

MEETING: SPECIAL MEETING OF THE VILLAGE BOARD
DATE & TIME: Monday, November 27, 2023 at 7:00 PM
LOCATION: Germantown Village Hall Board Room
N112 W17001 Mequon Road

Any member of the body and/or citizen may attend the meeting virtually through the WebEx platform, Meeting #: 2551 703 8638 Password: rTSMvBtE343 which can be accessed by phone at 408-418-9388 or by clicking the link below:

<https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=m7287bcb7e1eba14eaa6ff60c2b6b073e>

Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@germantownwi.gov by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration. Previously recorded VillageBoard Meeting Videos can be viewed at:

https://www.youtube.com/channel/UCOYp0EqELzTCa9X_iCohyhQ

AGENDA

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL:**
- III. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*
- IV. **NEW BUSINESS:**
 - A. Interview of Candidates for Trustee Vacancy - District 3
 - B. Appointment of Trustee - District 3
- V. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Village Clerk at (262)250-4745 at least 2 days prior to the meeting.

**VILLAGE OF GERMANTOWN
APPLICATION FOR BOARD, COMMITTEE, OR COMMISSION**

FULL NAME (Please Print): Robert L. Warren

ADDRESS: W168N10766 Juniper Drive

CITY/STATE/ZIP: Germantown, WI 53022

E-MAIL ADDRESS: _____

PHONE #: 414.349.1761

RESIDENCY: Years in Village: 33

Which Boards, Committees, or Commissions are you applying for?

District 3 Trustee

PLEASE NOTE: If you are applying for a Trustee vacancy, you must be able to certify to the following:

- ☒ I am a United States Citizen and at least 18 years old
- ☒ I reside in the District for which I am applying
- ☒ I have not been convicted of a felony in any court within the United States for which I have not been pardoned and I have not been convicted of a misdemeanor involving a violation of public trust for which I have not been pardoned.

Robert L. Warren

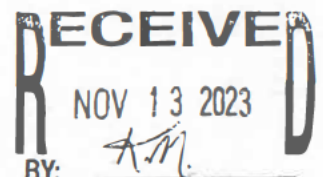
Certification Signature of Applicant

11/11/23

Date

Briefly describe your reason(s) for applying for appointment consideration:

To fill a temporary vacancy on the Board which was created when Dennis Myers resigned



Briefly describe the contributions you can make to the Village, including any education or experience that would be helpful:

Past experience having served on the Board for two terms and on various committees and commissions.

What do you feel are the most important issues facing the Village of Germantown?

Equitable water rates, Staffing of Police and Fire, Balanced Growth, Road maintenance

List any other information that you feel would be helpful in consideration of this appointment:

Retired Civil Engineer, served on Plan Commission, Public Works, Public Safety

Have you served or are you currently serving on any Village Boards, Committees, or Commissions?

If yes, please list:

Utility Advisory Committee

Robert L. Wane

Signature of Applicant

11/11/23

Date

PLEASE RETURN APPLICATION TO:

Office of the Village Clerk
N112 W17001 Mequon Rd
Germantown, WI 53022
Email: dcox@germantownwi.gov

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022
Phone: (262) 250-4740 Fax: (262) 253-8255
Employing Agency

AUTHORIZATION FOR RELEASE OF INFORMATION
(For official use only, not to be released to unauthorized persons)

I hereby empower an employee of the **Village of Germantown** or other authorized representative thereof bearing this release to, within one year of its date; obtain information and records pertaining to me from any or all of the following sources:

1. Municipal, State or Federal law enforcement agencies
2. Selective Service System
3. Any banking institution
4. Any place of business (for purpose of obtaining credit or employment data)
5. Credit rating bureaus or institutions maintaining individual credit rating files
6. Any previous employer
7. Present employer
8. Any school, college, university or other educational institution
9. Any law enforcement or jail officer

Exceptions to this blanket authorization

1. Any medical information in the possession of any source named above until subsequent to a conditional offer of employment (per Americans with Disabilities Act).
2. _____
3. _____

This release is executed to authorize **The Village of Germantown**, as a prospective employer, to obtain the above information. It is understood that said information shall be used only in consideration of my employment and shall not be further disseminated for any purpose. If employment is denied due to information obtained on a credit report, I understand that I can receive this information by calling toll free (800) 888-4213.

Robert L. Warren

Full Name (Please Print)

W168N10766 Juniper Drive

Germantown WI

53022

Address (Street and Number)

City

State

Zip

Date of Birth: _____

Sex: Male ☒ Female ☐

E-Mail Address:

Phone: **414.349.1761**

Robert L. Warren

Signature (Full Name)

11/11/23

Date

VILLAGE OF GERMANTOWN
ETHICS CODE STATEMENT
AND ACKNOWLEDGMENT OF RECEIPT OF REVISIONS

I have received a copy of the Village of Germantown Ethics Code (Revised on July 7, 2003 by Ordinance No. 11-03). I understand the necessity of protecting the reputation of the Village of Germantown, avoiding conflicts of interest, use of village property, and release of confidential information.

I, the undersigned have read and have been told that I am to become cognizant, knowledgeable, and understand the contents of the Village of Germantown Ethics Code, including the attached State Statutes. I have been given the opportunity to ask questions that I may have about the Ethics Codes.

Robert L. Warren

Printed Name



Signature of Appointed Official

11/11/2023

Date

**VILLAGE OF GERMANTOWN
APPLICATION FOR BOARD, COMMITTEE, OR COMMISSION**

FULL NAME (Please Print): Matthew Carl Surdel
ADDRESS: W161N11073 Meadow Drive
CITY/STATE/ZIP: Germantown WI 53022
E-MAIL ADDRESS: [REDACTED] PHONE #: 612-940-5716
RESIDENCY: Years in Village: 5

Which Boards, Committees, or Commissions are you applying for?

Village Trustee

PLEASE NOTE: If you are applying for a Trustee vacancy, you must be able to certify to the following:

- ☒ I am a United States Citizen and at least 18 years old
- ☒ I reside in the District for which I am applying
- ☒ I have not been convicted of a felony in any court within the United States for which I have not been pardoned and I have not been convicted of a misdemeanor involving a violation of public trust for which I have not been pardoned.

Matthew C. Surdel

Certification Signature of Applicant

11/13/23

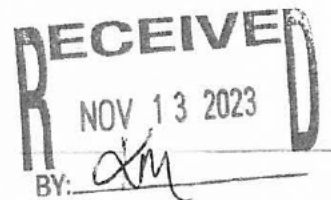
Date

Briefly describe your reason(s) for applying for appointment consideration:

My wife and I moved to Germantown five years ago and hope to call Germantown home for the rest of our lives.

During our time here, I have gotten very involved in the community and want to continue to serve Germantown to make sure

we continue to be an excellent community for all its current and future residents as we continue to grow.



Briefly describe the contributions you can make to the Village, including any education or experience that would be helpful:

I obtained my Ph.D. from Vanderbilt University, and my wife and I moved to Germantown when I accepted a job at the Medical College of Wisconsin. Within the community, I have served as President for Lutheran Church of the Living Christ in Germantown, serve as Co-Chair for the Walk to End Alzheimer's of Washington County and serve as a Chief Election Inspector in Germantown. The combination of these roles has given me significant experience in community involvement, leadership, budgeting, and working as a team to address issues facing our community.

What do you feel are the most important issues facing the Village of Germantown?

I believe there are many issues our community has to be aware. A couple issues that are important to me, especially with recent events, are ensuring our public safety and fire departments are funded appropriately to ensure we can remain a safe community. In addition, working on our budget to ensure our income (taxes) and expenditures are appropriate. I am hoping to help handle these and many other issues as they arise as Village Trustee.

List any other information that you feel would be helpful in consideration of this appointment:

My wife and I chose to move to Germantown due to its outstanding reputation, and have been welcomed with open arms. I quickly got involved in the numerous Germantown Community Bands. My wife works for a locally owned business in Germantown (Minuteman Press). We plan to call Germantown home for the rest of our lives, and hope our future children will do the same. As I am always looking for new opportunities to serve this wonderful community, I hope my next role will be as Village Trustee for District 3.

Have you served or are you currently serving on any Village Boards, Committees, or Commissions?

If yes, please list:

Chief Election Inspector

Matthew C. Dunkel

Signature of Applicant

11/13/23

Date

PLEASE RETURN APPLICATION TO:

Office of the Village Clerk
N112 W17001 Mequon Rd
Germantown, WI 53022
Email: dcox@germantownwi.gov

VILLAGE OF GERMANTOWN
N112 W17001 MEQUON ROAD
GERMANTOWN, WI 53022
Phone: (262) 250-4740 Fax: (262) 253-8255
Employing Agency

AUTHORIZATION FOR RELEASE OF INFORMATION
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2. Selective Service System
3. Any banking institution
4. Any place of business (for purpose of obtaining credit or employment data)
5. Credit rating bureaus or institutions maintaining individual credit rating files
6. Any previous employer
7. Present employer
8. Any school, college, university or other educational institution
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Matthew Carl Surdel

Full Name (Please Print)

W161N11073 Meadow Drive

Germantown WI 53022

Address (Street and Number)

City State Zip

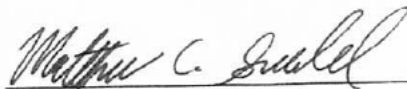
Date of Birth: _____

Sex: Male ☒ Female _____

Driver's License Number: _____

E-Mail Address: _____

Phone: **612-940-5716**



Signature (Full Name)

11/13/23

Date

VILLAGE OF GERMANTOWN

ETHICS CODE STATEMENT AND ACKNOWLEDGMENT OF RECEIPT OF REVISIONS

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Matthew Carl Surdel

Printed Name

Matthew C. Surdel

Signature of Appointed Official

11/13/23

Date

MATTHEW CARL SURDEL, Ph.D.

W161N11073 Meadow Drive
Germantown, WI 53022
[REDACTED] 612) 940-5716

November 13th, 2023

Village of Germantown
Clerk's Office
N112W17001 Mequon Road
Germantown WI 53022

Dear Donna Cox, Kasie Miller, and Germantown Trustees,

My wife Karina and I moved to the Village of Germantown five years ago when I accepted a job with the Medical College of Wisconsin. We have built strong roots in this community, and hope to call it home for the rest of our lives. I hope you will consider my application to serve the Village of Germantown as Trustee of District 3.

During my time in Germantown, I have found numerous ways to serve our community. I started working as an Election Inspector in the Village of Germantown in 2020 and became a Chief Election Inspector in 2022. It has been an incredibly rewarding experience to be involved with our local and national elections. Currently, I have also been serving as President of Lutheran Church of the Living Christ in Germantown, with my term ending at the end of 2023. In this position I have gained significant experience in handling a budget, including limiting a running deficit. In combination with the rest of the church council, we have been able to find creative ways to help our budget, as well as find new ways to revitalize our congregation. Finally, I have served on the committee for the Walk to End Alzheimer's of Washington County for the last few years and have recently been chosen to Co-Chair the Walk to End Alzheimer's of Washington County for 2024. Together, these experiences have given me a wealth of experience in reaching out to the community, budgeting and raising funds, and identifying and addressing important issues affecting our community.

The Village of Germantown has been an incredibly welcoming place, with so many things to offer. As a lifelong musician, upon moving to Germantown I quickly got involved with the community bands offered by the Parks and Recreation Department, currently performing regularly with three the groups. My wife works for a local family-owned small business (Minuteman Press on Pilgrim Road), and has also taken part in golf lessons offered by the Village. We hope our future children will find Germantown as welcoming as we have and call it home for the rest of their lives as well.

Thank you for considering my application for Village Trustee of District 3. Please feel free to contact me at your convenience.

Sincerely,



Matthew Carl Surdel

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: November 27, 2023

PLACEMENT: Action Item

ITEM TITLE: Appointment of Trustee - District 3

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

RECOMMENDATION:

ACTION BY Committee: