

**VILLAGE OF GERMANTOWN
GENERAL GOVERNMENT & FINANCE COMMITTEE
MEETING MINUTES
March 22, 2011**

CALL TO ORDER: The meeting was called to order at 6:39 p.m. by Chairperson Zabel.

ROLL CALL: Chairperson Zabel and Trustee Members Werderman and Wing. Also present Administrator Schornack, Finance Director Rath, and Deputy Clerk Micka. Absent and Excused: Trustee Hughes.

APPROVAL OF MINUTES: *Motion Wing, second Werderman, to approve the minutes from the February 22, 2011 meeting. Motion carried without negative vote.*

PUBLIC COMMENT: No-one addressed the Committee.

CONDITIONAL USE PERMIT TO ALLOW THE OPERATION OF A COMPOST FACILITY – WASTE MANAGEMENT: Michael Melan, Site Engineer, and Steve Meyer, Site Manager, were present from Waste Management for discussion on the conditional use permit regarding a proposed compost facility.

Mr. Melan sent the state requirements to Administrator Schornack and provided a summary of action at the recent meetings regarding the conditional use permit application:

- ✓ Plan Commission on November 22, 2010 forwarded the application with the three conditions recommended by the Village Planner, and adding condition #4;
- ✓ Village Board on December 20, 2010 recessed the public hearing to a later date;
- ✓ Village Board on January 17, 2011 forwarded the application to the General Government & Finance Committee for clarification of permit fees for tonnage and Conditional Use Permit condition #4;
- ✓ General Government & Finance Committee on January 25, 2011 reviewed the application and added conditions #5 regarding water usage billing and condition #6 regarding a plan of operations to the Conditional Use Permit. More information and a legal opinion were requested with discussion to continue at the February 22, 2011 meeting;
- ✓ General Government & Finance Committee on February 22, 2011 requested a legal opinion and discussion to continue at the March 22, 2011 meeting; and
- ✓ Mr. Melan has tried several times to contact Village Attorney DeStefanis with no response.

Mr. Melan reviewed concerns for food waste composting, concerns raised regarding the soccer field, and noted that there was no follow through from the soccer club for a tour of the facility. Condition #4 is preventing Waste Management from moving forward, and the Attorney's need to discuss and provide an opinion.

Trustee Wing stated that the fees were brought up during discussion on alternatives of condition #4 on the Conditional Use Permit.

Discussion followed:

- ✓ The Attorneys need to meet and provide an opinion;
- ✓ Plan of Operations for food waste;
- ✓ The need for the Village to know all plans for the facility, even if it is allowed by the DNR;
- ✓ Condition #4 was for the Menomonee Falls facility;
- ✓ Recycling was taken out of the state budget;
- ✓ Organics is a big part of Waste Managements goals;
- ✓ Waste Management will move forward with a plan for yard waste; and
- ✓ Scheduling a special committee meeting.

The Committee consensus was to schedule a special meeting on Tuesday, March 29 at 4:30 p.m. at Village Hall and request that the Village Attorney attend the meeting.

RESOLUTION – CHARGE BACK OF 2009 PERSONAL PROPERTY: Finance Director Rath reviewed the proposed resolution with the Committee.

- ✓ This resolution is done yearly;
- ✓ The amounts applicable to other taxing authorities have been charged back
- ✓ The Village's responsibility is \$7,484.59;
- ✓ Personal Property is handled differently than Real Estate;
- ✓ Rules have changed for Personal Property for taxes assessed as of January 1, 2011; and
- ✓ Accurate Appraisal is aware of the changes in the law.

Motion Wing, second Werderman, to forward the proposed resolution for the charge back of 2009 Personal Property to the Village Board with a positive recommendation. Motion carried without negative vote.

RESOLUTION – AUTHORIZING THE WRITE-OFF OF DELINQUENT ACCOUNTS RECEIVABLE (AMBULANCE): Finance Director Rath reviewed the list of delinquent accounts receivable accounts with the Committee and answered questions.

Motion Werderman, second Wing, to approve the write-off of delinquent accounts receivable for ambulance bills as presented by the Finance Director. Motion carried without negative vote.

RESOLUTION – APPROVING AMENDMENTS TO THE 2011 BUDGET (POLICE DEPARTMENT, BACKES MEMORIAL): Finance Director Rath reviewed the memo regarding the Police Department Backes Memorial. The proposed resolution adds \$8,500 to the Police Department budget, donations will cover the cost of the memorial, and \$7,596.00 has been received to date.

Motion Wing, second Werderman, to approve the resolution amending the 2011 budget for the Police Department Backes Memorial in the amount of \$8,500 to line item #10-521-570-8100. Motion carried without negative vote.

ACCEPTANCE OF CONTRACT AGREEMENT – WORKFORCE HEALTH (HEALTH RISK ASSESSMENTS): Finance Director Rath reviewed the agreement for Employer Sponsored Health Services from Workforce Health, which will provide health risk assessments, pre-placement physicals, and drug screening for the Village.

Motion Werderman, second Wing, to approve the Workforce Health Employer Sponsored Health Services Agreement. Motion carried without negative vote.

REPORTS:

Monthly Year to Date Financials:

Revenue and Expense Report – All Funds – Finance Director Rath and Administrator Schornack answered questions from the Committee.

Health and Dental Plans – Finance Director Rath included the report from Health Payment Systems for review by the Committee. She reported that \$133,000 was received from the stop loss carrier.

Intergovernmental Loans – The Committee consensus was to take this item off future agendas.

Impact Fees Financial Reports – No activity.

TIF Financial Updates – No activity.

Accounts Payable – No discussion.

Monthly Code Violation Reports:

Building Inspection Department and Planning Department – Administrator Schornack reviewed the reports with the Committee.

C.I.P. Projects – Finance Director Rath reviewed the report with the Committee and answered questions.

Letter of Credit Summaries:

Building Inspection Department, Public Works Department, and Planning Department – Administrator Schornack reviewed the reports with the Committee.

Summary of all Village Contracts – Administrator Schornack reviewed the report with the Committee.

Administrator's Summary of Attendance at a Presentation on March 3, 2011 on "The Budget Repair Bill and its Impact on Public Employers" – Presented by Nancy L. Pirkey & Robert H. Buikema of Buelow Vetter Buikema Olson & Vliet, LLC:

Administrator Schornack attended a presentation on March 3, 2011 on the Budget Repair Bill and its impact on Public Employers. He provided notes in his weekly report from the presentation, and discussed the issues in the Bill with the Committee. It was noted that the presentation was the opinion of the attorneys presenting.

Discussion followed on the following items:

- ✓ Basic Requirements;
- ✓ Employee Contribution Rates;
- ✓ Health Insurance Contributions;
- ✓ Police and Fire Exception;
- ✓ Subjects of Bargaining and Terms of the Current Collective Bargaining Agreement;
- ✓ Contract Duration;
- ✓ Interest Arbitration;
- ✓ Union Representation;
- ✓ Dues Deduction and Fair Share; and
- ✓ Grievance Procedure.

Administrator Schornack concluded discussion by answering questions from the Committee.

NEXT MEETING: The Committee scheduled a Special Committee meeting on Tuesday, March 29 at 4:30 p.m. to discuss the Waste Management Compost Facility Conditional Use Permit. The next regular meeting is scheduled for Tuesday, April 26, 2011 at 6:30 p.m.

ADJOURNMENT: There being no further business, the meeting was adjourned at 8:08 p.m.

Respectfully Submitted,

Christine M. Micka, CMC/WCMC
Deputy Clerk