

MEETING:	REGULAR MEETING OF THE PUBLIC WORKS & HIGHWAYS COMMITTEE
DATE AND TIME:	Wednesday, April 10, 2024 5:30 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

I. **CALL TO ORDER:** Chairperson Kaminski called the meeting to order at 5:30pm

II. **ROLL CALL:** All committee members were present.

III. **APPROVAL OF MINUTES:**

A. PWHC 3/6/24 Minutes for Approval

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

B. Special PWHC 3/18/24 Minutes for Approval

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

IV. **PUBLIC COMMENT:** 2 residents spoke.

V. **NEW BUSINESS:**

A. Approval of 50% Resident Participation in Country Belle Manor Driveway Adjustments

Public Works Director Mortwedt stated that this issue started in 2008 when the developer did not install the top course of asphalt in Country Belle Manor, culminating in discussions in late 2023 at the PWHC attempting to resolve a dispute between select residents and the Village arising from the Village completing the top course of asphalt, which raised the profile of the road by several inches. Several residents were not satisfied with the selected method of matching the new road elevation to their driveway with asphalt. When the issue was brought to the PWHC, the discussion revolved around making adjustments on driveways where residents contributed a 50% cost share. The concrete work was bid as part of the 2024 road program and will be conducted this summer. Residents who wished to participate were asked to opt in by

March 31, 2024, and we had 6 out of 13 residents choose to opt in. The cost of repairing the driveway approaches with concrete would be approximately \$3000 per driveway. Discussion Followed. Committee members had different opinions on the percentage of cost share for residents.

Motion: Approve the Village covering 100% of the replacement cost of the driveway approaches.

Motioned By: Phil Hudson

Seconded By: Robert Warren

Yes: Phil Hudson, Robert Warren

No: Terri Kaminski, Rick Miller

Abstain: None

Motion Failed (Yes 2, No 2, Abstained 0)

B. Karen Reiss Appeal of Public Works Mailbox Damage Determination

Karen Riess is appealing the decision of Public Works staff and their determination that damage to her mailbox during plowing operations was caused by the weight of the snow. Mrs. Riess contests that her mailbox was damaged by direct plow contact. Village staff recommend denial of Mrs. Riess' appeal. Discussion Followed.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: None

No: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

Abstain: None

Motion Failed (Yes 0, No 4, Abstained 0)

C. Wrenwood North, Neumann Developments, Inc. - Development Agreement Amendment

Approval of the Development Agreement Amendment for Wrenwood North between Neumann Developments, Inc. and the Village of Germantown. The amendment addresses:

- Modifying the development from two to three phases.
- Eventual ownership of outlots.
- Landscaping and grading on a specified outlot and the requirement to build a berm and provide landscaping on specified outlots. Discussion Followed.

Staff recommends approval of the Development Agreement Amendment for Wrenwood North between Neumann Developments, Inc. and the Village of Germantown.

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

D. 2024 Digital Construction Message Center Purchase

As part of the 2024 Highway Department capital budget, \$25,000 was allocated to purchase a digital construction message center. This piece of equipment will be used throughout the DPW to aid in communicating messages with residents and motorists

for upcoming projects. The unit will also be ordered with radar capabilities which can be used by the Police Department. Staff solicited several local vendors. Staff recommends the purchase of the Stalker Radar message center from Applied Concepts Inc. for an amount not to exceed \$20,125 and to forward this request to the Village Board with a positive recommendation.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

E. Wisconsin DOT Road Salt Contract

Staff recently made a commitment that the village remain part of the WisDOT Salt Bid Process for the 2023-2024 winter season. Staff will purchase up to 2280 tons of salt in 2024. The cost per ton is not yet available. Currently, the Village has approximately 2884 tons of salt on hand. Staff is requesting the financial commitment to remain part of the WisDOT Bid Process. Discussion Followed.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

F. 2024 Library Sump Pump Upgrade

As part of the 2024 non-borrowed capital budget, \$13,000 was allocated to replace the sump pumps at the library. One system pump is still original to the building and nearing the end of its useful service life. To ensure that future basement flooding issues are minimized, staff is seeking to replace both pumps. The new pumps will be sized to ensure that should a single pump fail again, the remaining pump should be able to keep up with the demand. Staff solicited pricing from several local vendors. Staff recommends contracting with Hagen Plumbing to complete the sump pump replacement project for an amount not to exceed \$10,770.00.

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

G. Change Order - Goldendale Booster Station Heat Cabling System

The Water Utility is requesting a Change Order authorization for a heat cabling system for the Goldendale Booster Station. We did not put this item in the original contract documents, and it is needed to prevent freezing of the underground drainage and gutter systems. This will be completed by Konz Electric as a sub to Koenig Construction, who is the contractor for the Goldendale Booster Station. Staff

recommends approval of this change order to the Goldendale Booster Station construction project for an amount not to exceed \$10,354.67.

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

H. Report on Emergency Purchase of PLC Programming Services for Well 7 from Ruekert-Mielke in the amount of \$16,900

This work is associated with the Well 7 MCC panel replacement project which began in 2022. As part of the project, the PLC's (programmable logic controllers) are being replaced. Ruekert & Mielke is our proprietary programming firm and quoted \$16,900 for the work. The work needed to proceed outside the normal approval process based on the delay later approval would have on the contractors' availability and the timing of the utility's annual flushing program. Staff recommends proceeding with the work based on the quote from Ruekert & Mielke in the amount of \$16,900.00 for the Well 7 PLC Programming and forward to the Village Board with a positive recommendation.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

I. Award of a contract to CTW Wells & Pumps in an amount not to exceed \$30,000 for well cleaning and testing services.

The recent CCTV video was taken from Well 12 which confirmed flow restriction from naturally developing biofilm. To combat this and help return the well to its initially observed capacity, a chemical rehab needs to be done. In order for the scope of the chemical rehab to be developed, the well needs to be mechanically cleaned, step-tested and samples taken for analysis. The film developed from the pump sitting idle for 2 years. Staff recommends awarding the mechanical cleaning, step-testing and sample analysis to CTW Wells and Pumps for an amount not to exceed \$30,000. As part of this effort we may incur some additional costs from JH Hassinger, the contractor on the well house.

Motion: Approve as presented

Motioned By: Phil Hudson

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

J. Goldendale Booster Station SCADA Programming and System Integration Agreement

This work is associated with our new Goldendale Booster Station which is needed to be integrated into our full SCADA system. Ruekert & Meilke is our proprietary programming firm. The cost is \$25,750. Staff recommends approval of the quote from Ruekert & Mielke in the amount of \$25,750 for the Goldendale Booster Station SCADA

Programming and System Integration Agreement.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

K. Award of contract to Foth Infrastructure for design and bid services for well #2 and #7 generator replacements for an amount not to exceed \$118,000.00.

The Water Utility is requesting authorization to accept the proposal from Foth Engineering to prepare design, bid and recommendation documents for the replacement of well #2 and well #7 generators. Both generators are considered at end of life and the cost for current and future repairs is 1/3 of the cost of a new generator. The price is Well #2 design \$57,300-\$61,600 & Well #7 design \$52,600-\$56,400. Discussion Followed. Staff recommends authorizing water utility staff to hire Foth Engineering for the design and bid services for the generator replacements for Wells 2 & 7 for the amount not to exceed \$118,000 and forward this request to the Village Board with a positive recommendation.

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Rick Miller

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

L. Consideration of a Blanket PO - New water meters, ongoing replacements, cell heads and purchase of commercial water meters

The Water Utility is requesting authorization to have an ongoing PO not to exceed \$30,000 to Metron-Farnier from Boulder, CO for new water meters, ongoing replacements, cell heads and the purchase of commercial water meters. Staff recommends authorization to purchase necessary meter replacement items as needed throughout the 2024-meter installation season from Metron-Farnier for an amount not to exceed 30,000 and forward this request to the Village Board with a positive recommendation.

Motion: Approve as presented

Motioned By: Phil Hudson

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

M. Award Contract for 2024 Sealcoating Program to Fahrner Asphalt Sealers LLC of Waunakee, WI in the amount of \$249,470.40.

The 2024 Seal Coating Program was advertised for bids which were received and read on March 28, 2024. One (1) bidder responded to the advertisement with a qualified bid, from Fahrner Asphalt Sealers, LLC for the amount of \$249,470.40.

Discussion Followed. Staff have reviewed the bid and recommends awarding the contract to Fahrner Asphalt Sealers in the amount of \$219,110.40 plus Alternate 4 in the amount of \$30,360.00 for a total contract of \$249,898.85 and forward this request to the Village Board with a positive recommendation.

Motion: Approve as presented

Motioned By: Phil Hudson

Seconded By: Robert Warren

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

N. Award Contract for WDNR WDPES Permit Education and Outreach Services to Southeastern Wisconsin Watersheds Trust in the amount of \$18,000

As part of the Wisconsin Department of Natural Resources's five-year permit cycle for the Wisconsin Pollution Discharge Elimination System (WDPES) Municipal Separated Storm Sewer System (MS4) permit, the Village is required to implement various storm water management aspects of education and outreach. This request for approval is a continuation of previous efforts, and to complete the current five-year permit cycle (2020-2024) in Germantown. Staff recommends approval of a contract with the Southeastern Wisconsin Watersheds Trust (SWWT) of Milwaukee, WI in the amount of \$18,000 for Education and Outreach services in 2024 to adhere to the Wisconsin Department of Natural Resources (WDNR) and Wisconsin Pollution Discharge Elimination System (WDPES) Municipal Separated Storm Sewer System (MS4) permit requirements.

Motion: Approve as presented

Motioned By: Robert Warren

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

O. WisDOT State-Municipal Financial Agreement (SMFA) for Sidewalk in STH 145/Fond du Lac Avenue in the amount of \$51,000

WisDOT hosted an operational planning meeting in March and notified Village staff that 1,635 feet of sidewalk is planned in the state jurisdiction of WI145. However, the WisDOT staff indicated that a 50/50 cost share funding agreement is required. The current estimate for the sidewalk is \$51,000. The project let/award schedule is Fall 2028. Currently, there is no continuous sidewalk between Main Street and Firemen's Park/Park Avenue along Fond du Lac Avenue / WI145. This sidewalk work would also be consistent with the US EPA Saxony Village connectivity plan. Discussion Followed. Staff recommends entering into a State-Municipal Financial Agreement (SMFA) with WisDOT for project 2475-13-70 and allocating budget consistent with approved planning efforts, and considering adding a categorical budget for sidewalks and sidepaths.

Motion: Approve as presented

Motioned By: Rick Miller

Seconded By: Phil Hudson

Yes: Terri Kaminski, Rick Miller, Phil Hudson, Robert Warren

No: None

Abstain: None

Motion Passed (Yes 4, No 0, Abstained 0)

P. Informational Item: Annual Report to WDNR for Municipal Separated Storm Sewer System (MS4)

The Village of Germantown is required to submit an annual report to the Wisconsin Department of Natural Resources for the Municipal Separated Storm Sewer System (MS4) to adhere to the Wisconsin Pollution Discharge Elimination System (WPDES) permit requirements. It will be posted to the Village's website. Discussion Followed.

VI. DIRECTOR'S REPORT:

A. April Director's Report

Public Works Director Mortwedt reviewed his Director's Report for April.

VII. NEXT MEETING DATE: May meeting date was set for Wednesday, May at 5:30pm.

VIII. ANNOUNCEMENTS: None.

IX. ADJOURNMENT: Chairperson Kaminski adjourned the meeting at 7:53pm.