

MEETING:	REGULAR MEETING OF THE PARK & RECREATION COMMISSION
DATE AND TIME:	Wednesday, December 6, 2023 5:30 PM
LOCATION:	Firemen's Park Indoor Pavilion W162 N11870 Park Ave Germantown, WI 53022

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
Chair Depies called the meeting to order at 5:30 p.m.
- II. **ROLL CALL:**
Chair Brian Depies, Steve Stapelman, Phil Hudson, Russell Ewert, Bridget Henk, Don Eby.
- III. **APPROVAL OF MINUTES:**
 - A. October 18, 2023
Motion to approve the minutes from October 18, 2023 as presented.
Motion by: Hudson
Seconded by: Ewert
Yes: Hudson, Ewert, Henk, Eby, Stapelman
No: None
Abstain: Depies
Motion: Approved
 - B. September 28, 2023
Motion to approve the minutes from September 28, 2023 as presented.
Motion by: Hudson
Seconded by: Henk
Yes: Hudson, Henk, Stapelman, Depies, Ewert, Eby
No: None
Abstain: None
Motion: Approved
- IV. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*
None
- V. **OLD BUSINESS:**

A. GRAEF Trails Master Plan - Discussion & Action

Craig Huebner presented a final draft of the Pedestrian Bicycle Trail Master Plan. Huebner highlighted the changes that were implemented in the final draft.

Changes include:

- a. Refinement of cost opinions
 - b. Added text on trail maintenance
 - c. Numbered list of priority projects were removed and bulleted lists inserted
 - d. Colonial Drive: added text verbiage for exploration of an off street path
 - e. Donges Bay: added a proposed 8' side path from Washington to Wausaukee; as well as all other portions of Donges Bay that are under 8' wide
 - f. Added text descriptions to the Menomonee River Trail and Goldendale Trail section
- Discussion followed

Motion to adopt the latest draft as the Village of Germantown's official Pedestrian Bicycle Trail Master Plan.

Motion by: Hudson

Seconded by: Ewert

Yes: Hudson, Henk, Stapelman, Depies, Ewert, Eby

No: None

Abstain: None

Motion Approved

Discussion followed

B. Kinderberg Sprayground - Discussion & Action

Gil presented current and upcoming issues with the sprayground as reported by the WTI report and Dan Kivela of DPW.

Issues include:

- 1. The pipe exposed to UV is becoming brittle
 - a. The recommendation by WTI and DPW is to add a UV lighting system with a new filtering system
 - b. Costs vary from \$1,000 - \$11,000
- 2. A new controller system is needed
 - a. Costs vary from \$2,500 - \$3,600
- 3. New submersible pumps are needed
 - a. Costs range from \$2,200 - \$5,700
- 4. Other issues include the feature pump, the small feature pump valves, and spray features
- 5. The painted concrete surface has cracks and the surface is deteriorating
 - a. Current cost estimate is \$20,000.

Gil presented alternatives to the current sprayground. If the sprayground were removed, the cost would be approximately \$50,000.

All improvements would cost approximately \$150,000. A new sprayground would cost approximately \$1-1.5mil.

Gil's recommendation is to move to an alternative spray feature. Gil stated that at a minimum a new controller system is required to keep it open for 1 - 2 seasons. The maximum cost would be approximately \$3,600.

Gil said that the new controller system could be covered by the 2024 budget.

Discussion followed about budgeted funds, required fencing, the best location for Germantown sprayground, the biggest requirements to keep the sprayground open, lifetime of the sprayground, Kinderberg Park, closing the sprayground, and ARPA funding.

Motion to approve Gil to make a proposal for \$50,000 of ARPA funding to make necessary maintenance for the Kinderberg sprayground in 2024.

Motion by: Henk

Seconded by: Hudson

Discussion followed

Yes: Hudson, Henk, Stapelman, Depies, Ewert, Eby

No: None

Abstain: None

Motion Approved

Discussion followed

VI. NEW BUSINESS:

A. 2023-2024 Winter Spring Program Fees & Charges - Discussion & Action

Sandra Doss gave a breakdown of the fees and charges for Winter / Spring 2024.

Discussion followed about programs that were canceled, expenditures and revenues, expenditure and revenue budget structure, alternative fee structures, specific programs, and school district communication.

Motion to approve the changes to fees and charges as presented.

Motion by: Henk

Seconded by: Hudson

Discussion

Yes: Hudson, Henk, Stapelman, Depies, Ewert, Eby

No: None

Abstain: None

Motion Approved

1. Program Fees & Charges Memo

B. Facility Fees Increase for 2024 - Discussion & Action

Gil requested a fee increase of \$25 per facility for both residents and non-residents.

There was no request to raise the refundable security deposit.

Discussion followed about raising the fees, raising or changing security deposit fee, policies related to property damage, and requests for rental data.

Motion to approve an increase in the rental rates of \$25 for all the facilities, with the exception of Dheinsville, Firemen's Park Indoor Pavilion, and Kinderberg to be raised \$50 with no increase to the security deposits.

Motion by: Henk

Seconded by: Stapelman

Discussion

Yes: Henk, Stapelman, Depies, Ewert, Eby

No:Hudson
Abstain: None
Motion Approved

Discussion followed

C. Music at the Pavilion - Lengthen hours - Discussion & Action

Gil requested to extend Music at the Pavilion hours till 10 p.m.with the goal of generating more revenue during the 6 performances in summer 2024.

Discussion followed about park hours, noise ordinances, potential noise complaints, operating hours, speaking with residents and village trustees. Gil clarified that the Park and Recreation Commission has the ability to change the hours without the consent of the Village Board.

Motion: table to the January meeting.

Motion by: Henk

Seconded by: Hudson

Discussion followed about door to door canvassing, informing trustees, accumulating more sales data, and additional suggestions.

Gil stated that he would contact the trustees that represent the area by Firemen's Park.

Yes: Henk, Stapelman, Depies, Ewert, Eby, Hudson

No: None

Abstain: None

Motion Approved

D. Sponsorship Packets - Business Sponsors

Gil explained that the Recreation Department created a sponsorship packet and explained the steps taken to acquire sponsors.

VII. VILLAGE BOARD REPORT:

Hudson reported that Hudson and his wife stepped down from organizing the 4th of July event by leaving Celebrate Germantown.

Discussion followed.

VIII. SCHOOL BOARD REPORT:

Ewert spoke about school board compensation, compensation studies, staff contracts, and the state report.

IX. ANNOUNCEMENT OF PUBLIC INTEREST: The next regularly scheduled Park & Recreation Commission meeting will be January 17 @ 5:30p.m.

X. ADJOURNMENT:

Motion to adjourn.

Motion by: Henk

Seconded by: Staplemen

Yes: Henk, Stapelman, Depies, Ewert, Eby, Hudson

No: None

Abstain: None

Motion Approved

Meeting was adjourned at 8:31 p.m.