

General Government & Finance Committee Minutes April 17, 2023

CALL TO ORDER: The meeting was called to order at 6:01 p.m. by Chairperson R. Miller.

ROLL CALL: Chairperson R. Miller, Trustees: Kaminski, Myers, and Neureuther. Also present was Administrator Kreklow, Attorney Sajdak, and Interim Clerk Rettler.

APPROVAL OF MINUTES: March 20, 2023, meeting.

Motion (Kaminski/Neureuther) to approve. Motion carried unanimously.

PUBLIC COMMENT:

Scott Hefle of Old Farm Road spoke about the website survey and organizational structure of the clerk and finance department.

NEW BUSINESS:

A. Contract with Baker Tilly US, LLP for Water Impact Fee Study
Administrator Kreklow presented the contract with Baker Tilly US, LLP for a water impact fee study.

Motion (Neureuther/ Kaminski) to award Contract with Baker Tilly US, LLP for Water Impact Fee Study and details per the February 17th, 2023, letter. Motion carries unanimously.

B. Website Redesign Discussion
Support Services Manager Erin Hirn presented the website redesign.
Discussion on website redesign.

C. Interim Clerk, Interim Finance Director, and Accountant Positions. The Village Board may enter into closed session per Wis. Stats. §19.85(1)(c) for the purpose of considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and then re-enter open session to take such action as it deems necessary.

Motion to enter into closed session at 6:36 p.m. (Myers/Neureuther) Motion carries.

Motion to enter into open session at 6:47 p.m. (Myers/Neureuther) Motion carries.

D. Organizational Structure of Clerk and Finance Department.
Motion (Kaminski/Neureuther) to approve organizational structure of Clerk and Finance Department. Motion carried unanimously.

UNFINISHED BUSINESS:

A. None.

REPORTS:

- A. Monthly Financial Summary.
1. Accounts Payable– March 17, March 18, March 24, March 31, April 7, April 14, and April 15.
 2. Year to Date Budget Comparisons.

B. IT Quarterly Report

Motion (Kaminski/Neureuther) to postpone to next meeting. Motion carried

SCHEDULE NEXT MEETING: Monday, May 15, 2023

ADJOURNMENT: The meeting adjourned at 6:57 p.m.

Adjourned

***UPON REASONABLE NOTICE**, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For Additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.*

Notice is given that a majority of the Village Board may attend this meeting to gather information about an agenda item over which they have decision making responsibility. This may constitute a meeting of the Village Board per State Ex. Rel. Badke v. Greendale Village Board, even though the Village Board will not take formal action at this meeting.