

MEETING: REGULAR MEETING OF THE PUBLIC SAFETY COMMITTEE

DATE AND TIME: Monday, July 10, 2023 5:30 PM

**LOCATION: Germantown Village Hall Board Room
N112 W17001 Mequon Road**

NOTICE: Pursuant to the recommendations of the Centers for Disease Control and Prevention concerning the prevention of COVID-19 infections, any member of the body and/or citizen may also attend the meeting virtually through the WebEx platform, Meeting #: **2558 089 6870** Password: **P2k8TY3WTGF** which can be accessed by phone at **408-418-9388** or by logging on at <https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=me18fd79dd327811724b11a41538b2abc>

Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@germantownwi.gov by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration. Previously recorded Village Board Meeting Videos can be viewed at https://www.youtube.com/channel/UCOYp0EgELzTCa9X_iCohyhQ.

AGENDA

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL:**
- III. **CITIZEN INPUT:**
- IV. **APPROVAL OF MINUTES:**
 - A. June 5, 2023 Regular Meeting Minutes
 - B. June 19, 2023 Special Meeting Minutes
- V. **REPORTS:**
 - A. Police Department Monthly Report
 - B. Fire Department Monthly Report
 - C. Policy Updates Police Department
 - D. Policy Updates Fire Department
- VI. **UNFINISHED BUSINESS**
 - A. Contract with Mueller Communications for preliminary investigations on possible Public Safety Referendum not to exceed \$50,629.90
- VII. **NEW BUSINESS:**
 - A. Budget Inclusion for 2024 for Three (3) Full time Fire Department employees or One (1) Police Officer
 - B. Denial of Operators Licence for Raquan Thompson
 - C. Denial of Food Vendor License for Lyle Farrell
 - D. Renewal of a "Class A" Fermented Malt Beverage, including cider and Intoxicating Liquor License, for the period commencing July 1, 2023 and ending June 30, 2024 for Ajima Corporation, Rajan Shrestha, Agent, d/b/a **Holy Hill Road Shell**, N128 W21760 Holy Hill Rd, coolers, office, back storage.

VIII. ADJOURNMENT:

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For Additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

MEETING MINUTES
PUBLIC SAFETY COMMITTEE MEETING
JUNE 5, 2023
GERMANTOWN VILLAGE HALL BOARD ROOM

CALL: The meeting was called to order at 6:00 p.m. by Chairman Hudson.

ROLL CALL: Chairman Hudson, Trustees Baum, Neureuther. Pieper was absent and excused.

Also present were Police Captain Merten, Fire Chief Delain, Administrator Kreklow, Attorney Sajdak.

APPROVAL OF MINUTES: a motion was made by Baum, seconded by Neureuther, to approve the minutes of the May 15, 2023 Regular Public Safety Committee meeting. Motion to approve the minutes carried unanimously.

POLICE DEPARTMENT MONTHLY REPORT: Merten reported on the following:

- Retail thefts were up for Fleet Farm, Walmart
- Retail thefts involving ammunition are more time consuming for the department and require the response of at least two officers due to the possibility of a firearm being involved
- Vehicle break-ins have been occurring, majority have happened in subdivisions in the southeast area of the Village and the department has increased directed patrol in those areas
- Hudson questioned whether the vehicle break-ins have been in garages or driveways, Merten responded that most occur in driveways but there have also been some inside of garages that were left open

FIRE DEPARTMENT MONTHLY REPORT: Delain reported on the following:

- The monthly report is missing from the agenda packet, he will provide the report at next month's meeting
- The department responded to the mulch fire in Slinger to assist
- They also responded to a house fire in the Village which was contained with minor damage
- The remodel in the fire station bay is in progress with tents set up outside to store their items, they hope to have the project completed by next week

OVERTIME REPORTS: Merten advised the police department overtime has remained status quo with a shortage of 3 officers; two are still in field training and the department is going through the application process to fill the vacancy. Baum asked when the new recruits would be working solo, Merten advised it would be sometime late in summer.

Delain had nothing new to add for fire department overtime report.

POLICY UPDATES FOR POLICE & FIRE DEPARTMENT:

Police Department – none

Fire Department - none

CITIZEN INPUT: Melanie Smythe of N140 W17938 Cedar Lane stated that she had concerns about the agenda item “Alternatives for Funding Additional Public Safety Positions” as there was only one additional slide added to the presentation. She added that Scott Hefle had met with Administrator Kreklow and Interim Finance Director Uselding to look into ways to fund additional positions for police and fire, and Hefle had requested looking into this matter in 3 different ways:

1. What if the Village does nothing
2. Shift the fire protection fees in a budget format
3. What results would occur if budget cuts were made affecting other departments

Regarding the referendum, Smythe does not feel the Village can wait until the Fall 2024 election for the changes that need to be made to staffing. She requested the committee to ask Administrator Kreklow to provide examples in budget format to show where money could come from within the village budget to fund the positions for police and fire. She asked that available options be considered, such as TIF funds, utility fees added to water bills, Village surplus funds.

Scott Hefle of W159 N10514 Old Farm Road stated that a lot of work has gone into looking at other options, he attended meetings with Kreklow and Uselding. Hefle noted that in the last 10 years the Village has added 2 officers and total funding for the police department has gone up less than \$500,000 in that same time period. Population has increased and service calls continue to go up. Hefle added that overtime is accruing at a rate that could fund 2 officers a year, or firefighters, and he feels a public fire protection fee would work. He also asked what the contingency plan would be if the referendum does not pass, and if the Village Board is prepared for that possibility. Hefle reminded the committee that even if the referendum would pass in 2024, the police and fire departments would need time to get hiring and training done which would be about 2 years from now. He would like to see that Village act on this now.

Jan Miller of W151 N10297 Windsong Circle W referred to a proposal she had presented for getting additional police and fire personnel through use of the Public Fire Protection Fee, and advised that with approval the Village could switch the PFP fund from the General Fund to the Water Utility Fund, with the resulting funds available for personnel costs. J. Miller noted that the cost to taxpayers would result in about \$52.00 annually per user and would be billed on quarterly utility bills. She also said there

should be funds available now that the 2021 audit has been completed, so that would be a possibility. She requested that the village consider using these available funds from various sources to obtain a few additional hires for police and fire until the referendum can be held. She also mentioned the state shared revenue bill which may provide some additional funding. J. Miller advised that as a resident, she would like to see additional personnel hired for safety reasons.

UNFINISHED BUSINESS:

ALTERNATIVES FOR FUNDING ADDITIONAL PUBLIC SAFETY POSITIONS:
Hudson referenced the 3 citizen speakers who had spoken on this topic and asked committee members if they had any comments.

Neureuther commented that he still stands by the comments and decisions he voiced at last month's meeting on this topic and feels there should be enough funds in the current budget to allow for 2 officer positions and 6 firefighter positions for the year 2023, noting that by the time these positions were filled there would be possibly 4-5 months left in the year. He added that the number of positions being requested likely could not be filled in one year and should probably be spaced out over a few years. Neureuther advised that by filling some of these positions now, the Village would be acknowledging the safety concerns being expressed by the public and this decision would not be dependent on the results of a possible referendum. He also indicated he feels this could be done with careful consideration of where budget cuts could be made.

Kreklow spoke next and advised he could answer some of the questions that have come up. He said the referendum could be held in April of 2024 and would not have to wait until the fall elections as originally thought. Regarding budget adjustments, to come up with \$600,000 would result in a 6.1% budget cut across the board from all departments. The details of these budgetary cuts could include reductions in staffing, services, etc. If Public Works was removed from this scenario along with police and fire, other departments' budgets would be affected by a possible 12% cut. He used the library as an example and said the Village is at a minimum tax levy support for the library that is required in order to get the funds from the county, so any reductions there would compromise the money received to support library operations. He added that the departments that would likely be affected the most by these cuts would be engineering, community planning, park and recreation, clerk's office, and administration. Kreklow stated that he had gone through the budget numbers with finance and felt the number \$600,000 was not attainable without a significant impact to these other departments. He also expressed concern that by delaying purchases in order to accommodate the funding for the public safety positions, the village would be creating a backlog of items necessary to maintain village services. Kreklow spoke regarding the state shared revenue which has not been adopted yet, but if it passes, the Village may receive an additional \$498,000 per year which would increase over time as taxes increase.

Kreklow stated his recommendation to the committee would be to consider a referendum to fund these public safety positions.

Discussion continued with Hudson asking if property taxes were increased by the maximum amount allowed, how much would that be. Kreklow said they don't have the numbers yet, but maximum would be about \$250,000 and half is already designated for other areas. Hudson also asked about surpluses from prior years, Kreklow stated the problem with using funds designated as surplus is that it is a one-time use and wouldn't help with a recurring cost.

Neureuther asked if the surplus numbers were 2022 were available, Kreklow said there were no final numbers yet, but it was expected to be less than 2021. Neureuther also discussed costs for implementing new positions this year yet and figured \$460,000 for 6 months for 2 officers and 6 firefighters – he did not have a squad car figured into this number. After July it would be under \$400,000 and he believes there is a way to find these funds by looking at the budget, surplus money, and mentioned the \$52,000 designated for the public relations firm.

Kreklow told the committee that he felt it would be important to first have a plan in place before making plans to fund positions for this year and the next. He also explained some of the problems that municipalities face with large expenditures and said that was one reason referendums were put in place, so voters would have an opportunity to vote for or against.

Baum referred to tax increases and said the time for zero increases has passed, then asked about taxes on new developments; Kreklow explained how taxes on new buildings or developments are assessed, and options which the Board could look into. Baum noted that it would take several months before police and fire hires are able to work on their own, so this problem does not have a quick fix. There have been improvements made to staffing in the past, he said they now need to find ways to get people to the departments in need and this discussion has touched on some possibilities for funding, including TIF funds, money from the state shared revenues, tax increases. He added this matter will likely go to referendum but he is not completely in favor of spending \$50,000 for marketing expenses.

A motion was made by Neureuther, seconded by Baum, to request the Administrator and Finance Director to examine the budget for this year and all other sources of revenues or cuts in expenditures that were previously mentioned and come back next month with a dollar amount of what those numbers would be.

Discussion followed with Baum stating they should define what staffing level they want to consider and give specific numbers. He amended the previous motion that the dollar

values being considered are for two police officers and four firefighters, and that funding for a police squad car is sought through capital borrowing and a decision on what to remove from capital borrowing so the funds are available for a squad purchase.

Baum asked Kreklow about the cuts he had mentioned, Kreklow said he recognized the committee would not want to see cuts made in the police and fire departments since they are looking at adding to police and fire. Baum said he struggled with the idea of cuts to staffing, which could affect the level of service expected by the public. Hudson pointed out there is \$350,000 from the 2021 budget in surplus, potentially \$500,000 coming from the state, possible \$200,000 - \$300,000 from tax increases. Kreklow reminded the committee that he would prefer not to use one-time revenues for these positions unless there is a plan in place for the entire \$600,000 for next year. Baum stated he would generally agree with that principle but felt that changes in the tax structure would bridge the gap between what they anticipate to be continual revenues from the state and the estimated costs.

A vote was taken on the amended motion and original motion, and were carried unanimously.

NEW BUSINESS:

- A. The following have applied to the Village Board of the Village of Germantown, Washington County, Wisconsin, for RENEWAL of a "Class B" Fermented Malt Beverage and Intoxicating Liquor License for the period commencing July 1, 2023, and ending June 30, 2024:

1. Barley Pop Brew Haus, LLC, Jodi Kanzenbach, Agent, W4535 County Road A, Fredonia, d/b/a Barley Pop Pub & Restaurant, N116W16137 Church St First Floor, Basement Storage, outside beer garden located on North Side of Building and an additional 35'x39.10' on the Western Side of business. During July 4 parade beginning at 11 am outside extension from east end of building to western end to sidewalk.
2. WI Bier Stube LLC, Charles Hastings, Agent, N116W15841 Main Street, d/b/a Von Rothenburg Bier Stube, N116 W15863 Main Street. Basement keg cooler, 1st floor bar, includes outside fenced beer garden and garage extended to parking lot open until 10:00 p.m.
3. BSC Wisconsin LLC, Eric D Schroeder, Agent, N132W17573 Rockfield Road, Richfield, d/b/a Big Sky Country Bar & Grill, W204N11498 Goldendale Rd, Bar Area, Dining Area on First Floor, Banquet / Dining Area in basement, Office and 8' x 55' outside patio on side open until 10:00 p.m.
4. Black Dog Hospitality LLC, Jake Woller, Agent, N112W21209 Mequon Road, d/b/a Bixenberg Tavern, N112W21209 Mequon Road, NE Room of Building, 1st floor; East Patio; SE of Building on First Floor, and South Deck.

Stored in Basement and Northeast side of Building on First Floor.

5. Blackstone Creek Golf Club Ltd, Troy Schmidt, Agent, N105W14467 Wilson Circle, d/b/a Blackstone Creek Golf Club, N112W17300 Mequon Rd, Clubhouse bar, golf shop, includes golf course property of 156 acres.
6. Blazin Wings, Inc, Allen Hart, Agent, d/b/a Buffalo Wild Wings, N96 W17990 County Line Rd Patio, dining, bar, and beer cooler in kitchen. Attached patio with hours restricted between 10:00 pm and 8:00 am Reserve.
7. Bubs on Main LLC, Scott Pecor Agent, 10908 N Essex Drive, d/b/a Bubs Irish Pub, N116W16218 Main Street, Bar and Banquet, South Side Entry Ramp and Two Triangle Grassy Areas on Southeast side of building
8. Brinker Restaurant Corporation, James Linderman, 142 N Western Ave #J, Neenah, d/b/a Chili's Grill & Bar, N96W18640 County Line Rd; dining area and bar area, storage and five to go parking areas.
9. Das Barrel Room LLC, Mark Brooks, Agent, N52W14018 Aberdeen Dr, Menomonee Falls, d/b/a Das Barrel Room, W201N10466 Appleton Ave, Main Building Basement Bar, Storage Room, Dining Areas, Deck and Lawn off back of building.
10. Eastern Kettle Moraine Moose Lodge 1238, William Numrich, Agent, N88W17521 Christman Road, Menomonee Falls, d/b/a E.K.M. Moose Lodge, W198N10217 Appleton Ave, includes main building, kitchen, hall, and outside pavilion 22' x 20', and open area for Lodge picnics including buildings to be open until 10:00 pm, 480' x 525' grounds area.
11. Fawn Lane, LLC, Boro Buzdum, Agent, 7697 County Highway WW, West Bend, d/b/a Buzdum's Pub & Grill, W188N10515 Maple Rd First Floor and basement and patio and field.
12. Florian Park, Inc., Ryan Rahl, Agent, 311 Preserve Way, Colgate, d/b/a The Florian, N111 W18611 Mequon Rd three interior bars in two ballrooms, liquor storage room, beer cooler, includes outside premise Willow Path, Willow Gardens, and Willow Point on south end of Willow Pond to be open until 10:00 p.m. and outdoor designated smoking area to the north of property.
13. Germantown American Legion Post #1, Inc, James A. Heimann, Agent, 2584 Country Aire, Cedarburg, d/b/a Germantown American Legion Post #1, N120 W15932 Freistadt Rd, Hall, bar, lounge, walk in cooler, office storage.
14. Goldendale Legacy LLC, Emily Schaefer, Agent, 1510 Greentree Road, d/b/a Broken Chandelier, W204 N11912 Goldendale Rd. (First Floor, basement, includes horseshoe courts, path, outside fenced area to be open until 10:00 p.m., and outside front porch area)
15. Northridge Automotive Enterprises, Inc, David L Iverson, Agent, N166W19523 Ravens Way, Jackson, d/b/a Ivey's at Main, W157N11618 Fond du Lac Ave, 2300 square foot restaurant, and outside patio in front of building until 10:00 pm
16. Matteos AC LLC, Karla Coites, Agent, 761 S River Road #8, West Bend, Matteo's, W156 N11058 Pilgrim Rd, Bar Area, Dine In Area, Patio, Office, Hall

and Kitchen

17. Barley Pop Brew Haus, LLC, Jodi Kazenbach, Agent, 709 S 2nd Ave, West Bend, d/b/a The Precinct, W161N11629 Church St Includes outside patio and additional 23'x35.9' beyond patio.

18. Robin L. Bird, LLC, Robin L. Bird, Agent, W188N13367 Maple Rd, Richfield, d/b/a Sports Corner Bar & Grill, W187N12793 Fond du Lac Ave includes main floor, basement, outside volleyball courts and smoking room to be open until 10:00 pm

19. ST1X Golf Entertainment Bar LLC, Robert Stafford, Agent, 13985 N Pine Bluff Rd, Mequon, d/b/a Stix Golf, W164N11271 Squire Dr

20. Tiny T's, Christine Brockman W156N11625 Pilgrim Road, W156 N11638 Fond du lac, d/b/a Tiny T's, bar, basement, outside patio, 4th of July, sand area backyard behind building and to the side of the garage for summer / fall bags

21. Wolverine WI LLC, Charles Hastings, Agent, N116W15841 Main Street, d/b/a WI Big Boy, N116 W15841 Main St, keg cooler basement, upstairs liquor room, bar area, includes outdoor deck open until 10:00 pm

B. The following have applied to the Village Board of the Village of Germantown, Washington County, Wisconsin, for RENEWAL of "Class C" Wine License for the period commencing July 1, 2023, and ending June 30, 2024:

22. Latitude Café LLC, Shackar Levy, N87W15878 Bellevue Blvd, Menomonee Falls, Latitude Café' LLC, W156N9635 Pilgrim Road, Wine in locked cabinet and dining area

23. Old Germantown LLC, Scott Sommer, and Georgene Sommer, W148N12696 Pleasant View Dr, Main Café, Brewery, Outdoor Patio, Future Storage included in Storage Building to the East of Main Facility

C. The following have applied to the Village Board of the Village of Germantown, Washington County, Wisconsin, for RENEWAL of a Class "B" Fermented Malt Beverage License and "Class C" Wine License for the period commencing July 1, 2023, and ending June 30, 2024:

24. Brama's Pizzeria LLC, Carrie Wegner, N116W12831 Elm Lane, d/b/a Brama's Pizzeria, N112W16700 Mequon Road, Coolers, and bar area located on the West wall, rear of restaurant in locked storage room / office, parking lot area in front of restaurant.

D. The following have applied to the Village Board of the Village of Germantown, Washington County, Wisconsin, for RENEWAL of a "Class B" Winery License and Class "B" Fermented Malt Beverage License for the period commencing July 1, 2023, and ending June 30, 2024:

25. Apple Works Winery LLC, Kevin H. Behnke, Agent, W179N12536 Fond Du Lac Ave., d/b/a Apple Works Winery/Behnke Estates, W179N12536 Fond Du Lac Ave. Winery Store/Sales, and Tasting Room Pole Building; Wine Manufacturing and storage; Includes outdoor patio area and tent

E. The following have applied to the Village Board of the Village of Germantown, Washington County, Wisconsin, for RENEWAL of a "Class A" Fermented Malt Beverage, including cider, and Intoxicating Liquor License, for the period commencing July 1, 2023, and ending June 30, 2024.

26. Aldi Inc., Jessica Lomibao, Agent, 254 Nicks Way, Belgium, d/b/a Aldi #67, N96W18838 County Line Rd. Single Story Brick Bldg., Grocery Store, Alcohol Beverages will be sold on the sales floor and stored in the backroom

27. Colgate Gas, Inc, Didar Singh, Agent, W150N7248 Paseo Lane, Menomonee Falls, d/b/a County Line BP, N96 W21962 County Line Rd, Shelves, Cooler, Beer Cave, Storage

28. Kwik Trip, Inc., Kimberly Kuecker, Agent, 320 N German St, Mayville, d/b/a Kwik Trip 631, W188N10963 Maple Rd storage coolers, Sales Floor and Behind Counter

29. Sendik's Germantown LLC, Theodore Balistreri, Agent, 5566 N Diversey Blvd, Whitefish Bay, d/b/a Sendik's Food Market, N112W15800 Mequon Rd, store, and storage, includes exterior parking stalls designated for on-line grocery pick up

30. Ultra Mart Foods, LLC., Kristi O'Connor, Agent, 9611 W Forest Home Ave, Hales Corners, d/b/a Pick 'n Save 6357, N112 W16200 Mequon Rd. Grocery and liquor store, includes exterior parking stalls designated for on-line grocery pick up. Displayed throughout the store.

31. Walgreen Co., Vickie Matt, Agent, 10174N9444 Devon Wood, Menomonee Falls, d/b/a Walgreens #05427, W156 N11261 Pilgrim Rd, 13,906 square foot building

32. NSM Enterprises LLC owned by Naheed Naseem, Naseem Abbas, Agent, N114W15775 Sylvan Ct, 20, d/b/a Willow Creek BP, W201 N10451 Appleton Ave, Behind the Counter, Back Office, Stock Area

33. Wal-Mart Stores East, LP, Alexey Hunt, Agent, 202 Royal Court, Appleton; d/b/a Wal-Mart 1515, W190N9855 Appleton Ave, 103,075 square foot building, 1,465 foot in front of building for display and storage, and outside parking lot specifically designated for online grocery pick up)

F. The following have applied to the Village Board of the Village of Germantown, Washington County, Wisconsin, for RENEWAL of a Class "A" Fermented Malt Beverage, including cider for the period commencing July 1, 2023, and ending June 30, 2024

34. Fleet Farm Group, LLC, Shawn Stockfish, Agent, N173W20425 Crestview Dr, Jackson, d/b/a Fleet Farm, N9618200 County Line Road, on pallets/shelves and in back room

35. Speedway, LLC, Richard Eastham, Agent, 8290 W Orchard, West Allis, d/b/a Speedway 4465, W178 N9653 Riversbend Lane, Store, walk in cooler, sales area, storage / furnace room.

36. Speedway, LLC, Dawn Reith, Agent, N75W222586 Cherry Hill Rd, Sussex, d/b/a Speedway 4495, W164 N11233 Squire Dr, store, walk in cooler, sales area / storage furnace room.

A motion was made by Baum, seconded by Neureuther, to forward a recommendation of approval to Village Board for New Business Items A, B, C, D, E, F and all 37 items except for Item A-9, Das Barrel Room, which will be discussed separately. Merten and Delain advised there were no objections from police and fire departments. Motion carried unanimously.

DAS BARREL ROOM LLC, Mark Brooks Agent, N52 W14018 Aberdeen Dr., Menomonee Falls, d/b/a/ Das Barrel Room, W201 N10466 Appleton Ave., Main Building Basement Bar, Storage Room, Dining Areas, Deck and Lawn off back of building: Attorney Sajdak was present and advised some building related issues came up during the approval process for Das Barrel. Retzlaff scheduled two meetings with the owner to resolve those issues with zoning. He advised the police department has also responded to noise complaints at that business, but were unable to verify the complaints, there was no substantiation from the department for noise violations. He noted the police department routinely checks area bars in the community and have not noted any violations.

A motion was made by Baum, seconded by Neureuther, to forward this item under New Business A-9 to Village Board with a recommendation of approval. No objections from police and fire departments. Motion carried unanimously.

INTERGOVERNMENTAL AGREEMENT WITH THE GERMANTOWN SCHOOL DISTRICT REGARDING SCHOOL RESOURCE OFFICER PROGRAM: Kreklow advised the Intergovernmental Agreement with the School District has been in place for the past two years and is up for renewal for another two years. He added there have been no changes to the agreement.

A motion was made by Baum, seconded by Neureuther, to forward this item to Village Board with a recommendation of approval. Motion carried unanimously.

PURCHASE OF TOUGHBOOKS FOR THE POLICE DEPARTMENT USING GRANT FUNDS: Merten advised the department was requesting approval for the purchase of three Panasonic Toughbooks, including warranty and docking stations from Baycom for \$11,597.00. He stated the costs would be reimbursed through the DOJ Jag Grant.

A motion was made by Baum, seconded by Neureuther, to approve as presented for the purchase of the Toughbooks from Baycom for \$11,597.00. Motion carried unanimously.

NEXT MEETING: Hudson advised that next month's meeting will be held on Monday, July 10, 2023, at 5:30 p.m. in the Village Hall Boardroom.

ADJOURNMENT: there being no further business, the meeting was adjourned at 7:06 p.m.

Recorded by,

Julie L. Barth
Secretary

DRAFT

**MEETING MINUTES
SPECIAL PUBLIC SAFETY COMMITTEE MEETING
JUNE 19, 2023
GERMANTOWN VILLAGE HALL BOARD ROOM**

CALL: The meeting was called to order at 5:30 p.m. by Chairman Hudson.

ROLL CALL: Chairman Hudson, Trustees Baum, Neureuther. Pieper was absent and excused.

Also present were Police Chief Snow and Fire Chief Delain.

CITIZEN INPUT: Melanie Smythe of N140 W17938 Cedar Lane was present and stated she had hoped to see the item on the agenda regarding funding for additional public safety positions. Hudson advised tonight's meeting was a special meeting scheduled for licensing items, and the Funding for Additional Positions would be on the agenda for the July 10th regular meeting.

NEW BUSINESS

4th OF JULY FIREWORKS PERMIT APPLICATION: a motion was made by Baum, seconded by Neureuther, to forward this item to Village Board with a recommendation of approval for the 4th of July Fireworks Permit Application. Motion carried unanimously.

4TH OF JULY PARADE APPLICATION: a motion was made by Baum, seconded by Neureuther, to forward this item to Village Board with a recommendation of approval for the 4th of July Parade Application. Motion carried unanimously.

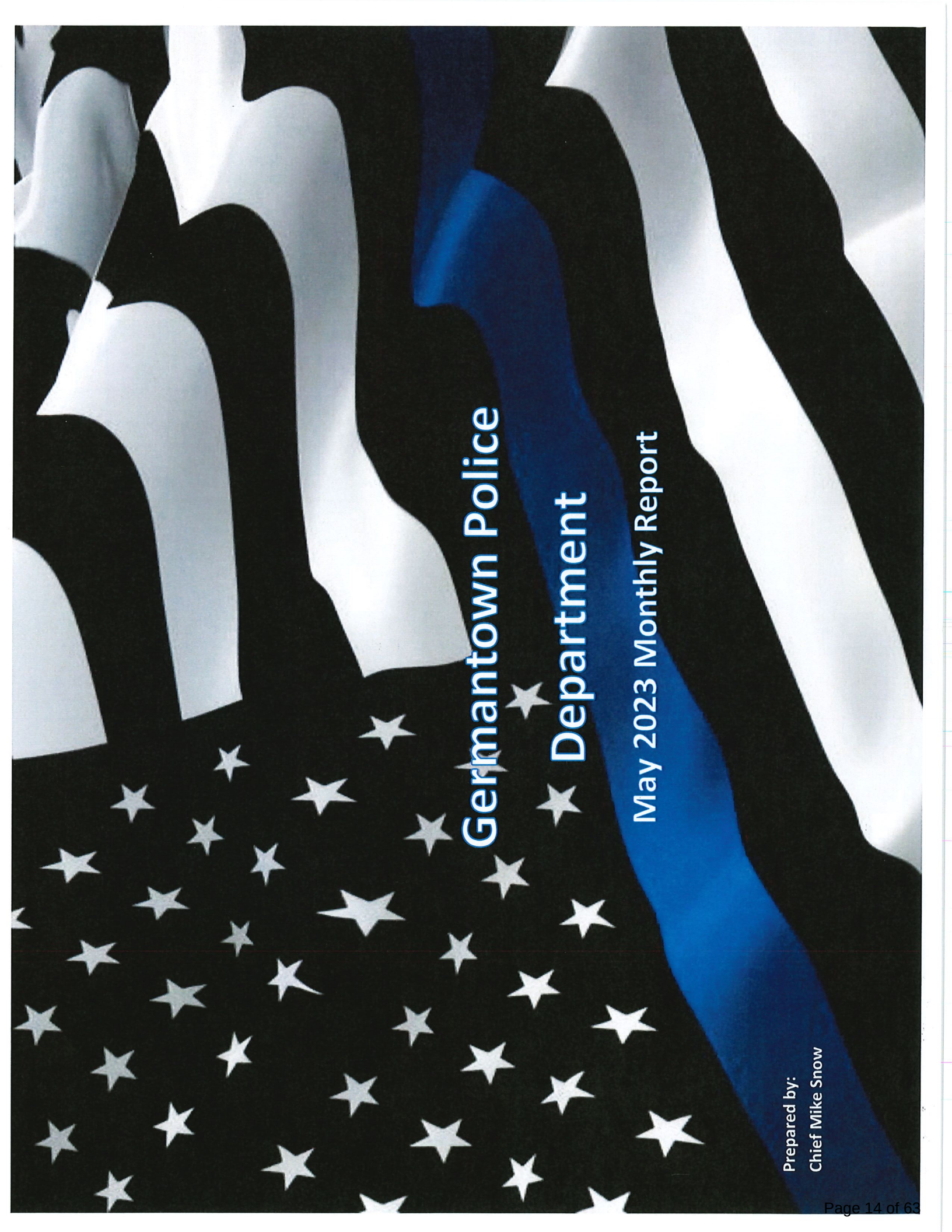
CRACKER BARREL CLASS B COMBO LICENSE APPLICATION: a motion was made by Baum, seconded by Neureuther, to forward this item to Village Board with a recommendation of approval for the Class B Combo License Application to Cracker Barrel. Motion carried unanimously.

A KID AT HEART CLASS B BEER/WINE APPLICATION: a motion was made by Baum, seconded by Neureuther, to forward this item to Village Board with a recommendation of approval for the Class B Beer/Wine Application to A Kid at Heart. Motion carried unanimously.

ADJOURNMENT: there being no further business, the meeting was adjourned at 5:33 p.m.

Recorded by,

Julie L. Barth
Secretary

The background of the page is a stylized American flag. The top half features the stars and stripes, with the stars in white on a black field and the stripes in white and blue. The bottom half is a solid black field with white stars.

Germantown Police Department

May 2023 Monthly Report

Prepared by:
Chief Mike Snow



GPD Monthly Activity Overview Report

Printed On: 07/04/23 17:30

For Reporting Period: 05/01/2023 - 05/31/2023

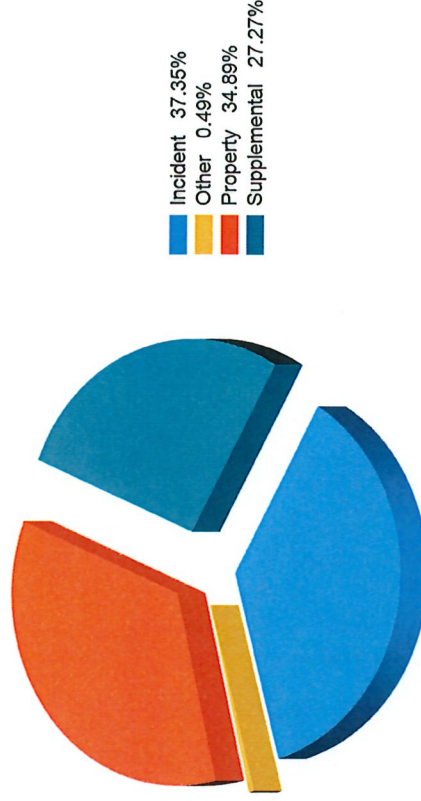
Patrol Area: NULL

NOTE: This report cannot be run based on individual officer - it is based on unique Incident. This report is for specific overview purposes & counts. For individual Officer activities, please refer to Officer Activity Count reports.

Calls



Reports



Reports are selected based upon Dttm report is written and selected if Dttm falls within date range above-specified.

	Total		0600 1400 Hours		1401 2200 Hours		2201 0600 Hours	
	Total	1,996	871	683	442			
911		346	120	181	45			
Counter		90	32	49	9			
FAX		15	2	13	0			
Officer Initiated		935	438	185	312			
Phone		576	270	239	67			
Radio		18	6	7	5			
TTY		16	3	9	4			

Reports	Total		0600 1400 Hours		1401 2200 Hours		2201 0600 Hours	
	Total	407	161	173	73			
Incident		152	58	63	31			
Other		2	0	1	1			
Property		142	57	67	18			
Supplemental		111	46	42	23			



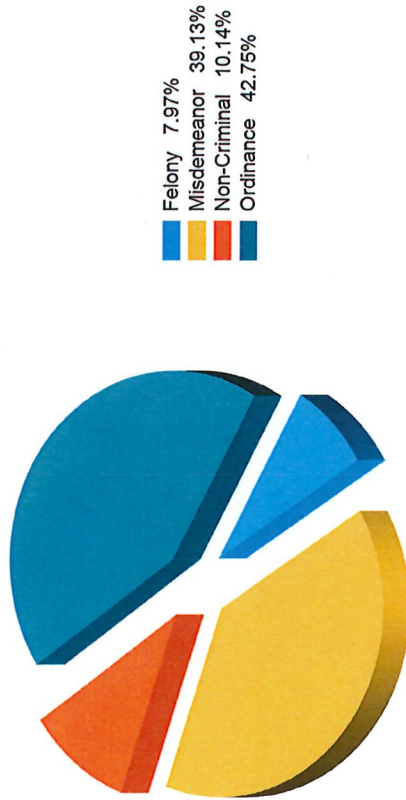
GPD Monthly Activity Overview Report

Printed On: 07/04/23 17:30

For Reporting Period: 05/01/2023 - 05/31/2023

Patrol Area: NULL

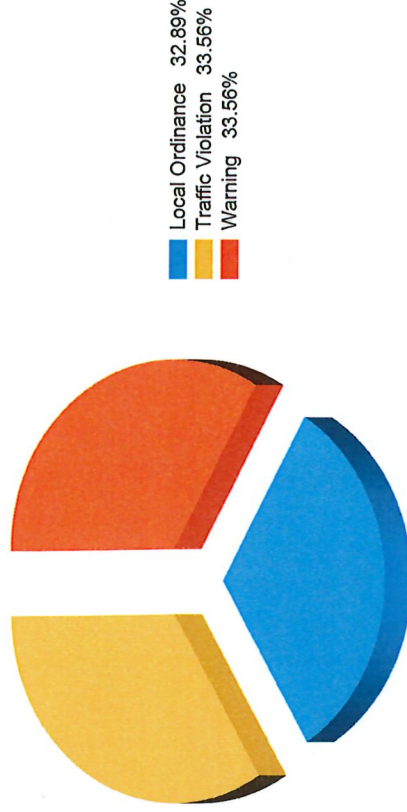
Arrests



Arrests are selected based upon the charge type. Therefore if an arrest was made wherein three charges with different types are noted, the arrest will count under Each charge type.

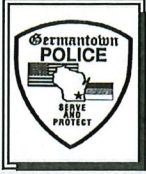
	Total	0600 1400 Hours		1401 2200 Hours		2201 0600 Hours	
		34	4	73	6	31	1
Felony	11	4					1
Misdemeanor	54	11	11	29	14		
Non-Criminal	14	2	2	7	5		
Ordinance	59	17	17	31	11		

Citations



Citations are counted by Citation Type alone.

	Total	0600 1400 Hours		1401 2200 Hours		2201 0600 Hours	
		72	22	55	23	21	4
Local Ordinance	49	22					4
Traffic Violation	50	20	20	20	10		
Warning	49	30		12	7		



Germantown Police Department
N112W16877 Mequon Rd | Germantown, WI 53022 | Phone: (262) 253-7780

GTPD Monthly Case Report

Tuesday, July 4, 2023
5:32:55 pm

** For official use only **

***** Case Reports

Germantown

	***** 2023	***** 2022	%Change
02 - Sexual Assault	0	2	-
03 - Robbery	1	0	-
04 - Battery/Aggravated Assault	2	3	-33.33%
05 - Burglary	1	1	0.00%
06 - Theft	43	32	34.38%
07 - Motor Vehicle Theft	1	3	-66.67%
10 - Forgery/Counterfeiting	0	1	-
11 - Fraud	6	5	20.00%
12 - Embezzlement	0	1	-
13 - Stolen Property	1	0	-
14 - Vandalism	3	2	50.00%
15 - Weapons	1	3	-66.67%
17 - Sex Offenses	0	3	-
18 - Narcotic Law Violations	5	5	0.00%
20 - Family Offenses	0	10	-
21 - Drunken Driving	1	4	-75.00%
24 - Disorderly Conduct	18	20	-10.00%
26 - All Other Offenses	5	4	25.00%
31 - Found/Recovered	6	10	-40.00%
32 - Traffic Violation Reported	18	39	-53.85%
37 - Property Damage MV Accident	3	1	200.00%
43 - Animal Complaint	0	4	-
46 - DOA	3	6	-50.00%
48 - Mental Observation	5	4	25.00%
49 - Miscellaneous Service Report	1	4	-75.00%
50 - Miscellaneous Public Report	7	1	600.00%
55 - Health and Safety	2	0	-
73 - Public Order Crimes	6	3	100.00%
90 - Administration	39	30	30.00%
99 - CAD Codes	0	2	-
	178	203	



Germantown Police Department
N112W16877 Mequon Rd | Germantown, WI 53022 | Phone: (262) 253-7780

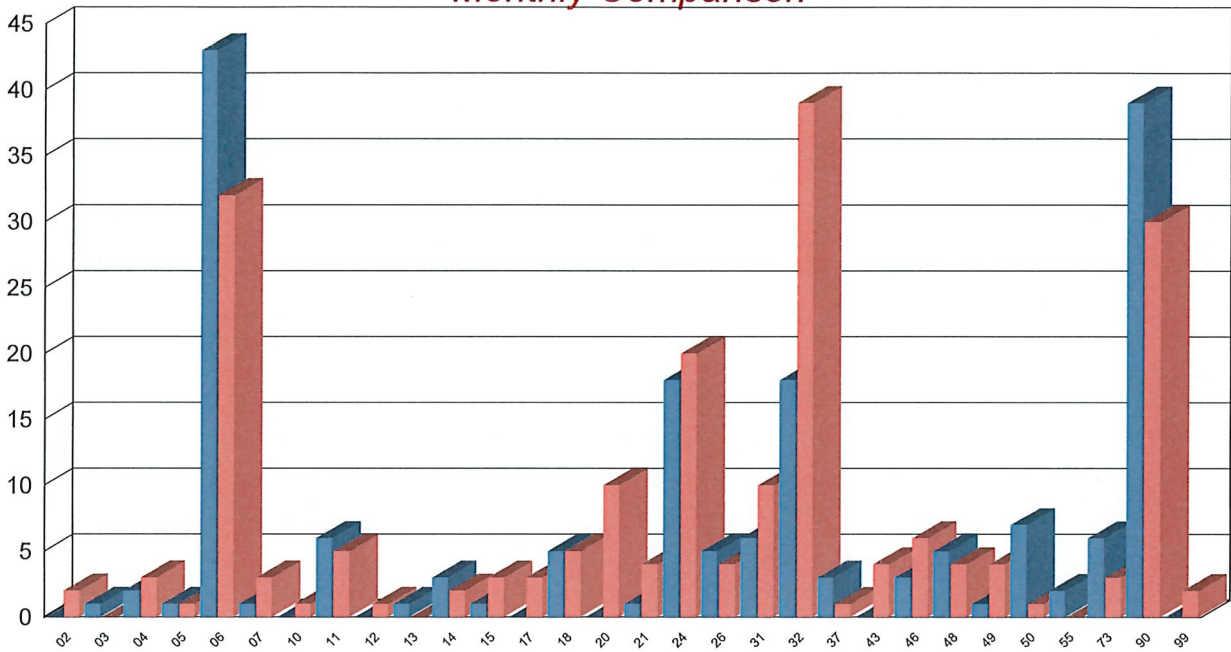
GTPD Monthly Case Report

Tuesday, July 4, 2023
5:32:55 pm

**** For official use only ****

***** Case Reports

Monthly Comparison





Citations by Statutes

Printed On: 07/04/23 17:34

Germantown

Reporting Period: 05/01/2023 - 05/31/2023

This report contains all citations.

	Total	Local Ordinance	Traffic Violation	Warning
174.042 - Dog or Cat Running at Large	1	1	0	0
341.03(1) - OPERATE AFTER REV/SUSP OF REGI	3	0	0	3
341.04(1) - NON-REGISTRATION OF AUTO, ETC	30	0	4	26
343.05(3)(a) - OPERATE W/O VALID LICENSE	10	0	9	1
343.44(1)(a) - OPERATING AFTER SUSPENSION	17	0	16	1
343.44(1)(B) - OPERATING WHILE REVOKED (FORFEITURE 3RD)	1	0	1	0
343.44(1)(b) - OPERATING WHILE REVOKED (FORFEITURE 4TH+)	1	0	1	0
343.44(1)(b) - OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUBST/REFUSAL)	2	0	2	0
344.62(1) - OPERATE MOTOR VEHICLE W/O INSURANCE	4	0	3	1
346.04(3) - Operator Flee/Elude Officer-B	1	0	1	0
346.18(2) - FAIL/YIELD WHILE MAKING LEFT T	2	0	2	0
346.18(3) - FAIL/YIELD RIGHT/WAY FROM STOP	1	0	1	0
346.18(4) - FAIL/YIELD WHEN EMERGING FROM	1	0	1	0
346.24(1) - FYR to Ped/Bicycle/EPAMD/Unco	1	0	1	0
346.31(3) - Improper Left Turn	1	0	0	1
346.34(1)(a)1 - Unsafe Turn-At Intersection	1	0	1	0
346.34(1)(a)3 - Unsafe Turn-W/o Reasonable Sa	1	0	1	0
346.37(1)(c)1 - VIOLATE RED TRAFFIC	3	0	1	2
346.46(1) - FAIL TO STOP/IMPROPER STOP AT	3	0	3	0
346.48(1) - Fail/Stop for Unloading Schoo	1	0	1	0
346.485(1) - Illegal Pass of School Bus Re	1	0	1	0
346.57(2) - UNREASONABLE AND IMPRUDENT SPE	2	0	1	1
346.57(5) - EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	2	0	0	2
346.57(5) - EXCEEDING SPEED ZONES, ETC. (25-29 MPH)	1	0	1	0
346.62(2) - Reckless Driving-Endanger Saf	1	0	1	0
346.63(1)(a) - OPERATING WHILE UNDER THE INFLUENCE	1	0	1	0
346.63(1)(A) - OPERATING WHILE UNDER THE INFLUENCE(3RD)	1	0	1	0
346.63(1)(b) - OPERATING W/PAC (1ST)	1	0	1	0
346.63(1)(b) - OPERATING W/PAC (3RD)	1	0	1	0
346.67(1) - HIT AND RUN	1	0	1	0
346.68 - HIT AND RUN-UNATTENDED VEHICLE	1	0	1	0
346.70(1) - Failure to Notify Police of Ac	1	0	1	0
346.89(1) - INATTENTIVE DRIVING	4	0	4	0



Citations by Statutes

Printed On: 07/04/23 17:34

<i>This report contains all citations.</i>	Total	Local Ordinance	Traffic Violation	Warning
347.06(3) - Unclean/Defective Lights or R	1	0	0	1
347.14(1) - OPERATE VEHICLE W/O STOPPING LIGHTS	14	0	2	12
347.413(1) - Ignition Interlock Device Tam	1	0	1	0
347.48(2m)(b) - VEHICLE OPERATOR FAIL/WEAR SEA	3	0	3	0
8.07 - Highway Obstruction Prohibited	1	1	0	0
9.01(115) - POSSESSION OF MARIJUANA	2	2	0	0
9.01(50) - Trespass to Land	1	1	0	0
9.01(54)a - Theft by Fraud/False Represent	1	1	0	0
9.01(63)A - SHOPLIFTING - TAKE MERCHANDISE	24	24	0	0
9.01(63)B - SHOPLIFTING - CONCEAL MERCHAND	1	1	0	0
9.01(75) - Resisting/Obstructing Officer	1	1	0	0
9.01(82) - DISORDERLY CONDUCT	7	7	0	0
9.041 - 254.92 TOB\NICOTINE\VAPE PROD PROHIB AGE 12-17 1ST	1	1	0	0
9.043 - TOBACCO\NICOTINE\VAPE USE ON SCHOOL PREM (JUV)	1	1	0	0
9.047(1) - 118.163(1)(b) HABITUAL TRUANCY (ADULT)- 3RD OFF	1	1	0	0
9.047(1) - 118.163(1)(d) TRUANCY (ADULT)	1	1	0	0
9.047(1) - 118.163(1)(d) TRUANCY (JUVENILE)	2	2	0	0
9.075 - Student Use/Poss Comm Device	2	2	0	0
961.573(1) - Possess Drug Paraphernalia	2	2	0	0
Total	170	49	70	51



Germantown Police Department
N112W16877 Mequon Rd | Germantown, WI 53022 | Phone: (262) 253-7780

Monthly Calls for Service

Tuesday, July 4, 2023
5:36:26 pm

** For official use only **

Column1: 05/01/23 - 05/31/23

Column2: 05/01/22 - 05/31/22

Germantown

	2023	2022	%Change
51 - Chapter 51	3	1	200.00%
911 - 911 Hang up/Abandoned/Misdial	190	69	175.36%
A - Alarm - Automated	25	33	-24.24%
AC - Animal Complaints	15	21	-28.57%
AF - Alarm-Fire	8	8	0.00%
AS - Assault	1	1	0.00%
ASTV - Assist Village Dept	5	2	150.00%
AV - Abandoned Vehicle	3	12	-75.00%
B - Burglary	2	1	100.00%
BC - Building Checks	66	58	13.79%
BITE - Animal Bite	3	5	-40.00%
BUS - School Bus Violation	2	7	-71.43%
CHILD - Child Abuse/Neglect	2	0	-
CIV - Civil Matter	6	2	200.00%
CKD - Car-Deer Accident	9	3	200.00%
CP - Community Policing	255	197	29.44%
CSUB - Controlled Substance	3	8	-62.50%
CW - Check on the Welfare	39	30	30.00%
D - Death	1	5	-80.00%
DC - Disorderly Conduct	39	28	39.29%
DIS - Disabled Vehicle	32	26	23.08%
DRONE - Drone Deployment	2	0	-
DRONETR - Drone Training	2	0	-
DV - Domestic Violence	5	3	66.67%
F - Follow Up Investigation	1	1	0.00%
FAMT - Family Trouble	6	9	-33.33%
FIRE - Fire	5	7	-28.57%
FLOC - Flock Activation	6	10	-40.00%
FP - Found Property	18	11	63.64%
FRAU - Fraud	13	9	44.44%
FW - Fireworks	2	2	0.00%
G2 - Suicide or Attempt Suicide	1	0	-
HARA - Harassment	2	8	-75.00%
JUV - Juvenile Complaint	13	2	550.00%



Germantown Police Department
N112W16877 Mequon Rd | Germantown, WI 53022 | Phone: (262) 253-7780

Tuesday, July 4, 2023
5:36:26 pm

Monthly Calls for Service

** For official use only **

Column1: 05/01/23 - 05/31/23

Column2: 05/01/22 - 05/31/22

K9Appreh - K9 Apprehension Deployment	0	2	-
K9ASrch - K9 Area Search Deployment	0	1	-
K9Drug - K9 Drug Deployment	8	17	-52.94%
K9PR - K9 Public Relations Event	0	4	-
K9Track - K9 Track Deployment	1	0	-
LP - Lost Property	1	0	-
LPC - License Premise Check	5	12	-58.33%
MA - Mutual Aid Given	20	35	-42.86%
MISS - Missing	2	0	-
MUVI - Municipal Violation	15	14	7.14%
MVTH - Motor Vehicle Theft	1	3	-66.67%
NC - Noise Complaint	7	16	-56.25%
OPEN - Unlocked Buildings	3	8	-62.50%
OWI - Operating while Intoxicated	2	5	-60.00%
PARK - Parking Complaint	10	12	-16.67%
PC - Positive Contact	157	142	10.56%
PDO - Accident/PDO	49	31	58.06%
PI - Accident/PI	9	6	50.00%
PR - Public Relations/Education	38	19	100.00%
PRINT - Fingerprinting	4	8	-50.00%
Q1 - Public Records Request	54	33	63.64%
R - Radar	1	2	-50.00%
RBOD - Request By Other Dept	6	1	500.00%
RCAL - Rescue Call	151	126	19.84%
RFAS - Request For Assistance	31	37	-16.22%
RH - Road Hazard	28	24	16.67%
RO - Restraining Order Violation	2	0	-
RR - Report For Record	56	26	115.38%
RUN - Runaway	2	0	-
SA - Suspicious Activity	48	42	14.29%
SC - School Check	70	44	59.09%
SOFF - Sex Offense	1	6	-83.33%
SOL - Soliciting	5	1	400.00%
SS - Special Assignment	2	0	-
SWAT - SWAT Call Out	1	1	0.00%
T - Theft	50	41	21.95%
TA - Traffic Assignment	11	16	-31.25%



Germantown Police Department
N112W16877 Mequon Rd | Germantown, WI 53022 | Phone: (262) 253-7780

Monthly Calls for Service

Tuesday, July 4, 2023

5:36:26 pm

** For official use only **

Column1: 05/01/23 - 05/31/23

Column2: 05/01/22 - 05/31/22

TRUA - Truancy	6	3	100.00%
TS - Traffic Stop	182	188	-3.19%
V - Vandalism	3	3	0.00%
VAP - Vaping Device	3	1	200.00%
VC - Vehicle Check	2	1	100.00%
VDC - Vehicle Complaint	67	60	11.67%
VEN - Entry into Vehicle	9	1	800.00%
VLO - Vehicle Lock Out	20	13	53.85%
WA - Warrant Arrest	6	6	0.00%
WEAP - Weapons	2	5	-60.00%
XPAT - Extra Patrol/Watch	60	82	-26.83%
Total	1,996	1,677	



Arrests by Statute Report

Printed On: 07/04/23 17:37

Reporting Period: 05/01/23 - 05/30/23

This report contains all arrest charges.

	Total	Felony	Misdemeanor	Non-Criminal	Ordinance
12.15(5)(a) - 174.042 DOG OR CAT RUNNING AT LARGE	1				1
343.05(3)(a) - OPERATE W/O VALID LICENSE	3			3	
343.44(1)(b) - Operating While Revoked / OWI	2		2		
346.04(3) - Operator Flee/Elude Officer-Bodily Harm	1	1			
346.485(1) - Illegal Pass of School Bus Reported	1			1	
346.62(2) - Reckless Driving-Endanger Safety	1		1		
346.63(1)(a) - OPERATING WHILE UNDER THE INFLUENCE	1				1
346.63(1)(a) - OPERATING WHILE UNDER THE INFLUENCE (3RD)	1		1		
346.63(1)(b) - OPERATING W/PAC (1ST)	1				1
346.67(1) - HIT AND RUN	1		1		
346.68 - HIT AND RUN-UNATTENDED VEHICLE	1			1	
347.413(1) - Ignition Interlock Device Tampering	1		1		
51.15 - Emergency Detention Ch 51	2			2	
813.125(7) - Violate/Harassment Restraining Order	1		1		
9.01(115) - POSSESSION OF MARIJUANA	1				1
9.01(63)A - SHOPLIFTING - TAKE MERCHANDISE	18				18
9.01(63)b - SHOPLIFTING - CONCEAL MERCHANDISE	1				1
9.01(75) - Resisting/Obstructing Officer	6		5		1
9.04(1) - 961.41(3g)(e)MARIJUANA POSSESSION PROHIBITED	1				1
9.041 - 254.92 TOB\NICOTINE\VAPE PROD PROHIB AGE 12-17 1ST	1				1
9.043 - TOBACCO\NICOTINE\VAPE PROD USE ON SCHOOL PREM (JUV)	1				1
9.045(3) - 961.573(1) POSSESSION OF DRUG PARAPHERNALIA	2				2
9.047(1) - 118.163(1)(b) HABITUAL TRUANCY (ADULT)	1				1
9.047(1) - 118.163(1)(b) HABITUAL TRUANCY (ADULT)-3RD OFF	1				1
9.047(1) - 118.163(1)(d) TRUANCY (ADULT)	1				1
9.047(1) - 118.163(1)(d) TRUANCY (JUVENILE)	2				2
9.075 - Student Use/Possession of Comm Device	2				2
90Z3 - Warrant/Hold - Probation & Parole	3				3
90Z4 - Warrant - Other Dept Pickup	8				8
90Z5 - Warrant Pickup - GTPD	1				1
939.32(1g) - Attempt Theft	2		2		
940.19(1) - Battery	2		2		
941.23 - Carrying a Concealed Weapon	1		1		
941.26(1)(b) - Sell/Possess/Use Bomb, Etc.	1			1	
941.29(2)(a) - Felon Possess Firearm	1	1			
943.01 - Criminal damage to property	1				1
943.10(1) - Burglary	1	1			
943.13 - Trespass to Land	2			2	



Arrests by Statute Report

Printed On: 07/04/23 17:37

Reporting Period: 05/01/23 - 05/30/23

This report contains all arrest charges.

	Total	Felony	Misdemeanor	Non-Criminal	Ordinance
943.14 - Trespass to Dwellings	1			1	
943.20(1)(d) - Theft-False Representation-Domestic Animal, Firearm	2		2		
943.24(1) - Issue of Worthless Checks(<=\$2500)	1		1		
943.32(1)(b) - Robbery with Threat of Force	1	1			
943.34 - Receiving Stolen Property	2			2	
943.37 - Alteration of Property Identification Numbers	1			1	
943.38(2) - Forgery-Uttering	1	1			
943.50 - Shoplifting	11		8		3
943.50(1m)(b) - Retail Theft-Intentionally Take	4		4		
943.50(1m)(d) - Retail Theft-Intent Conceal <=\$2,500	1		1		
943.50(4)(bf) - Retail Theft - Felony	1	1			
946.49(1)(a) - Bail Jumping-Misdemeanor	6		6		
946.49(1)(b) - Bail Jumping-Felony	2	2			
947.01 - Disorderly Conduct	10		4		6
961.41(1m)(a) - Possess w/Intent/Deliver Narcotics	1	1			
961.41(3g)(am) - Possession of Narcotic Drugs	2	2			
961.41(3g)(b) - Possession of Controlled Substance	1		1		
961.41(3g)(c) - Possession of Cocaine/Coca	3		3		
961.573(1) - Possess Drug Paraphernalia	7		7		
GZ1 - Chapter 51	1				1
Total	138	11	54	14	59



Germantown Police Department
N112W16877 Mequon Rd | Germantown, WI 53022 | Phone: (262) 253-7780

Tuesday, July 4, 2023
5:40:30 pm

Monthly Accidents

** For official use only **

ACCIDENTS

Column1: 05/01/23 - 05/31/23

Column2: 05/01/22 - 05/31/22

Germantown

	2023	2022	%Change
CKD - Car-Deer Accident	7	3	133.33%
FIRE - Fire	1	0	-
PDO - Accident/PDO	31	14	121.43%
PI - Accident/PI	9	5	80.00%
Total	48	22	

Germantown Police Department



Roll Call Log 1

23-007654	Public Relations/Education	Disposition	Cleared/No Report
05/01/23 08:1946	W159N9939 Butternut Rd	Unit	745
		Officer	JLS084

DARE

23-007705	Public Relations/Education	Disposition	Police Assist Given
05/02/23 09:4251	W159N9939 Butternut Rd	Unit	745
		Officer	JLS084

DARE

23-007743	Public Relations/Education	Disposition	Cleared/No Report
05/03/23 08:5419	W159N9939 Butternut Rd	Unit	745
		Officer	JLS084

DARE

23-007747	Public Relations/Education	Disposition	Cleared/No Report
05/03/23 09:1541	3294 Willow Creek Rd	Unit	736
		Officer	KCL088

Amy Belle Lock down drill

23-007762	Public Relations/Education	Disposition	Cleared/No Report
05/03/23 13:5840	W204N11968 Goldendale Rd	Unit	732
		Officer	JR098

Give students ride home as part of the Ride Home From School fundraiser at St. Boniface School

* Juveniles on body camera

23-007806	Public Relations/Education	Disposition	Cleared/No Report
05/04/23 08:4126	W159N9939 Butternut Rd	Unit	736
		Officer	KCL088

County Line School lockdown

23-007822	Public Relations/Education	Disposition	Police Assist Given
05/04/23 13:1626	W160N11836 Crusader Ct	Unit	736
		Officer	KCL088

Kennedy Middle School lockdown drill

23-008000	Public Relations/Education	Disposition	Police Assist Given
05/07/23 14:2304	W156N10660 Pilgrim Rd	Unit	733
		Officer	DJP096

Special Assignment-Eagle Scout Presentation

Germantown Police Department



Roll Call Log 1

23-008037	Public Relations/Education	Disposition	Cleared/No Report
05/08/23 08:2601	W159N9939 Butternut Rd	Unit	745
		Officer	JLS084

DARE

23-008070	Public Relations/Education	Disposition	Police Assist Given
05/08/23 18:3836	W156N10660 Pilgrim Rd	Unit	732
		Officer	JR098

Scam Awareness Presentation at Lutheran Church of Living Christ

23-008102	Public Relations/Education	Disposition	Police Assist Given
05/09/23 08:2514	W159N9939 Butternut Rd	Unit	745
		Officer	JLS084

DARE

23-008108	Public Relations/Education	Disposition	Cleared/No Report
05/09/23 09:1903	3294 Willow Creek Rd	Unit	731
		Officer	TE0138

DARE

23-008122	Public Relations/Education	Disposition	Cleared/No Report
05/09/23 12:3614	W162N11960 Park Ave	Unit	732
		Officer	JR098

Scam Awareness Presentation at Senior Center

23-008174	Public Relations/Education	Disposition	Police Assist Given
05/10/23 08:4426	W159N9939 Butternut Rd	Unit	745
		Officer	JLS084

County Line School Dare

23-008188	Public Relations/Education	Disposition	Police Assist Given
05/10/23 12:2640	N112W16877 Mequon Rd	Unit	746
		Officer	DJP083

Test

23-008194	Public Relations/Education	Disposition	Cleared/No Report
05/10/23 12:4326	N112W16957 Mequon Rd	Unit	732
		Officer	JR098

Safety Presentation to staff at Germantown Library

23-008280	Public Relations/Education	Disposition	Police Assist Given
05/11/23 13:4327	W154N11492 Fond du Lac Ave	Unit	733
		Officer	DJP096

Germantown Police Department

Roll Call Log 1



Mac Arthur School-Lock Down Drill

23-008510	Public Relations/Education	Disposition	Police Assist Given
05/15/23 08:2532	W159N9939 Butternut Rd	Unit	745
		Officer	JLS084

County Line School Dare

23-008575	Public Relations/Education	Disposition	Police Assist Given
05/16/23 08:2017	W159N9939 Butternut Rd	Unit	745
		Officer	JLS084

County Line Dare

23-008580	Public Relations/Education	Disposition	Police Assist Given
05/16/23 09:2414	3294 Willow Creek Rd	Unit	731
		Officer	TEO138

Amy Belle Dare

23-008585	Public Relations/Education	Disposition	Police Assist Given
05/16/23 11:4129	W180N11501 River Ln	Unit	746
		Officer	DJP083

GHS Lockdown drill

23-008602	Public Relations/Education	Disposition	Police Assist Given
05/16/23 18:1428	W204N11968 Goldendale Rd	Unit	706
		Officer	DSM102

Fallen Officer Ceremony

23-008701	Public Relations/Education	Disposition	Cleared/No Report
05/18/23 09:5632	W162N11862 Park Ave	Unit	732
		Officer	JR098

Tot Patrol Park N Recreation event at Old Fire Station 1

23-008760	Public Relations/Education	Disposition	Police Assist Given
05/19/23 07:5429	N104W13840 Donges Bay Rd	Unit	731
		Officer	TEO138

Safety Meeting

23-008785	Public Relations/Education	Disposition	Cleared/No Report
05/19/23 15:1017	N112W16877 Mequon Rd	Unit	732
		Officer	JR098

Speed board deployed at Mequon Rd/Western Ave for Mai Fest

Tuesday, July 4, 2023 17:42:31

** For official use only **

Germantown Police Department

Roll Call Log 1



23-008966	Public Relations/Education	Disposition	Police Assist Given
05/22/23 09:1335	W159N9939 Butternut Rd	Unit	745
		Officer	JLS084

County Line Dare

23-009037	Public Relations/Education	Disposition	Police Assist Given
05/23/23 08:1825	W159N9939 Butternut Rd	Unit	745
		Officer	JLS084

County Line School Dare

23-009044	Public Relations/Education	Disposition	Police Assist Given
05/23/23 09:4732	3294 Willow Creek Rd	Unit	731
		Officer	TEO138

Amy Belle Dare

23-009045	Public Relations/Education	Disposition	Cleared/No Report
05/23/23 09:5129	3294 Willow Creek Rd	Unit	736
		Officer	KCL088

DARE graduation

23-009058	Public Relations/Education	Disposition	Cleared/No Report
05/23/23 13:3227	N112W17001 Mequon Rd	Unit	732
		Officer	JR098

Speed board deployed at Pilgrim Rd/Hamilton Ct

23-009117	Public Relations/Education	Disposition	Cleared/No Report
05/24/23 08:4524	W159N9939 Butternut Rd	Unit	745
		Officer	JLS084

DARE

23-009173	Public Relations/Education	Disposition	Cleared/No Report
05/25/23 09:1825	N132W18473 Rockfield Rd	Unit	736
		Officer	KCL088

DARE

23-009375	Public Relations/Education	Disposition	Police Assist Given
05/28/23 15:0121	N96W18200 County Line Rd	Unit	747
		Officer	JMP080

Fleet Farm, Moment of Silence Presentation

23-009434	Public Relations/Education	Disposition	Police Assist Given
05/29/23 14:3400	N96W18200 County Line Rd	Unit	735
		Officer	RPB092

Tuesday, July 4, 2023 17:42:31

** For official use only **

Germantown Police Department

Roll Call Log 1



Fleet Farm Memorial Day event

23-009502	Public Relations/Education	Disposition	Cleared/No Report
05/30/23 11:5844	Wagon Trl/Fieldstone Pass	Unit	732
		Officer	JR098

Speed board deployed

23-009541	Public Relations/Education	Disposition	Police Assist Given
05/30/23 16:5056	W162N11862 Park Ave	Unit	721
		Officer	SDJ101

23-009554	Public Relations/Education	Disposition	Police Assist Given
05/30/23 20:2002	W180N11501 River Ln	Unit	706
		Officer	DSM102

Germantown High School soccer game

23-009623	Public Relations/Education	Disposition	Police Assist Given
05/31/23 16:5224	N115W18752 Edison Dr	Unit	721
		Officer	SDJ101

Fire Department PR

Germantown Police Department



Roll Call Log 1

23-007867	K9 Drug Deployment	Disposition Unit Officer	Incident Report 714 DTV099
05/05/23 11:0401	500 Rolfs Ave		
WASO drug unit requested a K9 for a sniff at the Sheriff's Office. Sgt. responded and dog alerted.			
23-008448	K9 Drug Deployment	Disposition Unit Officer	Police Assist Given 713 JLP137
05/14/23 02:4924	W140N10455 Fond du Lac Ave		
Sgt conducted a K9 drug sniff on WI Reg. ASB5035 ref GPD theft complaint 23-8446. The K9 indicated on the front passenger side door seam of the vehicle by scratching. Cocaine weighing 0.01 grams was located inside of the vehicle.			
23-008640	K9 Drug Deployment	Disposition Unit Officer	Police Assist Given 714 DTV099
05/17/23 13:2406	500 Rolfs Ave		
K9 requested for a 2017 Chevy Equinox WI reg 204WUV, dog did not alert.			
23-008741	K9 Drug Deployment	Disposition Unit Officer	Police Assist Given 714 DTV099
05/18/23 23:0322	N168W20733 Main St		
Jackson Police requested a K9 for a vehicle drug sniff of WI/reg ANJ3877 on S/B Hwy 45 south of Sherman Rd. The dog alerted to the car and no narcotics were located. The operator of the vehicle was displaying numerous signs of drug impairment.			
23-009160	K9 Drug Deployment	Disposition Unit Officer	Police Assist Given 713 JLP137
05/25/23 01:4125	N I 41 N/Mequon Rd		
Sgt conducted a K9 drug sniff on WI Reg. APJ8995 ref GPD traffic stop #23-9159. The K9 indicated for drugs by scratching the front driver side door seam of the vehicle. Drug paraphernalia and 0.54 grams of crack cocaine was located inside of the vehicle.			
23-009243	K9 Track Deployment	Disposition Unit Officer	Cancelled
05/26/23 10:0644	500 Rolfs Ave		
23-009288	K9 Drug Deployment	Disposition Unit Officer	Police Assist Given 713 JLP137
05/27/23 00:1259	W178N9653 Riversbend Ln		
Sgt conducted a K9 drug sniff on WI Reg. AMX1367 ref GPD traffic stop #23-9287. The K9 indicated for drugs by scratching the rear driver side door seam of the vehicle. Chore boy was located inside of the vehicle.			
23-009478	K9 Drug Deployment	Disposition Unit Officer	Cleared/No Report 714 DTV099
05/30/23 07:1258	350 Vine St		
West Bend High School K9 Drug Sniff			

Tuesday, July 4, 2023 17:43:26

** For official use only **

Germantown Police Department

Roll Call Log 1



23-009487

K9 Drug Deployment

Disposition **Cleared/No Report**

05/30/23 08:4643

350 Vine St

Unit **714**

Officer **DTV099**

Badger Middle School K9 drug sniff

Germantown

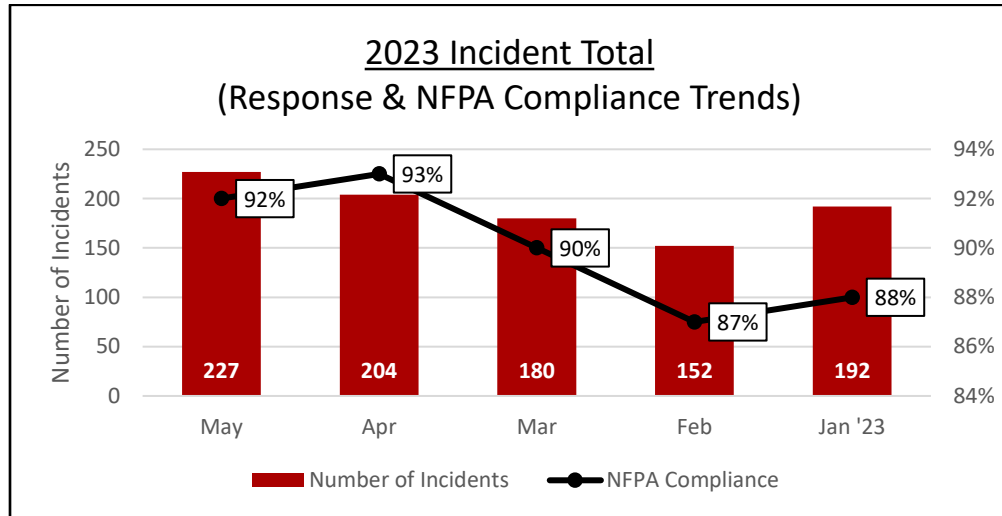
Fire Department

**Monthly Report
May 2023**

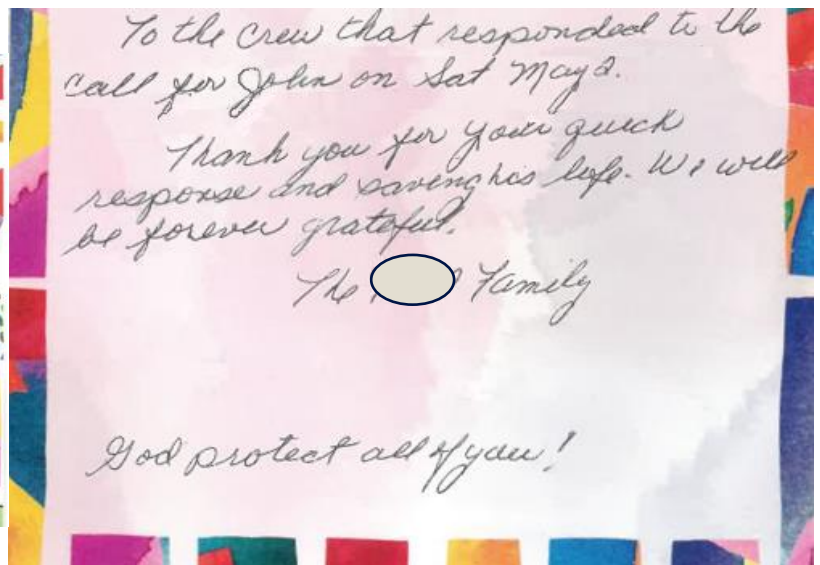
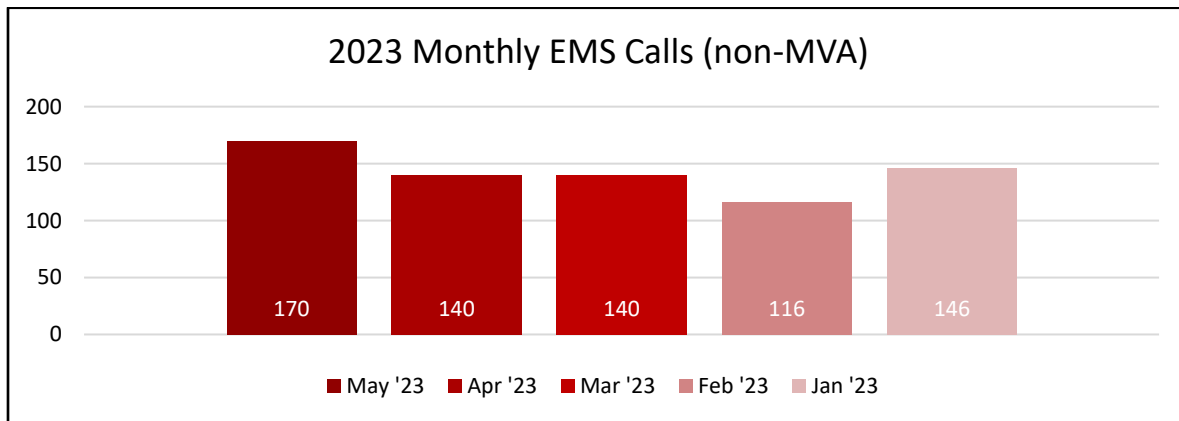


**John Delain
Fire Chief**

RESPONSE



Performance Target: Arrival of crews within 8 minutes according to NFPA 1710 standard, and within 5:20 minutes per ISO Guidelines (NFPA standard is 90%).



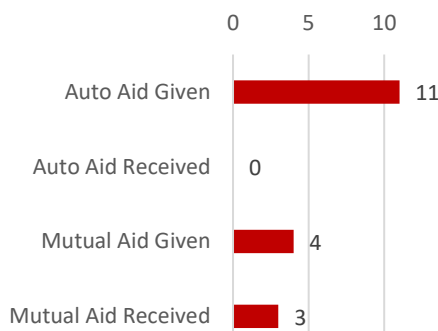
INCIDENTS

NFIRS Incident Type

Printed On: 06/06/23 13:57

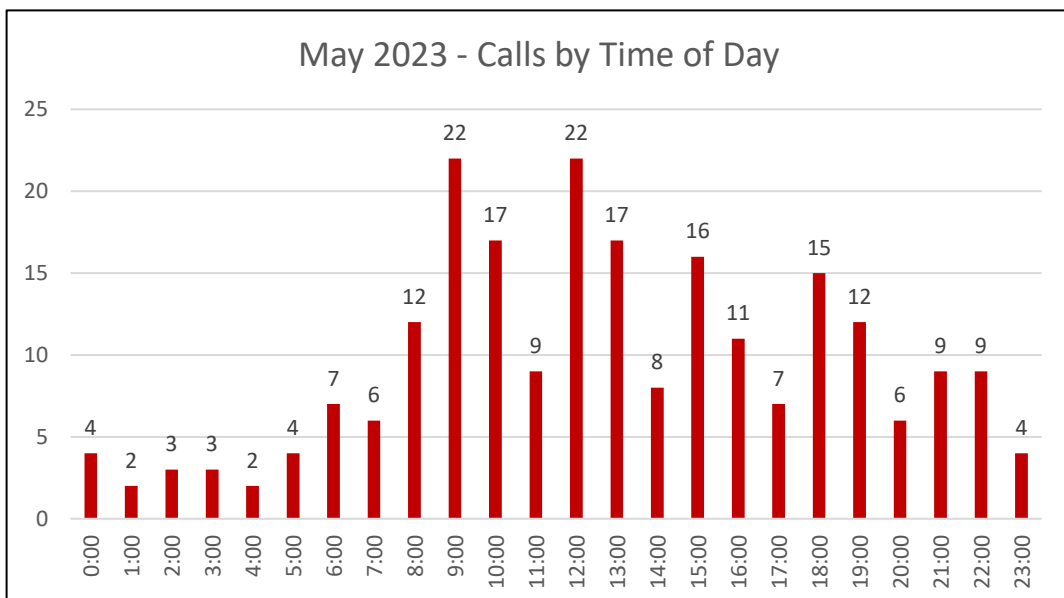
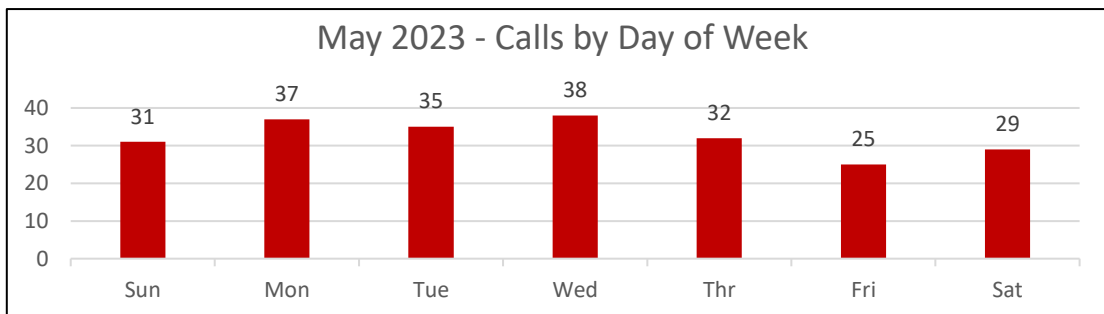
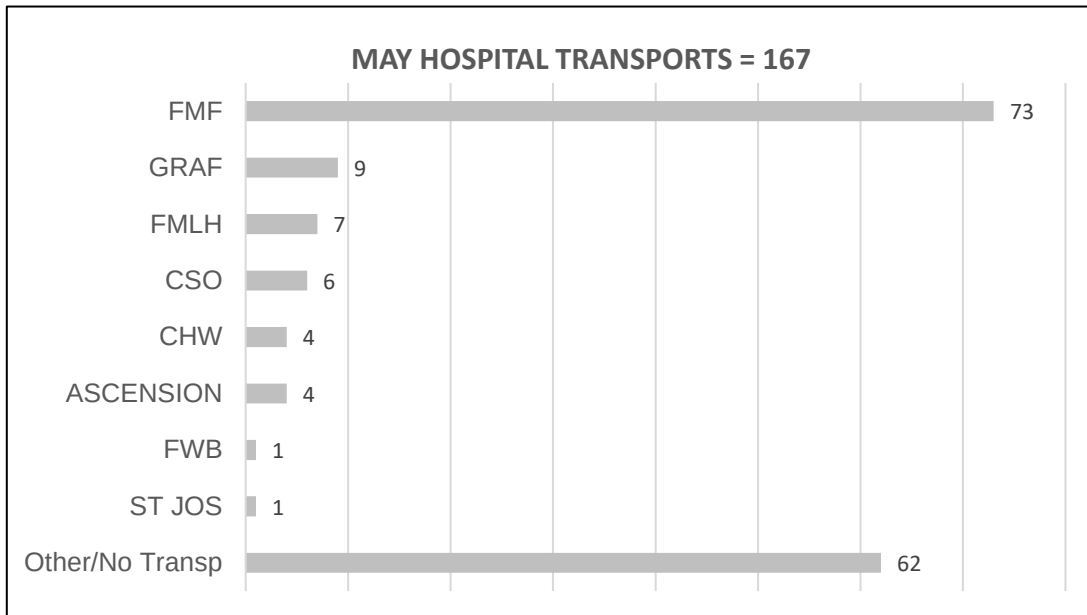
Incident Type Group	# of Incident	% of Total
111 -Building fire	4	1.76
131 -Passenger vehicle fire	1	0.44
321 -EMS call, excluding vehicle accident with injury	170	74.89
322 -Vehicle accident with injuries	14	6.17
412 -Gas leak (natural gas or LPG)	1	0.44
422 -Chemical spill or leak	1	0.44
424 -Carbon monoxide incident	2	0.88
463 -Vehicle accident, general cleanup	1	0.44
542 -Animal rescue	2	0.88
561 -Unauthorized burning	4	1.76
600 -Good intent call, other	1	0.44
611 -Dispatched & canceled en route	14	6.17
735 -Alarm system sounded due to malfunction	8	3.52
740 -Unintentional transmission of alarm, other	1	0.44
744 -Detector activation, no fire - unintentional	1	0.44
745 -Alarm system sounded, no fire - unintentional	1	0.44
900 -Special type of incident, other	1	0.44

May - Mutual Aid including MABAS

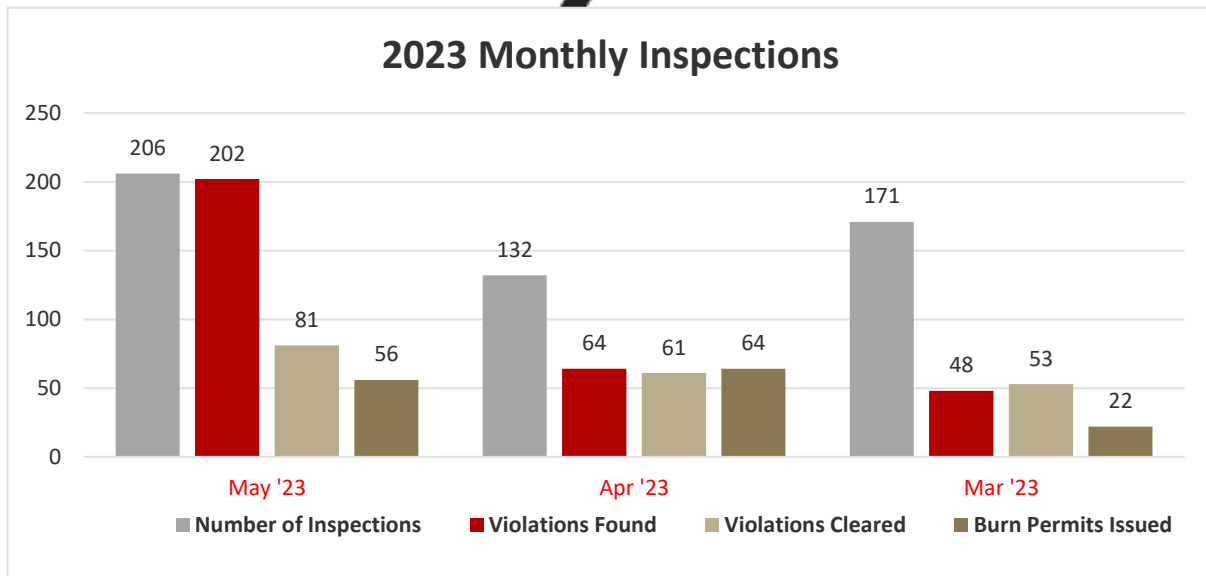


May 2023		
	# of Incidents	# of Units
Auto Aid Given	11	11
.....Menomonee Falls		
Auto Aid Received	0	0
Mutual Aid Given	4	5
.....Menomonee Falls	1	2
.....Richfield	1	1
.....Slinger	2	2
Mutual Aid Received	3	15
.....City of Mequon	1	2
.....Grafton	1	1
.....Hartford	1	1
.....Jackson	1	2
.....Lisbon	1	1
.....Menomonee Falls	1	2
.....Richfield	3	4
.....Slinger	1	2
Total:	18	31
Both "Mutual Aid" numbers reflect MABAS Change of Quarters (recent structure fires)		

INCIDENTS



INSPECTIONS



PUBLIC EDUCATION

MAY:

- GFD Training (2 dates)
- Explorer Post 17 training (2 dates)
- CPR Training (8 students)
- HOCPR/AED Training (2 sessions, 32 students total)
- HOCPR training at GHS (110 students)
- Home Alone – Rec Dept (12 students)
- Fire Extinguisher Prop training (3 shifts)
- (2) ride alongs
- Fairway Knoll Breakfast Q&A (12+ residents)
- Bethlehem School Blazer Dash – Vehicle Display
- Rec Dept Paw Patrol event – Vehicle Display
- Slinger VFW Parade
- Taps Across America @ Fleet Farm – Vehicle Display
- Ride Home in a Fire Truck – School Raffle Winners (3 events of 4 kids ea)

BUSINESS OF THE PUBLIC SAFETY COMMITTEE

MEETING DATE: July 10, 2023

PLACEMENT: Action Item

ITEM TITLE: Contract with Mueller Communications for preliminary investigations on possible Public Safety Referendum not to exceed \$50,629.90

SUBMITTED BY:

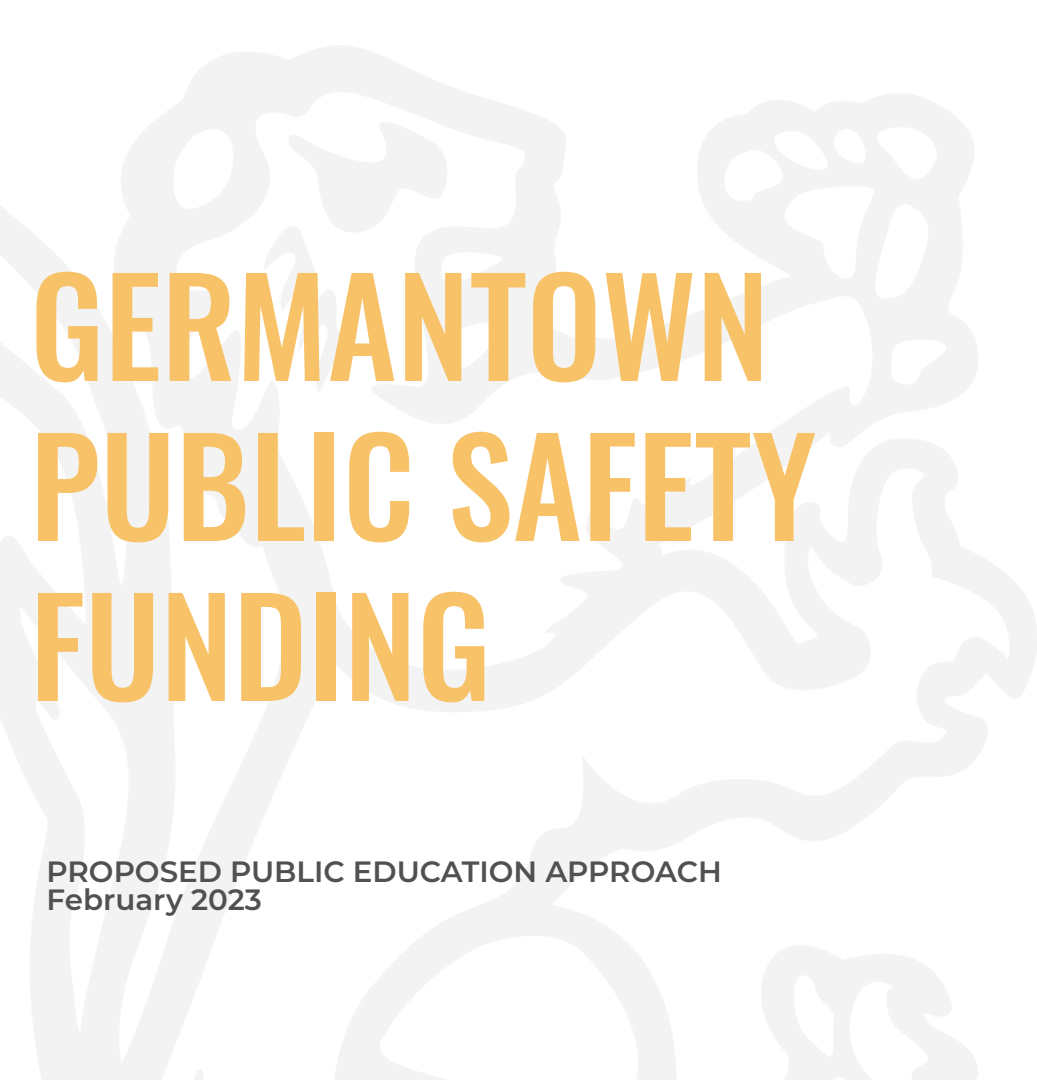
SUMMARY EXPLANATION:

ATTACHMENT:

1. Germantown Public Safety Three-phase Communications Proposal 230201

RECOMMENDATION:

ACTION BY Committee:



GERMANTOWN PUBLIC SAFETY FUNDING

PROPOSED PUBLIC EDUCATION APPROACH
February 2023

MUELLER COMMUNICATIONS

WHO WE ARE

At Mueller, we take a
360° APPROACH
to communications.

Mueller Communications is a full-service communications and marketing firm based in Milwaukee. Our services range from earned and sponsored media, relationship building and local government relations, to public affairs and design and video services. But at our core, we're problem solvers.

We leverage strong relationships, deep communications and public affairs experience, and unmatched problem-solving abilities to help clients achieve their goals. We work tirelessly to make things happen for our clients: from generating brand awareness to developing buildings, from putting people to work to facilitating world-class experiences, from connecting people and organizations to expertly navigating digital communications – we do what it takes to meet the needs of our clients.

At Mueller, our goal is not to be the largest agency, but rather a firm that is known locally, regionally and nationally by its reputation for driving exceptional results for our clients, providing unique solutions to challenging problems and conducting ourselves with integrity. Clients choose our firm because we provide high-touch client service and a deep understanding of the issues they face and opportunities they should pursue.

To top it off, our culture dictates that we have some fun in the process. With more than three decades of experience, ***we're the Wisconsin-based communications firm you've been looking for.***

OUR STAFF

We hire the people
that fit our culture of
**hard work,
innovative strategy
& upstanding
character.**

At Mueller, ***we pride ourselves on our culture and being an employer of choice.***

Among our senior team, we enjoy an average tenure of 11 years at Mueller.

This experienced team works without silos at Mueller: each individual is ***experienced in the wide range of communication services we provide.*** Our teams are ***custom-built to serve each client,*** ensuring the right mix of skills, personalities and background knowledge to get the job done.

What makes us unique is our deep bench strength. While you will have a core team dedicated to supporting the Village, you also have access to the entire team of more than ***30 full-time staff members with a diverse range of experience:*** we have former print and broadcast journalists, local and state legislative staffers and individuals who learned their craft working in corporate environments.

Our bench strength means that ***someone will always be available to you to answer a question or respond to a request, 24/7, 365 days a year.*** By including team members with different levels of experience, we always aim to have the most-qualified, least-costly staff member execute each task needed for a successful campaign.

OUR TEAM

We develop a custom team for each client. This approach enables us to provide you with maximum value and to ensure that - because of our **deep bench strength** - a member of your team will always be available to you.



LORI RICHARDS
CHIEF EXECUTIVE OFFICER



JAMES MADLOM
CHIEF EXECUTIVE OFFICER



CARL MUELLER
FOUNDER



ELIZABETH HUMMITZSCH
VICE PRESIDENT



ANDY LEDUC
VICE PRESIDENT
DIGITAL STRATEGY &
OPERATIONS



MARY JESSEN
CLIENT DIRECTOR



CASS BERGEMANN
CLIENT DIRECTOR



PHILL TREWYN
CLIENT DIRECTOR



CHRISTIE WOLFE
CONTENT DIRECTOR



KRISTA RUEHMER
SENIOR MANAGER



JENNIFER MORTON
SENIOR MANAGER



MIA TRIPI
SENIOR MANAGER



LAURA KELLER
SR. CREATIVE MANAGER



SARAH WAKEMAN
SR. DESIGN ASSOCIATE



ANGELA OHLINGER
WEBSITE & SEO
MANAGER



ERIN NACHTIGALL
DIGITAL CAMPAIGN
ANALYST



KEVIN KOCCHI
DIGITAL CAMPAIGN
ANALYST



AKASH PUNNOOSE
DIGITAL CAMPAIGN
ANALYST



ANNA STORY
SENIOR CLIENT ASSOCIATE



LAUREN GOETZ
SENIOR CLIENT ASSOCIATE



ANNA WILLKOMM
ASSOCIATE



TÉA TETTING
ASSOCIATE



JENNY GROSS
ASSOCIATE



LEKSI CRAIG
DESIGN ASSOCIATE



MARK CURRAN
ASSOCIATE



ERIKA QUINONEZ
ASSOCIATE



MADDIE KREBS
ASSOCIATE



LUCAS JOHNSON
ASSOCIATE



AMELIA VENEGAS
OFFICE ADMINISTRATOR



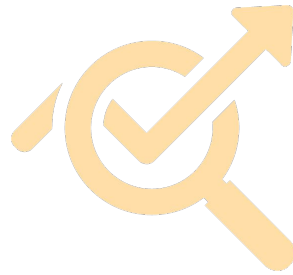
GINNY CZARNECKI
EXECUTIVE ASSISTANT



KIRSTEN MUELLER
ADMINISTRATIVE SERVICES
ASSOCIATE

Our preferred approach includes a three-step process that takes place over the course of 9-12 months and provides opportunities for broad public engagement.

3-Phase Process



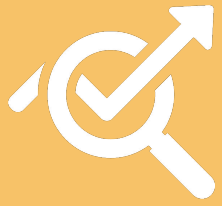
**Phase I:
Options
Assessment**



**Phase II:
Community
Survey**



**Phase III:
Public
Education Initiative**



Timing: 8-10 weeks

PHASE 1

PHASE I: OPTIONS ASSESSMENT

This phase includes conducting research to ensure that your municipality has complete information in order to evaluate and present a comprehensive set of solutions to key audiences.

It culminates with the development and presentation of a comprehensive Options Assessment that can be posted on your municipality's website and used to educate residents about police- and fire-related challenges and the options available to address them, including a potential referendum to increase property tax.

It will include narrative, visual and graphical representations of the key findings of our data analysis.



Timing: 8-10 weeks

PHASE 2

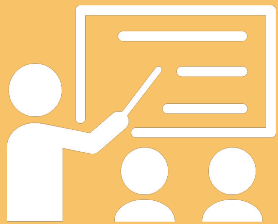
PHASE II: COMMUNITY SURVEY

In phase two, Mueller communications would partner with a third-party vendor to develop a survey designed to seek community feedback and engagement. The survey would be sent to all households in the Village and would:

- Include a cover letter explaining the recommended plan, including the problem and the need for a funding solution such as a public safety staffing referendum to solve it;
- Encourage respondents to participate online by using a unique survey access code provided that ensures no one can take the survey more than once;
- Enable those without internet access to complete the survey on paper and return it by mail;
- Question whether the survey respondent is supportive of various potential solutions;
- Question whether the respondent understands the situation and the proposed recommendation;
- Question why the respondent may or may not support the option(s); and
- Determine what additional materials or information would support the respondent understanding and / or supporting the plan.

In addition to collecting feedback, the survey process also serves as a key educational opportunity.

Final results, including a comprehensive analysis, will guide your municipality's course of action and can shed light on community preference for various funding options.



Timing: 12-16 weeks

THE GOAL:
**An informed and
engaged electorate**

*Municipalities cannot
advocate for a specific
outcome in an election
- or a referendum.
Rather, it can educate
and encourage
community members
to make an informed
decision.*

PHASE 3

PHASE III: PUBLIC EDUCATION CAMPAIGN

Based on the feedback provided during Phases I and II, Mueller Communications may recommend a Phase III effort focused on educating the public about the need for the recommended solution (e.g., a referendum if that is the option the Village seeks to pursue). This third phase may include the following elements:



Communications Material Development: We will work with you to develop clear and concise materials that will effectively communicate key information about the referendum:

- Key messages for use in ensuring consistent communication across all outreach methods;
- A fact sheet / infographics and charts that explain the situation and the need for funding; and
- FAQs to help disseminate facts and dispel any misconceptions about the need for the referendum, what the funding would be used for, and the process taken thus far.



Timing: 12-16 weeks

PHASE 3



Outreach Approaches: We will take key information from communications materials and leverage it to develop and distribute information to the community. Examples of the outreach we might recommend include:

- **Direct Mail:** We will develop and distribute three direct mail pieces to all residences in your community. Each mailer would provide key information about the referendum, as well as links for more information.
- **Posters / Displays:** We will develop informational graphics, posters, and / or cover photos that can be printed and displayed in municipal buildings and shared across social media channels.
- **Presentation Deck:** We will develop a presentation that can be used by officials to explain the referendum at community meetings (in person or online).
- **Information Sessions:** We will work with municipality officials to develop a series of information sessions to provide an opportunity to share the need for the referendum and allow residents to ask questions. The sessions would be promoted in advance and recorded to be made available for later viewing.
- **Community Presentations:** We will work with you to identify opportunities to speak to local community organizations about the referendum (e.g. local Rotaries, Chambers of Commerce).



Timing: 12-16 weeks

PHASE 3



Online Presence: Online communication is a critically important tool to communicate with the electorate. We will work to explore the following online education components:

- **Website:** We will develop content for a landing page that would serve as the hub for information on the referendum, including the survey results, mailers, an online FAQ and an opportunity for residents to submit questions and have the answers posted each week.
- **Social Media - Organic:** We will work with you to develop content that can be regularly posted on social media channels to inform the electorate about the need for the referendum. We will also provide a response guide that identifies likely questions and suggested answers that officials can use in responding to online engagement.
- **Social Media - Paid:** We will develop engaging video content to leverage as display advertising on Facebook. We recommend a series of videos from public safety staff explaining the need for additional resources.
- **Email / eNewsletter:** We will develop content that can be used as part of regular email or eNewsletter distributions, as appropriate.



Earned Media: We will work with officials to develop and distribute news releases and media pitches designed to secure coverage in the local media about the referendum.

OUTSOURCING



We have a robust in-house design team, but also work with key, trusted partners, including video production experts, as well as print and mailhouse partners. While we have preferred vendors we have worked with on similar projects that we are happy to engage, we are also accustomed to working with the in-house talent or preferred vendors of our clients, where applicable and desired.

KEY PARTNERS

As **national leaders in survey research**, Community Perceptions helps public and private schools, cities and municipalities and state-level organizations **gather and analyze data to plan, improve and make strategic decisions.**

Mueller Communications has partnered successfully with **Community Perceptions to conduct surveys** on numerous public education efforts. They are a key, **trusted partner, with significant, successful experience.**

Community Perceptions, which also does business as School Perceptions, is a Wisconsin-based, independent research firm that works with municipalities, school districts – including the Germantown School District – and regional service agencies, as well as state and national organizations to help their leaders gather, organize and use data to make strategic decisions.



We will work closely with you to understand the needs of your community and develop a detailed timeline to meet your needs. We have included the following high-level sample timeline targeting an April 2024 referendum as an example:

June - September 2023 | Options Assessment

- Mueller Communications meets with Germantown team to begin developing the outreach plan and approach
- Germantown provides all existing materials / data to Mueller Communications
- Mueller Communications develops, refines and finalizes options assessment
- Mueller drafts, designs and finalizes collateral materials for options assessment rollout including key messages, FAQs, fact sheet, talking points, news release and website language
- Options assessment presented to Village, shared with members of the public and local media
- Mueller and Germantown teams meet with survey vendor to begin developing a community survey

October - December 2023 | Survey

- Survey copy and design developed and finalized
- Addresses for all households in the Village provided to survey vendor
- Communications materials to promote survey developed and finalized including news release, website copy, social media copy and graphics
- Survey distributed, responses collected and analyzed
- Survey results presented to the Village, members of the public and the media

January - March 2024 | Public Education

- Refine content on landing page, FAQs and fact sheet
- Content for three direct mail pieces developed and finalized and distributed by mail
- Ongoing media outreach, as appropriate
- Information session(s) scheduled and facilitated, presentation and talking points prepared for spokespeople
- Ongoing web and social media updates
- Presentations to community groups scheduled and facilitated
- Social media explainer videos recorded, edited and distributed via social media

April 2024

- Election Day

BUDGET ESTIMATE

We will work with you to refine our scope of work and budget to best meet the needs of your community. This proposed budget is based on the scope of work outlined above, inclusive of estimates for a community survey mailed to each household.

***Note:** Printing estimates and third-party vendor costs are based on projections as of February 2023 and may be subject to change. If the Village has in-house printing capabilities and / or a preferred print vendor, we are happy to adjust accordingly.

Phase I & II

Mueller Communications Fees & Expenses: \$25,219.50

(Will be based on actual fees, not to exceed this amount based on current scope)

- Professional fees \$23,460
- Administrative / Technology Fee: \$1,759.50
Mueller Communications charges an administrative service & technology fee of seven and a half percent (7.5%) of the monthly professional fees to cover internal expenses incurred on client's behalf. Included in this fee is access to our full suite of media database and monitoring services, basic administrative support, in-county travel, routine printing, telecom and technology services.

Survey Fees & Expenses, Third-Party \$25,410.40

Professional fees for third-party service provider, estimate to print and mail a four-page, full-color community survey to all households in Germantown (approx. 7,200)

- Professional fees (Survey vendor) \$13,400
- Printing / Mailing Estimate*: \$10,844
- Paper Survey Data Entry: \$1,166.40
**Surveys that are mailed in require manual entry. The survey company charges \$1.80 / survey. The estimate is based on 9% of households completing their survey in hard copy.*

Phase III Fees & Expenses will be budgeted for separately, if the Village determines a referendum is necessary.

Budget: \$50,629.90

OUR REFERENCES

City of Fond du Lac

Joe Moore

City Manager

920.322.3407

jmoore@fdl.wi.gov

League of Wis. Municipalities

Jerry Deschane

Executive Director

608.267.2380

jdeschane@lwm-info.org

Nicolet Union School District

Dr. Greg Kabara

Superintendent

414.351.7525

greg.kabara@nicolet.us

City of Fort Atkinson

Rebecca LeMire

City Administrator

920.563.7760

RLeMire@fortatkinsonwi.net

BUSINESS OF THE PUBLIC SAFETY COMMITTEE

MEETING DATE: July 10, 2023

PLACEMENT: Action Item

ITEM TITLE: Budget Inclusion for 2024 for Three (3) Full time Fire Department employees or One (1) Police Officer

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

1. PSCommittee Request Form 7.10.23

RECOMMENDATION:

ACTION BY Committee:

COMMITTEE AGENDA ITEM

REQUEST FORM

I, Trustee DENNIS MYERS hereby request that the following item(s) be placed on the next agenda of the PUBLIC SAFETY Committee, for consideration and action:

ITEM REQUESTED:

(3) FULL TIME FIRE DEPT. EMPLOYEES
IN BUDGET FOR 2023
OR (1) POLICE OFFICER

DISCUSSION/REASON:

PAID BY NEWLY PASSED LEGISLATURE
BIENNIAL.

Dated this 15 day of JUNE, 2023

Dennis Myers
Signature of Trustee

Received:

By:

Revised: 4/25/00

Fernan H. Horn
6/20/2023

For July 10

Jan Miller
JAN MILLER TRUSTEE

BUSINESS OF THE PUBLIC SAFETY COMMITTEE

MEETING DATE: July 10, 2023

PLACEMENT: Action Item

ITEM TITLE: Denial of Operators Licence for Raquan Thompson

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

RECOMMENDATION:

ACTION BY Committee:

BUSINESS OF THE PUBLIC SAFETY COMMITTEE

MEETING DATE: July 10, 2023

PLACEMENT: Action Item

ITEM TITLE: Denial of Food Vendor License for Lyle Farrell

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

RECOMMENDATION:

ACTION BY Committee:

BUSINESS OF THE PUBLIC SAFETY COMMITTEE

MEETING DATE: July 10, 2023

PLACEMENT: Action Item

ITEM TITLE: Renewal of a "Class A" Fermented Malt Beverage, including cider and Intoxicating Liquor License, for the period commencing July 1, 2023 and ending June 30, 2024 for Ajima Corporation, Rajan Shrestha, Agent, d/b/a **Holy Hill Road Shell**, N128 W21760 Holy Hill Rd, coolers, office, back storage.

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

1. Holy Hill Road Shell

RECOMMENDATION:

ACTION BY Committee:

Renewal Alcohol Beverage License Application

(Submit to municipal clerk. Read instructions on page 3.)

For the license period beginning: 07/01/2023 ending: 6/30/2024
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of } Germantown
☒ Village of }
☐ City of }
County of Washington Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☐ Limited Liability Company
☐ Partnership ☒ Corporation/Nonprofit Organization

Complete A or B. All must complete C.

A. Individual or Partnership:

Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Full Name (Last)	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

B. LLC or Corporation (and Agent):

Full Legal Name of Corporation / Nonprofit Organization / Limited Liability Company Ajima Corporation Address of Corporation / Limited Liability Company (if different from licensed premises) N128W21760 Holy Hill Rd, WI 53076

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent.

Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Shrestha</u>	<u>Rajan</u>		<u>N74W13732 Appleton Ave Unit 107</u>

All Officer(s) Director(s) of Corporation and Members / Managers of Limited Liability Company:

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
<u>Shrestha</u>	<u>Rajan</u>		<u>N74W13732 Appleton Ave Unit 107</u>
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

C. Business Information

- Trade Name Holy Hill Road Shell Business Phone Number 262-628-1878
- Address of Premises N128W21760 Holy Hill Rd Post Office & Zip Code WI, Richfield, 53076
- Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes ☒ No ☐
- Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)
Cooler & Store floor, the office, Back storage

5. Legal description (omit if street address is given on previous page): _____
6. a. Since filing of the last application, has the named licensee, any member of a partnership licensee, or any member, officer, director, manager or agent for either a limited liability company licensee, or nonprofit organization licensee been **convicted of any offenses** (excluding traffic offenses not related to alcohol) for violation of any federal laws, any Wisconsin laws, any laws of other states, or ordinances of any county or municipality? **If yes, complete page 3** ☐ Yes ☒ No
- b. Are **charges for any offenses** presently **pending** (excluding traffic offenses not related to alcohol) against the named licensee or any other persons affiliated with this license? **If yes, explain fully on page 3.** ☐ Yes ☒ No
7. Except for questions 6a and 6b, have there been any changes in the answers to the questions as submitted by you on your last application for this license? **If yes, explain** ☐ Yes ☒ No
- _____
- _____
- _____
8. Was the profit or loss from the sale of alcohol beverages for the previous year reported on the Wisconsin Income or Franchise Tax return of the licensee? **If not, explain** ☒ Yes ☐ No
- _____
- _____
- _____
9. Does the applicant understand they must hold a Wisconsin Seller's Permit? ☒ Yes ☐ No
[phone (608) 266-2776]
10. Does the applicant understand that alcohol beverage invoices must be kept at the licensed premises for 2 years from the date of invoice and made available for inspection by law enforcement? ☒ Yes ☐ No
11. Is the applicant indebted to any wholesaler beyond 15 days for beer or 30 days for liquor? ☐ Yes ☒ No
12. Does the applicant owe municipal property taxes, assessments, or other fees? ☐ Yes ☒ No
(Note: Renewal of licenses may be denied pursuant to a local ordinance, if the licensee owes municipal taxes, assessments or other fees).

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Contact Person's Name (Last, First, M.I.) Shrestha Rajan	Title / Member President/owner	Date 7/3/2023
Signature [Signature]	Phone Number 920-266-5285	Email Address ajimacorporation@gmail.com

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk 7/3/2023	Date reported to council / board	Date license granted
License number issued	Date license issued	Signature of Clerk / Deputy Clerk

Instructions for Renewal Alcohol Beverage License Application

THIS RENEWAL FORM CANNOT BE USED IF:

1. There is a change in business entity (i.e., individual has changed to partnership or corporation/limited liability company; partnership changed to individual or corporation/limited liability company; corporation changed to individual, partnership or limited liability company) and if limited liability company has been dissolved.
2. Partners are added or dropped.
3. Application is made in a different municipality.

PARTNERSHIPS:

Indicate full name and home address of each partner. One partner must sign application. **Reminder:** If partners have been added or dropped since your last application, you must use Form AT-106 (Original Beverage License Application).

CORPORATIONS:

One officer must sign application. Be sure to answer Question No. 7 by indicating any change of officers, directors, and/or changes in home address. If there are any changes in officers and/or directors each must complete Form AT-103 (Auxiliary Questionnaire). If there has been a change in agent since your last approved agent, he/she must complete Forms AT-104 (Schedule for Appointment of Agent) **AND** AT-103 (Auxiliary Questionnaire) in addition to this (AT-115) form.

LIMITED LIABILITY COMPANY:

One member/manager must sign application. Follow procedure under Corporations for any change of members or agent.

NOTE: Use ink or typewriter when filling in applications. Be sure to answer all questions fully and accurately. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

DISCRIMINATION CLAUSE – (City of Milwaukee only)

The applicant shall not willfully refuse to provide those services offered under this license or refuse to employ or discharge any person otherwise qualified because of race, color, creed, sex, national origin or ancestry, the applicant shall not seek information as a condition of employment, or penalize any employee or discriminate in the selection of personnel for training or promotion solely on the basis of such information. The applicant also shall not discriminate against any member of the military service dressed in uniform by willfully refusing services offered under this license.

Complete, sign and return this form to the clerk.

If answer to Questions No. 6a and/or 6b on page 2 are "YES," outline details below:

CONVICTIONS

- | | |
|--------------------------|--|
| 1. NAME _____ | STATUTE NO./LOCAL ORDINANCE _____ |
| CHARGE _____ | WHERE CONVICTED _____ |
| DATE _____ PENALTY _____ | ☐ MISDEMEANOR ☐ FELONY |
| 2. NAME _____ | STATUTE NO./LOCAL ORDINANCE _____ |
| CHARGE _____ | WHERE CONVICTED _____ |
| DATE _____ PENALTY _____ | ☐ MISDEMEANOR ☐ FELONY |
| 3. NAME _____ | STATUTE NO./LOCAL ORDINANCE _____ |
| CHARGE _____ | WHERE CONVICTED _____ |
| DATE _____ PENALTY _____ | ☐ MISDEMEANOR ☐ FELONY |

PENDING CHARGE

- | | |
|----------------------|-----------------------------------|
| 1. NAME _____ | STATUTE NO./LOCAL ORDINANCE _____ |
| PENDING CHARGE _____ | DATE _____ |