VILLAGE OF GERMANTOWN
GENERAL GOVERNMENT & FINANCE COMMITTEE
MEETING MINUTES
October 16, 2012

CALL TO ORDER: The meeting was called to order at 5:03 p.m. by Chairperson Zabel.

ROLL CALL: Chairperson Zabel and Trustee Members Baum, Kaminski and Vanderheiden. Also present Administrator Schornack, Finance Director Rath, and Deputy Clerk Micka.

APPROVAL OF MINUTES: ***Motion Vanderheiden, second Kaminski, to approve the minutes from the September 18, 2012 meeting. Motion carried without negative vote.***

PUBLIC COMMENT: No-one addressed the Committee.

INSURANCE BROKERAGE SERVICES PROPOSALS: Finance Director Rath reported that Al Campbell of Eagle American was not able to provide a quote on the Village Health Insurance plan.

Carmen Winkelman of Snyder Insurance gave a presentation on the renewal of the Village Health Insurance Program. The following items were discussed with the Committee:

- Cypress Benefit Administrators Renewal
  - ✓ 34.6% increase
- Auxiant Benefit Administrators Options
  - ✓ Fixed Costs: Annual maximum, specific deductible, aggregating specific, aggregate premium transplant carve-out, administration costs, agent fee; and
  - ✓ Total Fixed Costs: Aggregate factors, maximum cost, and run-in limit.
- Carrier Declines
  - ✓ Results of quotes requested from five self-funded Third Party Administrators and one fully insured company.
- Trilogy Network Option
  - ✓ Trilogy with HPS overlay
- Cost Saving Programs
- HR Connection

Discussion followed on the various renewal options and Ms. Winkelman answered questions from the Committee.

Motion Kaminski, second Baum,to accept the recommendation from Snyder Insurance with Auxiant Gerber Life Trilogy for the Village Third Party Administrator and Stop Loss Carrier. Motion carried without negative vote.

<u>RECONSIDERATION OF ORDINANCE #19-12 TO AMEND SECTION 14.09 OF THE MUNICIPAL CODE AS IT PERTAINS TO TEMPORARY SWIMMING POOLS:</u>
Chairperson Zabel stated that the Committee will look at all sections of the Village Code as it relates to swimming pools. He stated that the Committee should have a uniform code in place by February or March of 2012.

Carol Vachalek, W150 N10169 Summer Hill Court addressed the Committee, and provided pictures as it related to her son and daughter-in-laws home that she would like discussed. Chairperson Zabel stated that the discussion was for pools in general.

Debi Vachalek, W163 N10467 Ridgeview Lane, addressed the Committee and requested to be advised of any agenda items regarding this item.

John Pluta, W168 N10455 Ridgeview Lane, addressed the Committee regarding the change in marketplace with temporary pools, the lack of a community pool, and requested a clear, concise, and easy to understand ordinance.

Motion Kaminski, second Baum, to postpone action on the reconsideration of Ordinance #19-12 to amend Section 14.09 of the Municipal Code. Motion carried without negative vote.

<u>AMEND AND UPDATE RESOLUTION #22-10 – VILLAGE INVESTMENT POLICY:</u>
Finance Director Rath discussed the updates to the Village Investment Policy, which included the following:

- Streamline the policy;
- Update and add State Statute References to Section 66.0603;
- Update list of authorized public depositories, financial institutions, investment advisory and broker / dealers;
- Update list of authorized personnel (Finance Director / Treasurer); and
- Removal of specific investment types, repositories and requirements, defer to State Statute generalizations.

Motion Kaminski, second Vanderheiden, to approve the amended documents for the Village Investment Policy and the Village Attorney to review prior to Village Board approval. Motion carried without negative vote.

<u>PARK AND RECREATION IMPACT FEE TRANSFER FOR LAND PURCHASE IN WILDERNESS PARK:</u> Finance Director Rath reported the land purchase of ten acres in Wilderness Park, payable to Washington County Clerk of Courts, was approved the Village Board. Attorney John DeStefanis provided an opinion that the funds could be used from Park and Recreation Impact Fees.

Motion Kaminski, second Baum, to approve the resolution approving amendments to the 2012 budget and the impact fee transfer for the land purchase in Wilderness Park. Ayes: 3. Nays: 1 (Vanderheiden). Motion carried.

NUVANTAGE EMPLOYEE RESOURCE AGREEMENT: Administrator Schornack reviewed the annual agreement with NuVantage Employee Resource for the employee assistance program. The annual administration fee is $790.00, the rates for services were reviewed, and discussion followed on the need to maintain this service.

Motion Kaminski, second Vanderheiden, to approve the agreement with NuVantage Employee Resource as presented. Ayes: 3. Nays: 1 (Baum). Motion carried.

REPORTS:

Monthly Year to Date Financials:

Revenue and Expense Report – All Funds: The Committee reviewed the reports.

Health and Dental Plans: Finance Director Rath stated there are higher claims at the end of the year, and a cost increase for 2013.

Impact Fees Financial Reports: Discussion followed on the report.

Accounts Payable: No discussion.

Monthly Code Violation Reports: Building Inspection Department and Planning Department: The Committee reviewed the reports.

Report on Permits for Gehl's Guernsey Farms: Planner Retzlaff provided a memo to the Committee for discussion regarding the permits issued to Gehl's for rooftop HVAC units.

John White, W160 N11728 Fond du Lac Avenue, addressed the Committee. He reviewed the history of the Gehl warehouse, which was converted to a manufacturing facility. He questioned if the proper permits were issued and the M-1 zoning requirements.

Discussion followed on if there was a change of use filed with the State of Wisconsin, nuisance noises in Section 17.33 of the Municipal Code, and neighbors concerns with the peace and quiet of their neighborhood.

C.I.P. PROJECTS: Finance Director Rath reviewed the options for the balance remaining on the completed projects.

Letter of Credit Summaries: Building Inspection Department, Public Works Department, and Planning Department; The Committee reviewed the reports.

Summary of all Village Contracts: The Committee reviewed the report.

Status of Building Inspection Services: The Committee reviewed the report.

NEXT MEETING: The next committee meeting will be Tuesday, November 27, 2012 at 5:00 p.m.

ADJOURNMENT: There being no further business, the meeting was adjourned at 6:27 p.m.

Respectfully Submitted,

Christine M. Micka, CMC/WCMC
Deputy Clerk