

MEETING: REGULAR MEETING OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE

DATE & TIME: Wednesday, May 1, 2024 at 5:30 PM

**LOCATION: Germantown Village Hall Board Room
N112 W17001 Mequon Road**

Any member of the body and/or citizen may attend the meeting virtually through the WebEx platform, Meeting #: **2555 672 0428** Password: **ZNmFyjsD343** which can be accessed by phone at 408-418-9388 or by logging on at: <https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=mc28ed9f85300bb8f63267a15d2f40b55>

Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@germantownwi.gov by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration.

Previously recorded Village Board Meeting Videos can be viewed at https://www.youtube.com/channel/UCOYp0EgELzTCa9X_iCohyhQ.

AGENDA

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL:**
- III. **APPROVAL OF MINUTES:**
 - A. PWHC 4/10/24 Minutes for Approval
- IV. **PUBLIC COMMENT:** *Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this municipality that there be a three-minute time period, per person, with time extensions per the Chief Presiding Officer's discretion; be further advised that there may be limited discussion on the information received, however, NO ACTION will be taken under public comments.*
- V. **NEW BUSINESS:**
 - A. Tower #4 Containment Change Order - Maguire Iron, Inc.
 - B. Village Building Alarm Monitoring
 - C. Authorization to Purchase Mainline Sewer Television Truck
 - D. ID of Village Residents at Yard Waste Facility & Move Date Discussion
 - E. Discussion of Proposed Update to the Sanitary Sewer Service Area
 - F. 2024 Labor and Equipment Rates
 - G. Report on WISDOT project at Maple and Lannon
- VI. **DIRECTOR'S REPORT:**
 - A. May Director's Report
- VII. **NEXT MEETING DATE:** *Set June meeting date.*
- VIII. **ANNOUNCEMENTS:**
- IX. **ADJOURNMENT:**

PUBLIC WORKS & HIGHWAYS COMMITTEE AGENDA

May 1, 2024

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UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Village Clerk at (262)250-4745 at least 2 days prior to the meeting.

MEETING:	REGULAR MEETING OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
DATE AND TIME:	Wednesday, April 10, 2024 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

I. **CALL TO ORDER:** Chairperson Kaminski called the meeting to order at 5:30pm

II. **ROLL CALL:** All committee members were present.

III. **APPROVAL OF MINUTES:**

A. PWHC 3/6/24 Minutes for Approval

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

B. Special PWHC 3/18/24 Minutes for Approval

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

IV. **PUBLIC COMMENT:** 2 residents spoke.

V. **NEW BUSINESS:**

A. Approval of 50% Resident Participation in Country Belle Manor Driveway Adjustments

Public Works Director Mortwedt stated that this issue started in 2008 when the developer did not install the top course of asphalt in Country Belle Manor, culminating in discussions in late 2023 at the PWHC attempting to resolve a dispute between select residents and the Village arising from the Village completing the top course of asphalt, which raised the profile of the road by several inches. Several residents were not satisfied with the selected method of matching the new road elevation to their driveway with asphalt. When the issue was brought to the PWHC, the discussion revolved around making adjustments on driveways where residents contributed a 50% cost share. The concrete work was bid as part of the 2024 road program and will be conducted this summer. Residents who wished to participate were asked to opt in by

March 31, 2024, and we had 6 out of 13 residents choose to opt in. The cost of repairing the driveway approaches with concrete would be approximately \$3000 per driveway. Discussion Followed. Committee members had different opinions on the percentage of cost share for residents.

Motion: Approve the Village covering 100% of the replacement cost of the driveway approaches.

Motioned By: Phil Hudson

Seconded By: Robert Warren

Yes: Phil Hudson, Robert Warren

No: Terri Kaminski, Rick Miller

Abstain: None

Motion Failed (Yes 2, No 2, Abstained 0)

B. Karen Reiss Appeal of Public Works Mailbox Damage Determination

Karen Riess is appealing the decision of Public Works staff and their determination that damage to her mailbox during plowing operations was caused by the weight of the snow. Mrs. Riess contests that her mailbox was damaged by direct plow contact. Village staff recommend denial of Mrs. Riess' appeal. Discussion Followed.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: None

No: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

Abstain: None

Motion Failed (Yes 0, No 4, Abstained 0)

C. Wrenwood North, Neumann Developments, Inc. - Development Agreement Amendment

Approval of the Development Agreement Amendment for Wrenwood North between Neumann Developments, Inc. and the Village of Germantown. The amendment addresses:

- Modifying the development from two to three phases.
- Eventual ownership of outlots.
- Landscaping and grading on a specified outlot and the requirement to build a berm and provide landscaping on specified outlots. Discussion Followed.

Staff recommends approval of the Development Agreement Amendment for Wrenwood North between Neumann Developments, Inc. and the Village of Germantown.

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

D. 2024 Digital Construction Message Center Purchase

As part of the 2024 Highway Department capital budget, \$25,000 was allocated to purchase a digital construction message center. This piece of equipment will be used throughout the DPW to aid in communicating messages with residents and motorists

for upcoming projects. The unit will also be ordered with radar capabilities which can be used by the Police Department. Staff solicited several local vendors. Staff recommends the purchase of the Stalker Radar message center from Applied Concepts Inc. for an amount not to exceed \$20,125 and to forward this request to the Village Board with a positive recommendation.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

E. Wisconsin DOT Road Salt Contract

Staff recently made a commitment that the village remain part of the WisDOT Salt Bid Process for the 2023-2024 winter season. Staff will purchase up to 2280 tons of salt in 2024. The cost per ton is not yet available. Currently, the Village has approximately 2884 tons of salt on hand. Staff is requesting the financial commitment to remain part of the WisDOT Bid Process. Discussion Followed.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

F. 2024 Library Sump Pump Upgrade

As part of the 2024 non-borrowed capital budget, \$13,000 was allocated to replace the sump pumps at the library. One system pump is still original to the building and nearing the end of its useful service life. To ensure that future basement flooding issues are minimized, staff is seeking to replace both pumps. The new pumps will be sized to ensure that should a single pump fail again, the remaining pump should be able to keep up with the demand. Staff solicited pricing from several local vendors. Staff recommends contracting with Hagen Plumbing to complete the sump pump replacement project for an amount not to exceed \$10,770.00.

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

G. Change Order - Goldendale Booster Station Heat Cabling System

The Water Utility is requesting a Change Order authorization for a heat cabling system for the Goldendale Booster Station. We did not put this item in the original contract documents, and it is needed to prevent freezing of the underground drainage and gutter systems. This will be completed by Konz Electric as a sub to Koenig Construction, who is the contractor for the Goldendale Booster Station. Staff

recommends approval of this change order to the Goldendale Booster Station construction project for an amount not to exceed \$10,354.67.

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

- H. Report on Emergency Purchase of PLC Programming Services for Well 7 from Ruekert-Mielke in the amount of \$16,900

This work is associated with the Well 7 MCC panel replacement project which began in 2022. As part of the project, the PLC's (programmable logic controllers) are being replaced. Ruekert & Mielke is our proprietary programming firm and quoted \$16,900 for the work. The work needed to proceed outside the normal approval process based on the delay later approval would have on the contractors' availability and the timing of the utility's annual flushing program. Staff recommends proceeding with the work based on the quote from Ruekert & Mielke in the amount of \$16,900.00 for the Well 7 PLC Programming and forward to the Village Board with a positive recommendation.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

- I. Award of a contract to CTW Wells & Pumps in an amount not to exceed \$30,000 for well cleaning and testing services.

The recent CCTV video was taken from Well 12 which confirmed flow restriction from naturally developing biofilm. To combat this and help return the well to its initially observed capacity, a chemical rehab needs to be done. In order for the scope of the chemical rehab to be developed, the well needs to be mechanically cleaned, step-tested and samples taken for analysis. The film developed from the pump sitting idle for 2 years. Staff recommends awarding the mechanical cleaning, step-testing and sample analysis to CTW Wells and Pumps for an amount not to exceed \$30,000. As part of this effort we may incur some additional costs from JH Hassinger, the contractor on the well house.

Motion: Approve as presented

Motioned By: Phil Hudson

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

- J. Goldendale Booster Station SCADA Programming and System Integration Agreement

This work is associated with our new Goldendale Booster Station which is needed to be integrated into our full SCADA system. Ruekert & Meilke is our proprietary programming firm. The cost is \$25,750. Staff recommends approval of the quote from Ruekert & Mielke in the amount of \$25,750 for the Goldendale Booster Station SCADA

Programming and System Integration Agreement.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

K. Award of contract to Foth Infrastructure for design and bid services for well #2 and #7 generator replacements for an amount not to exceed \$118,000.00.

The Water Utility is requesting authorization to accept the proposal from Foth Engineering to prepare design, bid and recommendation documents for the replacement of well #2 and well #7 generators. Both generators are considered at end of life and the cost for current and future repairs is 1/3 of the cost of a new generator. The price is Well #2 design \$57,300-\$61,600 & Well #7 design \$52,600-\$56,400. Discussion Followed. Staff recommends authorizing water utility staff to hire Foth Engineering for the design and bid services for the generator replacements for Wells 2 & 7 for the amount not to exceed \$118,000 and forward this request to the Village Board with a positive recommendation.

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

L. Consideration of a Blanket PO - New water meters, ongoing replacements, cell heads and purchase of commercial water meters

The Water Utility is requesting authorization to have an ongoing PO not to exceed \$30,000 to Metron-Farnier from Boulder, CO for new water meters, ongoing replacements, cell heads and the purchase of commercial water meters. Staff recommends authorization to purchase necessary meter replacement items as needed throughout the 2024-meter installation season from Metron-Farnier for an amount not to exceed 30,000 and forward this request to the Village Board with a positive recommendation.

Motion: Approve as presented

Motioned By: Phil Hudson

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

M. Award Contract for 2024 Sealcoating Program to Fahrner Asphalt Sealers LLC of Waunakee, WI in the amount of \$249,470.40.

The 2024 Seal Coating Program was advertised for bids which were received and read on March 28, 2024. One (1) bidder responded to the advertisement with a qualified bid, from Fahrner Asphalt Sealers, LLC for the amount of \$249,470.40.

Discussion Followed. Staff have reviewed the bid and recommends awarding the contract to Fahrner Asphalt Sealers in the amount of \$219,110.40 plus Alternate 4 in the amount of \$30,360.00 for a total contract of \$249,898.85 and forward this request to the Village Board with a positive recommendation.

Motion: Approve as presented

Motioned By: Phil Hudson

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

N. Award Contract for WDNR WDPES Permit Education and Outreach Services to Southeastern Wisconsin Watersheds Trust in the amount of \$18,000

As part of the Wisconsin Department of Natural Resources's five-year permit cycle for the Wisconsin Pollution Discharge Elimination System (WDPES) Municipal Separated Storm Sewer System (MS4) permit, the Village is required to implement various storm water management aspects of education and outreach. This request for approval is a continuation of previous efforts, and to complete the current five-year permit cycle (2020-2024) in Germantown. Staff recommends approval of a contract with the Southeastern Wisconsin Watersheds Trust (SWWT) of Milwaukee, WI in the amount of \$18,000 for Education and Outreach services in 2024 to adhere to the Wisconsin Department of Natural Resources (WDNR) and Wisconsin Pollution Discharge Elimination System (WDPES) Municipal Separated Storm Sewer System (MS4) permit requirements.

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

O. WisDOT State-Municipal Financial Agreement (SMFA) for Sidewalk in STH 145/Fond du Lac Avenue in the amount of \$51,000

WisDOT hosted an operational planning meeting in March and notified Village staff that 1,635 feet of sidewalk is planned in the state jurisdiction of WI145. However, the WisDOT staff indicated that a 50/50 cost share funding agreement is required. The current estimate for the sidewalk is \$51,000. The project let/award schedule is Fall 2028. Currently, there is no continuous sidewalk between Main Street and Firemen's Park/Park Avenue along Fond du Lac Avenue / WI145. This sidewalk work would also be consistent with the US EPA Saxony Village connectivity plan. Discussion Followed. Staff recommends entering into a State-Municipal Financial Agreement (SMFA) with WisDOT for project 2475-13-70 and allocating budget consistent with approved planning efforts, and considering adding a categorical budget for sidewalks and sidepaths.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

P. Informational Item: Annual Report to WDNR for Municipal Separated Storm Sewer System (MS4)

The Village of Germantown is required to submit an annual report to the Wisconsin Department of Natural Resources for the Municipal Separated Storm Sewer System (MS4) to adhere to the Wisconsin Pollution Discharge Elimination System (WPDES) permit requirements. It will be posted to the Village's website. Discussion Followed.

VI. DIRECTOR'S REPORT:

A. April Director's Report

Public Works Director Mortwedt reviewed his Director's Report for April.

VII. NEXT MEETING DATE: May meeting date was set for Wednesday, May at 5:30pm.

VIII. ANNOUNCEMENTS: None.

IX. ADJOURNMENT: Chairperson Kaminski adjourned the meeting at 7:53pm.

BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE

MEETING DATE: May 1, 2024

PLACEMENT: Action Item

ITEM TITLE: Tower #4 Containment Change Order - Maguire Iron, Inc.

SUBMITTED BY: Paul Haugen, Water Superintendent

SUMMARY EXPLANATION:

The Water Utility is requesting a change order authorization to install full containment around Tower #4 for abrasive blasting and painting. Full containment was not in the original bid document. It was not anticipated to be needed due to non-interference from adjacent properties. The construction was halted for two years and within that time the tower's height was increased by 30' and buildings were constructed adjacent to the tower requiring full containment. The change order is with the contractor Maguire Iron, Inc. for a cost not to exceed \$40,000.

ATTACHMENT:

1. CO4 - Elevated Storage Tank_Change Order_Containment 04012024

RECOMMENDATION:

Staff recommends water utility staff to authorize a change order for an amount not to exceed \$40,000 from account #45408460-542800 (TID 8) and forward it to the Village Board with a positive recommendation.

ACTION BY Committee:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and, by voting NAY, would deny the request if there was a majority vote.

SECTION 00 63 62
CHANGE ORDER

No. 4

Date of Issuance: April 1, 2024	Effective Date: April 1, 2024
Owner: Village of Germantown	Owner's Contract No.:
Contractor: Maguire Iron, Inc.	Contractor's Project No.:
Engineer: Foth Infrastructure & Environment, LLC	Engineer's Project No.: 0019G018.00
Project: Rockfield Road Elevated Storage Tank	Contract Name: Rockfield Road Elevated Storage Tank

The Contract is modified as follows upon execution of this Change Order:

Description: This change order incorporates all costs associated with utilizing a containment system at the tank for activities including but not limited to blasting, coating and painting.

The increase to contract price shall include all incidental costs associated with contract management, such as, bonding, insurance, and Contractor's project management.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>1,808,000.00</u>	Original Contract Times: Substantial Completion: <u>July 30, 2022</u> Ready for Final Payment: <u>August 29, 2022</u> days or dates
[Increase] Decrease from previously approved Change Orders No. <u>0</u> to No. <u>3</u> : \$ <u>392,276.55</u>	[Increase] Decrease from previously approved Change Orders No. <u>0</u> to No. <u>3</u> : Substantial Completion: <u>August 24, 2024</u> Ready for Final Payment: <u>October 15, 2024</u> days
Contract Price prior to this Change Order: \$ <u>2,200,276.55</u>	Contract Times prior to this Change Order: Substantial Completion: <u>July 30, 2022</u> Ready for Final Payment: <u>August 29, 2022</u> days or dates
[Increase] Decrease of this Change Order: \$ <u>40,000.00</u>	[Increase] Decrease of this Change Order: Substantial Completion: <u>NA</u> Ready for Final Payment: <u>NA</u> days or dates
Contract Price incorporating this Change Order: \$ <u>2,240,276.55</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>August 24, 2024</u> Ready for Final Payment: <u>October 15, 2024</u> days or dates

RECOMMENDED:

ACCEPTED:

ACCEPTED:

By: <u>Eve Schnell</u>	By: _____	By: <u>SEE PROPOSAL</u>
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: <u>Project Manager</u>	Title: _____	Title: _____
Date: <u>April 1, 2024</u>	Date: _____	Date: _____

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____



Wednesday, March 13, 2024

Eve Schnell, P.E.
Lead Civil Engineer
Foth Infrastructure & Environment, LLC
7044 S. Ballpark Drive, Suite 200
Franklin, WI 53132

RE: Germantown Elevated Storage Tank

Eve Schnell,

This letter is a follow-up to previous emails and phone conversations in regards to the need for a containment system for the abrasive blasting and coatings of the new water tower in Germantown, WI. We have already provided initial pricing requests, via email, of \$40,000 to \$50,000 (typically containment costs on this size of tank ranges from \$50,000 to \$70,000), but I am writing this letter as a formal request for a change order so that Maguire Iron can keep the neighboring facilities protected during the painting operations.

Originally this project was bid according to specifications and addendums which deleted the need for blasting and painting containment. No containment was included in the pricing of the original bid.

The specifications for this project stated the following:

3.7 ABRASIVE BLASTING AND PAINTING CONTAINMENT

- A. Provide containment of blasting and painting work which would otherwise emit spent abrasive, fugitive dust and paint materials into the atmosphere. Follow SSPC Guide Class 4 requirements. -
DELETE THIS PARAGRAPH PER ADDENDUM

The addendum #2 for the project stated the following:

CHANGES TO SPECIFICATIONS

5. Section 09 97 15, Painting New Steel Water Storage Tanks, Article 1.6, delete entirely.
6. Section 09 97 15, Painting New Steel Water Storage Tanks, Article 3.7, Paragraph A, delete entirely.
7. Section 09 97 15, Painting New Steel Water Storage Tanks, Article 3.7, Paragraph C, delete the word "containment"



Moving forward to the height increase and time delay, Maguire provided a change order price that accounted for the additional cost of raising the tower to the increased elevation. One item that was not accounted for at that time was the need for adding a containment system due to the neighboring facilities that were being built during the erection of the tank. Even without the delay of this project, we believe that the unexpected speed at which the adjacent building went up would have led to requiring containment on the project.

While it would have been best for all parties to have the discussion on the need for containment during the previous change order process, that obviously did not happen. I apologize for Maguire's part in not bringing this up sooner but this is a costly item that we are not able to absorb. There is a lot that goes into containment systems, including: shipping costs of rigging/tarps on semi-loads, costs of tarps, assembly/welding of rigging, assembly of cables/tarps, raising and lowering daily, down-time caused by wind, disassembly of all materials, etc.

I understand that everyone would have preferred to have this cost be incorporated in the earlier change order, so in order to help out with the situation, we are requesting the low end of our reduced cost. Additionally, the work involved does add extra processes and labor to the project so we will need a few extra days to be added as well.

Maguire formally requests a change order of \$40,000 for all costs involved in utilizing a containment system and 14 additional contract days for the extra time/labor involved.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Corey Sanders'.

Corey Sanders
Senior Project Manager

BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE

MEETING DATE: May 1, 2024

PLACEMENT: Action Item

ITEM TITLE: Village Building Alarm Monitoring

SUBMITTED BY: Scott Anderson, Superintendent

SUMMARY EXPLANATION:

The 2024 Buildings and Grounds non-borrowed capital budget includes \$25,000 to make improvements to alarm monitoring equipment in many buildings. Currently, the Germantown Police dispatch center monitors these village building alarms via 2-way radio signal. Because of the pending changes within our dispatch center, staff solicited prices for the necessary improvements and future building alarm monitoring. The original project proposals are reflected below. After the original proposals were received, the project was expanded to include monitoring of the fire alarm system at the Fire Station. This cost also covers necessary wiring at each building to be provided by the contractor. The additional cost is reflected under the heading “expanded project”, which can be seen next to the recommended contractor.

Staff is recommending O & W Communications even though they are not the lowest bidder. O & W Communication is the provider of equipment for the new DPW facility. Some products used at the DPW facility can be scaled in other buildings throughout the village. This expansion may be seen in another project at Village Hall which should be brought forward later in 2024. Our Police and Fire Department command staff were also involved in the discussions about this equipment and found value in several of the features offered by the system. In full transparency, there will be a reoccurring cost of \$4612 annually for the monitoring service alone. This will be reflected in future operating budgets moving forward.

	Original Cost.	Expanded Project.
O & W Communications:	\$12,175.00	\$17,260.00
Guetzke & Associates, Inc:	\$10,080.00	
Johnson Controls:	\$53,157.47	

ATTACHMENT:

1. Germantown Multi Site Monitoring Proposal 4.11.24

RECOMMENDATION:

Staff recommends contracting with O & W Communications for an amount not to exceed \$19,000.00 and forwarding this request to the Village Board with a positive recommendation. If approved, the funds shall be allocated from 10563000-591000.

ACTION BY Committee:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and, by voting NAY, would deny the request if a majority vote.

Date: 4/10/2024

To: Katie Rodger
Project Manager
Highways, Parks, Buildings & Grounds

RE: Germantown Multi Site Monitoring

Advantages of working with O & W Communications:

- **Customer-Centric Approach:** Our customers are at the heart of everything we do. We prioritize customer satisfaction above all else and go the extra mile to ensure that our customers receive personalized attention and support.
- **Reliability and Dependability:** You can count on O & W to deliver on our promises. We pride ourselves on being reliable and dependable partners, always striving to meet deadlines and exceed expectations.
- **Standardization:** Continue to move Germantown Sites to the Bosch Solution for compatibility, efficiency, and consistency.

Inspection Report	Location	Address	Burglar/Intrusion	Fire	Panic	Sump Pump
yes	Bast Bell Museum	N128 W18780 Holy Hill Road	DMP XR150	part of the burglar panel		
yes	DPW Garage 4		no	Simplex 4004 - 4 Zn FACP		
no	Fire Department	N115 W18752 Edison Drive?	no	Edwards FS302		
no	Fireman's Park Center	W162 N11870 Park Ave	no	Edwards		
yes	Library	N112W16957 Mequon Rd	Bosch Detection Systems DS7400	Simplex 4010 Addressable	yes	yes
no	Police Annex	N112W16877 Mequon Rd	DMP XR200	Notifier Zone Panel (old)		
yes	Senior Center	W162N11960 Park Ave	unknown - no label	Honeywell Ademco Visa 128FBP		
yes	Survive Alive House	N115W18700 Edison Drive	DMP XR200	part of the burglar panel		
yes	Village Hall	N112W17001 Mequon Rd,	DSC Digital Security Controls PC4020	EST1	yes	
no	Wolf Haus	N128W18780 Holy Hill Rd	DMP XR150	part of the burglar panel		

Scope:

Remove the Astron Equipment (which was directly connected to Police Dispatch) -- transfer those inputs onto the Bosch IP Communicator (where IP is available) or the Cell Communicator. Provide the IP Connection from the owner's Ethernet Switch to the Communicator. Utilize the outlet that was used for the Astron Equipment for the Bosch Communicator/Power Supply. Program and Checkout per NFPA 72.

Monitoring Bill of Materials:

Cellular Communication:

D465-SRV-1640 Bosch Kit includes: B465 Communicator, B11R Red Enclosure, D1640 Transformer, D8004 Enclosure for transformer, and B444-V Cellular Module)
AL125UL Altronix Power Supply Charger, 24VDC at 1A, BC100 Enclosure
UZ-NP412 (2) 12V4AH Battery

IP Communication:

D465-SR-1640 Bosch Kit includes: B465 Communicator, B11R Red Enclosure, D1640 Transformer, D8004 Enclosure for transformer, and D101 Keylock
AL125UL Altronix Power Supply Charger, 24VDC at 1A, BC100 Enclosure
UZ-NP412 (2) 12V4AH Battery

Each System Cost for the above scope/BOM:

Bast Bell Museum & Wolf House - IP Communication	\$3,260.00
Both Communicators will be located in the Bell Museum (2 nd Floor Location, where the existing Astron Equip is located, providing the contact closure). Since there are two addresses, providing a IP communicator for each address.	
DPW Garage 4 - Cellular Communication	\$1,630.00
Fire Department – IP Communication	\$1,630.00
Fireman's Park Center - IP Communication	\$1,630.00
Library - IP Communication	\$1,910.00
Police Annex - IP Communication	\$1,630.00
Senior Center - IP Communication	\$1,730.00
Survive Alive - IP Communication	\$1,730.00
Village Hall - IP Communication	\$2,110.00
	=====
Total Cost:	\$17,260.00 plus tax

Please note that the above breakouts include the CAT6 Cable install for the IP Communicators

Senior Center

Replace the obsolete Security Control Panel that no longer can be reprogrammed for different passcodes
 1 – B4512-C Bosch B Series IP Panel Kit w/B10 Cabinet and CX4010 Transformer
 1 – B208 Bosch Expansion Module, SD12 8-input
 1 – 12V7AH Battery
 Connect to the B465 Communicator
 3 – B920 Bosch Alpha Keypad (1) mounted on the panel & (2) for the employee Entrances
 Reconnect (8) Door Position Switches (6 locations), Overhead Door Position Switch and (4) Motion Detectors
 Provide Installation, Programming, Checkout and Training

Total Cost: \$3,040.00 plus tax

If necessary, replace (4) Motion Sensors with ISC-BDL2-WP12G Blue Line Gen2 TriTech Motion Detectors: **Additional: \$495.00 plus tax**

Please note the following:

- Contact Closure for Alarm Conditions Provided by others.
- **IP Port provided and made available from Germantown's IT Dept for the Bosch IP Communicator.**
- Our price is based on quantities listed.
- The scope of work for this project includes reusing existing wiring/devices. If any problems are exposed or identified and devices and/or cabling needs to be replaced, then this would be extra.
- Work completed during normal business hours 8AM to 5PM, Monday through Friday.
- Quotation does not include tax. If tax exempt, please provide tax exempt certificate with purchase order.
- Quotation is valid for (30) days.
- One-Year Warranty Included

Excludes the following:

- Fire Stopping: Fire rated caulking to be provided and installed by others.
- Demo Work, including patching and painting.

Monitoring at each Site:

First Year of Monitoring is **Free**

*IP Monitoring: Second Year is \$448.00 /year * 9 = \$4,032.00*

*Cell Monitoring: Second Year is \$580.00 /year * 1 = \$580.00*

Total: \$4,612.00

If you have any questions, please call me.

Sincerely,

Natalie Cyr

Sales Director
O & W Communications
ncyr@owcommunications.com
Office: 920-457-8640 x330
Mobile: 920-371-1220

If approved, please sign below and e-mail or fax back the entire quote. If required, please forward a purchase order with the signed quote. Purchase Orders must reference our quote.

Signature:

This proposal is hereby accepted, and O & W is authorized to proceed with the work.

Signature

Date

Page 3 of 4

2040 North Avenue
Sheboygan, WI 53083
Phoned: 920-457-8640
Fax: 920-457-8645
www.owcommunications.com



Name of Company

PO #

This proposal is governed by and subject to O&W Communications' [Standard Terms and Conditions](#) which are incorporated herein by reference.

BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE

MEETING DATE: May 1, 2024

PLACEMENT: Action Item

ITEM TITLE: Authorization to Purchase Mainline Sewer Television Truck

SUBMITTED BY: Timothy Zimmerman, Superintendent

SUMMARY EXPLANATION:

The Village owned CCTV truck was purchased new in 2001 from Aries Industries. In 2013, it went through a midlife upgrade of the camera and software program because the original equipment had reached the end of its service life. The upgrades from 2013 are now facing that same fate. Therefore, we are presenting to you the obtained prices to replace the truck in its entirety with the latest technology available. The truck will include a new IBAK pan, tilt, and zoom camera in 1080P, 1,640 ft of fiber optic cable, Transporter to 24" pipe with wheel sets to 60", IKAS Evolution software for data logging PACP certified, Mounted in an E450 Ford box van.

Sourcewell National Bid – contract number 120721- RVL \$351,249.00

Envirotech Equipment, Lannon,
WI (New) \$339,425.00

Envirotech Equipment, Lannon, WI (Demo Truck >5000 miles) \$327,964.00

ATTACHMENT:

RECOMMENDATION:

Staff recommends purchasing the demo unit quoted above from Envirotech Equipment for an amount not to exceed \$327,964.00. Price includes a \$10,000.00 equipment trade-in credit. Vehicle to be delivered 8 weeks from time of Board approval, with full factory warranty for the chassis and mounted equipment. Staff is further requesting a positive recommendation to the Village Board for this purchase. Monies were budgeted in the 2024 Wastewater Capital Budget – Transportation Equipment 60-180-185-3730(MSI) 600000-185000(Munis).

ACTION BY Committee:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and, by voting NAY, would deny the request if there was a majority vote.

BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE

MEETING DATE: May 1, 2024

PLACEMENT: Action Item

ITEM TITLE: ID of Village Residents at Yard Waste Facility & Move Date Discussion

SUBMITTED BY: Timothy Zimmerman, Superintendent

SUMMARY EXPLANATION:

As of 2024, no other community that touches our corporate boundaries is operating a free drop-off center for yard waste and brush. Furthermore, none are operating without an easily identifiable sticker or mirror hanger for proof of residency. Attached are two examples of what is currently being used by other communities. With an average daily traffic flow in excess of 350 cars, it has all but become impossible to check I.D.'s at the gate. Staff wants to have a process in place prior to the January 4, 2025, opening of the new facility at the Department of Public Works campus.

ATTACHMENT:

1. Jackson
2. West Bend
3. Richfield
4. 2022_brush_permit_brochure
5. Menomonee Falls

RECOMMENDATION:

It is staff's recommendation to create an I.D. System with a windshield cling, or a mirror hanger as shown in the examples attached. Implementation would occur and coincide with the opening of the new Yard Waste Facility on January 5, 2025. Residents would have to go to Village Hall to show proof of residency and pick up the numbered identifier which would correlate to their proof of residency. This would allow for a quick visual ID for the gate attendant and improve traffic flow through the site. Staff recommends no fee for the identifier and would want it to be valid for not longer than 2 years. If the committee concurs, implementation in the next few months would afford staff the time to get the word out of this change and have the materials on-hand before tax season when many residents come to Village Hall. I would get pricing and samples if the committee concurs with the staff's recommendation and bring them to a future meeting for approval.

ACTION BY Committee:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and, by voting NAY, would deny the request if there was a majority vote.

TRANSFER STATION

3685 Division Road

Jackson, WI 53037

Regular hours: Saturdays - 7am - 2pm

Summer hours: Thursdays - 4pm - 7pm - May 4 to Sept 28

The Transfer Station is only available to Town of Jackson residents, and you must purchase an annual placard to use it. This placard is not transferrable, only the resident(s) listed on the application will be allowed to use the Transfer Station.

Completely fill out the 2024 [Transfer Station Application](#), include your payment (note that the price goes up after January 31) payable to the Town of Jackson and either drop off or mail (include a self-addressed, stamped envelope to receive your placard by mail).

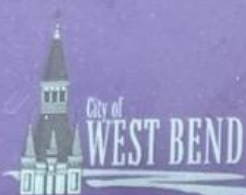
Transfer Station Rules:

The Transfer Station is for household waste and recyclables only – NOT BUSINESS WASTE. Only one placard will be issued per household. THE PLACARD MUST BE EASILY VISIBLE TO THE ATTENDANT. If the placard is not visible, you may be denied use of the Transfer Station. This placard must be removed while driving. All vehicle license plate numbers will be referenced back to the number on the placard.

Additional Fees:

Certain items being disposed of carry an extra fee. Fees must be paid to the attendant before disposing of the item. Items requiring extra fees are listed below or the attendant on duty can provide you with a list of items requiring extra fees.

TOWN OF JACKSON RECYCLING CENTER - Effective January 1, 2022



2023

City Drop-Off Center

1480

Residents and Residential Property Owners of the City of West Bend only.
Users must abide by all rules or forfeit permit.

Scholarship



The Richfield Lions will again be offering several college and technical school scholarships to 2024 high school graduates who reside in the Village of Richfield. Additional information and applications can be found in the student's high school guidance office or on the Richfield Lions website listed below: <https://richfieldwilions.org/>. Applications are due March 22, 2024.

Annual Yard Waste Pass

In 2022, the Village Board approved the creation of an "Annual Yard Waste" pass for the Village's Transfer Station. The pass, which is \$25, allows residents to drop-off organic yard waste only for the calendar year. With this pass, the use of the Transfer Station will be more efficient and streamlined. Passes are available for purchase at Village Hall during normal business hours.

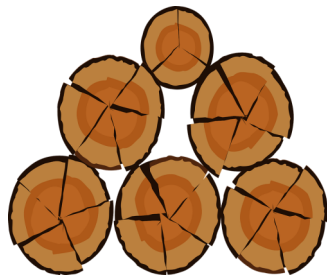


**DOES YOUR NONPROFIT
ORGANIZATION NEED
A NEWSLETTER?**

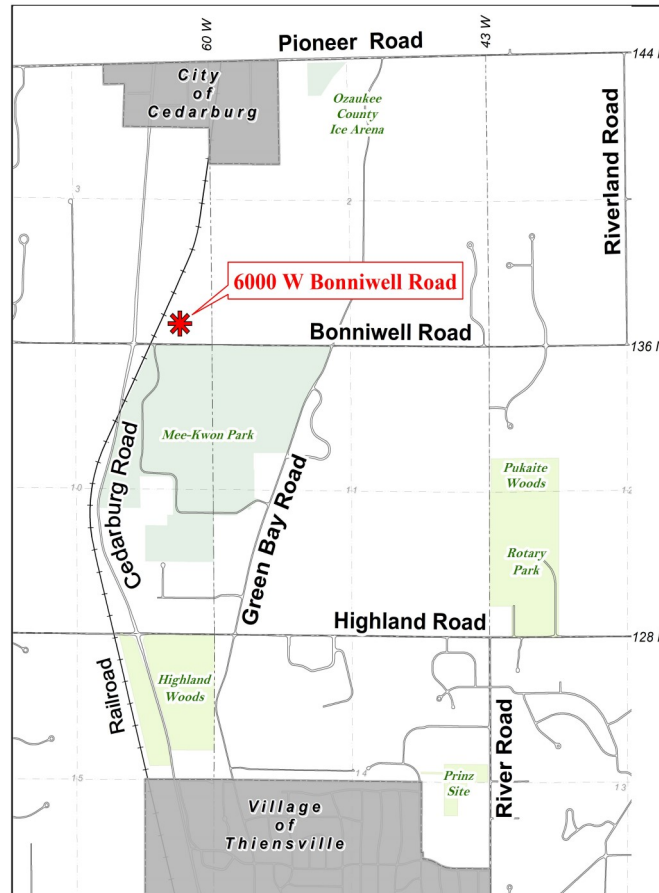


**OUR COMMUNITY
NEWSLETTER**
OCTOBER EDITION





Wood chips, logs for firewood and compost are available for City of Mequon residents. No permit is necessary if you are only taking chips, logs and compost. A driver's license is needed for admittance. Logs and wood are from the City's tree trimming operations. It will require additional cutting and splitting. The City provides no assistance in loading. No commercial equipment to assist in loading is allowed on site and load size is limited to approximately two cubic yards.



2022 BRUSH & YARD WASTE DISPOSAL CENTER

City of Mequon



*Open
April 2- November 30*

OPEN
APRIL—NOVEMBER

Only brush and yard waste from a residential lot in the City of Mequon is accepted.

A commercial service can be used, but the property owner must accompany or meet the driver at the site. Commercial dumping is not allowed. A driver's license and permit must match up to admit you or a family member.

Brush and branches up to 12" in diameter "only". Yard waste shall be kept separate. No garbage, logs, stumps, railroad ties, construction lumber, rocks, sod, etc. Residents dumping unacceptable material will be cited. Please follow the instructions of the operator at the site. Operator has instructions to inspect your load and advise you of any material that cannot be accepted. Revocation of the permit will result for repeat violators of the City policies.

Yard waste shall only consist of the following materials. Grass, leaves, weeds, typical garden waste and soft body green herbaceous material under 1" in diameter. Yard waste can be delivered to the site in any manner. However, no bags, boxes or any other receptacles shall be left on site.

Disposal Alternatives for Invasive Weed Management.

The City of Mequon has published a color booklet of Mequon's 8 Most Unwanted Woodland Invaders. It is free and can be picked up at Mequon City Hall. The booklet identifies these woodland invaders and their control methods.

The State of Wisconsin DNR has come up with a policy concerning invasive weed management. This policy includes invasive weeds which **must be collected separately** from other yard waste. These rules apply to our disposal area.

Specific plant species this pertains to include garlic mustard, purple loosestrife, spotted knapweed, leafy spurge, crown vetch, dames rocket, yellow and white clover, wild parsnips, Canada thistle, common and cut leaf teasel, birds-foot trefoil and tansy.

Property owners should place the whole plants (or their flower/seed heads) in a clear bag labeled "**Invasive Plants—Please Landfill**". Property owners should place these bags along with the other waste collection for the regular waste haulers. These waste haulers are authorized to accept these invasive plants by the DNR. **Do not bring to the Yard Waste Recycle area.** You will be asked to take them back home.

Do not dump anything outside of the fenced site.

Brush dropped off at the site must be placed in the specified area. Follow the operator's instructions. Violators will be cited and/or have permit revoked.

FEE \$25.00

Annual permit is required and entitles you to unlimited use of the center when open.

Permits are available for purchase by check or cash in the Finance Dept. at Mequon City Hall and the Mequon Police Dept. or online by credit card with fee at:
www.ci.mequon.wi.us

Permit is non-refundable. \$5.00 replacement fee for lost brush permits purchased in the current year.

Inclement weather may require us to close the center earlier or to not open on a particular day. The Operations Superintendent will have the authority to close the center if needed.

**HOURS OF OPERATION
APRIL 2—NOVEMBER 30, 2022**

**APRIL—AUGUST
WEDNESDAYS 7:30AM – 7PM
SATURDAYS 8AM – 4PM**

**SEPTEMBER—NOVEMBER
WEDNESDAYS &
SATURDAYS
8AM – 4PM**

Municipal curbside pickup of brush and branches is not provided by the City of Mequon

Questions/comments 262-236-2913

Yard Waste Disposal

Waste Management's Orchard Ridge Drop-Off Facility (N96W13073 County Line Rd) for yard waste is open to residents year-round. Residents dropping off yard waste without a permit will be charged at a rate of \$0.015 per pound with a \$3.00 minimum. Please note: credit cards are the only acceptable form of payment.

By state law, yard waste - such as grass clippings, leaves and tree branches - may not be put in the trash. Properly labeled [invasive plant species \(PDF\)](#) may be placed at the curb.

Yard Waste Disposal Permit

Using a Yard Waste Disposal Permit issued by the Village, residents may dispose of yard waste 35 times in a season (April through December) at the Orchard Ridge Recycling & Disposal Facility for no fee. **Only one visit per day.** Orchard Ridge is located at N96W13073 County Line Rd, and the facility can be reached at 262-253-8620.

- The attendant at Orchard Ridge will punch one square each time you drop off yard waste.
- **Only one visit per day.**
- After 35 punches you will then be required to pay \$0.015 per pound (\$3 minimum). Credit Cards are the only acceptable form of payment.
- There is no fee for this permit.

Yard Waste Permits are mailed to all residents in early spring of each year.

Drop Off

Any resident, with or without a Yard Waste Permit, may drop off yard waste at the [Orchard Ridge Composting Facility](#). A valid driver's license with your current Menomonee Falls address is required for proof of residency. Residents without a Yard Waste Permit will be charged \$0.015 per pound with a minimum fee of three dollars (\$3) per load. These charges also apply outside of the Yard Waste Permit after the effective dates.

Be aware that the Orchard Ridge Composting Facility will no longer accept cash after September 1st. Credit Cards are the only acceptable form of payment.

Everyone must check in at the scale house before dumping.

Bringing Your Own Yard Waste

All yard waste disposed of under this permit must be generated from your own property in Menomonee Falls. Under the terms of the Yard Waste Permit, residents are required to bring in their own yard waste. The driver's license will be compared to the permit for verification. If a contractor is hired to dispose of your yard waste, they will not be allowed to use your Yard Waste Permit. Waste Management will require all contractors to pay the yard waste business fee. Questions? Call 262-509-5628.

BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE

MEETING DATE: May 1, 2024

PLACEMENT: Presentation

ITEM TITLE: Discussion of Proposed Update to the Sanitary Sewer Service Area

SUBMITTED BY: Matthew Mortwedt, Public Works Director

SUMMARY EXPLANATION:

SEWRPC is conducting an update to Germantown's Sanitary Sewer Service Area (SSSA). The DNR and SEWRPC are requesting an update because of the age of Germantown's plan. In addition, due to limited staff at SEWRPC, the process for smaller development-by-development amendments to the SSSA's is now very lengthy and can hinder progress. They are recommending that the Village adopt a more comprehensive approach and look at creating a SSSA that incorporates growth that is likely to happen in a 10-20 year window. Staff developed the attached exhibit with the following criteria:

1. Adherence to anticipated land use in the 2050 Comprehensive Plan
2. Current ownership
3. Feasibility of serving the area (or not) with sewer
4. Existing non-public sanitary systems

ATTACHMENT:

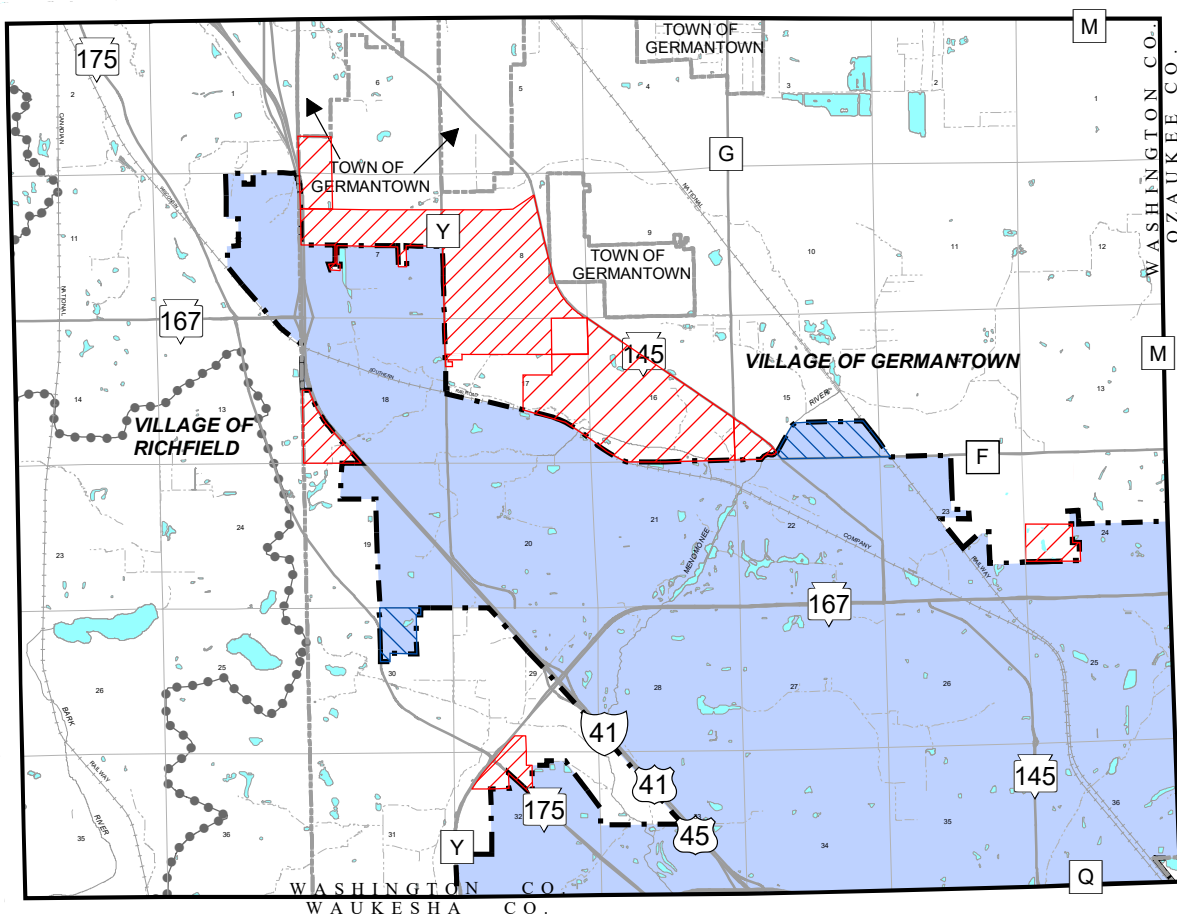
1. Map_1_GermantownSSA (1)

RECOMMENDATION:

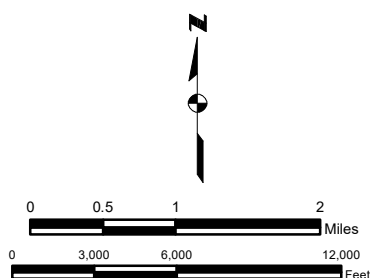
Provide feedback on the proposed area and whether we should submit to DNR for preliminary review.

ACTION BY Committee:

Map 2.1 Proposed Changes to the Village of Germantown Sanitary Sewer Service Area



- VILLAGE OF GERMANTOWN PLANNED SANITARY SEWER SERVICE AREA
- PLANNED SANITARY SEWER SERVICE AREA BOUNDARY
- AREA TO BE ADDED TO THE VILLAGE OF GERMANTOWN SEWER SERVICE AREA
- AREA TO BE REMOVED FROM THE VILLAGE OF GERMANTOWN SEWER SERVICE AREA
- EXISTING MUNICIPAL BOUNDARIES: 2023
- SUBCONTINENTAL DIVIDE



Source: Southeastern Wisconsin
Regional Planning Commission

BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE

MEETING DATE: May 1, 2024

PLACEMENT: Action Item

ITEM TITLE: 2024 Labor and Equipment Rates

SUBMITTED BY: Matthew Mortwedt, Public Works Director

SUMMARY EXPLANATION:

This is an annual update to Department of Public Works equipment and labor rates.

ATTACHMENT:

1. Equipment Rates
2. Labor Rates 2024

RECOMMENDATION:

Staff are recommending approval of the 2024 rates.

ACTION BY Committee:

EQUIPMENT RATES				
VILLAGE OF GERMANTOWN				
	Annual Hourly Rates			
EQUIPMENT DESCRIPTION	2019	2020	2021	2022
Cruz-Air	\$70.01	\$72.11	\$ 74.27	\$ 76.50
Case Backhoe & Loader	\$41.33	\$42.57	\$ 43.85	\$ 45.16
Michigan Loader	\$52.81	\$54.39	\$ 56.03	\$ 57.71
Case/John Deer Loader/Snow Plow	\$89.55	\$92.24	\$ 95.00	\$ 97.85
Case/John Deer Loader/Snow Blower	\$121.69	\$125.34	\$ 129.10	\$ 132.97
Single Axle Dump Truck (5yd)	\$37.88	\$39.02	\$ 40.19	\$ 41.39
Single Axle Dump Truck w/Plow/Aux. Wing/Sander (5 yd)	\$60.84	\$62.67	\$ 64.55	\$ 66.48
Tandem Axle Dump Truck	\$50.52	\$52.04	\$ 53.60	\$ 55.20
Tandem Axle Dump Truck w/Plow/Aux. Wing/Sander	\$74.62	\$76.86	\$ 79.16	\$ 81.54
Quad Axle Dump Truck	\$87.55	\$90.18	\$ 92.88	\$ 95.67
1-Ton Patrol Truck (2-3 yd)	\$28.71	\$29.57	\$ 30.46	\$ 31.37
1-Ton Truck w/Plow	\$35.59	\$36.66	\$ 37.76	\$ 38.89
Truck w/Water Jetter w/Aux. Power Unit	\$57.40	\$59.12	\$ 60.90	\$ 62.72
Aerial Lift Truck	\$71.18	\$73.32	\$ 75.51	\$ 77.78
3500- Truck w/ Utility Box & Crane	\$65.00	\$66.95	\$ 68.96	\$ 71.03
Pickup Truck	\$22.39	\$23.06	\$ 23.75	\$ 24.47
Pickup Truck w/Plow	\$32.15	\$33.11	\$ 34.11	\$ 35.13
Self Propelled Vibrating Roller	\$43.62	\$44.93	\$ 46.28	\$ 47.66
Self Propelled Non-Vibratory Roller	\$40.18	\$41.39	\$ 42.63	\$ 43.91
185 cfm Air Compressor (Portable)	\$32.15	\$33.11	\$ 34.11	\$ 35.13
Street Sweeper 40 Hp w/Front Mounted Broom	\$42.47	\$43.74	\$ 45.06	\$ 46.41
Vacuum Sweeper	\$94.14	\$96.96	\$ 99.87	\$ 102.87
Vac All	\$98.73	\$101.69	\$ 104.74	\$ 107.88
Sewer line Televising Truck	\$133.17	\$137.17	\$ 141.28	\$ 145.52
Combination Sewer Machine (pipe jetter & vac)	\$160.72	\$165.54	\$ 170.51	\$ 175.62
Mini Excavator	\$56.28	\$57.97	\$ 59.71	\$ 61.50
Skid Steer Loader w/Bucket	\$36.74	\$37.84	\$ 38.98	\$ 40.15
Skid Steer Loader w/Snow Blower/Broom	\$40.18	\$41.39	\$ 42.63	\$ 43.91
20" Enclosed Trailer	\$15.00	\$15.45	\$ 15.91	\$ 16.39
REX Valve Turner	\$83.00	\$85.49	\$ 88.05	\$ 90.70
10' Utility Trailer	\$12.00	\$12.36	\$ 12.73	\$ 13.11
Tar Kettle	\$39.03	\$40.20	\$ 41.41	\$ 42.65
Motorized Mower (24" & Under)	\$15.22	\$15.68	\$ 16.15	\$ 16.63
Motorized Mower (25"-47")	\$21.24	\$21.88	\$ 22.53	\$ 23.21
Motorized Mower (48" & larger)	\$24.68	\$25.42	\$ 26.18	\$ 26.97
Tractor w/Sickle or Flail Mower	\$52.81	\$54.39	\$ 56.03	\$ 57.71

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Chain Saw	\$14.07	\$14.49	\$ 14.93	\$ 15.37
Hydraulic Saw	\$14.07	\$14.49	\$ 14.93	\$ 15.37
Hydraulic Pruner	\$14.07	\$14.49	\$ 14.93	\$ 15.37
Chipper	\$45.92	\$47.30	\$ 48.72	\$ 50.18
Generator (225 Kw)	\$65.43	\$67.39	\$ 69.41	\$ 71.50
Generator (Under 10 Kw)	\$28.71	\$29.57	\$ 30.46	\$ 31.37
Trailer Mounted Vacuum Excavator & Valve Turner	\$96.43	\$99.32	\$ 102.30	\$ 105.37
6 " Pump/Hose	\$35.59	\$36.66	\$ 37.76	\$ 38.89
4" Pump/Hose	\$29.85	\$30.75	\$ 31.67	\$ 32.62
3" Pump/Hose	\$24.68	\$25.42	\$ 26.18	\$ 26.97
Barricades-----DAILY COST	\$3.44	\$3.54	\$ 3.66	\$ 3.77
Traffic Control Signs-----DAILY COST	\$1.73	\$1.78	\$ 1.82	\$ 1.87
NOTE: 2022 rates reflect a 3% increase of 2021 rates				

LABOR RATES -- 2024			
VILLAGE OF GERMANTOWN			
	Annual Hourly Rates		
POSITION DESCRIPTION	2022	2023	2024
Director of Public Works	\$85.40	\$80.09	\$97.68
Community Development Director		\$82.69	\$85.91
Village Engineer	\$71.96	\$67.19	\$86.25
Project Engineer	\$60.94	\$56.81	\$58.51
Civil Engineer	\$45.88	\$54.63	\$56.26
Land Surveyor/Survey Crew w/Robot	\$153.85	\$140.30	\$144.51
Engineer Tech III / Land Surveyor	\$54.37	\$42.95	\$44.24
Construction Inspection	\$54.58	\$52.84	\$54.43
Record Drawing Documentation Prep	\$54.58	\$51.75	\$53.30
Clerical_DPW		\$43.64	\$44.95
Clerical_Planning/Zoning		\$43.90	\$45.21
Superintendent_Highway	\$61.60	\$67.24	\$74.50
Foreman_Highway		\$63.14	\$65.87
Highway Maintenance Worker II	\$51.69	\$58.02	\$59.76
Highway Operators (Traffic Signals)	\$60.01	\$60.38	\$62.19
Superintendent_ Water Utility	\$61.60	\$65.85	\$74.11
Foreman_ Water Utility		\$60.95	\$63.61
Superintendent_ Waste Water	\$61.61	\$66.45	\$74.96
Utility Operator	\$53.03	\$58.02	\$59.76
NOTE: 2024 rates for filled positions reflect base wage + benefits/fed/state/pension/ins/ss (from payroll) + 15% Administration/Overhead.			
NOTE: 2024 rates for other positions represents a 3% increase.			

BUSINESS OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE

MEETING DATE: May 1, 2024

PLACEMENT: Presentation

ITEM TITLE: Report on WISDOT project at Maple and Lannon

SUBMITTED BY: Matthew Mortwedt, Public Works Director

SUMMARY EXPLANATION:

The first agreement the Village entered with WISDOT was dated 11/23/21 with a 90/10 split. The project estimate at that time was for \$808,980 with a Village share of \$81,798. That agreement was revised on 5/24/23. Under the new agreement the project estimate was \$1,133,264 with a Village share of \$291,409. I don't have records, but it appears some scope was added that did not qualify for the 90/10 split in addition to inflation adjustments. The federal participation was capped at \$744,032 in that agreement. That cap essentially puts us on the hook for everything over the estimate.

The bid for the project this spring was \$1,313,605 with construction inspection. That's a \$180,341 difference from the 5/24/23 estimate, or about 16% increase. The actual bid amount, without inspection, was near the construction estimate from the 5/24/23 agreement and did not trigger WISDOT's threshold for checking with the municipality. Most of the increase was due to increased WISDOT inspection fees.

The amount budgeted out of ARPA dollars was \$80,000 - just short of the original Village share of \$81,798. The amount we now need to cover is the bid amount \$1,313,605.75 minus the Federal share of \$744,032 and minus the \$80,000 budgeted which equals \$489,573.75. That is how the \$500,000 number discussed at committee was determined.

It has since been identified that the 5/4/23 agreement was approved by the Village Board in June of 2023. At that meeting the Public Works Director indicated that the difference in cost could be made up with ARPA dollars, but he retired and that money has since been committed elsewhere.

I have also had follow-up conversations with the DOT to answer some of the questions you identified.

- They do not offer payment plans
- Lannon is a STH jurisdiction so we cannot perform the work ourselves
- The Village is on the hook for costs incurred if we decide to back out. Since the contract is awarded there could be additional costs to cancel it.
- I learned about various thresholds the State uses to notify "locals" for over bid / under bid and this snuck under those thresholds.

ATTACHMENT:

1. 2740-02-00_70 STH167 MapleRd VGermantownRev
2. 2740-02-00 STH167 intMaple
3. 2740-02-70 PostLETLtr VGermantown

RECOMMENDATION:

This is a report item only.

ACTION BY Committee:



**Division of Transportation
System Development**
Southeast Regional Office
141 N.W. Barstow Street
P.O. Box 798
Waukesha, WI 53187-0798

**Governor Tony Evers
Secretary Craig Thompson**
Internet: www.dot.wisconsin.gov

Telephone: (262) 548-5903
Facsimile (FAX): (262) 548-5662
E-Mail: waukesha.dtd@dot.wi.gov

June 27, 2023

Larry Ratayczak, P.E.
Director of Public Works
Village of Germantown
N12 W17001 Mequon Rd
Germantown 53022

Dear Mr. Ratayczak:

SUBJECT: I.D. 2740-02-00/70
Lannon Road
Intersection with Maple Road
Washington County

The Wisconsin Department of Transportation has approved the revised agreement for the above subject project and have included an approved signed agreement for your records.

If you have questions about this project, please contact Jake Varnes at (262) 548-8789.

Sincerely,
Roslin Burns

Roslin Burns
Program & Planning Analyst

CORRESPONDENCE/MEMORANDUM

PROJECT AGREEMENT ACCEPTANCE

DATE: June 21, 2023

SUBJECT: Project Agreement

Project Number: 2740-02-00/70 – Revised
Title: V GERMANTOWN, LANNON ROAD
Project Limits: INTERSECTION WITH MAPLE ROAD
Municipality: Village of Germantown
Funding items: Cost Share

The Attached Agreement Is Recommended For approval.

PROGRAM: 303 HSIP -SAFETY

NOTES: -

Approved

The attached agreement has been approved by regional designee

Region: SE



**1st REVISION
STATE/MUNICIPAL FINANCIAL
AGREEMENT FOR A STATE- LET
HIGHWAY PROJECT**

This agreement supercedes the agreement signed by the Municipality on January 4, 2022 and signed by DOT on January 7, 2022

Revised date: May 24, 2023
Date: November 23, 2021
I.D.:2740-02-00/70
Road Name: LANNON ROAD
Title: V GERMANTOWN, LANNON ROAD
Limits: INTERSECTION WITH MAPLE ROAD
County: Washington
Roadway Length: 0.03 miles

The signatory **Village of Germantown**, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and affect the highway or street improvement hereinafter described.

The authority for the Municipality to enter into this agreement with the State is provided by Section 86.25(1), (2), and (3) of the Statutes.

NEEDS AND ESTIMATE SUMMARY:

Existing Facility - Describe and give reason for request: Intersection experiences a high crash rate.

Proposed Improvement - Nature of work: Extend merge distance and provide a corrugated median for free-flow right turn movements. Upgrade the intersection to monotubes, with signal heads and backplates over each lane in the EB and SW direction. Construct an exclusive right turn lane for EB and NB right turn movements..

Describe non-participating work included in the project and other work necessary to finish the project completely which will be undertaken independently by the municipality: A nominal amount is included to cover items in paragraph 4 (to be adjusted in the final plan).

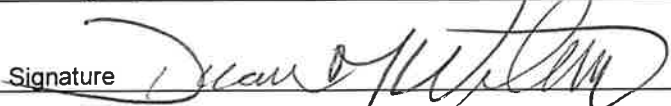
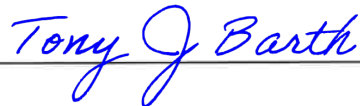
TABLE 1: SUMMARY OF COSTS

Phase	Total Est. Cost	Federal/State Funds	%	Municipal Funds	% *
Preliminary Engineering: Plan Development	\$ 108,692	\$ 97,823	90%	\$ 10,869	10%+ Bal
Compensable Utilities	\$ -	\$ -	0%	\$ -	100%
Construction: Participating	\$ 1,023,572	\$ 744,032	90%	\$ 279,540	10%+ Bal
Non-Participating	\$ 1,000	\$ -	0%	\$ 1,000	100%

Total Cost Distribution \$ 1,133,264 \$ 841,855 \$ 291,409

1 Estimates include construction engineering

This request shall constitute agreement between the Municipality and the State; is subject to the terms and conditions that follow (pages [2] – [4]); is made by the undersigned under proper authority to make such request for the designated Municipality, upon signature by the State, and delivery to the Municipality. The initiation and accomplishment of the improvement will be subject to the applicable federal and state regulations. No term or provision of neither the State/Municipal Financial Agreement nor any of its attachments may be changed, waived or terminated orally but only by an instrument in writing executed by both parties to the State/Municipal Financial Agreement.

Signed for and in behalf of the Village of Germantown (please sign in blue ink)	
Name (print) <u>Dean Wolter</u>	Title <u>Village President</u>
Signature <u></u>	Date <u>6-19-23</u>
Signed for and in behalf of the State (please sign in blue ink)	
Name <u>Tony Barth</u>	Title <u>WisDOT SE Region Planning Chief</u>
Signature <u></u>	Date <u>6/23/2023</u>

TERMS AND CONDITIONS:

1. The Municipality shall pay to the State all costs incurred by the State in connection with the improvement which exceeds federal/state financing commitments or are ineligible for federal/state financing. Local participation shall be limited to the items and percentages set forth in the Summary of Costs table, which shows Municipal funding participation. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to set off and withhold the required reimbursement amount as determined by the State from General Transportation Aids or any moneys otherwise due and payable by the State to the Municipality.
2. Funding of each project phase is subject to inclusion in an approved program and per the State's Facility Development Manual (FDM) standards. Federal aid and/or state transportation fund financing will be limited to participation in the costs of the following items as specified in the Summary of Costs:
 - (a) Design engineering and state review services.
 - (b) Railroad force work necessitated for the project.
 - (c) The grading, base, pavement, curb and gutter, and structure costs to State standards, excluding the cost of parking areas.
 - (d) Storm sewer mains, culverts, laterals, manholes, inlets, catch basins, and connections for surface water drainage of the improvement; including replacement and/or adjustments of existing storm sewer manhole covers and inlet grates as needed.
 - (e) Construction engineering incidental to inspection and supervision of actual construction work, except for inspection, staking, and testing of sanitary sewer and water main.
 - (f) Signing and pavement marking necessitated for the safe and efficient flow of traffic, including detour routes.
 - (g) Replacement of existing sidewalks necessitated by construction and construction of new sidewalk at the time of construction. Sidewalk is considered to be new if it's constructed in a location where it has not existed before.
 - (h) Replacement of existing driveways, in kind, necessitated by the project.

- (i) New installations or alteration resulting from roadway construction of standard State street lighting and traffic signals or devices. Alteration may include salvaging and replacement of existing components.
3. Work necessary to complete the improvement to be financed entirely by the Municipality or other utility or facility owner includes the following items:
 - (a) New installations of or alteration of sanitary sewers and connections, water, gas, electric, telephone, telegraph, fire or police alarm facilities, parking meters, and similar utilities.
 - (b) New installation or alteration of signs not necessary for the safe and efficient flow of traffic.
 - (c) Roadway and bridge width in excess of standards.
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 - (e) Construction inspection, staking, and material testing and acceptance for construction of sanitary sewer and water main.
 - (f) Provide complete plans, specifications, and estimates for sanitary sewer and water main work. The Municipality assumes full responsibility for the design, installation, inspection, testing, and operation of the sanitary sewer and water system. This relieves the State and all of its employees from the liability for all suits, actions, or claims resulting from the sanitary sewer and water system construction.
 - (g) Parking lane costs.
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 - (j) Conditioning, if required, and maintenance of detour routes.
 - (k) Repair of damages to roads or streets caused by reason of their use in hauling materials incidental to the improvement.
 4. As the work progresses, the Municipality will be billed for work completed which is not chargeable to federal/state funds. Upon completion of the project, a final audit will be made to determine the final division of costs.
 5. If the Municipality should withdraw the project, it shall reimburse the State for any costs incurred by the State in behalf of the project.
 6. The work will be administered by the State and may include items not eligible for federal/state participation.
 7. The Municipality shall assume general responsibility for all public information and public relations for the project and to make a fitting announcement to the press and such outlets as would generally alert the affected property owners and the community of the nature, extent, and timing of the project and arrangements for handling traffic within and around the projects.
 8. Basis for local participation:
 - (a) Funding for preliminary engineering: Design is funded with 90% Federal funding up to a maximum of \$97,823 when the Municipality agrees to provide the remaining 10% and any funds in excess of the federal funding maximum.
 - (b) Funding for compensable utilities required for standard roadway construction, 100% Municipal.

- (c) Funding for construction: Construction is funded with 90% Federal funding up to a maximum of \$744,032 when the Municipality agrees to provide the remaining 10% and any funds in excess of the federal funding maximum.
- (d) Funding for non-participating work including haul roads is funded 100% Municipal.

Comments and Clarification: This agreement is an active agreement that may need to be amended as the project is designed. It is understood that these amendments may be needed as some issues have not been fully evaluated or resolved. The purpose of this agreement is to specify the local and state involvement in funding the project. A signed agreement is required before the State will prepare or participate in the preparation of detailed designs, acquire right-of-way, or participate in construction of a project that merits local involvement.



**Division of Transportation
System Development**
Southeast Regional Office
141 N.W. Barstow Street
P.O. Box 798
Waukesha, WI 53187-0798

**Governor Tony Evers
Secretary Craig Thompson**
Internet: www.dot.wisconsin.gov

Telephone: (262) 548-5903
Facsimile (FAX): (262) 548-5662
E-Mail: waukesha.dtd@dot.wi.gov

January 12, 2022

Larry Ratayczak, P.E.
Director of Public Works
Village of Germantown
N12 W17001 Mequon Rd
Germantown 53022

Dear Mr. Ratayczak:

SUBJECT: I.D. 2740-02-00/70
Lannon Road
Intersection with Maple Road
Washington County

The Wisconsin Department of Transportation has approved the agreement for the above subject project and have included an approved signed agreement for your records.

We will process your request for financial authorization for the engineering phase of the project and notify you once it has been authorized for expenditure. Amounts spent prior to receiving authorization are *not* reimbursable.

If you have questions about this project, please contact Jake Varnes, LPM at (262) 548-8789.

Sincerely,

Kathy Bender

Kathy Bender
Transportation Program Coordinator

CORRESPONDENCE/MEMORANDUM

PROJECT AGREEMENT ACCEPTANCE

DATE: January 7, 2022

SUBJECT: Project Agreement

Project Number: 2740-02-00/70 – Initial

Road Name: Lannon Road

Project Limits: Intersection with Maple Road

Municipality: Village of Germantown, Washington County

Funding items: Cost Share

The Attached Agreement Is Recommended For approval.

PROGRAM: 303- Safety- HSIP

NOTES: -

Approved

The attached agreement has been approved by regional designee

Region: SE



**STATE/MUNICIPAL FINANCIAL
AGREEMENT FOR A STATE- LET
HIGHWAY PROJECT**

Date: November 23, 2021
 I.D.:2740-02-00/70
 Road Name: LANNON ROAD
 Title: V GERMANTOWN, LANNON ROAD
 Limits: INTERSECTION WITH MAPLE ROAD
 County: Washington
 Roadway Length: 0.03 miles

The signatory **Village of Germantown**, hereinafter called the Municipality, through its undersigned duly authorized officers or officials, hereby requests the State of Wisconsin Department of Transportation, hereinafter called the State, to initiate and affect the highway or street improvement hereinafter described.

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NEEDS AND ESTIMATE SUMMARY:

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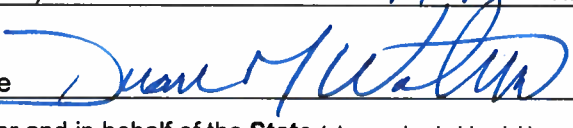
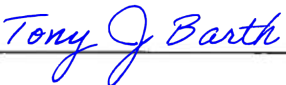
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Construction: Participating	\$ 699,288	\$ 629,359	90%	\$ 69,929	10%
Non-Participating	\$ 1,000	\$ -	0%	\$ 1,000	100%
Total Cost Distribution	\$ 808,980	\$ 727,182		\$ 81,798	

1 Estimates include construction engineering

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Signed for and in behalf of the Village of Germantown (please sign in blue ink)	
Name (print) <u>Dean M. Walter</u>	Title <u>Village President</u>
Signature <u></u>	Date <u>1-4-2022</u>
Signed for and in behalf of the State (please sign in blue ink)	
Name Tony Barth	Title WisDOT SE Region Planning Chief
Signature <u></u>	Date <u>1/7/2022</u>

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E-Mail: waukesha.dtd@dot.wi.gov

March 21, 2024

Matthew Mortwedt, Director of Public Works
Village of Germantown
N12 W17001 Mequon Rd
Germantown 53022

Dear Mr. Mortwedt:

SUBJECT: ID 2740-02-70
Lannon Road
Intersection with Maple Road
Waukesha County

Bids were received on March 12, 2024 for the above project. The following Estimate of Costs and Financing is based on the awarded bid. A copy of bid items and costs are attached for your information.

ESTIMATE OF COSTS:

Bid of Vinton Construction Company	\$1,142,265.87
Engineering & Contingencies	\$ <u>171,339.88</u>
Total Estimated Costs	\$1,313,605.75

ESTIMATE-SOURCE OF FINANCING

Federal/State Aid	\$ 744,032.00
Village of Germantown	\$ <u>569,573.75</u>
Total	\$1,313,605.75

You will be billed on the basis of actual costs incurred.

Sincerely,
Kathy Bender
Kathy Bender
Transportation Program Coordinator

Director's Report - May 2024

Staff Top 3 Projects

Village Engineer

1	Donges Bay Rd Reconstruction	5/8 Pre-con meeting
2	Glenwood Park Water Main Relays	In Design - Kapur
3	Division Rd Concepts and Community Engagement	Traffic counts and cameras complete.

Engineering Tech

1	2024 Road Program Bid Package	5/2 Pre-con meeting
2	Sealcoating Program Bid Package	Scheduling pre-con meeting
3	2023 Road Program Completion	Coordination is underway for completing the 2023 Road

Water Superintendent

1	Well 7 MMC Upgrade	Out of scope SCADA work conducted in coordination with the project.
2	Well 12 Construction / Well 12 Rehab	Mechanical cleaning complete, testing week of 4/29
3	Tower 4 Construction	CO4 in the amount of \$40,000 presented to committee for

Wastewater Superintendent

1	Ruekert and Mielke Facilities Study and amendment	Draft study submitted and being reviewed.
2	2023 Cured In Place Sewer Lining	Wrapping up with restoration activities.
3	2024 Cured in Place Sewer Lining	Anticipate July Bid and coordination with Engineering Division.

Highway, Parks , Buildings & Grounds Superintendent

1	Road Program and Seal Coating Coordination	Coordinating tar and mastic and ROW clearing in coordination with road and sealcoat programs.
2	Library Sump Pump Bids	Bid award at 4/10 PHWC and 4/15 Village Board.
3	Salt Contract	Salt contract order contract

Director

1	DPW Facility Construction	Trustee site visit opportunity on 5/8. Coordinating move.
2	Public Safety Building Needs Assessment and Feasibility Study RFP	Four proposals received. Staff are reviewing and will make a recommendation.

Director's Report - May 2024, cont.

Richfield IGA Update

4/16/24 Coordination Meeting: Richfield moving forward with acquiring ROW south of the railroad. Engineering
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Work By Other Agencies

WISDOT - Lannon & Maple Intersection - Summer 2024
WE Energies - Various Locations - 2024
ANR Pipeline - Reline through Village - Spring/Summer 2025
WISDOT - 145 & Division Rd Roundabout - Summer 2026
WISDOT - 145 Resurfacing from Mequon Rd to Brown Deer Rd - 2028
WISDOT - Resurfacing Mequon Rd from Division to Pilgrim - 2028
WISDOT - US 167/Lannon/Mequon- 1-41 to US 145 - 2028

Compliance Milestones

1	PSC CPR Report Development
2	PSC Audit - 4/30/24
3	DNR Recycling Annual Report - 5/30/24
4	MMSD Annual Report - 7/30/24; CMOM, CMAR - 6/24
5	DNR Storm Water Pollution Prevention Plan (SWPPP) - overdue

Department Update

1	Filling of vacancies in the Engineering Department (Civil Engineer and Engineering Tech)
	Deb Remich transfer to Planning. Hire of Linda Granec to replace.
2	Filling of vacancy in Highway (Mechanic)
3	Service Request and Complaint Handling Policy - Effective 5/1
4	Policy Development: Pavement Cuts, Backfill and Restoration
5	Sewer Rate Recommendation from Utility Advisory Committee
6	Water Rate Step II Increase

Complain Log - Through 4/29

Other - Miscellaneous	12
Engineering - Drainage	7
Street - Flooding or Drainage	7
Snow - Lawn Damage	5
Garbage - Damaged Cart	4
Garbage - Request New Cart	2
Street - Miscellaneous	2
Tree - Damaged Village Tree	2
Tree - Miscellaneous	2
Garbage - General Complaint	1
Garbage - Missed Recycling	1
Engineering - Permit Request	1
Engineering - Misc.	1
YW Facility - Hours check/question	1

Recycling Bin	1
Sewer - Flooding	1
Sewer - Miscellaneous	1
Snow - Mailbox Down/Damaged	1
Street - Pothole	1
Water - Meter	1
Water Valve	1
	55