

**VILLAGE OF GERMANTOWN  
GENERAL GOVERNMENT & FINANCE COMMITTEE  
MEETING MINUTES  
February 22, 2011**

**CALL TO ORDER:** The meeting was called to order at 6:33 p.m. by Chairperson Zabel.

**ROLL CALL:** Chairperson Zabel and Trustee Members Hughes, Werderman and Wing. Also present Trustee Baum, Administrator Schornack, Finance Director Rath, and Deputy Clerk Micka.

**APPROVAL OF MINUTES:** *Motion Wing, second Hughes, to approve the minutes from the January 25, 2011 meeting. Motion carried without negative vote.*

**PUBLIC COMMENT:** No-one addressed the Committee.

**CONDITIONAL USE PERMIT TO ALLOW THE OPERATION OF A COMPOST FACILITY – WASTE MANAGEMENT:** Michael Melan, Site Engineer, and Steve Meyer, Site Manager, were present from Waste Management for discussion on the conditional use permit regarding a proposed compost facility.

Trustee Wing commented that he spoke with Wastewater Superintendent Zimmerman regarding the possibility of Waste Management chipping the logs from the Recycling Center at their facility, but Superintendent Zimmerman did not feel this would save time or money for the Village. Trustee Wing questioned if the grinding units were portable, and Waste Management representatives responded that they do rent these units.

Discussion followed on keeping the original language in the Conditional Use Permit that was forwarded from the Plan Commission stating Village of Germantown residents would be allowed to drop off compost materials at the Menomonee Falls site under the same terms and considerations as Menomonee Falls residents. The Village Attorney and Waste Management Attorney have been discussing this condition, and as of this date a legal opinion has not been provided. A legal opinion is needed prior to moving forward with the Conditional Use Permit approval.

The representatives from Waste Management questioned what could be done to get the approval process moving forward.

Discussion followed:

- ✓ The right to negotiate language was not included in the contract;
- ✓ Concerns with traffic at the Waste Management facility on Saturdays with Menomonee Falls and Germantown residents dropping off materials at the facility;
- ✓ Concerns with composting produce at the facility;
- ✓ Waste Management permit is for yard waste only;
- ✓ Food waste would be expired produce only;
- ✓ DNR approval is pending by the DNR, and after approval a new plan will be submitted by Waste Management;
- ✓ If the Village had concerns that were more restrictive than the DNR;
- ✓ Concerns with odors and rodents with the soccer fields close to the facility;
- ✓ Waste Management offered to have representatives from the soccer facility tour their facility, and no-one has responded;

- ✓ Village concerns with legal issues if Waste Management would be working outside the C.U.P. conditions; and
- ✓ A draft of the DNR code will be sent to the Village Administrator.

Trustee Baum addressed the Committee, and suggested that Waste Management consider a program like the Mill Road facility in Milwaukee where the materials would be placed in dumpsters at the facility. It was clarified by Waste Management that the facility was for residents only – commercial users would be charged a fee.

Discussion followed on items #5 and #6 that were added to the C.U.P. by the Committee and will require Village Board approval; recycling and log chipping issues; and an opinion by the two attorneys is required before any further discussion can be held. The Committee consensus is to continue discussion at the next committee meeting after the legal opinion has been provided.

#### **20 YEAR CAPITAL EQUIPMENT PLAN / CAPITAL IMPROVEMENT PLAN:**

Chairperson Zabel stated that the plan has been reviewed by the each Committee of Jurisdiction, has been forwarded to this Committee for review, and will be sent to the Village Board for approval. Administrator Schornack reviewed the printout with the Committee and explained the changes that were made, which included:

- ✓ Page 5 – The Library Board added the second story of the Library at \$3.5 million;
- ✓ Page 6 – The Park & Recreation Commission added an outdoor aquatic facility at \$7 million;
- ✓ The Public Safety Committee requested that the year of purchase for police and fire vehicles be included on the printout; and
- ✓ The subtotals have been highlighted on the printout.

Finance Director Rath requested that items be removed prior to requesting a financial borrowing plan.

Discussion followed:

- ✓ Prioritizing the projects in the plan;
- ✓ Road projects;
- ✓ Items were separated for the Building Construction Oversight Committee;
- ✓ Capital projects will require Village Board approval;
- ✓ Building projects would need a financial plan; and
- ✓ Closing out TIF #3.

***Motion Werderman, second Hughes, to forward the 20 Year Capital Equipment Plan and Capital Improvement Plan to the Village Board with the recommendation of the Committee to schedule a Committee of the Whole meeting. Motion carried without negative vote.***

**REPORTS:**

**Monthly Year to Date Financials:** Finance Director Rath sent an e-mail to each Committee member of the report and also provided a paper copy for the meeting. She questioned if the Committee would like both e-mail and paper copies, and the consensus was that the Finance Director provide both to the Committee.

**Revenue and Expense Report – All Funds** – Finance Director Rath reviewed the 2010 – 2011 payables with the Committee.

**Health and Dental Plans** – Finance Director Rath answered questions from the Committee on the report.

**Intergovernmental Loans** – Finance Director Rath answered questions from the Committee on the report.

**Impact Fees Financial Reports** – No discussion.

**TIF Financial Updates** – No updates.

**Accounts Payable** – Finance Director Rath answered questions from the Committee.

**Monthly Code Violation Reports:**

**Building Inspection Department and Planning Department** – No discussion.

**C.I.P. Projects** – Finance Director Rath reviewed the report with the Committee and answered questions.

**Letter of Credit Summaries:**

**Building Inspection Department, Public Works Department, and Planning Department** – Administrator Schornack answered questions from the Committee.

**Summary of all Village Contracts** – Administrator Schornack reviewed the report with the Committee.

**NEXT MEETING:** The next meeting is scheduled for Tuesday, March 22, 2011 at 6:30 p.m.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 8:06 p.m.

Respectfully Submitted,

Christine M. Micka, CMC/WCMC  
Deputy Clerk