

MEETING:	REGULAR MEETING OF THE GENERAL GOVERNMENT & FINANCE COMMITTEE
DATE AND TIME:	Monday, January 15, 2024 6:00 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

The Meeting called to order at 6:02 PM by Trustee Rick Miller.

II. **ROLL CALL:**

Present: Trustee Rick Miller, Trustee Jan Miller, Trustee Terri Kaminski, Trustee Bill Neureuther

Also Present: Finance Director Matthew Uselding, Clerk Donna Ott, Support Services Manager Erin Hirn, and Public Works Director Matthew Mortwedt

Absent:

Excused:

- III. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*

The following individuals spoke:

Melanie Smythe (N140W17938 Cedar Ln), spoke regarding New Business Item D.

IV. **CONSENT AGENDA:**

- A. December 18, 2023 Regular Meeting Minutes

Motion: Approve as presented

Motioned By: Trustee Terri Kaminski

Seconded By: Trustee Bill Neureuther

Yes: Trustees Rick Miller, Jan Miller, Terri Kaminski, and Bill Neureuther

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

V. UNFINISHED BUSINESS:

There was no unfinished business.

VI. NEW BUSINESS:

A. Website & Hosting Annual Contract

Motion: Approve the Website & Hosting Annual Contract in the amount of \$12,717.57

Motioned By: Trustee Bill Neureuther

Seconded By: Trustee Terri Kaminski

Yes: Trustees Rick Miller, Jan Miller, Terri Kaminski, and Bill Neureuther

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

B. Engineering Tech and Land Surveyor Positions and Pay Grades

Matthew Mortwedt Director of Public Works, spoke to the Committee regarding the need to fill the two positions and the pay grades as they compare to other surrounding communities.

Motion: Approve the Engineering Tech and Land Surveyor Positions and Pay Grades as two budgeted positions

Motioned By: Trustee Terri Kaminski

Seconded By: Trustee Bill Neureuther

Yes: Trustees Rick Miller, Jan Miller, Terri Kaminski, and Bill Neureuther

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

C. League of Municipalities - Membership Renewal

Motion: Approve the League of Municipalities Membership Renewal for FY 2024 in the amount of \$9,232.55

Motioned By: Trustee Terri Kaminski

Seconded By: Trustee Jan Miller

Yes: Trustees Rick Miller, Jan Miller, Terri Kaminski, and Bill Neureuther

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

D. American Rescue Plan Act (ARPA) Update

This was discussion only. No action was taken.

E. 2023 Audit and PSC Report Process and Timeline

This was discussion only. No action was taken.

VII. REPORTS:

Finance Director Uselding provided updates on Items A, B, and C.

A. Accounts Payable

B. Budget to Actual

C. Payroll

VIII. ADJOURNMENT:

The Meeting was adjourned at 6:54 PM.