

MEETING: AMENDED - REGULAR MEETING OF THE PARK & RECREATION COMMISSION

DATE & TIME: Wednesday, April 17, 2024 at 5:30 PM

**LOCATION: Germantown Village Hall Board Room
N112 W17001 Mequon Road**

NOTICE: Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@germantownwi.gov by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration.

AGENDA

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL:**
- III. **APPROVAL OF MINUTES:**
 - A. March 20, 2024
- IV. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*
- V. **OLD BUSINESS:**
 - A. Kinderberg Playground - Discussion
 - B. Kinderberg Bathroom Project - Updated
 - C. Alt Bauer Tennis Courts - Update
- VI. **NEW BUSINESS:**
 - A. Opening up Wilderness Park for hunting - Discussion
 - B. Spassland Park access and potential side-path to Council Bluffs and Santa Fe Drive - Discussion
- VII. **VILLAGE BOARD REPORT:**
- VIII. **SCHOOL BOARD REPORT:**
- IX. **DIRECTOR'S REPORT:**
 - A. April 17, 2024
 - B. Recreation Report
- X. **ANNOUNCEMENT OF PUBLIC INTEREST:** *The next regularly scheduled Park & Recreation Commission meeting will be May 15, 2024 @ 5:30p.m.*
- XI. **ADJOURNMENT:**

PARK & RECREATION COMMISSION AGENDA

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UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Village Clerk at (262)250-4745 at least 2 days prior to the meeting.

MEETING:	REGULAR MEETING OF THE PARK & RECREATION COMMISSION
DATE AND TIME:	Wednesday, March 20, 2024 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
The meeting was called to order by Chair Depies at 5:30 p.m.

- II. **ROLL CALL:**
Present: Chair Depies, Commissioners Stapelman, Eby, Henk, and Trustee Rep. Hudson
Guests: Trustee Jan Miller
Absent: None
Excused: School Board Rep. Ewert

III. **APPROVAL OF MINUTES:**

A. February 21, 2024

Chair Depies made note of changes to the February 21, 2024 minutes.

Motion:

1. Page 4 - Replace "I" with "he."
2. Page 5 - change "do" to "don't."
3. Page 7 - Change "part" to "park," add the word "to", correct phrasing to "then they may be then," and remove spelling error in the word "groups."
4. Page 8 - Replace "as" with "is," and replaced "to" with "in."

Motion by: Henk

Seconded by: Eby

Yes: Chair Depies, Stapelman, Eby, Henk, and Trustee Rep. Hudson.

No: None

Abstain: None

- IV. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*

Jan Miller presented public comment about the basketball nets at Kinderberg Park, the Kinderberg playground equipment, and the possibility of additional funding for the playground from Germantown corporations.

V. OLD BUSINESS

A. Kinderberg Playground Equipment - Discussion and Action

Director Standridge stated that he sent out 4 bid proposals to Lee Recreation, Kompan, Minnesota Wisconsin, and Midwest Playscapes. Minnesota Wisconsin and Midwest Playscapes declined to place a bid. Lee Recreation, a representative of Burke and Kompan both submitted bids.

Standridge confirmed that all company bids met the CPSC and ASTM Safety Regulations and ADA regulations.

Standridge described the project requirements.

- 5 - 12 age range equipment (approx. 70% of playground)
- 2 - 5 age range equipment (approx. 30% of playground)
- Approximately half of the equipment shall be focused on ADA accessibility
- Swing sets that include 1 infant.tot seat, 4 Belt-seats, one ADA inclusive swing seat, 1 parent/child seat, and 1 multi-user swing seat
- A net climber
- 3 or more slide elements with two slides at least 86 inches in height
- Varied climber elements
- Multi-level elements
- Play activity panels
- Motion or spinning event
- Play design scold balance physical, sensory, and social benefits
- Supply and install 12" depth of engineered ASTM Certified Playground Mulch Surface for the playground and swing area

Standridge stated that both companies met these standards.

Standridge presented both playground designs from Kompan and Lee Recreation, who utilizes Burke play equipment.

Standridge then presented the price for Kompan's bid.

Standridge explained that Kids Around the World will remove the old equipment. Depending on the timing of the program, Standridge explained that DPW would remove the existing woodchips and then place the new woodchips when the new playground is installed. Additionally, the 106 feet of barrier can be ordered separately and installed by DPW.

Standridge explained that DPW helping with the above projects will save \$55,843.00 off of Kompan's original price. The adjusted price would be \$244,100.79

Standridge stated that Kompan's delivery timeframe would be 12 - 16 weeks.

Standridge presented the price for Lee Recreation's bid.

Lee Recreation's original quote was \$279,564.00. Gil explained that with DPW performing the woodchip removal and border installation, the adjusted price would be \$257,614.00.

Standridge explained that DPW's timeline for assistance would be anything before August 2024 or Early Spring 2025. Standridge stated his favor for working with DPW. Standridge explained that DPW will seal the walkways leading to the playground as included in their budget.

Additionally, Standridge said that if TLC was hired as a subcontractor, they would remove approximately 13 loads of woodchips at \$235 a load for \$3,055. They would then provide approximately 400 yards of certified engineered woodchips for \$45 a yard, this totals \$18,000 with labor cost.

If the Recreation Department purchases and DPW removes/installs, the fee for the woodchips and boarder would range from \$1,300 - \$1,800.

The commission examined both playground designs. Discussion followed about which bid can be legally accepted, the bid package prices, equipment features, installation date, and storage if the delivery/installation dates vary.

Motion: to approve the bid with Lee Recreation and give Gil the authority to negotiate installation timing and the opportunity of purchase of additional equipment, should those opportunities be present.

Motion by: Henk

Seconded: Stapelman

Discussion followed about the additional funding from the project budget and the proper wording for an amendment.

Amendment: To add to the above motion, "In the amount not to exceed \$300,000"

Amendment by: Hudson

Amendment Accepted by: Henk

Seconded by: Stapelman

Yes: Chair Depies, Stapelman, Henk, Eby, Trustee Rep. Hudson

No: None

Abstain: None

VI. NEW BUSINESS:

VII. VILLAGE BOARD REPORT

Hudson stated that the Village Board approved the purchase of a 2024 Articulating Wheel Loader for \$118,100.00.

Hudson questioned what budget would cover this expense.

Standridge explained that this expense is in the Park Budget with DPW.

VIII. SCHOOL BOARD REPORT

IX. DIRECTOR'S REPORT

A. March 20, 2024

Standridge gave an update on the Goldendale Creek Trail project.
Discussion followed.

Standridge spoke about requesting the use of ARPA funds for the Alt Bauer Tennis Courts due to a price increase. GGF approved Pro Track's contract. This will go before Village Board on April 4 for final approval. Standridge described the updates Pro Track will make to the courts.

Standridge also spoke about the Kinderberg bathroom upgrades, the community garden's additional plots, and the farmers' market registration.

Standridge spoke about the summer recreation guide, printing plan, online reach, and registration dates.

Standridge spoke about Music at the Pavilion sponsorships and the plans for Arbor Day celebrations on April 25th at Firemen's Park.

B. March Commission Report

Chair Depies asked the commission to review their information sheet.

X. **ANNOUNCEMENT OF PUBLIC INTEREST: The next regularly scheduled Park & Recreation Commission meeting will be April 17 @ 5:30 p.m.**

Discussion followed about moving the start time of Park and Recreation Commission meetings to 6:30 p.m.

Chair Depies requested that Director Standridge place this on the next agenda.

XI. **ADJOURNMENT:**

Motion: to adjourn.

Motion by: Henk

Seconded by: Eby

Yes: Chair Depies, Stapelman, Eby, Henk, and Trustee Rep. Hudson.

No: None

Abstain: None

Meeting was adjourned at 6:35 p.m.

BUSINESS OF THE PARK & RECREATION COMMISSION

MEETING DATE: April 17, 2024

PLACEMENT: Presentation

ITEM TITLE: Opening up Wilderness Park for hunting - Discussion

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

RECOMMENDATION:

ACTION BY Committee:

Directors Report:

Goldendale Trail: on April 4th there was a meeting set up between Steve Kreklow, Kevin Driscoll, and representing MMSD were David Gruszaski Program Director, and Kristin Schultheis, Senior Project Manager. Also present were Todd and Cindy Wetterau. I was absent due to a doctors appointment.

The Wetterau expressed interest that they were willing to sell portions of their property so that a trail could be developed on the property. Questions arise on where on the property will the trail be developed. According to Village Zoning Code the Wetterau must keep 20 acres for their property to be considered a farm (for horses). The trail must maintain a certain distance from the property and a border must be set up between the Wetterau property and the trail. It was discussed using trees as this border. MMSD was looking at purchasing approximately 10 acres of the Wetterau property in which they were agreeable. No price was offered or set. That is saved for further discussion between the Wetteraus and MMSD.

Arbor Day: Thursday April 25th, Fireman Park, 4:30 pm the ceremony will begin. President Wolter will read the proclamation. A group of Volunteers (6) from LLC corporation will assist in digging the hole for Wendland Nursery to plant the tree they are providing. Approximately 30 middle school kids will be escorted from Kennedy Middle School to the park. These are kids that are in the Kids Klub After school program. The kids have been challenged to come up with art work in what their vision of Arbor day is. The top pictures will be displayed and gift certificates awarded to the winners of the art contest. So please try to attend.

Music at the Pavilion: Approximately \$24,000 of the \$27,000 needed to pay for the bands has been raised by sponsorships. There are a few more sponsors out there with verbal commitments that have not wrote their checks yet. If they come thru then we will exceed the \$27,000 needed for the contracted bands.

Washington County has ARPA funds that they were asking Cities/Villages within the county to apply for grant money. Wanted communities to apply for these grants offering special events or improving facilities. My staff and I worked on the grant to ask for \$20,000 to go towards music at the pavilion. We would like to upgrade our speaker system, purchase a large canopy tent to be used for VIP companies, and add lighting around the area of the concert to enhance the program. This request fits within the criteria Washington County was looking for.

Bands that have signed contracts and we have lined up so far:

June 6 – Bella Cain

June 20 – Rebel Grace and the Wisconsin Bootkickers being the opening act and they perform.

July 11 – Maddie Jo Band

July 18- Too Hype Crew

August 1 – Boot Jack highlighting and Ira Deboer opening act

August 15 – 33 RPM

We have not gone to press yet so asking that this information not be given out to the public.

June 19th Meeting I will be out of State and not able to attend.

Recreation Division Report – April 2024 Commission Meeting

We have 22 programs starting in April and include: Adult Golf Lessons, Junior Golf Lessons, Mini Golf League, Stay Home Alone, Tae Kwon Do, Oodles of Art, Babysitters Training, Track & Field Program, Tot Time, Pee Wee & U6 Soccer, Miss Julie's Music Fun, Miss Julie's Music Fun for Families/Babies, Middle Eastern Dance, Pet Therapy, Paint Party, Henna, Archery, Dance it Out, Dog Enrichment, Schools Out – STREAM class, Barre Fitness.

Our ongoing programs are: Gymnastics, Men's Open Basketball, Kids Klub (5 sites), Slice of Art, Power/Pixies/Spark Poms, Afterschool Legos (2 sites), and Pickleball.

Upcoming events include the following:

Family Glow Walk: Friday, May 3rd at Kinderberg Park, participants can show up between 7:30 – 9:30 p.m. to walk. We are selling Glow kits for \$10 a person which includes fun glowing items that can be worn the night of the event. Glow Walk T-shirts can also be pre-order for \$12/shirt. Volunteers Needed – let us know if you can help!

Soccer: Pee Wee & U6 Soccer will be starting on April 20th, the coaches meeting was held on April 10th to help coaches prepare for their upcoming season. We have a record 10 teams for pee wee soccer and 6 teams for U6 soccer, totaling over 200 kids in the program and 35 volunteer coaches.

Summer Registration: Summer registration started Monday, April 8th. We printed a minimal number of brochures where were taken to elementary schools for distribution. We have them at other key locations in the village such as the library/village hall for anyone to pick up. We have heard many comments from residents that they are glad to have a book in-hand to refer to all summer.