

MEETING: REGULAR MEETING OF THE VILLAGE BOARD
DATE & TIME: Monday, May 6, 2024 at 7:00 PM
LOCATION: Germantown Village Hall Board Room
N112 W17001 Mequon Road

Any member of the body and/or citizen may attend the meeting virtually through the WebEx platform, Meeting #:2551 455 8667 Password: ywM4qU5krp2 which can be accessed by phone at 408-418-9388 or by clicking the link below:
<https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=m49bcd70fc98c6f1696315d2744b3586a>

Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@germantownwi.gov by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration. Previously recorded VillageBoard Meeting Videos can be viewed at
https://www.youtube.com/channel/UCOYp0EgELzTCa9X_iCohyhQ

AGENDA

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL:**
- III. **PLEDGE OF ALLEGIANCE:**
- IV. **PRESIDENT’S REPORT:**
- V. **APPOINTMENTS OF BOARD, COMMITTEE, AND COMMISSION MEMBERS:**
 - A. Appointment Spreadsheet
- VI. **ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC INTEREST**
COMMITTEE AND DEPARTMENT REPORTS:
- VII. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*
- VIII. **CONSENT AGENDA:**
 - A. Minutes: April 15, 2024
 - B. Contract with Ideal Mechanical for updates and upgrades to Kinderberg Park Restroom Facilities
 - C. Tower #4 Containment Change Order - Maguire Iron, Inc.
 - D. Village Building Alarm Monitoring
 - E. Authorization to Purchase Mainline Sewer Television Truck
 - F. 2024 Labor and Equipment Rates
- IX. **UNFINISHED BUSINESS**
 - A. Country Belle Manor - Road and Grading History Discussion
 - B. Approval of Country Belle Manor Driveway Adjustment 50% Contribution
- X. **PUBLIC HEARINGS:**

XI. NEW BUSINESS:

- A. Informational Report on Enforcement Actions at W175N12890 Lancelot Drive
- B. Application for Appointment of Successor Agent: Kwik Trip #631, W188N10963 Maple Rd; Agent for Consideration: Tammy Cwikla
- C. Application for Appointment of Successor Agent: Speedway #4465, W178N9653 Riversbend Cir W; Agent for Consideration: Pamela Robinson
- D. Application for a Temporary "Class B" Retailer's License - Faith Lutheran Church Youth of Faith Spaghetti Dinner, Raffle, and Silent Auction
- E. Application for a Temporary Class "B"/"Class B" Retailer's License - Deutschstadt Heritage Foundation Mai Fest
- F. Application for a Temporary Outside Premise Extension - Buzdum's Pub & Grill Car Show
- G. Application for a **Reserve Combination** "Class B" Fermented Malt Beverage and Intoxicating Liquor License for Sol Agave Taste of Mexico LLC, N112W16344 Mequon Rd, Agent for Consideration: Juan Fuentes Hernandez
- H. Annual Outside Premise Extension Application for Sol Agave Taste of Mexico LLC, N112W16344 Mequon Rd, d/b/a Sol Agave Taste of Mexico
- I. An Ordinance Amending Sections 1.43 and 1.46 and Repealing and Recreating Section 1.45 of the Germantown Municipal Code Relating to the Establishment of Trustee Districts and Polling Places and the Creation of Election Wards
- J. Economic Development Washington County 2024 Subscription and Discount for Unused Credits
- K. Informational Report on Acquisition of Grosenik Property
- L. Strategy Concerning Acquisition of Properties in the Village's Village Center District (in the general area of Mequon Road and Pilgrim Road). The Village Board may convene into Closed Session per Wis. Stat. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and then may reconvene into open session to take such action as it deems appropriate.

XII. ADJOURNMENT:

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, please contact the Village Clerk at (262)250-4745 at least 2 days prior to the meeting.

BOARD OF REVIEW		TERM: 5 YEAR
Chris Niggemeier		Member
BOARD OF ZONING APPEALS		TERM: 3 YEAR
Barry R. White		Chair
Kristine Huber		Member
Tim Edwards		Member
ECONOMIC DEVELOPMENT COMMISSION		TERM: 1 YEAR TRUSTEE, 3 YEAR CITIZEN
Jolene Pieper		Chair, District 3 Trustee
Phil Hudson		District 4 Trustee
Dani Yegge		Member
ETHICS BOARD		TERM: 3 YEAR
Jennifer Adams		Member
HISTORIC PRESERVATION COMMISSION		TERM: 1 YEAR TRUSTEE, 3 YEAR CITIZEN
Rick Miller		Chair, District 2 Trustee
LIBRARY BOARD		TERM: 1 YEAR TRUSTEE, 3 YEAR CITIZEN
Meg Cutts		District 2 Trustee
Sarah Larson		Member
PARK & RECREATION COMMISSION		TERM: 1 YEAR TRUSTEE/SCHOOL BOARD, 3 YEAR CITIZEN
Brian Depies		Chair
Phil Hudson		District 1 Trustee
Russell Ewert		School Board Member
Steve Stapelman		Member
PLAN COMMISSION		TERM: 1 YEAR TRUSTEE, 3 YEAR CITIZEN
Frank Lord	Ex-Officio	Member
POLICE & FIRE COMMISSION		TERM: 5 YEAR
Larry Owen		Member
SENIOR ADVISORY COMMITTEE		TERM: 2 YEAR
Meg Cutts		Trustee District 2
Jan Miller		Trustee District 4
Jackie Shebesta		Senior Club Member
Faye Price		Senior Club Member

MEETING:	REGULAR MEETING OF THE VILLAGE BOARD
DATE AND TIME:	Monday, April 15, 2024 7:00 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

Village Attorney Brian Sajdak called the Village Board meeting to order at 7:08 PM.

Motion: Select Trustee Baum as Chairperson Pro-Tem in the Village President's absence

Motioned By: Trustee Kaminski

Seconded By: Trustee Rick Miller

Yes: Trustee Baum, Trustee Kaminski, Trustee Neureuther, Trustee Rick Miller, Trustee Warren, Trustee Pieper, Trustee Jan Miller, Trustee Hudson

No: None

Abstain: None

Motion Passed by Voice Vote (Yes 8, No 0, Abstained 0)

- II. **ROLL CALL:**

Present: Trustee David Baum, Trustee Terri Kaminski, Trustee Bill Neureuther, Trustee Rick Miller, Trustee Robert Warren, Trustee Jolene Pieper, Trustee Jan Miller, Trustee Phil Hudson

Absent: None

Excused: None

Also Present: Village Attorney Brian Sajdak, Village Administrator Steve Kreklow, Deputy Clerk Maddy Laufenberg, Public Works Director Matthew Mortwedt

Late Attendance: Village President Dean Wolter appeared via WebEx at 7:25 PM.

- III. **PLEDGE OF ALLEGIANCE:**

- IV. **PRESIDENT'S REPORT:**

Trustee Baum thanked Trustee Neureuther for his service to the Village Board and the

Village of Germantown.

V. APPOINTMENTS OF BOARD, COMMITTEE, AND COMMISSION MEMBERS:

Motion: Approve as presented

Motioned By: Trustee Rick Miller

Seconded By: Trustee Kaminski

Yes: Trustee Baum, Trustee Kaminski, Trustee Neureuther, Trustee Rick Miller, Trustee Warren, Trustee Pieper, Trustee Jan Miller, Trustee Hudson

No: None

Abstain: None

Motion Passed by Voice Vote (Yes 8, No 0, Abstained 0)

A. Appointment Term Spreadsheet

VI. ANNOUNCEMENTS OF FORTHCOMING EVENTS OF PUBLIC INTEREST COMMITTEE AND DEPARTMENT REPORTS:

Trustees announced future event and meeting dates and times.

VII. CITIZEN INPUT: *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*

Lynne Shauer Bednarz (W156N10121 Pawnee Ct) spoke regarding the budget.

Melanie Smythe (N140W17938 Cedar Lane) spoke regarding the website, finances, committees, and TIDs 7 & 8.

Scott Hefle (W159N10514 Old Farm Road) spoke regarding various issues.

VIII. CONSENT AGENDA:

Motion: Approve Items A-M as presented

Motioned By: Trustee Rick Miller

Seconded By: Trustee Hudson

Request: Pull Items H, K, and L for Discussion

Requested By: Trustee Jan Miller

Motion: Approve Items A - G, I - J, and M

Yes: Trustee Baum, Trustee Kaminski, Trustee Neureuther, Trustee Rick Miller,

Trustee Warren, Trustee Pieper, Trustee Jan Miller, Trustee Hudson, President Wolter

No: None

Abstain: None

Motion Passed by Voice Vote (Yes 9, No 0, Abstained 0)

Discussion ensued pertaining to Items H, K, and L individually.

Motion: Approve Item H as presented

Motioned By: Trustee Jan Miller

Seconded By: Trustee Hudson

Yes: Trustee Baum, Trustee Kaminski, Trustee Neureuther, Trustee Rick Miller, Trustee Warren, Trustee Pieper, Trustee Jan Miller, Trustee Hudson, President Wolter

No: None

Abstain: None

Motion Passed by Roll Call Vote (Yes 9, No 0, Abstained 0)

Motion: Approve Item K as presented

Motioned By: Trustee Jan Miller

Seconded By: Trustee Rick Miller

Yes: Trustee Baum, Trustee Kaminski, Trustee Neureuther, Trustee Rick Miller, Trustee Warren, Trustee Pieper, Trustee Jan Miller, Trustee Hudson, President Wolter

No: None

Abstain: None

Motion Passed by Roll Call Vote (Yes 9, No 0, Abstained 0)

Motion: Approve Item L as presented

Motioned By: Trustee Jan Miller

Seconded By: Trustee Warren

Yes: Trustee Baum, Trustee Kaminski, Trustee Neureuther, Trustee Rick Miller, Trustee Warren, Trustee Pieper, Trustee Jan Miller, Trustee Hudson, President Wolter

No: None

Abstain: None

Motion Passed by Roll Call Vote (Yes 9, No 0, Abstained 0)

- A. April 4, 2024 Minutes
- B. Radio Funding Request
- C. Purchase of New Police Dog (K9)

- D. Wrenwood North, Neumann Developments, Inc. - Development Agreement Amendment
- E. Wisconsin DOT Road Salt Contract
- F. 2024 Digital Construction Message Center (Movable Sign) Purchase
- G. Report on Emergency Purchase of PLC Programming Services for Well 7 from Ruekert-Mielke in the amount of \$16,900
- H. Award of a contract to CTW Wells & Pumps in an amount not to exceed \$30,000 for well cleaning and testing services.
- I. Goldendale Booster Station SCADA Programming and System Integration Agreement
- J. Award of contract to Foth Infrastructure for design and bid preparation services for well #2 and #7 generator replacements for an amount not to exceed \$118,000.00.
- K. Blanket Purchase Order up to \$30,000 with Metron-Farnier of Bolder, CO for New water meters, ongoing replacements, cell heads and purchase of commercial water meters
- L. Award Contract for 2024 Sealcoating Program to Fahrner Asphalt Sealers LLC of Waunakee, WI in the amount of \$249,470.40.
- M. Award Contract for WDNR WDPES Permit Education and Outreach Services to Southeastern Wisconsin Watersheds Trust in the amount of \$18,000

IX. UNFINISHED BUSINESS

X. PUBLIC HEARINGS:

XI. NEW BUSINESS:

- A. Proposed amendment of the Project Plan for Tax Incremental District (TID) No. 7 and a proposed amendment of the Project Plan for TID No. 8 followed by consideration and possible action on a Resolution Approving an Amendment to the Project Plan for TID No. 7 and consideration and possible action on a Resolution Approving an Amendment to the Project Plan for TID No. 8.

Motion: Approve the amendments to project plans for TID 7 and TID 8

Motioned By: Trustee Rick Miller

Seconded By: Trustee Warren

Corrected Motion: Approve the resolutions amending the project plans for TID 7 and TID 8

Motioned By: Trustee Rick Miller

Seconded By: Trustee Warren

Yes: Trustee Baum, Trustee Kaminski, Trustee Neureuther, Trustee Rick Miller, Trustee Warren, President Wolter

No: Trustee Jan Miller, Trustee Hudson, Trustee Pieper

Abstain: None

Motion Passed by Roll Call Vote (Yes 6, No 3, Abstained 0)

- B. Crew Carwash, Agent for Nomies Investments, LLC, Property Owner - N96 W17500 County Line Road. Conditional Use Permit (CUP) application for construction and operation of a 4,500 sqft carwash.

Motion: Approve as presented

Motioned By: Trustee Pieper

Seconded By: Trustee Hudson

Yes: Trustee Baum, Trustee Kaminski, Trustee Neureuther, Trustee Rick Miller, Trustee Warren, Trustee Pieper, Trustee Jan Miller, Trustee Hudson, President Wolter

No: None

Abstain: None

Motion Passed by Voice Vote (Yes 9, No 0, Abstained 0)

- C. Borrowing Authorization Resolution for 2024 Capital Projects

Motion: Approve as presented

Motioned By: Trustee Kaminski

Seconded By: Trustee Rick Miller

Yes: Trustee Baum, Trustee Kaminski, Trustee Neureuther, Trustee Rick Miller, Trustee Warren, Trustee Hudson, President Wolter

No: Trustee Jan Miller, Trustee Pieper

Abstain: None

Motion Passed by Roll Call Vote (Yes 7, No 2, Abstained 0)

- D. Country Belle Manor Driveway Adjustments — 50% Cost Share with Residents Program

Motion: Postpone until next Village Board meeting

Motioned By: Trustee Pieper
Seconded By: Trustee Hudson

Yes: Trustee Baum, Trustee Neureuther, Trustee Pieper, Trustee Jan Miller, Trustee Hudson

No: Trustee Rick Miller, Trustee Kaminski, Trustee Warren, President Wolter

Abstain: None

Motion Passed by Roll Call Vote (Yes 5, No 4, Abstained 0)

XII. ADJOURNMENT:

Trustee Baum adjourned the Village Board meeting at 8:33 PM.

DRAFT

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: May 6, 2024

PLACEMENT: Action Item

ITEM TITLE: Contract with Ideal Mechanical for updates and upgrades to
Kinderberg Park Restroom Facilities

SUBMITTED BY: Gil Standridge, Park & Rec Director

SUMMARY EXPLANATION:

ATTACHMENT:

1. Letter to Board- Kinderberg Bathroom Project
2. Ideal Mechanical Bathroom Quote

RECOMMENDATION:

ACTION BY Committee:



Germantown Park and Recreation Department

N112W17001 Mequon Rd

P.O. Box 337

Germantown, Wisconsin 53022-0337

(262)250-4710 Fax (262)255-2920

Information Line (262)250-4711

Meeting Date: April 15, 2024
To: GGF, Village Board
From: Gil Standridge, Park and Recreation Director
RE: Approval to award contract to Ideal Mechanical-Kinderberg Park
Bathrooms

I am requesting the Board allow me to contract Ideal Mechanical for \$24,378.00 out of account 40591000-592300 approved for the 2024 budget. This contract is to upgrade Kinderberg Park bathrooms fixtures.

Ideal Mechanical will provide and install three (3) new floor mounted porcelain toilets, as well as provide and install one (1) new wall hung urinal.

Each unit will have battery powered sensor flush valves.

Ideal Mechanical will also install two (2) new wall hung sinks with faucet.

This work will include removing & disposing of existing toilets and urinal. Rerouting of the water line to the new flush valves included. Removing the cylinder block walls and replacing. Put in new hot and cold supply lines and drain to be roughed to the correct locations. Insulate any water lines to keep from freezing in the winter.

I requested quotes from JM Brennan and Lee Plumbing and neither submitted quotes.

Twenty-Five Thousand dollars was requested and budgeted for this project in 2024. Ideal Mechanic came in under budget at \$24,378.00

Thanks in advance for your consideration on this matter.

Regards,

Gil Standridge
Parks and Recreation Director
Village of Germantown



PIEPER ELECTRIC, INC. dba **IDEAL MECHANICAL** | Solutions Powered by People Since 1947

August 5th2022/ Revised 2-14-24

Attn Scott Anderson

Germantown parks Dept

Re: Kinderberg Park Plumbing fixture update in both men's and women's restrooms

- Provide and install (3) new floor mounted porcelain toilets in white
 - We will open up the block wall to remove the existing toilets and make new rough connections to the toilets
 - New toilets to be Kohler
 - We will provide (3) new battery powered sensor flush valves and install complete on each toilet
 - Rerouting of the water line to the new flush valves included
 - Removed blocking to be restored and included in pricing
- Provide and install (1) new wall hung urinal
 - We will remove the existing urinal
 - Block wall to be opened for new drain location
 - Repair of block wall included
 - We will provide a new battery powered sensor flush valve
 - Water to be routed to the new flush valve location included
- Provide and install (2) new wall hung sinks with faucet
 - We will open the block wall for new hot and cold supply lines and drain to be roughed to the correct locations
 - New lavs to be porcelain wall hung Kohler sinks
 - We will provide new battery powered sensor faucets with mixing valve for temperature control
 - Trap wrap protection included
 - Stainless steel access panels included
 - Panels to be mounted and secured to the wall with tamper proof screws
- We will insulate any water lines that we move for the new rough out locations
 - New insulation to be Armaflex
- Demo and disposal of the existing fixtures included in pricing

-Permit included

Scott Anderson



PIEPER ELECTRIC, INC. dba **IDEAL MECHANICAL** | Solutions Powered by People Since 1947

Exclusions: Premium time hours, stoppages, delays, unknown obstacles behind the wall, dumpsters, partition wall installation or removal, assumes all valves and drain piping to be in good working condition

For a sum of....\$24,378.00 (Twenty Four Thousand Three Hundred Seventy Eight Dollars)

Please note that our price is based on the terms found on the back of this proposal.
This proposal valid for 15 days, negotiable thereafter.

Accepted _____

Dated _____

By *Craig Backus*
Craig Backus, Plumbing Supervisor

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: May 6, 2024

PLACEMENT: Action Item

ITEM TITLE: Tower #4 Containment Change Order - Maguire Iron, Inc.

SUBMITTED BY: Paul Haugen, Water Superintendent

SUMMARY EXPLANATION:

The Water Utility is requesting a change order authorization to install full containment around Tower #4 for abrasive blasting and painting. Full containment was not in the original bid document. It was not anticipated to be needed due to non-interference from adjacent properties. The construction was halted for two years and within that time the tower's height was increased by 30' and buildings were constructed adjacent to the tower requiring full containment. The change order is with the contractor Maguire Iron, Inc. for a cost not to exceed \$40,000.

ATTACHMENT:

1. CO4 - Elevated Storage Tank_Change Order_Containment 04012024

RECOMMENDATION:

Staff recommends water utility staff to authorize a change order for an amount not to exceed \$40,000 from account #45408460-542800 (TID 8) and forward it to the Village Board with a positive recommendation.

ACTION BY Committee:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and, by voting NAY, would deny the request if there was a majority vote.

SECTION 00 63 62
CHANGE ORDER

No. 4

Date of Issuance: April 1, 2024	Effective Date: April 1, 2024
Owner: Village of Germantown	Owner's Contract No.:
Contractor: Maguire Iron, Inc.	Contractor's Project No.:
Engineer: Foth Infrastructure & Environment, LLC	Engineer's Project No.: 0019G018.00
Project: Rockfield Road Elevated Storage Tank	Contract Name: Rockfield Road Elevated Storage Tank

The Contract is modified as follows upon execution of this Change Order:

Description: This change order incorporates all costs associated with utilizing a containment system at the tank for activities including but not limited to blasting, coating and painting.

The increase to contract price shall include all incidental costs associated with contract management, such as, bonding, insurance, and Contractor's project management.

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES <i>[note changes in Milestones if applicable]</i>
Original Contract Price: \$ <u>1,808,000.00</u>	Original Contract Times: Substantial Completion: <u>July 30, 2022</u> Ready for Final Payment: <u>August 29, 2022</u> days or dates
[Increase] [Decrease] from previously approved Change Orders No. <u>0</u> to No. <u>3</u> : \$ <u>392,276.55</u>	[Increase] [Decrease] from previously approved Change Orders No. <u>0</u> to No. <u>3</u> : Substantial Completion: <u>August 24, 2024</u> Ready for Final Payment: <u>October 15, 2024</u> days
Contract Price prior to this Change Order: \$ <u>2,200,276.55</u>	Contract Times prior to this Change Order: Substantial Completion: <u>July 30, 2022</u> Ready for Final Payment: <u>August 29, 2022</u> days or dates
[Increase] [Decrease] of this Change Order: \$ <u>40,000.00</u>	[Increase] [Decrease] of this Change Order: Substantial Completion: <u>NA</u> Ready for Final Payment: <u>NA</u> days or dates
Contract Price incorporating this Change Order: \$ <u>2,240,276.55</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>August 24, 2024</u> Ready for Final Payment: <u>October 15, 2024</u> days or dates

RECOMMENDED:

ACCEPTED:

ACCEPTED:

By: <u>Eve Schnell</u>	By: _____	By: <u>SEE PROPOSAL</u>
Engineer (if required)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: <u>Project Manager</u>	Title: _____	Title: _____
Date: <u>April 1, 2024</u>	Date: _____	Date: _____

Approved by Funding Agency (if applicable)

By: _____ Date: _____
Title: _____



Wednesday, March 13, 2024

Eve Schnell, P.E.
Lead Civil Engineer
Foth Infrastructure & Environment, LLC
7044 S. Ballpark Drive, Suite 200
Franklin, WI 53132

RE: Germantown Elevated Storage Tank

Eve Schnell,

This letter is a follow-up to previous emails and phone conversations in regards to the need for a containment system for the abrasive blasting and coatings of the new water tower in Germantown, WI. We have already provided initial pricing requests, via email, of \$40,000 to \$50,000 (typically containment costs on this size of tank ranges from \$50,000 to \$70,000), but I am writing this letter as a formal request for a change order so that Maguire Iron can keep the neighboring facilities protected during the painting operations.

Originally this project was bid according to specifications and addendums which deleted the need for blasting and painting containment. No containment was included in the pricing of the original bid.

The specifications for this project stated the following:

3.7 ABRASIVE BLASTING AND PAINTING CONTAINMENT

- A. Provide containment of blasting and painting work which would otherwise emit spent abrasive, fugitive dust and paint materials into the atmosphere. Follow SSPC Guide Class 4 requirements. -
DELETE THIS PARAGRAPH PER ADDENDUM

The addendum #2 for the project stated the following:

CHANGES TO SPECIFICATIONS

5. Section 09 97 15, Painting New Steel Water Storage Tanks, Article 1.6, delete entirely.
6. Section 09 97 15, Painting New Steel Water Storage Tanks, Article 3.7, Paragraph A, delete entirely.
7. Section 09 97 15, Painting New Steel Water Storage Tanks, Article 3.7, Paragraph C, delete the word "containment"



Moving forward to the height increase and time delay, Maguire provided a change order price that accounted for the additional cost of raising the tower to the increased elevation. One item that was not accounted for at that time was the need for adding a containment system due to the neighboring facilities that were being built during the erection of the tank. Even without the delay of this project, we believe that the unexpected speed at which the adjacent building went up would have led to requiring containment on the project.

While it would have been best for all parties to have the discussion on the need for containment during the previous change order process, that obviously did not happen. I apologize for Maguire's part in not bringing this up sooner but this is a costly item that we are not able to absorb. There is a lot that goes into containment systems, including: shipping costs of rigging/tarps on semi-loads, costs of tarps, assembly/welding of rigging, assembly of cables/tarps, raising and lowering daily, down-time caused by wind, disassembly of all materials, etc.

I understand that everyone would have preferred to have this cost be incorporated in the earlier change order, so in order to help out with the situation, we are requesting the low end of our reduced cost. Additionally, the work involved does add extra processes and labor to the project so we will need a few extra days to be added as well.

Maguire formally requests a change order of \$40,000 for all costs involved in utilizing a containment system and 14 additional contract days for the extra time/labor involved.

Please let me know if you have any questions.

Sincerely,



Corey Sanders
Senior Project Manager

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: May 6, 2024

PLACEMENT: Action Item

ITEM TITLE: Village Building Alarm Monitoring

SUBMITTED BY: Scott Anderson, Superintendent

SUMMARY EXPLANATION:

The 2024 Buildings and Grounds non-borrowed capital budget includes \$25,000 to make improvements to alarm monitoring equipment in many buildings. Currently, the Germantown Police dispatch center monitors these village building alarms via 2-way radio signal. Because of the pending changes within our dispatch center, staff solicited prices for the necessary improvements and future building alarm monitoring. The original project proposals are reflected below. After the original proposals were received, the project was expanded to include monitoring of the fire alarm system at the Fire Station. This cost also covers necessary wiring at each building to be provided by the contractor. The additional cost is reflected under the heading “expanded project”, which can be seen next to the recommended contractor.

Staff is recommending O & W Communications even though they are not the lowest bidder. O & W Communication is the provider of equipment for the new DPW facility. Some products used at the DPW facility can be scaled in other buildings throughout the village. This expansion may be seen in another project at Village Hall which should be brought forward later in 2024. Our Police and Fire Department command staff were also involved in the discussions about this equipment and found value in several of the features offered by the system. In full transparency, there will be a reoccurring cost of \$4612 annually for the monitoring service alone. This will be reflected in future operating budgets moving forward.

	Original Cost.	Expanded Project.
O & W Communications:	\$12,175.00	\$17,260.00
Guetzke & Associates, Inc:	\$10,080.00	
Johnson Controls:	\$53,157.47	

ATTACHMENT:

1. Germantown Multi Site Monitoring Proposal 4.11.24

RECOMMENDATION:

Staff recommends contracting with O & W Communications for an amount not to exceed \$19,000.00 and forwarding this request to the Village Board with a positive recommendation. If approved, the funds shall be allocated from 10563000-591000.

ACTION BY Committee:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and, by voting NAY, would deny the request if a majority vote.

Date: 4/10/2024

To: Katie Rodger
Project Manager
Highways, Parks, Buildings & Grounds

RE: Germantown Multi Site Monitoring

Advantages of working with O & W Communications:

- **Customer-Centric Approach:** Our customers are at the heart of everything we do. We prioritize customer satisfaction above all else and go the extra mile to ensure that our customers receive personalized attention and support.
- **Reliability and Dependability:** You can count on O & W to deliver on our promises. We pride ourselves on being reliable and dependable partners, always striving to meet deadlines and exceed expectations.
- **Standardization:** Continue to move Germantown Sites to the Bosch Solution for compatibility, efficiency, and consistency.

Inspection Report	Location	Address	Burglar/Intrusion	Fire	Panic	Sump Pump
yes	Bast Bell Museum	N128 W18780 Holy Hill Road	DMP XR150	part of the burglar panel		
yes	DPW Garage 4		no	Simplex 4004 - 4 Zn FACP		
no	Fire Department	N115 W18752 Edison Drive?	no	Edwards FS302		
no	Fireman's Park Center	W162 N11870 Park Ave	no	Edwards		
yes	Library	N112W16957 Mequon Rd	Bosch Detection Systems DS7400	Simplex 4010 Addressable	yes	yes
no	Police Annex	N112W16877 Mequon Rd	DMP XR200	Notifier Zone Panel (old)		
yes	Senior Center	W162N11960 Park Ave	unknown - no label	Honeywell Ademco Visa 128FBP		
yes	Survive Alive House	N115W18700 Edison Drive	DMP XR200	part of the burglar panel		
yes	Village Hall	N112W17001 Mequon Rd,	DSC Digital Security Controls PC4020	EST1	yes	
no	Wolf Haus	N128W18780 Holy Hill Rd	DMP XR150	part of the burglar panel		

Scope:

Remove the Astron Equipment (which was directly connected to Police Dispatch) -- transfer those inputs onto the Bosch IP Communicator (where IP is available) or the Cell Communicator. Provide the IP Connection from the owner's Ethernet Switch to the Communicator. Utilize the outlet that was used for the Astron Equipment for the Bosch Communicator/Power Supply. Program and Checkout per NFPA 72.

Monitoring Bill of Materials:

Cellular Communication:

D465-SRV-1640 Bosch Kit includes: B465 Communicator, B11R Red Enclosure, D1640 Transformer, D8004 Enclosure for transformer, and B444-V Cellular Module)
AL125UL Altronix Power Supply Charger, 24VDC at 1A, BC100 Enclosure
UZ-NP412 (2) 12V4AH Battery

IP Communication:

D465-SR-1640 Bosch Kit includes: B465 Communicator, B11R Red Enclosure, D1640 Transformer, D8004 Enclosure for transformer, and D101 Keylock
AL125UL Altronix Power Supply Charger, 24VDC at 1A, BC100 Enclosure
UZ-NP412 (2) 12V4AH Battery

Each System Cost for the above scope/BOM:

Bast Bell Museum & Wolf House - IP Communication	\$3,260.00
Both Communicators will be located in the Bell Museum (2 nd Floor Location, where the existing Astron Equip is located, providing the contact closure). Since there are two addresses, providing a IP communicator for each address.	
DPW Garage 4 - Cellular Communication	\$1,630.00
Fire Department – IP Communication	\$1,630.00
Fireman's Park Center - IP Communication	\$1,630.00
Library - IP Communication	\$1,910.00
Police Annex - IP Communication	\$1,630.00
Senior Center - IP Communication	\$1,730.00
Survive Alive - IP Communication	\$1,730.00
Village Hall - IP Communication	\$2,110.00
	=====
Total Cost:	\$17,260.00 plus tax

Please note that the above breakouts include the CAT6 Cable install for the IP Communicators

Senior Center

Replace the obsolete Security Control Panel that no longer can be reprogrammed for different passcodes
 1 – B4512-C Bosch B Series IP Panel Kit w/B10 Cabinet and CX4010 Transformer
 1 – B208 Bosch Expansion Module, SD12 8-input
 1 – 12V7AH Battery
 Connect to the B465 Communicator
 3 – B920 Bosch Alpha Keypad (1) mounted on the panel & (2) for the employee Entrances
 Reconnect (8) Door Position Switches (6 locations), Overhead Door Position Switch and (4) Motion Detectors
 Provide Installation, Programming, Checkout and Training

Total Cost: \$3,040.00 plus tax

If necessary, replace (4) Motion Sensors with ISC-BDL2-WP12G Blue Line Gen2 TriTech Motion Detectors: **Additional: \$495.00 plus tax**

Please note the following:

- Contact Closure for Alarm Conditions Provided by others.
- **IP Port provided and made available from Germantown's IT Dept for the Bosch IP Communicator.**
- Our price is based on quantities listed.
- The scope of work for this project includes reusing existing wiring/devices. If any problems are exposed or identified and devices and/or cabling needs to be replaced, then this would be extra.
- Work completed during normal business hours 8AM to 5PM, Monday through Friday.
- Quotation does not include tax. If tax exempt, please provide tax exempt certificate with purchase order.
- Quotation is valid for (30) days.
- One-Year Warranty Included

Excludes the following:

- Fire Stopping: Fire rated caulking to be provided and installed by others.
- Demo Work, including patching and painting.

Monitoring at each Site:

First Year of Monitoring is **Free**

*IP Monitoring: Second Year is \$448.00 /year * 9 = \$4,032.00*

*Cell Monitoring: Second Year is \$580.00 /year * 1 = \$580.00*

Total: \$4,612.00

If you have any questions, please call me.

Sincerely,

Natalie Cyr

Sales Director
O & W Communications
ncyr@owcommunications.com
Office: 920-457-8640 x330
Mobile: 920-371-1220

If approved, please sign below and e-mail or fax back the entire quote. If required, please forward a purchase order with the signed quote. Purchase Orders must reference our quote.

Signature:

This proposal is hereby accepted, and O & W is authorized to proceed with the work.

Signature

Date

2040 North Avenue
Sheboygan, WI 53083
Phoned: 920-457-8640
Fax: 920-457-8645
www.owcommunications.com



Name of Company

PO #

This proposal is governed by and subject to O&W Communications' [Standard Terms and Conditions](#) which are incorporated herein by reference.

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: May 6, 2024

PLACEMENT: Action Item

ITEM TITLE: Authorization to Purchase Mainline Sewer Television Truck

SUBMITTED BY: Timothy Zimmerman, Superintendent

SUMMARY EXPLANATION:

The Village owned CCTV truck was purchased new in 2001 from Aries Industries. In 2013, it went through a midlife upgrade of the camera and software program because the original equipment had reached the end of its service life. The upgrades from 2013 are now facing that same fate. Therefore, we are presenting to you the obtained prices to replace the truck in its entirety with the latest technology available. The truck will include a new IBAK pan, tilt, and zoom camera in 1080P, 1,640 ft of fiber optic cable, Transporter to 24" pipe with wheel sets to 60", IKAS Evolution software for data logging PACP certified, Mounted in an E450 Ford box van.

Sourcewell National Bid – contract number 120721- RVL \$351,249.00

Envirotech Equipment, Lannon,
WI (New) \$339,425.00

Envirotech Equipment, Lannon, WI (Demo Truck >5000 miles) \$327,964.00

ATTACHMENT:

RECOMMENDATION:

Staff recommends purchasing the demo unit quoted above from Envirotech Equipment for an amount not to exceed \$327,964.00. Price includes a \$10,000.00 equipment trade-in credit. Vehicle to be delivered 8 weeks from time of Board approval, with full factory warranty for the chassis and mounted equipment. Staff is further requesting a positive recommendation to the Village Board for this purchase. Monies were budgeted in the 2024 Wastewater Capital Budget – Transportation Equipment 60-180-185-3730(MSI) 600000-185000(Munis).

ACTION BY Committee:

Proper parliamentary procedure to deny a request is to have a motion made in the affirmative and, by voting NAY, would deny the request if there was a majority vote.

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: May 6, 2024

PLACEMENT: Action Item

ITEM TITLE: 2024 Labor and Equipment Rates

SUBMITTED BY: Matthew Mortwedt, Public Works Director

SUMMARY EXPLANATION:

This is an annual update to Department of Public Works equipment and labor rates.

ATTACHMENT:

1. Equipment Rates
2. Labor Rates 2024

RECOMMENDATION:

Staff are recommending approval of the 2024 rates.

ACTION BY Committee:

EQUIPMENT RATES				
VILLAGE OF GERMANTOWN				
	Annual Hourly Rates			
EQUIPMENT DESCRIPTION	2019	2020	2021	2022
Cruz-Air	\$70.01	\$72.11	\$ 74.27	\$ 76.50
Case Backhoe & Loader	\$41.33	\$42.57	\$ 43.85	\$ 45.16
Michigan Loader	\$52.81	\$54.39	\$ 56.03	\$ 57.71
Case/John Deer Loader/Snow Plow	\$89.55	\$92.24	\$ 95.00	\$ 97.85
Case/John Deer Loader/Snow Blower	\$121.69	\$125.34	\$ 129.10	\$ 132.97
Single Axle Dump Truck (5yd)	\$37.88	\$39.02	\$ 40.19	\$ 41.39
Single Axle Dump Truck w/Plow/Aux. Wing/Sander (5 yd)	\$60.84	\$62.67	\$ 64.55	\$ 66.48
Tandem Axle Dump Truck	\$50.52	\$52.04	\$ 53.60	\$ 55.20
Tandem Axle Dump Truck w/Plow/Aux. Wing/Sander	\$74.62	\$76.86	\$ 79.16	\$ 81.54
Quad Axle Dump Truck	\$87.55	\$90.18	\$ 92.88	\$ 95.67
1-Ton Patrol Truck (2-3 yd)	\$28.71	\$29.57	\$ 30.46	\$ 31.37
1-Ton Truck w/Plow	\$35.59	\$36.66	\$ 37.76	\$ 38.89
Truck w/Water Jetter w/Aux. Power Unit	\$57.40	\$59.12	\$ 60.90	\$ 62.72
Aerial Lift Truck	\$71.18	\$73.32	\$ 75.51	\$ 77.78
3500- Truck w/ Utility Box & Crane	\$65.00	\$66.95	\$ 68.96	\$ 71.03
Pickup Truck	\$22.39	\$23.06	\$ 23.75	\$ 24.47
Pickup Truck w/Plow	\$32.15	\$33.11	\$ 34.11	\$ 35.13
Self Propelled Vibrating Roller	\$43.62	\$44.93	\$ 46.28	\$ 47.66
Self Propelled Non-Vibratory Roller	\$40.18	\$41.39	\$ 42.63	\$ 43.91
185 cfm Air Compressor (Portable)	\$32.15	\$33.11	\$ 34.11	\$ 35.13
Street Sweeper 40 Hp w/Front Mounted Broom	\$42.47	\$43.74	\$ 45.06	\$ 46.41
Vacuum Sweeper	\$94.14	\$96.96	\$ 99.87	\$ 102.87
Vac All	\$98.73	\$101.69	\$ 104.74	\$ 107.88
Sewer line Televising Truck	\$133.17	\$137.17	\$ 141.28	\$ 145.52
Combination Sewer Machine (pipe jetter & vac)	\$160.72	\$165.54	\$ 170.51	\$ 175.62
Mini Excavator	\$56.28	\$57.97	\$ 59.71	\$ 61.50
Skid Steer Loader w/Bucket	\$36.74	\$37.84	\$ 38.98	\$ 40.15
Skid Steer Loader w/Snow Blower/Broom	\$40.18	\$41.39	\$ 42.63	\$ 43.91
20" Enclosed Trailer	\$15.00	\$15.45	\$ 15.91	\$ 16.39
REX Valve Turner	\$83.00	\$85.49	\$ 88.05	\$ 90.70
10' Utility Trailer	\$12.00	\$12.36	\$ 12.73	\$ 13.11
Tar Kettle	\$39.03	\$40.20	\$ 41.41	\$ 42.65
Motorized Mower (24" & Under)	\$15.22	\$15.68	\$ 16.15	\$ 16.63
Motorized Mower (25"-47")	\$21.24	\$21.88	\$ 22.53	\$ 23.21
Motorized Mower (48" & larger)	\$24.68	\$25.42	\$ 26.18	\$ 26.97
Tractor w/Sickle or Flail Mower	\$52.81	\$54.39	\$ 56.03	\$ 57.71

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Chain Saw	\$14.07	\$14.49	\$ 14.93	\$ 15.37
Hydraulic Saw	\$14.07	\$14.49	\$ 14.93	\$ 15.37
Hydraulic Pruner	\$14.07	\$14.49	\$ 14.93	\$ 15.37
Chipper	\$45.92	\$47.30	\$ 48.72	\$ 50.18
Generator (225 Kw)	\$65.43	\$67.39	\$ 69.41	\$ 71.50
Generator (Under 10 Kw)	\$28.71	\$29.57	\$ 30.46	\$ 31.37
Trailer Mounted Vacuum Excavator & Valve Turner	\$96.43	\$99.32	\$ 102.30	\$ 105.37
6 " Pump/Hose	\$35.59	\$36.66	\$ 37.76	\$ 38.89
4" Pump/Hose	\$29.85	\$30.75	\$ 31.67	\$ 32.62
3" Pump/Hose	\$24.68	\$25.42	\$ 26.18	\$ 26.97
Barricades-----DAILY COST	\$3.44	\$3.54	\$ 3.66	\$ 3.77
Traffic Control Signs-----DAILY COST	\$1.73	\$1.78	\$ 1.82	\$ 1.87
NOTE: 2022 rates reflect a 3% increase of 2021 rates				

LABOR RATES -- 2024			
VILLAGE OF GERMANTOWN			
	Annual Hourly Rates		
POSITION DESCRIPTION	2022	2023	2024
Director of Public Works	\$85.40	\$80.09	\$97.68
Community Development Director		\$82.69	\$85.91
Village Engineer	\$71.96	\$67.19	\$86.25
Project Engineer	\$60.94	\$56.81	\$58.51
Civil Engineer	\$45.88	\$54.63	\$56.26
Land Surveyor/Survey Crew w/Robot	\$153.85	\$140.30	\$144.51
Engineer Tech III / Land Surveyor	\$54.37	\$42.95	\$44.24
Construction Inspection	\$54.58	\$52.84	\$54.43
Record Drawing Documentation Prep	\$54.58	\$51.75	\$53.30
Clerical_DPW		\$43.64	\$44.95
Clerical_Planning/Zoning		\$43.90	\$45.21
Superintendent_Highway	\$61.60	\$67.24	\$74.50
Foreman_Highway		\$63.14	\$65.87
Highway Maintenance Worker II	\$51.69	\$58.02	\$59.76
Highway Operators (Traffic Signals)	\$60.01	\$60.38	\$62.19
Superintendent_ Water Utility	\$61.60	\$65.85	\$74.11
Foreman_ Water Utility		\$60.95	\$63.61
Superintendent_ Waste Water	\$61.61	\$66.45	\$74.96
Utility Operator	\$53.03	\$58.02	\$59.76
NOTE: 2024 rates for filled positions reflect base wage + benefits/fed/state/pension/ins/ss (from payroll) + 15% Administration/Overhead.			
NOTE: 2024 rates for other positions represents a 3% increase.			

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: May 6, 2024

PLACEMENT: Presentation

ITEM TITLE: Country Belle Manor - Road and Grading History Discussion

SUBMITTED BY: Matthew Mortwedt, Public Works Director

SUMMARY EXPLANATION:

See attached presentation.

ATTACHMENT:

1. Country Belle Manor History - Roads and Slopes

RECOMMENDATION:

No action required.

ACTION BY Committee:

Country Belle Manor Development

History and Related Issues

Subdivision Development (2008-2009)

- ◆ Applicable standards around the time of development
 - ◆ Germantown Standards and Specifications
 - ◆ Precursor to the Development Handbook
 - ◆ The guidebook for developers, including grading standards
 - ◆ Driveway Permit Application
 - ◆ Did not allow concrete driveways in the ROW
 - ◆ This has since been updated to allow concrete, but at the owner's risk
- ◆ Applicable standards now
 - ◆ Germantown Development Handbook
 - ◆ Driveway Permit, rev 2023

The Development

◆ Subdivision Roads

- ◆ The base course of asphalt was installed in 2008-2009 and was likely 3 inches deep
- ◆ The top course of asphalt was never installed
 - ◆ Driveways were connected to the base course over time, some permitted, some not
- ◆ The roads deteriorated from 2008-2022
- ◆ In 2022 the roads were added to the Road Program and slated for 2024 construction
- ◆ Moved up to 2023
- ◆ Pulverize and reconstruct method used
 - ◆ Raised the profile
 - ◆ Likely the best option available
 - ◆ Depth of asphalt adjusted from 5 inches (typical) to 4 inches

Driveway Connections

- ◆ The road program replaces driveway aprons every year.
- ◆ Replacements are in asphalt
- ◆ The method of replacement varies
 - ◆ A standard would be to saw cut a joint and pave up to the joint
 - ◆ A field decision was made to mill down concrete and overlay some Country Belle Manor driveways.
 - ◆ All driveways are different and field decisions/adjustments are frequently made
- ◆ How deep the replacement goes is determined by allowing enough space to make a smooth transition from the new road to the existing driveway
 - ◆ Raised profile in Country Belle Manor resulted in deeper connections within the ROW.

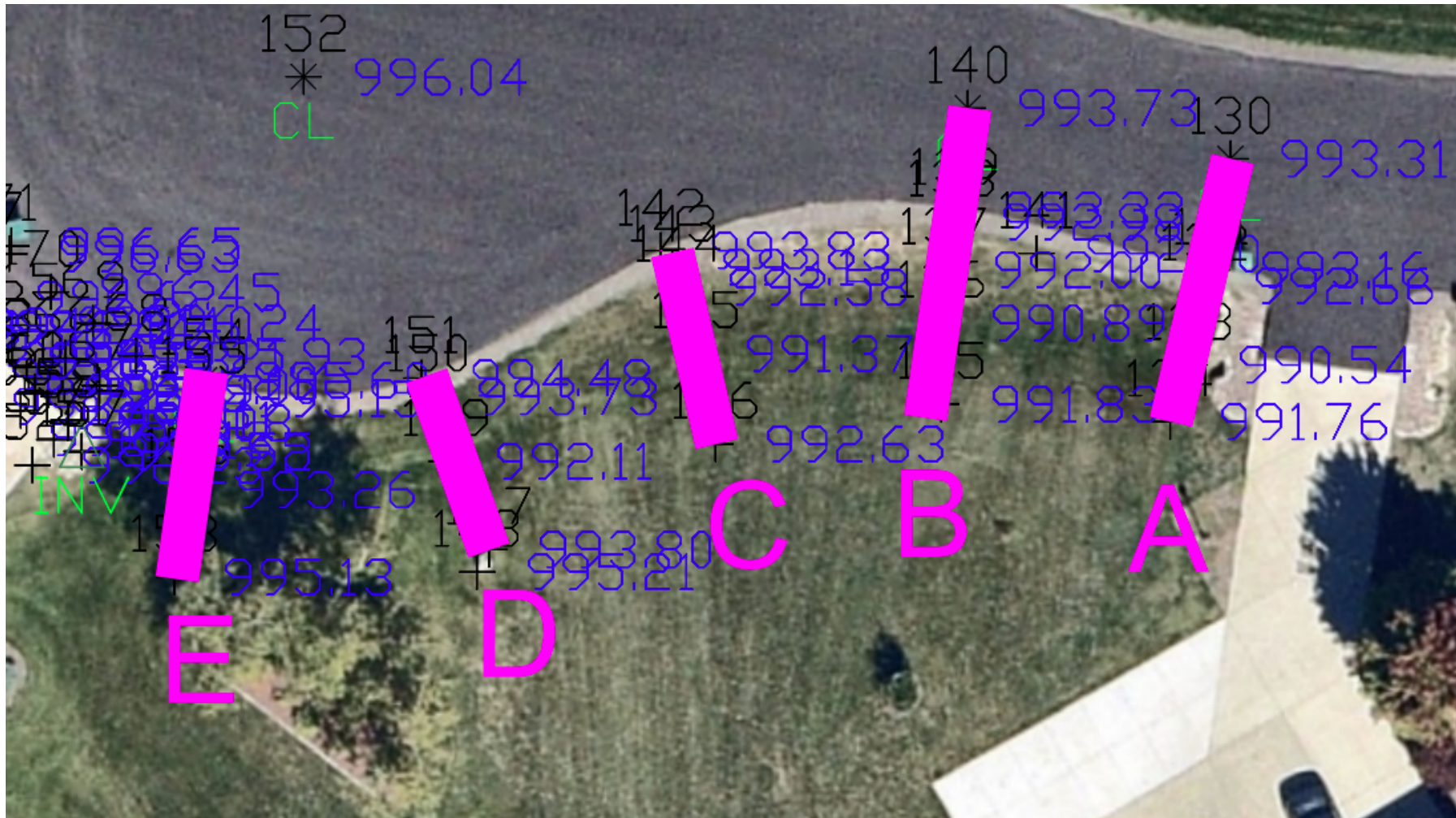


Depmsey Driveway

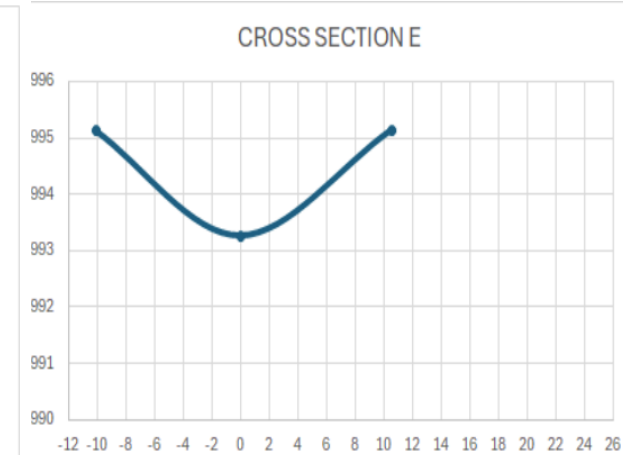
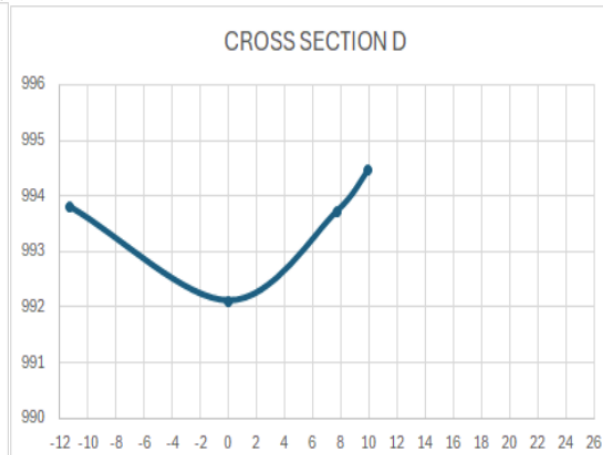
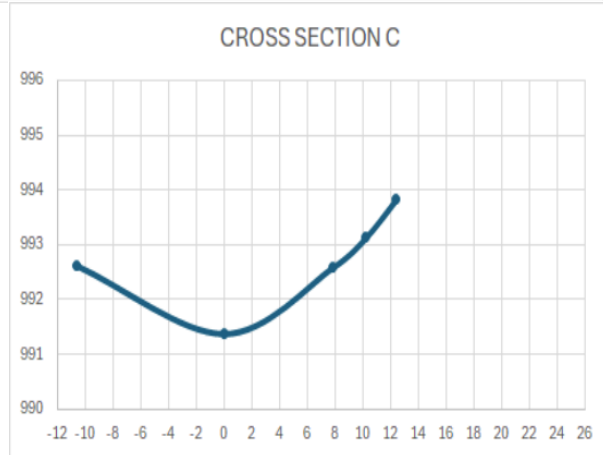
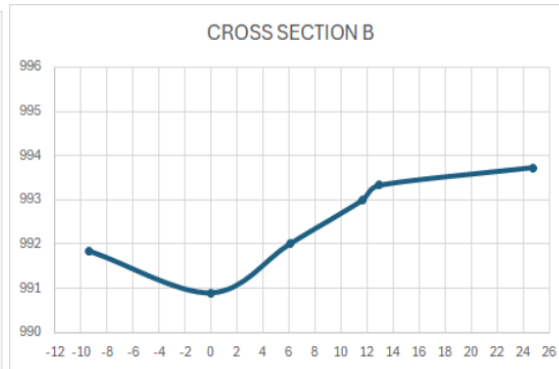
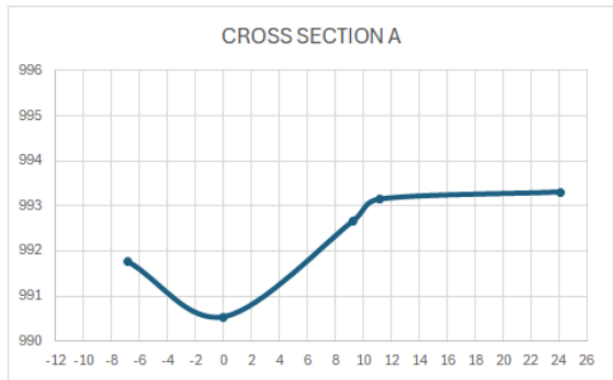
The Development

- ◆ Subdivision Grading
 - ◆ The standard for subdivision grading was the Germantown Standards and Specifications.
 - ◆ 3:1 Slope for drainage ditches was likely specified at that time based on what we can identify from historical records.
 - ◆ The approved grading plan identified ditch slopes in roughly that range.
- ◆ Review of Current Slopes

Field Measurements from 4/24



Field Measurements from 4/24



Findings

- ◆ Slopes generally conform to the 3:1 standard that existed during development.
 - ◆ Actual conditions in some locations are steeper than the grading plan but still generally 3:1
- ◆ When measured in small cross sections, especially near the road in cross sections A, B and C there are steeper slopes right near the shoulder.
- ◆ When measured from the bottom of the ditch to the shoulder slopes generally conform to the standard.

The background of the slide features abstract, overlapping green geometric shapes, primarily triangles and polygons, in various shades of green, ranging from light lime to dark forest green. These shapes are concentrated on the right side of the slide, creating a modern, dynamic feel. The rest of the slide is a plain, light gray.

Questions?

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: May 6, 2024

PLACEMENT: Action Item

ITEM TITLE: Approval of Country Belle Manor Driveway Adjustment 50% Contribution

SUBMITTED BY: Matthew Mortwedt, Public Works Director

SUMMARY EXPLANATION:

As initial development took place, the base course of asphalt was installed around 2008-2009. The development agreement stated that the Village Engineer would call for the top course of asphalt, typically after major development was complete and sometimes the following year, to allow for settlement.

It's difficult to tell, because this is going back several DPW Directors and Village Engineers (staff has also turned over 100% since that time), but the top course of asphalt was never installed. Over the subsequent 15 years residents matched their driveway to the incomplete road. Some of those connections were permitted, some were not.

Also during that time the base course deteriorated to the point where it was being identified in our road condition assessments for reconstruction. Going back to about 2022 these roads were slated for 2024 reconstruction. However, they had remaining funds last year and were able to include the work in 2023. They chose the pulverize and reconstruct method which rubblizes the existing asphalt in place (does not remove it) and compacts it. The additional two layers of asphalt are added on top. The total depth of asphalt specified was 4 inches. This did raise the profile of the road, but was probably the best option available. The other standard approach is to mill and overlay, but they likely didn't have the depth of existing asphalt to do that properly. The pulverize and reconstruct was done in the summer of 2023 in Country Belle Manor.

In order to deal with the higher profile on the road the Village had to match into existing driveways and did so, generally, by removing a portion of the driveway and milling off some of the existing driveway within the right of way and overlaying asphalt. This condition, and the higher profile, have been the source of discussion between the Village and residents. It's worth noting that the higher profile of the road caused other areas of concern from residents such as steeper ditches, a step down to the shoulder, etc.

This approach of replacing concrete driveways with asphalt in the right of way has been the standard approach for the Village for many years. This will continue to be the case moving forward. In fact, only in the last 10 years did a driveway permit even allow concrete driveways in the right of way. Driveway permits also indicate that concrete installed in the ROW is subject to being replaced with asphalt and that residents do so at their own risk. That will also continue to be the case, so there is no guarantee that new concrete approaches won't be removed within the right of way in future years.

In fall 2023 the PWHC and residents discussed, but did not vote on, a 50/50 split with residents acknowledging that the Village should have done things differently and that residents, especially in

cases where driveway connections were not permitted, also could have done things differently. The 50/50 cost share on a new concrete driveway approach was seen as a compromise.

Since then staff have moved forward with that discussion in mind. Letters were sent to affected residents over the winter asking them to opt into a 50/50 cost share program. Staff has also planned for the concrete work to take place as part of our 2024 road program.

ATTACHMENT:

1. Country Belle Manor Authorization Letter
2. 2024-02-18_Outreach letter - Driveway Replacement

RECOMMENDATION:

Staff recommends approval of the 50 percent cost share for Country Belle Manor driveway adjustments for those that opted into the program.

ACTION BY Committee:



Engineering Department
N112 W17001 Mequon Rd.
PO Box 337
Germantown, WI 53022-0337
Phone: (262) 250-4721
www.germantownwi.gov

April __, 2024

[Property Address]

Subject: Agreement for Driveway Work
Tax Parcel: GTNV_XXX

Dear Property Owner,

On 2/28/24 you expressed an interest in replacing the asphalt portion of your driveway with concrete. Village staff surveyed your driveway approach to evaluate the extent of any driveway removal for concrete replacement. We requested pricing for this work and anticipate presenting the costs to PWHC/VB on 3/18/24. Previously in December, a 50/50 cost share approach was discussed with residents and the Public Works and Highways Committee specifically for this project to replace driveway approaches with concrete in this Country Belle Manor subdivision.

The intent of this letter is to provide an update with a plan that an onsite meeting will need to be scheduled with Village staff and the Contractor to verify the work limits and cost.

Based on meeting with the Contractor, Wolf Paving, on _____, please sign below to authorize the work as described including the replacements limits (replace asphalt with concrete), schedule _____ and cost contribution of \$4,759 from the property owner for this work. For any questions, please contact the Public Works Department at 262-250-4721 or send an email to engineering@germantownwi.gov.

Sincerely,

Kevin R. Driscoll, P.E.
Village Engineer

Name

Date



Engineering Department
N112 W17001 Mequon Rd.
P.O. Box 337
Germantown, Wisconsin 53022-0337
Phone: (262) 250-4721
www.germantownwi.gov

February 15, 2023

Property Owner
Address
City, WI 53233

Subject: Driveway Work
Tax Parcel: GTNV <ID>

Dear Property Owner,

In 2023, the Village of Germantown paved the streets in your subdivision. The contractor used a grinder to mill the pavement surface and placed asphalt over it. As part of this work, the contractor used a layer of asphalt to match the driveway elevations. Following that, Village staff met with several of residents in the subdivision and discussed ways to make improvements to your driveway entrances and the shoulder areas near the roadway pavement edge.

If you're interested in replacing the asphalt portion of your driveway with concrete, the Village of Germantown may replace it on a cost-sharing basis. The Village Board approved a 50/50 cost share specifically for this project to replace driveway approaches with concrete in this Country Belle Manor subdivision. The intent of this letter is to determine if you would like to replace your driveway entrance with concrete, or leave it in its current condition. Staff's approach is to survey your driveway, and then determine the extent of any driveway removal so that it can be replaced with concrete to match the into your driveway elevations. This extent would be presented to you prior to completing the work.

Once we have your response to this letter, Village staff will perform a site visit to survey your driveway, and plan for improvements and provide an estimate for the repairs. Please contact Deb Remich, the Administrative Assistant in our Public Works Department at 262-250-4721 by March 31st to let us know if you are interested in having the survey completed and the associated driveay work performed. If you have any questions or need any further information, you can contact call me at 262-250-4724 or send an email to engineering@germantownwi.gov.

Sincerely,

Kevin R. Driscoll, P.E.
Village Engineer

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: May 6, 2024

PLACEMENT: Presentation

ITEM TITLE: Informational Report on Enforcement Actions at W175N12890
Lancelot Drive

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

1. 1568_001

RECOMMENDATION:

ACTION BY Committee:

May 3, 2024

Mr. Steven Kreklow
Village of Germantown Administrator
N112W17001 Mequon Road
Germantown, WI 53022

Dear Village Administrator Kreklow,

We the homeowners and/or residents living in the Village of Germantown within the vicinity of the Fenner property located at W175N12890 Lancelot Drive are requesting that the Village immediately commences the clean-up and enforcement of the numerous property violations as stated in the municipal code.

The property has been on the Village radar for over three (3) years upon Kurt Jahn's body being found deceased inside the home. There was an eight (8) day delay in the reporting of Mr. Jahn's death by Ms. Fenner. The property is in total disarray both inside and out with rubbish strewn all over the property. It is not only a health hazard to Ms. Fenner, but also a continuing eyesore and health concern to all of us. We collectively agree that this will ultimately lead to the devaluation of our properties if the Village continues to disregard the enforcement of the municipal code and refuses to commence the clean-up process of the Fenner property.

Regards,

***PLEASE SEE ATTACHED**

cc:

Dean Wolter, Village President
Jeff Retzlaff, Community Development Director
Brian Sajdak, Village Attorney
Mike Snow, Chief of Police
John DeLain, Fire Chief
Rick Miller, Trustee District 2
Meg Cutts, Trustee District 2

PROPERTY OWNER	ADDRESS	SIGNATURE
Michael R. Guse	W175 N13000 Lancelot Dr	Michael R. Guse
Randall R. Guse	"	"
Steven C Schroeder	W175 N13008 Lancelot Dr	Steven C Schroeder
Steven E Schroeder	"	"
Michelle Schroeder	W175 N13008 Lancelot Dr	Michelle R Schroeder
LYNN WILDE	W175 N13015 LANCELOT DR.	Lynn Wilde
Laura Drea	W175 N13057 Lancelot	Laura Drea
Ronald Drea	W175 N13057 Lancelot	Ronald Drea
Betty Cresci	N130 W17296 Lancelot	
Richard Cresci	" " "	
David Rampson	W175 N12877 Lancelot Dr	David Rampson
Michael Colin	W175 N12877 Lancelot Dr.	Michael Colin
NICU RAMPSON	W175 N12877 LANCELOT	N Rampson
Jeff SARDINA	W175 N12971 Lancelot	Jeff Sardinia
She Sardinia	W175 N12971 Lancelot	She Sardinia
Mary Doka	W175 N12960 Lancelot Dr	Mary L Doka
SUSAN KETTER	W175 N12954 LANCELOT	Susan L. Ketter
Reborah Dombrock	N1287017358 Holly Hill Rd	Reborah Doka
PATRICK DOKE	W175 N12960 Lancelot Dr	Patrick Doka
Paul Borkin	W175 N12941 Lancelot	Paul Borkin
Lise Borkin	W175 N12941 Lancelot	Lise Borkin
Douglas J. Wilde	W175 N13015 LANCELOT DR.	Douglas J. Wilde

Alcohol Beverage
Individual Questionnaire

Date 4/3/24

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor) Kwik Trip, Inc.	
2. Business Trade Name or DBA Kwik Trip 631	
3. Entity Type (check one) ☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☒ Corporation ☐ Nonprofit Organization	

Part B: Individual Information

1. Last Name Cwikla		2. First Name Tammy		3. M.I. L.	
4. Relationship to Business (Title) Agent		5. Email [REDACTED]		6. Phone [REDACTED]	
7. Home Address [REDACTED]					
8. City [REDACTED]		9. State [REDACTED]		10. Zip Code [REDACTED]	
11. Date of Birth [REDACTED]		12. Drivers License/State ID State of Issuance WI			

Part C: Address History

1. Do you currently reside in Wisconsin? ☒ Yes ☐ No							
If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application? <table><tr><td>Years</td><td>Months</td></tr><tr><td colspan="2">Entire life</td></tr></table>				Years	Months	Entire life	
Years	Months						
Entire life							
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.							
Previous Address 1		City	State	Zip Code			
[REDACTED]		[REDACTED]	WI	[REDACTED]			
Previous Address 2		City	State	Zip Code			
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]			
Previous Address 3		City	State	Zip Code			
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]			
Previous Address 4		City	State	Zip Code			
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]			
Previous Address 5		City	State	Zip Code			
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]			
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.							
State	County	State	County	State	County		
WI	Washington						
State	County	State	County	State	County		

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☒ Yes ☐ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated 1996 DUI	Location Washington County, WI	Conviction Date 1996
Penalty Imposed Loss of license.		Was sentence completed? ☒ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature

Tammy Awikala

Date

4/3/04

Form

AB-101

Alcohol Beverage Appointment of Agent

Date

4/3/24

Agent Type (check one)☐ Original (no fee)☒ Successor (\$10 fee for municipal licensees only)**Part A: Business Information**

1. Legal Business Name (individual name if sole proprietor)

Kwik Trip, Inc.

2. Business Trade Name or DBA

Kwik Trip 631

3. Entity Type (check one)

☐ Limited Liability Company☒ Corporation☐ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

☒ Municipal Retail License ☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

New manager assigned to oversee the store.

Part B: Agent Information

1. Last Name

Cwikla

2. First Name

Tammy

3. M.I.

L.

4. Email

5. Phone

6. Home Address

7. City

8. State

9. Zip Code

10. Age

11. Drivers License/State ID Number

12. Drivers License/State ID State of Issuance

Part C: Agent Questions1. Have you satisfied the responsible beverage server training requirement?
Submit proof of completion.☒ Yes ☐ No2. Have you completed Form AB-100, Alcohol Beverage Individual Questionnaire?
Submit a completed Form AB-100 with this form.☒ Yes ☐ No3. Have you been a Wisconsin resident for at least 90 continuous days?
See instructions for exceptions.☒ Yes ☐ No

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the Undersigned, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Zietlow		First Name Scott	M.I. P
Title President	Email licensingdept@kwiktrip.com		Phone [REDACTED]
Signature <i>Scott P. Zietlow</i>		Date 4-3-24	

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the Agent, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Cwicki		First Name Tammy	M.I. L
Signature <i>Tammy Cwicki</i>		Date 4/3/24	

Form

CTV-101

Cigarette, Tobacco, and Electronic Vaping Device License - Individual Questionnaire

Date **4/3/21****Part A: Business Information**

1. Legal Business Name (individual name if sole proprietor)

Kwik Trip, Inc.

2. Business Trade Name or DBA

Kwik Trip 631

3. Entity Type (check one)



Sole Proprietor



Partnership



Limited Liability Company



Corporation

Part B: Individual Information

1. Name (Last)

Cwikla

2. Name (First)

Tammy

3. Name (M.I.)

4. Relationship to Business (Title)

Agent

5. Email

6. Phone

7. Home Address

8. City

9. State

10. Zip Code

11. Date of Birth

12. Drivers License/State ID Number

13. Drivers License/State ID State of Issuance

WI

Part C: Individual's Address History

List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1

City

State

Zip Code

Previous Address 2

City

State

Zip Code

Previous Address 3

City

State

Zip Code

Previous Address 4

City

State

Zip Code

Previous Address 5

City

State

Zip Code

Previous Address 6

City

State

Zip Code

If applicable, list all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State

County

State

County

State

County

State

County

WI

Washington

State

County

State

County

State

County

State

County

Continued →

Part D: Individual's Criminal History

1. Have you ever been convicted of any offenses (other than traffic offenses) for violation of any federal, Wisconsin, or another state's laws, or of any county or municipal ordinances? ☒ Yes ☐ No

If yes to question 1, please list details of each conviction below:

Law/Ordinance Violated 1996 DUI	Location Washington County, WI	Trial Date NA
Penalty Imposed Loss of license.	Was sentence completed? ☒ Yes ☐ No	
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed 10 MONTHS (Already in Above) LOSS of LICENSE	Was sentence completed? ☒ Yes ☐ No	
Law/Ordinance Violated	Location	Trial Date
Penalty Imposed	Was sentence completed? ☐ Yes ☐ No	

2. Are charges for any offenses currently pending against you (other than traffic offenses) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation by Individual

READ CAREFULLY BEFORE SIGNING: I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on an application for cigarette, electronic vaping devices, and tobacco products retail license may be required to forfeit not more than \$1,000 if convicted. I declare under penalties of the law that I have examined this information and, to the best of my knowledge, it is true, correct, and complete to the best of my knowledge and belief.

Signature **X Tammy Wickler** Date **X 4/3/24**

Part F: Licensing Authority Approval

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, this individual qualifies to serve in the reported role with the above-named business.

Name of Local Official	Title
Signature of Local Official	Date

Form
CTV-102

**Cigarette, Tobacco, and Electronic Vaping Device
Appointment of Agent**

Date 4/3/24

Agent Type (check one): ☒ Original ☐ Change

Part A: Agent Information

1. Last Name -Cwikla	2. First Name Tammy	3. M.I. L
4. Email [REDACTED]	5. Phone [REDACTED]	
6. Home Address [REDACTED]		
7. City [REDACTED]	8. [REDACTED]	
10. Date of Birth [REDACTED]	11. Driver's License/State ID Number [REDACTED]	12. Driver's License/State ID State of Issuance [REDACTED]

Part B: Questions

1. Have you completed Form CTV-101, Cigarette, Tobacco, and Electronic Vaping Device License - Individual Questionnaire? Submit a completed Form CTV-101 with this form. ☒ Yes ☐ No
2. If this is a change of agent, please describe the reason for the agent change. Attach additional sheets if necessary.

Part C: Business Information

1. Legal Business Name (individual name if sole proprietor) Kwik Trip, Inc.		
2. Business Trade Name or DBA Kwik Trip 631		
3. Entity Type (check one) ☐ Limited Liability Company ☒ Corporation		
4. Premises Address W188N10963 Maple Rd		
5. City Germantown	6. State WI	7. Zip Code 53022

Part D: Attestations

READ CAREFULLY BEFORE SIGNING: I, the Licensee, authorize the above-named individual to act for the above-named corporation or limited liability company with full authority and control of the premises and of all business relative to cigarettes, tobacco products, and/or electronic vaping devices conducted therein. I certify that I am authorized by the entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature of Licensee (officer, member, or authorized signatory) Scott P. Zietlow	Date 4-3-24
Name of Person Signing for Licensee Scott P. Zietlow	Title President

READ CAREFULLY BEFORE SIGNING: I, the Agent, hereby accept this appointment as agent for the above-named corporation or limited liability company and assume full responsibility for the conduct of all business relative to sales of cigarettes, tobacco products, and/or electronic vaping devices conducted on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this form, and that any person who knowingly provides materially false information on this form may be required to forfeit not more than \$1,000 if convicted.

Signature of Agent Tammy Cwikla	Date 4/3/24
------------------------------------	----------------

CTV-102 (N. 2-24)

Wisconsin Department of Revenue

Alcohol Beverage
Individual QuestionnaireDate 4/19/24

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Speedway LLC

2. Business Trade Name or DBA

Speedway 4465

3. Entity Type (check one)

☐ Sole Proprietor☐ Partnership☒ Limited Liability Company☐ Corporation☐ Nonprofit Organization

Part B: Individual Information

1. Last Name

Robinson

2. First Name

Pamela

3. M.I.

I.

4. Relationship to Business (Title)

C-Store Leader

5. Email

6. Phone

7. Home Address

8. City

9. State

10. Zip Code

11. Date of Birth

12. Drivers License/State ID Number

13. Drivers License/State ID State of Issuance

Part C: Address History

1. Do you currently reside in Wisconsin? ☒ Yes ☐ No

If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?

Years

4

Months

2

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1

City

State

Zip Code

Previous Address 2

City

State

Zip Code

Previous Address 3

City

State

Zip Code

Previous Address 4

City

State

Zip Code

Previous Address 5

City

State

Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State

County

State

County

State

County

State

County

TXDallasTX[REDACTED]

State

County

State

County

State

County

State

County

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

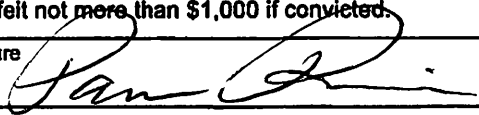
2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature



Date

4-19-24

Alcohol Beverage
Appointment of AgentDate
4/19/24

Agent Type (check one)

☐ Original (no fee)☒ Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Speedway

2. Business Trade Name or DBA

3. Entity Type (check one)

☐ Limited Liability Company☒ Corporation☐ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

☒ Municipal Retail License☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Previous General Manager no longer with company.

Part B: Agent Information

1. Last Name

Robinson

2. First Name

Pamela

3. M.I.

I

4. Email

5. Phone

6. Home Address

7. City

8. State

9. Zip Code

10. Age

11. Drivers License/State ID Number

12. Drivers License/State ID State of Issuance

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.2. Have you completed Form AB-100, Alcohol Beverage Individual Questionnaire? ☒ Yes ☐ No
Submit a completed Form AB-100 with this form.3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <i>Robinson</i>	First Name <i>Pamela</i>	M.I. <i>I.</i>
Title <i>Store Leader</i>	Email [REDACTED]	Phone [REDACTED]
Signature <i>Pam R.</i>		Date <i>4-19-2024</i>

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name <i>Robinson</i>	First Name <i>Pamela</i>	M.I. <i>I.</i>
Signature <i>Pam R.</i>		Date <i>4-19-2024</i>

May 6 PS/VB

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10

Application Date: 04/22/2024

☐ Town ☒ Village ☐ City of Germantown

County of Washington

The named organization applies for: (check appropriate box(es).)

☐ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 05/19/2024 and ending 05/19/2024 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

- ☐ Bona fide Club ☒ Church ☐ Lodge/Society
☐ Veteran's Organization ☐ Fair Association or Agricultural Society
☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Faith Lutheran Church

(b) Address W172N11187 Division Rd Germantown, WI 53022
(Street) ☐ Town ☒ Village ☐ City

(c) Date organized 12/31/1963

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President David Johnson

Vice President Dennel Meinzer

Secretary Bonnie Gilmiester

Treasurer Rus Sommer

(g) Name and address of manager or person in charge of affair: Christopher Totsky
W177N8616 Lynwood Dr Menomonee Falls, WI 53051

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number W172N11187 Division Rd Germantown, WI 53022

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All - within building; Fellowship hall and Northex

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event Youth of Faith Spaghetti Dinner, Raffle, and Silent Auction

(b) Dates of event 05/19/2024 4pm - 8pm

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer David Johnson
(Signature / Date)

Faith Lutheran Church
(Name of Organization)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

R# 561-0042

PS/UB May 6

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10

Application Date: 4-23-2024

☐ Town ☒ Village ☐ City of GERMANTOWN

County of WASHINGTON

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning May 17 2024 and ending May 19 2024 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☐ Bona fide Club

☐ Church

☒ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name DEUTSCHSTADT HERITAGE FOUNDATION

(b) Address N112W16240 MEQUON RD, GERMANTOWN
(Street)

☐ Town ☒ Village ☐ City

(c) Date organized 1989

(d) If corporation, give date of incorporation

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President CHARLES J. HARGAN

Vice President KEN MILLER

Secretary JUDY LASTRILLA

Treasurer MICHELLE DANBYK

(g) Name and address of manager or person in charge of affair:

CHARLES J. HARGAN, W16N11504 BISCLAYNE DR, GERMANTOWN, WI 53022

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number MARKET PLAZ #2 N112 W16560 Mequon Rd

(b) Lot Block

(c) Do premises occupy all or part of building?

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. Name of Event

(a) List name of the event MAI FEST 18th: 11am - 11:30pm

(b) Dates of event MAY 17 - 19 17th: 5pm - 11pm 19th: 12pm - 7:30pm

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Charles J. Hargan 4/23/2024
(Signature) (Date)

DEUTSCHSTADT HERITAGE FOUNDATION
(Name of Organization)

Date Filed with Clerk

Date Reported to Council or Board

Date Granted by Council

License No.

R# 564 0011

OUTSIDE PREMISE EXTENSION APPLICATION

Application for Class "B" Beer & "Class B" Liquor License

Outside Premise Extension

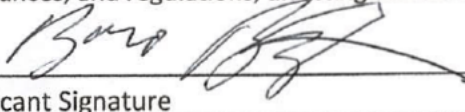
- Additional permits or approvals may be required by other Departments (sign permits, temporary use permits, building permits, electrical permits, etc.). You are responsible for obtaining those permits prior to approval of this application. Contact Community Development at 250-4735 for further information.
- Approved licenses are valid upon issuance and expire June 30 the following year, unless otherwise noted for One Time/Special Events. If there are any changes to the previously approved application, site plan approval and Plan Commission review will be needed.

☐	Annual Extension Request	\$25
☒	One Time/Special Event Extension Request	\$25
Total:		25

IF YOUR APPLICATION SHOULD BE DENIED BY THE VILLAGE BOARD, THE FEES ARE NON-REFUNDABLE.

Applicant Name Boro Buzdum		Phone Number 	Email 	
Name of Licensed Premise Fawn Lane LLC, DBA Buzdum's Pub & Grill				
Street Address of Licensed Premise W188N10515 Maple Rd		City Germantown	State WI	Zip 53022
Describe the area of outside extension. You MUST include a detailed drawing of the area with dimensions and access points <i>Annual applied for:</i> Parking lot; back patio & grass area				
One Time/Special Events - List Dates and Times of Event Annual Extensions - List Times In Use Monday May 27th car show 9am-4pm		(Municipal Code limits time to 10:00pm unless otherwise authorized by Village Board)		

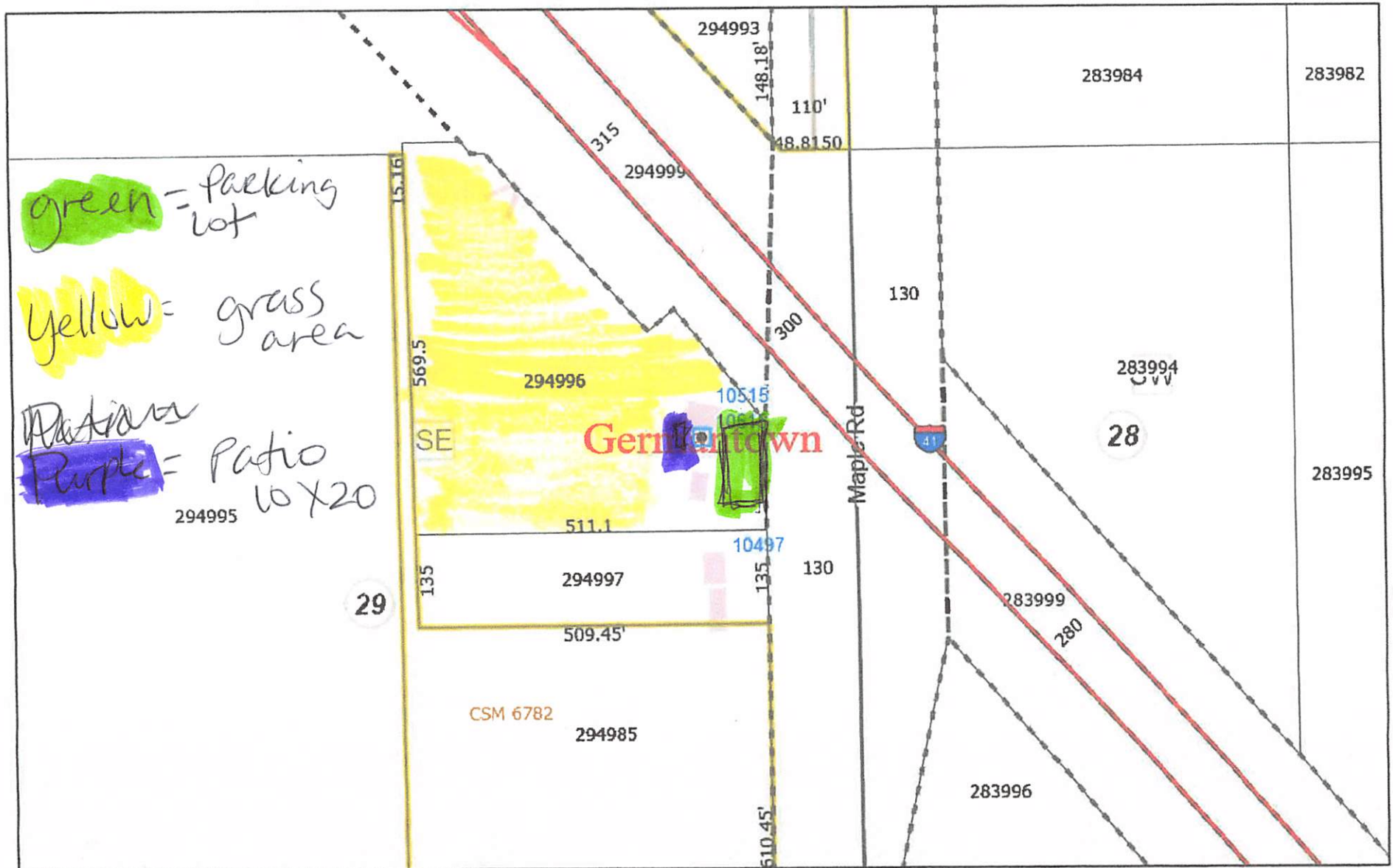
I hereby certify that the answers on this application are complete, true and correct to the best of my knowledge and belief and make application for an Extension of Premise in the Village of Germantown, Wisconsin, subject to the provisions and limitations of Wisconsin Statutes and Germantown Municipal Code, and hereby agree to comply with all laws, resolutions, ordinances, and regulations, affecting said activity, if a license be granted to me.


 Applicant Signature

4.29.2024
 Date

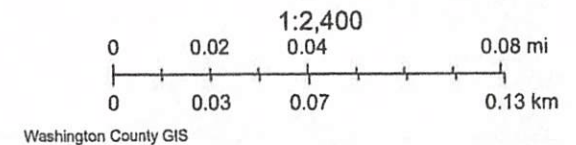
For Office Use Only: Date: 4-25-24 Initials: _____ Amount Paid: 25 Receipt # _____	
Community Development Reviewed: _____ Plan Commission Date (New/Changes Only): _____ Date 300' Noticed Mailed: _____	
Police Chief Date Notified _____ Police Dept: _____ Approve or _____ Deny (Attach basis for denial). Police Chief or Designee: _____ Date: _____	
Fire Chief Date Notified _____ Fire Dept: _____ Approve or Deny (Attach basis for denial). Fire Chief or Designee Approval: _____ Date: _____	
Public Safety Meeting Date _____ Approved/Denied (Circle One) _____ Village Board Meeting Date _____ Approved/Denied (Circle One) _____	
License Number: _____ Village Clerk Approval: _____	

Washington County, Wisconsin



4/2/2024, 10:23:34 AM

- | | | | | |
|--|--|--|---|---|
| <ul style="list-style-type: none"> Current Parcel Road Centerline STH, CTH Ramp Road Centerline I, USH Interstate | <ul style="list-style-type: none"> Address Point Lot Number Certified Survey Number Leader Lines | <ul style="list-style-type: none"> Parcel Taxkey & Acreage PLSS Boundary PLSS Section PLSS Quarter | <ul style="list-style-type: none"> Lot Plat Certified Survey Map Right-of-Way | <ul style="list-style-type: none"> Municipality Local Road Labels Local Road |
|--|--|--|---|---|



PS: May 6 2024
VB: May 6 2024

Form
AT-106

Original Alcohol Beverage License Application

FOR CLERKS ONLY	
Municipality	Village of Germantown
License Period	commence: and June 30, 2024

License(s) Requested

- ☐ Class "A" Beer \$ _____ ☐ "Class A" Liquor \$ _____
- ☒ Class "B" Beer \$ 100.00 ☒ "Class B" Liquor \$ 600.00
- ☐ "Class C" Wine \$ _____ ☐ "Class A" Liquor (Cider Only) \$ _____
- ☒ Reserve "Class B" Liquor \$ 10,000 ☐ "Class B" (Wine Only) Winery \$ _____

License Fees	\$10,600.00
Publication Fee	\$43.00
Background Check	\$ _____
Total Fees	\$10,643.00

extension 25.00
\$10,668.00

Part A: Premises/Business Information

1. Legal Business Name (registered entity name or individual's name if sole proprietorship)

Sol Agave Taste of Mexico LLC

2. Trade Name or DBA

Sol Agave Taste of Mexico

3. Premises Address

1112 W 16344 Mequon Rd Germantown WI 53022

4. County

Washington

5. Municipality

6. Aldermanic District

7. Mailing Address (if different from premises address)

8. FEIN

99-1470240

9. Wisconsin Seller's Permit Number

456-1031614856-04

10. Premises Phone

11. Premises Email

12. Entity Type (check one)

- ☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization

13. Premises Description - Describe the building or buildings where alcohol beverages are to be sold and stored. Describe all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. Alcohol beverages may be sold and stored ONLY on the premises described in this application. Attach additional sheets if necessary.

Alcohol will be stored Behind bar, and liquor room
Alcohol will be served at Bar, Dining Room, and
patio. The premise is located at 1112 W 16344 Mequon Rd
Germantown WI 53022, IT DOES INCLUDE Bar, Kitchen, Dining
Room, patio and storage room.

Part B: Questions

1. Have the partners, agent, or sole proprietor satisfied the responsible beverage server training requirement for this license period? Submit a copy of Responsible Beverage Server Training Course Certificate. ☒ Yes ☐ No
2. Does the applicant business or its partners, officers, directors, managing members, or agent hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☒ No
If yes, please explain using the space below. Attach additional sheets if necessary.

Police Dept. Appr.
4/12/24
Page 64 of 90

Part C: For Corporate/LLC Applicants Only		
1. State of Registration <u>WISCONSIN</u>	2. Date of Registration <u>02/21/2024</u>	
3. Is the applicant business owned by another corporation or LLC? If yes, please provide the name and FEIN of the parent company below, include parent company members in Part D, and attach Form AT-103 for all of the parent company's principal members, managers, officers, or directors. ☐ Yes ☒ No		
Name of Parent Company	FEIN of Parent Company	
4. Does the parent company or any of its officers, directors, managing members, or agent hold any direct or indirect interest in any other alcohol beverage wholesaler or producer (e.g., brewer, brewpub, winery, distillery)? ☐ Yes ☒ No If yes, please explain using the space below. Attach additional sheets if necessary.		
5. Agent's Last Name <u>Fuentes</u>	Agent's First Name <u>Juan</u>	Phone

Part D: Individual Information
A Supplemental Questionnaire, Form AT-103, must be completed and attached to this application for each person involved in the applicant business and any parent company as indicated in Part C. Persons in the applicant business include: sole proprietor, all officers, directors, and agent of a corporation or nonprofit organization, all partners of a partnership, and all managing members and agent of a limited liability company.

List the full name, title, and phone number for each person below. Attach additional sheets if necessary.

Last Name	First Name	Title	Phone
Fabian Arcate Romero	Fabian	member	
Alonso Arcellano	Ernesto	member	
Fuentes Hernandez	Juan Antonio	member/Agent	

Part E: Attestation	
Who must sign this application? • sole proprietor • one general partner of a partnership • one corporate officer • one managing member of an LLC	
READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate this business according to the law, including but not limited to, purchasing alcohol beverages from state authorized wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.	
Signature 	Date <u>March 7th, 2024</u>
Name (Last, First, M.I.) <u>Fuentes Hernandez Juan A.</u>	
Title <u>member Agent</u>	Email Phone

Part F: For Clerk Use Only		
Date application was filed with clerk	Date reported to governing body	Date provisional license issued (if applicable)
Date license granted	License number	Date license issued
Signature of Clerk/Deputy Clerk		

Alcohol Beverage License Application
Supplemental Questionnaire

Date

This form must be submitted to the municipal clerk, and be accompanied by one or more of the following forms: AT-104, AT-106, AT-108, AT-115, or AT-200. One Form AT-103 must be completed by each person involved in the applicant business or parent company including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- managing members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Supplemental Questionnaires are submitted.

Part A: Premises/Business Information

1. Registered Entity Name (or individual name if sole proprietor)

Sol Agave Taste of Mexico LLC

2. Trade Name or DBA

Sol Agave Taste of Mexico

3. Entity Type (check one)

☐ Sole Proprietor☐ Partnership☒ Limited Liability Company☐ Corporation☐ Nonprofit Organization

Part B: Individual Information

1. Name (Last, First, M.I.)

Alonso Arellano Ernesto

2. Relationship to Registered Entity (Title)

LLC Member

3. Email

4. Phone

5. Home Address

6. City

7. State

8. Zip Code

9. Date of Birth

10. Drivers License/State ID Number

11. Drivers License/State ID State of Issuance

Part C: Address History

List in chronological order your last two residence addresses within the last 5 years.

Previous Address 1

Previous City, State, Zip

Dates (MM/YYYY - MM/YYYY)

Previous Address 2

Previous City, State, Zip

Dates (MM/YYYY - MM/YYYY)

Part D: Employment History

List in chronological order your last two employers within the last 5 years.

Employer's Name

Tequilas Bar & Grill

Employer's Address

126 S Ludington St Columbus WI 53925

Dates Employed (MM/YYYY - MM/YYYY)

09-2021-12-2022

Employer's Name

El Simador Mexican Grill

Employer's Address

N65W24838 Main St Sussex WI 53089

Dates Employed (MM/YYYY - MM/YYYY)

12-2022 - Present

Part E: Criminal History	
1. Have you ever been convicted of any offenses (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.	
Law/Ordinance Violated	Trial Date
Penalty Imposed	Was sentence completed? ☐ Yes ☒ No
Law/Ordinance Violated	Trial Date
Penalty Imposed	Was sentence completed? ☐ Yes ☒ No
2. Are charges for any offenses currently pending against you (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.	

Part F: Questions		
1. Have you lived in any state other than Wisconsin as an adult? If yes, please list them in the space below. If no, continue to question 2. ☒ Yes ☐ No Indiana		
2. How long have you continuously lived in Wisconsin prior to the date of application?	Years 2	Months 6
3. Do you hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g. brewer, brewpub, winery, distillery)? If yes, please explain using the space below. Attach additional sheets as needed. ☐ Yes ☒ No		

Part G: Attestation	
READ CAREFULLY BEFORE SIGNING: I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.	
Signature Ernesto Alonso Arellano	Date 3-7-2024

Alcohol Beverage License Application
Supplemental Questionnaire

Date

This form must be submitted to the municipal clerk, and be accompanied by one or more of the following forms: AT-104, AT-106, AT-108, AT-115, or AT-200. One Form AT-103 must be completed by each person involved in the applicant business or parent company including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- managing members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Supplemental Questionnaires are submitted.

Part A: Premises/Business Information	
1. Registered Entity Name (or individual name if sole proprietor) <u>Sol Agave Taste of Mexico LLC</u>	
2. Trade Name or DBA <u>Sol Agave taste of Mexico</u>	
3. Entity Type (check one) ☐ Sole Proprietor ☐ Partnership ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization	

Part B: Individual Information			
1. Name (Last, First, M.I.) <u>Fuentes Hernandez Juan A</u>			
2. Relationship to Registered Entity (Title) <u>LLC member</u>	3. Email [REDACTED]	4. Phone [REDACTED]	
5. Home Address [REDACTED]			
6. City [REDACTED]	7. State [REDACTED]	8. Zip Code [REDACTED]	9. Date of Birth [REDACTED]
10. Drivers License/State ID Number [REDACTED]		11. Drivers License/State ID State of Issuance [REDACTED]	

Part C: Address History	
List in chronological order your last two residence addresses within the last 5 years.	
Previous Address 1 [REDACTED]	
Previous City, State, Zip [REDACTED]	Dates (MM/YYYY - MM/YYYY) [REDACTED]
Previous Address 2 [REDACTED]	
Previous City, State, Zip [REDACTED]	Dates (MM/YYYY - MM/YYYY) [REDACTED]

Part D: Employment History	
List in chronological order your last two employers within the last 5 years.	
Employer's Name <u>El Jimador Mexican Grill</u>	
Employer's Address <u>N65 w24838 main st Sussex WI 53089</u>	Dates Employed (MM/YYYY - MM/YYYY) <u>12/2022 - Present</u>
Employer's Name <u>Pedros Grill and continua</u>	
Employer's Address <u>7 8th St Cloquet MN 55720</u>	Dates Employed (MM/YYYY - MM/YYYY) <u>09/2013 - 07/2022</u>

Part E: Criminal History

1. Have you ever been convicted of any offenses (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Trial Date
------------------------	------------

Penalty Imposed	Was sentence completed? ☐ Yes ☒ No
-----------------	---

Law/Ordinance Violated	Trial Date
------------------------	------------

Penalty Imposed	Was sentence completed? ☐ Yes ☒ No
-----------------	---

2. Are charges for any offenses currently pending against you (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part F: Questions

1. Have you lived in any state other than Wisconsin as an adult? If yes, please list them in the space below. If no, continue to question 2. ☒ Yes ☐ No

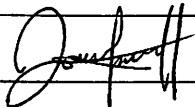
Minnesota

2. How long have you continuously lived in Wisconsin prior to the date of application?	Years 1	Months 9
--	------------	-------------

3. Do you hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g. brewer, brewpub, winery, distillery)? If yes, please explain using the space below. Attach additional sheets as needed. ☐ Yes ☒ No

Part G: Attestation

READ CAREFULLY BEFORE SIGNING: I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature 	Date 3/7/2024
--	------------------

Alcohol Beverage License Application
Supplemental Questionnaire

Date

This form must be submitted to the municipal clerk, and be accompanied by one or more of the following forms: AT-104, AT-106, AT-108, AT-115, or AT-200. One Form AT-103 must be completed by each person involved in the applicant business or parent company including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- managing members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Supplemental Questionnaires are submitted.

Part A: Premises/Business Information

1. Registered Entity Name (or individual name if sole proprietor)

Sol Agave Taste of Mexico LLC

2. Trade Name or DBA

Sol Agave Taste of Mexico

3. Entity Type (check one)

☐ Sole Proprietor☐ Partnership☒ Limited Liability Company☐ Corporation☐ Nonprofit Organization**Part B: Individual Information**

1. Name (Last, First, M.I.)

Arzate Ramirez Fabian

2. Relationship to Registered Entity (Title)

member

3. Email

4. Phone

5. Home Address

6. City

7. State

8. Zip Code

9. Date of Birth

10. Drivers License/State ID Number

11. Drivers License/State ID State of Issuance

Part C: Address History

List in chronological order your last two residence addresses within the last 5 years.

Previous Address 1

Previous City, State, Zip

Dates (MM/YYYY - MM/YYYY)

Previous Address 2

Previous City, State, Zip

Dates (MM/YYYY - MM/YYYY)

Part D: Employment History

List in chronological order your last two employers within the last 5 years.

Employer's Name

Arandas Fucate LLC

Employer's Address

Dates Employed (MM/YYYY - MM/YYYY)

Employer's Name

Employer's Address

Dates Employed (MM/YYYY - MM/YYYY)

Part E: Criminal History	
1. Have you ever been convicted of any offenses (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.	
Law/Ordinance Violated	Trial Date
Penalty Imposed	Was sentence completed? ☐ Yes ☒ No
Law/Ordinance Violated	Trial Date
Penalty Imposed	Was sentence completed? ☐ Yes ☒ No
2. Are charges for any offenses currently pending against you (other than traffic offenses unrelated to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.	

Part F: Questions		
1. Have you lived in any state other than Wisconsin as an adult? If yes, please list them in the space below. If no, continue to question 2. ☒ Yes ☐ No 		
2. How long have you continuously lived in Wisconsin prior to the date of application?	Years 13	Months
3. Do you hold a direct or indirect interest in any alcohol beverage wholesaler or producer (e.g. brewer, brewpub, winery, distillery)? If yes, please explain using the space below. Attach additional sheets as needed. ☐ Yes ☒ No		

Part G: Attestation	
READ CAREFULLY BEFORE SIGNING: I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.	
Signature 	Date 3-7-2024

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☒ Village of Germantown County of Washington
Jefferson City

The undersigned duly authorized officer/member/manager of Sol Agave Taste of Mexico LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

Sol Agave Taste of Mexico
(Trade Name)

located at N 112 W 16344 Mequon Rd Germantown WI 53022

appoints Juan Antonio Fuentes Hernandez
(Name of Appointed Agent)

[Redacted]
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☒ Yes ☐ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

El Jimador Mexican Grill LLC - Waukesha County / El Jimador LLC - Waukesha County

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 1 Year 9 months

Place of residence last year [Redacted]

For: Sol Agave taste of Mexico LLC
(Name of Corporation / Organization / Limited Liability Company)

By: [Signature]
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Juan Antonio Fuentes Hernandez, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 3/07/2024
(Signature of Agent) (Date)

Agent's age [Redacted]

Date of birth [Redacted]

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on _____ by _____ Title _____
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

TEMPORARY OUTSIDE PREMISE EXTENSION APPLICATION
Application for Amendment of Class "B" Fermented Malt Beverage
& "Class B" Intoxicating Liquor License Outside Premise Extension

Filling out your application

Additional permits or approvals may be required by other Village Departments (sign permits, temporary use permits, electrical permits, etc.). You are responsible for obtaining those permits prior to your event. Contact the Community Development Department at 262-250-4735 for further information.

Review of your application

The Village of Germantown Police Department and Fire Department will review your application and give a recommendation to the Public Safety Committee and Village Board.

OUTSIDE PREMISE EXTENSION FEES

☐	Temporary Premise Extension	\$25
	Total:	

IF YOUR APPLICATION SHOULD BE DENIED BY THE VILLAGE BOARD, THE FEES ARE NON-REFUNDABLE.

Name of Licensed Premise

SOL Agave Taste Mexico LLC

Street Address of Licensed Premise

N112 W16344 Mequon Rd Germantown

City

State

Zip

WI 53022

Person in Charge of Event

Juan Fuentes

Phone

Date of Birth

Home Address

Dates and Times of Event (Municipal Code limits time to 10:00pm)

Fri - Sat 11:00 AM - 10:00 PM
Sun - Thurs 11:00 AM - 9:00 PM

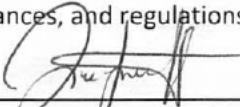
Purpose for Requesting the Outside Extension

Out-Door Seating for Bar and Restaurant

Describe the area of outside extension (INCLUDE A DETAILED DRAWING OF THE AREA with dimensions)

Fenced in patio

I hereby certify that the answers on this application are complete, true and correct to the best of my knowledge and belief and make application for a Temporary Extension of Premise in the Village of Germantown, Wisconsin, subject to the provisions and limitations of Wisconsin Statutes and Germantown Municipal Code, and hereby agree to comply with all laws, resolutions, ordinances, and regulations, affecting said activity, if a license be granted to me.


 Applicant Signature

3/10/2024
 Date

For Office Use Only:

Date: _____ Initials: _____ Amount Paid: _____ Date 300' Notices Mailed Out: _____ Village Board Approval Date: _____
 Police Chief Date Notified 4/11 Police Dept: X Approve or _____ Deny (Attach basis for denial). Police Chief or Designee Approval: _____ Date: 4/12/24
 Fire Chief Date Notified _____ Fire Dept: _____ Approve or _____ Deny (Attach basis for denial). Fire Chief or Designee Approval: _____ Date: _____
 Public Safety Meeting Date _____ Approved/Denied (Circle One) Village Board Meeting Date _____ Approved/Denied (Circle One)
 License Number: _____ Date Effective _____ Village Clerk Approval: _____

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: May 6, 2024

PLACEMENT: Ordinance

ITEM TITLE: An Ordinance Amending Sections 1.43 and 1.46 and Repealing and Recreating Section 1.45 of the Germantown Municipal Code Relating to the Establishment of Trustee Districts and Polling Places and the Creation of Election Wards

SUBMITTED BY: Brian Sajdak, Attorney

SUMMARY EXPLANATION:

In December 2023, the Wisconsin Supreme Court ruled in *Clarke v. Wisconsin Elections Commission*, 2023 WI 79, that the existing state legislative maps must be redrawn, which was completed by the Legislature and signed into law by the Governor as 2023 Wisconsin Act 94 in February of this year. The new legislative maps adopted in Act 94 redrew the lines of Assembly Districts 22 and 24, and also Senate Districts 8 and 33, which resulted in three Village election wards that need to be split to reflect these changes.

Under the old Assembly boundaries (map attached), all of Germantown was within Assembly District 24. Under the new boundaries (map attached), Germantown is now split between three Assembly districts; District 22 to the north, District 98 in the far southwest corner, and the remainder in District 24. Similarly, under the old Senate boundaries (map attached), Germantown was fully within Senate District 8. Under the new boundaries (map attached), most of the Village remains in Senate District 8, except for the far southwest corner which moves to Senate District 33.

An interactive map which shows old and new district line as well as the old and new elected officials (click on a spot on the map to see this info) can be found here: <https://maps.legis.wisconsin.gov/?version=2024>

The new ward map is also attached to illustrate the following. As a result of these legislative boundary changes, Ward 2 must be split because the line between Assembly District 22 and 24 divides the district along Mequon Road to create Ward 15. Ward 9 is split for the same reason where the dividing line is along Freistadt Road to create Ward 16. Finally, Ward 12 is split to create Ward 17, which matches the boundary lines for Assembly District 98 and Senate District 33. Note that while the wards are split to reflect the different state representatives, no County Supervisory Districts or Trustee District boundaries will change due to this readjustment.

The attached ordinance makes the changes to the ward boundaries by reference to Census Tracts as well as amends the establishment of the Trustee districts and polling locations to reflect the addition of Wards 15, 16, and 17.

ATTACHMENT:

1. Ordinance Revising Election Wards 2024
2. New Ward Map
3. Old Assembly Lines
4. New Assembly Lines
5. Old Senate Lines
6. New Senate Lines

RECOMMENDATION:

A motion to adopt the proposed ordinance.

ACTION BY Committee:

The GGF Committee unanimously recommended approval as presented.

AN ORDINANCE AMENDING SECTIONS 1.43 AND 1.46 AND REPEALING AND
RECREATING SECTION 1.45 OF THE GERMANTOWN MUNICIPAL CODE
RELATING TO THE ESTABLISHMENT OF TRUSTEE DISTRICTS AND POLLING
PLACES AND THE CREATION OF ELECTION WARDS

WHEREAS, the Village Board previously adopted § 1.43 of the Municipal Code which establishes polling places for the various trustee districts within the Village; and

WHEREAS, the Village Board previously adopted § 1.45 of the Municipal Code of Germantown which establishes election wards for the Village pursuant to Wis. Stat. § 5.15; and

WHEREAS, the Village Board previously adopted § 1.46 of the Municipal Code which establishes trustee districts for the Village; and

WHEREAS, as the result of the Wisconsin's Supreme Court's decision in Clarke v. Wisconsin Elections Commission, 2023 WI 79, which ruled the previously adopted legislative maps to be unconstitutional, new legislative maps were adopted in 2023 Wisconsin Act 94; and

WHEREAS, the new legislative maps redrew the lines of Assembly Districts 22, 24 and 98, and also Senate Districts 8 and 33, which resulted in three Village election wards that need to be split to reflect these changes; and

WHEREAS, the various wards established must be assigned to a trustee district and polling places established;

NOW, THEREFORE, the Village Board of the Village of Germantown, Wisconsin, do ordain as follows:

SECTION I

Section 1.43 of the Municipal Code of Germantown is amended to read as follows (NOTE: Deleted text is ~~struck through~~; Added text is double underlined):

1.43 POLLING PLACES.

The polling places for the four⁴ Village Trustee Districts, as described in section 1.46 of this chapter, shall be as follows:

- (1) DISTRICT 1 (WARDS 1, 2, 3, 4 and 15~~and 4~~). Bethlehem Evangelical Lutheran School, N108 W14290 Bel Aire Lane.
- (2) DISTRICT 2 (WARDS 5, 6, 7 and 8). Germantown American Legion Post No. 1, N120 W15932 Freistadt Road.
- (3) DISTRICT 3 (WARDS 9, 10, 11 and 16~~and 11~~). Life Church Student Center, W164 N11325 Squire Drive.
- (4) DISTRICT 4 (WARDS 12, 13, 14 and 17~~and 14~~). Crossway Church, W156 N10041 Pilgrim Church.

SECTION II

Section 1.45 of the Municipal Code of Germantown is repealed and recreated to read as shown on the attached Exhibit A.

SECTION III

Section 1.45 of the Municipal Code of Germantown is amended to read as follows (NOTE: Deleted text is ~~struck through~~; Added text is double underlined):

1.46 - TRUSTEE DISTRICTS CREATED.

The Village is hereby divided into 4 Trustee Districts for the purpose of electing Village Trustees, as follows:

- (1) TRUSTEE DISTRICT 1. Election wards 1, 2, 3, 4 and 15~~and 4~~.
- (2) TRUSTEE DISTRICT 2. Election wards 5, 6, 7 and 8.
- (3) TRUSTEE DISTRICT 3. Election wards 9, 10, 11 and 16~~and 11~~.
- (4) TRUSTEE DISTRICT 4. Election wards 12, 13, 14 and 17~~and 14~~.

SECTION IV

The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION V

All ordinances or parts of ordinances contravening the terms of this ordinance are hereby to that extent repealed.

SECTION VI

This ordinance shall take effect and be in full force upon its passage and the day after its publication.

Introduced by _____ on May 6, 2024.

Adopted: May 6, 2024 Vote: Ayes: Nays: Absent:

Dean Wolter, Village President

ATTEST:

Donna Ott, Village Clerk

Approved as to form:

Brian C. Sajdak, Village Attorney

Published: _____

VILLAGE OF GERMANTOWN
ORDINANCE NO ____-24

EXHIBIT A

1.45 - ELECTION WARDS CREATED.

- (1) The terms "blocks" and "tracts", as used in this Section, shall mean those blocks and tracts established and referred to in the 2020 Decennial Census; and the election wards created hereunder are created with reference to and in accordance with the respective populations of such blocks and tracts.
- (2) Pursuant to §5.15, Wis. Stats., election wards of the Village of Germantown are created as follows:

WARDS	BLOCKS	IN TRACT
1	4000, 4001, 4003, 4004, 4005, 4006, 4009, 4010, 4011	470100
2	3008, 3009, 3010	470203
	1000, 1001, 1002, 1003, 1004, 1005, 1006, 1007, 1008, 1009, 1010, 1011, 1013, 1014, 1015, 1018, 1022, 1023, 1024, 1025, 1026	470204
3	2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2011	470202
4	1012, 1016, 1017, 1019, 1020, 1021, 1027, 1028, 2000, 2001, 2002, 2003, 2007, 2009, 2010, 2011, 2012, 2016, 2017, 2018, 2019, 2020, 2021	470204
5	1069	460101
	1001, 1002, 1006, 1009, 1010, 1013, 1014, 1017, 1018, 1020, 1021, 1022, 1024, 1026, 1031, 1032, 1034, 1035, 1036, 1037, 1038, 1039, 1040, 1041, 1042, 1043, 1044, 1045, 2002, 2003, 2004, 2005, 4007, 4008, 4012, 4013, 4014, 4015, 4016, 4017	470100
6	1002, 1003, 1004, 1005, 1006, 1007, 1008, 1009	470203
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Village of Germantown Ward Plan

With 2023 Act 94 Required Updates

 2023 Act 94 Assembly Districts

Required Update Summary:

Ordinance No. 10-2021 Ward 2: Split to create Wards 2 and 15.

Ordinance No. 10-2021 Ward 9: Split to create wards 9 and 16.

Ordinance No. 10-2021 Ward 12: Split to create wards 12 and 17.

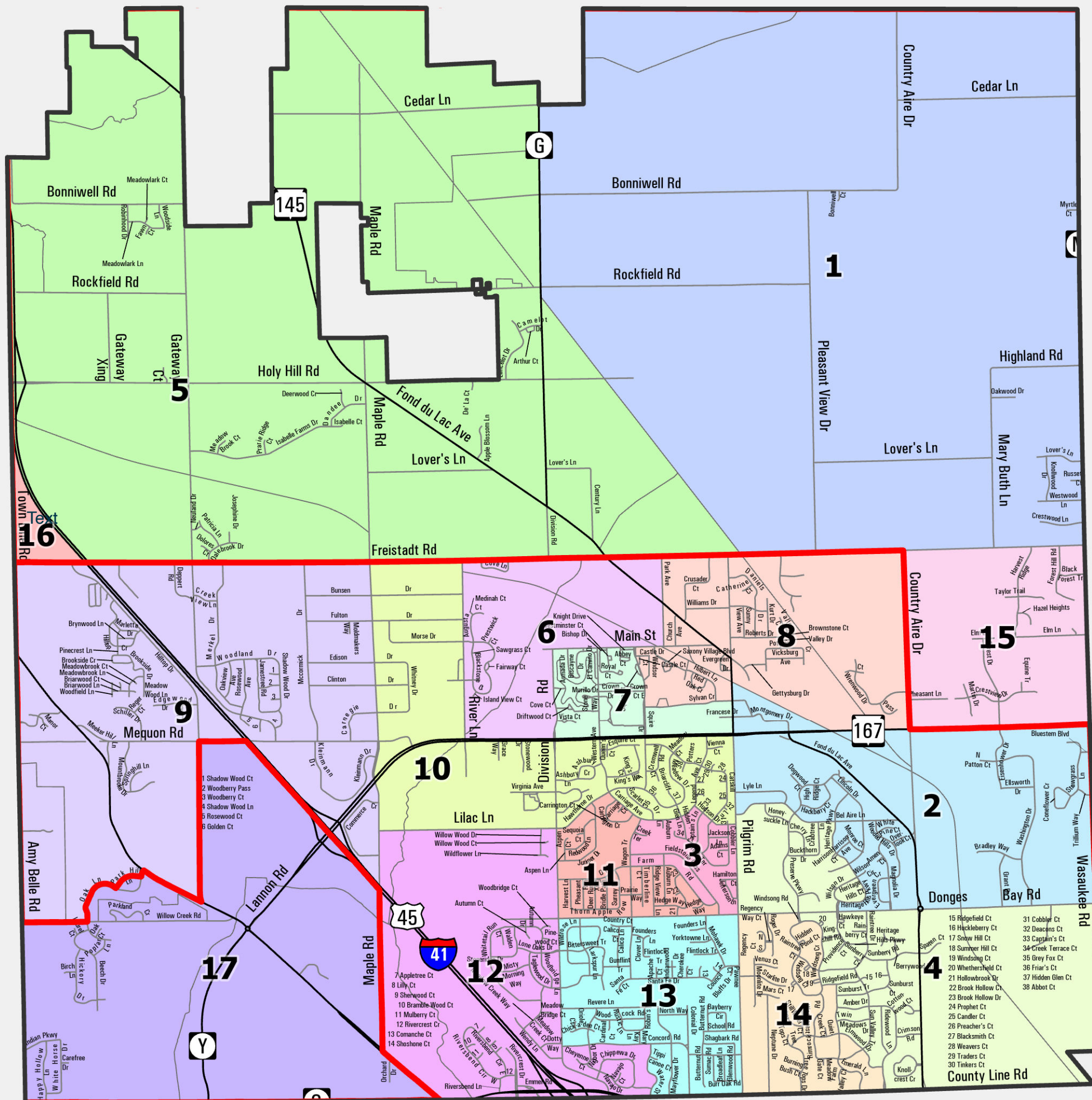
Trustee Districts:

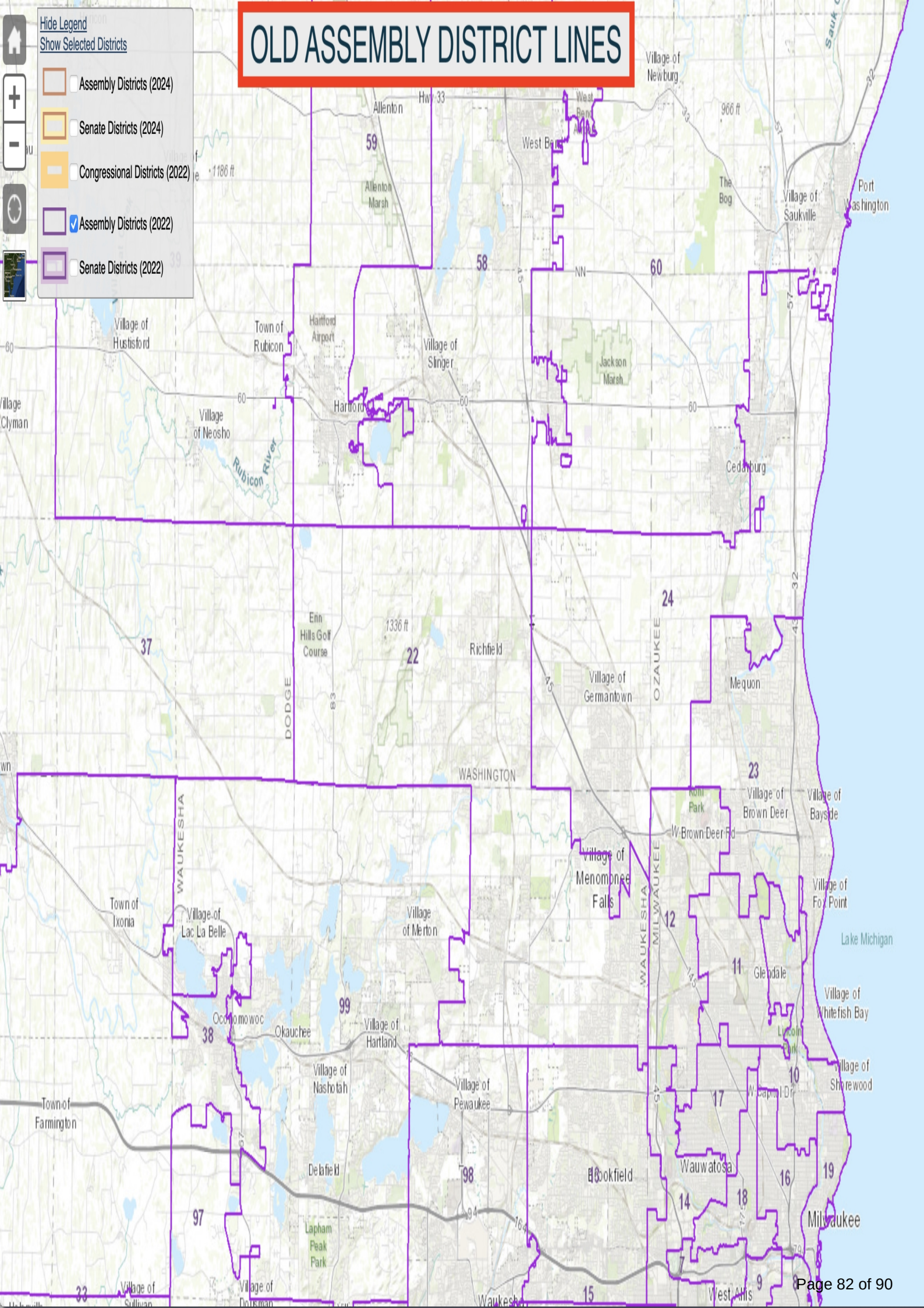
District 1: Elections wards 1, 2, 3, 4 and 15.

District 2: Election wards 5, 6, 7 and 8.

District 3: Election wards 9, 10, 11 and 16.

District 4: Election wards 12, 13, 14 and 17.





OLD ASSEMBLY DISTRICT LINES

Hide Legend

Show Selected Districts

Assembly Districts (2024)

Senate Districts (2024)

Congressional Districts (2022)

☒

Assembly Districts (2022)

Senate Districts (2022)

NEW ASSEMBLY DISTRICT LINES

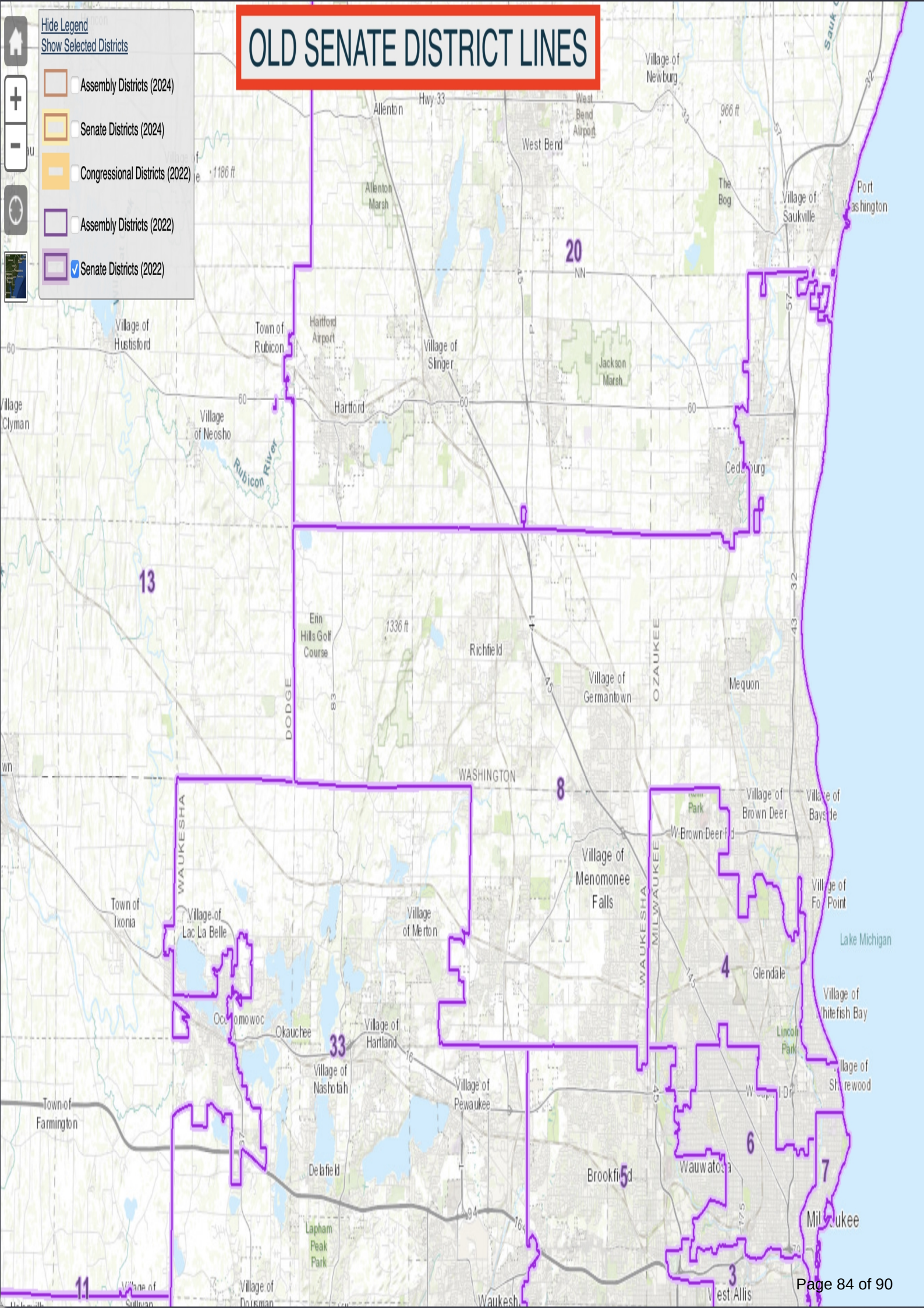
- ☒ Assembly Districts (2024)
- ☐ Senate Districts (2024)
- ☐ Congressional Districts (2022)
- ☐ Assembly Districts (2022)
- ☐ Senate Districts (2022)



Hide Legend
Show Selected Districts

- Assembly Districts (2024)
- Senate Districts (2024)
- Congressional Districts (2022)
- Assembly Districts (2022)
- Senate Districts (2022)

OLD SENATE DISTRICT LINES

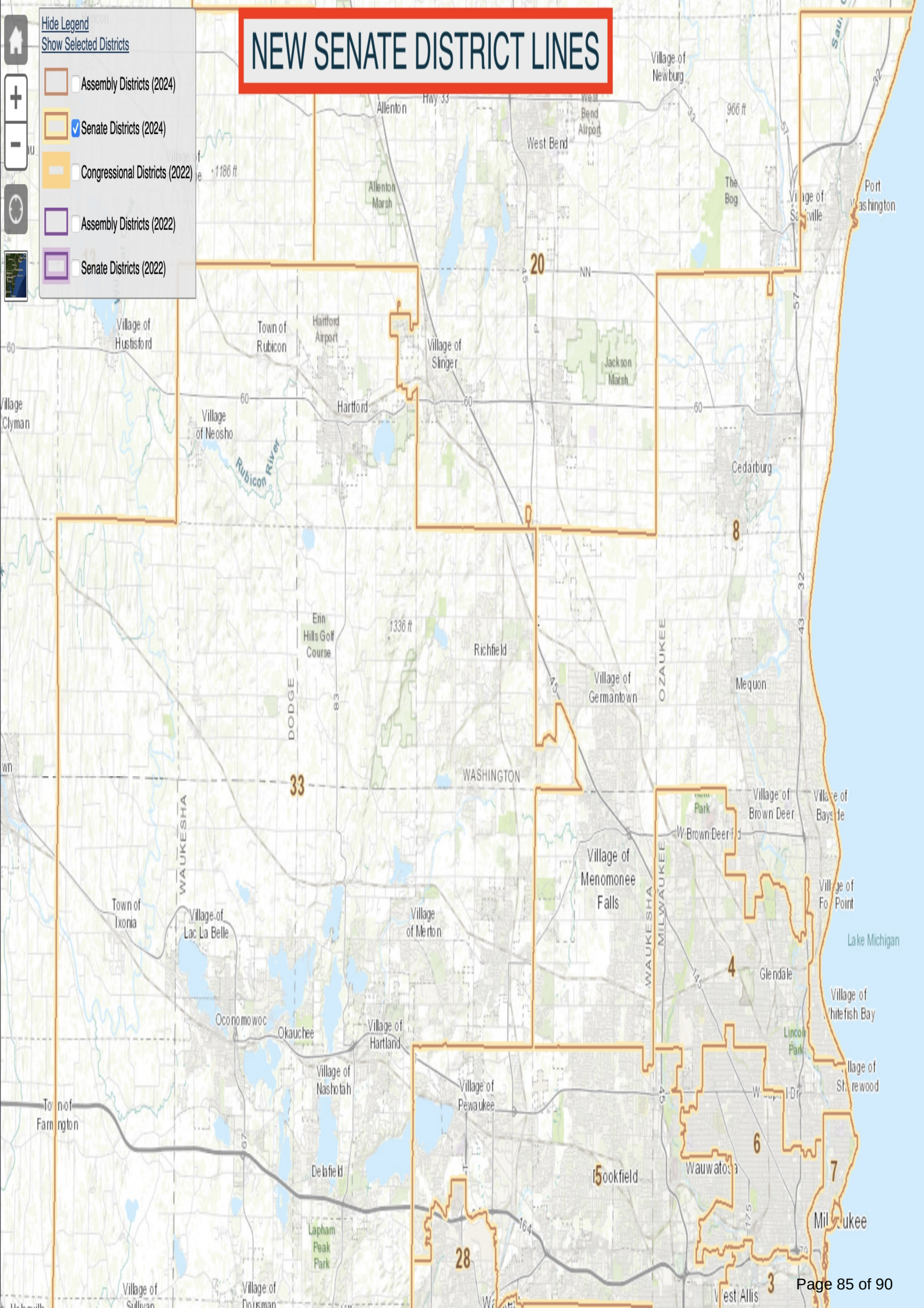




Hide Legend
Show Selected Districts

- ☐ Assembly Districts (2024)
- ☒ Senate Districts (2024)
- ☐ Congressional Districts (2022)
- ☐ Assembly Districts (2022)
- ☐ Senate Districts (2022)

NEW SENATE DISTRICT LINES



BUSINESS OF THE VILLAGE BOARD

MEETING DATE: May 6, 2024

PLACEMENT: Action Item

ITEM TITLE: Economic Development Washington County 2024 Subscription and Discount for Unused Credits

SUBMITTED BY: Steve Kreklow, Administrator

SUMMARY EXPLANATION:

I submitted the 2024 subscription to Economic Development Washington County (EDWC) to the General Government & Finance Committee for approval at their April 15th meeting. A motion to approve the subscription failed on a 2-2 vote. As a result, President Wolter asked me to place the subscription on the next Village Board agenda for consideration by the full Board. I checked with the Village Attorney, who confirmed that the item could be considered by the full Board. While Village procedures allow the General Government & Finance, Public Safety and Public Works & Highways Committees to approve contracts under \$15,000, this does not preclude the full Village Board from considering contracts under \$15,000 that are not approved at the Committee level.

ATTACHMENT:

1. GGF Subscription Memo 240415

RECOMMENDATION:

Approve 2024 Economic Development Washington County at a cost of \$10,566.66 and approve modification to the subscription agreement to apply unused credit to next year's subscription costs.

ACTION BY Committee:

BUSINESS OF THE GENERAL GOVERNMENT & FINANCE COMMITTEE

MEETING DATE: April 15, 2024

PLACEMENT: Action Item

ITEM TITLE: Economic Development Washington County 2024 Subscription and Discount for Unused Credits

SUBMITTED BY: Steve Kreklow, Administrator

SUMMARY EXPLANATION:

The Village of Germantown has maintained a subscription with Economic Development Washington County (EDWC) for over 10 years. EDWC offers multiple subscription levels for communities to choose from. The Leader subscription level includes 60 credits of economic development support services at a cost of \$10,566.66. Funding for this subscription is included in the 2024 budget and if approved by the Committee, this subscription will be paid out of account 10583000-532090 EDC.

EDWC has also proposed a modification to their subscription agreement with the Village. This modification would allow the Village to purchase additional credits during the year, and would allow us to apply to value of any unused credits towards next year's subscription cost.

ATTACHMENT:

RECOMMENDATION:

Approve the Village's 2024 subscription with Economic Development Washington County at a cost of \$10,566.66 and approve the proposed modification to the subscription agreement.

ACTION BY Committee:

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: May 6, 2024

PLACEMENT: Presentation

ITEM TITLE: Informational Report on Acquisition of Grosenik Property

SUBMITTED BY: Steve Kreklow, Administrator

SUMMARY EXPLANATION:

Background:

The 2050 Comprehensive Land Use Plan included significant feedback from Village residents indicating a desire for redevelopment of the Village Center District and enhancements to create more of a "downtown" feel. After completion and adoption of the 2050 Comprehensive Land Use Plan, Village staff brought it to the attention of the Village Board that two parcels that could be important to redevelopment efforts were for sale. These parcels are located at W157N11593 Fon du Lac Avenue and N116W15843 Main Street. The properties are adjacent to each other and both are owned by the Grosenick Trust. The Main Street property is approximately 5 acres of vacant land. The Fon du Lac Avenue property includes a small office building.

The Village Board determined that control of these two properties would be beneficial to efforts to redevelop the Village Center District and directed staff to work towards the acquisition of the properties. Over the course of approximately a year, Village staff worked through negotiations with the owner and the due diligence process. We regularly briefed the Village Board on our progress and requested direction on key issues. These briefings were usually held in closed session in compliance with State Statute. Holding these briefings in open session would have put the Village at a significant disadvantage in negotiations.

The final issues were resolved in April and the Village is purchasing both properties for a total of \$1,078,000.

The Village Board has not decided on a specific use for the property. Determination of the ultimate use for the property will be made through a separate process working through the Plan Commission and including opportunities for citizen input.

Next Steps:

Closing on the properties is scheduled for June 7th. The Village has adequate cash reserves to make final payment for the property on the 7th. However, in order to maintain adequate cash reserves for cash flow purposes over the course of a fiscal year, the Village may want to issue a Bond Anticipation Note for the cost of the property. The Village issued a Bond Anticipation Note as short-term financing for the purchase of properties at the new DPW site and TID 9. The Village recovered a portion of the cost of those properties when a parcel was sold to F Street Development and the remainder was refinanced when bonds were issued for the DPW facility. Bond Anticipation Notes do not typically include principal payments - only interest payments -

minimizing the impact on the debt service levy.

A Bond Anticipation Note would provide the Village Board with time and flexibility to determine a final use for and disposition of the properties. The Village could re-sell the properties "as-is" to a developer with an acceptable development plan, prepare the properties for development and then re-sell, or keep the properties to be used for municipal purposes such as parking, a pocket park, or a public entertainment venue. If the Village does not recover the purchase price of the properties, through a re-sale, the remainder of the Bond Anticipation Note could be paid off using general fund reserves or refinanced using longer term general obligation bonds or notes. A TID could potentially be an option for financing any long-term debt that results from the acquisition of the property.

ATTACHMENT:

RECOMMENDATION:

Report is informational only. No action is necessary.

ACTION BY Committee:

BUSINESS OF THE VILLAGE BOARD

MEETING DATE: May 6, 2024

PLACEMENT: Action Item

ITEM TITLE: Strategy Concerning Acquisition of Properties in the Village's Village Center District (in the general area of Mequon Road and Pilgrim Road). The Village Board may convene into Closed Session per Wis. Stat. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, and then may reconvene into open session to take such action as it deems appropriate.

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

RECOMMENDATION:

ACTION BY Committee: