

MEETING: REGULAR MEETING OF THE PARK & RECREATION COMMISSION

DATE & TIME: Wednesday, March 20, 2024 at 5:30 PM

**LOCATION: Germantown Village Hall Board Room
N112 W17001 Mequon Road**

NOTICE: Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@germantownwi.gov by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration.

AGENDA

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL:**
- III. **APPROVAL OF MINUTES:**
 - A. February 21, 2024
- IV. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*
- V. **OLD BUSINESS**
 - A. Kinderberg Playground Equipment - Discussion and Action
- VI. **NEW BUSINESS:**
- VII. **VILLAGE BOARD REPORT**
- VIII. **SCHOOL BOARD REPORT**
- IX. **DIRECTOR'S REPORT**
 - A. March 20, 2024
 - B. March Commision Report
- X. **ANNOUNCEMENT OF PUBLIC INTEREST: The next regularly scheduled Park & Recreation Commision meeting will be April 17 @ 5:30 p.m.**
- XI. **ADJOURNMENT:**

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Village Clerk at (262)250-4745 at least 2 days prior to the meeting.

MEETING:	REGULAR MEETING OF THE PARK & RECREATION COMMISSION
DATE AND TIME:	Wednesday, February 21, 2024 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
The meeting was called to order by Chair Depies at 5:30p.m.

- II. **ROLL CALL:**
Present: Chair Depies, Commissioners Stapelman, Eby, Henk, School Board Rep. Ewert, and Trustee Rep. Hudson
Guests: Kevin Driscoll, Village Engineer, Program Supervisors Heinen and Doss
Absent:
Excused:

III. **APPROVAL OF MINUTES:**

A. January 17, 2024

Motion: To approve the minutes as presented.

Motion by: Hudson

Seconded by: Stapelman

Yes: Depies, Hudson, Ewert, Stapelman, Eby, Henk

No: None

Abstain: None

Motion Passed

- IV. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*

Gil read 2 citizen comments in favor of putting the hoops back on the backboards at Kinderberg Park.

V. **OLD BUSINESS:**

A. Goldendale Trail - Update

Kevin Driscoll, Village Engineer, stated the Village Board approved the transfer of ownership of the 51 acre site for the Goldendale Trail from MMSD. MMSD will be discussing the land transfer to the Village on Monday, February 26th. There is a

current map in the 2050 Plan for a bike path as well as a trail plan that has been approved. This will be a multiple-phase project.

Phase 1 - Design for the 51 acres

Phase 2 - Consideration of easements for connectivity to Goldendale Road

Phase 3 - If authorized, additional land acquisitions for design

It has not been determined which side of the railroad tracks the trail will be on.

RFP drafts have been started.

Depies questioned if there would be an ability to make any additional connections to Holy Hill Road?

Kevin stated the trail plan would consider the improved plan with respect to the connectivity as well as consider the walking paths.

B. Kinderberg Playground Wood Chips replacement costs - Discussion & Action
Gil received a quote from Total Lawn Care for the wood chips removal and replacement at the Kinderberg Playground as follows:

Remove approximately 260 yards (13 loads) of decomposed and / or contaminated existing woodchips at \$235 per load.

Budget for 13 loads or \$3,055.

This cost will be adjusted based on the total amount of loads needed to be removed.

Provide and install approximately 400 yards of certified woodchips @ \$45 per yard.

Budget for \$18,000 as the exact square footage is unknown at this time.

If less than 400 yards of certified playground chips are used, you will only be charged for the amount used.

Total Budget:\$21,055

Lee Recreation would be \$23,500.00 if Lee Recreation is awarded the entire bid.
Doing wood chips would be a significant savings.

Motion: To move to Item C, before Item B

Motion by: Hudson

Seconded by: Stapelman

Yes: Depies, Hudson, Stapelman, Ewert, Eby, and Henk

No: None

Abstain: None

Motion Passed

C. Kinderberg Playground Additional Equipment - Discussion & Action

Gil discussed 3 new renderings that were received from Megan, Lee Recreation. The costs include wood chips and not turf.

We have \$300,000.00 for the replacement of the playground in the Capitol Budget.

RFP's have to go out for bid.

The newest designs have removed some of the handicap accessible items.

The original designs had a form of turf, a surface that would allow anyone to access. All these designs show turf and not wood chips. Are we looking at changing the wood chips to turf at a later date?

Start building the playground using wood chips and within 3-5 yrs, upgrade the park and facilities, including the best fit location of the sprayground.

Are we going to make this playground all accessible at Kinderberg or wait for another location in the future? Is the Village Board willing to give \$150,000.00 in the next few years for turf? We need to avoid an all accessible playground if we are using wood chips.

The designs are the same only changed the turf out and put wood chips in and still shows individuals in wheelchairs accessing the playground equipment.

It was asked what park in next for new equipment? Friedenfeld

Embarrassed to approve a playground when we don't have the exact discretion/photo of showing the correct equipment with wood chips. Having an entrance for wheelchair accessibility to the main structure isn't needed if we are not putting turf in.

Do we commit to wood chips for the next 20 years at Kinderberg Park or for the next 5 years and come up with \$150,000.00 for turf down the road?

Gil stated it would be closer to \$200,000.00 in 5 years.

It was stated the Commission should have looked a bit closer over the years regarding handicap accessible play equipment in other parks when the equipment was replaced. If we were to put 1 aspect of handicap accessibility at this park it would defeat the purpose of it being "handicap accessible".

If no direction is given, would you be able to put out specifications as directed by the Village Attorney for bids?

Gil stated he would be work with the playground company once a design has been chosen.

Gil stated that not knowing the future of the sprayground does have a bit of affect on what surface to use for the playground. (I have asked for ARPA funding for repairing

the current sprayground, however no decision has been made by the Village Board)

We have three wood chip options, showing three different play equipment options, four original designs along with three new designs. Are all three options within the \$300,000.00 budget?

If we are using wood chips then the play equipment would not need to be handicap accessible.

Motion: Instruct staff to seek bids for a new playground at Kinderberg Park with a wood chip surface which will not be replaced in 5 years, which would be stagnant until the next time Kinderberg Park rolls around for the duration of the playground equipment.

Motion by: Hudson

Seconded by: Eby

Further discussion

Why do we see removal costs in these bids? What are the removal costs for the current equipment?

Gil stated he would contact "Kids around the World" for removal of the equipment and they take the donation of the equipment. TLC would do the remaining removal of concrete and wood chips.

It was stated that with no barrier around the playground nothing is keeping the wood chips in the play area.

Yes: Depies, Hudson, Stapelman, Eby, Ewert, Henk

No: None

Abstain: None

Motion Passed

VI. NEW BUSINESS:

A. Summer 2024 Program Fees & Charges - Discussion & Action

Supervisors Heinen and Doss went over the programs that were cut due to budget constraints, changes in fees, and programs where we take a "save your spot fee" and the instructor charges the remainder of the fee. It is revenue for our department without having to pay expenses.

Motion: To approve the Summer 2024 Fees & Charges as presented.

Motion by: Henk

Seconded by: Hudson

Yes: Depies, Hudson, Ewert, Stapelman, Eby, Henk

No: None

Abstain: None

Motion Passed

B. Community Garden 2024 Increase Fees - Discussion & Action

Gil stated that fees had not been increased in 10 years. Therefore, I am proposing an increase of \$20 for a 10'X20' plot, bringing that fee to \$50.00 per season and increasing the 20'X20" plot to \$80 from \$60 for the season.

Motion: To accept the fee increases as presented.

Motion by: Stapelman

Seconded by: Eby

Yes: Depies, Hudson, Ewert, Stapelman, Eby, Henk

No:

Abstain:

Motion Passed

C. Farmers Market 2024 Increase Fees - Discussion & Action

Gil stated the Farmer's Market fees have not been raised since it was started 6 years ago. The current fee is \$50 for 6 months or 24 Saturdays, from the first Saturday in May thru the last Saturday in October. I would like the fee raised to \$75 for the season.

Stapelman stated the market is very small and not well attended.

Hudson stated he would like to see the Farmer's Market become an "event" in a park on Saturdays in the future.

Motion: To approve the fee increase as presented.

Motion by: Hudson

Seconded by: Henk

Eby stated he would like to know what the vendor attendance is at the end of the season.

Yes: Depies, Hudson, Ewert, Stapelman, Eby, Henk

No:

Abstain:

Motion Passed

D. Kinderberg Park Basketball Goals - Discussion & Action

Gil stated that currently the only correspondence that was most recently received was read earlier this evening during "Citizens Comment".

It was asked if there is any signage regarding no hanging on rims or nets?

Currently, there is no signage.

Has there been any conversations with area communities or WPRA in respect to problems that they have had and what they may have done to fix the issues?

Other communities have asked for cooperation from their Police Department with patrol.

The courts are good for the community.

Chief Snow has offered to assist with more patrol when possible.

Is there bike patrol within the community? No

The Police need to actually get out of vehicle and walk the part due to the difficulty of seeing into Kinderberg Park.

It has been seen in another community that they have a Police Officer dedicated to sitting in the park during work hours, unless called elsewhere, to curb the issues they were having such as language, fights, etc.

Hudson stated he has been complaining the the Administration of this Village for 3 years with the troubled behavior in Kinderberg Park. My concerns with the issues have never been addressed.

There are design flaws with the courts causing some of the issues. The basketball courts are there for the citizens to use. If we don't put the rims back up, then we need to decide what to do with the courts.

It was suggested to just put 1 hoop back up then the maybe then there wouldn't be an issue with larger groups!

It was stated that games are not the issue, the players have been willing to share the court with the kids who would like to use a hoop.

Motion: To put both basketball hoops back up and monitor the activity.

Motion by: Stapelman

Seconded by: Ewert

Define monitor, will it be citizen complaints, police responses. If the poor behavior returns, how will it be handled right away and not waiting for the Commission meeting.

It is not just a basketball court issue, there is garbage all over. There have been cars driving the paths, running pedestrians off the walking path. The Police Department is understaffed as well as the Parks staff.

Why are there no gates to close off the entrance? Gates or bollards need to be put in place at the entrances.

Admendment: To put both basketball hoops back up and monitor the activity and the behavior within the park, citizen and Police Department responses. If there is a rise in poor behavior returning or a rise in police calls for service that will trigger the removal of the rims immediately without further action from the Park & Recreation Commission.

Motion by: Stapelman

Seconded by: Ewert

It was asked when do the hoops normally go up?

Usually March or April, weather dependant.

What is the number of access points into the park? There are four that you can drive in. Put barriers at three access points and have one, that is less visible as the access point into the park.

Ewert would like access to Kinderberg Park to be on a future agenda under new business for discussion on safety in this park.

This item has been on the Public Safety agenda in the past. The challenges that are being faced as there are not enough staff for adequate patrols to Kinderberg Park.

Removing the rims is a temporary solution. This commission could come up with ideas to "repurpose" that section of the park. Make a decision to gain funding for barriers to prevent these and further actions from happening.

Yes: Depies, Ewert, Stapelman, Eby, Henk

No: Hudson

Abstain: None

Motion passed

VII. VILLAGE BOARD REPORT:

Goldendale Trail was discussed.

The Junior Warhawks user agreement with the Village was approved.

VIII. SCHOOL BOARD REPORT:

IX. DIRECTOR'S REPORT:

A. February 21, 2024

B. February Commission Report

X. ANNOUNCEMENT OF PUBLIC INTEREST: The next regularly scheduled Park & Recreation Commission meeting will be March 20, 2024 @ 5:30p.m.

XI. ADJOURNMENT:

The meeting was adjourned at 7:52p.m.

Directors Report
March 2024

Please Note: Per our discussion on the Playground equipment. Bids are not due until Monday March 18th. Schematics will not be sent out in advance with this report and agenda. I will either send out Tuesday the 19th or bring to the meeting on Wednesday the 20th.

Goldendale Trail Update:

Following the approvals to transfer the Goldendale Creek parcel from MMSD to the Village I approached the Wetterau's (Todd & Cindy) who own the adjacent parcel. They indicated they are interested in selling the land to MMSD for the Greenseams program if it can be incorporated in to our recreational trail. So I am trying to arrange a meeting between the Wetterau's, David Grusznski, Program Director for the Conservation Fund MMSD, Kristin Schultheis, Senior Project Manager, MMSD, Steve Kreklow, Kevin Driscoll Village engineer and myself, to begin negotiation for the parcel of land needed for the Goldendale Trail. Once the negotiations are complete and land ownership has been established by MMSD, and then transferred to the Village, the RFP's will be sent out to different Firms to start the development phase. At this point we will go after grants and other funding opportunities to start developing the trail. Most likely sometime in 2025.

Alt Bauer Tennis Courts:

I am appearing before GGF on March 18th to request this Board allow me to contract Pro Track and Tennis, INC. for \$69,320 out of the ARPA funds. The Village Board originally approved \$60,000 for 2024 Calendar Year to repair all the cracks, repaint the surface and lines, and add two pickleball court Net post systems at Alt Bauer Tennis Courts. I sent out three Request for Proposals. I received three proposals in writing by the deadline set. Pro Track and Tennis was the lowest proposal.

This work includes doing the following to the three (3) Alt Bauer Tennis Courts:

1)Power Washing all three tennis courts

Color Coat Four (4) Courts (two tennis courts, two pickleball courts)

Paint tennis lines two courts, pickleball lines two courts \$43,800.00

2)Riteway Crack Repair System-851 LF, used to repair all cracks \$17,020.00
5 year warranty

3) Install Two (2) Pickleball Net Post systems \$ 8, 500.00

Munson Tennis Division proposed \$65,130 to do the same work as Pro Track with the exception, Munson did not include the Pickleball Net Post systems which would add another \$8500 for a total of \$73,630.

Polysport came in at \$82,000 doing same work including the two Pickleball net post systems, as Pro Track.

Kinderberg Bathroom Upgrades:

The Village Board approved \$25,000 in my budget for 2024 to do upgrades in the bathrooms at Kinderberg Park. Ideal mechanic met with Scott Anderson, Park Superintendent and myself to assess the improvements we were requesting.

For his quote of \$24,378, Craig of Ideal Mechanical will replace the two womens toilets and the one men toilet with floor mounted porcelain toilets in white and using Kohler product. They will provide three new battery powered sensor flush valves and install in each toilet.

The will take out old urinal in men restroom and replace with one new installed hung urinal.

Will provide and install two new wall hung sinks with faucets, also Kohler products.

And they will insulate the water lines with Armaflex.

By Village policy with this amount I will have to get two other quotes. I will seek those from JM Brennan and Lee Plumbing.

I hope to get those quotes in soon and go to GGF in early April so I can award the contract.

Community Garden:

I have contracted Total Lawn Care to come in and till and amend the soil to include 4 more 20x20 plots and 4 more 10x20 plots adjoining the current plots at the community garden.

The cost to till and amend the soil in the area that was discussed would be \$1,650. This would include tilling the marked area along with providing 10 yards of organic compost soil amendment to prepare the soil for planting. This service could be done early this spring as things dry out and will be ready for the beginning of planting season.

For two years we have had a waiting list of folks wishing to put in a garden. I do not think we will have any troubles fill these lots.

Farmers Market:

The first Farmers Market will be held Saturday May 3rd and run every Saturday until the last Saturday in October. We have opened up registration for the vendors.

I have reached out to the 29 Vendors we had last year and several are filling out their applications and sending back in. Only one person expressed an issue with raising the fee. Also we are hearing from new vendors wanting to be part of our Farmer's Market as well. I hope to have as many vendors as last year if not a few more. This program is starting to take off.

In the past several of the customers come to the market from events held at the Library so it will be interesting to see how the cuts in the library programs to make their budget will affect our market. With so many surrounding communities running their own Farmer's market most of our customers are Germantown Residents.

While the guitarist/singers I had last year play at the market were well received I will not be able to provide entertainment this year due to my budget cuts.

One of the new vendors sells different flavors of coffee in bags and will also be selling poured coffee in a cup this year. This has been a request of the vendors. Though I have tried, our crowds while steady throughout the market, are not large enough to attract a food vendor. I am hoping that will change this year.

Recreation Brochure:

The week this commission meets the Recreation Brochure for 2024 Summer activities/programs will be online for the public to view. We are still printing approximately 1200 hard copies in which will go to the elementary schools to give to families. We will have hard copies to give to the Chamber of Commerce, the Senior Center, and for here at Village Hall.

Registration for summer programs for Germantown Residents starts on April 8th, and non-residents April 10th.

Sponsorships:

So far we have raised approximately \$20,000 out of the approximately \$30,000 we will need to contract the bands we wish to have perform at this summer concert series. Most of the \$10,000

we still need has been verbally committed but have not sent the money in. If this commission knows of businesses they wish to suggest that might support our concert series thru sponsorships, please let me know and I will follow up with contacts. This also goes for our special events as well as our youth sports programs. With our budget cuts these year we are relying on sponsorships more than we have ever had to.

Arbor Day:

Parks and Recreation will officially host Arbor Day celebration on Thursday April 25th at 4:30 pm At Fireman Park. We are hosting it at this time so that we can have the kids klub program from MacArthur elementary attend the ceremony and be part of it. Special guests will be Nathan Schuettpelz from Wachtel Tree Science, and Olivia Witthun from the Department of Natural Resources.

Wendland Nursery will be providing a Tulip tree (*Liriodendron Tulipifero*) to be planted in a designated site at Fireman park. This tree will replace an Ash tree that died and was dug up. Either President Wolter, or Steve Kreklow will do the reading of the proclamation. Your all invited to be part of this special ceremony.

Recreation Division Report March 20, 2024 Commission Meeting

We have 15 programs starting in March and include: Afterschool Legos (2 sites), Tae Kwon Do, Paint Party, A Slice of Art, Gymnastics, Henna, Music Fun Families/Babies, Firefighters Are Your Friends, Stream Sampler, Pet Therapy, Team Training, Learn Magic, Learn to Crochet 101, Miss Julie's Easter Party, Sausage Making

Our 22 ongoing programs are: Tot Open Gym, Oodles of Art, Miss Julie's Music Fun, Adventures in Art, Middle Eastern Dance, Barre Fitness, Dance it Out, Poms (mini, pixies, power, dust, regular classes), Men's Open Basketball, Afterschool Volleyball (3 sites), Kids Klub (5 sites), Pickleball

Programs cancelled due to low enrollment: Crochet 102, Basic First Aid for Kids, Dog Training, Dog Enrichment, Digital Photography classes, Feb. Paint Party

Upcoming events include the following:

Poms Performances: Was held on Tuesday, March 5th at Germantown High School

Dance Recital: Was held on Tuesday, March 12th at the Performing Arts Center starting at 7:15 p.m.

Easter Egg Hunt: Saturday, March 23rd at Firemen's Park starting at 11:00 a.m. sharp. We could use some volunteers for that day, arrive at the indoor pavilion at 9:30 a.m. to help hide eggs, hunt is at 11:00 a.m. by 11:30 a.m. we should be cleaned up.

Soccer: The registration deadline is Friday, March 22nd. Pee Wee & U6 Soccer will be starting on April 20th, coach's meeting is set for April 10th to help coaches prepare for their upcoming season.

Track: Track is full with 92 participants. The program will start in April.

Summer Kids Klub Site Registration: This was held on Monday, March 4th. St. Boniface site filled within 1 minute. All sites are full with wait lists except LCLC.

Summer Registration: Will begin on April 8th for Residents, April 10th for Non-residents.