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| <b>MEETING:</b>       | <b>REGULAR MEETING OF THE PARK &amp; RECREATION COMMISSION</b>        |
| <b>DATE AND TIME:</b> | <b>Wednesday, September 20, 2023 5:30 PM</b>                          |
| <b>LOCATION:</b>      | <b>Germantown Village Hall Board Room<br/>N112 W17001 Mequon Road</b> |

### MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*  
Meeting called to order at 8:33 p.m.
- II. **ROLL CALL:**  
Chair Depies, Trustee Rep. Phil Hudson, Steve Stapelman, Bridget Henk, School Board Rep. Ewert. Excused Don Eby.
- III. **APPROVAL OF MINUTES:**  
  
A. August 23, 2023  
Motion: Approved  
Motion by: Hudson  
Seconded by: Ewert  
Yes: Depies, Hudson, Ewert, Stapelman, Henk  
No: None  
Abstain: None
- IV. **PUBLIC INPUT:**  
Jan Miller W151 N10297 Windsong Circle W, read a letter from Brian Dolk (PO Box 44 Germantown, WI.). Dolk wrote about car burglaries near Kinderberg Park and suggestions for Kinderberg safety precautions. Miller spoke regarding the Kinderberg Park playground project.
- V. **CORRESPONDENCE:**  
Chair Depies read a letter from Greg and Kathy Mitchel who wrote about concerns with Kinderberg Park.
- VI. **OLD BUSINESS:**  
  
A. Kinderberg Park Playground Equipment - Discussion & Action  
Hudson made a motion to move in reverse alphabetical order for Old Business in the order of C, B, A.  
Motion: Approved  
Motion by: Hudson  
Seconded by: Henk

Yes: Depies, Hudson, Ewert, Stapelman, Henk

No: None

Abstain: None

8:25 p.m.

Hudson made a motion to have Gil put out a bid for replacement playground equipment for Kinderberg Park to include swingsets, little kid item, a main play structure in the following order of preference.

1. Quad Adventure

2. Four Square

3. Original Design

If in the event, one is too expensive, Gil is to seek a bid for item #2. If item #2 is too expensive, Gil is to seek a bid for item #3.

In no case can the entire bid be more than \$300,000, all-inclusive.

Discussion followed

Motion: Approved

Motion by: Hudson

Seconded by: Henk

Yes: Depies, Hudson, Ewert, Stapelman, Henk

No: None

Abstain: None

Henk made a motion to give Gil the authority to recommend the qualified bidder to the Village Board without going to Park and Recreation Commission.

Motion: Approved

Motion by: Henk

Seconded by: Hudson

Yes: Depies, Hudson, Ewert, Stapelman, Henk

No: None

Abstain: None

Discussion followed that no action can be taken if price is over \$300,000.

B. GRAEF - Update on Trails Master Plan - Discussion & Action

Craig Huebner presented the draft of the reports for the pedestrian and bicycle trail Master-Plan for Germantown.

Huebner gave a brief overview of the document and opened for questions.

Discussion followed about Donges Bay and the priority levels included in the trail plan.

Commissioners gave advice for document edits and discussed trail priority.

Discussion followed about trails or a sidewalk along Colonial Drive.

Discussion followed about project prioritization.

Commissioners agreed to list projects as bullet points, add Donges Bay, and add "roadway improvements on Colonial Drive."

No action needed.

Huebner will present updates at the next commission meeting. The commission will then take action to approve a recommendation to approve to the Village Board.

Amendment to move to New Business, item C.

Motion: Approved

Motion by: Ewert

Seconded by: Hudson

Yes: Depies, Hudson, Ewert, Henk, Staplemen

No: None

Abstain: None

C. Kinderberg Sprayground Feasibility Study - Discussion & Action

Gil stated that he will have a Germantown feasibility study sent out to consultants for bid by the next commission meeting. Results are not anticipated at that time.

Discussion followed about the area for the study, funding for the study, and content in the study.

No action needed.

## **VII. NEW BUSINESS:**

A. Kids Klub Policy Changes - Information Only

Gil explained the letter from Sandra Doss explaining that unregistered participants will not be able to attend Kids Klub starting Nov. 1.

B. Minnesota/Wisconsin Playground - Updated playground presentation

Russell Williams (Eastern Wisconsin Sales Rep) on behalf of Minnesota/Wisconsin Playground presented an overview of Minnesota/Wisconsin Playground and services offered, and the 2023 Gametime Grant program. Williams stated that the 2023 Community Champions Playground Grant Program through Game Time offers up to 100% matching funds on playstructures, \$50,000 in obstacle courses, and up to 15,000 for adult fitness.

Williams presented pictures of all the options. Grant program applications began Aug, 1, 2023. Orders must be in by Oct. 22. The product must be delivered by Dec. 31.

Free standing items are not included in the grant program.

Discussion followed about the grant, install dates, and pricing.

Williams presented 3 different playgrounds: Quad Adventure, The Four Squared, and the originally proposed design.

Discussion followed about pricing for the equipment, other associated costs, and other installation factors to consider.

Commissioners mentioned that they would like a full chart explaining all of the costs, additional costs, and factors for all 3 options to be presented.

Discussion followed about the timeline of the project to meet grant deadlines and the requirements for the bid.

Motion to move to Old Business, Item A

Motion: Approved

Motion by: Hudson

Seconded by: Henk

Yes: Depies, Hudson, Ewert, Stapelman, Henk

No: None

Abstain: None

C. Moraine Development Quarry reclamation plan - Information only

Standridge presented an overview of Hans Daweson's property situation.

Hans Daweson (1501 Sleepy Hollow Dr. Richfield) came forward to explain his family plans to develop property north of Mequon Rd. and State Highway 175. Daweson wants to create multiple private homes on his property. The Germantown Park and Recreation placed consideration on the land. Discussion with the Plan Commission and Standridge included a park (Daweson opposes), a path alongside the route (not logical per Plan Commission), and a \$80,000 donation to the Park and Recreation Department. The \$80,000 is the contracted price for a path to be added to the property. The Plan Commission brought the discussion to the Park and Recreation Commission to make a recommendation to the Village Board. Daweson and Plan Commission are in favor of \$80,000 donation option.

Discussion followed about the above options.

Gil stated the \$80,000 donation would help create additional grant opportunities.

Discussion followed about the ability to override the core plan.

Depies read the Plan Commission's condition letter which included the following discussion points:

1. What park or shared open space designation for this property means.
2. How serious and important a future park or shared open space designation is for this property.
3. What if any action the Park Commission recommends the Village Board take in order to require the dedication or reservation of lands for said park or shared open space area as apart of the zoning and land division applications that will be going to the Village Board for actions in Sept. or later?

Discussion about a sidepath occurred.

Daweson said he would withdraw the application if the \$80,000 option is not selected. Discussion followed.

Commissioners discussed a time to meet before the next Village Board meeting. They decided on Thursday, 28th at 5:30p.m.

Motion to Move to New Business, Item B

Motion: Approved

Motion by: Hudson

Seconded by: Ewert

Yes: Depies, Hudson, Ewert, Stapelman, Henk

No: None

Abstain: None

D. 2024 Park & Recreation Department Budget - Update

Gil presented information on the 2024 recreation budget.  
Gil stated that staff discussions have begun.  
Discussion followed.

**VIII. VILLAGE BOARD REPORT:**

Hudson discussed the Donges Bay sidewalk item that went before the Village Board.  
Hudson stated that it was postponed until GRAEF can present what changes can and cannot be made.  
Discussion followed.

Hudson stated that it is budgeting season. The Village Board canceled a meeting in September.  
Discussion followed.

**IX. SCHOOL BOARD REPORT:**

Ewert presented an explanation of an incident near Kennedy Middle School that occurred on Monday, Sept. 18 as reported by the Germantown Police Department. According to Ewert, MMSD will revoke hunting rights to the land near Kennedy Middle School.  
Discussion followed.

**X. ANNOUNCEMENT OF PUBLIC INTEREST: The next regularly scheduled Park & Recreation Commission meeting will be October 18, 2023 @ 5:30p.m.**

A special meeting of the Park and Recreation Commission was called for Sept. 28 at 5:30 p.m.

**XI. ADJOURNMENT:**

Meeting Adjourned at 8:57 p.m.

Motion: Approved  
Motion by: Ewert  
Seconded by: Henk  
Yes: Depies, Hudson, Ewert, Stapelman, Henk  
No: None  
Abstain: None