

MEETING:	REGULAR MEETING OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
DATE AND TIME:	Wednesday, September 6, 2023 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

I. **CALL TO ORDER:** Meeting was called to order at 5:30pm.

II. **ROLL CALL:** All Committee Members are present.

III. **APPROVAL OF MINUTES:**

A. PWHC 8-2-23 Minutes for Approval

Motion: Approve as presented

Motioned By: Phil Hudson

Seconded By: Bill Neureuther

Yes: Terri Kaminski, Bill Neureuther, Rick Miller, Phil Hudson

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

IV. **PUBLIC COMMENT** 3 residents spoke with comments.

V. **UNFINISHED BUSINESS**

A. Road Work on Manor Court Discussion

Motion: Postpone until October Meeting as presented

Motioned By: Rick Miller

Seconded By: Phil Hudson

Yes: Terri Kaminski, Bill Neureuther, Rick Miller, Phil Hudson

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

B. Well #7 MCC/VFD Change Order

Staff recommends approval of J Miller Electric covering \$4,000 and the Village will cover \$7,356. The change order amount covered by the Water Utility will be \$7,356.00 from account #50-180-182-3900

Motion: Approve as presented

Motioned By: Phil Hudson

Seconded By: Bill Neureuther

Yes: Terri Kaminski, Bill Neureuther, Rick Miller, Phil Hudson

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

C. Recreation Trail and Design for East Donges Bay Road Reconstruction Project
Julie Chapman from Graef Engineering came tonight to answer questions regarding the Donges Bay road improvements, including a 5' lane for bikes. Questions 1 & 2: Can the path be asphalt instead of concrete and can it be widened? There's only a small area along Donges Bay that can be widened due to wetlands or the Keller driveway area could also be widened. As far as asphalt, you will be paying more because they would need special equipment to build the path. Question 3: Can the path be moved onto the Keller site? Moving the sidewalk onto the Keller site would cause liability to the Village, the topography isn't ideal and it would be costly. Julie also stated that the project was submitted to utilities several weeks ago, which is 75-80% complete. So they would rather not make any geometric changes to Donges Bay because the utilities would need to be resubmitted, which would delay things by several months. Additional funds needed might be in the \$40,000 range. Forward this to the Village Board with no decision.

Motion: Keep the recreation trail and design for East Donges Bay road as it is right now, as presented.

Motioned By: Rick Miller

Seconded By: Bill Neureuther

Yes: Bill Neureuther, Rick Miller

No: Terri Kaminski, Phil Hudson

Abstain: None

Motion (Yes 2, No 2, Abstained 0)

VI. NEW BUSINESS:

A. Update on Interim DPW Director and Recruitment of a New DPW Director and Village Engineer

Interim Public Works Director Bruce Stelzner stated that today coincides with the closing of the recruitment process for the Director of Public Works and Village Engineer. The market for recruitment for both of these positions is very tight. There were only four (4) applicants for the Public Works Director, none of whom were qualified and one (1) for the Village Engineer position that is qualified. At the last Village Board meeting we discussed increasing the salary range and making the Professional Engineer requirement a preference. Neither passed. Alternatives: change the requirement to preferred Professional Engineer and either follow the salary recommendations that PAA made, or move both positions up 1 paygrade spot each on the Village's pay grid. Trustee Hudson had questions about the recruiting process; with Director Stelzner stating that they do active recruiting, making calls personally, PAA has subscriptions for multiple journals that they advertise in as well as on websites and 30 days is a typical recruitment period. Trustee Miller would like to look at this at the next GGF Meeting and then make recommendations to the VB right after that.

B. Freistadt Road "No Parking" Sign Removal

Superintendent Anderson stated that the south side of Freistadt Road is currently posted "no parking" from Park Avenue east to Pilgrim Road. A rise in special events

taking place within Firemen's Park has necessitated additional parking in the vicinity. During which they request the Police Department allow for additional parking along the south side of Freistadt Road, which has been approved in most cases. Staff recommends the removal of "no parking" signage along the south side of Freistadt Road from Park Avenue east to Pilgrim Road except for in front of the VFW memorial.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Phil Hudson

Yes: Terri Kaminski, Bill Neureuther, Rick Miller, Phil Hudson

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

C. Department of Transportation Proposed Rehabilitation of Holy Hill Interchange Administrator Kreklow stated that staff have been in discussions with the Department of Transportation for years regarding improvements to the State's Holy Hill Interchange on Interstate 41. The DOT has presented the Village of Germantown with two alternatives for improvements to the interchange:

Alternative 1 is a scheduled rehabilitation which would keep the superstructure of the bridge over the interstate but would reconfigure the deck of the bridge to include two lanes in both directions and traffic signals at each end. Lanes would also be added to the exit and entrance ramps in both directions. DOT projects this alternative will provide for adequate traffic flow for the interchange, with minimal wait times even at full development of the surrounding area in both Germantown and Richfield. In addition, this alternative would keep the existing bridge superstructure which has 20-30 years of additional useful life. This alternative would cost \$6.5 million and the DOT would pay the full project cost.

Alternative 2 is the full reconstruction of the interchange. The existing bridge would be demolished and replaced with a new bridge with two lanes in both directions and traffic signals at each end. Lanes would be added to the exit and entrance ramps in both directions. DOT projects this alternative would offer slight improvements to traffic flow during peak traffic times at full development of the surrounding area in Germantown and Richfield. This alternative would cost \$15.3 million. The DOT would pay \$6.5 million, while the Village of Richfield and the Village of Germantown would have to pay a total of \$8.8 million.

DOT staff is recommending Alternative 1 and would like to schedule the project for the 2028/29 biennial budget. DOT has requested that the Village Board review the alternatives and adopt a motion approving one of them.

Approve a motion to recommend the Village Board adopt Alternative 1 from the Department of Transportation, the rehabilitation of the Holy Hill interchange.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Bill Neureuther

Yes: Terri Kaminski, Bill Neureuther, Rick Miller, Phil Hudson

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

D. State Municipal Funding Agreement for Wisconsin Highway 167 from Interstate 41 to Wisconsin Highway 145

Administrator Kreklow stated that the Department of Transportation is planning a rehabilitation project for Wisconsin Highway 167 from Interstate 41 to Wisconsin Highway 145 – Fond du Lac Avenue. The project would involve the removal of and replacement of 3" of asphalt, along with a review of curb ramps for ADA compliance, upgrade of signal equipment if necessary, restriping and signing, and other necessary maintenance items. Design for the project would begin in 2024 and continue until the project is bid in 2028 with construction anticipated in 2029-30.

The estimated total project cost is \$9,485,000. Federal and State funds would cover \$9,205,000 with the Village responsible for \$280,000, which represents 25% of the design costs. If approved, this funding would have to be included in the Village's Capital Improvement Budget.

Approve a motion to forward this agreement to the Village Board with a positive recommendation.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Bill Neureuther

Yes: Terri Kaminski, Bill Neureuther, Rick Miller, Phil Hudson

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

E. Presentation on 2024 Budget Requests

Finance Director Matt Uselding presented the 2024 budgets. This is the introduction to the budget. These are raw and they have not been fully reviewed. The Engineering and Administration budget was not complete for tonight. Matt went thru the presentation.

1. Engineering and Administration

Not complete so not presented tonight.

2. Highways, Buildings and Grounds

Superintendent Anderson answered questions brought forth by Committee.

3. Sewer Utility

No questions from Committee.

4. Water Utility

Superintendent Haugen answered questions brought forth by Committee.

VII. NEXT MEETING DATE: Next meeting date is set for Wednesday, October 4th, 2023 at 5:30pm.

VIII. ANNOUNCEMENTS: None.

IX. ADJOURNMENT: Chairman Kaminski adjourned the meeting at 6:45pm.