

MEETING:	REGULAR MEETING OF THE PARK & RECREATION COMMISSION
DATE AND TIME:	Wednesday, March 20, 2024 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

The meeting was called to order by Chair Depies at 5:30 p.m.

II. **ROLL CALL:**

Present: Chair Depies, Commissioners Stapelman, Eby, Henk, and Trustee Rep. Hudson

Guests: Trustee Jan Miller

Absent: None

Excused: School Board Rep. Ewert

III. **APPROVAL OF MINUTES:**

A. February 21, 2024

Chair Depies made note of changes to the February 21, 2024 minutes.

Motion:

1. Page 4 - Replace "I" with "he."

2. Page 5 - change "do" to "don't."

3. Page 7 - Change "part" to "park," add the word "to", correct phrasing to "then they may be then," and remove spelling error in the word "groups."

4. Page 8 - Replace "as" with "is," and replaced "to" with "in."

Motion by: Henk

Seconded by: Eby

Yes: Chair Depies, Stapelman, Eby, Henk, and Trustee Rep. Hudson.

No: None

Abstain: None

- IV. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*

Jan Miller presented public comment about the basketball nets at Kinderberg Park, the Kinderberg playground equipment, and the possibility of additional funding for the playground from Germantown corporations.

V. OLD BUSINESS

A. Kinderberg Playground Equipment - Discussion and Action

Director Standridge stated that he sent out 4 bid proposals to Lee Recreation, Kompan, Minnesota Wisconsin, and Midwest Playscapes. Minnesota Wisconsin and Midwest Playscapes declined to place a bid. Lee Recreation, a representative of Burke and Kompan both submitted bids.

Standridge confirmed that all company bids met the CPSC and ASTM Safety Regulations and ADA regulations.

Standridge described the project requirements.

- 5 - 12 age range equipment (approx. 70% of playground)
- 2 - 5 age range equipment (approx. 30% of playground)
- Approximately half of the equipment shall be focused on ADA accessibility
- Swing sets that include 1 infant.tot seat, 4 Belt-seats, one ADA inclusive swing seat, 1 parent/child seat, and 1 multi-user swing seat
- A net climber
- 3 or more slide elements with two slides at least 86 inches in height
- Varied climber elements
- Multi-level elements
- Play activity panels
- Motion or spinning event
- Play design scold balance physical, sensory, and social benefits
- Supply and install 12" depth of engineered ASTM Certified Playground Mulch Surface for the playground and swing area

Standridge stated that both companies met these standards.

Standridge presented both playground designs from Kompan and Lee Recreation, who utilizes Burke play equipment.

Standridge then presented the price for Kompan's bid.

Standridge explained that Kids Around the World will remove the old equipment. Depending on the timing of the program, Standridge explained that DPW would remove the existing woodchips and then place the new woodchips when the new playground is installed. Additionally, the 106 feet of barrier can be ordered separately and installed by DPW.

Standridge explained that DPW helping with the above projects will save \$55,843.00 off of Kompan's original price. The adjusted price would be \$244,100.79

Standridge stated that Kompan's delivery timeframe would be 12 - 16 weeks.

Standridge presented the price for Lee Recreation's bid.

Lee Recreation's original quote was \$279,564.00. Gil explained that with DPW performing the woodchip removal and border installation, the adjusted price would be \$257,614.00.

Standridge explained that DPW's timeline for assistance would be anything before August 2024 or Early Spring 2025. Standridge stated his favor for working with DPW. Standridge explained that DPW will seal the walkways leading to the playground as included in their budget.

Additionally, Standridge said that if TLC was hired as a subcontractor, they would remove approximately 13 loads of woodchips at \$235 a load for \$3,055. They would then provide approximately 400 yards of certified engineered woodchips for \$45 a yard, this totals \$18,000 with labor cost.

If the Recreation Department purchases and DPW removes/installs, the fee for the woodchips and boarder would range from \$1,300 - \$1,800.

The commission examined both playground designs. Discussion followed about which bid can be legally accepted, the bid package prices, equipment features, installation date, and storage if the delivery/installation dates vary.

Motion: to approve the bid with Lee Recreation and give Gil the authority to negotiate installation timing and the opportunity of purchase of additional equipment, should those opportunities be present.

Motion by: Henk

Seconded: Stapelman

Discussion followed about the additional funding from the project budget and the proper wording for an amendment.

Amendment: To add to the above motion, "In the amount not to exceed \$300,000"

Amendment by: Hudson

Amendment Accepted by: Henk

Seconded by: Stapelman

Yes: Chair Depies, Stapelman, Henk, Eby, Trustee Rep. Hudson

No: None

Abstain: None

VI. NEW BUSINESS:

VII. VILLAGE BOARD REPORT

Hudson stated that the Village Board approved the purchase of a 2024 Articulating Wheel Loader for \$118,100.00.

Hudson questioned what budget would cover this expense.

Standridge explained that this expense is in the Park Budget with DPW.

VIII. SCHOOL BOARD REPORT

IX. DIRECTOR'S REPORT

A. March 20, 2024

Standridge gave an update on the Goldendale Creek Trail project.
Discussion followed.

Standridge spoke about requesting the use of ARPA funds for the Alt Bauer Tennis Courts due to a price increase. GGF approved Pro Track's contract. This will go before Village Board on April 4 for final approval. Standridge described the updates Pro Track will make to the courts.

Standridge also spoke about the Kinderberg bathroom upgrades, the community garden's additional plots, and the farmers' market registration.

Standridge spoke about the summer recreation guide, printing plan, online reach, and registration dates.

Standridge spoke about Music at the Pavilion sponsorships and the plans for Arbor Day celebrations on April 25th at Firemen's Park.

B. March Commission Report

Chair Depies asked the commission to review their information sheet.

X. ANNOUNCEMENT OF PUBLIC INTEREST: The next regularly scheduled Park & Recreation Commission meeting will be April 17 @ 5:30 p.m.

Discussion followed about moving the start time of Park and Recreation Commission meetings to 6:30 p.m.

Chair Depies requested that Director Standridge place this on the next agenda.

XI. ADJOURNMENT:

Motion: to adjourn.

Motion by: Henk

Seconded by: Eby

Yes: Chair Depies, Stapelman, Eby, Henk, and Trustee Rep. Hudson.

No: None

Abstain: None

Meeting was adjourned at 6:35 p.m.