

MEETING:	REGULAR MEETING OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
DATE AND TIME:	Wednesday, March 6, 2024 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** Chairperson Kaminski called the meeting to order at 5:30pm.
- II. **ROLL CALL:** Chairperson Kaminski and Trustees R. Miller, Hudson and Warren are all present.
- III. **APPROVAL OF MINUTES:**
 - A. PWHC 2/7/24 Minutes for Approval
Motion: Approve as presented
Motioned By: Robert Warren
Seconded By: Rick Miller
Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren
No: None
Abstain: None
Motion Passed (Yes 4, No 0, Abstained 0)
- IV. **PUBLIC COMMENT:** 2 residents spoke.
- V. **NEW BUSINESS:**
 - A. 2024 Articulating Wheel-Loader Purchase
As part of the 2024 Parks Department budget, \$120,000 was allocated to purchase a compact articulating wheel-loader. This piece of equipment was budgeted as a replacement for a unit that is currently 24 years old. Staff solicited pricing from 3 regional Caterpillar vendors. Staff recommends the purchase of a Caterpillar 906 compact articulating wheel-loader from Fabrick Cat for an amount not to exceed \$119,100 and to forward this request to the Village Board with a positive recommendation.
Motion: Approve as presented
Motioned By: Phil Hudson
Seconded By: Robert Warren
Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren
No: None
Abstain: None
Motion Passed (Yes 4, No 0, Abstained 0)
 - B. 2024 Senior Center Exterior Painting Project
As part of the 2024 Buildings & Grounds budget, \$23,000 was allocated to caulk and paint all previously painted exterior surfaces of the Senior Center. Staff has solicited pricing from 3 area contractors. Staff recommends contracting with MACORP LLC to

complete this painting project for an amount not to exceed \$21,198, and to forward this request to the Village Board with a positive recommendation.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

C. 2024 Firemen's Park Bandshell Painting Project

As part of the 2024 Parks Department budget, \$30,000 was allocated to paint the metal roof and column structures of the Fireman's Park bandshell. An alternate bid of \$2,593 was also accepted to paint the handrail and entry doors, so that all painted surfaces match. Staff recommends moving forward with the alternate pricing and utilizing some remaining funds from the Senior Center project, which came in under budget. Staff solicited pricing from 3 area contractors. Staff recommends contracting with MACORP LLC to complete the painting project for an amount not to exceed \$32,063 and to forward this request to the Village Board with a positive recommendation.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

D. Acceptance of Improvements Keller Town 9

Keller Inc. extended sanitary sewer to their development site located at N104W12667 Donges Bay Rd. The work was performed by PTS out of Green Bay, WI. The utility inspected this relay and found it to be true to alignment and grade. It is the Wastewater Utility's recommendation to accept the improvements as constructed by PTS on behalf of Keller, Inc. and begin the one-year warranty period effective today March 6, 2024.

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

E. Blanket PO - Ferguson Water Works

The Wastewater Utility is seeking authorization to execute a blanket purchase order to Ferguson Waterworks for manhole repair materials for an amount not to exceed \$30,000. Materials will be utilized for the 2024 road projects and other areas throughout the system. Staff recommends approval of a Blanket PO to Ferguson Waterworks for the amount not to exceed \$30,000 for the purchase of miscellaneous manhole repair materials and forward this request to the Village Board with a positive

recommendation.

Motion: Approve as presented

Motioned By: Phil Hudson

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

F. Blanket PO - Core and Main

The Wastewater Utility is seeking authorization to execute a blanket purchase order to Core and Main for the purchase of Ladtech HDPE manhole adjusting rings and other materials in the amount not to exceed \$25,000. Staff recommends approval of a Blanket PO to Core and Main for an amount not to exceed \$25,000 for the purchase of Ladtech HDPE manhole adjusting rings and other miscellaneous materials and forward this request to the Village Board with a positive recommendation.

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

G. Blanket PO - Adaptor Inc.

The Wastewater Utility is seeking authorization to execute a blanket purchase order to Adaptor, Inc. for internal/external manhole chimney seals and extensions as required for an amount not to exceed \$28,000. Seals will be utilized for the 2024 road projects and other areas throughout the system. Staff recommends approval of a Blanket PO to Adaptor, Inc. for the amount not to exceed \$28,000 for the purchase of chimney seals and extensions and forward this request to the Village Board with a positive recommendation.

Motion: Approve as presented

Motioned By: Phil Hudson

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

H. Blanket PO - Visu-Sewer

The Wastewater Utility is seeking authorization to execute a blanket purchase order to Visu-Sewer for miscellaneous manhole grouting to control inflow and infiltration in the amount not to exceed \$40,000. Staff recommends approval of a Blanket PO to Visu-Sewer Clean and Seal for the amount not to exceed \$40,000 for miscellaneous manhole grouting and other inflow and infiltration efforts and forward this request to the Village Board with a positive recommendation.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

I. Blanket PO - William/Reid LLC

The Wastewater Utility is seeking authorization to execute a blanket purchase order to William/Reid, LLC for miscellaneous service on lift station equipment throughout the system for the amount not to exceed \$20,000. Staff recommends approval of a Blanket PO to William/Reid, LLC for the amount not to exceed \$20,000 for miscellaneous service on lift station equipment throughout the system and forward this request to the Village Board with a positive recommendation.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

J. Blanket PO - Residential Yard Waste Facility Material Processing

The Wastewater Facility is seeking authorization to execute a blanket purchase order to Enercon for material processing for the Residential Yard Waste Facility for 2024, in an amount not to exceed \$30,400. Staff recommends approval of a Blanket PO to Enercon for the amount not to exceed \$30,400 for material processing at the Residential Yard Waste Facility and forward this request to the Village Board with a positive recommendation.

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

K. Award Contract for Donges Bay Reconstruction Project from STH 145 Fond du Lac Avenue to Wasaukee Road to Vinton Construction of Two Rivers, Wisconsin, in the amount of \$2,517,416

This roadway reconstruction project is located within TID#9. It was approved in the 2024 budget and is essential for coordination of opening the new Department of Public Works Facility once Town 9 Parkway opens this September. This project was advertised in February, and the Village received 5 bidders. The schedule is for work to begin in spring, in time for Donges Bay Road to re-open for the new Public Works Building this fall. During this project a detour is required due to the box culvert replacement at the stream crossing. As a result, the road will be closed except for construction equipment, and staff sent notification letters to adjacent property owners to plan ahead. Staff requests the Public Works and Highways Committee recommend to the Village Board approval of a contract for the Donges Bay Reconstruction Project with Vinton Construction, the lowest qualified bidder, and include a 10% contingency, in the amount of \$251,742, for a total authorization of \$2,769,158.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

- L. Award a Contract for Construction Management, Construction Inspection, Construction Staking Services of the Donges Bay Road Project to Graef in the amount not to exceed \$249,648

The consulting firm, Graef, has been our Design Engineer for the Donges Bay Road Reconstruction Project, the Town 9 Parkway project and the new Public Works Facility. Staff requested Graef provide a scope of services for Construction Management, Construction Inspection and Construction Staking, on a time and materials basis, to successfully complete the Donges Bay Road Reconstruction project. This work is anticipated to begin in April, with final completion in September 2024. Staff requests the Public Works and Highways Committee recommend to the Village Board approval of a contract for Construction Management, Construction Inspection, Construction Staking Services of the Donges Bay Road Project to Graef of Milwaukee, Wisconsin, on a time and materials basis in the amount not to exceed \$249,648.

Motion: Approve as presented

Motioned By: Phil Hudson

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Phil Hudson

No: None

Abstain: Robert Warren

Motion Passed (Yes 3, No 0, Abstained 1)

- M. Award Contract to Prepare Conceptual Designs for Division Road Public Information Meetings in Summer 2024 to Kapur and Associates, Inc. of Milwaukee, Wisconsin in the Amount of \$30,980

As part of the 5-year paving program, staff identified Division Road as a priority for resurfacing or reconstruction. Based on direction from the Public Works and Highways Committee and Village Board, staff requested proposals from reputable firms with capabilities for this type of preliminary design work, including coordination and hosting a public information meeting. The funding for this work is anticipated from American Rescue Plan Act (ARPA) funding. Discussion Followed. Director Mortwedt stated that these bids include a traffic study and cameras, conceptual drawings, 2 public information meetings, drawing revisions and an online survey. We put the RFP together and Kapur came in at the low end, and they have a lot of experience with this type of work. Staff requests the Public Works and Highways Committee recommend to the Village Board approval of a contract to prepare conceptual designs for Division Road Public Information Meetings in the summer of 2024 to Kapur and Associates, Inc. for the amount of \$30,980.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

N. DPW Facility Construction Update

Overview of construction progress for the new Department of Public Works facility. The facility is approximately 65% complete and is anticipated to open on September 1, 2024.

The first move coordination meeting will be happening next week. We are tracking pretty well for the September 1st grand opening. Director Mortwedt wants to set up a date for a tour for Village Board members and an open house for the public as well.

O. Approval of Bid Package #4 -DPW Facility

Bid Package #4 included 12 individual bid items for the demolition and restoration of the existing Department of Public Works facility and site. Moore Construction estimated the total of the bid items to be approximately \$866,635. We received bids on 11 of the items for a total of \$604,744. In addition, we are requesting an allowance for item #5 (Electrical) in the amount of \$25,000. Director Mortwedt stated that the old buildings don't have a lot of value, hence the demolition, and the Village still wants to own that property for possible future buildings, so the property is not for sale. Approval of bid package #4 in the amount of \$814,693, and authorization for Moore Construction Services to enter into the appropriate contracts for each bid item on behalf of the Village of Germantown.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Phil Hudson

No: Robert Warren

Abstain: None

Motion Passed (Yes 3, No 1, Abstained 0)

P. ANR Pipeline Update

The portion of the project located in the Village of Germantown includes the replacement of existing 14-inch diameter pipe with 5.89 miles of 30-inch-diameter pipe on Mainline (ML) ML-301 from milepost (MP) MP 116.1 (County Line Road) to MP 122. Minor modifications to an appurtenant facility will be the upsizing of an existing mainline valve. It's a regional project that includes a number of efforts in WI & IL. In Germantown, it boils down to some rerouting of some natural gas pipelines, doubling the size of pipes in areas and some rerouting. Since this packet was put together, we received a new update moving construction to 2025.

Q. Approval of ANR Pipeline Access Easement and Agreements

The proposed agreements, easement and payment summary have been reviewed by the Village Attorney and are ready for approval. They allow ANR temporary legal access to property owned by the Village of Germantown. Discussion Followed. Staff recommends approval of the temporary easement and supplemental agreements.

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

VI. DIRECTORS REPORT:

A. March Director's Report

Public Works Director Mortwedt reviewed his Director's Report for March.

VII. NEXT MEETING DATE: April meeting date was set for Wednesday, April 10th, at 5:30pm.

VIII. ANNOUNCEMENTS: None.

IX. ADJOURNMENT: Chairperson Kaminski adjourned the meeting at 6:51pm.