

MEETING:	REGULAR MEETING OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
DATE AND TIME:	Wednesday, June 7, 2023 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** Chairman Kaminski called the meeting to order at 5:30pm.
- II. **ROLL CALL:** Chairman Kaminski, Trustees R. Miller, Hudson and Neureuther all present. As well as Director Ratayczak and Superintendents Zimmerman & Anderson.
- III. **APPROVAL OF MINUTES:**
- A. 5/3/23 Meeting Minutes for approval
Motion: Approve
Motioned By: Phil Hudson
Seconded By: Rick Miller
- Yes: Terri Kaminski, Rick Miller, Bill Neureuther, Phil Hudson
No: None
Abstain: None
- IV. **PUBLIC COMMENT:** One resident spoke briefly.
- V. **NEW BUSINESS:**
- A. Resolution Adopting 2022 Compliance & Maintenance Annual Report (CMAR) WIDNR
- Superintendent Zimmerman presented for the committee's review the 2022 CMAR (Compliance Maintenance Annual Report). This requirement went into effect in 2006 as part of the renewal of our WPDES (Wisconsin Pollutant Discharge Elimination System) General Permit under the authority of Chapter 283, Wisconsin Statutes and the requirements of Ch. NR 208 Wisconsin Administrative Code. The report must be accepted by resolution by the governing body (Village Board) before submission to the Department of Natural Resources.
- It is Superintendent Zimmerman's recommendation to forward to the Village Board the 2022 CMAR and adopt its results by resolution of the full Village Board.
Motion: Approve
Motioned By: Phil Hudson
Seconded By: Rick Miller
- Yes: Terri Kaminski, Rick Miller, Bill Neureuther, Phil Hudson

No: None

Abstain: None

B. Emerald Ash Borer Treatment

Superintendent Anderson stated that we currently treat approximately 145 ash trees selected on a bi-annual basis to maintain the trees' health and longevity. Starting in 2024, we will be transitioning to treatment once every three years. While diminished, the beetle will always remain in our region, therefore continued treatment will be necessary. Staff has solicited pricing from eight area contractors and the results are listed below:

M&M Tree Care: \$10,675.00

Crawford Tree & Landscape: Not able to meet deadline, didn't supply proposal.

First Choice Tree Care: Did not supply proposal.

Discussion Followed.

Superintendent Anderson recommends using M&M Tree Care to complete the annual Emerald Ash Borer treatment project in an amount not to exceed: \$10,675.00.

Motion: Approve

Motioned By: Rick Miller

Seconded By: Bill Neureuther

Yes: Terri Kaminski, Rick Miller, Bill Neureuther, Phil Hudson

No: None

Abstain: None

C. Increased cost for DOT project at Lannon & Maple Rds

Director Ratayczak gave a brief recap of the Lannon & Maple Road intersection reconstruction project. The Village has been notified by the DOT that the bids for the Lannon & Maple Rd project came in much higher than originally estimated. They feel it is the increased cost of doing construction now. The DOT did find some extra funding in their budgeting process, so we aren't taking the whole brunt of the increase, but our cost went up an additional \$209,611. Director Ratayczak discussed this with Administrator Kreklow and they feel we have the money and we definitely need that intersection updated. This project is planned for 2024. The additional money could come out of ARPA funds for road reconstruction, as well as the remaining money from Country Aire Road and there is also jurisdictional transfer money for Freistadt Road, which is also still available. Chairman Kaminski gets more phone calls about this intersection than any other one within the Village.

Motion to forward to the Village Board with a positive recommendation onto New Business, not Consent Agenda.

Motion: Approve

Motioned By: Rick Miller

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Bill Neureuther, Phil Hudson

No: None

Abstain: None

D. Grading Easement for Holy Hill Rd Reconstruction - Wetterau Easement

Director Ratayczak stated that while doing the work to reconstruct Holy Hill Road and grading for the proposed 10' wide walkway on the southside and along the Troy Wetterau parcel, it became known that the backslope of the sidewalk was excessively steep. The remedy was to extend the grading limits south onto the Wetterau parcel. The land was valued based on the current value of \$75,000 per acre and based on the area taken for increased grading, the value of the land is \$27,000. The payment will be part of the TID #8 payment for the reconstruction of Holy Hill Rd.

Staff recommends that the Public Works Committee approve the purchase of the easement in the amount of \$27,000.00 and forward it to the Village Board with a positive recommendation.

Motion: Approve

Motioned By: Rick Miller

Seconded By: Bill Neureuther

Yes: Terri Kaminski, Rick Miller, Bill Neureuther, Phil Hudson

No: None

Abstain: None

E. Capstone 41 Development - Public Watermain and Sanitary Sewer Easements

Director Ratayczak stated that the second of three proposed buildings on the Capstone-41 Development will incorporate the installation of a water main that will be Public Water Main when the project is completed and accepted by the Village. This water main will be on private land but within a utility easement, which is what is being brought to the Public Works committee this evening. This is a standard easement that the Village obtains for public utilities located on private land. The sanitary portion of the easement is granting additional access to the sanitary sewer installed during the construction of building #1 and amend the previous easement to allow additional points of access to the existing sanitary sewer.

Staff recommends that the Public Works Committee approve the easement and forward it to the Village Board with a positive recommendation.

Motion: Approve

Motioned By: Bill Neureuther

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Bill Neureuther, Phil Hudson

No: None

Abstain: None

F. TDC Willow Creek LLC Development Easement

Director Ratayczak stated that the proposed Willow Creek Industrial Park is named "TDC Willow Creek, LLC" and this development will incorporate relay/relocate of a portion of the existing public sanitary sewer and water main and the installation of an additional water main that will be a public water main when the project is completed and accepted by the Village. This sanitary sewer and water main relocation and new water main will be on private land but within a utility easement, which is what is being brought to the Public Works committee this evening. This is a standard easement that the Village obtains for public utilities located on private land.

Staff recommends that the Public Works Committee approve the easement and forward it to the Village Board with a positive recommendation.

Motion: Approve

Motioned By: Rick Miller

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Bill Neureuther, Phil Hudson

No: None

Abstain: None

G. Award of Contract for Legend Avenue Culvert Replacement

Director Ratayczak stated that the existing twin CMP (corrugated metal pipe) on Legend Avenue are failing and the road is settling. The replacement culverts are designed as reinforced concrete pipe (RCP). Also included is the replacement of two (2) catch basins built on top of the pipe.

The following is a list of bids received:

1. Wondra Construction, Inc	\$104,917.00
2. Vinton Construction Com.	\$147,906.00
3. Buteyn-Peterson Construction Com.	\$153,985.50
4. All-Ways Construction Com.	\$171,521.00
5. MJ Construction, Inc	\$181,540.00
6. Musson Bros., Inc	\$194,740.33
7. Super Excavators, Inc	\$228,000.00
8. Mid-City Corporation	\$282,892.00

Wondra Construction, Inc is the low bidder at \$104,917.00 and is a qualified contractor with a solid history of completing this type of project.

The engineers' estimate for this project is \$150,000.00. The project will be funded by Acct. # 40-541-570-8892 which are CIP Funds for Storm Drainage System Repairs. The current fund amount is \$282,500.00.

Staff recommends the Public Works and Highway Committee approve awarding the Legend Avenue Culvert Replacement Project to Wondra Construction, Inc in the amount of \$104,971.00 and approve a 5% contingency in the amount of \$5250.00 for a total approved amount of \$110,167.00 and forward to the Village Board with a positive recommendation.

Motion: Approve

Motioned By: Phil Hudson

Seconded By: Bill Neureuther

Yes: Terri Kaminski, Rick Miller, Bill Neureuther, Phil Hudson

No: None

Abstain: None

H. Development Agreement - Dickman (Willow Creek)

Director Ratayczak stated that this is a standard Developers Agreement for TDC Willow Creek, LLC. This development is by Dickman Development and is located on the last open parcel in the Willow Creek Industrial Park. This Development Agreement

is necessary due to the installation of a public water main and relocation of the existing sanitary sewer and water main. The Village Attorney has reviewed this agreement.

Staff is recommending the Public Works and Highway Committee approve the Development Agreement for the TDC Willow Creek, LLC development and any revisions by the Village Attorney and forward with a positive recommendation for approval to the Village Board.

Motion: Approve

Motioned By: Bill Neureuther

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Bill Neureuther, Phil Hudson

No: None

Abstain: None

I. Development Agreement - Keller/F-Street (Town Nine Industrial Park)

Director Ratayczak stated that this is the Developers Agreement for the proposed Town 9 Industrial Building A Development for approval. This Development Agreement is necessary due to the installation of a public water main and public sanitary sewer. The development is located on the south side of Donges Bay Road and adjacent to the east property line of the new DPW Facility Campus. The Village Attorney has reviewed this agreement.

Staff is recommending the Public Works and Highway Committee approve the Development Agreement for the Town 9 Industrial Building A and any revisions by the Village Attorney and forward with a positive recommendation for approval to the Village Board.

Motion: Approve

Motioned By: Bill Neureuther

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Bill Neureuther, Phil Hudson

No: None

Abstain: None

J. Amended Development Agreement - Capstone Building #2

Director Ratayczak stated that this is an amended Developers Agreement for the proposed Building No. 2 of the CAPSTONE-41 Development for approval. This Development Agreement is necessary due to the installation of public water main. The development is located on the south side of Holy Hill Road (across from the Briggs & Stratton Facility).

Staff is recommending the Public Works and Highway Committee approve the Development Agreement for CAPSTONE 41 Development Bldg No. 2 and any revisions by the Village Attorney and forward it with a positive recommendation for approval to the Village Board.

Motion: Approve

Motioned By: Rick Miller

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Bill Neureuther, Phil Hudson

No: None

Abstain: None

VI. NEXT MEETING DATE: The next meeting date was set for Wednesday, July 12th, 2023 at 5:30pm.

VII. ANNOUNCEMENTS Director Ratayczak had an announcement updating the DOT projects along Hwy 41. Friestadt Road will open at 6am on June 15th and old Mequon Road will close at the exact same time.

Director Ratayczak wanted to address the process of informing residents of the sealcoat program that was discussed at the VB meeting. We put up signs on every road we are sealcoating or paving, door knockers are hung and it's posted on our website. Auburn Lane was paved in 2017 and the recommendation is 5-7 years after a new road is put in it should be sealcoated to extend the life from 20 to 30 years. Fahrner has been very good at knocking on doors and handing out flyers to homeowners.

VIII. ADJOURNMENT The meeting was adjourned by Chairman Kaminski at 6:12pm.