak discussed policy concerning use of all-terrain vehicles on Village Roads.

Motion (Kaminski/Baum) to not go any further with the discussion at this time. Trustees Baum, Hudson, Kaminski, J. Miller, Myers, Neureuther, and President Wolter voted no further discussion on policy concerning use of all-terrain vehicles on village roads.

E. Colgate BP, N96W21962 County Line Rd, Class A Liquor and Class A Fermented Malt Beverage License, Sumit Chohan, Agent.

Motion (Myers/Hudson) to approve license. Motion carried unanimously.

F. Police Department Non-Represented Employee Salaries.

Motion (Hudson/Myers) to send to General Government and Finance Committee for more details.

Motion carried unanimously.

G. IT Position for Public Safety

Motion (Myers/Baum) to direct staff to hire person/firm to fill/contract a part time IT position until 2024 budget year. Motion carried unanimously.

H. Fire Chief Compensation

Motion (Myers/Hudson) to approve an increase of \$11,108 for Fire Chief to a mid-range compensation. Motion carried unanimously.

I. Policy Discussion Concerning use of Virtual Appearances for Meetings

Motion (Myers/J. Miller) to keep virtual appearances for meetings.

J. Resolution 06-2023 Disallowing Discount Ramps Claim. The Village Board May Enter into Closed Session per Wis. Stat. §19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved and then may reconvene into open session to take such action as it deems appropriate.

Attorney Sajdak explained that this item could take place in open session. Motion (Kaminski, Baum) to approve resolution 06-2023. Motion carried unanimously.

Motion (Myers/R. Miller) to move into closed session for K & L. Motion carried unanimously.

Motion (Kaminski/Baum) at 10:12 to go into open session. Motion carried unanimously.

- K. Resolution 05-2023, Disallowance of claim, Rachelle Malueg. The Village Board May Enter into Closed Session per Wis. Stat. §19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved and then may reconvene into open session to take such action as it deems appropriate.

Motion (Baum/Hudson) to approve resolution 05-2023, disallowance of claim, Rachelle Malueg. Motion carried. Trustee Kaminski and J. Miller said no.

- L. Acquisition of Grosenik Property — N116W15843 Main Street and W157N11593 Fond du Lac Avenue. The Village Board may enter into closed session as per Wis. Stat. §19.85(1)(e) for the purpose of deliberating or negotiating, when competitive or bargaining reasons require a closed session and then re- enter open session to take such action as it deems appropriate.

Motion (Baum/R. Miller) to direct staff to proceed as directed in closed session. Motion carried. Trustees Hudson, J. Miller, and Neureuther said no.

ADJOURNMENT: The meeting adjourned at 10:15 p.m.

The next regular meeting of the Village Board will be on Monday, May 1, 2023, at 7:00 p.m.

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For Additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

DATE: 04/20/23
TIME: 09:31:34
PRG ID: AP215000.WOW

VILLAGE OF GERMANTOWN
CHECK REGISTER

CHECK DATE: 04/21/23

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
175552	01512	AMERICAN LITHOGRAPHY &						
	259139-01		03/31/23	01	AMERICAN LITHO	10-552-530-7600	7,204.00	
					INVOICE TOTAL:		7,204.00	*
					CHECK TOTAL:			7,204.00
175553	01593	AIRGAS USA LLC						
	9995882481		03/31/23	01	AIRGAS USA	10-542-530-5400	1.02	
					INVOICE TOTAL:		1.02	*
					CHECK TOTAL:			1.02
175554	01793	AT&T MOBILITY						
	287289758488X0415202		04/07/23	01	AT&T MOBILITY ACCT287288826470	10-521-530-7210	1,858.92	
					INVOICE TOTAL:		1,858.92	*
					CHECK TOTAL:			1,858.92
175555	02110	BAYCOM INC						
	EQUIPINV_043251		04/12/23	01	BAYCOM INC	10-521-530-5500	837.00	
					INVOICE TOTAL:		837.00	*
	EQUIPINV_043285		04/13/23	01	BAYCOM INC	10-521-530-5500	382.00	
					INVOICE TOTAL:		382.00	*
					CHECK TOTAL:			1,219.00
175556	02521	CARMEN BOND						
	0418BOND		04/18/23	01	C BOND ZUMBA INSTRUCTOR	10-554-530-3800	200.00	
					INVOICE TOTAL:		200.00	*
					CHECK TOTAL:			200.00

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
175557	02623	BRAKE & EQUIPMENT CO						
	735244		04/11/23	01	BRAKE & EQUIPMENT	10-542-530-5400	273.44	
					INVOICE TOTAL:		273.44	*
					CHECK TOTAL:			273.44
175558	03121	CARLIN SALES CORPORATION						
	3036649-00		04/10/23	01	CARLIN SALES CORP SUPPLIES	10-552-530-3900	1,045.20	
					INVOICE TOTAL:		1,045.20	*
					CHECK TOTAL:			1,045.20
175559	03559	COMPLETE OFFICE OF WISCONSIN						
	455631		04/12/23	01	COMPLETE OFFICE SUPPLIES	10-552-530-3200	132.82	
					INVOICE TOTAL:		132.82	*
					CHECK TOTAL:			132.82
175560	03689	COMPASS MINERALS AMERICA						
	1163216		04/03/23	01	COMPASS MINERALS SALT	10-542-530-3530	17,008.58	
					INVOICE TOTAL:		17,008.58	*
	1163382		04/03/23	01	COMPASS MINERALS SALT	10-542-530-3530	17,180.34	
					INVOICE TOTAL:		17,180.34	*
	1165073		04/06/23	01	COMPASS MINERALS SALT	10-542-530-3530	18,644.73	
					INVOICE TOTAL:		18,644.73	*
					CHECK TOTAL:			52,833.65
175561	03706	RICHARD COOK						
	0413PICKLEBALL		04/13/23	01	R COOK PICKLEBALL INSTR	10-552-530-3800	150.00	
					INVOICE TOTAL:		150.00	*
					CHECK TOTAL:			150.00

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
175562	04788	KHUSHBU DUDHWALA						
	0419DUDHWALA		04/19/23	01	K DUDHWALA PAINTING	10-552-530-3800	165.00	
					INVOICE TOTAL:		165.00	*
					CHECK TOTAL:			165.00
175563	04851	DUNNS SPORTING GOODS						
	82879VV		04/17/23	01	DUNNS	10-552-530-3800	119.55	
					INVOICE TOTAL:		119.55	*
					CHECK TOTAL:			119.55
175564	06272	FILTRATION CONCEPTS INC						
	20718		01/12/23	01	FILTRATION CONCEPTS	10-519-530-3100	69.40	
					INVOICE TOTAL:		69.40	*
	21583		01/26/23	01	FILTRATION CONCEPTS	10-519-530-3100	158.60	
					INVOICE TOTAL:		158.60	*
					CHECK TOTAL:			228.00
175565	07208	GERMANTOWN TIRE & AUTO INC						
	17131		03/21/23	01	GTOWN TIRE&AUTO	10-521-530-5500	71.30	
					INVOICE TOTAL:		71.30	*
	17291		04/04/23	01	GTOWN TIRE&AUTO	10-521-530-5500	56.18	
					INVOICE TOTAL:		56.18	*
	17343		04/07/23	01	GTOWN TIRE&AUTO	10-521-530-5500	40.11	
					INVOICE TOTAL:		40.11	*
					CHECK TOTAL:			167.59

DATE: 04/20/23
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175566	07599	GRAINGER INC						
	8663288844		04/04/23	01	GRAINGER	10-553-530-5400	7.50	
					INVOICE TOTAL:		7.50	*
					CHECK TOTAL:			7.50
175567	08021	HACH COMPANY						
	13522109		03/31/23	01	HACH CO	50-731-530-6400	786.41	
					INVOICE TOTAL:		786.41	*
					CHECK TOTAL:			786.41
175568	11022	TERRI KAMINSKI						
	0417RETURN		04/17/23	01	T KAMINSKI POLLWORKER	10-511-510-1100	219.16	
				02	T KAMINSKI POLLWORKER	50-761-510-9200	27.84	
				03	T KAMINSKI POLLWORKER	60-850-510-8500	27.84	
					INVOICE TOTAL:		274.84	*
					CHECK TOTAL:			274.84
175569	11330	DANIEL KIVELA						
	BOOTSKIVELA23		04/17/23	01	D KIVELA	10-542-530-3630	111.83	
					INVOICE TOTAL:		111.83	*
					CHECK TOTAL:			111.83
175570	12577	JUDITH LOHMANN						
	370041		04/18/23	01	J.LOHMANN - ELECTION	10-460-467-7350	95.00	
					INVOICE TOTAL:		95.00	*
					CHECK TOTAL:			95.00

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CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
175571	13207	MENARDS						
	43345		04/10/23	01	MENARDS ACCT	10-519-530-5221	16.14	
					INVOICE TOTAL:		16.14	*
	43432		04/12/23	01	MENARDS ACCT	10-519-530-3500	11.95	
					INVOICE TOTAL:		11.95	*
	43560		04/14/23	01	MENARDS ACCT	10-519-530-3500	51.80	
					INVOICE TOTAL:		51.80	*
					CHECK TOTAL:			79.89
175572	13273	KRISTY MARKLAND						
	0417MARKLAND		04/17/23	01	REC PROGRAM REIMBURSMENT	10-552-530-3800	319.49	
					INVOICE TOTAL:		319.49	*
					CHECK TOTAL:			319.49
175573	13478	MILLER-BRADFORD & RISBERG INC						
	P3764202		04/06/23	01	MILLER-BRADFORD&RISBRG	10-553-530-5400	524.02	
					INVOICE TOTAL:		524.02	*
					CHECK TOTAL:			524.02
175574	16554	PRECISE MRM LLC						
	200-1042108		03/31/23	01	PRECISE MMM SOFTWARE MAINT	10-542-530-5400	342.00	
					INVOICE TOTAL:		342.00	*
					CHECK TOTAL:			342.00
175575	18725	SUSAN ST GEORGE						
	370044		04/18/23	01		10-460-467-7350	95.00	
					INVOICE TOTAL:		95.00	*
					CHECK TOTAL:			95.00

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175576	19086	SES LLC						
	1061		04/11/23	01	SCHOESSOW EQUIPMENT SERVICES	10-553-530-5400	674.05	
					INVOICE TOTAL:		674.05	*
					CHECK TOTAL:			674.05
175577	19264	SECURIAN FINANCIAL GROUP INC						
	0413002832L		04/13/23	01	SECURIAN FIN LIFE INS	10-512-520-2500	32.21	
				02	SECURIAN FIN LIFE INS	10-514-520-2500	21.84	
				03	SECURIAN FIN LIFE INS	10-563-520-2500	59.74	
				04	SECURIAN FIN LIFE INS	10-521-520-2500	413.20	
				05		10-521-520-2500	69.22	
				06	SECURIAN FIN LIFE INS	10-522-520-2500	164.20	
				07	SECURIAN FIN LIFE INS	10-542-520-2500	104.56	
				08	SECURIAN FIN LIFE INS	10-523-520-2500	2.48	
				09	SECURIAN FIN LIFE INS	10-524-520-2500	9.06	
				10	SECURIAN FIN LIFE INS	10-551-520-2500	112.63	
				11	SECURIAN FIN LIFE INS	10-552-520-2500	87.68	
				12	SECURIAN FIN LIFE INS	10-553-520-2500	69.22	
				13	SECURIAN FIN LIFE INS	10-554-520-2500	29.41	
				14	SECURIAN FIN LIFE INS	10-541-520-2500	8.42	
				15	SECURIAN FIN LIFE INS	46-571-520-2500	0.07	
				16	SECURIAN FIN LIFE INS	47-571-520-2500	5.15	
				17	SECURIAN FIN LIFE INS	48-571-520-2500	8.28	
				18	SECURIAN FIN LIFE INS	49-571-520-2500	8.28	
				19	SECURIAN FIN LIFE INS	60-830-520-2500	49.48	
				20	SECURIAN FIN LIFE INS	50-751-520-2500	192.16	
				21	SECURIAN FIN LIFE INS	10-546-520-2500	4.52	
				22	SECURIAN FIN LIFE INS	10-200-210-5310	104.00	
				23	SECURIAN FIN LIFE INS	10-200-210-5310	1,055.89	
				24	SECURIAN FIN LIFE INS	10-200-210-5310	473.52	
					INVOICE TOTAL:		3,085.22	*
					CHECK TOTAL:			3,085.22

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175578	19324	SUSAN SCHEIFE						
	369717		04/14/23	01	S.SCHEIFE - EXPENSES	10-460-467-7310	15.00	
					INVOICE TOTAL:		15.00	*
					CHECK TOTAL:			15.00
175579	19792	STERICYCLE INC						
	9999999999		03/31/23	01	STERICYCLE INC SUPPLIES	10-522-530-3860	109.83	
					INVOICE TOTAL:		109.83	*
					CHECK TOTAL:			109.83
175580	20668	TRAFFIC & PARKING CONTROL						
	I749886		03/29/23	01	TAPCO STOCK	10-542-530-3540	6,761.65	
					INVOICE TOTAL:		6,761.65	*
					CHECK TOTAL:			6,761.65
175581	21351	FLEET FARM						
	0417REFUND		04/17/23	01		10-440-443-3600	100.00	
					INVOICE TOTAL:		100.00	*
					CHECK TOTAL:			100.00
175582	22710	VON BRIESEN & ROPER, SC						
	422170		04/11/23	01	VON BRIESEN LEGAL SVCS	10-511-530-4100	189.00	
					INVOICE TOTAL:		189.00	*
	422171		04/11/23	01	VON BRIESEN LEGAL SVCS	10-511-530-4100	1,986.50	
					INVOICE TOTAL:		1,986.50	*
					CHECK TOTAL:			2,175.50

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175583	23050	WASHINGTON COUNTY TREASURER						
	322964		04/18/23	01	WASHINGTON CTY-TREAS	80-200-210-1000	3,000.00	
					INVOICE TOTAL:		3,000.00	*
	GTNV174998		04/18/23	01	WASHINGTON CTY-TREAS	80-100-120-1000	76.94	
					INVOICE TOTAL:		76.94	*
					CHECK TOTAL:			3,076.94
175584	23816	WOLF & SONS INC						
	406676		04/11/23	01	WOLF & SONS ACCT 9292-2	10-542-530-3700	1,456.08	
					INVOICE TOTAL:		1,456.08	*
					CHECK TOTAL:			1,456.08
175585	54225	PATRICK KAISER						
	0418KAISER		04/18/23	01		10-440-449-4110	210.00	
					INVOICE TOTAL:		210.00	*
					CHECK TOTAL:			210.00
175586	63422	EFL TRAINING SERVICES LLC						
	0419EFL		04/19/23	01		10-552-530-3800	250.00	
					INVOICE TOTAL:		250.00	*
					CHECK TOTAL:			250.00
175587	65424	PB2 ARCHITECTURE						
	0417PB2		04/17/23	01		10-440-449-4140	75.00	
					INVOICE TOTAL:		75.00	*
					CHECK TOTAL:			75.00

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175588	87754	JACOB BECKER						
	370036		04/18/23	01		10-460-467-7210	250.00	
						INVOICE TOTAL:	250.00	*
						CHECK TOTAL:		250.00
175589	92863	SHIRLEY STANG						
	370045		04/18/23	01	S STANG REC REFUND	10-460-467-7350	95.00	
						INVOICE TOTAL:	95.00	*
						CHECK TOTAL:		95.00
175590	95816	DONA ZAK						
	370046		04/18/23	01	D ZAK REC REFUND	10-460-467-7350	95.00	
						INVOICE TOTAL:	95.00	*
						CHECK TOTAL:		95.00
175591	98545	MENDY GAZDECKI						
	370097		04/19/23	01		10-460-467-7310	51.00	
						INVOICE TOTAL:	51.00	*
						CHECK TOTAL:		51.00
175592	T0000174	SHELLY ERDMAN						
	370040		04/18/23	01	ACTIVITY REFUND	10-460-467-7350	190.00	
						INVOICE TOTAL:	190.00	*
						CHECK TOTAL:		190.00
						TOTAL AMOUNT PAID:		86,904.44

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175593	02623	BRAKE & EQUIPMENT CO						
	734910		04/06/23	01	BRAKE & EQUIPMENT	10-542-570-8100	14,195.00	
					INVOICE TOTAL:		14,195.00	*
	734916		04/06/23	01	BRAKE & EQUIPMENT	10-542-570-8100	1,005.00	
					INVOICE TOTAL:		1,005.00	*
					CHECK TOTAL:			15,200.00
					TOTAL AMOUNT PAID:			15,200.00

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175705	01081	AARONIN STEEL SALES, INC.						
	7488		04/24/23	01	AARONIN STEEL SALES HWY STOCK	50-180-185-3920	369.93	
				02	AARONIN STEEL SALES HWY STOCK	10-542-530-5400	369.94	
					INVOICE TOTAL:		739.87	*
					CHECK TOTAL:			739.87
175706	01593	AIRGAS USA LLC						
	9136939315		04/12/23	01	AIRGAS USA	10-522-530-3860	195.38	
					INVOICE TOTAL:		195.38	*
	9137284476		04/22/23	01	AIRGAS USA	50-712-530-6100	1,226.37	
					INVOICE TOTAL:		1,226.37	*
					CHECK TOTAL:			1,421.75
175707	01794	AURORA EAP						
	505-CI0002353		04/28/23	01	AURORA EAP	70-501-520-3100	664.20	
					INVOICE TOTAL:		664.20	*
					CHECK TOTAL:			664.20
175708	02146	BATZNER PEST CONTROL INC						
	2860984		04/18/23	01	BATZNER PEST CONTROL	10-519-530-5225	35.20	
					INVOICE TOTAL:		35.20	*
					CHECK TOTAL:			35.20
175709	02562	BOUND TREE MEDICAL LLC						
	84925612		04/17/23	01	BOUND TREE MEDICAL SUPPLIES	10-522-530-3860	1,032.38	
					INVOICE TOTAL:		1,032.38	*
					CHECK TOTAL:			1,032.38

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175710	02594	GORDIE BOUCHER						
	669537		04/03/23	01	GORDIE BOUCHER	10-521-530-5500	222.35	
					INVOICE TOTAL:		222.35	*
					CHECK TOTAL:			222.35
175711	03040	CAPITAL DATA						
	60130		05/01/23	01	CAPITAL DATA	10-517-530-7450	2,276.25	
				02	CAPITAL DATA	60-840-530-8402	1,138.12	
				03	CAPITAL DATA	50-751-530-9050	1,138.13	
					INVOICE TOTAL:		4,552.50	*
					CHECK TOTAL:			4,552.50
175712	03204	WASHINGTON COUNTY CLERK						
	1459		05/01/23	01	CENTRAL REPRO	10-521-530-3200	665.00	
					INVOICE TOTAL:		665.00	*
					CHECK TOTAL:			665.00
175713	03424	CLEAN POWER LLC						
	150881		03/01/23	01	CLEAN POWER CLEANING SVC	10-519-530-4400	12,458.82	
					INVOICE TOTAL:		12,458.82	*
					CHECK TOTAL:			12,458.82
175714	03559	COMPLETE OFFICE OF WISCONSIN						
	464406		04/26/23	01	COMPLETE OFFICE SUPPLIES	10-552-530-3200	132.29	
					INVOICE TOTAL:		132.29	*
	465395		04/27/23	01	COMPLETE OFFICE SUPPLIES	10-552-530-3200	12.97	
					INVOICE TOTAL:		12.97	*
					CHECK TOTAL:			145.26

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175715	03700	CORE & MAIN LP						
	S722429		04/21/23	01	CORE & MAIN SUPPLIES	50-742-530-6770	1,400.00	
					INVOICE TOTAL:		1,400.00	*
					CHECK TOTAL:			1,400.00
175716	03760	CULLIGAN OF WEST BEND						
	502X05393204		04/30/23	01	CULLIGAN ACCT	10-522-530-3100	75.00	
					INVOICE TOTAL:		75.00	*
					CHECK TOTAL:			75.00
175717	04637	DORNER COMPANY INC						
	5036211		11/29/22	01	DORNER CO	50-742-530-6730	2,724.84	
					INVOICE TOTAL:		2,724.84	*
	504448		02/06/23	01	DORNER CO	50-731-530-6400	19,980.00	
					INVOICE TOTAL:		19,980.00	*
					CHECK TOTAL:			22,704.84
175718	04851	DUNNS SPORTING GOODS						
	82980VV		04/28/23	01	DUNNS	10-552-530-3800	1,462.80	
					INVOICE TOTAL:		1,462.80	*
	82982VV		04/28/23	01	DUNNS	10-552-530-3800	346.65	
					INVOICE TOTAL:		346.65	*
					CHECK TOTAL:			1,809.45
175719	05314	EAGLE ENGRAVING INC						
	2023-3279		04/20/23	01	EAGLE ENGRAVING	10-522-530-3820	129.80	

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175719	05314	EAGLE ENGRAVING INC						
	2023-3279		04/20/23	02	EAGLE ENGRAVING	10-522-530-3810	63.20	
					INVOICE TOTAL:		193.00	*
					CHECK TOTAL:			193.00
175720	05606	ENVIRONMENTAL INNOVATIONS INC						
	279868		03/31/23	01	ENVIRONMTL INNOVATIONS	10-542-530-3100	100.00	
				02	ENVIRONMTL INNOVATIONS	50-751-530-9010	103.55	
					INVOICE TOTAL:		203.55	*
					CHECK TOTAL:			203.55
175721	05652	EQUAL RIGHTS DIVISION						
	OFFICE#958		05/03/23	01	EQUALRIGHTS CHILD LABOR PERMIT	10-480-489-9900	30.00	
				02	EQUALRIGHTS CHILD LABOR PERMIT	10-552-530-3800	7.50	
					INVOICE TOTAL:		37.50	*
					CHECK TOTAL:			37.50
175722	06107	FED EX						
	8-112-27009		04/25/23	01	FED EX ACCT 1365-1296-0	50-711-530-6030	39.20	
					INVOICE TOTAL:		39.20	*
					CHECK TOTAL:			39.20
175723	06388	MACQUEEN EMERGENCY						
	P14700		04/27/23	01	MACQUEEN EMERGENCY	10-522-530-3820	45.00	
					INVOICE TOTAL:		45.00	*
	P14833P14604		05/02/23	01	MACQUEEN EMERGENCY	10-522-530-3820	6,044.79	
					INVOICE TOTAL:		6,044.79	*
					CHECK TOTAL:			6,089.79

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175724	06595	FOTH INFRASTRUCTURE &						
	82712		03/13/23	01	FOTH INFRASTRUCTURE	50-722-510-6310	1,042.40	
				02	FOTH INFRASTRUCTURE	40-541-570-9000	152.00	
					INVOICE TOTAL:		1,194.40	*
					CHECK TOTAL:			1,194.40
175725	06685	FRIENDS OF						
	0501CCSALES		05/01/23	01	FRIENDS OF GERMANTOWN COMM LIB	10-460-467-7110	270.17	
					INVOICE TOTAL:		270.17	*
					CHECK TOTAL:			270.17
175726	07170	GENERAL COMMUNICATIONS INC						
	319164		04/28/23	01	GENERAL COMM	10-522-530-7210	180.00	
					INVOICE TOTAL:		180.00	*
					CHECK TOTAL:			180.00
175727	07183	GENERAL FIRE EQUIPMENT CO INC						
	149231		05/02/23	01	GENERAL FIRE EQT	10-521-530-5500	5,481.79	
					INVOICE TOTAL:		5,481.79	*
					CHECK TOTAL:			5,481.79
175728	07230	GERMANTOWN COMMUNITY LIBR BOARD						
	0501CCSALES		05/01/23	01	CC BOOK SALE	10-460-467-7110	43.23	
					INVOICE TOTAL:		43.23	*
					CHECK TOTAL:			43.23
175729	07573	GFC LEASING - WI						

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175729	07573	GFC LEASING - WI						
	I00807178		03/10/23	01	GFC LEASING	10-554-530-5400	235.45	
				02	GFC LEASING	10-512-530-3300	78.12	
				03	GFC LEASING	10-513-530-3300	78.12	
				04	GFC LEASING	10-514-530-3300	78.12	
				05	GFC LEASING	10-514-530-3300	219.54	
				06	GFC LEASING	10-563-530-3300	71.36	
				07	GFC LEASING	10-524-530-3300	71.36	
				08	GFC LEASING	10-541-530-3300	71.36	
					INVOICE TOTAL:		903.43	*
					CHECK TOTAL:			903.43
175730	08918	HRI						
	44317		03/15/23	01	HUMANA WELLNESS	70-501-520-3100	3,545.40	
					INVOICE TOTAL:		3,545.40	*
	44424		04/15/23	01	HUMANA WELLNESS	70-501-520-3100	4,779.25	
					INVOICE TOTAL:		4,779.25	*
					CHECK TOTAL:			8,324.65
175731	09139	INDUSTRIAL ENGINE COMPANY						
	934		05/02/23	01	INDUSTRIAL ENGINE	60-830-530-8323	675.00	
					INVOICE TOTAL:		675.00	*
	935		05/02/23	01	INDUSTRIAL ENGINE	60-830-530-8323	877.50	
					INVOICE TOTAL:		877.50	*
					CHECK TOTAL:			1,552.50
175732	09669	INTERNATIONAL CODE COUNCIL INC						
	Q15.000006706		02/06/23	01	INTL CODE COUNCIL MEMBERSHP	10-522-530-3140	145.00	
					INVOICE TOTAL:		145.00	*
					CHECK TOTAL:			145.00

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175733	09673	ITU ABSORBTECH INC						
	8105572		04/11/23	01	ITU ABSORBTECH ACCT	10-519-530-3500	166.30	
					INVOICE TOTAL:		166.30	*
	8105573		04/11/23	01	ITU ABSORBTECH ACCT	10-519-530-3500	11.50	
					INVOICE TOTAL:		11.50	*
	8105574		04/11/23	01	ITU ABSORBTECH ACCT	10-519-530-3500	22.65	
					INVOICE TOTAL:		22.65	*
	8113728		04/25/23	01	ITU ABSORBTECH ACCT	10-546-530-3100	32.51	
				02	ITU ABSORBTECH ACCT	60-830-530-8343	32.52	
					INVOICE TOTAL:		65.03	*
					CHECK TOTAL:			265.48
175734	11002	KAESTNER AUTO ELECTRIC CORP						
	4221872		04/21/23	01	KAESTNER AUTO HWY STK	10-522-530-5500	77.42	
					INVOICE TOTAL:		77.42	*
					CHECK TOTAL:			77.42
175735	11419	KELLEY KLING						
	0503KLING		05/03/23	01	K KLING BELLY DANCE CLASSES	10-552-530-3800	246.40	
					INVOICE TOTAL:		246.40	*
					CHECK TOTAL:			246.40
175736	12040	LANGE ENTERPRISES INC						
	83364		04/18/23	01	LANGE ENTERPRISES INC	10-542-530-3540	73.03	
					INVOICE TOTAL:		73.03	*
					CHECK TOTAL:			73.03

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175737	12048	LANNON STONE PRODUCTS INC						
	1364269		04/22/23	01	LANNON STONE	10-542-530-3510	193.52	
					INVOICE TOTAL:		193.52	*
					CHECK TOTAL:			193.52
175738	12340	LIESENER SOILS INCORPORATED						
	0210096-IN		04/17/23	01	LIESENER SOILS	10-542-530-3510	204.00	
					INVOICE TOTAL:		204.00	*
	0210353-IN		04/25/23	01	LIESENER SOILS	10-553-530-5200	204.00	
					INVOICE TOTAL:		204.00	*
	0210420-IN		04/26/23	01	LIESENER SOILS	10-542-530-3510	85.00	
					INVOICE TOTAL:		85.00	*
	0210587-IN		04/28/23	01	LIESENER SOILS	10-542-530-3510	204.00	
					INVOICE TOTAL:		204.00	*
					CHECK TOTAL:			697.00
175739	12461	AMY LERCH						
	0423MILEAGE		05/02/23	01	A LERCH	10-522-530-7730	109.67	
					INVOICE TOTAL:		109.67	*
					CHECK TOTAL:			109.67
175740	12542	SARAH ROMAN						
	371276		05/03/23	01		10-460-467-7210	250.00	
					INVOICE TOTAL:		250.00	*
					CHECK TOTAL:			250.00

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175741	13027	MAGUIRE IRON INC						
	041123	MAGUIRE	04/11/23	01		48-576-530-4500	132,848.42	
						INVOICE TOTAL:	132,848.42	*
						CHECK TOTAL:		132,848.42
175742	13207	MENARDS						
	43552		04/14/23	01	MENARDS ACCT	10-542-530-3510	18.98	
						INVOICE TOTAL:	18.98	*
	43819		04/18/23	01	MENARDS ACCT	10-522-530-5500	106.91	
						INVOICE TOTAL:	106.91	*
	44077		04/22/23	01	MENARDS ACCT	10-522-530-5400	99.82	
						INVOICE TOTAL:	99.82	*
	44235		04/25/23	01	MENARDS ACCT	10-553-530-5200	4.88	
						INVOICE TOTAL:	4.88	*
	44298		04/26/23	01	MENARDS ACCT	10-553-530-5200	25.67	
						INVOICE TOTAL:	25.67	*
	443233		04/26/23	01	MENARDS ACCT	10-542-530-3510	79.96	
						INVOICE TOTAL:	79.96	*
	44382		04/27/23	01	MENARDS ACCT	10-522-530-3500	100.85	
						INVOICE TOTAL:	100.85	*
						CHECK TOTAL:		437.07
175743	13352	MATC						
	64905		04/23/23	01	MATC	10-521-530-7700	163.38	
						INVOICE TOTAL:	163.38	*
						CHECK TOTAL:		163.38

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175744	13573	MOTION & CONTROL ENTERPRISES						
	C50175-002		04/25/23	01	MOTION & CONTROL ENT	60-830-530-8323	168.80	
					INVOICE TOTAL:		168.80	*
					CHECK TOTAL:			168.80
175745	14214	NEU'S BLDG CENTER INC						
	4545055		04/03/23	01	NEU'S BLDG CTR ACCT 23009	10-542-530-3510	77.38	
					INVOICE TOTAL:		77.38	*
	4545492		04/04/23	01	NEU'S BLDG CTR ACCT 23009	10-542-530-3510	37.22	
					INVOICE TOTAL:		37.22	*
	4545814		04/05/23	01	NEU'S BLDG CTR ACCT 23009	10-542-530-3510	18.61	
					INVOICE TOTAL:		18.61	*
	4548044		04/11/23	01	NEU'S BLDG CTR ACCT 23009	50-722-530-6310	15.60	
					INVOICE TOTAL:		15.60	*
	4548389		04/12/23	01	NEU'S BLDG CTR ACCT 23009	10-542-530-3510	40.16	
					INVOICE TOTAL:		40.16	*
	4548965		04/13/23	01	NEU'S BLDG CTR ACCT 23009	10-519-530-5225	35.83	
					INVOICE TOTAL:		35.83	*
	4549318		04/14/23	01	NEU'S BLDG CTR ACCT 23009	10-553-530-5200	170.13	
					INVOICE TOTAL:		170.13	*
	4551414		04/20/23	01	NEU'S BLDG CTR ACCT 23009	10-519-530-5210	44.03	
					INVOICE TOTAL:		44.03	*
	4551993		04/21/23	01	NEU'S BLDG CTR ACCT 23009	50-742-530-6770	44.10	
					INVOICE TOTAL:		44.10	*
	4553151		04/24/23	01	NEU'S BLDG CTR ACCT 23009	50-751-530-9010	73.49	
					INVOICE TOTAL:		73.49	*

DATE: 05/04/23
TIME: 14:29:54
PRG ID: AP215000.WOW

VILLAGE OF GERMANTOWN
CHECK REGISTER

CHECK DATE: 05/05/23

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
175745	14214	NEU'S BLDG CENTER INC						
	4554359		04/26/23	01	NEU'S BLDG CTR ACCT 23009	10-553-530-5200	14.30	
						INVOICE TOTAL:	14.30	*
	4554388		04/26/23	01	NEU'S BLDG CTR ACCT 23009	60-830-530-8343	391.95	
						INVOICE TOTAL:	391.95	*
	4554389		04/26/23	01	NEU'S BLDG CTR ACCT 23009	60-830-530-8323	1.95	
						INVOICE TOTAL:	1.95	*
	4555282		04/27/23	01	NEU'S BLDG CTR ACCT 23009	60-830-530-8343	1,195.54	
						INVOICE TOTAL:	1,195.54	*
	4555285		04/27/23	01	NEU'S BLDG CTR ACCT 23009	60-830-530-8343	225.38	
						INVOICE TOTAL:	225.38	*
	4555949		04/28/23	01	NEU'S BLDG CTR ACCT 23009	50-751-530-9010	17.62	
						INVOICE TOTAL:	17.62	*
						CHECK TOTAL:		2,403.29
175746	15463	JUSTIN PETERSON						
	371298		05/03/23	01		10-460-467-7310	75.00	
						INVOICE TOTAL:	75.00	*
						CHECK TOTAL:		75.00
175747	15680	OUTDOOR LIGHTING CONST CO INC						
	10036		04/27/23	01	OUTDOOR LIGHTING CONST CO INC	10-542-530-3545	6,275.00	
						INVOICE TOTAL:	6,275.00	*
						CHECK TOTAL:		6,275.00
175748	16535	PORT A JOHN						

DATE: 05/04/23
TIME: 14:29:54
PRG ID: AP215000.WOW

VILLAGE OF GERMANTOWN
CHECK REGISTER

CHECK DATE: 05/05/23

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
175748	16535	PORT A JOHN						
	1355325-IN		05/01/23	01	PORT-A-JOHN	10-552-530-3900	110.00	
					INVOICE TOTAL:		110.00	*
	1355326-IN		05/01/23	01	PORT-A-JOHN	10-552-530-3900	110.00	
					INVOICE TOTAL:		110.00	*
	1355327-IN		05/01/23	01	PORT-A-JOHN	10-552-530-3900	110.00	
					INVOICE TOTAL:		110.00	*
	1355328-IN		05/01/23	01	PORT-A-JOHN	16-567-530-3300	110.00	
					INVOICE TOTAL:		110.00	*
	1355329-IN		05/01/23	01	PORT-A-JOHN	16-567-530-3300	190.00	
					INVOICE TOTAL:		190.00	*
	1355330-IN		05/01/23	01	PORT-A-JOHN	16-567-530-3300	205.00	
					INVOICE TOTAL:		205.00	*
	1355331-IN		05/01/23	01	PORT-A-JOHN	16-567-530-3300	205.00	
					INVOICE TOTAL:		205.00	*
	1355332-IN		05/01/23	01	PORT-A-JOHN	10-552-530-3900	95.00	
					INVOICE TOTAL:		95.00	*
	1355333-IN		05/01/23	01	PORT-A-JOHN	10-552-530-3900	110.00	
					INVOICE TOTAL:		110.00	*
	1355334-IN		05/01/23	01	PORT-A-JOHN	10-552-530-3900	110.00	
					INVOICE TOTAL:		110.00	*
	1355335-IN		05/01/23	01	PORT-A-JOHN	10-552-530-3900	110.00	
					INVOICE TOTAL:		110.00	*
					CHECK TOTAL:			1,465.00

DATE: 05/04/23
TIME: 14:29:54
PRG ID: AP215000.WOW

VILLAGE OF GERMANTOWN
CHECK REGISTER

CHECK DATE: 05/05/23

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
175749	17355	QUILL LLC						
	32039159		04/19/23	01	QUILL CORP SUPPLIES	10-521-530-3200	174.45	
					INVOICE TOTAL:		174.45	*
					CHECK TOTAL:			174.45
175750	18783	RUEKERT & MIELKE INC						
	144564		12/15/22	01	RUEKERT & MIELKE	50-712-530-6100	376.24	
					INVOICE TOTAL:		376.24	*
	145339		02/08/23	01	RUEKERT & MIELKE	50-712-530-6100	465.75	
					INVOICE TOTAL:		465.75	*
	145341		02/08/23	01	RUEKERT & MIELKE	60-850-530-8520	621.00	
					INVOICE TOTAL:		621.00	*
					CHECK TOTAL:			1,462.99
175751	19361	STERICYCLE INC						
	1000391610		04/19/23	01	SHRED-IT USA	10-514-530-3100	220.08	
					INVOICE TOTAL:		220.08	*
					CHECK TOTAL:			220.08
175752	19623	SPARKS CONSTRUCTION CORP						
	5370		04/24/23	01	SPARKS CONSTRUCTION	10-522-530-3810	70.50	
					INVOICE TOTAL:		70.50	*
					CHECK TOTAL:			70.50
175753	19792	STERICYCLE INC						
	4011731407		05/01/23	01	STERICYCLE INC SUPPLIES	10-522-530-3860	84.67	
					INVOICE TOTAL:		84.67	*
					CHECK TOTAL:			84.67

DATE: 05/04/23
TIME: 14:29:54
PRG ID: AP215000.WOW

VILLAGE OF GERMANTOWN
CHECK REGISTER

CHECK DATE: 05/05/23

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
175754	19873	SURGE MARTIAL ARTS LLC						
	0424	SURGE	04/24/23	01	SURGE MARTIAL ARTS	10-552-530-3800	200.00	
					INVOICE TOTAL:		200.00	*
					CHECK TOTAL:			200.00
175755	20327	JULIE THOMPSON						
	0425	THOMPSON	04/25/23	01	J THOMPSON MUSIC FUN	10-552-530-3800	280.70	
					INVOICE TOTAL:		280.70	*
					CHECK TOTAL:			280.70
175756	20624	TRESTER HOIST & EQUIPMENT						
	7264072		04/28/23	01	TRESTER HOIST & EQT	60-830-530-8323	1,016.00	
					INVOICE TOTAL:		1,016.00	*
					CHECK TOTAL:			1,016.00
175757	20668	TRAFFIC & PARKING CONTROL						
	I751930		04/24/23	01	TAPCO STOCK	10-542-530-3545	176.00	
					INVOICE TOTAL:		176.00	*
					CHECK TOTAL:			176.00
175758	20669	TRAFF TECH INC						
	2069		04/21/23	01	TRAFF TECH INC	10-542-530-3540	1,485.00	
					INVOICE TOTAL:		1,485.00	*
					CHECK TOTAL:			1,485.00
175759	20909	TYLER TECHNOLOGIES						

DATE: 05/04/23
TIME: 14:29:54
PRG ID: AP215000.WOW

VILLAGE OF GERMANTOWN
CHECK REGISTER

CHECK DATE: 05/05/23

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
175759	20909	TYLER TECHNOLOGIES						
	045-417329		04/19/23	01	TYLER TECHNOLOGIES	40-517-570-8440	8,476.00	
					INVOICE TOTAL:		8,476.00	*
					CHECK TOTAL:			8,476.00
175760	21525	UNITED P&H SUPPLY COMPANY						
	S1588531.001		04/26/23	01	UNITED P&H SUPPL	10-553-530-5200	41.20	
					INVOICE TOTAL:		41.20	*
					CHECK TOTAL:			41.20
175761	23068	WCTC						
	S0799022		04/27/23	01	WCTC	10-521-530-7700	586.88	
					INVOICE TOTAL:		586.88	*
					CHECK TOTAL:			586.88
175762	23644	WI DEPT OF JUSTICE						
	202304G3442		04/30/23	01	WI DEPT OF JUSTICE ACCT	10-552-530-3800	1,253.00	
					INVOICE TOTAL:		1,253.00	*
					CHECK TOTAL:			1,253.00
175763	23706	WI CHIEFS OF POLICE ASSN						
	9281		05/01/23	01	WI CHIEFS OF POLICE ASSN	10-521-530-7700	275.00	
					INVOICE TOTAL:		275.00	*
					CHECK TOTAL:			275.00
175764	23772	WI EMS ASSOCIATION						

DATE: 05/04/23
TIME: 14:29:54
PRG ID: AP215000.WOW

VILLAGE OF GERMANTOWN
CHECK REGISTER

CHECK DATE: 05/05/23

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
175764	23772	WI EMS ASSOCIATION						
	300001574		03/01/23	01	WI EMS ASSOC	10-522-530-3860	400.00	
					INVOICE TOTAL:		400.00	*
					CHECK TOTAL:			400.00
175765	23816	WOLF & SONS INC						
	420066		04/25/23	01	WOLF & SONS ACCT 9292-2	10-542-530-3700	1,696.29	
					INVOICE TOTAL:		1,696.29	*
					CHECK TOTAL:			1,696.29
175766	24210	XEROX CORPORATION						
	018685468		04/20/23	01	XEROX CORP	10-512-530-3300	62.53	
					INVOICE TOTAL:		62.53	*
					CHECK TOTAL:			62.53
175767	45211	KEN WAGNER						
	371244		05/02/23	01		10-460-467-7310	63.00	
					INVOICE TOTAL:		63.00	*
					CHECK TOTAL:			63.00
175768	54123	RACHEL BROOKS						
	371274		05/03/23	01		10-460-467-7210	250.00	
					INVOICE TOTAL:		250.00	*
					CHECK TOTAL:			250.00
175769	87452	KRISTA HENSHUE						

DATE: 05/04/23
TIME: 14:29:54
PRG ID: AP215000.WOW

VILLAGE OF GERMANTOWN
CHECK REGISTER

CHECK DATE: 05/05/23

CHECK #	VENDOR #	INVOICE NUMBER	INVOICE DATE	ITEM #	DESCRIPTION	ACCOUNT #	ITEM AMT	
175769	87452	KRISTA HENSHUE						
	371273		05/03/23	01		10-460-467-7210	250.00	
						INVOICE TOTAL:	250.00	*
						CHECK TOTAL:		250.00
175770	90099	KATIE AUMANN						
	0501AUMANN		05/01/23	01		10-552-530-3800	385.00	
						INVOICE TOTAL:	385.00	*
						CHECK TOTAL:		385.00
						TOTAL AMOUNT PAID:		237,242.60

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: May 15, 2023

PLACEMENT: Action Item

ITEM TITLE: Mai Fest, Deutschstadt Heritage Foundation, Inc., N112W16560
Mequon Rd, 5/19/23-5/21/23, Temporary Class "B" Fermented
Malt Beverage & Wine Picnic License, Charles Hargan, President

SUBMITTED BY: Angel Rettler, Interim Village Clerk

SUMMARY EXPLANATION:

ATTACHMENT:

1. Mia Fest Temp B Picnic

RECOMMENDATION:

ACTION BY Committee:

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10

Application Date: APRIL 18, 2023

Village of Germantown

County of Washington

The named organization applies for: (check appropriate type)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(8), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning MAY 19, 2023 and ending MAY 21, 2023
agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check type) ☐ Bona fide Club ☐ Church ☒ Lodge/Society ☐ Veteran's Organization ☐ Fair Association

☐ Chamber of Commerce or similar Civic or Trade Organization

(a) Name DEUTSCHSTADT HERITAGE FOUNDATION, INC
(b) Address 1112 W 16240 MEQUON RD. (P.O. Box) City, State, Zip GERMANTOWN, WI 53022

(c) E-Mail Address _____

(d) Date organized 35 YRS AGO (e) If corporation, give date of incorporation _____

(f) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54(7m), Wis. Stats, check here _____

(g) Names and addresses of all officers:

President: CHARLES HARGAN D.O.B. 6-24-41

Vice President: KEN MILLER D.O.B. _____

Secretary: JUDY LASTRILLA D.O.B. _____

Treasurer: MICHELLE DANCZYK D.O.B. _____

(h) Name, address and e-mail address of manager or person in charge of affair: CHARLES J. HARGAN D.O.B. 6-24-41
W169H11604 BISCAYNE DR. GERMANTOWN, WI 53022

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD, SERVED, CONSUMED OR STORED AND WHERE ALCOHOL BEVERAGE RECORDS WILL BE STORED:

(a) Street number 1112 W 16560 MEQUON RD.

(b) Lot GERMANTOWN MARKETPLACE II Block _____

(c) Do premises occupy all or part of building? NO

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover. If an outside area, include fencing and dimension of area: _____

3. NAME OF EVENT:

(a) List name of the event MAIFEST

(b) Dates of event (Must be sequential or a separate application needs to be completed for each date.) 5/19/23 - 5/21/23

(c) Hours of event FRIDAY 4PM TO 12PM / SAT. 11AM TO 12PM / SUN. 11AM TO 8PM

PLEASE NOTE: Additional permits or approvals may be required by other Village Departments (sign permits, temporary use permits, electrical permits, etc). You are responsible for obtaining those permits prior to your event. Contact the Community Development Department at 262-250-4735 for further information.

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information in this application is true and correct to the best of their knowledge and belief.

Name of Organization: DEUTSCHSTADT HERITAGE FOUNDATION, INC

Signature of Officer: Charles J. Hargan Date: APRIL 18, 2023

Signature of Officer: _____ Date: _____

Signature of Officer: _____ Date: _____

Date Filed with Clerk: 4/18/23 Date Reported to Police Chief and Fire Chief: 04/18/2023

Date Granted by Village Clerk _____ License Number _____

Teesa Hanke

From: Chief Mike Snow <msnow@germantownpolicewi.gov>
Sent: Thursday, April 20, 2023 2:17 PM
To: Teesa Hanke
Subject: RE: Mai Fest Application

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Sorry I missed this, no objections from the PD.

Michael S. Snow
Chief of Police
Germantown Police Department
N112W16877 Mequon Rd
Germantown, WI 53022
Office: 262-253-7780
Fax: 262-253-7787
email: msnow@germantownpolice.org

GTPD Mission Statement:
"Excellence in Police Service"

From: Teesa Hanke <thanke@germantownwi.gov>
Sent: Tuesday, April 18, 2023 1:45 PM
To: John Delain <jdelain@germantownwi.gov>; Chief Mike Snow <msnow@germantownpolicewi.gov>; Amy Lerch <alerch@germantownwi.gov>
Subject: Mai Fest Application

**CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.**

Hi All,

Attached is the permit application for Mai Fest.

Thank you,

Teesa Hanke
Deputy Clerk/Deputy Treasurer
Village of Germantown
N122W17001 Mequon Rd
P.O. Box 337
Germantown, WI 53022

Teesa Hanke

From: John Delain
Sent: Tuesday, April 18, 2023 2:03 PM
To: Teesa Hanke; Chief Mike Snow; Amy Lerch
Subject: RE: Mai Fest Application

No Comments - Fire

John A. Delain
Fire Chief
Village of Germantown Fire Department
N115W18752 Edison Dr.
Germantown, WI 53022
O: 262-502-4701
New email address: jdelain@germantownwi.gov

From: Teesa Hanke <thanke@germantownwi.gov>
Sent: Tuesday, April 18, 2023 1:45 PM
To: John Delain <jdelain@germantownwi.gov>; Chief Mike Snow <msnow@germantownpolicewi.gov>; Amy Lerch <alerch@germantownwi.gov>
Subject: Mai Fest Application

Hi All,

Attached is the permit application for Mai Fest.

Thank you,

Teesa Hanke
Deputy Clerk/Deputy Treasurer
Village of Germantown
N122W17001 Mequon Rd
P.O. Box 337
Germantown, WI 53022
262-250-4743



BUSINESS OF THE VILLAGE BOARD

MEETING DATE: May 15, 2023

PLACEMENT: Action Item

ITEM TITLE: Taste of Germantown, Kiwanis of Germantown, W162N11870
Park Ave, July 27, 2023 5PM- 9PM, Temporary Class "B"
Fermented Malt Beverage & Wine Picnic License, Joletta Kerpan,
President

SUBMITTED BY: Angel Rettler, Interim Village Clerk

SUMMARY EXPLANATION:

ATTACHMENT:

1. Taste of Germantown Temp B Picnic

RECOMMENDATION:

ACTION BY Committee:

MAY 1

847 782 3791

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10

Application Date: 3/22/23

Village of Germantown

County of Washington

The named organization applies for: (check appropriate type)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(8), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 7/27/23 5PM and ending 7/27/23 9PM and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check type) ☐ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association
☒ Chamber of Commerce or similar Civic or Trade Organization

(a) Name Kiwanis of Germantown

(b) Address P.O. Box 531 City, State, Zip Germantown, WI 53022

(c) E-Mail Address JKerpman@yahoo.com

(d) Date organized 1978 (e) If corporation, give date of incorporation _____

(f) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54(7m), Wis. Stats, check here _____

(g) Names and addresses of all officers:

President: Jolitta Kerpman, 1027 Winnebago Cir, Hubertus, WI 53033 D.O.B. 8/14/75

Vice President: Mark Schneider, 150 N 100th Winding Cir W, Germantown D.O.B. 7/1/60

Secretary: Elizabeth Green, 1116 W 16033 Main St, Germantown WI 53022 D.O.B. 4/21/68

Treasurer: James Barnes, 1104 W 14558 Krieger Hills Pkwy, Germantown, WI 53022 D.O.B. 2/27/61

(h) Name, address and e-mail address of manager or person in charge of affair:
Jolitta Kerpman, same as above, JKerpman@yahoo.com D.O.B. _____

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD, SERVED, CONSUMED OR STORED AND WHERE ALCOHOL BEVERAGE RECORDS WILL BE STORED:

(a) Street number Fireman's Park W 62 N 11870 Paul Ave, Germantown, WI

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? New pavilion

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover. If an outside area, include fencing and dimension of area: _____

3. NAME OF EVENT:

(a) List name of the event A Taste of Germantown

(b) Dates of event (Must be sequential or a separate application needs to be completed for each date.) 7/27/2023

(c) Hours of event 5PM - 9PM

PLEASE NOTE: Additional permits or approvals may be required by other Village Departments (sign permits, temporary use permits, electrical permits, etc). You are responsible for obtaining those permits prior to your event. Contact the Community Development Department at 262-250-4735 for further information.

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information in this application is true and correct to the best of their knowledge and belief.

Name of Organization: Kiwanis of Germantown

Signature of Officer: Jolitta Kerpman Date: 3/16/23

Signature of Officer: Mark Schneider Date: 3/14/23

Signature of Officer: Elizabeth Green Date: 3/15/23

Date Filed with Clerk: 3/22/23 Date Reported to Police Chief and Fire Chief: 4/24

Date Granted by Village Clerk _____ License Number _____

AT-315 (R11-15) Wisconsin Dept. of Revenue (Updated 5/16/16 Village of Germantown)

OK
3/24/23

Additional Information

May be Granted and Issued only to:

- (1) Bona fide clubs that have been in existence for at least 6 months prior to the date of application.
- (2) State, county, or local fair associations, or agricultural societies.
- (3) Church, lodge, or society that has been in existence for at least 6 months prior to the date of application.
- (4) Posts now or hereafter established of ex-servicemen's organizations.
- (5) Chambers of commerce or similar civic or trade organizations.

Application:

- (1) Filing: In writing, for each event, on Form AT-315.
- (2) The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (ss. 125.28(1) and 125.51(1)(a), Wis. Stats.)
- (3) The written application shall be filed with the clerk of the municipality in which premises are located:
Class "B" (Beer):
 - a. The governing body shall establish any waiting period before granting of a license for events lasting less than 4 days (s. 125.04(3)(f), Wis. Stats.)
 - b. At least 15 days prior to the granting of the license for events lasting 4 or more days."Class B" (Wine):

The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.
- (4) Seller's Permit: Sec. 77.54 (7m), Wis. Stats., provides an exemption from Wisconsin sales and use taxes relating to certain sales by a nonprofit organization. Check the box if your organization qualifies for the exemption and therefore is not required to hold a seller's permit.
- (5) Publication: Not required.

Fee: Determined by the municipality, but may not exceed \$10. (Exception: No additional fee may be charged if organization is applying for both a Temporary Class "B" and a Temporary "Class B" license for the same event.)

Duration: The day, or consecutive days, that the specified event is in progress. A municipality may issue up to 20 licenses to the same licensee for a single event, if each license is issued for the same date and time.

Restrictions:

- (1) License may not be issued to individuals.
- (2) Licenses to organizations, other than ex-servicemen's organizations, can be issued only for a picnic or similar gathering. They may not be issued for business or social meetings of the organization.
- (3) Licenses for club or organization meetings may be issued only to ex-servicemen's posts.
- (4) License may cover either a specified area or the entire picnic grounds.
- (5) License issued to a county or district fair must cover the entire fairground (ss. 125.26(6) and 125.51(10), Wis. Stats.)
- (6) No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (s. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)
- (7) Licensed operator(s) must be present at all times (ss. 125.26(6), 125.32(2) - Beer; 125.51(10), 125.68(2) - Wine; 125.17)
- (8) The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/"Class B" licensed picnic area. (s. 125.32(6), Wis. Stats.)
- (9) Not more than 2 wine licenses may be issued to any club, county or local fair association, agricultural association, church, lodge, society, chamber of commerce or similar civic or trade organization or veterans' post in any 12 month period. A municipality may issue up to 20 wine licenses to the same licensee if: 1) each license is issued for the same date and times, 2) the licensee is the sponsor of an event held at multiple locations within the municipality on this date and at these times, 3) an admission fee is charged for participation in the event and no additional fee is charged for service of alcohol beverages at the event, and 4) within the immediately preceding 12-month period, the municipality has issued these multiple licenses for fewer than 2 events. In addition, each event for which multiple licenses are issued shall count as one license toward the 2-license limit.
- (10) Licensed organizations must purchase their product from a licensed wholesaler.

NOTE: Most coolers presently on the market have a fermented malt beverage base allowing sale under a beer license, e.g. Bartles and James, Seagrams, etc.

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: May 15, 2023

PLACEMENT: Action Item

ITEM TITLE: Youth of Faith Spaghetti Dinner, Raffle, & Silent Auction, Faith Lutheran Church, W172N11187 Division Rd, May 21, 2023, Temporary Class "B" Fermented Malt Beverage Picnic License, David Johnson, President

SUBMITTED BY: Angel Rettler, Interim Village Clerk

SUMMARY EXPLANATION:

ATTACHMENT:

1. Spaghetti Dinner Temp B Picnic

RECOMMENDATION:

ACTION BY Committee:

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

PO cash

Application Date: 04/24/2023

☐ Town ☒ Village ☐ City of Germantown

County of Washington

The named organization applies for: (check appropriate box(es).)

☐ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning _____ and ending _____ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☐ Bona fide Club

☒ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Faith Lutheran Church

(b) Address W172N11187 Division Rd., Germantown, WI 53022

(Street)

☐ Town

☒ Village

☐ City

(c) Date organized 12/31/1963

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President David Johnson N98 W17810 Lilly Ct., Germantown, WI 53022

Vice President Dannel Meinzer 1526 Pathfinder Lane, West Bend, WI 53090

Secretary Bonnie Gilmiester 4320 N. 100th Street, Milwaukee, WI 53222

Treasurer Rus Sommer N132 W17411 Rockfield Rd., Richfield, WI 53076

(g) Name and address of manager or person in charge of affair:

Christopher Totsky W177N8616 Lyndwood Dr, Menomonee Falls, WI 53051

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number W172N11187 Division Rd., Germantown, WI 53022

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

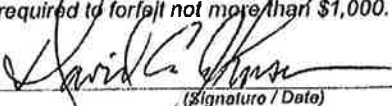
(a) List name of the event Youth of Faith Spaghetti Dinner, Raffle, & Silent Auction

(b) Dates of event 5-21-2023

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer



(Signature / Date)

Faith Lutheran Church

(Name of Organization)

Date Filed with Clerk

4/24/23

Date Reported to Council or Board

Date Granted by Council

License No.

AT-315 (R. 9-19)

Wisconsin Department of Revenue

Organizational Structure of Clerk and Finance Department

General Government & Finance Committee

April 10, 2023

Background

- Prior to 2021 Clerk and Finance were separate departments.
- All four staff in Finance Department retired during 2020.
- Previous Clerk had previous experience as a Clerk/Treasurer and was able to recruit a Deputy Clerk/Treasurer with critical experience.
- Combined Clerk and Finance Function in 2021.
- Significant progress was achieved during 2021 and 2022.
 - Completed meter replacement project.
 - Selected new ERP system and started implementation.
 - Built depth in both Finance and Clerk functions.

Current Structure (7 positions)

- Village Clerk Treasurer
 - Senior Deputy Clerk Treasurer
 - 2 Deputy Clerk Treasurer
 - Accountant
 - Utility Billing Clerk
- Budget Manager

Challenges to Current Structure

- Peak workload periods are difficult to manage and place high levels of stress on staff.
- Range of responsibilities makes it difficult for staff to develop expertise.
- Difficult to recruit Clerk/Treasurer with financial experience in a municipality as large and complex as Germantown.

Recommended Structure: Separate Finance and Clerk Departments (7.5 positions)

Finance Department

- Finance Director
- Senior Deputy Treasurer
- Accountant
- Utility Billing Clerk
- Accounting Clerk

Clerk's Office

- Village Clerk
- Deputy Clerk
- Part-time Deputy Clerk

Proposed Career Ladder for Key Positions

- Village Clerk
 - Pay grade 4 with an associate's degree and 2 years experience.
 - Pay grade 5 with an associate's degree, 2 years experience and Municipal Clerk certification.
- Finance Director
 - Pay grade 5 with a bachelor's degree and 5 years experience.
 - Pay grade 6 with master's degree, 5 years experience, and either CPA, CGFM or CPFO.
- Accountant
 - Pay grade 3 with an associate's degree and 2 years experience.
 - Pay grade 4 with a bachelor's degree, 2 years experience and CPA, CGFM or CPFO.

Budgetary Impact: \$9,127

Existing Structure

Position	Pay Range	No. of Positions	Salaries
Clerk Treasurer	6	1	\$ 85,500
Senior Deputy Clerk Treasurer	3	1	\$ 70,369
Deputy Clerk Treasurer	2	2	\$ 97,344
Accountant	2	1	\$ 52,133
Utility Clerk	1	1	\$ 44,995
Budget Manager	3	1	\$ 61,572
Total		7	\$ 411,913

Proposed Structure

Position	Pay Range	No. of Positions	Salaries
Clerk	4/5	1	\$ 62,977
Finance Director	5/6	1	\$ 73,211
Senior Deputy Treasurer	3	1	\$ 70,369
Deputy Clerk	2	1.5	\$ 69,765
Accountant	3	1	\$ 52,133
Utility Clerk	1	1	\$ 44,995
Accounting Clerk	2	1	\$ 47,590
Total		7.5	\$ 421,040

Recommended Board Action

Abolish the Following Positions

# Pos	Title	Pay Grade
1	Village Clerk Treasurer	6
1	Sr. Deputy Clerk Treasurer	3
1	Budget Manager	3
1	Accountant	2
2	Deputy Clerk Treasurer	2

Create the Following Positions

# Pos	Title	Pay Grade
1	Finance Director	5/6
1	Village Clerk	4/5
1	Senior Deputy Treasurer	3
1	Accountant	3/4
1	Accounting Clerk	2
1.5	Deputy Village Clerk	2

Village of Germantown
Deputy Clerk
Job Description

Position Title: Deputy Clerk
Reports To: Village Clerk
Employment Category: Part-Time or Full-Time
Department: Clerk
Pay Grade: 2

Job Summary:

Under the direction of the Village Clerk, the Deputy Clerk assists in the conduction of elections, licensing, tax collection for the Village of Germantown. This position also assists with maintaining open and accurate public records, website updates, customer service, and administrative tasks. This position is a key member of the Village's customer service efforts.

Essential Duties and Responsibilities:

The following are the fundamental job duties and responsibilities. These are not to be construed as exclusive or all-inclusive; other duties may be required and assigned, as management deems necessary.

- Performs all required duties of the Village Clerk in their absence.
- Assists the Village Clerk in the operations of the Clerk's department.
- Maintains and distributes calendar of meetings in Village Hall and provides meeting information to the public.
- Maintains various calendars for the website.
- Posts notices of Village meetings and legal notices at official posting places, on Village website and on cable access channel in accordance with statutory and Village posting requirements on an as received or as directed basis.
- Assists with sending and receiving renewal information for licenses.
- Assists the Village Clerk with all election duties, including but not limited to: registration of voters, updating and maintaining of registration records, assisting voters with and processing of absentee ballots, providing guidance and assistance to poll workers, and composing materials and correspondence for elections including reports, training materials, letters, memos, and other documents as

required.

- Assists the public with general questions, record requests, meeting schedules, etc in person and over the phone.
- Notarizes documents as requested.
- Attends seminars and workshops as approved or directed.
- Operates cash register, processing payments for taxes, sewer/water, recreation and permits.
- Purchases office supplies for general Village inventory and specific departmental needs.
- Provides assistance to other departments as needed.
- Assists with website updates as directed.
- Other duties as assigned.

Required Qualifications, Knowledge, Skills & Abilities:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

- An associate degree from an accredited school and / or equivalent training/ experience.
- Notary public certification or ability to obtain within 3 months of hire.
- Two or more years of experience in a municipal setting.

Language Skills

- Ability to communicate with a variety of people with differing interests.
- Ability to effectively communicate and promote both verbally and in writing.
- Ability to compare, count, differentiate, measure, copy, record and transcribe data and information. Ability to classify, compute, tabulate, and categorize data.
- Ability to communicate in a manner to persuade, convince, and/or train others and to advise, interpret and apply policies, procedures and standards to specific

situations.

- Ability to utilize and apply a variety of advisory data and information such as code manuals, Village ordinances, directories, policies, State statutes, procedures, guidelines and non-routine correspondence.
- Ability to prepare a variety of documents for the public.
- Ability to establish good working relationships with all levels of staff and citizenry, and provide facilitation skills in sensitive, emotional, or hostile situations.

Mathematical Skills

- Ability to calculate percentages, fractions, decimals, volumes, ratios, present values, and spatial relationships.
- Ability to interpret basic descriptive statistical reports.

Reasoning Ability

- Ability to exercise the judgment required in situations involving the evaluation of information against sensory and/or judgmental criteria.
- Ability to work well under pressure and handle stressful situations, to organize work and set priorities, managing time and resources to meet deadlines and changing demands within the entire operation of administrative services, perform duties with a minimum of supervision.

Other Qualifications

- Ability to effectively meet and communicate with the public.
- Ability to work independently and in a team environment.
- Understanding of state statutes and ability to learn and follow municipal code.
- Ability to organize and prioritize a large number of projects at one time.
- Exhibits initiative in completing assigned projects and tasks.
- Thorough working knowledge of Microsoft Office software and their applications.
- Ability to show attention to detail, including during busy or high stress situations.
- Familiarity with WisVote, licensing software and/or website management preferred or the ability to easily learn new applications.

PHYSICAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is frequently required to walk; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms.
- Specific vision abilities required by this job include close vision, ability to adjust focus, and the ability to sustain prolonged visual concentration.
- Requires the ability to operate, maneuver and/or provide simple but continuous adjustment on equipment, machinery and tools such as computer and other office machines, and or materials used in performing essential functions.
- Ability to coordinate eyes, hands, feet and limbs in performing slightly skilled movements such as typing and to operate various pieces of office equipment.
- Ability to recognize and identify degrees of similarities and differences between characteristics of colors, shapes and textures associated with job-related objects, materials and tasks.
- In general, this position is sedentary, with a normal workday including 6-7 hours of sitting at a desk; however, during election season or the annual licensing renewal period, this job requires standing/walking, lifting up to 25 lbs., ability to push up to 50 lbs; during these periods, 6-8 hours may be spent in these activities including standing at a counter.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The noise level in the work environment is moderate. Work is typically performed in an office setting.

- Ability to work under generally safe and comfortable conditions where exposure to environmental factors such as repetitive computer keyboard use, irate individuals and intimidation may cause discomfort and poses limited risk of injury.
- Hours of this position are normally 8am-4:30pm Monday-Friday, but some evening and weekend hours may be required prior to, during and after elections.

Selection Guidelines, Reasonable Accommodations, and Receipt:

The selection process may include formal application, rating of qualifications and experience, oral interviews, reference checks, background examination, physicals and drug tests, and/or job-related tests.

The above is intended to describe the general content of and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and applicant and is subject to change by the employer as the needs of the employer and requirements of the job change.

The Village of Germantown is an Equal Opportunity Employer. In compliance with state and federal law, the Village will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Applicant Signature

Date

Village of Germantown
Accounting Clerk
Job Description

Position Title: Accounting Clerk
Reports To: Finance Director
Employment Category: Full-Time
Department: Finance
Pay Grade: 2

Job Summary:

Under the direction of the Finance Director, the Accounting Clerk is responsible for performing basic accounting, bookkeeping, and clerical duties to include, preparing reports, invoices, and statements and performing various accounting calculations and transactions. Working conditions are primarily inside an office environment. Exercises no supervision.

Essential Duties and Responsibilities:

The following are the fundamental job duties and responsibilities. These are not to be construed as exclusive or all-inclusive; other duties may be required and assigned, as management deems necessary.

- Reviews, processes, and compiles various accounting transactions such as disbursements, pay and expense vouchers, paid and due remittances, checks, and claims.
- Maintains, audits, corrects, and receives all departmental cash turn-ins and prepares cash turn-in report.
- Compiles and records interest charges.
- Computes, prepares, verifies, and summarizes invoices for daily, weekly, and monthly data entry.
- Balances books and compiles reports to show statistics, such as cash receipts and expenditures, accounts payable and receivable, profit and loss, and other items pertinent to the operation of an activity.
- Maintains petty cash fund.

- Maintains files and records on all transactions.
- Collects, counts, and verifies all incoming monies from Village enterprises and prepares distribution reports for all revenue collected.
- Produces various reports and statements.
- Performs related duties and fulfills responsibilities as required

Required Qualifications, Knowledge, Skills & Abilities:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

- High school diploma or GED equivalent
- One (1) year of bookkeeping, financial record keeping, or accounting clerical experience.

Language Skills

- Ability to communicate with a variety of people with differing interests.
- Ability to effectively communicate and promote both verbally and in writing.
- Ability to compare, count, differentiate, measure, copy, record and transcribe data and information. Ability to classify, compute, tabulate, and categorize data.
- Ability to communicate in a manner to persuade, convince, and/or train others and to advise, interpret and apply policies, procedures and standards to specific situations.
- Ability to utilize and apply a variety of advisory data and information such as code manuals, Village ordinances, directories, policies, State statutes, procedures, guidelines and non-routine correspondence.
- Ability to prepare a variety of documents for the public.
- Ability to establish good working relationships with all levels of staff and citizenry, and provide facilitation skills in sensitive, emotional, or hostile situations.

Mathematical Skills

- Knowledge of bookkeeping and accounting procedures, principles, practices, and techniques.
- Knowledge of cash handling procedures and practices.
- Knowledge of automated record keeping systems.
- Skill in operating a ten key adding machine or calculator.
- Ability to perform basic mathematical calculations.
- Ability to develop clear and concise written and statistical reports.
- Ability to calculate penalty and interest charges.
- Ability to prepare books, ledgers, and files.

Reasoning Ability

- Ability to exercise the judgment required in situations involving the evaluation of information against sensory and/or judgmental criteria.
- Ability to work well under pressure and handle stressful situations, to organize work and set priorities, managing time and resources to meet deadlines and changing demands within the entire operation of administrative services, perform duties with a minimum of supervision.

Other Qualifications

- Ability to effectively meet and communicate with the public.
- Ability to work independently and in a team environment.
- Understanding of state statutes and ability to learn and follow municipal code.
- Ability to organize and prioritize a large number of projects at one time.
- Exhibits initiative in completing assigned projects and tasks.
- Thorough working knowledge of Microsoft Office software and their applications.
- Ability to show attention to detail, including during busy or high stress situations.

PHYSICAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential

functions.

- While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is frequently required to walk; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms.
- Specific vision abilities required by this job include close vision, ability to adjust focus, and the ability to sustain prolonged visual concentration.
- Requires the ability to operate, maneuver and/or provide simple but continuous adjustment on equipment, machinery and tools such as computer and other office machines, and or materials used in performing essential functions.
- Ability to coordinate eyes, hands, feet and limbs in performing slightly skilled movements such as typing and to operate various pieces of office equipment.
- Ability to recognize and identify degrees of similarities and differences between characteristics of colors, shapes and textures associated with job-related objects, materials and tasks.
- In general, this position is sedentary, with a normal workday including 6-7 hours of sitting at a desk; however, during election season or the annual licensing renewal period, this job requires standing/walking, lifting up to 25 lbs., ability to push up to 50 lbs; during these periods, 6-8 hours may be spent in these activities including standing at a counter.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The noise level in the work environment is moderate. Work is typically performed in an office setting.
- Ability to work under generally safe and comfortable conditions where exposure to environmental factors such as repetitive computer keyboard use, irate individuals and intimidation may cause discomfort and poses limited risk of injury.
- Hours of this position are normally 8am-4:30pm Monday-Friday

Selection Guidelines, Reasonable Accommodations, and Receipt:

The selection process may include formal application, rating of qualifications and experience, oral interviews, reference checks, background examination, physicals and drug tests, and/or job-related tests.

The above is intended to describe the general content of and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and applicant and is subject to change by the employer as the needs of the employer and requirements of the job change.

The Village of Germantown is an Equal Opportunity Employer. In compliance with state and federal law, the Village will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Applicant Signature

Date

Village of Germantown
Finance Director/Treasurer
Position Description

Position Title:	Finance Director/Treasurer
Reports To:	Village Administrator
Employment Category:	Full-time
Department:	Finance Department
Pay Grade:	5 or 6 with a Certified Public Finance Officer certificate

Job Summary

The Finance Director/Treasurer assists in the development and implementation of Village goals and priorities relating to financial management, budget, accounting, and purchasing in compliance with local ordinance, state and federal law, and Village policies and procedures. The Finance Director/Treasurer manages the day-to-day operation of the Finance Department and supports in the achievement of strategic goals through complex statistical analysis of financial results and forecasting future results using data-driven models.

The Finance Director/Treasurer will oversee process improvement, provide policy direction and oversight, and serve as a member of the Village Leadership Team. In a management capacity, the individual in this role will lead in the development of the Village's operating and capital improvement and enterprise budgets and oversee and implement special projects. This position will also manage the Deputy Treasurer, Accountant, and Utility Clerk.

Essential Duties and Responsibilities

The following are the fundamental job duties and responsibilities. These are not to be construed as exclusive or all-inclusive; other duties may be required and assigned, as management deems necessary.

- Manages all treasury functions of the Village to include but not limited to collection of revenue, investment of funds, cash management, and supervising the processing of payables, receivables, general ledger, and capital planning.
- Provides highly responsible, complex professional accounting services; interprets and applies accounting standards and determines applicability to department operations.
- Monitors revenues and expenditures to ensure sound fiscal control; assures effective and efficient use of budgeted funds, personnel, materials, facilities, and time.
- Coordinates the design and implementation of the automated financial information systems and updates; continuously evaluates potential system improvements; ensures changes in laws and regulations are addressed in system updates and trains users on system changes.
- Directs the preparation of state and federal reports, including tax reports.
- Supervises and participates in the collection of taxes, fees, and other receipts.
- Leads the annual budget process and collaborates with department heads to meet deadlines and make recommendations; prepares variance analyses for management review.
- Supervises compliance with all accounting and financial requirements in accordance with generally accepted accounting principles, governmental accounting standards, federal, state, and local rules and regulations.
- Manages the month/quarter/year end close process to include but not limited to preparing account reconciliations, journal entries, and account analysis for general ledger accounts; prepares monthly statements and visual reports that summarize data, information, and trends to support decision making.
- Other responsibilities as assigned.

REQUIRED QUALIFICATIONS, KNOWLEDGE, SKILLS & ABILITIES

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the type and breadth of knowledge, skill, and/or abilities required at the time of hire (or desirable/attainable within a reasonable amount of time after hire as noted). Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Knowledge, Education & Experience

- Required
 - Bachelor's degree in Finance, Accounting, Public Administration, or related field
 - Five (5) or more years of experience in finance or accounting roles
 - Valid Wisconsin driver's license
 - Advanced proficiency in the use of the Microsoft Office Suite of Products: Excel, PowerPoint, Word, Outlook
- Preferred
 - Master's degree in Finance, Accounting, Public or Business Administration
 - Licensed Certified Public Accountant (CPA) or Certified Public Finance Officer (CPFO) certification
 - Previous experience in public sector/municipal finance
 - Previous experience with Tyler Munis software

Communication & Language Skills

- Exceptionally detail-oriented with a keen attention to detail and emphasis with numbers.
- Superior analytical skills; ability to evaluate and interpret data/information, reconcile conflicts, detect patterns, and extract insights.
- Strong project management and organizational skills in which attention to detail and the ability to prioritize and manage multiple tasks/projects on time and within budget.
- Exceptional interpersonal skills and ability to navigate organizations to build relationships and garner support; ability to work collaboratively with cross-functional teams and establish rapport with others.
- Exceptional communication skills and the ability to communicate effectively; excellent situational adaptability
- Ability to work independently and efficiently, exercise initiative, resourcefulness, and good judgment.
- Ability to maintain a high level of confidentiality.
- Ability to work occasional flexible hours for night Common Council and/or Finance Committee meetings.

Mathematical Skills

- Ability to calculate percentages, fractions, decimals, volumes, ratios, present values, and spatial relationships;
- Ability to collect, document, interpret and prepare basic descriptive statistical and survey data and reports.

Time Management, Performance & Reasoning Abilities

- Ability to exercise good judgment, decisiveness and creativity on a regular basis and work well under pressure and stressful situations;
- Ability to organize and prioritize multiple tasks and projects, managing time and resources to meet deadlines and changing demands and, perform duties with a minimum of supervision;
- Ability to effectively set up and conduct in-person, phone and web-based appointments and meetings with the general public, other Village employees and peers, elected and appointed officials;
- Ability and willingness to seek out and accept professional guidance, assignments, and correction as needed;
- Ability to understand and explain Village municipal codes, comprehensive and other community development plans, policies and development regulations;
- Ability to work independently and in a collaborative team environment;

PHYSICAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is occasionally required to walk; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms.
- Specific vision abilities required by this job include close vision, ability to adjust focus, and the ability to sustain prolonged visual concentration.
- Requires the ability to operate, maneuver and or provide simple but continuous adjustment on equipment, machinery and tools such as computer and other office machines, and or materials used in performing essential functions.
- Ability to coordinate eyes, hands, feet and limbs in performing slightly skilled movements such as typing and to operate various pieces of office equipment.
- Ability to recognize and identify degrees of similarities and differences between characteristics of colors, shapes and textures associated with job-related objects, materials and tasks.
- The employee must exert light physical effort in sedentary to light work, occasionally involving lifting, carrying, pushing, pulling, crouching, crawling, kneeling, stooping and or moving up to 50 pounds.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The noise level in the work environment is moderately quiet. Work is typically performed in an office.
- General office hours are 8am-4:30pm Monday-Friday, but evening hours may be required for meeting attendance.
- Ability to work under generally safe and comfortable conditions where exposure to environmental factors such as repetitive computer keyboard use, irate individuals and intimidation may cause discomfort and poses limited risk of injury.

Selection Guidelines, Reasonable Accommodations, and Receipt:

The selection process may include formal application, rating of qualifications and experience, oral interviews, reference checks, background examination, and job-related tests.

The above is intended to describe the general content of and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position. The job description does not constitute an employment agreement between the employer and applicant and is subject to change by the employer as the needs of the employer and requirements of the job change.

The Village of Germantown is an Equal Opportunity Employer. In compliance with state and federal law, the Village will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Applicant Signature

Date

Village of Germantown
Village Clerk
Position Description

Position Title:	Village Clerk
Reports To:	Village Administrator
Employment Category:	Full-time
Department:	Clerk Department
Pay Grade:	4 or 5 with a Certified Municipal Clerk certificate

Job Summary

Perform a variety of routine and complex clerical, secretarial and administrative functions relating to the recording and retention of official City records, conducting and overseeing elections, manage the issuance of City licenses and management of the Clerk's Office including budget oversight and staff supervision.

Essential Duties and Responsibilities

The following are the fundamental job duties and responsibilities. These are not to be construed as exclusive or all-inclusive; other duties may be required and assigned, as management deems necessary.

- Attend meetings of the Village Board, General Government and Finance Committee, Board of Appeals, and Board of Review and other boards, commissions and committees as required
- Provide an accurate recording of the proceedings; supervise the timely preparation and distribution of meeting agendas, minutes and other accompanying information for boards, commissions and committees
- Assist in the preparation of ordinances and resolutions and codification of the same; maintain records of affidavits of publication;
- Prepares and publishes meeting agendas, bids, official notices of public hearings and other information as required by law
- Identify and notify appropriate property owners and residents affected by City action
- Maintain a monthly calendar of all City meetings
- Serve as official custodian of the all Village records, public documents, and the corporate seal of the Village

- Certify, attest and record legal documents, including ordinances, resolutions, tax and assessments rolls, contracts, easements, deeds and bonds as required
- Enter every enacted ordinance and resolution into the permanent record of the Village
- Oversee the records management program, including retention and disposition of official documents
- Certify tax roll, assessment roll and other documents
- Maintain all papers and records open to inspection during normal working hours
- Accept claims for damages, lawsuits and other legal papers served on the Village
- Administer oaths of office to public officials and serve as notary public
- Administer the issuance of permits and licenses for intoxicating liquor, fermented beverages, food establishments, direct sellers, cigarette, soda, coin-operated machines, fireworks, animal fanciers, kennels and other permits in accordance with applicable Village ordinances and regulations
- Perform the duties required by state statute relating to elections including overseeing the election process, record/update voter registration information
- Inform the public of all presidential, state, and local elections along with state and local referendum voting;
- Arrange for polling places and recruit, train and supervise poll workers; prepare and distribute ballots, including absentee ballots and other supplies required for the conduct of elections; test electronic voting equipment
- Serve on the Board of Canvassers and prepare official Board of Canvass statement relating to election results
- Prepare reports and recommendations for federal and state agencies, including census, as required
- Manage the input of taped information and coordinate the recording of all authorized information into the Cable TV Government Access Channel;
- Maintain the audio and visual recordings of proceedings in accordance with applicable statutes and ordinances;
- Coordinate the purchase and inventory of office supplies; procures furnishings and small office equipment including lease/rental of copiers and postage equipment; serves as primary contact for vendors and service providers of same
- Perform other duties as assigned

Required Qualifications, Knowledge, Skills & Abilities:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education and/or Experience

- An associate degree from an accredited school and / or equivalent training/ experience.
- Notary public certification or ability to obtain within 3 months of hire.
- Two or more years of experience in a municipal setting.
- Certification as Municipal Clerk is desirable.

Language Skills

- Ability to communicate with a variety of people with differing interests.
- Ability to effectively communicate and promote both verbally and in writing.
- Ability to compare, count, differentiate, measure, copy, record and transcribe data and information. Ability to classify, compute, tabulate, and categorize data.
- Ability to communicate in a manner to persuade, convince, and/or train others and to advise, interpret and apply policies, procedures and standards to specific situations.
- Ability to utilize and apply a variety of advisory data and information such as code manuals, Village ordinances, directories, policies, State statutes, procedures, guidelines and non-routine correspondence.
- Ability to prepare a variety of documents for the public.
- Ability to establish good working relationships with all levels of staff and citizenry, and provide facilitation skills in sensitive, emotional, or hostile situations.

Mathematical Skills

- Ability to calculate percentages, fractions, decimals, volumes, ratios, present values, and spatial relationships.
- Ability to interpret basic descriptive statistical reports.

Reasoning Ability

- Ability to exercise the judgment required in situations involving the evaluation of information against sensory and/or judgmental criteria.
- Ability to work well under pressure and handle stressful situations, to organize work and set priorities, managing time and resources to meet deadlines and changing demands within the entire operation of administrative services, perform duties with a minimum of supervision.

Other Qualifications

- Ability to effectively meet and communicate with the public.
- Ability to work independently and in a team environment.
- Understanding of state statutes and ability to learn and follow municipal code.
- Ability to organize and prioritize a large number of projects at one time.
- Exhibits initiative in completing assigned projects and tasks.
- Thorough working knowledge of Microsoft Office software and their applications.
- Ability to show attention to detail, including during busy or high stress situations.
- Familiarity with WisVote, licensing software and/or website management preferred or the ability to easily learn new applications.
- Familiarity with Tyler Munis accounting system and Badger Books a plus.

PHYSICAL REQUIREMENTS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- While performing the duties of this job, the employee is frequently required to sit and talk or hear. The employee is frequently required to walk; use hands to finger, handle, or operate objects, tools, or controls; and reach with hands and arms.
- Specific vision abilities required by this job include close vision, ability to adjust focus, and the ability to sustain prolonged visual concentration.

- Requires the ability to operate, maneuver and/or provide simple but continuous adjustment on equipment, machinery and tools such as computer and other office machines, and or materials used in performing essential functions.
- Ability to coordinate eyes, hands, feet and limbs in performing slightly skilled movements such as typing and to operate various pieces of office equipment.
- Ability to recognize and identify degrees of similarities and differences between characteristics of colors, shapes and textures associated with job-related objects, materials and tasks.
- In general, this position is sedentary, with a normal workday including 6-7 hours of sitting at a desk; however, during election season or the annual licensing renewal period, this job requires standing/walking, lifting up to 25 lbs., ability to push up to 50 lbs; during these periods, 6-8 hours may be spent in these activities including standing at a counter.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- The noise level in the work environment is moderate. Work is typically performed in an office setting.
- Ability to work under generally safe and comfortable conditions where exposure to environmental factors such as repetitive computer keyboard use, irate individuals and intimidation may cause discomfort and poses limited risk of injury.
- Hours of this position are normally 8am-4:30pm Monday-Friday, but some evening and weekend hours may be required prior to, during and after elections.

Selection Guidelines, Reasonable Accommodations, and Receipt:

The selection process may include formal application, rating of qualifications and experience, oral interviews, reference checks, background examination, physicals and drug tests, and/or job-related tests.

The above is intended to describe the general content of and requirements for the performance of this position. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements. The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The job description does not constitute an employment agreement between the employer and applicant and is subject to change by the employer as the needs of the employer and requirements of the job change.

The Village of Germantown is an Equal Opportunity Employer. In compliance with state and federal law, the Village will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective employees and incumbents to discuss potential accommodations with the employer. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Applicant Signature

Date



Germantown Park and Recreation Department

N112W17001 Mequon Rd

P.O. Box 337

Germantown, Wisconsin 53022-0337

(262)250-4710 Fax (262)255-2920

Information Line (262)250-4711

Meeting Date: May 15, 2023
To: GGF Board
From: Gil Standridge, Park and Recreation Director
RE: Approval to contract Northway Fence Co.

I am requesting this Board allow me to contract Northway Fence Company for \$10,860.00 out of account 40-552-570-8310, approved by the Village Board for 2023 budget.

This project is repairing the outfield fence at Haupt Strasse baseball field. Pull and replace 23-line posts and one terminal post. Dispose of old concrete footings and post. Reset new posts in new concrete. Reassemble top rail and wire mesh and reconnect and retie.

I sent out three Request for Proposals. I received two proposals in writing by the deadline set. Northway Fence had the lowest bid of \$10,860.00. Munson Fence Division came in at \$14,647.00. Both of these proposals included labor and material. The third proposal went to Century Fence Company and they did not submit a proposal.

Thanks in advance for your consideration on this matter.

Regards,

Gil Standridge
Parks and Recreation Director
Village of Germantown



Germantown Park and Recreation Department

N112W17001 Mequon Rd

P.O. Box 337

Germantown, Wisconsin 53022-0337

(262)250-4710 Fax (262)255-2920

Information Line (262)250-4711

Meeting Date: May 115, 2023
To: GGF Board
From: Gil Standridge, Park and Recreation Director
RE: Approval to contract Northway Fence Co.

I am requesting this Board allow me to contract Northway Fence Company for \$21,200 out of account 40-552-570-8310, approved by the Village Board for 2023 budget.

This work includes furnishing and installing first and third base dugout fence for a total of 64 linear feet, of municipal grade 7' high galvanized chain link fence. Then install Poly pro plus premium shade screening over the top of the first and third base dugout fences. This is for Friedenfeld park baseball diamond.

The project also includes furnishing and installing baseball netting over the existing home plate area and backstop also at Friedenfeld Park baseball field.

I sent out three Request for Proposals. I received two bids in writing by the deadline set. Northway Fence had the lowest bid of \$21,220. Munson Fence Division came in at \$59,853.00, and Century Fence did not submit a proposal.

Thanks in advance for your consideration on this matter.

Regards,

Gil Standridge
Parks and Recreation Director
Village of Germantown



MUNSON, INC.
Established 1955

MUNSON FENCE DIV.
MUNSON-ARMSTRONG PAVING DIV.
MUNSON TENNIS COURT DIV.

6747 N. Sidney Place Glendale, WI 53209

Phone: (414) 351-0800 FAX: (414) 351-0879

www.munsoninc.com

PROPOSAL SUBMITTED TO:

GUILFORD STANDRIDGE
VILLAGE OF GERMANTOWN PARKS & REC
N112W17001 MEQUON RD.
GERMANTOWN, WI 53022

DATE:

April 27, 2023

JOB NAME & LOCATION

FRIENDENFELD FIELD

Phone (414) 975-6795

gstandridge@germantownwi.gov

Per your request, we are pleased to quote the following:

DUGOUT FENCE

1. Furnish and install 64' of Chain Link Fence without barbed wire. Fence to be 7' high overall.
2. All posts will be imbedded 48" deep in concrete for frost protection.
3. Furnish and install 384 square feet of black windscreen over new dugouts.
4. Excavated spoils will be hauled away.

SPECIFICATIONS OF NEW FENCE TO BE AS FOLLOWS:

1. **FABRIC:** 2" mesh #9-gauge aluminized steel. Hot dipped galvanized before weaving with a minimum of (1.2 oz.) of zinc per square foot.
2. **TOP - BOTTOM RAIL:** 1-5/8" O.D. SCH40 pipe.
3. **LINE POSTS:** 2-1/2" O.D. SCH40 pipe. Posts will be spaced a maximum of 10ft. on center.
4. **END POSTS:** 3" O.D. SCH40 pipe.

BACKSTOP NETTING

1. Furnish and install baseball netting over the existing backstop.
2. All posts to be set in **3' by 8'6" deep concrete footings.**
3. Excavated spoils will be hauled away.

AUTHORIZED
days.

SIGNATURE: _____

Rich Guess - Project Manager

ACCEPTANCE OF PROPOSAL: The above prices, specifications and attached Terms and Conditions are satisfactory and hereby accepted. You are authorized to do the work as specified.

Date of Acceptance: _____

NOTE: This proposal may be withdrawn by us if not accepted within 10

SIGNATURE: _____

SIGNATURE: _____

-SEE LAST PAGE FOR TERMS AND CONDITIONS-



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GERMANTOWN, WI 53022

DATE:

April 27, 2023

JOB NAME & LOCATION

FRIENDENFELD FIELD

Phone (414) 975-6795

gstandridge@germantownwi.gov

SPECIFICATIONS OF NEW NETTING TO BE AS FOLLOWS:

1. **NETTING:** 1-3/4" Mesh, 340 test baseball net with rope edge to top of 20' fence. 30' high net extension 90mph UNSTAMED. Includes
2. **POSTS:** 8" Sch 40 pipe.

LABOR AND MATERIAL \$59,853.00

AUTHORIZED
days.

SIGNATURE: _____

Rich Guess – Project Manager

ACCEPTANCE OF PROPOSAL: The above prices, specifications and attached Terms and Conditions are satisfactory and hereby accepted. You are authorized to do the work as specified.

Date of Acceptance: _____

NOTE: This proposal may be withdrawn by us if not accepted within **10**

SIGNATURE: _____

SIGNATURE: _____

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N112W17001 MEQUON RD.
GERMANTOWN, WI 53022

DATE:

April 27, 2023

JOB NAME & LOCATION

FRIENDENFELD FIELD

Phone (414) 975-6795

gstandridge@germantownwi.gov

Notes:

1. *Due to water table concerns, an extra fee will be incurred for removal of water.*
2. *Shipping for netting material takes 6-10 weeks after approved submittals.*
3. *Munson Inc. will mark all public utilities (gas, water, electric, cable, telephone, etc.). Owner is responsible for marking private lines (lighting, sprinkler, sump pump, propane, invisible dog fence, etc.) prior to arrival of crews. Munson is not responsible for damage to unmarked private lines.*
 - a. *Hydro excavation may be required (at an additional cost) if utilities are found to be within 2' of post hole locations which could cost an additional +/- \$250 per hole.*
4. *Customer can contact All Lines Utility Services LLC at (414) 302-9750 to locate the private lines.*
5. ***Customer is responsible for any necessary permit or variance and for locating fence line.***
6. *If pieces of concrete, footings, large rocks/boulders, debris or unstable soils are encountered in the work; an extra fee will be incurred for the removal.*
7. *Quoted price does NOT include "frost-digging" conditions. Should customer require installation during such conditions, an additional charge will be made based on the actual time and equipment required to complete the installation.*
8. *All Munson Inc. installation crews are skilled, certified, Union craftsmen.*
9. *Munson Fence Div. of Munson, Inc. warrants all fence material supplied and installed to be free from defects in material and workmanship for (1) [one] year from the date of completion.*
10. ***Pricing and availability are not guaranteed due to the current volatility of the construction market including asphalt/oil, steel/aluminum, pvc/composite and acrylic products. Customer to be notified as best as possible of any adjustments required at the time of order and/or delivery per manufacturer directives.***

AUTHORIZED
days.

SIGNATURE: _____

Rich Guess – Project Manager

ACCEPTANCE OF PROPOSAL: The above prices, specifications and attached Terms and Conditions are satisfactory and hereby accepted. You are authorized to do the work as specified.

Date of Acceptance: _____

NOTE: This proposal may be withdrawn by us if not accepted within 10

SIGNATURE: _____

SIGNATURE: _____

-SEE LAST PAGE FOR TERMS AND CONDITIONS-

A. MUNSON, INC. TERMS & CONDITIONS

1. Upon acceptance of this contract, if a cancellation notice is not received in writing within three days of acceptance, Munson, Inc assumes that the owner or owner's agent accepts the work herein described and the terms and conditions of sale herein contained. Any withdrawal of this contract could result in partial billing to reimburse Munson, Inc. for planning, preparation, and materials already ordered or installed on the job site.
2. This contractor is not responsible for damage to or injuries caused by any privately (not installed by a Public Utility) placed underground wires, pipes, sewers, conduits, obstructions or restrictions. The owner or his agent agrees to indemnify and hold harmless Munson Fence Div./Munson-Armstrong Paving Div., Munson Inc. from any and all claims, liabilities, costs and expenses whatsoever arising from above.
3. Property owner is responsible for any necessary permits or variances, unless specifically noted in the contract
4. The contract does not contemplate the encountering of underlying rock, concrete, wood or other unsuitable materials or unusual conditions during excavation. Should these conditions be encountered the owner shall be charged for the extra work incurred.
5. The contract does not contemplate "frost-digging" conditions, unless specifically stated in this contract. Should owner require installation during such conditions, an additional charge will be made based on the actual time and equipment required to complete the installation.
6. Any alteration or deviation from stated specifications involving extra costs will become an extra charge over and above original contract. Any such alteration or deviation from stated specifications will be performed only upon submission of a written change order, and Owner/Contractor will be required to pay to Munson, Inc. an extra charge over and above the original contract price for performance of the requested change order.
7. If, after notification, Munson, Inc. is unable to complete its work due to unmoved vehicles or obstructions, Munson, Inc. may bill for additional trip charges or vehicle towing charges.
8. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.
9. All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices.
10. All labor and material is conclusively accepted as satisfactory unless this contractor is notified in writing within 72 hours after the work is performed.
11. Any claim for property damage is conclusively waived unless this contractor is notified in writing within 72 hours of the occurrence.
12. Munson, Inc. is not responsible for concrete or asphalt damage due to normal construction equipment traffic.
13. Site restoration from excavation, such as backfilling edges or post footings, is not included unless specifically noted in the contract.
14. Prior to the commencement of the work of Munson, Inc., the work of others shall be completed to such an extent that it will not in any way conflict or interfere with the work of Munson, Inc. If Munson, Inc. is directed to commence its work prior to the time such other work is completed, Owner/Contractor agrees to pay the costs of any extra mobilizations or reduced productivity attributable to Munson, Inc. commencing any of its work before any others have completed their work.
15. All agreements are contingent upon strikes, accidents or delays beyond our control.
16. Unless stated in the contract, terms of payment are net 15 days. Any past due balances shall be subject to the current legal interest charge per month.
17. Owner shall reimburse Munson Inc. for any expense incurred by Munson Inc. in protecting or enforcing its rights under this agreement including, without limitation, reasonable attorneys fees and legal expenses (and, if appropriate, all expenses of taking possession, holding, preparing for disposition and disposing of any collateral). This includes any expenses incurred before and after the commencement of any litigation to protect or enforce its rights under this agreement, including all appeals.
18. This contract will be construed and enforced in accordance with the laws of the State of Wisconsin.

B. ADDITIONAL TERMS AND CONDITIONS FOR MUNSON FENCE DIV.

1. All property lines and grades are to be established by the owner. Fence is to follow ground lines unless otherwise provided for in this contract.
2. Obstructions of every nature, which in any manner interfere with the erection of fence shall be removed by the owner prior to commencement of work, unless otherwise provided for in this contract.
3. On all jobs where Munson Fence Div. installs or supplies "Razor Ribbon", owner or agents of the property will hold Munson Fence Div./Munson, Inc. harmless in any way from claims, liabilities or injuries.
4. Gate Operator Systems: End user to understand the operations and safety systems of the unit

C. ADDITIONAL TERMS AND CONDITIONS FOR MUNSON-ARMSTRONG PAVING DIV.

1. MUNSON-ARMSTRONG PAVING DIV. DOES NOT WARRANT AGAINST CRACKS SINCE THEY WILL APPEAR IN ALL PAVEMENTS.
2. A 1-1/2% slope or greater is necessary for surface drainage of asphalt paving; 1% for concrete paving. If the owner directs construction of the subgrade, base or paved surface that results in a lesser slope, this contractor does not warrant satisfactory surface drainage.
3. Salt or melting compounds should not be applied to concrete paving for 12 months after installation. Any pitting or peeling resulting from such application will not be warranted by this contractor.
4. Due to the fact that ready mixed concrete is composed of all natural materials, Munson Inc cannot warrant against premature discoloration.
5. Material will not be placed on a wet, unstable, or frozen subgrade. A suitable subgrade shall be furnished the contractor as a condition precedent to the performance of this contract.
6. The catch basin price is based upon the existing sewer lateral at the property line being in serviceable condition. Should it be necessary to connect to the street sewer line, owner shall be charged for the extra work incurred.

LIEN NOTICE

"AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, BUILDER (CONTRACTOR) HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON THE OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED BUILDER ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR AND MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO HIS MORTGAGE LENDER, IF ANY. BUILDER AGREES TO COOPERATE WITH THE OWNER AND HIS LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID."



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6747 N. Sidney Place Glendale, WI 53209

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PROPOSAL SUBMITTED TO:

GUILFORD STANDRIDGE
VILLAGE OF GERMANTOWN PARKS & REC
N112W17001 MEQUON RD.
GERMANTOWN, WI 53022

DATE:

April 24, 2023

JOB NAME & LOCATION

HAUPT STRASSE PARK

**FENCE
RECONSTRUCTION**

Phone (414) 975-6795

gstandridge@germantownwi.gov

Per your request, we are pleased to quote the following:

1. Existing outfield fence will be taken down and salvage by Munson.
2. Remove and replace (26) line posts and (1) terminal post.
3. All posts will be imbedded 48" deep in concrete for frost protection.
4. Reinstall salvaged fence material.
5. Excavated spoils will be hauled away.

SPECIFICATIONS OF NEW FENCE TO BE AS FOLLOWS:

1. **TENSION WIRE:** A #7 gauge aluminized coil spring tension wire will be attached along the bottom of the fence fabric.
2. **LINE POSTS:** 2-1/2" O.D. SCH40 pipe. Posts will be spaced a maximum of 10ft. on center.
3. **END POSTS:** 3" O.D. SCH40 pipe.

LABOR AND MATERIAL \$14,647.00

Option: Remove and replace existing gate post and latch post . . . add . . . \$615.00

AUTHORIZED
days.

SIGNATURE: _____

Rich Guess – Project Manager

ACCEPTANCE OF PROPOSAL: The above prices, specifications and attached Terms and Conditions are satisfactory and hereby accepted. You are authorized to do the work as specified.

Date of Acceptance: _____

NOTE: This proposal may be withdrawn by us if not accepted within 10

SIGNATURE: _____

SIGNATURE: _____

-SEE LAST PAGE FOR TERMS AND CONDITIONS-



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GERMANTOWN, WI 53022

DATE:

April 24, 2023

JOB NAME & LOCATION

HAUPT STRASSE PARK

**FENCE
RECONSTRUCTION**

Phone (414) 975-6795

gstandridge@germantownwi.gov

Notes:

1. ***Due to water table concerns, an extra fee will be incurred for removal of water.***
2. ***Munson Inc. will mark all public utilities (gas, water, electric, cable, telephone, etc.). Owner is responsible for marking private lines (lighting, sprinkler, sump pump, propane, invisible dog fence, etc.) prior to arrival of crews. Munson is not responsible for damage to unmarked private lines.***
 - a. *Hydro excavation may be required (at an additional cost) if utilities are found to be within 2' of post hole locations which could cost an additional +/- \$250 per hole.*
3. ***Customer can contact All Lines Utility Services LLC at (414) 302-9750 to locate the private lines.***
4. ***Customer is responsible for any necessary permit or variance and for locating fence line.***
5. ***If pieces of concrete, footings, large rocks/boulders, debris or unstable soils are encountered in the work; an extra fee will be incurred for the removal.***
6. ***Quoted price does NOT include "frost-digging" conditions. Should customer require installation during such conditions, an additional charge will be made based on the actual time and equipment required to complete the installation.***
7. ***All Munson Inc. installation crews are skilled, certified, Union craftsmen.***
8. ***Munson Fence Div. of Munson, Inc. warrants all fence material supplied and installed to be free from defects in material and workmanship for (1) [one] year from the date of completion.***
9. ***Pricing and availability are not guaranteed due to the current volatility of the construction market including asphalt/oil, steel/aluminum, pvc/composite and acrylic products. Customer to be notified as best as possible of any adjustments required at the time of order and/or delivery per manufacturer directives.***

AUTHORIZED
days.

SIGNATURE: _____

Rich Guess – Project Manager

ACCEPTANCE OF PROPOSAL: The above prices, specifications and attached Terms and Conditions are satisfactory and hereby accepted. You are authorized to do the work as specified.

NOTE: This proposal may be withdrawn by us if not accepted within **10**

SIGNATURE: _____

Date of Acceptance: _____ **SIGNATURE:** _____

-SEE LAST PAGE FOR TERMS AND CONDITIONS-

A. MUNSON, INC. TERMS & CONDITIONS

1. Upon acceptance of this contract, if a cancellation notice is not received in writing within three days of acceptance, Munson, Inc assumes that the owner or owner's agent accepts the work herein described and the terms and conditions of sale herein contained. Any withdrawal of this contract could result in partial billing to reimburse Munson, Inc. for planning, preparation, and materials already ordered or installed on the job site.
2. This contractor is not responsible for damage to or injuries caused by any privately (not installed by a Public Utility) placed underground wires, pipes, sewers, conduits, obstructions or restrictions. The owner or his agent agrees to indemnify and hold harmless Munson Fence Div./Munson-Armstrong Paving Div., Munson Inc., from any and all claims, liabilities, costs and expenses whatsoever arising from above.
3. Property owner is responsible for any necessary permits or variances, unless specifically noted in the contract
4. The contract does not contemplate the encountering of underlying rock, concrete, wood or other unsuitable materials or unusual conditions during excavation. Should these conditions be encountered the owner shall be charged for the extra work incurred.
5. The contract does not contemplate "frost-digging" conditions, unless specifically stated in this contract. Should owner require installation during such conditions, an additional charge will be made based on the actual time and equipment required to complete the installation.
6. Any alteration or deviation from stated specifications involving extra costs will become an extra charge over and above original contract. Any such alteration or deviation from stated specifications will be performed only upon submission of a written change order, and Owner/Contractor will be required to pay to Munson, Inc. an extra charge over and above the original contract price for performance of the requested change order.
7. If, after notification, Munson, Inc. is unable to complete its work due to unmoved vehicles or obstructions, Munson, Inc. may bill for additional trip charges or vehicle towing charges.
8. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.
9. All material is guaranteed to be as specified. All work is to be completed in a workmanlike manner according to standard practices.
10. All labor and material is conclusively accepted as satisfactory unless this contractor is notified in writing within 72 hours after the work is performed.
11. Any claim for property damage is conclusively waived unless this contractor is notified in writing within 72 hours of the occurrence.
12. Munson, Inc. is not responsible for concrete or asphalt damage due to normal construction equipment traffic.
13. Site restoration from excavation, such as backfilling edges or post footings, is not included unless specifically noted in the contract.
14. Prior to the commencement of the work of Munson, Inc., the work of others shall be completed to such an extent that it will not in any way conflict or interfere with the work of Munson, Inc. If Munson, Inc. is directed to commence its work prior to the time such other work is completed, Owner/Contractor agrees to pay the costs of any extra mobilizations or reduced productivity attributable to Munson, Inc. commencing any of its work before any others have completed their work.
15. All agreements are contingent upon strikes, accidents or delays beyond our control.
16. Unless stated in the contract, terms of payment are net 15 days. Any past due balances shall be subject to the current legal interest charge per month.
17. Owner shall reimburse Munson Inc. for any expense incurred by Munson Inc. in protecting or enforcing its rights under this agreement including, without limitation, reasonable attorneys fees and legal expenses (and, if appropriate, all expenses of taking possession, holding, preparing for disposition and disposing of any collateral). This includes any expenses incurred before and after the commencement of any litigation to protect or enforce its rights under this agreement, including all appeals.
18. This contract will be construed and enforced in accordance with the laws of the State of Wisconsin.

B. ADDITIONAL TERMS AND CONDITIONS FOR MUNSON FENCE DIV.

1. All property lines and grades are to be established by the owner. Fence is to follow ground lines unless otherwise provided for in this contract.
2. Obstructions of every nature, which in any manner interfere with the erection of fence shall be removed by the owner prior to commencement of work, unless otherwise provided for in this contract.
3. On all jobs where Munson Fence Div. installs or supplies "Razor Ribbon", owner or agents of the property will hold Munson Fence Div./Munson, Inc. harmless in any way from claims, liabilities or injuries.
4. Gate Operator Systems: End user to understand the operations and safety systems of the unit

C. ADDITIONAL TERMS AND CONDITIONS FOR MUNSON-ARMSTRONG PAVING DIV.

1. MUNSON-ARMSTRONG PAVING DIV. DOES NOT WARRANT AGAINST CRACKS SINCE THEY WILL APPEAR IN ALL PAVEMENTS.
2. A 1-1/2% slope or greater is necessary for surface drainage of asphalt paving; 1% for concrete paving. If the owner directs construction of the subgrade, base or paved surface that results in a lesser slope, this contractor does not warrant satisfactory surface drainage.
3. Salt or melting compounds should not be applied to concrete paving for 12 months after installation. Any pitting or peeling resulting from such application will not be warranted by this contractor.
4. Due to the fact that ready mixed concrete is composed of all natural materials, Munson Inc cannot warrant against premature discoloration.
5. Material will not be placed on a wet, unstable, or frozen subgrade. A suitable subgrade shall be furnished the contractor as a condition precedent to the performance of this contract.
6. The catch basin price is based upon the existing sewer lateral at the property line being in serviceable condition. Should it be necessary to connect to the street sewer line, owner shall be charged for the extra work incurred.

LIEN NOTICE

"AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, BUILDER (CONTRACTOR) HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON THE OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED BUILDER ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN 60 DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR AND MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO HIS MORTGAGE LENDER, IF ANY. BUILDER AGREES TO COOPERATE WITH THE OWNER AND HIS LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID."

Date 4/26/2023



To:	Germantown Park & Recreation Dept.
Attn:	Gil Standridge
	N112 W17001 Mequon Road
	Germantown WI 53022
Phone:	262-250-4710
Cell:	
Email:	gstandridge@germantownwi.gov

From:	Don Witte
Address	N57 W13250 Shenandoah Dr. Menomonee Falls, WI 53051
Phone:	262-781-7382
Email:	dwitte@northwayfence.com
Cell:	414-303-3918

PROPOSAL

FRIEDENFELD PARK

W140N11492 Country Aire Dr., Germantown, WI 53022

BACKSTOP NETTING AND POSTS

Furnish and install baseball netting over the existing home plate area and backstop. Consists of installing aircraft cable between 2 – new 6-5/8" o.d. galv. steel poles set in concrete foundations. Includes cable winches on both sides to lower cable for net removal. Netting area to be approximately 90' wide x 20' high installed above the top of the existing backstop. Total height approx. 30'. Netting to be snap-clipped to cable and top of backstop fence for easy removal.

DUGOUT FENCE & SUN SHADE OPTION

Furnish and install 1st & 3rd base dugout fence for a total of 64 lf. of municipal grade 7' high galvanized steel chain link fence. Includes new fence posts, top and bottom rails and #9 ga. wire mesh. Install PolyPro™ Plus Premium sun shade screening over the top of the new 1st and 3rd base dugout fences includes adding additional support pipes across roof area for rigidity. Sun shade to be custom ordered with hemmed and grommited edges and attached with removable tarp ball stretch cord tie downs.

Note: Roof structure is not intended to be load bearing or hold the weight of equipment, snow or people.

Materials & Labor: \$21,200.00* (includes netting and both dugouts)

Per plans and specifications. Sales Tax Excluded.

Excludes turf restoration or repair of any ruts or other heavy-equipment damage to the field due to the site being typically wet.

**Due to fluctuating material pricing issues beyond our control, the above quoted prices are subject to change within 15 days. Please check back before accepting this proposal to allow for current material prices to be updated based on cost and availability.*

Date 4/26/2023



To:	Germantown Park & Recreation Dept.
Attn:	Gil Standridge
	N112 W17001 Mequon Road
	Germantown WI 53022
Phone:	262-250-4710
Cell:	
Email:	gstandridge@germantownwi.gov

From:	Don Witte
Address	N57 W13250 Shenandoah Dr. Menomonee Falls, WI 53051
Phone:	262-781-7382
Email:	dwitte@northwayfence.com
Cell:	414-303-3918

PROPOSAL

HAUPT STRASSE PARK- Outfield Fence

Repair outfield fence. Pull and replace 23-line posts and 1 terminal post. Dispose of old concrete footings and posts. Reset new posts in new concrete. Reassemble top rail and wire mesh and reconnect and retie. Remove and reinstall top-cap as needed.

Materials & Labor: \$10,860.00*

Per plans and specifications. Sales Tax Excluded.

Excludes turf restoration or repair of any ruts or other heavy-equipment damage to the field due to the site being typically wet.

**Due to fluctuating material pricing issues beyond our control, the above quoted prices are subject to change within 15 days. Please check back before accepting this proposal to allow for current material prices to be updated based on cost and availability.*

BUSINESS OF THE VILLAGE BOARD GERMANTOWN, WI

MEETING DATE: May 1, 2023

AGENDA ITEM: New Business [ORDINANCE No. 05-2023]

ITEM TITLE: Ordinance to adopt an amendment to the Village of Germantown 2050 Comprehensive Plan to incorporate the Intergovernmental Agreement for the Provision of Municipal Wastewater and Water Utility Service Between the Village of Richfield and the Village of Germantown (the “Richfield IGA”) and to expand the Sanitary Sewer Service Area (SSSA) boundary (Ordinance No. 05-2023)

SUBMITTED BY: Jeffrey W. Retzlaff, Director, Community Development Department

SUMMARY EXPLANATION:

As a prerequisite to extending sewer and water services to Richfield pursuant to the Richfield IGA and expanding the Village’s sanitary sewer system area (SSSA) into Richfield, Germantown was informed by the Southeast Wisconsin Regional Planning Commission (SEWRPC), the Milwaukee Metropolitan Sewerage District (MMSD) and the Wisconsin Department of Natural Resources (WisDNR) that the comprehensive plans for both Richfield and Germantown need to be amended to include the proposed SSSA expansion area and incorporate the Richfield IGA.

Also, given land use and sewer service area inconsistencies between MMSD’s 2050 Facilities Plan (that reflect Germantown’s planned land uses based on the previous 2020 Plan) and Germantown’s new 2050 Plan, Germantown is being asked to be proactive and expand the Village’s SSSA to include other land in Germantown that is expected to develop in the next 5 to 10 years consistent with the 2050 Plan.

To that end, Village staff prepared a series of text and map amendments to various chapters in the 2050 Plan detailed in Exhibit 1 to Ordinance 05-2023 (Amendment No. 1).

PLAN COMMISSION RECOMMENDATION:

Following the April 10, 2023 public hearing and discussion, the PC recommended that the Village Board **APPROVE** the text amendments and maps as proposed.

APPLICATION, PLANS & RELATED DOCUMENTS:

All relevant documents, including the draft ordinance, staff report & recommendation, and Plan Commission resolution recommending adoption of the amendment and meeting minutes (when available) are included in the PDF digital file distributed by the Village Clerk.

ORDINANCE NO. 05-2023

AN ORDINANCE TO ADOPT AMENDMENT NO. 1
TO THE "VILLAGE OF GERMANTOWN 2050 COMPREHENSIVE PLAN"
FOR THE VILLAGE OF GERMANTOWN, WISCONSIN

WHEREAS, THE VILLAGE BOARD OF THE VILLAGE OF GERMANTOWN, WASHINGTON COUNTY, WISCONSIN, ORDAINS AS FOLLOWS:

Section 1. Pursuant to Sections 60.22(3), 62.23(2) and 62.23(3) of Wisconsin Statutes, the Village of Germantown is authorized to prepare and adopt a comprehensive plan as defined in Sections 66.1001 Wisconsin Statutes.

Section 2. the Village of Germantown and the Village of Richfield entered into the Intergovernmental Agreement for the Provision of Municipal Wastewater and Water Utility Service Between the Village of Richfield and the Village of Germantown (hereafter the "IGA") effective December 1, 2022; and

Section 3. Germantown and Richfield staff have worked in cooperation with the Southeast Wisconsin Regional Planning Commission (SEWRPC), the Milwaukee Metropolitan Sewerage District (MMSD) and the Wisconsin Department of Natural Resources (WisDNR) to expand the Village of Germantown's Sanitary Sewer Service Area (SSSA) and amend each Village's respective comprehensive plans to incorporate the IGA as prerequisites for extending wastewater and water services to the Village of Richfield.

Section 4. SEWRPC, MMSD and WisDNR staff have encouraged the Village of Germantown to further expand the Village's SSSA to include other parcels in the Village of Germantown that are expected to develop in the next 5 to 10 years consistent with the land use and development policies adopted in the 2050 Comprehensive Plan.

Section 5. The Village of Germantown Plan Commission held a public hearing of the "Village of Germantown 2050 Comprehensive Plan" on April 10, 2023, in compliance with the requirements of Section 66.1001(4)(d) of Wisconsin Statutes and adopted Resolution No. 01-2023 recommending that the Village Board adopt an amendment to the "Village of Germantown 2050 Comprehensive Plan" set forth in Exhibit 1 (attached hereto).

Section 6. The Village Board of the Village of Germantown, Wisconsin, does by enactment of this ordinance, formally adopt an amendment to the "Village of Germantown 2050 Comprehensive Plan" as set forth in Exhibit 1 consistent with Section 66.1001 Wisconsin Statutes.

SECTION 7. This ordinance shall take effect and be in full force the day after its passage and publication, as provided by law.

Adopted this 1st day of May, 2023.

Introduced by Trustee: _____ Second by Trustee: _____

Vote: Ayes: _____ Nays: _____

Dean Wolter, Village President

ATTEST:

Angel Rettler, Interim Village Clerk

APPROVED AS TO FORM:

Brian Sajdak, Attorney

Chapter 4 Text Amendment

1. **Add the following text to the Regional Context & Intergovernmental Cooperation Chapter under the “Sanitary Sewer System” heading beginning on page 32:**

In May, 2022, the Village of Germantown entered into an agreement with the Village of Richfield to extend municipal sewer and water utility services into a portion of the Village of Richfield (see the *Intergovernmental Agreement for the Provision of Municipal Wastewater and Water Utility Service Between the Village of Richfield and the Village of Germantown* for details). The Agreement was subject to voter approval through an advisory referendum held on November 8, 2022. As a result of the referendum passing, the IGA went into effect on December 1, 2022.

The Agreement is to provide limited sewer & water utility services to an area referred to as the “Northeast Corridor” in the Village of Richfield. The Northeast Corridor service area is approximately 440 acres located west of US41, north of Holy Hill Road, east of Appleton Ave and south of Pleasant Hill Road. Future land uses in the Northeast Corridor to be served by Germantown sewer & water utility services include office/light industrial, warehouse/distribution, highway-oriented & small-scale commercial, and single & multi-family residential.

The Agreement identifies the preliminary routes for extending utility services through Germantown, Richfield and into the Northeast Corridor. These routes generally include extending sewer service from the intersection of Goldendale Road @ Freistadt Road to the west/northwest through the “Freistadt District” in Germantown and then northwesterly along the Wisconsin & Southern (WSOR) railroad right-of-way into Richfield, across Holy Hill Road west of US41 and then northerly into the Northeast Corridor service area. Water service will be extended from the intersection of Rockfield Road @ Gateway Crossing in the Germantown Gateway Corporate Park westerly along the Rockfield Road right-of-way, under US41, and into the Northeast Corridor service area (a water main loop back into Germantown following the same sewer route described above will also be installed).

Germantown and Richfield staff, engineers and attorneys are working with the Southeast Wisconsin Regional Planning Commission (SEWRPC), the Milwaukee Metropolitan Sewerage District (MMSD) and the Wisconsin Department of Natural Resources (WisDNR) to expand the Village of Germantown’s Sanitary Sewer Service Area (SSSA) as one of the prerequisites to extending sewer service to Richfield. Staff has submitted the necessary application to SEWRPC to initiate the review/approval process that involves concurrent review and approval by both MMSD and WisDNR. It is expected that a decision to expand the SSSA will occur in 2023.

Germantown is also coordinating with the Wisconsin Department of Transportation (WisDOT), the Eastern Wisconsin Counties Railroad Consortium (EWCRC), WATCO Companies, and the Wisconsin & Southern Railroad (WSOR) regarding the proposal to utilize existing railroad right-of-way for the extension of municipal water and sewer utility services along the railroad right-of-way and under US41.

Chapter 7 Text & Map Amendments

1. **Add the following text to the Systems Chapter in the Utilities & Community Facilities section and under the “Sanitary Sewer System” heading beginning on page 171:**

In May, 2022, the Village of Germantown entered into an agreement with the Village of Richfield to extend municipal sewer and water utility services into a portion of the Village of Richfield (see the Intergovernmental Agreement for the Provision of Municipal Wastewater and Water Utility Service Between the Village of Richfield and the Village of Germantown for details). The Agreement was subject to voter approval through an advisory referendum held on November 8, 2022. As a result of the referendum passing, the IGA went into effect on December 1, 2022.

The Agreement is to provide limited sewer & water utility services to an area referred to as the “Northeast Corridor” in the Village of Richfield. The Northeast Corridor service area is approximately 440 acres located west of US41, north of Holy Hill Road, east of Appleton Ave and south of Pleasant Hill Road. Future land uses in the Northeast Corridor to be served by Germantown sewer & water utility services include office/light industrial, warehouse/distribution, highway-oriented & small-scale commercial, and single & multi-family residential.

The Agreement identifies the preliminary routes for extending utility services through Germantown, Richfield and into the Northeast Corridor. These routes generally include extending sewer service from the intersection of Goldendale Road @ Freistadt Road to the west/northwest through the “Freistadt District” in Germantown and then northwesterly along the Wisconsin & Southern (WSOR) railroad right-of-way into Richfield, across Holy Hill Road west of US41 and then northerly into the Northeast Corridor service area. Water service will be extended from the intersection of Rockfield Road @ Gateway Crossing in the Germantown Gateway Corporate Park westerly along the Rockfield Road right-of-way, under US41, and into the Northeast Corridor service area (a water main loop back into Germantown following the same sewer route described above will also be installed).

Germantown and Richfield staff, engineers and attorneys are working with the Southeast Wisconsin Regional Planning Commission (SEWRPC), the Milwaukee Metropolitan Sewerage District (MMSD) and the Wisconsin Department of Natural Resources (WisDNR) to expand the Village of Germantown's Sanitary Sewer Service Area (SSSA) as one of the prerequisites to extending sewer service to Richfield. Staff has submitted the necessary application to SEWRPC to initiate the review/approval process that involves concurrent review and approval by both MMSD and WisDNR. It is expected that a decision to expand the SSSA will occur in 2023.

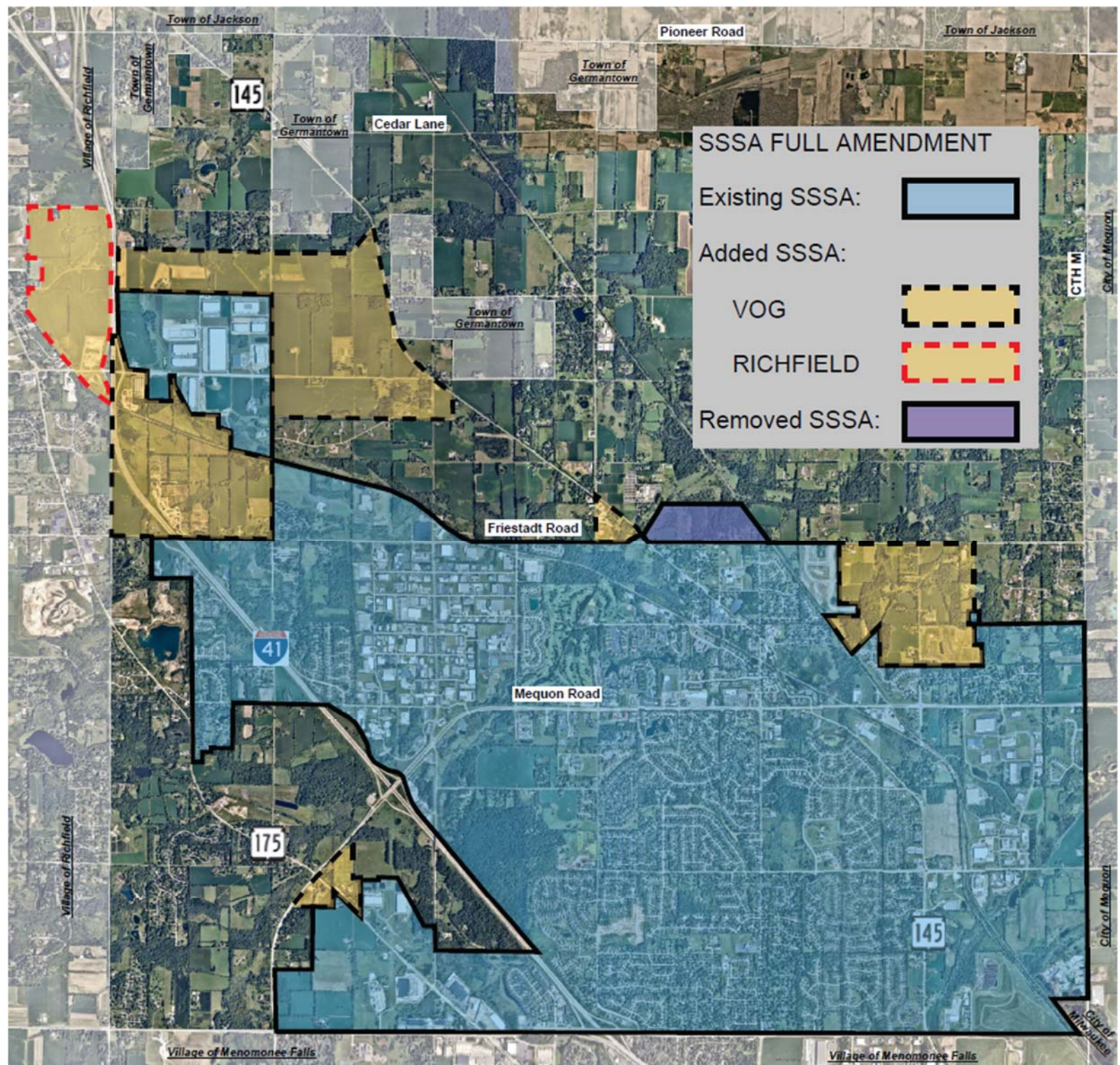
SEWRPC informed the Village that the "immediate" SSSA expansion amendment necessary to serve the Northeast Corridor in the Village of Richfield should include parcels of land in the Village of Germantown that meets the following criteria:

1. Include the smallest area & fewest parcels necessary to which service is to be provided;
2. Parcels included must be contiguous to the existing SSSA boundary;
3. Include parcels through which sewer & water services will be physically located and other adjoining parcels is intended to be served;
4. Parcels included cannot create or encircle unserved parcels (no unserved "donut holes")

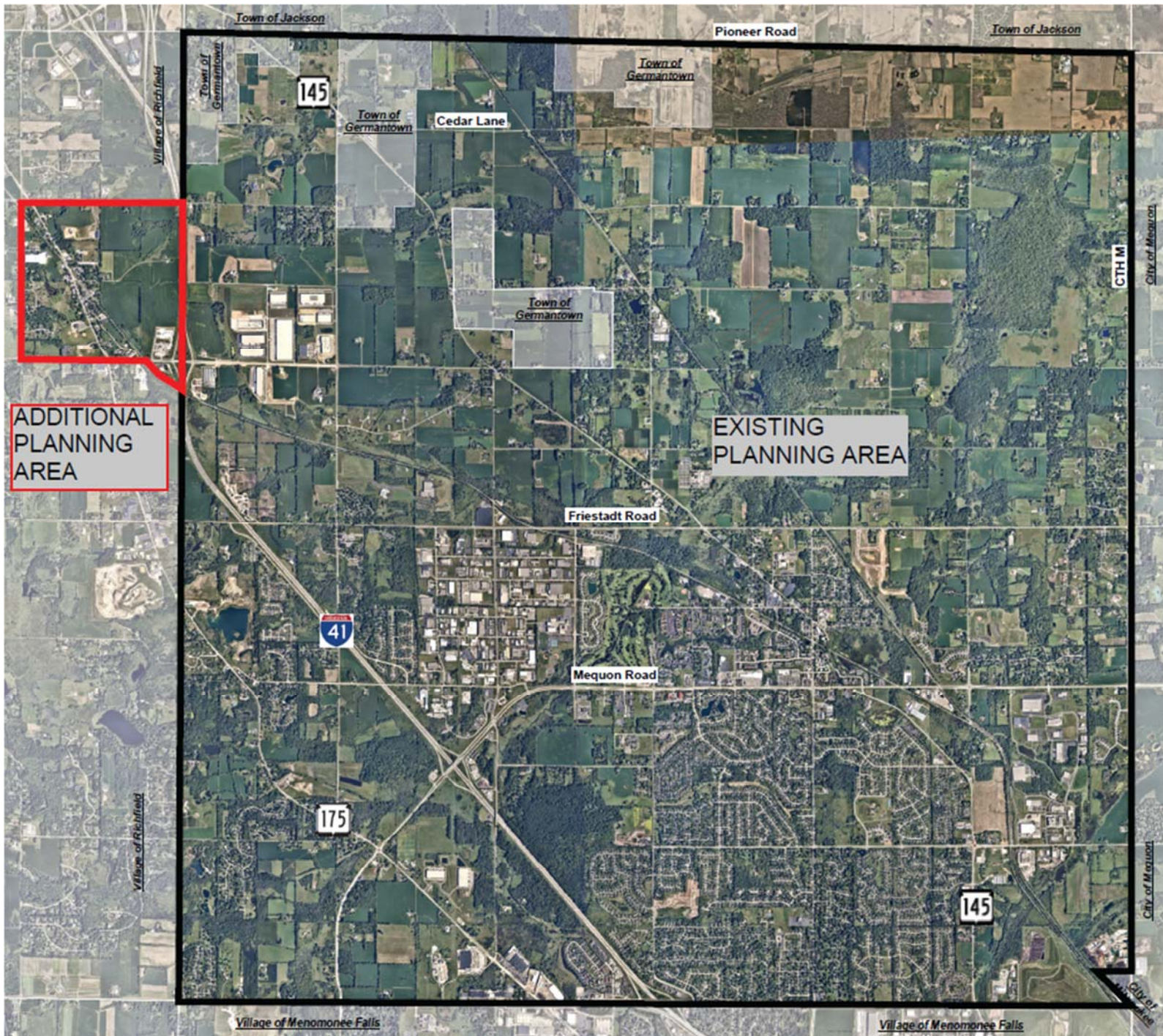
For this reason, the Germantown expansion area includes all property within the Freistadt District east of US41, north of Freistadt Road, west of Goldendale Road and south of the railroad. Portions of the "Freistadt District" and the area north of the railroad located in the "Holy Hill Gateway District" include environmentally sensitive features, including a navigable waterway (tributary to the Menomonee River), wetlands, and floodplain. The parcels containing these features are included in the "immediate" SSSA expansion strictly due to the "contiguity" criteria discussed above. It is intended that these environmentally sensitive features will not be developed and will be protected from the negative impacts of any nearby development served by municipal sewer and water through administration and enforcement of the Village's development codes, including but not limited to the general Zoning Code, Shoreland-Wetland Zoning Code, Floodplain Zoning Code, and Subdivision and Platting Code.

As a result, the Village of Germantown will be required to submit a separate SSSA amendment(s) in the future to include other parcels in Germantown that do not meet the criteria above but that are expected to be added to the SSSA as identified in the 2050 Comprehensive Plan. See Map 7.8, Map 7.9, Map 7.10, and Map 7.11 in Chapter 7 that show the current, potential, and proposed SSSA boundaries and "immediate" and "future" amendments, as well as the overall MMSD Planning Area for the Village of Germantown.

2. Insert the attached aerial map and label “Map 7.10” in the Systems Chapter in the Utilities & Community Facilities section after Map 7.9 on page 174



3. Insert the attached aerial map and label “Map 7.11” in the Systems Chapter in the Utilities & Community Facilities section after Map 7.10 on page 174



Chapter 8 Text Amendment

1. Add the following text to the Utilities & Community Facilities table in the Implementation Plan Chapter under the Utilities & Community Facilities section on page 197

Revise Objective 4 to read as follows:

Integrate regional water, sewer, and land use planning in cooperation with SEWRPC, DNR, MMSD, and abutting municipalities, including the Village of Richfield and Village of Menomonee Falls

Revise Action Step “H” to read as follows:

Coordinate with SEWRPC, MMSD, DNR, Milwaukee Metropolitan Sewerage District, the Germantown School District, the Washington County Health Department, and abutting municipalities, including the Village of Richfield and Village of Menomonee Falls ~~other relevant jurisdictions~~ for future utility and facility expansions, including the extension of municipal sewer and water utility services to the Village of Richfield pursuant to a May 2022 Intergovernmental Agreement between the Village of Germantown and the Village of Richfield.

PLAN COMMISSION RESOLUTION NO. 01-2023

A RESOLUTION TO RECOMMEND ADOPTION OF AN AMENDMENT (AMENDMENT NO. 1) TO THE “VILLAGE OF GERMANTOWN 2050 COMPREHENSIVE PLAN” FOR THE VILLAGE OF GERMANTOWN, WISCONSIN

WHEREAS, the Village of Germantown, Wisconsin, pursuant to Sections 61.35, 62.23(2) and (3), and 66.1001(4)(b) Wisconsin Statutes, adopted Ordinance No. 16-2022 adopting the “Village of Germantown 2050 Comprehensive Plan” on September 26, 2022; and

WHEREAS, the Village of Germantown and the Village of Richfield entered into the Intergovernmental Agreement for the Provision of Municipal Wastewater and Water Utility Service Between the Village of Richfield and the Village of Germantown (hereafter the “IGA”) effective December 1, 2022; and

WHEREAS, Germantown and Richfield staff, engineers and attorneys have worked in cooperation with the Southeast Wisconsin Regional Planning Commission (SEWRPC), the Milwaukee Metropolitan Sewerage District (MMSD) and the Wisconsin Department of Natural Resources (WisDNR) to expand the Village of Germantown’s Sanitary Sewer Service Area (SSSA) and amend each Village’s respective comprehensive plans to incorporate the IGA as prerequisites for extending wastewater and water services to the Village of Richfield; and

WHEREAS, SEWRPC, MMSD and WisDNR staff have encouraged the Village of Germantown to further expand the Village’s SSSA to include other parcels in the Village of Germantown that are expected to develop in the next 5 to 10 years consistent with the land use and development policies adopted in the 2050 Comprehensive Plan; and

WHEREAS, the Plan Commission reviewed the text and map amendments prepared by Village staff to various chapters in the 2050 Comprehensive Plan attached hereto as Exhibit 1; and

WHEREAS, the Plan Commission held a duly noticed public hearing of the proposed amendment to the “Village of Germantown 2050 Comprehensive Plan” in Exhibit 1 pursuant to the procedures in Section 66.1001(4)(d) Wisconsin Statutes; and

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Section 66.1001(4)(b) Wisconsin Statutes, the Village of Germantown Plan Commission hereby recommends that the Village Board enact an ordinance to adopt the proposed amendment to the “Village of Germantown 2050 Comprehensive Plan” in Exhibit 1.

Adopted by the Village of Germantown Plan Commission this 10th day of April, 2023.

Dean Wolter, Village President/Plan Commission Chairperson

ATTEST:

Laura Johnson, Plan Commission Secretary

APPROVED AS TO FORM:

Brian Sajdak, Attorney

Amendment to the Village of Germantown 2050 Comprehensive Plan to incorporate the 2022 Intergovernmental Agreement for the provision of Municipal Wastewater and Water Utility Service between the Village of Richfield and the Village of Germantown. Staff was informed by SEWRPC that in order for SEWRPC to consider the proposed SSSA expansion, the comprehensive plans for both Richfield and Germantown need to be amended to include the proposed SSSA expansion area as agreed to in the Richfield intergovernmental agreement. Director Retzlaff reviewed.

Public Hearing opened: 6:49 pm.

- Melanie Smythe, W140 N17938 Cedar Lane, thought the map shown for the IGA was incorrect and should be changed. Director Retzlaff explained map 7.11 intends to show the Village's planning area for MMSD and their requirement is that any amendment to a planning area include the nearest full quarter-quarter section. It is not the sewer service area, only the planning area. Ms. Smythe asked that a note be put on the map explaining that. Dean stated the proposed boundary map shows the sanitary sewer service boundaries, but because of the requirement for MMSD a square is needed.
- Scott Hefle, W159 N10514 Old Farm Road, spoke on the list of proposed developments that were not part of the IGA and asked if they were required by MMSD and by SEWRPC to add all the amendments to keep the project going. Director Retzlaff said they were not part of the IGA or required by SEWRPC or MMSD. The list is a staff generated list that was requested by SEWRPC to create a separate amendment for any additional SSA adjustments they would like to have done in the near term.
- Jan Miller, W151 N10297 Windsong Cir W, commented on the approved minutes say the Village Center District and Holy Hill District are top priorities and she would prefer this be held off until we get citizen input. She asked why the extra areas required by the MMSD are in the 2050 Plan and should be a separate document and reviewed at a separate meeting.

Public Hearing closed 7:00 pm.

MOTION Baum second Nilles to Adopt the Text Amendments and Maps as presented.

Discussion followed. Director Retzlaff explained that in order to implement the intergovernmental agreement, we need to officially expand our sanitary service area. The various requirements include expanding our planning area with the requirement from MMSD to include the nearest quarter section boundaries that includes areas not intended to be served. Chairman Wolter said that doesn't mean there will be development there. It's just possible planning for a 2050 Plan.

MOTION carried unanimously.

Michael Doran for U.S. Cellular, Agent for Faith Lutheran Church, Property Owner – W172 N11183 Division Road. Conditional Use Permit (CUP) and Site Plan Review for a 190' monopole tower and wireless telecommunication facility. Director Retzlaff summarized the proposal. Mike Doran, Agent for US Cellular, handed out a revised search ring document to PC members and spoke on the existing police tower. Shaun Hemsted, Agent for US Cellular, addressed staff issues. He

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: May 15, 2023

PLACEMENT: Presentation

ITEM TITLE: Public Hearing on a proposed Germantown and Richfield Sanitary
Sewer Service Area Amendment

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

1. SEWRPC Staff Memorandum
2. Map_1_GermantownSSA_04_04_2023
3. Map_2_Environmentally_Significant_GermantownSSA
4. Appendix A
5. Appendix A Map

RECOMMENDATION:

ACTION BY Committee:

SOUTHEASTERN WISCONSIN REGIONAL PLANNING COMMISSION

W239 N1812 ROCKWOOD DRIVE • PO BOX 1607 • WAUKESHA, WI 53187-1607 •

TELEPHONE (262) 547-6721
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SEWRPC Staff Memorandum

RESPONSE TO REQUEST BY THE VILLAGES OF GERMANTOWN AND RICHFIELD TO AMEND THE GERMANTOWN SANITARY SEWER SERVICE AREA

April 27, 2023

INTRODUCTION

By letter dated January 30, 2023, the Village of Germantown and the Village of Richfield jointly requested that the Southeastern Wisconsin Regional Planning Commission (SEWRPC) amend the Village of Germantown sanitary sewer service area tributary to the Milwaukee Metropolitan Sewerage District (MMSD) sewerage system, as that area is currently documented in SEWRPC Community Assistance Planning Report No. 70, *Sanitary Sewer Service Area for the Village of Germantown, Washington County, Wisconsin*, dated July 1983, as amended. The purpose of the amendment is to include within the planned sewer service area certain lands within both communities located immediately adjacent to, but outside, the currently adopted sewer service area.

AREA DESCRIPTION

The area proposed to be added to the Germantown sewer service area is shown on Map 1. The subject area encompasses about 730 acres and is generally located southeast and northwest of the intersection of Holy Hill Road and I-41, and extends south to Freistadt Road in the Village of Germantown and north to Pleasant Hill Road in the Village of Richfield, in portions of U.S. Public Land Survey Sections 12 and 13, Township 9 North, Range 19 East, Village of Richfield, and portions of Sections 7 and 18, Township 9 North, Range 20 East, Village of Germantown, Washington County, Wisconsin. The subject area also includes nine existing homesites and five existing businesses that are currently outside the planned sewer service area.

The subject area contains about 103 acres of environmentally significant lands, consisting of about 72 acres of primary environmental corridor (including about 60 acres of wetland and/or floodplain within the environmental corridor), about two acres of secondary environmental corridor (including about one acre of wetland within the environmental corridor), about 20 acres of isolated natural resource area (including about 16 acres of wetlands and/or floodplain), and four small, isolated wetlands outside of the primary environmental corridor (that combined, encompass about 9 acres). These environmental corridors shown on Map 2 have been updated to reflect existing (2023) conditions.

Under the Village of Germantown's comprehensive plan, the Germantown portion of the subject area is recommended to primarily be developed as a mixed-industrial district comprised predominantly of light industrial uses, warehouse, corporate office uses, and service-commercial uses.¹ It is estimated that upon full development, the proposed residential portion of the subject area would accommodate about 1,911 housing units (including the eight existing homes), with an estimated population of about 4,490 persons.

Under the Village of Richfield's comprehensive plan, the Richfield portion of the subject area is recommended to be developed primarily for business mixed uses.² It is estimated that upon full development, the proposed residential portion of the subject area would accommodate about 17 housing units (including the one existing home), with an estimated population of about 40 persons.

In total, full development of the proposed sewer service area amendment would add an estimated 1,928 housing units and an estimated population of about 4,530 persons to the Germantown sewer service area.

A more-detailed delineation of the amended sewer service area and the environmentally significant lands within is shown on an aerial photograph reproduced as Map 2.

¹ It can be noted that at the time of the writing of this staff memorandum, the Village of Germantown was undertaking an amendment of its comprehensive plan to reflect within that plan the proposal to extend public sewer and water service to the portion of the Village of Richfield as set forth in Intergovernmental Agreement for the Provision of Municipal Wastewater and Municipal Water Utility Service Between the Village of Richfield and the Village of Germantown.

² It can be noted that at the time of the writing of this staff memorandum, the Village of Richfield was undertaking an amendment of its comprehensive plan to reflect within that plan the proposal to extend public sewer and water service from the Village of Germantown to the subject portion of the Village of Richfield as set forth in Intergovernmental Agreement for the Provision of Municipal Wastewater and Municipal Water Utility Service Between the Village of Richfield and the Village of Germantown.

RELATIONSHIP OF THE PROPOSED CHANGE TO THE EXISTING SANITARY SEWER SERVICE AREA

The proposed addition of about 730 acres to the Germantown sanitary sewer service area tributary to the MMSD sewerage system represents an increase in the planned sewer service area of about eight percent. The provision of 1,928 housing units (including the nine existing homesites) within the subject area would increase the resident population of this portion of the Germantown sewer service area by about 4,530 persons. The estimated buildout population of the expanded sewer service area—that is, the population that could be accommodated under full development of the sanitary sewer service area—would approximate 27,800 persons.³ The year 2050 population range for the Germantown sewer service area in the regional land use plan (VISION 2050) is 29,080 to 34,500 persons.

Please note that the full buildout population noted above is not based upon a comprehensive analysis of the entire Germantown sewer service area, but is rather based upon that information provided in the series of sewer service area amendments undertaken since completion of the Germantown sewer service area plan in 1983. In addition, it should also be noted that as part of the Germantown SSA Amendment: Administrative Review (Country Aire Drive) dated September 12, 2022, which was requested the Village of Germantown by letter dated June 14, 2022, and administratively approved by the Wisconsin Department of Natural Resource by letter dated September 12, 2022, pertaining to an extension of a sanitary sewer outside of but adjacent to the adopted Germantown sewer service area, it was recommended that no connections to that sewer would occur until a formal sewer service area amendment for that area was approved. Based in part upon these reasons, it was agreed to by the Villages of Germantown and Richfield that a full comprehensive update of the Germantown sewer service area plan would be undertaken subsequent to the completion of the subject sewer service area amendment set forth in this staff memorandum.

³ As part of the sewer service area amendment for the Village of Germantown completed in 1998, the buildout population of the Germantown sewer service area tributary to the Milwaukee Metropolitan Sewerage District (MMSD) was estimated to be about 23,000 persons. The four subsequently approved amendments to the sewer service area, along with the proposed amendment to the sewer service area set forth herein, would increase the population by approximately 4,834 persons. In March 2021, MMSD completed its 2050 Facilities Plan, and as part of that plan, the 2050 buildout population of the portion of the sewer service area tributary to the MMSD in the 8 sewersheds within the Village of Germantown is estimated to be about 30,766 persons.

WATER QUALITY IMPACTS

Under the adopted regional water quality management plan and the Germantown sanitary sewer service area plan, it is envisioned that all new urban development within the planned sewer service area would receive sanitary sewer service. Assuming that all applicable Federal, State, and local permits are obtained and proper site development and construction practices are employed, there should be no significant adverse water quality impacts attributable to the development of the planned sanitary sewer service area.

WASTEWATER TREATMENT PLANT CAPACITY

The size and capacity of the MMSD sewage conveyance and treatment facilities are set forth in the District's facility plan completed in 2021.⁴ The area proposed to be added to the planned sewer service area would be tributary to Sewershed GE 3007. Sewershed GE 3007 combines with all Germantown sewersheds at the District's Metropolitan Interceptor Sewer (MIS). Germantown has confirmed that their sanitary sewer system can convey flows from the proposed area to the MIS. MMSD staff have confirmed that there is sufficient available capacity in the MIS to address the proposed additional development. However, this area must be accounted for, along with any future areas in the Village of Richfield, in a MMSD facilities plan amendment which is currently under preparation.

PUBLIC REACTION TO THE PLAN AMENDMENT

A public hearing was held on _____, 2023, at the Germantown Village Hall to receive public comment on, and reaction to, the proposed sewer service area amendment. The hearing was sponsored by the Village of Germantown and the Regional Planning Commission.

(To be completed following the public hearing.)

LOCAL ACTION ON THE PLAN AMENDMENT

(To be completed following the public hearing.)

⁴ Milwaukee Metropolitan Sewerage District (MMSD) 2050 Facilities Plan, March 2021.

REGIONAL HOUSING PLAN: JOB/HOUSING BALANCE

Appendix A provides job/housing balance information for the Village of Germantown developed under the SEWRPC regional housing plan. The inclusion of information from the regional housing plan in sewer service area amendment reports is based upon a regional housing plan recommendation (one of 50 recommendations made under the plan) that 1) SEWRPC provide the findings of the approximate job/housing balance analysis conducted under the regional housing plan to communities requesting an amendment of their sanitary sewer service area and 2) for those communities with a job/housing imbalance, that recommendations be provided to the community for their future consideration in addressing that imbalance. However, it is important to note that job/housing balance is not intended to be a requirement to be met by any individual sewer service area amendment.

It should also be noted that the Village of Richfield was not included in the SEWRPC regional housing plan job/housing balance analysis. The analysis was limited to areas planned by local governments to be provided with extensive public sanitary sewer service by 2035, because the primary concern addressed by the analysis is determining if communities with a significant amount of existing and/or planned land uses that accommodate employment have also planned for suitable workforce housing. Local governments in portions of the Region that are not served by sanitary sewer typically do not designate extensive areas for commercial and industrial land uses or medium to high density residential land uses, which would accommodate jobs and affordable housing, respectively.

CONCLUDING RECOMMENDATION

The Regional Planning Commission's evaluation of proposed sanitary sewer service area amendments includes a consideration of whether the amendment is consistent with the regional land use plan, the regional water quality management plan, and the provisions of the *Wisconsin Administrative Code* governing water quality management plans, and whether established procedures for amending sewer service areas have been followed.

- **Consistency with the Regional Land Use Plan (VISION 2050)**

The regional land use plan recommends that, in addition to the infilling and redevelopment of existing urban centers, new urban development within the Region be accommodated through the orderly expansion of existing urban centers in locations which can be readily served by basic urban facilities, including sanitary sewer service, with the overall amount of new urban development

consistent with projected growth in population and the economic base. The regional land use plan further recommends preserving primary environmental corridors and that consideration be given to preserving secondary environmental corridors and isolated natural resource areas.

(To be completed following the public hearing.)

- **Consistency with the Regional Water Quality Management Plan**

The regional water quality management plan recommends that new urban development within the Region be provided with centralized sanitary sewer service. The plan designates a wastewater treatment plant to serve each of the urban centers within the Region that are identified in the regional land use plan. In the case at hand, the regional plan recommends that wastewater from the Germantown urban service area be served through the MMSD sewerage system.

(To be completed following the public hearing.)

- **Consistency with Chapter NR 121 of the *Wisconsin Administrative Code***

Chapter NR 121 of the *Wisconsin Administrative Code* governs the preparation of areawide water quality management plans, including the component sewer service area plans. The code requires that sewer service areas be determined in a way that promotes cost-effective and environmentally sound wastewater collection and treatment and that is consistent with 20-year population projections. Under the code, sewer service area plans must identify lands that are to be excluded from sewer service because of physical or environmental constraints or potential adverse water quality impacts.

(To be completed following the public hearing.)

- **Consistency with Procedural Requirements**

As carried out by the Regional Planning Commission, the sewer service area amendment process must begin with a request to the Commission from the appropriate local unit of government or government agency to process the amendment. A public hearing must be held on the proposed amendment; the hearing is jointly sponsored by the Regional Planning Commission and the requesting agency or unit of government. Subsequent to the public hearing, the requesting agency or unit of government must act to approve the amendment as presented at the hearing, approve a modified amendment, or deny the amendment. Only after approval by the requesting agency or unit

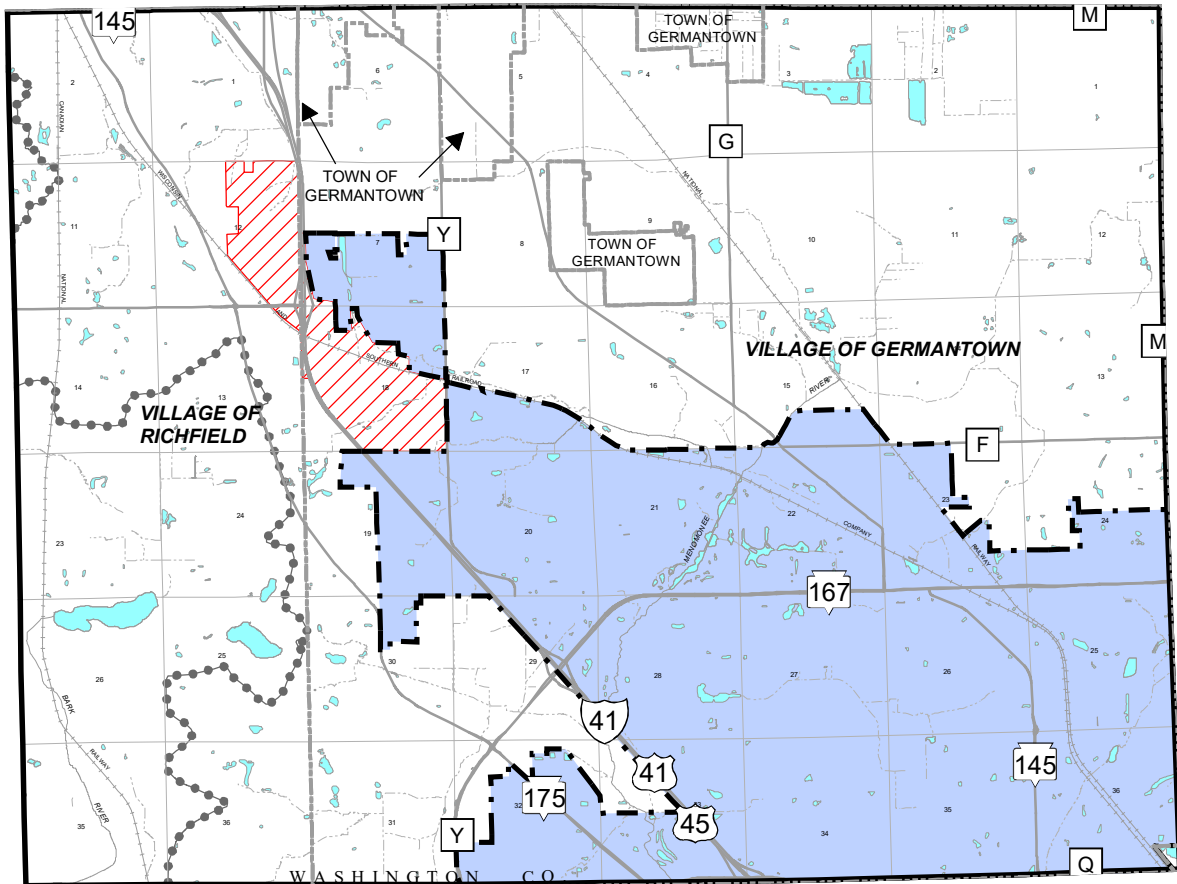
of government will the proposed amendment be considered for adoption by the Regional Planning Commission as an amendment to the areawide water quality management plan.

(To be completed following the public hearing.)

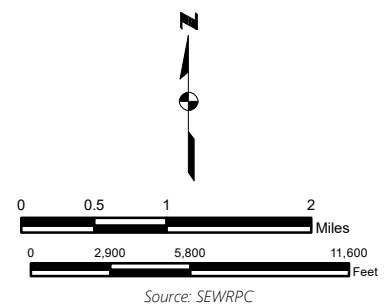
Given all of the foregoing, it is recommended that SEWRPC formally amend the Village of Germantown sanitary sewer service area as documented in SEWRPC Community Assistance Planning Report No. 70, as amended, in the manner shown on Map 1. It is also recommended that the Wisconsin Department of Natural Resources (WDNR) approve this sewer service area plan amendment and transmit the plan amendment to the U.S. Environmental Protection Agency (USEPA) for certification.

#267657v2 – Germantown Richfield SSA Amend Memo
300-3000
JED
04/27/23

Map 1
Proposed Amendment to the Village of Germantown Sanitary Sewer Service Area

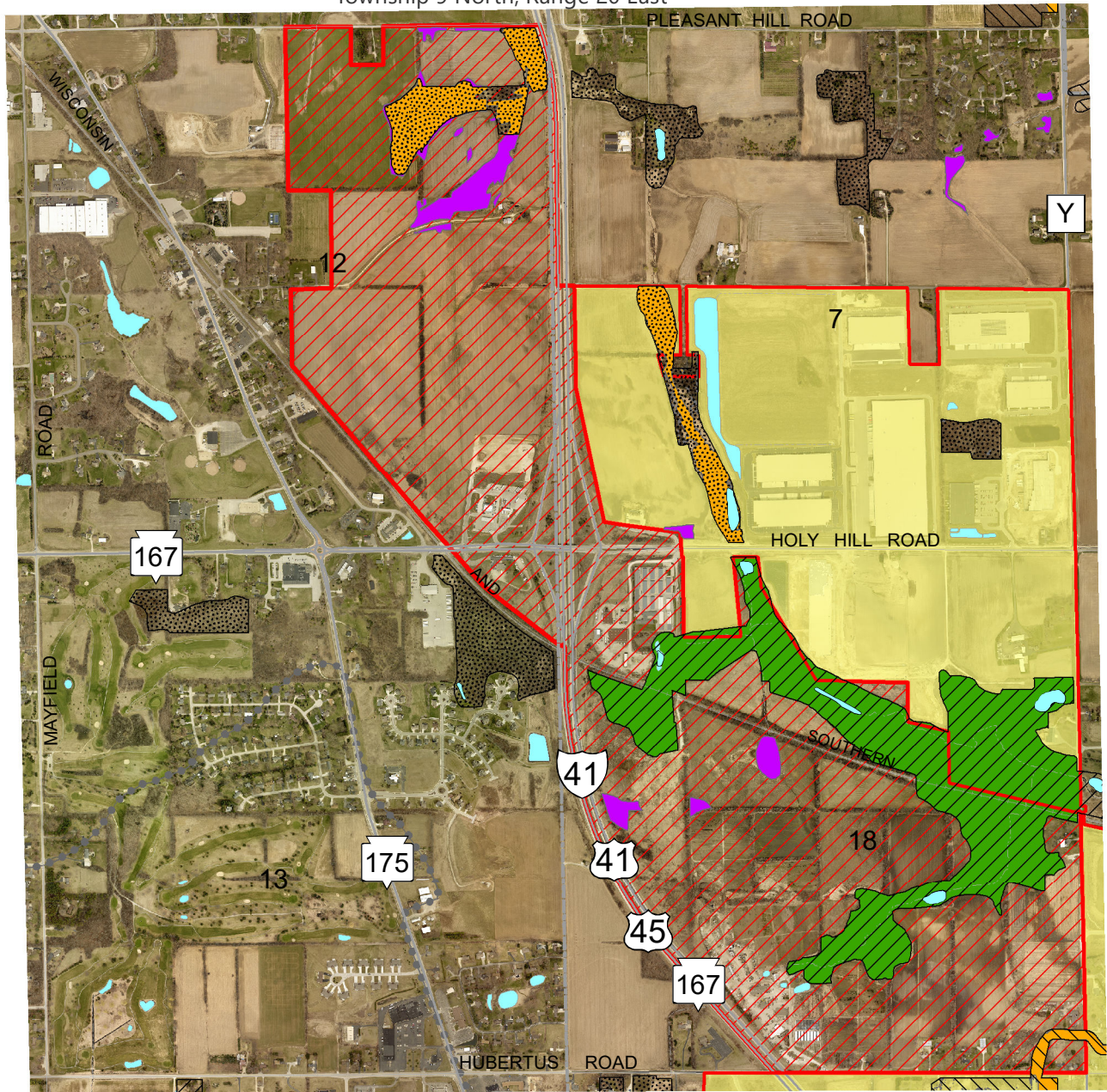


- VILLAGE OF GERMANTOWN PLANNED SANITARY SEWER SERVICE AREA
- PLANNED SANITARY SEWER SERVICE AREA BOUNDARY
- AREA TO BE ADDED TO THE VILLAGE OF GERMANTOWN SEWER SERVICE AREA
- EXISTING MUNICIPAL BOUNDARIES: 2023
- SUBCONTINENTAL DIVIDE



Map 2
Environmentally Significant Lands and Planned Sanitary Sewer Service Area
for the Village of Germantown and Eviros

U.S. Public Land Survey Sections 12 and 13, Township
 9 North, Range 19 East and Sections 7 and 18,
 Township 9 North, Range 20 East



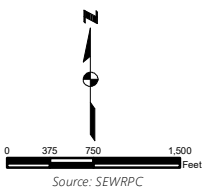
Photography Date: April/May 2022

- PRIMARY ENVIRONMENTAL CORRIDOR
- SECONDARY ENVIRONMENTAL CORRIDOR
- ISOLATED NATURAL RESOURCE AREA
- PROPOSED SANITARY SEWER SERVICE AREA TO BE ADDED TO THE VILLAGE OF GERMANTOWN
- SURFACE WATER WITHIN ENVIRONMENTAL CORRIDORS AND ISOLATED NATURAL RESOURCE AREAS
- WETLANDS AND SURFACE WATER AREAS LESS THAN 5 ACRES IN SIZE OUTSIDE ENVIRONMENTAL CORRIDORS AND ISOLATED NATURAL RESOURCE AREAS

- PLANNED SANITARY SEWER SERVICE AREA
 - PLANNED SANITARY SEWER SERVICE AREA BOUNDARY
- RESTRICTIONS ON SEWERED DEVELOPMENT**

- PRIMARY ENVIRONMENTAL CORRIDOR WITHIN THE PLANNED SANITARY SEWER SERVICE AREA: THE EXTENSION OF SEWERS TO SERVE NEW DEVELOPMENT IS CONFINED TO LIMITED RECREATIONAL AND INSTITUTIONAL USES AND RURAL-DENSITY RESIDENTIAL DEVELOPMENT IN AREAS OTHER THAN WETLANDS, FLOODLANDS, RIPARIAN BUFFERS, AND STEEP SLOPES
- PORTIONS OF THE SECONDARY ENVIRONMENTAL CORRIDORS AND ISOLATED NATURAL RESOURCE AREAS WITHIN THE PLANNED SANITARY SEWER SERVICE AREA WHICH ARE COMPRISED OF FLOODPLAINS, WETLANDS, RIPARIAN BUFFER, AND/OR ADJACENT STEEP SLOPES: THE EXTENSION OF SEWERS TO SERVE NEW DEVELOPMENT IN THESE AREAS IS NOT PERMITTED.

NOTE: This map replaces a portion of Maps 2 and 3, pages 3 and 4, of SEWRPC Amendment to the Regional Water Quality Management Plan, Village of Germantown, September 2018



Appendix A

REGIONAL HOUSING PLAN: JOB/HOUSING BALANCE ANALYSIS

On March 13, 2013, the Regional Planning Commission adopted a regional housing plan for the seven-county Southeastern Wisconsin Region. That plan is documented in SEWRPC Planning Report No. 54, *A Regional Housing Plan for Southeastern Wisconsin*, dated March 2013. The plan addresses a range of housing issues and concerns, including the balance between jobs and housing throughout the Region. The plan includes a generalized analysis of the “job/housing balance” for subareas of the Region. The regional housing plan recommends providing the findings of the job-housing analysis to communities seeking to amend their sanitary sewer service areas, with the intent to inform communities of any job/housing imbalance, and to encourage them to consider addressing the imbalance when they review and update their community comprehensive plan and zoning ordinance. Accordingly, the findings of that analysis are summarized in this appendix.

The job/housing analysis conducted under the regional housing study examined the relationship between jobs and housing that would exist in areas planned by local governments to be served by a public sanitary system, assuming implementation of adopted long-range comprehensive plans for those areas. For each sewered community, the analysis compared the projected relative shares of lower-cost, moderate-cost, and higher-cost housing¹ with the projected relative shares of lower-wage, moderate-wage, and higher-wage jobs,² respectively. Job/housing imbalances identified under this analysis are indicated on Map A.1. A “lower-cost” job/housing imbalance indicates a community projected to have a higher percentage of lower-wage jobs than lower-cost housing. A “moderate-cost” job/housing imbalance indicates a community projected to have a higher percentage of moderate-wage jobs than moderate-cost housing.

Map A.1 shows the Village of Germantown is projected to have a moderate-cost job/housing imbalance. The regional housing plan would encourage the Village to consider conducting a more detailed job/housing analysis specific to their community, with the community-level analysis considering community-specific wage data and housing price data. The community-specific analysis could also consider the effect of multiple workers in a household, which was not incorporated in the regional-level analysis.

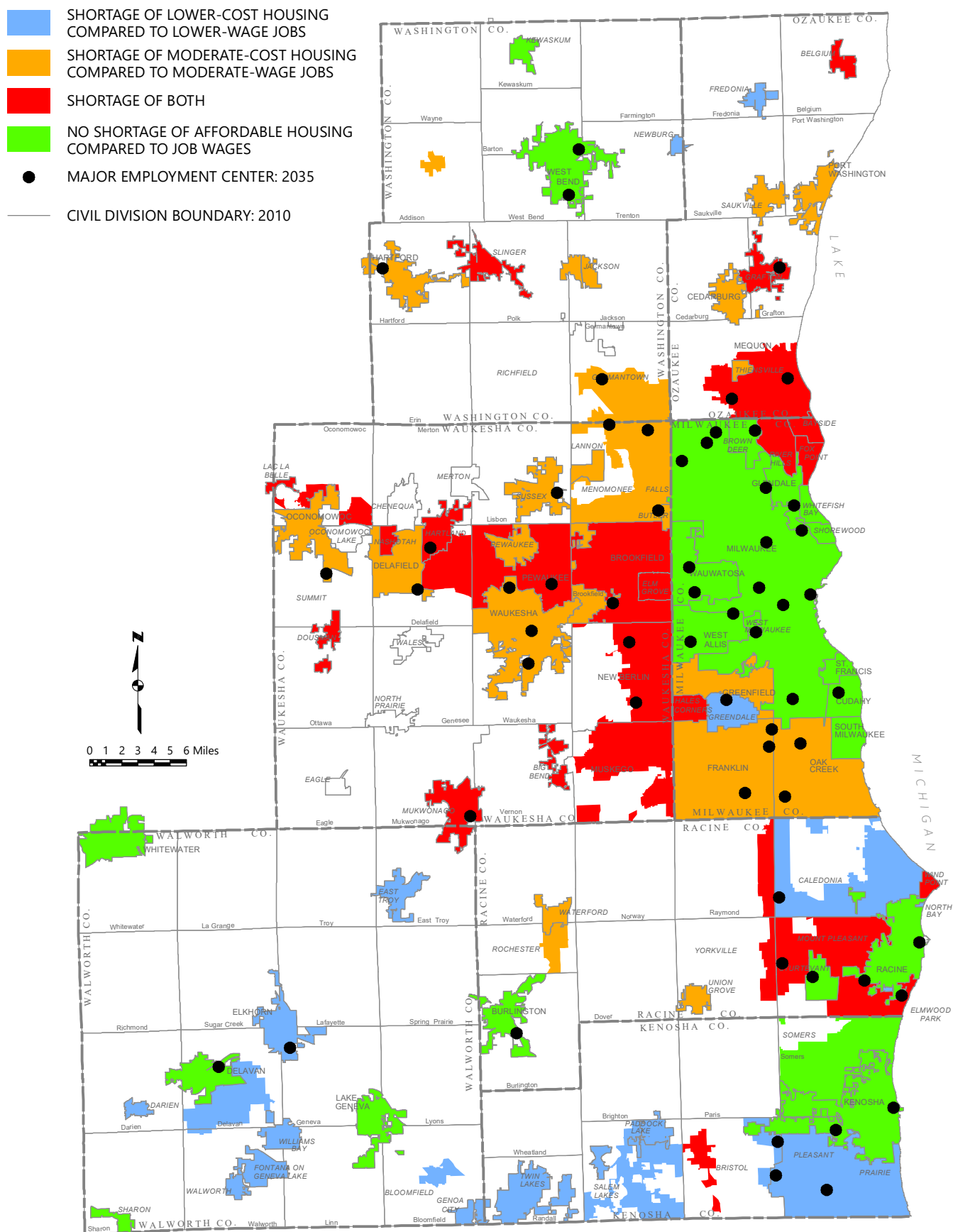
¹ For purposes of the analysis, lower-cost housing generally includes multi-family dwellings and single- and two-family dwellings at densities of 6,000 square feet or less per dwelling unit; moderate-cost housing includes single- and two-family dwellings at densities of one dwelling per 6,000 to 20,000 square feet for homes constructed prior to 2000 and at densities of one dwelling per 6,000 to 10,000 square feet for housing constructed after 2000; and higher-cost housing includes the balance of the housing stock.

² For purposes of the analysis, lower-wage jobs include those with an average annual wage that is 80 percent or less than the average annual wage for all jobs in the county; moderate-wage jobs include those with an average annual wage between 80 percent and 135 percent of average annual wage for all jobs in the county; and higher-wage jobs include those with an average annual wage that is 135 percent or more of the annual average wage for all jobs in the county.

The regional housing plan further recommends that communities which are demonstrated to have a job/housing imbalance following a community-specific analysis consider making changes to their comprehensive plan and zoning ordinance, as appropriate, to enable the provision of housing suitable for the people holding jobs in their community. Actions to address a moderate-cost job/housing imbalance could include modifying the comprehensive plan to permit some single-family residences on smaller lots (1/4 acre or less) and of modest square footage (1,200 square feet). Actions to address a lower-cost job/housing imbalance could include modifying the comprehensive plan to permit some modest multi-family housing (density of about 10 housing units per acre and 800 to 850 square feet per two bedroom apartment).

Additional information about the housing plan and the job/housing balance analysis is available on the SEWRPC website (www.sewrpc.org/sewrpc/housing.htm) or by contacting the SEWRPC staff.

Projected Job/Housing Imbalances in Sewered Communities in the Southeastern Wisconsin Region: 2035



RESOLUTION NO. ____-23

RESOLUTION ADOPTING OF A GERMANTOWN
SANITARY SEWER SERVICE AREA AMENDMENT

WHEREAS, the Southeastern Wisconsin Regional Planning Commission (SEWRPC), working in cooperation with the Village of Germantown, has prepared an amendment to the sanitary sewer service area for the Germantown area; and

WHEREAS, the amendment is set forth in a SEWRPC document entitled, “Amendment to the Regional Water Quality Management Plan, Village of Germantown and Environs,” dated Response to Request by the Village of Germantown to Germantown Sanitary Sewer Service Area,” dated _____, 2023; and

WHEREAS, the Village of Germantown concurs with the amended sanitary sewer service area set forth in the aforementioned SEWRPC document;

NOW, THEREFORE, BE IT RESOLVED THAT the Village Board of the Village of Germantown, Wisconsin, do hereby adopt SEWRPC’s Amendment to the Regional Water Quality Management Plan, Village of Germantown and Environs dated _____, 2023, as a guide for the provision of sanitary sewer service within the Germantown area; and

BE IT FURTHER RESOLVED THAT the Village Clerk is authorized and directed to transmit a certified copy of this Resolution to the Southeastern Wisconsin Regional Planning Commission.

Introduced by Trustee:

Adopted: _____, 2023 Vote: Ayes: Nays: Absent:

Dean Wolter, Village President

ATTEST:

Angel Rettler, Interim Village Clerk

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: May 15, 2023

PLACEMENT: Action Item

ITEM TITLE: Accurate Surveying & Engineering, Agent for Bast Family LTD Partnership, Property Owner - W204 N13917 Goldendale Road. 1-Lot Certified Survey Map (CSM) for Extraterritorial Plat Review (Town of Germantown).

SUBMITTED BY: Jeff Retzlaff, Community Dev. Director

SUMMARY EXPLANATION:

The Bast Family LTD Partnership, property owner, is requesting approval of a 1-lot certified survey map (CSM) to divide a 3.5-acre lot with an existing house and accessory buildings located at W204 N13917 Goldendale Road in the Town of Germantown. Village of Germantown review/approval is required for property within 1,000 feet of the Village's boundary under the Village's extraterritorial plat authority.

Lot 1 will be 3.0 acres after right-of-way dedication along Goldendale Road. The remaining area of the parcel, approximately 25.5 acres, will remain in agriculture use. The CSM has been approved by the Town of Germantown subject to final approval by the Village of Germantown.

ATTACHMENT:

1. FINAL Village Board PDF Bast Extraterritorial CSM 5-15-23

RECOMMENDATION:

PLAN COMMISSION RECOMMENDATION:

APPROVE the proposed 1-lot certified survey map (CSM) to divide a 3.5-acre lot with an existing house and accessory buildings located at W204 N13917 Goldendale Road in the Town of Germantown subject to (1) condition:

1. All technical issues and plan corrections identified by the Public Works Department consulting engineer in the April 11, 2023 letter shall be addressed and reflected in a revised CSM submitted to the Village prior to recording the CSM, except for the following:
 - a. No right-of-way dedication for the unimproved Cedar Lane is required
 - b. Interim Village Clerk name for signature purposes is "Angel Rettler"

ACTION BY Committee:

BUSINESS OF THE VILLAGE BOARD GERMANTOWN, WI

MEETING DATE: May 15, 2023

AGENDA ITEM: New Business [CERTIFIED SURVEY MAP]

ITEM TITLE: Accurate Surveying & Engineering, agent for Bast Family LTD Partnership, Property Owner - W204 N13917 Goldendale Road. 1-Lot Certified Survey Map (CSM) for Extraterritorial Plat Review (Town of Germantown).

SUBMITTED BY: Jeffrey Retzlaff, Director, Community Development Department

SUMMARY EXPLANATION:

The Bast Family LTD Partnership, property owner, is requesting approval of a 1-lot certified survey map (CSM) to divide a 3.5-acre lot with an existing house and accessory buildings located at W204 N13917 Goldendale Road in the Town of Germantown. Village of Germantown review/approval is required for property within 1,000 feet of the Village's boundary under the Village's extraterritorial plat authority.

Lot 1 will be 3.0 acres after right-of-way dedication along Goldendale Road. The remaining area of the parcel, approximately 25.5 acres, will remain in agriculture use. The CSM has been approved by the Town of Germantown subject to final approval by the Village of Germantown.

PLAN COMMISSION RECOMMENDATION:

APPROVE the proposed 1-lot certified survey map (CSM) to divide a 3.5-acre lot with an existing house and accessory buildings located at W204 N13917 Goldendale Road in the Town of Germantown subject to (1) condition:

1. All technical issues and plan corrections identified by the Public Works Department consulting engineer in the April 11, 2023 letter shall be addressed and reflected in a revised CSM submitted to the Village prior to recording the CSM, except for the following:
 - a. No right-of-way dedication for the unimproved Cedar Lane is required
 - b. Interim Village Clerk name for signature purposes is "Angel Rettler"

APPLICATION, PLANS & RELATED DOCUMENTS:

All relevant documents, including CSM, application, supporting information, the staff report & recommendation, and Plan Commission meeting minutes (when available) are included in the PDF digital file distributed by the Village Clerk.

CERTIFIED SURVEY MAP (CSM) APPLICATION

5/8/23 Plan Commission Meeting

Bast Family LTD Partnership

Village Planner Report

Germantown, Wisconsin

Summary

Accurate Surveying & Engineering, agent for the Bast Family LTD Partnership, property owner, is requesting approval of a 1-lot certified survey map (CSM) to divide a 3.5-acre lot with an existing house and accessory buildings located at W204 N13917 Goldendale Road in the Town of Germantown. Village of Germantown review/approval under the Village's extraterritorial plat authority.

Location: W204 N13917 Goldendale Road (Town of Germantown)

Applicant/

Property Owners: Don Thoma Bast Family LTD Partnership c/o Ron Bast
2911 Wildlife Lane W202 N13925 Fond du Lac Ave
Richfield, WI Richfield, WI

Zoning District: Agricultural

Adjacent Land Uses		Zoning
North	Agricultural (T. of Germantown)	"A"
South	Agricultural (T. of Germantown)	"A"
East	Agricultural (T. of Germantown)	"A"
West	Agricultural (T. of Germantown)	"A"



Proposal

Accurate Surveying & Engineering, agent for the Bast Family LTD Partnership, property owner, is requesting approval of a 1-lot certified survey map (CSM) to divide a 3.5-acre lot with an existing house and accessory buildings located at W204 N13917 Goldendale Road in the Town of Germantown. Village of Germantown review/approval under the Village's extraterritorial plat authority.

As shown in the preliminary CSM, Lot 1 will be 3.0 acres after right-of-way dedication along Goldendale Road. The remaining area of the parcel, approximately 25.5 acres, will remain in agriculture use and is not required to be included in the CSM given that it exceeds 20 acres in area (per the Germantown Subdivision & Platting Code).

Staff Comments

Village of Germantown review/approval is required under the Village's extraterritorial plat authority where divisions of land in an adjacent town located within 1,000 feet of the common municipal boundary require Village Plan Commission and Board approval.

Review and approval of the CSM by the Town of Germantown has been granted subject to Village of Germantown review and action. The Town did not require right-of-way dedication to match the partial, unimproved existing right-of-way for the extension of Cedar Lane along the north side of the proposed lot (as shown on the CSM).

Soil evaluations for determining on-site sanitary system requirements are not required given the presence of an existing private on-site sanitary wastewater system (POWTS).

The Village Engineer has provided review comments in an April 11, 2023 letter (copy attached) noting a few minor technical corrections that will need to be made prior to recording the CSM, including a requirement to dedicate right-of-way for Cedar Lane. Although the Town did not require any right-of-way dedication. Given existing municipal boundaries, an extension of Cedar Lane between Goldendale Road and Fond du Lac Ave would be in the Town and under Town jurisdiction.

VILLAGE STAFF RECOMMENDATION

APPROVE the proposed 1-lot certified survey map (CSM) to divide a 3.5-acre lot with an existing house and accessory buildings located at W204 N13917 Goldendale Road in the Town of Germantown subject to the following conditions:

1. All technical issues and plan corrections identified by the Public Works Department consulting engineer in the April 11, 2023 letter shall be addressed and reflected in a revised CSM submitted to the Village prior to recording the CSM, except for the following:
 - a. No right-of-way dedication is required
 - b. Interim Village Clerk name for signature purposes is "Angel Rettler"



Village of

Germantown

...Willkommen

Fee must accompany application

☐ \$2,900 with public improvements

☐ \$1,960 no public improvements

Paid _____ Date _____

CERTIFIED SURVEY MAP APPLICATION

Pursuant to Section 18.06 of the Municipal Code

Please read and complete this application carefully. **All applications must be signed and dated.**

1

APPLICANT OR AGENT

Accurate Surveying & Engineering, LLP

Donald J. Thoma

2911 Wildlife Lane,

Richfield WI 53076

Phone (262) 677-2120

Fax ()

E-Mail don@accuratesurveying.net

PROPERTY OWNER

Bast Family LTD Partnership

Roanld Bast

W202N13925 Fond du Lac Ave.

Richfield WI 53076

Phone (414) 570-5209 or

414 881-1250

PROPERTY ADDRESS OR GENERAL LOCATION

TAX KEY NUMBER

2

W204N13917 Goldendale Rd. Richfield WI 53076

T5-014400Z

3

PURPOSE OF LAND SPLIT

EXTRATERRITORIAL REVIEW:

To separate the existing house and building from the farm land.

Will the land split require rezoning?

No

From

To

4

READ AND INITIAL THE FOLLOWING:

DT I understand that the Certified Survey Map is not valid until recorded at the Washington County Register of Deeds. The Village will record the document and charge the applicant all applicable recording fees.

DT I understand that the Map will not be placed on the Village Board agenda until all the technical corrections to the CSM are made, the payment of any outstanding impact fees are paid to the Village Clerk's Department, and the original signed and stamped copy of the Map is submitted on the proper paper.

DT I understand that parcels created outside the Sewer Service Area will require a soil test. I also understand that all properties abutting a State Highway will require DOT approval and I will be responsible for securing such approval prior to recording.

DT I understand all delinquent property taxes on any of the properties involved shall be paid prior to recording.

5

SIGNATURES -- ALL APPLICATIONS MUST BE SIGNED BY OWNER!

Applicant

Date

Owner

Date

Washington County

Ascent Land Records Suite

User: Public Choose Product: Land Records Suite Choose Category: <Select Task> Help ?

Browser Setup Help

Return to search results

Property Summary

Owner (s): BAST FAMILY LTD PARTNERSHIP		Location: NW-SW, Sect. 5, T9N, R20E	
Mailing Address: BAST FAMILY LTD PARTNERSHIP W202N13925 FOND DU LAC AVE RICHFIELD, WI 53076 Request Mailing Address Change		School District: 2058 - GERMANTOWN SCHOOL	
Tax Parcel ID Number: 014400Z	Tax District: T5-TOWN OF GERMANTOWN	Status: Active	
Alternate Tax Parcel Number:	Government Owned:	Acres: 29.0900	
Description - Comments (Please see Documents tab below for related documents. For a complete legal description, see recorded document.): NW SW V138 P429+V1651 P387 EXC PTS SOLD+PT ANNEXED 2.44 AC EXEMPT			
Site Address (es): (Site address may not be verified and could be incorrect. DO NOT use the site address in lieu of legal description.) W204N13917 GOLDENDALE RD RICHFIELD, WI 53076			
Printer Friendly Page View Interactive Map			

Taxes

Assessments

Attachments

Districts

Documents

Description	Doc. #	Vol./Pg.	Recorded	Document Date	Geom.	Exception	MFL Order	Imaging
WARRANTY DEED	733793	1651/387	11/21/1996	11/20/1996	No	No		Purchase
ORDER	204413	138/429	03/07/1949	03/07/1949	No	No		Purchase

You may purchase copies of the documents listed above online.

NOTE: There may be other documents related to this parcel that are not shown here. For more information regarding document history, please contact the Register of Deeds office at (262) 335-4318.

Notes

Parcel History

Permits

Sales History

Survey History

Log in

View Disclaimer

Washington County Certified Survey Map

Part of the NW 1/4 of the SW 1/4 of Section 5, Township 9 North, Range 20 East, Town of Germantown and the Village of Germantown, Washington County, Wisconsin.

Bearings are referenced to the Wisconsin State Plane Coordinate Grid System, South Zone, (NAD83/2011). The west line of the SW 1/4 of Sec. 5-9-20 has a grid bearing of N 01°02'59" W.

0 50 100 200
Scale in feet
1" = 100'



(r.a.) - means "recorded as"

(meas.) - means "measured as"

● - indicates 1.3" od iron pipe found unless noted.

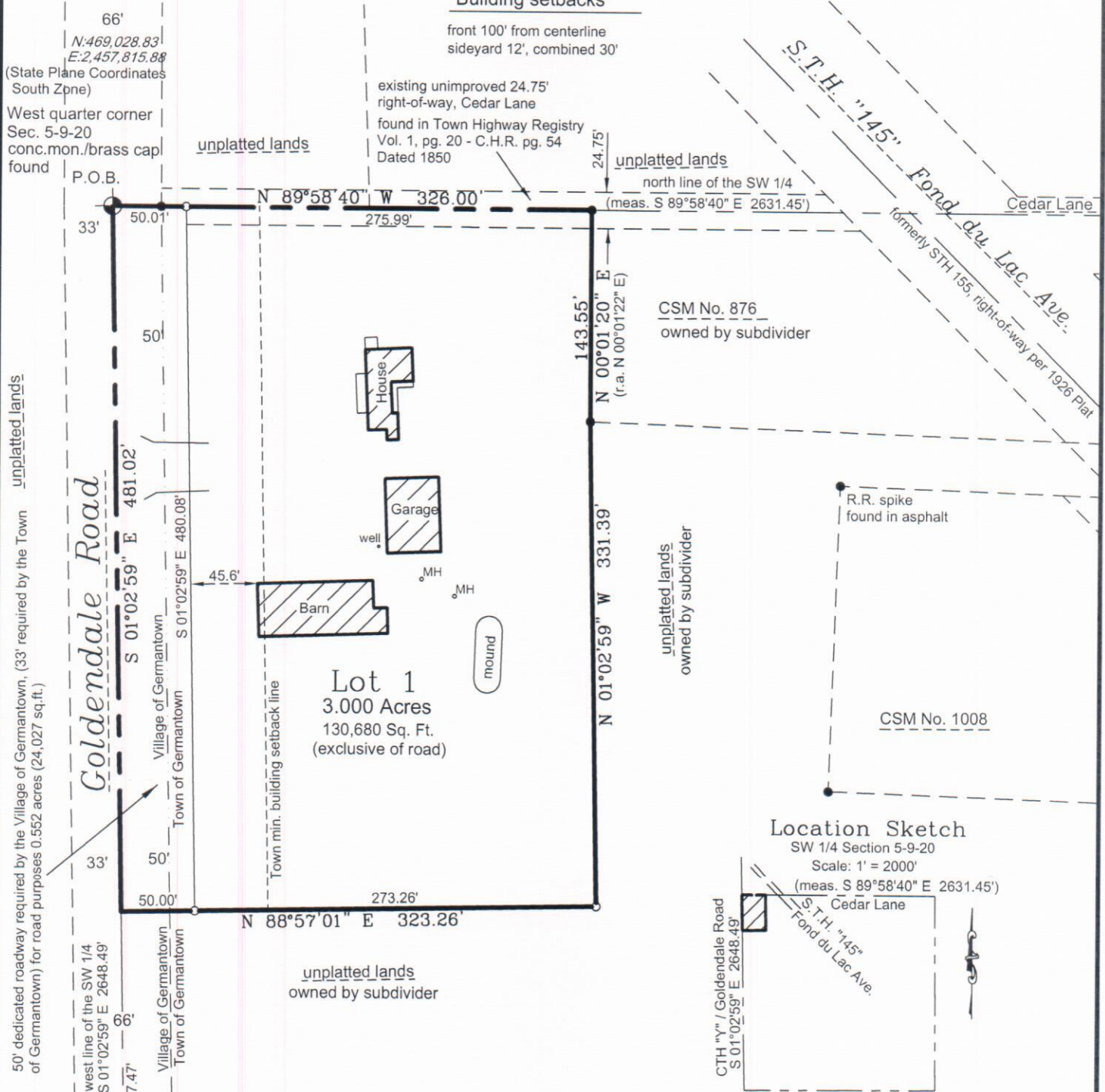
○ - indicates 1.3" od x 18" iron pipe weighing 1.68 lbs./ft. set.

Zoning Ag (subject to change)
Building setbacks

front 100' from centerline
sideyard 12', combined 30'

existing unimproved 24.75'
right-of-way, Cedar Lane
found in Town Highway Registry
Vol. 1, pg. 20 - C.H.R. pg. 54
Dated 1850

Sheet 1 of 3



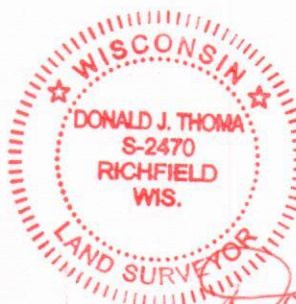
Location Sketch

SW 1/4 Section 5-9-20

Scale: 1" = 2000'

(meas. S 89°58'40" E 2631.45')

Cedar Lane
S.T.H. "145"
Fond du Lac Ave.
CTH "Y" / Goldendale Road
S 01°02'59" E 2648.49'



Southwest corner
Sec. 5-9-20
conc.mon./brass cap
found

Owner/Subdivider

Bast Family LTD Partnership
Ronald Bast
6970 S. 6th St.
Oak Creek, WI 53154

Surveyor

Donald J. Thoma
Accurate Surveying &
Engineering, LLP.
2911 Wildlife Lane
Richfield, WI 53076
(262)677-2120

Donald J. Thoma, S-2470

Dated this 5th day of March, 2023.
Revised this 14th day of March, 2023.

This instrument was drafted by Donald J. Thoma, S-2470

Washington County Certified Survey Map

Sheet 2 of 3

Part of the NW 1/4 of the SW 1/4 of Section 5, Township 9 North, Range 20 East, Town of Germantown and the Village of Germantown, Washington County, Wisconsin.

Surveyor's Certificate:

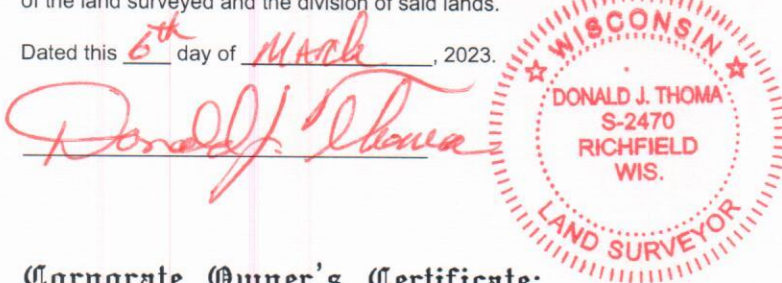
I, Donald J. Thoma, Professional Land Surveyor, hereby certify that by the direction of Ronald Bast, I have surveyed, divided, mapped and dedicated the land shown and described hereon, Part of the NW 1/4 of the SW 1/4 of Section 5, Township 9 North, Range 20 East, Town of Germantown and the Village of Germantown, Washington County, Wisconsin, which is bounded and described as follows:

Beginning at the West quarter corner of said Section 5; thence S 01°02'59" E, along the west line of said SW 1/4, 481.02 feet; thence N 88°57'01" E, at right angles, 323.26 feet; thence N 01°02'59" W, at right angles and parallel with said west line of the SW 1/4, 331.39 feet, to the southwest corner of Certified Survey Map No. 876, as recorded in the Washington County Registry in Volume 4 of Certified Survey Maps on pages 355-356 as Document No. 350989; thence N 00°01'20" E, along the west line of said Certified Survey Map No. 876, 143.55 feet, to the intersection of the north line of said SW 1/4; thence S 89°58'40" E, along said north line of said SW 1/4, 326.00 feet, to the point of beginning.

Containing 3.552 acres (154,707 square feet) more or less.

I further certify that I have fully complied with the provisions of sec. 236.34 of Wisconsin Statutes and the Town of Germantown Ordinance in surveying, dividing, mapping and dedicating said lands, and that this map is a correct representation of the exterior boundaries of the land surveyed and the division of said lands.

Dated this 6th day of MARCH, 2023.



Corporate Owner's Certificate:

Bast Family Limited Partnership, a corporation duly organized and existing under and by virtue of the laws of the State of Wisconsin, as owner, does hereby certify that said corporation caused the land on this Certified Survey Map to be surveyed, divided, mapped and dedicated that part of C.T.H. "Y" / Goldendale Road for public road purposes as represented on Sheet 1 of 3 of this Certified Survey Map.

Bast Family Limited Partnership, does further certify that there is no mortgage on this property and this Certified Survey Map is required by sec. 236.34 of Wisconsin Statutes to be submitted to the following for approval.

Town of Germantown Plan Commission
Town of Germantown Town Board

Village of Germantown Plan Commission
Village of Germantown Village Board

IN WITNESS WHEREOF, Bast Family Limited Partnership, has caused these presents

to be signed by Ronald Bast, its Officer,

at _____, Wisconsin,

and its corporate seal to be hereunto affixed this _____ day of _____, 202__.

In the presence of:

Bast Family Limited Partnership

Corporate Name

Officer

Ronald Bast
(Print)

STATE OF WISCONSIN)
WASHINGTON COUNTY)s.s

Personally came before me this _____ day of _____, 202__, Ronald Bast

Officer of the above named corporation, to me known to be the persons who executed the foregoing instrument, and to me known to be such Officer of said corporation, and acknowledge that they executed the foregoing instrument as such officers as the deed of said corporation, by its authority.

(Notary Seal) _____, Notary Public, _____, Wisconsin.

My commission expires _____

Washington County Certified Survey Map

Sheet 3 of 3

Part of the NW 1/4 of the SW 1/4 of Section 5, Township 9 North, Range 20 East, Town of Germantown and the Village of Germantown, Washington County, Wisconsin.

Town of Germantown Plan Commission Approval:

This land division is hereby approved by the Town of Germantown Plan Commission

this ____ day of _____, 202__.

Paul Metz - Chairperson

Chad Dhein - Zoning Administrator

Town of Germantown Town Board Approval:

This land division is hereby approved, and accepted by the Town of Germantown Town Board

this ____ day of _____, 202__.

Paul Metz - Chairperson

Kristin Dhein - Clerk

Village of Germantown Plan Commission Approval:

This Certified Survey Map is hereby approved by the Planning Commission of the Village

of Germantown on this ____ day of _____, 202__.

Dean Wolter - Chairperson

Laura A. Johnson - Secretary

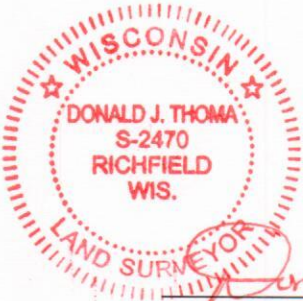
Village of Germantown, Village Board Approval:

This Certified Survey Map, being part of the NW 1/4 of the SW 1/4 of Section 5, Township 9 North, Range 20 East, Town of Germantown and the Village of Germantown, Washington County, Wisconsin, having been approved by the Planning Commission being the same, is hereby approved and (50' dedication of that part of Goldendale Road for public road purposes as shown on Sheet 1 of 3 is hereby) accepted by the Village Board of Trustees of the Village of Germantown on

this ____ day of _____, 202__.

Dean Wolter - Village President

Deanna Boldrey - Village Clerk



Donald J. Thoma, S-2470

Dated this 5th day of MARCH, 2023.
Revised this 14th day of March, 2023.



The Avenue
275 West Wisconsin Avenue, Suite 300
Milwaukee, WI 53203
414 / 259 1500
414 / 259 0037 fax
www.graef-usa.com

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April 11, 2023

Jeff Retzlaff, Village Planner
Village of Germantown
N112 W17001 Mequon Road
Germantown, WI 53022

SUBJECT: Bast Family Limited Partnership CSM Review

Certified Survey Map

Applicant or Owner: Bast Family Limited Partnership

Land Surveyor/Firm: Donald J. Thoma / Accurate Surveying and Engineering, LLP

1. The south right of way of Cedar Lane should be dedicated.
2. All existing utility and drainage easements with recording information will be shown and dimensioned.
3. Soil borings should be labeled, and their results provided with the CSM.
4. The last paragraph of the Surveyor's Certificate should reference "Chapter 18 of the Village of Germantown Subdivision Control Ordinance in surveying, dividing, mapping and dedicating the same".
5. The Village Clerk's name is Deanna Braunschweig.

No further review comments.

Document Approval and Recording

For this CSM to be approved by the Village Board and recorded at the Washington County Register of Deeds, the document must be provided to the Village Clerk's office in a completed format including all original signatures of the owner and lending institution, original seals of the professional land surveyor on the recordable media the Wednesday prior to the scheduled Village Board meeting.

Any documents or digital files not submitted by the due date or contain outstanding technical review comments that have not be addressed, will be moved to the next scheduled Village Board meeting agenda.

Document Submittals and Data Conversion

As of October 2005, the Village of Germantown requires a digital copy of all Certified Survey Maps, Condominium Plats and Subdivision Plats in addition to the documents as required by Wisconsin Statute and Village Ordinances as part of the land division approval.

Prior to Recording the Certified Survey Map or Subdivision Plat, The professional land surveyor is responsible for submitting a copy of the AutoCad drawing file (.dwg) of the document in version 2019 on compact disk (CD) or via email to the Village Surveyor for mapping purposes.

All digital professional land surveyor seals and signatures will be purged from the digital copy prior to submittal.

Note: In 2020, the Village will be upgrading its municipal code to recognize the NAD83 Datum, 2011 adjustment for horizontal control and NAVD88 for vertical control for mapping all land division documents and plan submittals for review.

There are new dossier sheets for all the Public Land Survey System monuments that contain the new coordinate positions and elevations available currently on the State Cartographer's website by using the Survey Control Finder application

Prior to Recording the Certified Survey Map or Final Subdivision Plat, the Village Engineering Department will verify that the boundary markers have been installed as described on the submitted map. All boundary corners are to be clearly marked in the field by the professional land surveyor of record.

Sincerely,



Burt J. Naumann, PLS
Senior Vice President

Bast Family LTD Partnership – W204 N13917 Goldendale Road in the Town of Germantown. Accurate Surveying & Engineering, agent for the Bast Family LTD Partnership, property owner, is requesting approval of a 1-lot certified survey map (CSM) to divide a 3.5-acre lot with an existing house and accessory buildings located at W204 N13917 Goldendale Road in the Town of Germantown. Village of Germantown review/approval under the Village's extraterritorial plat authority. Director Retzlaff summarized the proposal.

MOTION Shadid second Laszewski to Approve the proposed 1-lot certified survey map (CSM) to divide a 3.5-acre lot with an existing house and accessory buildings located at W204 N13917 Goldendale Road in the Town of Germantown subject to the following conditions:

1. All technical issues and plan corrections identified by the Public Works Department consulting engineer in the April 11, 2023 letter shall be addressed and reflected in a revised CSM submitted to the Village prior to recording the CSM, except for the following:
 - a. No right-of-way dedication for Cedar Lane is required.
 - b. Interim Village Clerk name for signature purposes is "Angel Rettler"

MOTION carried unanimously.

MGS Manufacturing – W188 N11707 Maple Road. John Kutz, MSI General, agent for Moldmakers Investments LLC, property owner, and MGS Manufacturing Group Inc., is requesting site development & building plans for a 118,650 sqft industrial building addition and related site improvements for the MGS Manufacturing campus in the Germantown Industrial Park. Director Retzlaff summarized the proposal.

MOTION Shadid second Laszewski to Approve the site development and building plans for the 118,650 sqft Innovation Center office & manufacturing facility addition and related site improvements to the MGS Manufacturing campus located in the Germantown Industrial Park subject to the following conditions:

1. This approval is subject to all the conditions and requirements set forth herein and adopted by the Plan Commission. Approval is granted for the following plans unless superseded by subsequent plan sheets approved by Village Staff pursuant to revisions required herein and/or by the Plan Commission:
 - a. *Architectural plans dated March 13, 2023;*
 - b. *Civil Engineering plans dated March 13, 2023;*
 - c. *Landscaping plans dated February 2, 2023;*
 - d. *Lighting plans (photometric plan) dated March 13, 2023;*
 - e. *Storm Water Management Report dated March 13, 2022*If revised plan sheets are necessary, each revised sheet shall contain the date of said revision clearly stamped in the lower right corner.
2. All landscaping, screening, grading, and paving improvements shown on the approved site plans shall be installed as proposed prior to issuance of an occupancy permit unless a cash bond or letter of credit in an amount equal to 120 percent of the estimated installation and material costs reviewed and approved by the Village is submitted to the Village as necessary to ensure that installation of the proposed features and improvements will be completed within one (1) year after issuance of the occupancy permit for the shell building.
3. All exterior doors (except primary entrance) shall be clearly marked with reflective 5" or larger letters/numbers to aid emergency personnel access as required by the Police Department.
4. All outstanding items and issues identified by Village Staff in the following review memos shall be resolved and reflected in additional information and/or revised plans submitted to Staff for further review, comment, and approval prior to commencing construction or issuance of building permits (excluding "early start" site clearing and footing/foundation work approved by the Village and/or WI DSPS):
 - a. April 6, 2023 memo from Larry Ratayczak, Public Works Director

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: May 15, 2023

PLACEMENT: Presentation

ITEM TITLE: Update on Utility Billing System and Summer Sewer Service Credit

SUBMITTED BY: Steve Kreklow, Administrator

SUMMARY EXPLANATION:

ATTACHMENT:

1. 230501 Utility Billing System and Summer Sewer Service Credit Update

RECOMMENDATION:

ACTION BY Committee:

VILLAGE BOARD
GERMANTOWN, WI

MEETING DATE: May 1, 2023

AGENDA ITEM: Unfinished Business

ITEM TITLES: Update on Utility Billing System and Summer Sewer Service Credit

SUBMITTED BY: Steven Kreklow, Village Administrator

SUMMARY EXPLANATION:

Staff was able to discuss the proposed modification to the Summer Sewer Service credit with consultants from Tyler Munis. Tyler Munis will be able to deliver and complete a preliminary test of the Summer Sewer Service credit functionality by the end of May. If the test is successful, we will be able get the 2nd quarter utility bills out within 1-2 weeks of the normal timeframe. If the test is not successful, we will not be able to apply the Summer Sewer Service credit to the 2nd quarter bills. We will provide a complete update at the June 5th Village Board meeting.

Attached: Ordinance_____ Resolution_____ Other_____

Recommendation:

No action is required at this time.

Committee Action:

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: May 15, 2023

PLACEMENT: Presentation

ITEM TITLE: Economic Development Commission Strategic Platform

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

1. Germantown_EDC_StrategicPlatform_Final_230316

RECOMMENDATION:

ACTION BY Committee:

STRATEGIC PLATFORM

GERMANTOWN ECONOMIC DEVELOPMENT COMMISSION



MISSION

"Provide leadership to a cohesive economic development strategy that actively promotes economic growth and mindfully balances the needs of businesses and neighborhoods while striving to preserve the legacy and history of the village."

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: May 15, 2023

PLACEMENT: Action Item

ITEM TITLE: Meridian Germantown, LLP c/o Wal-Mart Stores, Inc. vs. Village of Germantown, Washington County Case No. 22-CV-396. The Village Board May Enter into Closed Session per Wis Stat § 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is involved, and then may reconvene into open session to take such action as it deems appropriate; and,

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

RECOMMENDATION:

ACTION BY Committee:

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: May 15, 2023

PLACEMENT: Action Item

ITEM TITLE: Administrator Setting 2023 Performance Goals Update. The Village Board May Enter into Closed Session per Wis Stat § 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and then may reconvene into open session to take such action as it deems appropriate.

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

RECOMMENDATION:

ACTION BY Committee: