

MEETING:	REGULAR MEETING OF THE GENERAL GOVERNMENT & FINANCE COMMITTEE
DATE AND TIME:	Monday, October 16, 2023 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

The General Government and Finance Committee meeting was called to order by Chairman Rick Miller at 5:43 PM.

II. **ROLL CALL:**

Present: Trustee Rick Miller, Trustee Jan Miller, and Trustee Kaminski.

Also Present: Village Administrator Steve Kreklow, Village Attorney Brian Sajdak, Support Service Manager Erin Hirn, Finance Director Matthew Uselding, Village Clerk Donna Cox.

Absent: Trustee Myers

Excused:

- III. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*

Scott Hefle(Old Farm Rd), commented about Agenda Items C and E, and requests names be attached to Agenda Item submittals.

IV. **CONSENT AGENDA:**

A. Minutes: September 18, 2023

Motion: Approve as presented

Motioned By: Terri Kaminski

Seconded By: Jan Miller

Yes: Rick Miller, Jan Miller, Terri Kaminski

No: None

Abstain: None

Motion Passed (Yes 3, No 0, Abstained 0)

V. NEW BUSINESS:

- A. Resolution Approving the 2024 Germantown Municipal Employees Union Local 730 Contract

Support Service Manager Erin Hirn advised this contract was discussed before the Village Board previously, then brought back to the Union for review, and now before General Government and Finance for a recommendation to the Village Board.

Motion: Approve Resolution approving the 2024 Germantown Municipal Employees Union Local 730 Contract

Motioned By: Jan Miller

Seconded By: Terri Kaminski

Yes: Rick Miller, Jan Miller, Terri Kaminski

No: None

Abstain: None

Motion Passed (Yes 3, No 0, Abstained 0)

- B. Renewal of the Optum Transplant Contract for Employee Health Insurance

Hirn advised this is an annual contract for transplant claims made by employees.

Motion: Approve renewal of the Optum Transplant Contract for Employee Health Insurance as presented

Motioned By: Terri Kaminski

Seconded By: Rick Miller

Yes: Rick Miller, Jan Miller, Terri Kaminski

No: None

Abstain: None

Motion Passed (Yes 3, No 0, Abstained 0)

- C. Request to Increase the Deputy Village Clerk Position from Half-Time to Full-Time

Village Administrator Kreklow explained that historically the Clerk's office had two full-time Deputy Clerk positions and with the recent split of the Clerk and Finance Department, that left the Clerk Department staffed with one full-time Deputy Clerk and an unfulfilled part-time position. It is anticipated that the 2024 Elections will have a

high voter turnout, therefore the recommendation to approve the increase of the part-time position to full-time.

Motion: Approve as presented

Motioned By: Terri Kaminski

Seconded By: Rick Miller

Yes: Rick Miller, Jan Miller, Terri Kaminski

No: None

Abstain: None

Motion Passed (Yes 3, No 0, Abstained 0)

D. Discussion on Contract Report

Finance Director Matthew Uselding spoke on the functions of Munis, the new accounting software being implemented, and spoke about its ability to track contracts and provided greater details on its functions.

E. Discussion on Citizen Input Policies and Procedures

Village Attorney Brian Sajdak spoke about options for Public Comments being on the Agenda:

VI. REPORTS:

Finance Director Matthew Uselding presented the Accounts Payable, Budget to Actual, and Payroll reports.

A. Accounts Payable

B. Budget to Actual

C. Payroll

VII. ADJOURNMENT:

The meeting was adjourned at 7:00 PM.