

<b>MEETING:</b>	<b>REGULAR MEETING OF THE HISTORIC PRESERVATION COMMISSION</b>
<b>DATE &amp; TIME:</b>	<b>Monday, December 4, 2023 at 6:00 PM</b>
<b>LOCATION:</b>	<b>Germantown Village Hall Conference Room A N112 W17001 Mequon Road</b>

**NOTICE:** Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to [comments@germantownwi.gov](mailto:comments@germantownwi.gov) by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration.

### **AGENDA**

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL:**
- III. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*
- IV. **APPROVAL OF MINUTES:**
  - A. September 18, 2023
- V. **UNFINISHED BUSINESS**
  - A. Update on Village Hall Picture Wall and Photos
  - B. Update of paper / digital files
  - C. Schuster Property Plaque Presentation and Photos
  - D. Foster Property Plaque Presentation and Photos
- VI. **SET THE NEXT MEETING DATE AND TIME:**
- VII. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Village Clerk at (262)250-4745 at least 2 days prior to the meeting.

**HISTORIC PRESERVATION COMMISSION MEETING**  
**MINUTES**  
**September 18<sup>th</sup>, 2023**

- I.** **CALL TO ORDER:** Member Trustee Rick Miller called the meeting to order at 5:34 p.m.
- II.** **ROLL CALL:** Present were Trustee Rick Miller, Members Christine Kauth, Mark Kauth, and Barb Mendenhall. Katelyn LeTourneau was absent.
- III.** **CITIZEN INPUT:** None.
- IV.** **APPROVAL OF PREVIOUS MINUTES:** Minutes of the May 19<sup>th</sup> meeting was not available.
- V.** **UNFINISHED BUSINESS:**
- A. The frames are waiting for the matting to be cut. New pictures need to be a slightly different size Pictures need to be 8/5 x 11 to fit. Narrative size remains the same. Compensation for the Hoinacki's cutting the matting.
  - B. The brochures need to be updated with the new properties. Once we get the pictures of the Foster and Schuster properties, we will design an updated brochure.
  - C. The Paper/Digital files were discussed. No action taken.
- VI.** **NEW BUSINESS:**
- A. Schuster property plaque presentation has been postponed. Reschedule pending.
  - B. Foster property plaque presentation schedule is pending.
- VII.** **SET THE NEXT MEETING DATE AND TIME:** Next meeting date will be determined later.
- VIII.** **ADJOURNMENT:** There being no further business, the meeting was adjourned at 5:57 p.m.

Respectfully Submitted,

Rick Miller  
Chair  
Historic Preservation Commission

**BUSINESS OF THE HISTORIC PRESERVATION COMMISSION**

MEETING DATE: December 4, 2023

PLACEMENT: Action Item

ITEM TITLE: Update on Village Hall Picture Wall and Photos

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

RECOMMENDATION:

ACTION BY Committee:

**BUSINESS OF THE HISTORIC PRESERVATION COMMISSION**

MEETING DATE: December 4, 2023

PLACEMENT: Presentation

ITEM TITLE: Update of paper / digital files

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

RECOMMENDATION:

ACTION BY Committee:

**BUSINESS OF THE HISTORIC PRESERVATION COMMISSION**

MEETING DATE: December 4, 2023

PLACEMENT: Action Item

ITEM TITLE: Schuster Property Plaque Presentation and Photos

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

RECOMMENDATION:

ACTION BY Committee:

**BUSINESS OF THE HISTORIC PRESERVATION COMMISSION**

MEETING DATE: December 4, 2023

PLACEMENT: Presentation

ITEM TITLE: Foster Property Plaque Presentation and Photos

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

RECOMMENDATION:

ACTION BY Committee: