

**MEETING: REGULAR MEETING OF THE PUBLIC SAFETY
COMMITTEE**

DATE & TIME: Monday, June 3, 2024 at 5:30 PM

**LOCATION: Germantown Village Hall Board Room
N112 W17001 Mequon Road**

Any member of the body and/or citizen may attend the meeting virtually through the WebEx platform, Meeting #: **2558 201 9588** Password: **qdSbcjjG635** which can be accessed by phone at **408-418-9388** or by logging on at <https://villageofgermantown.my.webex.com/villageofgermantown.my/j.php?MTID=m96bf2b8bd55fb9ec062bea370461da12>

Citizens not wishing to attend the meeting personally or virtually may submit any public comments by sending an email to comments@germantownwi.gov by 4 p.m. on the day of the meeting so that it can be provided to the members of the body for their consideration.

Previously recorded Village Board Meeting Videos can be viewed at https://www.youtube.com/channel/UCOYp0EgELzTCa9X_iCohyhQ.

AGENDA

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*
- II. **ROLL CALL:**
- III. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*
- IV. **APPROVAL OF MINUTES:**
 - A. Approval of PSC Meeting minutes of 05/06/24.
- V. **REPORTS:**
 - A. Police Monthly Report
 - B. Fire Department Monthly Report
 - C. Overtime Report
 - D. Policy Updates
- VI. **UNFINISHED BUSINESS**
- VII. **NEW BUSINESS:**
 - A. Application for Fireworks Permit: Germantown Parks & Recreation for the Fourth of July in Fireman's Park
 - B. Application for Appointment of Successor Agent: EKM Moose 1238, W198N10217 Appleton Ave; Agent for Consideration: William F Numrich
 - C. Application for Appointment of Successor Agent: Pick 'N Save #357, N112W16200 Mequon Rd; Agent for Consideration: John R Quinn
 - D. Application for Appointment of Successor Agent: Post One Inc (American Legion) N120W15932 Freistadt Rd; Agent for Consideration: Kristi B Bonnell

PUBLIC SAFETY COMMITTEE AGENDA

June 3, 2024

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- E. Application for Appointment of Successor Agent: Walgreens #5427, W156N11261 Pilgrim Rd; Agent for Consideration: Alyssa M Ritger
- F. Application for a Temporary Class "B" Retailer's License: 50th Anniversary Event for Germatown Historical Society on July 13, 2024 at Dheinsville Historic Park
- G. Producer Full-Service Retail Sales Application: Component Brewing for Hops & Hounds event on July 12, 2024, at Homestead Hollow County Park
- H. 2024-2025 Applications for Renewal of Retail Alcohol Beverage Licenses
- I. 2024-2025 Applications for Renewal of Annual Outside Premise Extension Licenses
- J. Application for Renewal of Junk Dealer Establishment: Waste Management, W132N10487 Grant Dr
- K. Application for Renewal of Second Hand Article Dealer License: ecoATM,LLC; W190N9855 Appleton Ave (within Wal-Mart)
- L. Purchase of Portable Radios for the Police Department
- M. Police Department Communication Officer Bonuses
- N. Review and Recommendation for Public Safety Building Needs Assessment
- O. An Ordinance to Opt Out of the Extended Closing Hours for Alcohol Beverage Licensed Premises During the 2024 Republican National Convention

VIII. NEXT MEETING DATE:

IX. ADJOURNMENT:

UPON REASONABLE NOTICE, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For Additional information or to request this service please contact the Village Clerk at (262)250-4740 at least 2 days prior to the meeting.

MEETING:	REGULAR MEETING OF THE PUBLIC SAFETY COMMITTEE
DATE AND TIME:	Monday, May 6, 2024 6:00 PM
LOCATION:	Germantown Village Hall Board Room N112 W17001 Mequon Road

MINUTES

- I. **CALL TO ORDER:** *This meeting has been given public notice in accordance with Section 19.83 and 19.84, Wis. Stats, in such form that will apprise the general public and news media of subject matter that is intended for consideration and action.*

Public Safety Committee Meeting was called to order at 6:00PM on 5/6/24.

II. **ROLL CALL:**

Present: Trustee Phil Hudson, Trustee Bill Neureuther, Trustee David Baum. Trustee Meg Cutts

Also present: Fire Chief John Delain, Police Chief Mike Snow attending via Webex

Absent:

Excused:

- III. **CITIZEN INPUT:** *(Please be advised per 19.84(2) that information and comment will be received from the public. It is the policy of this municipality that public input be limited to a three (3) minute period per person with a time extension granted at the discretion of the Chairperson. Be advised that there may be limited discussion of the information received but no action will be taken under public comments.)*

There was no Citizen Input.

IV. **APPROVAL OF MINUTES:**

Motion: Approve both minutes as presented.

Made by: Jolene Pieper

Seconded by: David Baum

No further discussion; voting as follows:

Yes: Hudson, Baum, Pieper

No: none

Abstain: Cutts

A. Approval of *corrected* PSC Meeting minutes of 3/4/24

B. Approval of PSC Meeting minutes of 04/04/24

V. REPORTS:

A. Police Monthly Report

Police Chief Snow reminded everyone the GPD will be hosting the Police Memorial Ceremony at the WashCo Fairgrounds on 5/16/24 @ 7:00PM.

B. Fire - Monthly Report March & April

Fire Chief John Delain noted we are up approximately 250 calls from this time last year.

There was a structure fire last week in which a person was trapped in the fire and successfully extricated. There were a significant number of crew and resources that got her out without burns or injury, only minor smoke inhalation.

Trustee Hudson asked if there was anything significant to the increase in call volume; Chief noted there were more medical calls in the general trend upward.

Trustee Baum asked if there were any FF injuries during that fire; Chief noted there were not.

C. Overtime Report

Chief Snow reported there has been some relief to the OT usage with people coming off training; 4 laterals are almost cleared to start patrols in early June.

Chief Delain reported there has been a drop in OT since Jan 2024, due to additional staff and people coming off injury. Should see more of a decline when a new-hire completes her Fire Training.

D. Policy Updates

GPD: no policy updates

GFD: no policy updates

VI. UNFINISHED BUSINESS:

A. Dispatch Consolidation (ongoing discussion)

Chief Delain reported on the in-vehicle testing completed; everything looks good so far.

Chief Snow reported there are retention bonuses being developed for the current GPD Dispatchers; proposal going to the next GGF Committee meeting.

Trustee Baum asked where are our calls going to, being received at, as of today?

Trustee Pieper stated at present cell phones go to WashCo, land lines go to GPD.

No other questions or discussion.

VII. NEW BUSINESS:

- A. Application for Appointment of Successor Agent: Kwik Trip #631, W188N10963 Maple Rd; Agent for Consideration: Tammy Cwikla

Motion: Approve as presented

Made by: Jolene Pieper

Seconded by: David Baum

Chiefs were asked of any concerns; there were none. No further discussion; voting as follows:

Yes: Hudson, Baum, Pieper, Cutts

No: none

Motion was passed.

- B. Application for Appointment of Successor Agent: Speedway #4465,
W178N9653 Riversbend Cir W; Agent for Consideration: Pamela Robinson

Motion: Approve as presented

Made by: David Baum

Seconded by: Jolene Pieper

Chiefs were asked of any concerns; there were none. No further discussion; voting as follows:

Yes: Hudson, Baum, Pieper, Cutts

No: none

Motion was passed.

- C. Application for a Temporary "Class B" Retailer's License - Faith Lutheran
Church Youth of Faith Spaghetti Dinner, Raffle, and Silent Auction

Motion: Approve as presented

Made by: Jolene Pieper

Seconded by: David Baum

No further discussion; voting as follows:

Yes: Hudson, Baum, Pieper, Cutts

No: none

Motion was passed.

- D. Application for a Temporary Class "B"/"Class B" Retailer's License -
Deutschstadt Heritage Foundation Mai Fest

Motion: Approve as presented

Made by: Jolene Pieper

Seconded by: David Baum

No further discussion; voting as follows:

Yes: Hudson, Baum, Pieper, Cutts

No: none

Motion was passed.

- E. Application for a Temporary Outside Premise Extension - Buzdum's Pub & Grill
Car Show

Motion: Approve for discussion.

Made by: David Baum

Seconded by: Meg Cutts

Trustee Baum commented the outdoor premise extensions are becoming contentious in the Village: we need to become more aware of the square footage of the space, how many people can be there, how many bathrooms are available, what is the parking available, and how will we

address any outdoor sound. Committee discussion ensued, Trustee Hudson suggested the form should be updated to address the items brought up. Trustee Baum requested more discussion on outdoor extension requirements going forward.

No further discussion; voting as follows:

Yes: Hudson, Pieper, Cutts

No: Baum

Motion was passed.

- F. Application for a **Reserve Combination** "Class B" Fermented Malt Beverage and Intoxicating Liquor License for Sol Agave Taste of Mexico LLC, N112W16344 Mequon Rd, Agent for Consideration: Juan Fuentes Hernandez

Motion: Approve for discussion.

Made by: David Baum

Seconded by: Jolene Pieper

Chiefs were asked of any concerns; there were none. Trustee Baum asked for "Reserve Combination" explanation. Chief Delain provided what he knew of that license type, but not specific to this location. Applicant Juan Fernandez came forward to provide his information relating to this license, in that the previous property owner did not turn in their license thereby causing a Reserve to be used (at a cost of \$10,000+). Trustee Pieper commented the non-renewal of the previous license should allow it to be used in this case, at a greatly reduced fee than a Reserve fee.

Village Clerk Donna Ott joined the meeting in-person and explained the State requirements regarding liquor licenses, as well as additional information regarding this application. She informed the Committee that just this afternoon she received an email from the previous license owner that he was surrendering the license. It is a Regular license fee of \$475, not the \$10,000 Reserve license fee. No waiting is required, as there is proof in writing that this license is available.

Motion Amended: David Baum amended the motion to change the Reserve license to a Regular Combination Class B license.

Seconded by: Jolene Pieper

Village Clerk Ott confirmed that this license would be designated to this applicant once a new check is given to the Village (\$625), with the initial check being returned to him (\$10,000+). Voting as follows:

Yes: Hudson, Baum, Pieper, Cutts

No: none

Amended Motion was passed.

No further discussion on the original motion, voting as follows:

Yes: Hudson, Baum, Pieper, Cutts

No: none

Motion passes as amended.

- G. Annual Outside Premise Extension Application for Sol Agave Taste of Mexico LLC, N112W16344 Mequon Rd, d/b/a Sol Agave Taste of Mexico

Motion: Approve as presented

Made by: Jolene Pieper

Seconded for Discussion by: David Baum

Trustee Baum asked for specifics regarding the Outside Extension, referencing the Agenda Section 7, Item E. Applicant Juan Hernandez came forward to state there would be appx. 12 tables on the pre-existing fenced-in patio, they wish to serve alcohol out there in the summer months. Chiefs were asked of any concerns, there were none. No further discussion; voting as follows:

Yes: Hudson, Baum, Pieper, Cutts

No: none

Motion was passed.

H. Purchase of Ford Escape

Motion: Approve for discussion.

Made by: David Baum

Seconded by: Jolene Pieper

Chief Snow commented this vehicle would be used for Administrative and Investigative tasks. There was a grant acquired that will cover these costs. Trustee Baum asked if the Village will be paying for anything extra; it will be covered by the State grant.

No further discussion; voting as follows:

Yes: Hudson, Baum, Pieper, Cutts

No: none

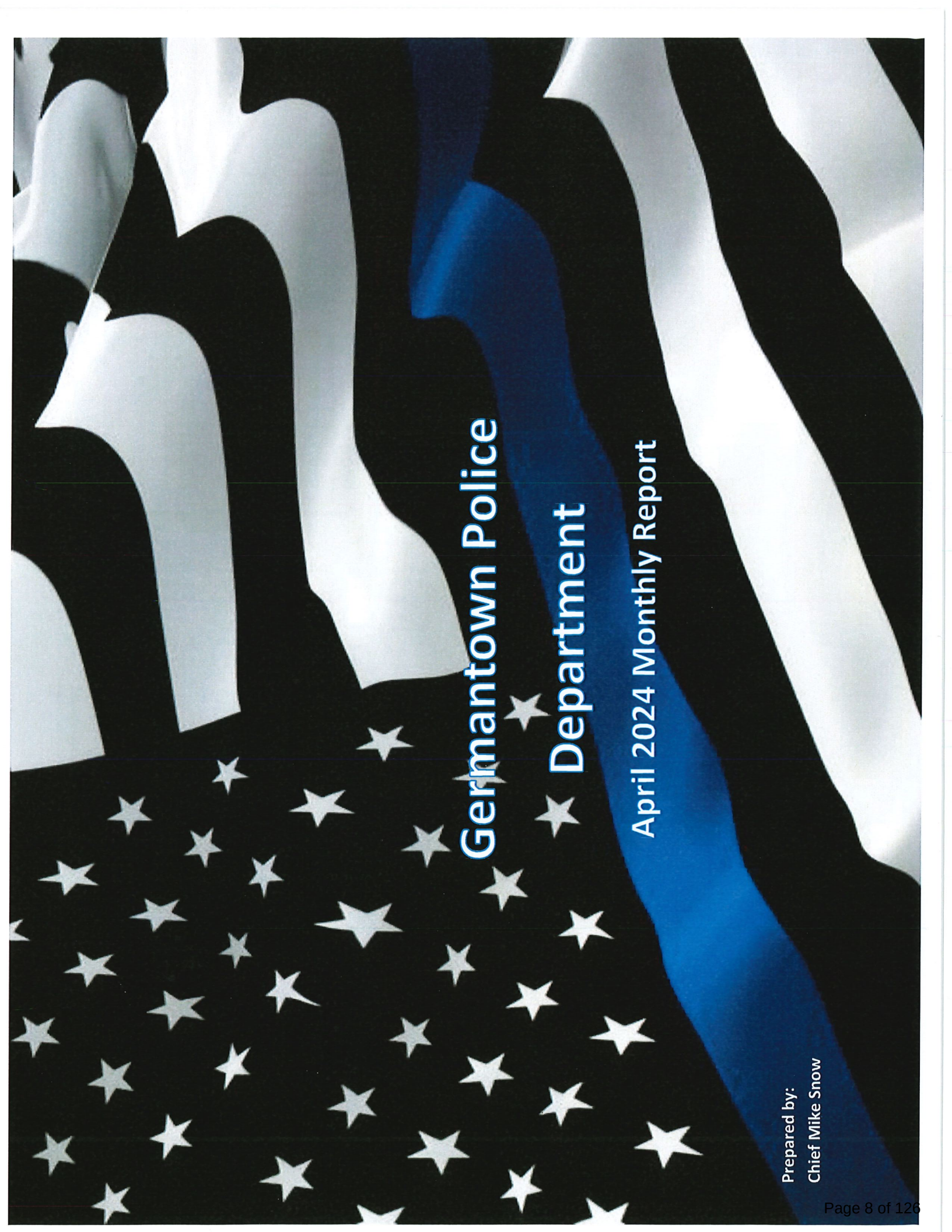
Motion was passed.

VIII. NEXT MEETING DATE:

The next PSC meeting was set for Monday, 6/3/24 @ 6:00PM.

IX. ADJOURNMENT:

Meeting was adjourned at 6:32PM.

The background of the entire page is a stylized American flag. It features a black field in the upper left corner filled with numerous white, five-pointed stars of varying sizes. The rest of the page is composed of broad, wavy, diagonal stripes in white and a deep blue color.

Germantown Police Department

April 2024 Monthly Report

Prepared by:
Chief Mike Snow



Monthly Activity Overview Report

Printed On: 05/31/24 12:47

For Reporting Period: 04/01/2024 - 04/30/2024

Patrol Area: NULL

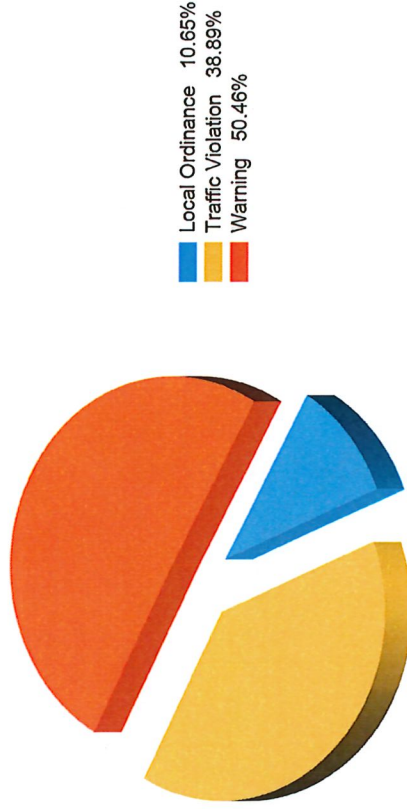
Arrests



Arrests are selected based upon the charge type. Therefore if an arrest was made wherein three charges with different types are noted, the arrest will count under Each charge type.

Arrests	Total	0001 0800 Hours			0800 1600 Hours			1601 2400 Hours		
		31	32	42	31	32	42	31	32	42
Felony	12	7	2	3						
Misdemeanor	40	9	9	22						
Non-Criminal	10	4	3	3						
Ordinance	43	11	18	14						

Citations



Citations are counted by Citation Type alone.

Citations	Total	0001 0800 Hours			0800 1600 Hours			1601 2400 Hours		
		50	87	71	50	87	71	50	87	71
Local Ordinance	23	4	14	5						
Traffic Violation	84	21	32	31						
Warning	101	25	41	35						



Monthly Activity Overview Report

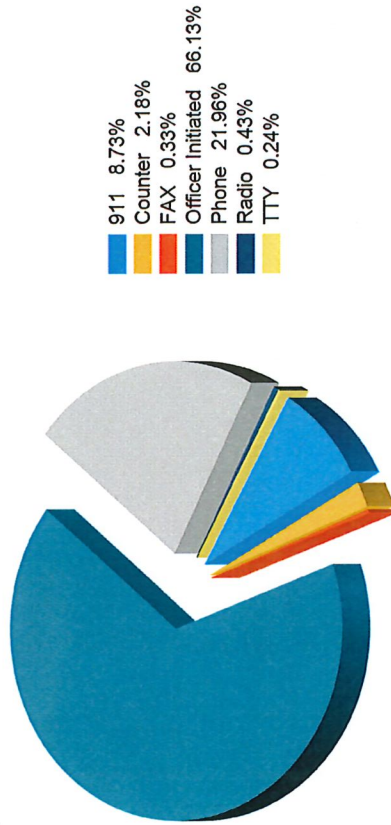
Printed On: 05/31/24 12:47

For Reporting Period: 04/01/2024 - 04/30/2024

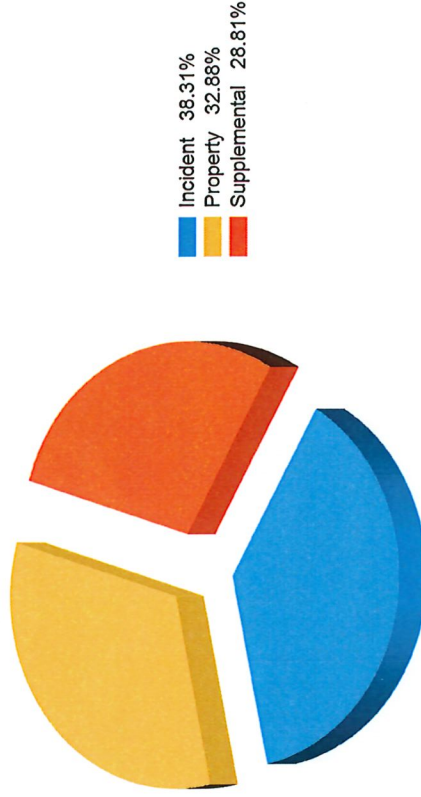
Patrol Area: NULL

NOTE: This report cannot be run based on individual officer - it is based on unique Incident. This report is for specific overview purposes & counts. For individual Officer activities, please refer to Officer Activity Count reports.

Calls



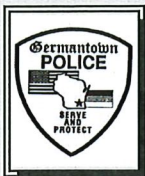
Reports



Reports are selected based upon Dttm report is written and selected if Dttm falls within date range above-specified.

	0001 0800 Hours		0800 1600 Hours		1601 2400 Hours	
	Total	2,108	657	916	535	535
911	184	27	65	92	92	92
Counter	46	4	25	17	17	17
FAX	7	0	4	3	3	3
Officer Initiated	1,394	556	546	292	292	292
Phone	463	63	274	126	126	126
Radio	9	5	2	2	2	2
TTY	5	2	0	3	3	3

Reports	0001 0800 Hours		0800 1600 Hours		1601 2400 Hours	
	Total	295	60	120	115	115
Incident	113	24	39	50	50	50
Property	97	21	41	35	35	35
Supplemental	85	15	40	30	30	30



Germantown Police Department

N112W16877 Mequon Rd | Germantown, WI 53022 | Phone: (262) 253-7780

GTPD Monthly Case Report

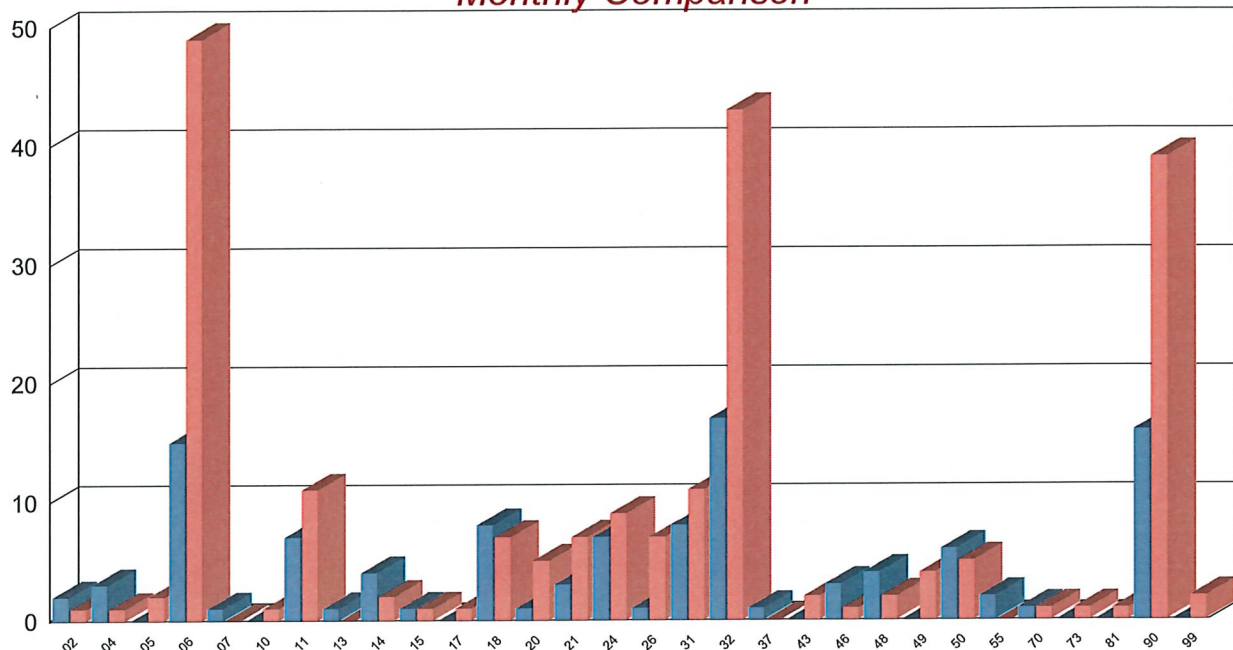
Friday, May 31, 2024

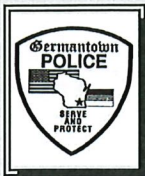
12:56:15 pm

** For official use only **

***** Case Reports

Monthly Comparison





Germantown Police Department

N112W16877 Mequon Rd | Germantown, WI 53022 | Phone: (262) 253-7780

GTPD Monthly Case Report

Friday, May 31, 2024

12:56:15 pm

** For official use only **

2024 Case Reports

Germantown

	**** 2024	**** 2023	%Change
02 - Sexual Assault	2	1	100.00%
04 - Battery/Aggravated Assault	3	1	200.00%
05 - Burglary	0	2	-
06 - Theft	15	49	-69.39%
07 - Motor Vehicle Theft	1	0	-
10 - Forgery/Counterfeiting	0	1	-
11 - Fraud	7	11	-36.36%
13 - Stolen Property	1	0	-
14 - Vandalism	4	2	100.00%
15 - Weapons	1	1	0.00%
17 - Sex Offenses	0	1	-
18 - Narcotic Law Violations	8	7	14.29%
20 - Family Offenses	1	5	-80.00%
21 - Drunken Driving	3	7	-57.14%
24 - Disorderly Conduct	7	9	-22.22%
26 - All Other Offenses	1	7	-85.71%
31 - Found/Recovered	8	11	-27.27%
32 - Traffic Violation Reported	17	43	-60.47%
37 - Property Damage MV Accident	1	0	-
43 - Animal Complaint	0	2	-
46 - DOA	3	1	200.00%
48 - Mental Observation	4	2	100.00%
49 - Miscellaneous Service Report	0	4	-
50 - Miscellaneous Public Report	6	5	20.00%
55 - Health and Safety	2	0	-
70 - Crimes Against Person	1	1	0.00%
73 - Public Order Crimes	0	1	-
81 - Juvenile	0	1	-
90 - Administration	16	39	-58.97%
99 - CAD Codes	0	2	-
	112	216	



Citations by Statutes

Printed On: 05/31/24 12:58

<i>This report contains all citations.</i>	Total	Local Ordinance	Traffic Violation	Warning
346.57(5) - EXCEEDING SPEED ZONES, ETC. (25-29 MPH)	2	0	2	0
346.63(1)(a) - OPERATING WHILE UNDER THE INFLUENCE	2	0	2	0
346.63(1)(b) - OPERATING W/PAC (1ST)	2	0	2	0
346.63(2)(a)1 - CAUSE INJURY/OPERATING WHILE I	1	0	1	0
346.63(2)(a)2 - CAUSE INJURY WHILE OPERATING W	1	0	1	0
346.67(1) - HIT AND RUN	1	0	1	0
346.675(1) - VEHICLE OWNER'S LIABILITY FOR	1	0	1	0
346.68 - HIT AND RUN-UNATTENDED VEHICLE	1	0	1	0
346.70(1) - Failure to Notify Police of Ac	2	0	2	0
346.89(1) - INATTENTIVE DRIVING	2	0	2	0
346.935(2) - POSSESS OPEN INTOXICANTS IN MV	1	0	1	0
347.06(3) - Unclean/Defective Lights or R	3	0	0	3
347.13(1) - No Tail Lamp/Defective Tail L	2	0	0	2
347.13(3) - Oper Veh w/o Registr Lamps	2	0	0	2
347.14(1) - OPERATE VEHICLE W/O STOPPING LIGHTS	11	0	1	10
347.413(1) - Ignition Interlock Device Tam	4	0	4	0
347.48(2m)(b) - VEHICLE OPERATOR FAIL/WEAR SEA	6	0	6	0
9.01(115) - POSSESSION OF MARIJUANA	2	2	0	0
9.01(18) - Negligent Handling of Burning	1	1	0	0
9.01(63)A - SHOPLIFTING - TAKE MERCHANDISE	6	6	0	0
9.01(63)B - SHOPLIFTING - CONCEAL MERCHAND	1	1	0	0
9.01(82) - DISORDERLY CONDUCT	5	5	0	0
9.04(1) - MARIJUANA POSSESSION PROHIBITED	1	1	0	0
9.041 - 3390901153	1	1	0	0
9.043 - 3390901098	1	1	0	0
9.047(1) - 118.163(1)(d) TRUANCY (ADULT)	1	1	0	0
9.075 - Student Use/Poss Comm Device	3	3	0	0
9.947.013 - Harassment Prohibited	1	1	0	0
TR305.15(2) - Fail/Properly Maintain Stop L	1	0	0	1
TR305.32(4)(b)2 - VENT/SIDE WINDOW EXCESSIVE TIN	3	0	2	1
TR305.32(5)(b) - REAR WINDOW EXCESSIVE TINTING	1	0	1	0
TR305.32(6) - REAR SIDE WINDOW EXCESSIVE TINTING	2	0	2	0
Total	245	23	111	111



Citations by Statutes

Printed On: 05/31/24 12:58

Germantown

Reporting Period: 04/01/2024 - 04/30/2024

This report contains all citations.

	Total	Local Ordinance	Traffic Violation	Warning
341.03(1) - OPERATE AFTER REV/SUSP OF REGI	13	0	1	12
341.04(1) - NON-REGISTRATION OF AUTO, ETC	40	0	10	30
341.15(2) - IMPROPERLY ATTACHED LICENSE PL	9	0	1	8
341.61(2) - DISPLAY UNAUTH VEH REGISTRATION PLATE	1	0	1	0
343.05(3)(a) - OPERATE W/O VALID LICENSE	16	0	16	0
343.07(1g)(a)3 - OPERATE MOTOR VEH BY PERMITTEE W/O AUTH PERS >21	1	0	1	0
343.44(1)(a) - OPERATING AFTER SUSPENSION	19	0	17	2
343.44(1)(b) - OPERATING WHILE REVOKED (FORFEITURE 2ND)	1	0	1	0
343.44(1)(b) - OPERATING WHILE REVOKED (REV ALC/CONT SUBST/REFUSAL 4TH+)	2	0	2	0
343.44(1)(b) - OPERATING WHILE REVOKED (REV DUE TO ALC/CONT SUBST/REFUSAL)	7	0	7	0
344.62(1) - OPERATE MOTOR VEHICLE W/O INSURANCE	4	0	3	1
344.62(2) - OPERATE MOTOR VEHICLE W/O PROOF OF INSURANCE	1	0	0	1
346.04(2) - Failure to Obey Traffic Offic	1	0	0	1
346.04(3) - Operator Flee/Elude Officer-B	1	0	1	0
346.072(1m)(a) - FAIL/CHANGE LANE-PASSING STOP EMERG VEH	1	0	0	1
346.13(1) - UNSAFE LANE DEVIATION	4	0	1	3
346.13(3) - DEVIATION FROM DESIGNATED LANE	1	0	1	0
346.14(1m) - AUTOMOBILE FOLLOWING TOO CLOSELY	3	0	3	0
346.18(2) - FAIL/YIELD WHILE MAKING LEFT T	1	0	0	1
346.18(3) - FAIL/YIELD RIGHT/WAY FROM STOP	3	0	1	2
346.31(2) - Improper Right Turn	3	0	0	3
346.31(3)(a) - Improper Left Turn/Approach	1	0	1	0
346.31(3)(c) - Improper Left Turn/Completion	1	0	0	1
346.33(1m) - UNLAWFUL U TURN-FAIL TO EXERCISE DUE CARE	1	0	1	0
346.37(1)(c)1 - VIOLATE RED TRAFFIC	3	0	2	1
346.46(1) - FAIL TO STOP/IMPROPER STOP AT	5	0	1	4
346.57(2) - UNREASONABLE AND IMPRUDENT SPE	8	0	3	5
346.57(4)(gm)2 - SPEEDING ON FREEWAY (16-19 MPH)	1	0	0	1
346.57(5) - EXCEEDING SPEED ZONES, ETC. (1-10 MPH)	2	0	0	2
346.57(5) - EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	10	0	1	9
346.57(5) - EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	5	0	1	4
346.57(5) - EXCEEDING SPEED ZONES, ETC. (20-24 MPH)	2	0	2	0



Germantown Police Department
N112W16877 Mequon Rd | Germantown, WI 53022 | Phone: (262) 253-7780

Monthly Calls for Service

Friday, May 31, 2024

1:00:21 pm

** For official use only **

Column1: 04/01/24 - 04/30/24

Column2: 04/01/23 - 04/30/23

SEXO - Sex Offense	2	0	-
SOL - Soliciting	1	0	-
SP - Stolen Property	1	0	-
SS - Special Assignment	2	2	0.00%
SUSO - Speak Up Speak Out	1	3	-66.67%
SWAT - SWAT	0	1	-
T - Theft	18	57	-68.42%
TA - Traffic Assignment	17	16	6.25%
TRUA - Truancy	2	2	0.00%
TS - Traffic Stop	323	279	15.77%
V - Vandalism	4	1	300.00%
VAND - Vandalism-Damage to Property	1	0	-
VAP - Vaping Device	1	5	-80.00%
VC - Vehicle Check	8	5	60.00%
VDC - Vehicle Complaint	41	49	-16.33%
VEHT - Vehicle Traffic	1	0	-
VEN - Entry into Vehicle	0	1	-
VID - Vehicle in Ditch-no Damage	0	1	-
VLO - Vehicle Lock Out	11	15	-26.67%
WA - Warrant Arrest	19	8	137.50%
WEAP - Weapons Offense	3	2	50.00%
XPAT - Extra Patrol/Watch	131	91	43.96%
Total	2,108	2,003	



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N112W16877 Mequon Rd | Germantown, WI 53022 | Phone: (262) 253-7780

Monthly Calls for Service

Friday, May 31, 2024

1:00:21 pm

** For official use only **

Column1: 04/01/24 - 04/30/24

Column2: 04/01/23 - 04/30/23

INF - Informational Report	1	0	-
JUV - Juvenile-Status (Includes Runaway)	6	7	-14.29%
K9ASrch - K9 Area Search Deployment	0	2	-
K9Drug - K9 Drug Deployment	0	18	-
K9Other - K9 Deployment - Other	0	1	-
K9PR - K9 Public Relations Event	1	0	-
K9Track - K9 Track Deployment	0	1	-
K9Train - K9 Training	0	1	-
LL - Liquor Laws	1	0	-
LP - Lost Property	0	1	-
LPC - License Premise Check	24	9	166.67%
MA - Mutual Aid Given	24	20	20.00%
MF - Miscellaneous Fire	2	0	-
MISS - Missing	2	1	100.00%
MUNI - Assist Village Dept	3	0	-
MUVI - Municipal Violation	9	9	0.00%
NC - Noise Complaint	7	1	600.00%
OPEN - Unlocked Buildings	6	3	100.00%
OWI - Operating while Intoxicated	2	9	-77.78%
PARK - Parking Complaint	5	19	-73.68%
PC - Positive Contact	237	148	60.14%
PDO - Accident/PDO	32	28	14.29%
PI - Accident/PI	6	8	-25.00%
POWER - Power Outage Reports	1	1	0.00%
PR - Public Relations/Education	30	30	0.00%
PRINT - Fingerprinting	0	3	-
Q1 - Public Records Request	34	58	-41.38%
R - Radar	2	0	-
RBOD - Request By Other Dept	2	6	-66.67%
RCAL - Rescue Call	147	134	9.70%
RFAS - Request For Assistance	26	28	-7.14%
RH - Road Hazard	25	22	13.64%
RO - Restraining Order Violation	0	4	-
RR - Report For Record	37	22	68.18%
SA - Suspicious Activity	40	39	2.56%
SC - School Check	69	55	25.45%
SEXA - Sexual Assault	1	0	-



Germantown Police Department
N112W16877 Mequon Rd | Germantown, WI 53022 | Phone: (262) 253-7780

Monthly Calls for Service

Friday, May 31, 2024

1:00:21 pm

** For official use only **

Column1: 04/01/24 - 04/30/24

Column2: 04/01/23 - 04/30/23

Germantown

	2024	2023	%Change
51 - Chapter 51	0	2	-
911 - 911 Hang up/Abandoned/Misdial	65	134	-51.49%
A - Alarm - Automated	34	53	-35.85%
AC - Animal Complaints	7	10	-30.00%
AF - Alarm-Fire	9	18	-50.00%
ASTV - Assist Village Dept	5	4	25.00%
AV - Abandoned Vehicle	5	1	400.00%
B - Burglary	0	3	-
BC - Building Checks	122	109	11.93%
BITE - Animal Bite	2	2	0.00%
BUS - School Bus Violation	1	0	-
CHILD - Child Abuse/Neglect	0	1	-
CHLD - Child Abuse	1	0	-
CIV - Civil Matter	4	0	-
CKD - Accident-Traffic-Car Kill Deer	1	5	-80.00%
CP - Community Policing	324	286	13.29%
CSUB - Controlled Substance	9	8	12.50%
CW - Check on the Welfare	31	26	19.23%
D - Death	2	2	0.00%
DC - Disorderly Conduct	28	20	40.00%
DIS - Disabled Vehicle	32	32	0.00%
DRONE - Drone	1	2	-50.00%
DRONETR - Drone Training	1	2	-50.00%
DV - Domestic Violence	2	1	100.00%
F - Follow Up Investigation	2	0	-
FAMT - Family Trouble Excludes Domestic	3	7	-57.14%
FIRE - Fire	9	4	125.00%
FIRO - Fire-All Other	1	0	-
FLOC - Flock Activation	6	13	-53.85%
FP - Found Property	11	11	0.00%
FRAU - Fraudulent Activities	12	13	-7.69%
FW - Fireworks	0	1	-
HARA - Harassment (Includes phone calls)	6	7	-14.29%
HAZ - Hazardous Conditions-Road Hazards	3	0	-



Arrests by Statute Report

Printed On: 05/31/24 13:02

Reporting Period: 04/01/24 - 04/30/24

This report contains all arrest charges.

	Total	Felony	Misdemeanor	Non-Criminal	Ordinance
961.41(3g)(am) - Possession of Narcotic Drugs	2	2			
961.41(3g)(e) - Marijuana Possession Prohibited	2		2		
961.573(1) - Possess Drug Paraphernalia	3		3		
Total	105	12	40	10	43



Arrests by Statute Report

Printed On: 05/31/24 13:02

Reporting Period: 04/01/24 - 04/30/24

This report contains all arrest charges.

	Total	Felony	Misdemeanor	Non-Criminal	Ordinance
343.05(3)(a) - OPERATE W/O VALID LICENSE	9			9	
343.44(1)(b) - Operating While Revoked / OWI	9		9		
346.63(1)(a) - OPERATING WHILE UNDER THE INFLUENCE	2				2
346.63(1)(b) - OPERATING W/PAC (1ST)	1				1
346.63(2)(a)1 - CAUSE INJURY/OPERATING WHILE INTOX.	1		1		
346.63(2)(a)2 - CAUSE INJURY WHILE OPERATING WITH PAC	1		1		
346.67(1)(a) - HIT AND RUN-INVOLVE INJURY	1		1		
347.413(1) - Ignition Interlock Device Tampering	4		4		
9.01(115) - POSSESSION OF MARIJUANA	4				4
9.01(18) - Negligent Handling of Burning Materials	1				1
9.01(50) - Trespass to Land	1				1
9.01(63)A - SHOPLIFTING - TAKE MERCHANDISE	7				7
9.01(84) - Harassment	1				1
9.041 - 254.92 TOBACCO NICOTINE VAPE PROD PROHIB (AGE 12-17)-2ND	1				1
9.043 - TOBACCO\NICOTINE\VAPE PROD USE ON SCHOOL PREM (JUV)	1				1
9.047(1) - 118.163(1)(b) HABITUAL TRUANCY (ADULT)	1				1
9.047(1) - 118.163(1)(b) HABITUAL TRUANCY (JUVENILE)	1				1
9.075 - Student Use/Possession of Comm Device	3				3
90Z3 - Warrant/Hold - Probation & Parole	3				3
90Z4 - Warrant - Other Dept Pickup	10				10
90Z5 - Warrant Pickup - GTPD	2				2
940.19(1) - Battery	2		2		
940.19(2) - Substantial Battery-Intend Bodily Harm	1	1			
940.19(6)(a) - Aggravated Battery-Elderly	1	1			
940.235(1) - Strangulation and Suffocation	1	1			
941.23 - Carrying a Concealed Weapon	1		1		
943.01(1) - Criminal Damage to Property	1	1			
943.201(2) - Unuth Use of Individual's ID or Document/Info	2	2			
943.23 - Oper w/o owners consent	1				1
943.38(2) - Forgery-Uttering	1	1			
943.41(3)(a) - Credit Card-Theft by Acquisition	1		1		
943.50 - Shoplifting	2		2		
943.50(1m)(b) - Retail Theft-Intentionally Take	5		5		
946.41(1) - Resisting/Obstructing Officer	1		1		
946.49(1)(a) - Bail Jumping-Misdemeanor	3		3		
946.49(1)(b) - Bail Jumping-Felony	3	3			
947.01 - Disorderly Conduct	7		4		3
948.03 - Physical Abuse of a Child	1			1	



Germantown Police Department
N112W16877 Mequon Rd | Germantown, WI 53022 | Phone: (262) 253-7780

Monthly Accidents

Friday, May 31, 2024

1:03:08 pm

**** For official use only ****

ACCIDENTS

Column1: 04/01/24 - 04/30/24

Column2: 04/01/23 - 04/30/23

Germantown

	2024	2023	%Change
BUS - School Bus Violation	1	0	-
CKD - Accident-Traffic-Car Kill Deer	1	3	-66.67%
PDO - Accident/PDO	25	16	56.25%
PI - Accident/PI	5	7	-28.57%
T - Theft	1	0	-
Total	33	26	

Friday, May 31, 2024 13:05:27

** For official use only **

Germantown Police Department



Roll Call Log 1

24-006415

K9 Public Relations Event

Disposition **Police Assist Given**

04/13/24 11:3142

N116W16316 Main St

Unit **713**

Officer **JLP137**

K9 PR at The Vault Pet Supplies 3rd Anniversary Party

Germantown Police Department

Roll Call Log 1



Basketball - GHS

24-007541**Public Relations/Education**

04/29/24 10:2912

W154N11492 Fond du Lac Ave

Disposition

Police Assist Given

Unit

735

Officer

ARB093

MacArthur Elementary School

24-007545**Public Relations/Education**

04/29/24 11:3229

N112W16877 Mequon Rd

Disposition

Police Assist Given

Unit

735

Officer

ARB093

Waukesha County Expo Center drug take back-300 Pounds

24-007555**Public Relations/Education**

04/29/24 13:3113

N132W18473 Rockfield Rd

Disposition

Police Assist Given

Unit

731

Officer

TEO138

SRO assisted WASO with a lockdown/evac drill at Rockfield Elementary School.

24-007635**Public Relations/Education**

04/30/24 13:2316

3294 Willow Creek Rd

Disposition

Police Assist Given

Unit

733

Officer

KCL088

Amy Belle Lockdown Drill

24-007650**Public Relations/Education**

04/30/24 17:4828

N112W16877 Mequon Rd

Disposition

Police Assist Given

Unit

735

Officer

ARB093

Boy Scout tour

Germantown Police Department



Roll Call Log 1

24-007158	Public Relations/Education	Disposition	Police Assist Given
04/24/24 09:5957	3294 Willow Creek Rd	Unit	740
		Officer	JLS084

D.A.R.E.

24-007159	Public Relations/Education	Disposition	Police Assist Given
04/24/24 10:1501	W204N11968 Goldendale Rd	Unit	706
		Officer	PAS117

St Boniface Dare

24-007173	Public Relations/Education	Disposition	Police Assist Given
04/24/24 13:3028	W180N11501 River Ln	Unit	731
		Officer	TEO138

SRO installed a car seat for Alex S Garcia (mw/dob: 06-30-92). WI reg 949VXU

24-007189	Public Relations/Education	Disposition	Police Assist Given
04/24/24 16:5857	N112W16877 Mequon Rd	Unit	735
		Officer	ARB093

Boy Scouts

24-007231	Public Relations/Education	Disposition	Police Assist Given
04/25/24 10:0721	N118W15860 Williams Dr	Unit	735
		Officer	ARB093

Kennedy Middle School

24-007232	Public Relations/Education	Disposition	Police Assist Given
04/25/24 10:2044	N118W15860 Williams Dr	Unit	741
		Officer	DJP083

KMS lockdown drill.

24-007242	Public Relations/Education	Disposition	Police Assist Given
04/25/24 13:1831	W180N11501 River Ln	Unit	731
		Officer	TEO138

Officer assisted Cassandra A. Sanchez fw/04-25-1991 with a car seat installation.

24-007308	Public Relations/Education	Disposition	Cleared/No Report
04/26/24 09:0729	N132W18473 Rockfield Rd	Unit	733
		Officer	KCL088

D.A.R.E.

24-007375	Public Relations/Education	Disposition	Cleared/No Report
04/27/24 08:2418	W180N11501 River Ln	Unit	741
		Officer	DJP083

Germantown Police Department



Roll Call Log 1

24-006344	Public Relations/Education	Disposition	Police Assist Given
04/12/24 09:4645	3294 Willow Creek Rd	Unit	740
		Officer	JLS084

Amy Belle Dare

24-006414	Public Relations/Education	Disposition	Police Assist Given
04/13/24 11:1901	W180N11501 River Ln	Unit	735
		Officer	ARB093

WisconSibs Workshop

24-006418	Public Relations/Education	Disposition	Police Assist Given
04/13/24 12:4431	W180N11501 River Ln	Unit	746
		Officer	ARA1061

GHS

24-006716	Public Relations/Education	Disposition	Police Assist Given
04/18/24 07:5719	W180N11501 River Ln	Unit	713
		Officer	JLP137

GHS lockdown drill

24-006721	Public Relations/Education	Disposition	Police Assist Given
04/18/24 10:4352	N109W17075 Ava Cir,114	Unit	713
		Officer	JLP137

Sgt attempted to return mail to Margaret Bellin. There was no answer.

24-007083	Public Relations/Education	Disposition	Police Assist Given
04/23/24 09:3428	W180N11501 River Ln	Unit	731
		Officer	TEO138

Two car seats installed

24-007105	Public Relations/Education	Disposition	Police Assist Given
04/23/24 15:1122	W159N9939 Butternut Rd	Unit	733
		Officer	KCL088

SRO provided a conveyance home for three County Line School students.

24-007113	Public Relations/Education	Disposition	Police Assist Given
04/23/24 16:1251	N122W17177 Fond du Lac Ave	Unit	735
		Officer	ARB093

Home alone class

Germantown Police Department

Roll Call Log 1



24-005586	Public Relations/Education	Disposition	Police Assist Given
04/01/24 14:3329	N112W16877 Mequon Rd	Unit	735
		Officer	ARB093

Suzanne M. Navin (F/W; 03-18-1959) requested Officer educated her 6-year-old grandchild on the importance of not stealing.

24-005909	Public Relations/Education	Disposition	Police Assist Given
04/06/24 07:2523	W180N11501 River Ln	Unit	736
		Officer	SPW095

7:30a - 7:30pm GHS gym

24-005983	Public Relations/Education	Disposition	Police Assist Given
04/07/24 10:1013	W180N11501 River Ln	Unit	736
		Officer	SPW095

Germantown High School

24-006046	Public Relations/Education	Disposition	Police Assist Given
04/08/24 10:1106	W180N11501 River Ln	Unit	731
		Officer	TEO138

Officer assisted with putting a car seat in 2018 BMW SUV WI reg AAS8584, Ronald O Seiser mw/08-29-48.

24-006267	Public Relations/Education	Disposition	Police Assist Given
04/11/24 07:5806	W154N11492 Fond du Lac Ave	Unit	735
		Officer	ARB093

MacArthur Elementary School Auction Winner Escort

24-006278	Public Relations/Education	Disposition	Police Assist Given
04/11/24 10:4551	N113W18900 Carnegie Dr,100	Unit	735
		Officer	ARB093

Pyramid Wire & Insulation

24-006292	Public Relations/Education	Disposition	Police Assist Given
04/11/24 14:4719	3294 Willow Creek Rd	Unit	735
		Officer	ARB093

St. Boniface Auction Winner Escort

24-006343	Public Relations/Education	Disposition	Police Assist Given
04/12/24 09:0848	500 Rolfs Ave	Unit	735
		Officer	ARB093

Washington County Memorial Park

Germantown

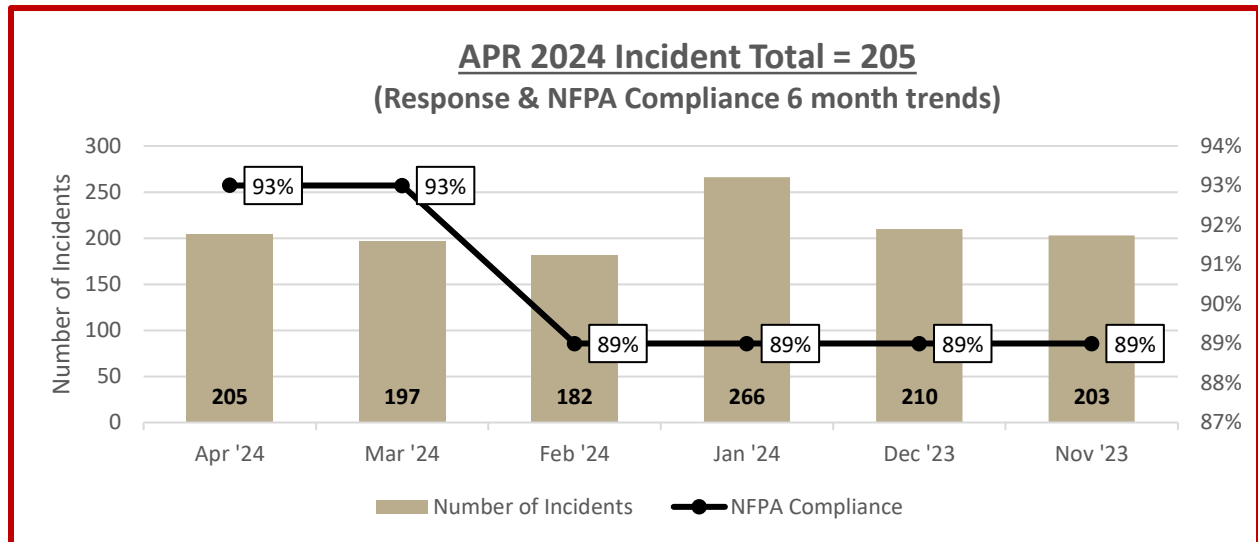
Fire Department

**Monthly Report
April 2024**



**John Delain
Fire Chief**

RESPONSE

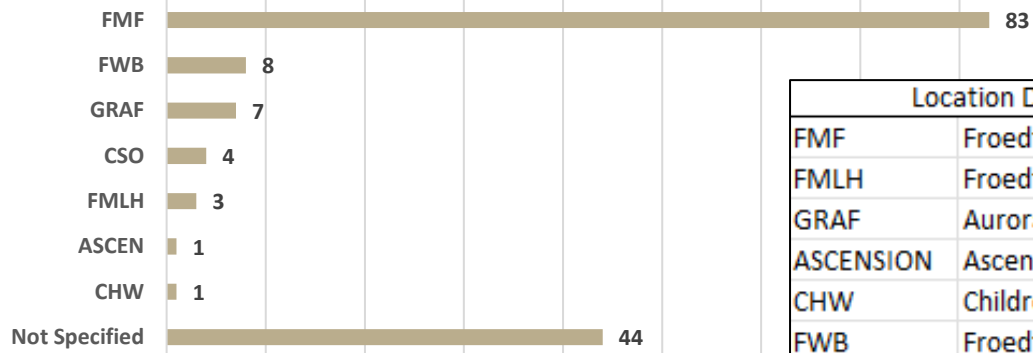


Performance Target: Arrival of crews within 8 minutes according to NFPA 1710 standard, and within 5:20 minutes per ISO Guidelines (NFPA standard is 90%).

NFIRS Incident Type	APRIL
Incident Type Group	# of Incident
100 -Fire, other	1
111 -Building fire	2
162 -Outside equipment fire	1
321 -EMS call, excluding vehicle accident with injury	150
322 -Vehicle accident with injuries	3
324 -Motor vehicle accident with no injuries	1
411 -Gasoline or other flammable liquid spill	1
412 -Gas leak (natural gas or LPG)	4
424 -Carbon monoxide incident	1
444 -Power line down	2
463 -Vehicle accident, general cleanup	1
510 -Person in distress, other	1
531 -Smoke or odor removal	3
542 -Animal rescue	1
550 -Public service assistance, other	1
553 -Public service	1
611 -Dispatched & canceled en route	8
621 -Wrong location	1
652 -Steam, vapor, fog or dust thought to be smoke	1
700 -False alarm or false call, other	2
735 -Alarm system sounded due to malfunction	13

INCIDENTS

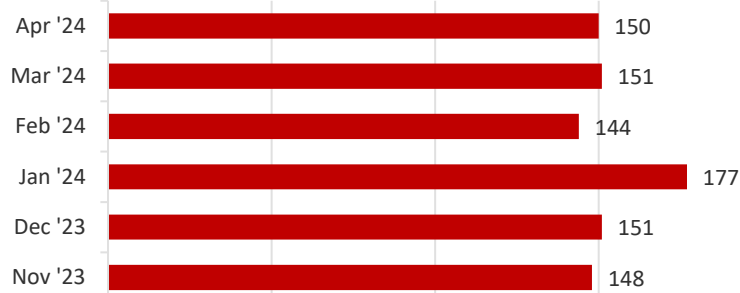
APR HOSPITAL TRANSPORTS = 151



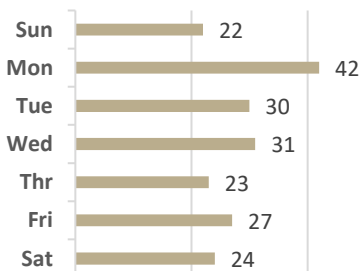
Location Details:

FMF	Froedtert Falls
FMLH	Froedtert Main
GRAF	Aurora Grafton
ASCENSION	Ascension Falls
CHW	Children's
FWB	Froedtert West Bend
HARTFORD	Aurora Hartford
CSO	Columbia St Mary's

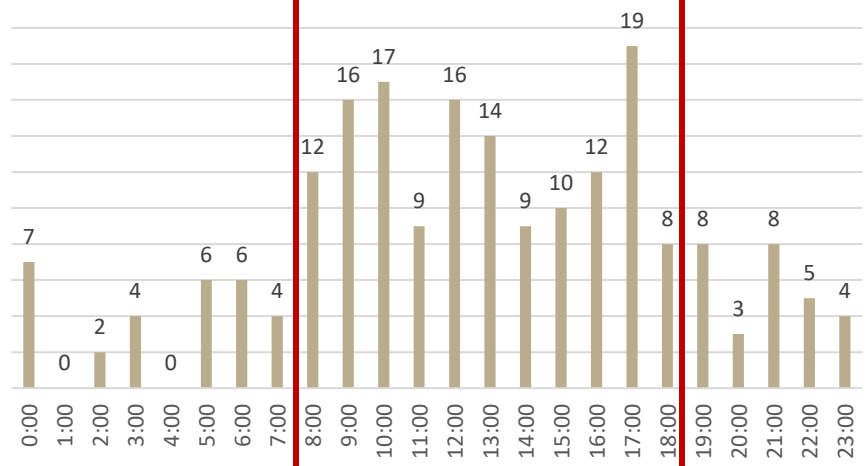
APR Monthly EMS Calls = 150 (non-MVA)



APR - Calls by Day of Week

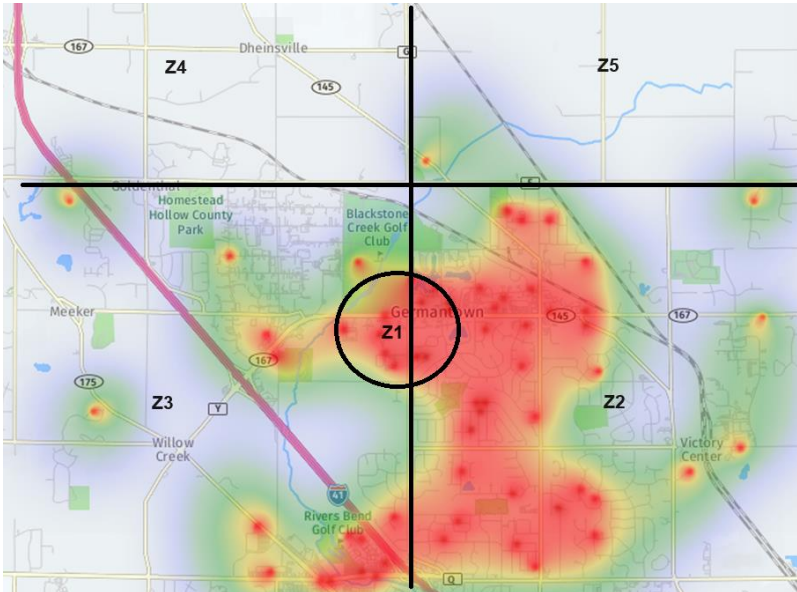


APR - Calls by Time of Day



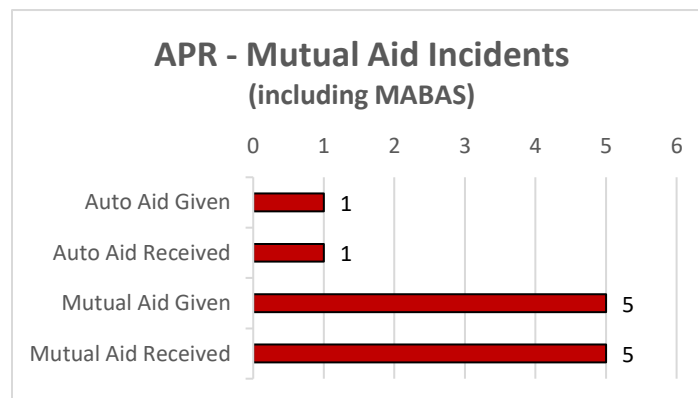
INCIDENTS

Call volume "Heat Map" indicating incidents in the Village by Zone.

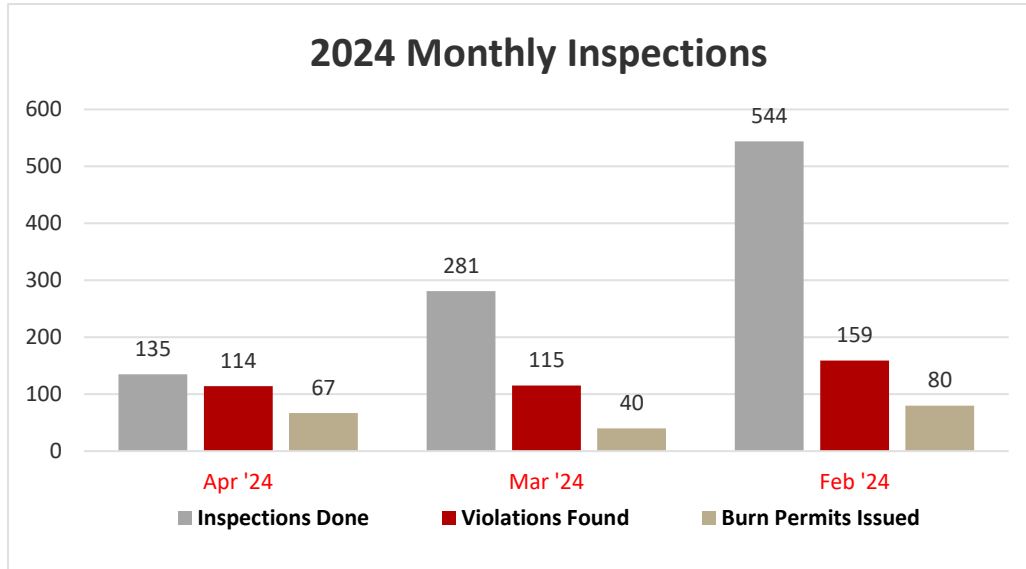


DISTRICT RESPONDED	APR
1-Zone 1 - Gables, Virginia Highlands, Tender Reflections,	42
2-Zone 2 - Southeast	92
3-Zone 3 - Southwest	40
4-Zone 4 - Northwest	10
5-Zone 5 - Northeast	4
6-Zone 6 - Areas outside of Village	6
Total	194

Mutual Aid Summary - APRIL	# of Incidents	# of Units
Auto Aid Given	1	1
.....Menomonee Falls	1	1
Auto Aid Received	1	1
.....Menomonee Falls	1	1
Mutual Aid Given	5	5
.....Menomonee Falls	4	4
.....West Bend	1	1
Mutual Aid Received	5	6
.....Mequon	1	1
.....Jackson	2	2
.....Menomonee Falls	2	2
.....Richfield	1	1
Total:	12	13



INSPECTIONS



PUBLIC EDUCATION

APRIL:

- (2) GFD Department Training
- (2) Post 17 Explorers Training
- Station 2 (a lot of moving equipment & furniture):
 - painting – interior and bay
 - interior carpet cleaning
 - interior floor scrub
- Fire Extinguisher training, Metals USA (55 employees)
- Home Alone class @ DPW (Rec Dept)
- (1) new hire 2-week Onboarding Academy
- (1) ride-along day

BUSINESS OF THE PUBLIC SAFETY COMMITTEE

MEETING DATE: June 3, 2024

PLACEMENT: Action Item

ITEM TITLE: Application for Fireworks Permit: Germantown Parks & Recreation
for the Fourth of July in Fireman's Park

SUBMITTED BY:

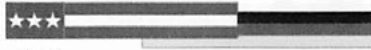
SUMMARY EXPLANATION:

ATTACHMENT:

1. 2024 Fireworks Permit Application - Village of Germantown
2. 2024 Fire Department's Fireworks Permit

RECOMMENDATION:

ACTION BY Committee:



FIREWORKS USER PERMIT APPLICATION

Applicant First Name Gil	M.I. S	Last Name Standridge
Address N112 W17001 Mequon Rd.	City Germantown	State WI
Zip 53022		
E-mail Address gstandridge@germantownwi.gov		Phone [REDACTED]
Driver's License Number [REDACTED]		
Date of Birth [REDACTED]	Race Caucasion	Sex M
Location of Premises Where Discharge of Fireworks Will Occur Fireman Park		
Date Requested July 4, 2024	Time 9:00 PM	
Description of Fireworks to be Discharged Pyrotechnic Display		
Purchased From Wolverine Fireworks		Date May 9, 2024

Operator Who Will Discharge Fireworks:

First Name Gina	M.I.	Last Name Bartoletta
Address 205 W. Seidlers Rd	City Kawhawlin	State MI
Zip 48631		
Phone 989-662-0121	Driver's License Number	
Date of Birth	Race	Sex
Credentials SUpermit to possess & display fireworks		

INCLUDE THE FOLLOWING ATTACHMENTS WITH THE APPLICATION:

1. Copy of Certificate of Liability Insurance in the amount of \$1,000,000 for bodily injury to any one person, in the amount of \$5,000,000 for injury to more than one person and in the amount of \$2,000,000 for damage to property that may arise by reason of use or discharge of fireworks under the permit. *The Village shall be named as one of the insureds in said policy of insurance.*
2. Letter from property owner authorizing use of property for the discharge of fireworks.

Signature of Applicant *Hel Standauf 5-9-24*

VILLAGE OF GERMANTOWN ADMINISTRATIVE USE ONLY:			
Police Chief Date Notified: Approved or Denied (Circle One) Date:		Fire Chief Date Notified: Approved or Denied (Circle One) Date:	
Village Board Meeting Date: Approved or Denied (Circle One)	License Number	Date Effective	Clerk / Deputy Clerk

G:\Clerk\FORMS\Fireworks Permit (7/2021)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/23/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Partners Group Ltd 1111 Lake Washington Blvd N. Suite 400 Renton WA 98056	CONTACT NAME: Janet Nau PHONE (A/C, No, Ext): 425-455-5640 E-MAIL: jnau@tpgrp.com ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A : Everest Indemnity Insurance Co INSURER B : Everest Denali Insurance Company INSURER C : Arch Specialty Insurance Company INSURER D : INSURER E : INSURER F :	FAX (A/C, No): 425-455-6727 NAIC # 10851 16044 21199
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COVERAGES

CERTIFICATE NUMBER: 1564246978

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	GENERAL LIABILITY ☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☒ PRO-JECT ☐ LOC	Y	SI8GL02099241	2/1/2024	2/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ Excluded PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	AUTOMOBILE LIABILITY ☒ ANY AUTO ☐ ALL OWNED AUTOS ☒ HIRED AUTOS ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS		SI8CA00274241	2/1/2024	2/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
C	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$		UXP104806302	2/1/2024	2/1/2025	EACH OCCURRENCE \$ 4,000,000 AGGREGATE \$ 4,000,000 \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐ N/A				WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Excess Liability - Occurrence		SI8EX01908241	2/1/2024	2/1/2025	Each Occurrence \$5,000,000 Aggregate \$5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

The following are included as Additional Insured on General Liability as their interest may appear as respects operations performed by or on behalf of the Named Insured per form ECG 20592 0509 attached:

Show Date: 7/4/2024

Show Location: Fireman's Park- Park Ave, Germantown WI 53022

Additional Insured(s): Village of Germantown, Kiwanis Club of Germantown, Germantown School District, Kiwanis International,

CERTIFICATE HOLDER

Village of Germantown N112 W17001 Mequon Road Germantown WI 53022	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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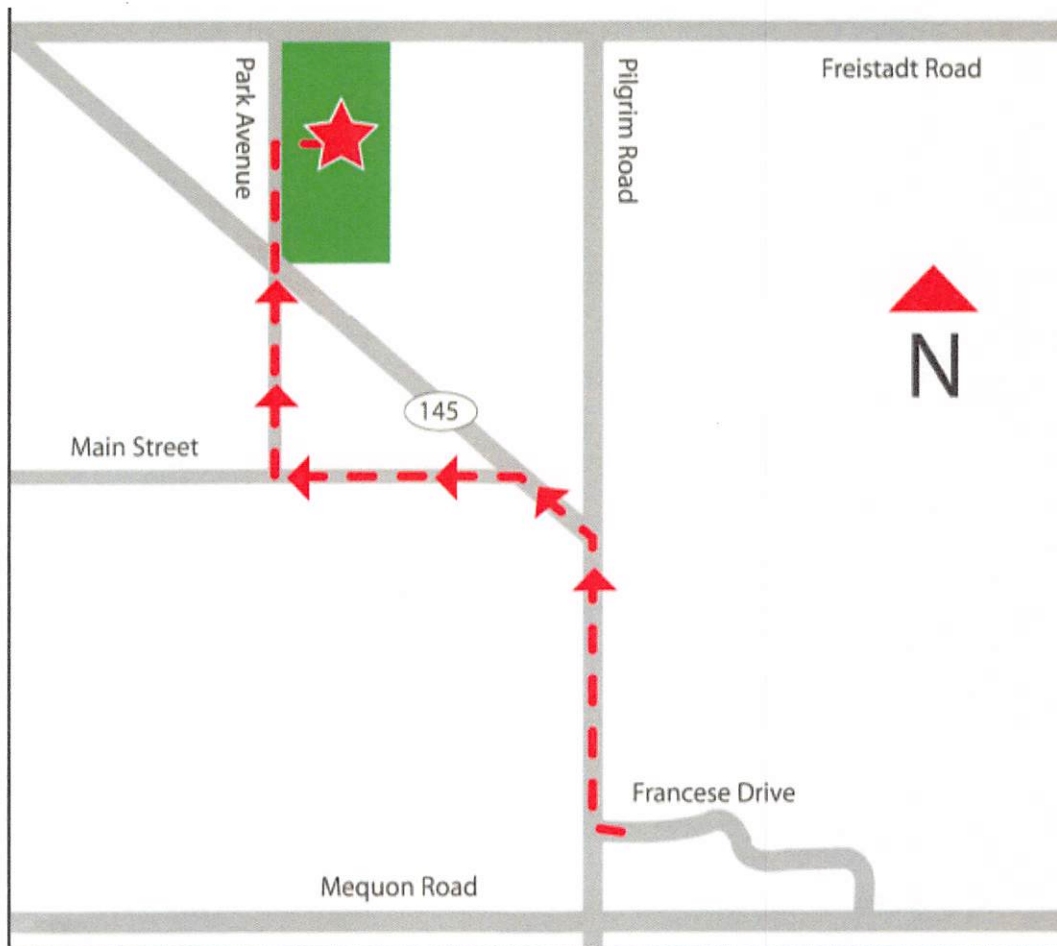
ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)
ANY PERSON OR LEGAL ENTITY IN WHICH YOU HAVE A WRITTEN CONTRACT, AGREEMENT, OR PERMIT WHICH REQUIRES THAT YOU NAME THE CONTRACTING PARTY AS AN ADDITIONAL INSURED.
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

- A. Section II – Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" but only to the extent caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:
1. In the performance of your ongoing operations; or
 2. In connection with your premises owned by or rented to you.
- B.** The insurance afforded to an additional insured shall only include the insurance required by the terms of the written agreement and shall not be broader than the coverage provided within the terms of the Coverage Part.
- C.** The Limits of Insurance afforded to an additional insured shall be the lesser of the following:
1. The Limits of Insurance required by the written agreement between the parties; or
 2. The Limits of Insurance provided by this Coverage Part.
- D.** With respect to the insurance afforded to an additional insured, the following additional exclusion applies:
- This insurance does not apply to "bodily injury", "property damage" or "personal and advertising injury" arising out of any act or omission of an additional insured or any of its employees.

Germantown July 4th, 2023
Parade Route Map



Please Note: the big red star is Firemen's Park, not the end of the parade!

Every unit in the parade should proceed to Freistadt Road and disburse.

If you need to breakdown your float, turn right onto the driveway between the Senior Center and Veterans Memorial (before reaching Freistadt Road). This will be a transition area; not a parking area.

If you want to go into the park to stay and enjoy the afternoon, proceed east on Freistadt Road to parking area.

PERMIT TO POSSESS AND DISPLAY FIREWORKS

Washington County WI State
May 13 2024

TO WHOM IT MAY CONCERN- GREETINGS:
Application having been made in accordance with the laws of the State of Wisconsin,

This permit is issued to Wolverine Fireworks

Giving them the right to exhibit display fireworks on the 4th day of July, 2024,

At 9 o'clock P.M. at Firemen's Park - W162N11870 Park Ave in said County,

In connection with Village of Germantown Fourth of July celebration.

Rain Date (In the event of inclement weather): July 11, 2024

WOLVERINE FIREWORKS DISPLAY, INC.
205 WEST SEIDLER'S RD.
KAWKAWLIN, MI 48631
WISCONSIN DIVISION:
262-968-4178
gina@wolvdisplay.com

SHERIFF OR CHIEF OF FIRE DEPARTMENT

J. J. J. Fire Chief

PERMIT TO POSSESS AND DISPLAY FIREWORKS

Washington County WI State

May 13 20 24

TO WHOM IT MAY CONCERN- GREETINGS:

Application having been made in accordance with the laws of the State of Wisconsin,

This permit is issued to Wolverine Fireworks

Giving them the right to exhibit display fireworks on the 4th day of July, 20 24,

At 9 o'clock P.M. at Firemen's Park - W162N11870 Park Ave in said County,

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Rain Date (In the event of inclement weather): July 11, 2024

WOLVERINE FIREWORKS DISPLAY, INC.
205 WEST SEIDLER RD.
KAWKAWLIN, MI 48631
WISCONSIN DIVISION:
262-968-4178
gina@wolvdisplay.com

SHERIFF OR CHIEF OF FIRE DEPARTMENT

J. J. J. Fire Chief

Form
AB-101

Alcohol Beverage
Appointment of Agent

Date

Agent Type (check one)

☐ Original (no fee)

☒ Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

EASTERN Kettle MORaine Moose Lodge 1238

2. Business Trade Name or DBA

EKM Moose 1238

3. Entity Type (check one)

☐ Limited Liability Company

☐ Corporation

☒ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

☒ Municipal Retail License

☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

CURRENT Holder PASSED AWAY

Part B: Agent Information

1. Last Name

NUMRICK

2. First Name

William

3. M.I.

F

4. Email

Lodge 1238@MooseUnits.ORG

5. Phone

6. Home Address

7. City

8. State

9. Zip Code

10. Age

11. Drivers License/State ID Number

12. Drivers License/State ID State of Issuance

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement?

☒ Yes

☐ No

Submit proof of completion.

2. Have you completed Form AB-100, Alcohol Beverage Individual Questionnaire?

☒ Yes

☐ No

Submit a completed Form AB-100 with this form.

3. Have you been a Wisconsin resident for at least 90 continuous days?

☒ Yes

☐ No

See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name NUMRICH		First Name WILLIAM		M.I. F
Title ADMINISTRATOR	Email Lodge 1238 @ moose units . org	Phone [REDACTED]		
Signature William Numrich		Date 5-7-24		

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name NUMRICH		First Name WILLIAM		M.I. F
Signature William Numrich		Date 5-7-24		

OK
05/17/24

Form
AB-101

Alcohol Beverage
Appointment of Agent

Date

Agent Type (check one)

- ☐ Original (no fee) ☒ Successor (\$10 fee for municipal licenses only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)
Ultra Mart Foods, LLC
2. Business Trade Name or DBA
Pick 'n save #357
3. Entity Type (check one) ☒ Limited Liability Company ☐ Corporation ☐ Nonprofit Organization
4. Alcohol Beverage Business Authorization (check one) ☐ Municipal Retail License ☐ State Permit
5. If successor agent, provide State Permit or Municipal Retail License Number
6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name
Quinn
2. First Name
John
3. M.I.
R
4. Email
john.quinn@roundys.com
5. Phone
[REDACTED]
6. Home Address
[REDACTED]
7. City
[REDACTED]
8. State
[REDACTED]
9. Zip Code
[REDACTED]
10. Age
[REDACTED]
11. Drivers License/State ID Number
[REDACTED]
12. Drivers License/State ID State of Issuance
[REDACTED]

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.
2. Have you completed Form AB-100, Alcohol Beverage Individual Questionnaire? ☒ Yes ☐ No
Submit a completed Form AB-100 with this form.
3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the Undersigned, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Fedder		First Name Ann		M.I. M
Title Vice President	Email [REDACTED]		Phone [REDACTED]	
Signature <i>Ann Fedder, President VP</i>			Date 4/29/2024	

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the Agent, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Quinn		First Name John		M.I. R
Signature <i>[Signature]</i>			Date 4/27/2024	

Agent Type (check one)☐ Original (no fee) ☒ Successor (\$10 fee for municipal licensees only)**Part A: Business Information**

1. Legal Business Name (individual name if sole proprietor)

Post One Inc

2. Business Trade Name or DBA

Post One Inc

3. Entity Type (check one)

☐ Limited Liability Company☐ Corporation☒ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

☐ Municipal Retail License☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Previous agent resigned from Executive Board due to age and health issues.

Part B: Agent Information

1. Last Name

Bonnell

2. First Name

Kristi

3. M.I.

B

4. Email

5. Phone

6. Home Address

7. City

8. State

9. Zip Code

10. Age

11. Drivers License/State ID Number

12. Drivers License/State ID State of Issuance

Part C: Agent Questions1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.2. Have you completed Form AB-100, *Alcohol Beverage Individual Questionnaire*? ☒ Yes ☐ No
Submit a completed Form AB-100 with this form.3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Undersigned**, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Bonnell		First Name Kristi		M.I. B
Title Commander	Email legionpostone@gmail.com		Phone [REDACTED] [REDACTED]	
Signature 			Date 05/21/24	

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the **Agent**, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Bonnell		First Name Kristi		M.I. B
Signature 			Date 05/21/24	

Form

AB-101

Alcohol Beverage Appointment of Agent

Date

Agent Type (check one)

☐ Original (no fee)☒ Successor (\$10 fee for municipal licensees only)

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

WALGREEN CO

2. Business Trade Name or DBA

WALGREENS #05427

3. Entry Type (check one)

☐ Limited Liability Company☒ Corporation☐ Nonprofit Organization

4. Alcohol Beverage Business Authorization (check one)

☒ Municipal Retail License☐ State Permit

5. If successor agent, provide State Permit or Municipal Retail License Number

6. Describe the reason for appointing a successor agent, if successor is checked above.

Part B: Agent Information

1. Last Name

Ritger

2. First Name

Hysler

3. M.I.

M

4. Email

taxlicenser renewals@walgreens.com

5. Phone

6. Home Address

7. City

8. State

9. Zip Code

10. Age

11. Drivers License/State ID Number

12. Drivers License/State ID State of Issuance

Part C: Agent Questions

1. Have you satisfied the responsible beverage server training requirement? ☒ Yes ☐ No
Submit proof of completion.

2. Have you completed Form AB-100, Alcohol Beverage Individual Questionnaire? ☒ Yes ☐ No
Submit a completed Form AB-100 with this form.

3. Have you been a Wisconsin resident for at least 90 continuous days? ☒ Yes ☐ No
See instructions for exceptions.

Continued →

Part D: Business Attestation

READ CAREFULLY BEFORE SIGNING: I, the Undersigned, authorize the above-named individual to act for the above-named corporation, nonprofit organization, or limited liability company with full authority and control of the premises and of all alcohol beverage activities on such premises. I certify that I am authorized by the above-named entity to authorize this individual to act on behalf of the entity. If I am appointing a successor agent, I rescind all previous agent appointments for this premises. Further, I understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name BROWN	First Name BRIAN	M.I. R
Title VICE PRESIDENT AND TREASURER	Email taxlicenser renewals@walgreens.com	Phone [REDACTED]
Signature B.R.B.		Date 5-21-24

Part E: Agent Attestation

READ CAREFULLY BEFORE SIGNING: I, the Agent, hereby accept this appointment as agent for the above-named corporation, nonprofit organization, or limited liability company and assume full responsibility for the conduct of all alcohol beverage activities on the premises for the above-named business. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Ritger	First Name Alyssa	M.I. M
Signature [Signature]		Date 4/5/24

BUSINESS OF THE PUBLIC SAFETY COMMITTEE

MEETING DATE: June 3, 2024

PLACEMENT: Action Item

ITEM TITLE: Application for a Temporary Class "B" Retailer's License: 50th Anniversary Event for Germatown Historical Society on July 13, 2024 at Dheinsville Historic Park

SUBMITTED BY:

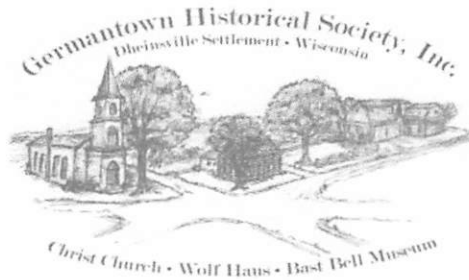
SUMMARY EXPLANATION:

ATTACHMENT:

1. 07.13.24 50th Anniversary Event Germantown Historical Society_Redacted

RECOMMENDATION:

ACTION BY Committee:



May 22, 2024

Village of Germantown
Office of the Clerk
P O Box 337
Germantown, WI 53022

Dear Sir:

RE: 50th Anniversary Event for Germantown Historical Society, July 13, 2024

Enclosed you will find the license applications for the Temporary Alcohol Beverage License for the July 13th event (AB-220) and the Alcohol Beverage Individual Questionnaires for our 9 Board Members (AB-100).

Please review and issue the License for us. I would like to pick up the License at the Village when it is available. If you have any questions, please do not hesitate to contact me.

Thank you,

A handwritten signature in cursive script, appearing to read "Susan Dix", is written over the printed name.

Susan Dix, Treasurer
Germantown Historical Society
262 853 2029

License(s) Requested	Fees	
☐ Temporary "Class B" Wine	License Fees	\$ 10.00
☒ Temporary Class "B" Beer	Background Check	\$
	Total Fees	\$ 10.00

Part A: Organization Information		
1. Organization Name GERMANTOWN HISTORICAL SOCIETY		
2. Organization Permanent Address N128 W18780 HOLY HILL ROAD		
3. City GERMANTOWN	4. State WI	5. Zip Code 53022
6. Mailing Address (if different from permanent address) P O BOX 31		
7. FEIN [REDACTED]	8. Date of Organization/Incorporation 06/01/19	9. State of Organization/Incorporation WI
10. Phone (262) 853-2029	11. Email germantownhistoricalsociety@gmail.com	
12. Organization type (check one) ☐ Bona Fide Club ☐ Church ☐ Fair Association/Agricultural Society ☐ Veteran's Organization ☒ Lodge/Society ☐ Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? ☐ Yes ☒ No		
14. Wisconsin Seller's Permit Number (if applicable)		

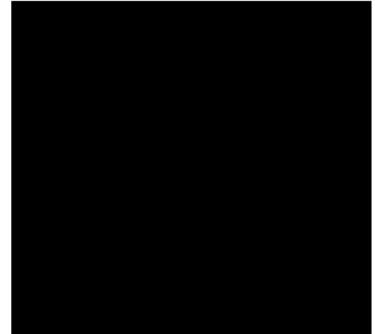
Part B: Individual Information			
List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary. Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).			
Last Name	First Name	Title	Phone
Dix	James	President	[REDACTED]
Fritsche	Phil	Vice President	
Bast	Peggy	Secretary	
Dix	Susan	Treasurer	
Miller	Marge	Board Member	

Continued →

Part B: Individual Information

Continued:

Gierach	Fritz	Board Member
Bast	Judy	Board Member
Lutz	Barbara	Board Member
Bykowski	Mary	Board Member



Part C: Event Information

1. Name of Event (if applicable) 50th ANNIVERSARY BIER GARDEN CELEBRATING GERMANTOWN HISTORICAL SOCIETY			
2. Dates of Operation JULY13, 2024		3. Hours of Operation 12N - 6:00 PM	
4. Premises Address DHEINSVILLE HISTORIC PARK			
5. City GERMANTOWN		6. State WI	7. Zip Code 53022
8. County WASHINGTON	9. Governing Municipality ☐ City ☐ Town ☒ Village of: GERMANTOWN		10. Aldermanic District Trustee Dist 1
11. Organizer of Event (if not the named applicant) Jim Dix/Sue Dix		12. Email and/or Phone Number for Organizer of Event [REDACTED]	
13. Organizer Website Sue Dix		14. Event Website ← germantownhistoricalsociety.org	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. All events will be at the Dheinsville Festhalle and surrounding areas in the Dheinsville Park stored + sold at Festhalle (bar) consumed Festhalle and Dheinsville Park			

Part D: Attestation

Who must sign this application? • one officer or director of the nonprofit organization		
READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.		
Last Name Dix	First Name James	M.I. R
Title President	Email [REDACTED]	Phone [REDACTED]
Signature James R. Dix - President		Date 05/13/20

Part E: For Clerk Use Only

Date Application Was Filed With Clerk	License Number
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk	

Form
AB-100

Alcohol Beverage Individual Questionnaire

Date
5-14-2024

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all partners of a partnership
- all officers, directors, and agent of a corporation or nonprofit organization
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information			
1. Legal Business Name (individual name if sole proprietor) GERMANTOWN HISTORICAL SOCIETY INC			
2. Business Trade Name or DBA SAME			
3. Entity Type (check one) ☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☐ Corporation ☒ Nonprofit Organization			

Part B: Individual Information				
1. Last Name Bykowski		2. First Name Mary		3. M.I. J
4. Relationship to Business (Title) Board member		5. Email [REDACTED]		6. Phone [REDACTED]
7. Home Address [REDACTED]				
8. City [REDACTED]		9. State [REDACTED]	10. Zip Code [REDACTED]	11. Date of Birth [REDACTED]
12. Drivers License/State ID Number [REDACTED]			13. Drivers License/State ID State of Issuance [REDACTED]	

Part C: Address History					
1. Do you currently reside in Wisconsin? ☒ Yes ☐ No					
If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?				Years 65	Months 4
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.					
Previous Address 1		City	State	Zip Code	
[REDACTED]		[REDACTED]	[REDACTED]	[REDACTED]	
Previous Address 2		City	State	Zip Code	
Previous Address 3		City	State	Zip Code	
Previous Address 4		City	State	Zip Code	
Previous Address 5		City	State	Zip Code	
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.					
State	County	State	County	State	County
WI	Washington				
State	County	State	County	State	County
WI	Milwaukee				

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

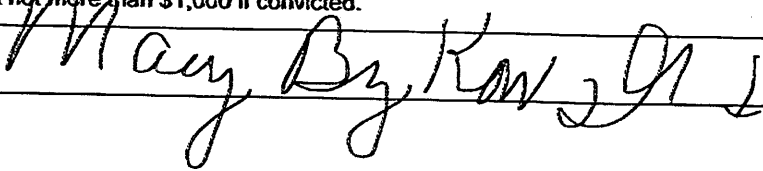
2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature



Date

May 13 2024

Alcohol Beverage
Individual QuestionnaireDate
5/14/2024

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

GERMANTOWN HISTORICAL SOCIETY INC

2. Business Trade Name or DBA

SAME

3. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☐ Corporation ☒ Nonprofit Organization

Part B: Individual Information

1. Last Name

Gierach

2. First Name

Frederick

3. M.I.

F.

4. Relationship to Business (Title)

Director

5. Email

N/A

7. Home Address

8. City

9. State

10. Zip Code

11. Date of Birth

12. Drivers License/State ID Number

13. Drivers License/State ID State of Issuance

Part C: Address History

1. Do you currently reside in Wisconsin? ☒ Yes ☐ No

If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?

Years

80

Months

7

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1

City

State

Zip Code

Previous Address 2

City

State

Zip Code

Previous Address 3

City

State

Zip Code

Previous Address 4

City

State

Zip Code

Previous Address 5

City

State

Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State

County

State

County

State

County

State

County

State

County

State

County

State

County

State

County

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature <i>Frederick S. Kierach</i>	Date <i>5/14/2024</i>
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Alcohol Beverage
Individual QuestionnaireDate
5/15/2024

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all partners of a partnership
- all officers, directors, and agent of a corporation or nonprofit organization
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor) GERMANTOWN HISTORICAL SOCIETY INC	
2. Business Trade Name or DBA SAME	
3. Entity Type (check one) ☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☐ Corporation ☒ Nonprofit Organization	

Part B: Individual Information

1. Last Name DIX		2. First Name SUSAN		3. M.I. K
4. Relationship to Business (Title) TREASURER	5. Email [REDACTED]		6. Phone [REDACTED]	
7. Home Address 5179 FOX HOLLOW DRIVE				
8. City [REDACTED]				
9. State [REDACTED]				
10. Zip Code [REDACTED]				
11. Date of Birth [REDACTED]				
12. Drivers License/State ID Number [REDACTED]		13. Drivers License/State ID State of Issuance [REDACTED]		

Part C: Address History

1. Do you currently reside in Wisconsin?					☒ Yes ☐ No	
If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?					Years 73	Months
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.						
Previous Address 1 SAME ADDRESS 17 YRS		City		State	Zip Code	
Previous Address 2		City		State	Zip Code	
Previous Address 3		City		State	Zip Code	
Previous Address 4		City		State	Zip Code	
Previous Address 5		City		State	Zip Code	
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.						
State WI	County WASHINGTON	State WI	County WAUKESHA	State WI	County MILWAUKEE	
State	County	State	County	State	County	

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature <i>Juan K. Dix</i>	Date 5/15/2024
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Alcohol Beverage
Individual QuestionnaireDate
5/15/2024

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor) GERMANTOWN HISTORICAL SOCIETY INC	
2. Business Trade Name or DBA SAME	
3. Entity Type (check one) ☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☐ Corporation ☒ Nonprofit Organization	

Part B: Individual Information

1. Last Name DIX		2. First Name JAMES		3. M.I. R
4. Relationship to Business (Title) PRESIDENT		5. Email [REDACTED]		6. Phone [REDACTED]
7. Home Address [REDACTED]				
8. City [REDACTED]	9. State [REDACTED]	10. Zip Code [REDACTED]	11. Date of Birth [REDACTED]	
12. Drivers License/State ID Number [REDACTED]		13. Drivers License/State ID State of Issuance [REDACTED]		

Part C: Address History

1. Do you currently reside in Wisconsin?					☒ Yes ☐ No	
If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?					Years 73	Months
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.						
Previous Address 1 SAME ADDRESS 17 YRS		City		State	Zip Code	
Previous Address 2		City		State	Zip Code	
Previous Address 3		City		State	Zip Code	
Previous Address 4		City		State	Zip Code	
Previous Address 5		City		State	Zip Code	
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.						
State WI	County WASHINGTON	State WI	County WAUKESHA	State WI	County MILWAUKEE	
State	County	State	County	State	County	

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

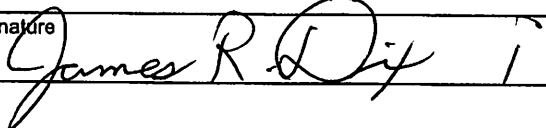
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature 	Date 5/15/2024
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Alcohol Beverage
Individual Questionnaire

Date

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all partners of a partnership
- all officers, directors, and agent of a corporation or nonprofit organization
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

GERMANTOWN HISTORICAL SOCIETY

2. Business Trade Name or DBA

3. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☐ Corporation ☒ Nonprofit Organization**Part B: Individual Information**

1. Last Name

BAST

2. First Name

JUDITH

3. M.I.

A.

4. Relationship to Business (Title)

BOARD MEMBER

5. Email

6. Phone

7. Home Address

8. City

9. State

10. Zip Code

11. Date of Birth

12. Drivers License/State ID Number

13. Drivers License/State ID State of Issuance

Part C: Address History1. Do you currently reside in Wisconsin? ☒ Yes ☐ No

If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?

Years

80

Months

6

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1 City State Zip Code

Previous Address 2 City State Zip Code

Previous Address 3 City State Zip Code

Previous Address 4 City State Zip Code

Previous Address 5 City State Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State County State County State County State County

WI OZAUKEE

State County State County State County State County

WI MILWAUKEE

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature <i>Judith A. Bask</i>	Date <i>5-15-2024</i>
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Form

AB-100

Alcohol Beverage Individual Questionnaire

Date

5-14-24

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

GERMANTOWN HISTORICAL SOCIETY INC

2. Business Trade Name or DBA

SAME

3. Entity Type (check one)

☐ Sole Proprietor

☐ Partnership

☐ Limited Liability Company

☐ Corporation

☒ Nonprofit Organization

Part B: Individual Information

1. Last Name

Lutz

2. First Name

Barbara

3. M.I.

A

4. Relationship to Business (Title)

Board Member

5. Email

6. Phone

7. Home Address

8. City

9. State

10. Zip Code

11. Date of Birth

12. Drivers License/State ID Number

13. Drivers License/State ID State of Issuance

Part C: Address History

1. Do you currently reside in Wisconsin? ☐ Yes ☒ No

If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?

Years

Months

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1

City

State

Zip Code

Previous Address 4

City

State

Zip Code

Previous Address 5

City

State

Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State

County

State

County

State

County

State

County

MN

Sherburne

Wisc

Washington

MN

Hennepin

Wisc

Dunn

State

County

State

County

State

County

State

County

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances?..... ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed?..... ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed?..... ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed?..... ☐ Yes ☐ No

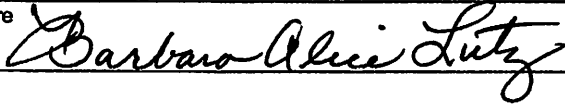
2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances?..... ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature



Date

5-14-24

Alcohol Beverage
Individual QuestionnaireDate
5/20/24

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)
GERMANTOWN HISTORICAL SOCIETY INC
2. Business Trade Name or DBA
SAME
3. Entity Type (check one)
☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☐ Corporation ☒ Nonprofit Organization

Part B: Individual Information

1. Last Name	2. First Name	3. M.I.
Miller	Margaret	mem
4. Relationship to Business (Title)	5. Email	6. Phone
Member of Board		
7. Home Address		
8. City	9. State	10. Zip Code
12. Drivers License/State ID Number	13. Drivers License/State ID State of Issuance	

Part C: Address History

1. Do you currently reside in Wisconsin?		☒ Yes	☐ No
If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?		Years	Months
		86	3
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.			
Previous Address 1	City	State	Zip Code
Previous Address 2	City	State	Zip Code
Previous Address 3	City	State	Zip Code
Previous Address 4	City	State	Zip Code
Previous Address 5	City	State	Zip Code
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.			
State	County	State	County
GA	Rochester	WI	Milwaukee
TX	El Paso		

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

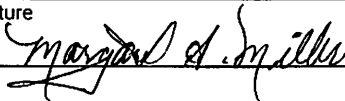
2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature



Date

5/20/2024

Alcohol Beverage
Individual QuestionnaireDate
5.21.2024

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information

1. Legal Business Name (individual name if sole proprietor)

Germantown Historical Society

2. Business Trade Name or DBA

3. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☐ Corporation ☒ Nonprofit Organization

Part B: Individual Information

1. Last Name

Bast

2. First Name

Peggy

3. M.I.

S

4. Relationship to Business (Title)

Board Member

5. Email

6. Phone

7. Home Address

8. City

State

10. Zip Code

11. Date of Birth

12. Drivers License/State ID Number

13. Drivers License/State ID State of Issuance

Part C: Address History

1. Do you currently reside in Wisconsin? ☒ Yes ☐ No

If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?

Years

40

Months

2

2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.

Previous Address 1	City	State	Zip Code
Previous Address 2	City	State	Zip Code
Previous Address 3	City	State	Zip Code
Previous Address 4	City	State	Zip Code
Previous Address 5	City	State	Zip Code

3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.

State	County	State	County	State	County	State	County
WI	Milwaukee	WI	Walworth				
State	County	State	County	State	County	State	County

Continued →

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature <i>Peggy 8 Bast</i>	Date 5.21.2024
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Alcohol Beverage
Individual QuestionnaireDate
05/15/24

All individuals involved in the alcohol beverage business must complete this form, including:

- sole proprietor
- all officers, directors, and agent of a corporation or nonprofit organization
- all partners of a partnership
- members and agent of a limited liability company

Your alcohol beverage application or renewal is not complete until all required Individual Questionnaires are submitted.

Part A: Business Information1. Legal Business Name (individual name if sole proprietor)
Germantown Historical Society, Inc.2. Business Trade Name or DBA
Same

3. Entity Type (check one)

☐ Sole Proprietor ☐ Partnership ☐ Limited Liability Company ☐ Corporation ☒ Nonprofit Organization**Part B: Individual Information**

1. Last Name Fritsche	2. First Name Philip	3. M.I. C.
4. Relationship to Business (Title) Board Member	5. Email [REDACTED]	6. Phone [REDACTED]
7. Home Address [REDACTED]		
8. City [REDACTED]	9. State [REDACTED]	10. Zip Code [REDACTED]
11. Date of Birth [REDACTED]		
12. Drivers License/State ID Number [REDACTED]		13. Drivers License/State ID State of Issuance [REDACTED]

Part C: Address History

1. Do you currently reside in Wisconsin? ☒ Yes ☐ No			
If yes to 1 above, how long have you continuously lived in Wisconsin prior to the date of application?			
Years 58		Months	
2. List in chronological order all of your addresses within the last 5 years. Attach additional sheets if necessary.			
Previous Address 1	City	State	Zip Code
[REDACTED]			
Previous Address 2	City	State	Zip Code
Previous Address 3	City	State	Zip Code
Previous Address 4	City	State	Zip Code
Previous Address 5	City	State	Zip Code
3. List all states and counties you have lived in as an adult. Attach additional sheets if necessary.			
State	County	State	County
WI	Washington	WI	Dodge
State	County	State	County

Continued →

Part D: Criminal History		
1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.		
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.		

Part E: Attestation	
READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I certify that I am not prohibited from participating in this business due to any involvement in another tier of the alcohol beverage industry as a restricted investor. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.	
Signature	Date 05/15/24

Part D: Criminal History

1. Have you ever been convicted of any offenses (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or of any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 1, please list details of each conviction below. Attach additional sheets as needed.

Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No
Law/Ordinance Violated	Location	Conviction Date
Penalty Imposed		Was sentence completed? ☐ Yes ☐ No

2. Are charges for any offenses currently pending against you (excluding traffic offenses unless related to alcohol beverages) for violation of any federal, Wisconsin, or another state's laws or any county or municipal ordinances? ☐ Yes ☒ No

If yes to question 2, describe nature and status of pending charges using the space below. Attach additional sheets as needed.

Part E: Attestation

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Signature <i>Philip C. Fritsch</i>	Date 05/15/24
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BUSINESS OF THE VILLAGE BOARD

MEETING DATE: June 3, 2024

PLACEMENT: Action Item

ITEM TITLE: Producer Full-Service Retail Sales Application: Component
Brewing for Hops & Hounds event on July 12, 2024, at Homestead
Hollow County Park

SUBMITTED BY: Kasie Miller, Deputy Clerk

SUMMARY EXPLANATION:

Effective May 1, 2024, *2023 Wisconsin Act 73* authorizes eligible producers (manufacturers, rectifiers, wineries, and breweries) to make full-service retail sales at their production premises and up to three off-site retail outlets.

Component Brewing submitted to the Clerk's Office *AB-105 Producer Full-Service Retail Sales Application* and is requesting approval of *Unlimited Transfer Full-Service Retail Outlet* to sell beer at the Hops & Hounds event on July 12, 2024, from 4:00PM-8:00PM at Homestead Hollow County Park. The Village must fill out *Part G* of the application and return to the Applicant prior to the Applicant's submittal to the State for review/approval. For *Part G, Question 1*: we as the municipality are allowed to limit the scope of what the business sells (ex. if they sell beer, wine, and liquor, but we only want them to sell beer, we can limit their offerings.) For *Part G, Question 2*: we as the municipality can limit other activities, such as operating hours. The State conducts the background checks on the applicant and verifies the business is allowed to hold the requested type of license prior to issuance.

Additionally, the State has provided additional information/faq's to assist municipalities as this form is new:

What is the difference between a fixed and unlimited transfer full-service retail outlet? Fixed full-service retail outlets may be transferred from one location to another once per year. Unlimited transfer full-service retail outlets may be transferred an unlimited number of times in a year. Only one of a producer's full-service retail outlets may be transferred without limitation on frequency.

Can a municipality limit authorized sales at a full-service retail outlet? Yes, a municipality can limit authorized sales at a full-service retail outlet. Municipalities may limit the scope of alcohol beverages offered for sale by the permittee. Municipal approval of a full-service retail outlet must be based on the same standards and criteria, established by ordinance, for the evaluation and approval of retail licenses. A municipality may not impose any requirement or restriction in connection with the approval that the municipality does not impose on retail licensees. Some examples of limitations may be: parking, zoning, or noise ordinance restrictions; not allowing sales of alcohol beverages for off-premises consumption.

Does a producer need licensed operators (bartenders)? Yes. There must be one or more licensed operators in charge of the premises. An operator's license is often called

a "bartender's license." Not all bartenders must hold operator's licenses, but there must be at least one licensed operator in charge of the premises. If the premises is large, with several serving areas, bar areas, etc., licensed operators must oversee each distinct area to supervise and direct unlicensed persons who may be selling/serving alcohol beverages.

ATTACHMENT:

1. Homestead Hollow 7-12 DOR Permit Application Redacted

RECOMMENDATION:

ACTION BY Committee:

Save

Print

Clear

Form

AB-105

Producer Full-Service Retail Sales Application

Date

Part A: Producer Information

1. Business Legal Name (individual name if sole proprietor)

Kowalske Brewing

2. Business Name or DBA

Component Brewing

3. Agent Name

4. FEIN

82 - 4547890

5. Wisconsin Seller's Permit Number

456 - 1030207982 - 06

6. Wisconsin Producer Permit Number

503439

7. Producer Type



Brewery



Winery



Liquor Manufacturer/Rectifier

8. Contact Person's First Name

David

9. Last Name

Kowalske

10. M.I.

E

11. Contact Person's Phone

12. Contact Person's Email

Part B: Production Quantity

Note: Check appropriate quantity for permit held (see instructions). If you hold more than one producer permit, check the total aggregate quantity produced for each type of permit. Enter the highest quantity produced in any of the last three calendar years.

Brewery

☐ Less than 250 barrels☒ 250 - 2,499 barrels☐ 2,500 - 7,499 barrels☐ 7,500 or more barrels

Manufacturer/Rectifier

☐ Less than 1,500 liters☐ 1,500 - 4,999 liters☐ 5,000 - 34,999 liters☐ 35,000 or more liters

Winery

☐ Less than 1,000 gallons☐ 1,000 - 4,999 gallons☐ 5,000 - 24,999 gallons☐ 25,000 or more gallons

Calendar year: 2023

Quantity: 400

Calendar year:

Quantity:

Calendar year:

Quantity:

Complete only ONE of Part C, D or E.

Part C: Request for Full-Service Retail Sales at the Production Premises

1. Start Date

2. Production Premises Address

3. City

4. State

5. Zip Code

6. County

 7. Governing Municipality ☐ City ☐ Town ☐ Village
 of:

Part D: Request for Fixed Full-Service Retail Outlet

 1. Are you transferring one fixed full-service retail outlet to a new location? ☐ Yes ☐ No
 If yes, complete boxes 2 through 9.

2. Current Outlet Name

3. Current Outlet Premises Address

4. City

5. State

6. Zip Code

7. County

 8. Governing Municipality ☐ City ☐ Town ☐ Village
 of:

9. Premises Phone Number

Continued →

Part D: Request for Fixed Full-Service Retail Outlet (Cont.)**New Fixed Retail Outlet Information (complete boxes 10 through 23)**

10. Start Date	11. New Outlet Name		
12. New Outlet Premises Address			
13. City	14. State	15. Zip Code	
16. County	17. Governing Municipality ☐ City ☐ Town ☐ Village of: _____		18. Premises Phone Number
19. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.			
20. Will you operate a restaurant on the premises? ☐ Yes ☐ No			
21. What alcohol beverages will be offered for sale? (check all that apply) ☐ Beer ☐ Wine ☐ Intoxicating Liquor (other than wine)			
22. What alcohol beverages does the permittee produce? (check all that apply) ☐ Beer ☐ Wine ☐ Intoxicating Liquor (other than wine)			
23. How will customers be served? (check all that apply) . . . ☐ Samples ☐ On-premises consumption ☐ Off-premises consumption			

Part E: Request for Unlimited Transfer Full-Service Retail Outlet

1. Name of Event (if applicable) Hops & Hounds		
2. Dates of Operation (attach a schedule, if necessary) July 12, 2024		3. Hours of Operation 4-8PM
4. Premises Address N120W19809 Freistadt Rd		
5. City Germantown	6. State WI	7. Zip Code 53022
8. County Washington	9. Governing Municipality ☐ City ☐ Town ☒ Village of: Germantown	
10. Organizer of Event (if not the named applicant) Samantha Murray	11. Email and/or Phone Number for Organizer of Event Samantha.Murray@washcowisco.gov	
12. Organizer Website https://www.washcowisco.gov/	13. Event Website N/A	
14. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages are produced, sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary. Outdoor county park. Event would be held behind the barn and would include live music, food trucks, vendors, and our beer trailer for on-premises sales.		
15. On-Site Contact (Last Name, First Name) Murray, Samantha	16. On-Site Contact Phone	17. On-Site Contact Email Samantha.Murray@washcowisco.gov
18. Will you operate a restaurant on the premises? ☐ Yes ☒ No		
19. What alcohol beverages will be offered for sale? (check all that apply) ☒ Beer ☐ Wine ☐ Intoxicating Liquor (other than wine)		
20. What alcohol beverages does the permittee produce? (check all that apply) ☒ Beer ☐ Wine ☐ Intoxicating Liquor (other than wine)		
21. How will customers be served? (check all that apply) . . . ☐ Samples ☒ On-premises consumption ☐ Off-premises consumption		

Part F: Attestation

Who must sign this application?

- sole proprietor
- general partner of a partnership
- corporate officer
- member of an LLC

READ CAREFULLY BEFORE SIGNING:

I understand and agree to the following:

- I will not operate this location outside of the dates and times approved by the municipality and Division of Alcohol Beverages.
- I will operate this location according to municipal ordinance and restrictions imposed as a condition of receiving this authorization.
- I will purchase alcohol beverages I do not produce from an authorized source, such as a Wisconsin-permitted wholesaler.
- I will operate this location according to Wisconsin law and administrative regulation including but not limited to: underage restrictions, closing hours, licensed operators, and record keeping requirements.

Further, under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant business and not on behalf of any other individual or entity seeking the authorization. Further, I agree that the rights and responsibilities conferred by the authorization, if granted, will not be assigned to another individual or entity. I understand that lack of access to any portion of a premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this authorization. I understand that any authorization issued contrary to Wis. Stats. Chapter 125 shall be void under penalty of Wisconsin law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature

David E. Kowalske

Date

05/14/2024

Last Name

Kowalske

First Name

David

M.I.

E

Title

Member

Email

Phone

Part G: For Municipal Use Only (Complete if Requesting Authorization in Part D or E)1. Will the municipality limit the scope of alcohol beverages offered for sale? ☐ Yes ☐ No2. Will the municipality impose any requirements or restrictions for the full-service retail outlet? ☐ Yes ☐ No

3. Describe municipal restrictions indicated in questions 1 or 2 above.

4. Last Name of Municipal Official

5. First Name

6. M.I.

7. Signature of Municipal Official

8. Date

9. Date Application was Filed with Clerk

10. Date Full-Service Retail Outlet Approved by Governing Body

Form AB-105 Instructions

Producer Full-Service Retail Sales Application

Who may apply for full-service retail sales?

Producer permittees may apply for full-service retail sales on or off the production premises. Producer permittees include brewers, rectifiers, manufacturers, and wineries.

Who qualifies for full-service retail sales?

- A brewery that manufactures a minimum of 250 barrels of fermented malt beverages.
- A manufacturer/rectifier that produces a minimum of 1,500 liters of intoxicating liquor.
- A winery that produces a minimum of 1,000 gallons of wine.

What are full-service retail sales?

Permittees that are granted full-service retail sales privileges may:

- Sell fermented malt beverages and intoxicating liquor at retail for on- or off-premises consumption at their production premises and at one or more off-site full-service retail outlets.
- Provide taste samples of fermented malt beverages and intoxicating liquor.

What are full-service retail outlets?

Full-service retail outlets are authorized locations for full-service retail sales at places other than the permittee's production premises.

What is the difference between a fixed and unlimited transfer full-service retail outlet?

Fixed full-service retail outlets may be transferred from one location to another once per year. Unlimited transfer full-service retail outlets may be transferred an unlimited number of times in a year. Only one of a producer's full-service retail outlets may be transferred without limitation on frequency.

How many full-service retail outlets may I have?

The number of full-service retail outlets a producer qualifies for is determined by alcohol beverage production volume. Producers may have a maximum of three full-service outlets, regardless of the number or type of producer permits they hold.

Who approves full-service retail sales?

Full-service retail sales on the production premises need only be approved by the Division of Alcohol Beverages. Municipalities do not issue licenses for full-service retail sales outlets; however, municipalities must approve of the outlets. The applicant must forward the municipal approval to the Division of Alcohol Beverages for final granting of the authority for sales to commence on the premises.

Can a municipality limit authorized sales at a full-service retail outlet?

Yes, a municipality can limit authorized sales at a full-service retail outlet. Municipalities may limit the scope of alcohol beverages offered for sale by the permittee. Municipal approval of a full-service retail outlet must be based on the same standards and criteria, established by ordinance, for the evaluation and approval of retail licenses. A municipality may not impose any requirement or restriction in connection with the approval that the municipality does not impose on retail licensees.

How do I fill out Form AB-105 and begin the application process?

Authorizations requested on Form AB-105 must be applied for only one premises in one municipality at a time. To request multiple authorizations, submit a separate Form AB-105 for each location/premises.

Parts A, B, and F: Applicants must complete Parts A, B, and F.

Parts C, D, and E: Complete only one Part. Form AB-105 must be used to request only one authorization at a time.

Example: A producer applicant requesting full-service retail sales authorization on the production premises should complete Parts A, B, C, and F.

Example: A producer applicant requesting a fixed full-service retail outlet should complete Parts A, B, D, and F.

Example: A producer applicant requesting an unlimited transfer full-service retail outlet should complete Parts A, B, E, and F. Producer applicants requesting authorization in Part E must complete one Form AB-105 for each premises. Applicants may use the same Form AB-105 to request authorization for multiple dates and times occurring on the same premises.

Municipal approval is required for authorizations requested in Parts D and E. If a producer is applying for authorization in either of these sections, the completed application must first be submitted to the governing municipality.

After the municipality has granted approval by completing Part G, the applicant should submit AB-105 to the Division of Alcohol Beverages for final approval. If the applicant is only requesting authorization in Part C, the application does not require municipal approval and may be submitted directly to the Division of Alcohol Beverages.

Specific Instructions:

Part A: Producer Information

- Box 1: Enter the legal business name.
- Box 2: Enter the trade name or “doing business as” name, if different than the name in box 1.
- Box 3: Enter the name of the approved agent appointed for your producer permit.
- Box 4: Enter Federal Employer Identification Number (FEIN).
- Box 5: Enter Wisconsin seller’s permit number.
- Box 6: Enter the 15-digit Wisconsin Tax Account Number of the permit that these authorizations should be associated with.
- Box 7: Check the corresponding producer permit type.
- Box 8-10: Enter contact person’s name.
- Box 11: Enter contact person’s phone number.
- Box 12: Enter contact person’s email address.

Part B: Production Quantity

- Check the highest cumulative total of alcohol beverages produced in any one of the three preceding calendar years for each specific permit type held.
 - Do not include alcohol beverages produced under a contract production agreement.
- Enter the calendar year in which the highest cumulative total of alcohol beverages produced was met.
- Enter the exact quantity of alcohol beverages produced.
- If an applicant holds more than one type of permit or multiple permits of the same type, the aggregate number of full-service retail outlets that may be established is the maximum number authorized under their permit type, but not exceeding three full-service retail outlets.
 - Under these circumstances, each authorized full-service retail outlet shall serve as the full-service retail outlet associated with each applicable permit, regardless of whether permittee would otherwise be entitled to fewer full-service retail outlets when calculated under their other permit(s).

Part C: Request for Full-Service Retail Sales at the Production Premises

- Authorization under this portion does not require municipal approval. If the applicant is not seeking other retail authorizations on this form, it can be submitted directly to the Division of Alcohol Beverages.
- Box 1: Enter the date that you would like to begin full-service retail sales.
- Box 2-5: List the premises address for the permit identified in Part A, boxes 5 and 6.
- Box 6: Name the county where the production premises is located.
- Box 7: Name the governing municipality where the production premises is located.

Part D: Request for Fixed Full-Service Retail Outlet

- Authorization under this section must be approved by the municipality in which the retail outlet is located prior to submitting to the Division of Alcohol Beverages for final approval.
- Box 1: Check yes if you are applying to transfer a fixed full-service outlet from one location to another. Fixed Full-Service Retail Outlets may be transferred from place-to-place once per year with approval of the municipality that governs the new location.
- Boxes 2-9: Complete these boxes if you checked yes in box 1 to describe the current premises you are applying to transfer.

- Box 10: Enter the date that you would like to open the full-service retail outlet for business.
- Boxes 11-18: Complete these boxes to describe the location of your new premises.
- Box 19: Describe the premises in detail. Include outdoor spaces if the municipality allows it. Attach a floor plan if possible.

Example: The premises is located at 1234 Main St., Realtown, WI 12345 and includes only the first-floor bar room, dining room, kitchen, north storage room, and south office of the 5,000-square-foot building.

- Box 20: Producers may operate a restaurant on the premises of a full-service retail outlet with municipal and division approval.
- Box 21: Check all types of alcohol beverages that will be offered for sale at the full-service retail outlet, including beverages made by the producer or producer group.
- Box 22: Check all the alcohol beverages that are made by the producer under all their permits.
- Box 23: Check all types of service that apply to this full-service retail outlet.
 - Samples mean 3 oz. of beer, 3 oz. of wine, or 0.5 oz. of liquor provided free of charge to an individual.
 - On-premises consumption means alcohol beverages served by the glass to be consumed by the customer at the premises identified in Box 18.
 - Off-premises consumption means alcohol beverages sold in original, unopened containers for customers to consume away from the premises identified in Box 18.

Part E: Request for Unlimited Transfer Full-Service Retail Outlet

- Authorizations under Part E must be for dates of operation where the unlimited transfer location will be located at the same premises in the same municipality. You must use a new Form AB-105 to request authorization for each separate premises, regardless of whether the separate premises are in the same municipality.
- Box 1: If you are requesting authorization to initiate or move your unlimited transfer outlet to a specific event like a farmer's market, festival, or other community event, name it here.
- Box 2: List the requested dates of operation. Attach a schedule or calendar of events, if necessary.
- Box 3: List the requested hours of operation. If no hours are listed, the approving municipality and the Division will assume you are seeking authorization to operate during all hours allowed under Chapter 125, Wis. Stats.
- Box 4-9: Identify the premises address.
- Box 10-13: If you are requesting authorization to move your unlimited transfer outlet to a specific event, provide contact information for the event organizer, if not the named applicant.
- Box 14: Describe the premises in detail. Include outdoor spaces if the municipality allows it. Attach a floor plan if possible.

Example: The premises is located at 1234 Main St., Realtown, WI, 12345, and includes only the first-floor bar room, dining room, kitchen, north storage room, and south office of the 5,000 square foot building.

Example: The premises is the 1,000-square-foot tent within the southwest corner of the parking lot located at XYZ Church at 3456 Main St., Realtown, WI, 12345. All sales and storage of alcohol beverages and records will occur within the 1,000-square-foot tent in the southwest corner of the parking lot.

Example: The premises is located at PDQ Park (7890 Main St., Realtown, WI, 12345). A 5,000-square-foot tent will be constructed in the northeast corner of the park bordering the tree line and northern fence. All alcohol beverage sales and consumption will occur at this tent. Premises includes the adjacent north park office and the space between the tent and the office. Alcohol beverages and records will be securely stored in the north park office for the duration of the event.

- Box 15-17: Provide the name and contact information for a person who will be in control of the premises for the duration of the requested time.
- Box 18: Producers may operate a restaurant on the premises of a full-service retail outlet with municipal and Division of Alcohol Beverages approval.
- Box 19: Check all types of alcohol beverages that will be offered for sale at the full-service retail outlet, including beverages made by the producer under all their permits.
- Box 20: Check all the alcohol beverages that are made by the producer under all their permits.
- Box 21: Check all the types of service that apply to this full-service retail outlet.
 - Samples mean 3 oz. of beer, 3 oz. of wine, or 0.5 oz. of liquor provided free of charge to an individual.
 - On-premises consumption means alcohol beverages served by the glass to be consumed by the customer at the premises identified in Box 14.
 - Off-premises consumption means alcohol beverages sold in original, unopened containers for customers to consume

away from the premises identified in Box 14.

Part F: Attestation

- Read the attestation carefully, then sign and date.

Part G: For Municipal Use Only

- Box 1: Check yes or no to indicate if the municipality will limit the scope of alcohol beverages offered for sale at this full-service retail outlet.
- Box 2: Check yes or no to indicate if the municipality will impose other requirements or restrictions on the full-service retail outlet.
- Box 3: Describe any limitations the municipality has placed on the full-service retail outlet as indicated in questions 1 or 2. Some limitations may be: parking, zoning, or noise ordinance restrictions; not allowing sales of alcohol beverages for off-premises consumption.
- Box 4-10: The municipal official completing this part should fill in the information requested.

Completion and Submission of Form AB-105

- The producer applicant should complete Parts A, B, and F completely, and either Part C, D, or E, depending on the type of authorization requested.
- If requesting only a Part C authorization, the application can be submitted directly to the Division of Alcohol Beverages. No municipal approval is required for Part C authorizations.
- If requesting a Part D or E authorization, provide the application to the municipality where the proposed full-service retail outlet will be located.
 - The municipality should complete Part G and return it to the producer applicant.
 - The producer applicant should provide the completed AB-105 to the Division of Alcohol Beverages for final approval.
- Sales of alcohol beverages at full-service retail outlets may not commence until the Division of Alcohol Beverages has provided final approval by way of issuing a printed authorization to the applicant to be posted at the retail premises identified in this application.

After Form AB-105 is completed by the producer and approved by the municipality in Part G, submit the form to the Division of Alcohol Beverages for final approval in one of two ways:

- Email: DORAlcoholPermits@wisconsin.gov
- Mail the form to the following address:

Wisconsin Department of Revenue
Division of Alcohol Beverages
P.O. Box 8934
Madison, WI 53708-8934

Assistance

This form is designed by the Department of Revenue. If you require assistance with this form, consider reaching out to the Division of Alcohol Beverages for assistance with submission of this application and associated forms.

If you have questions about alcohol beverage laws and regulations, you may contact the Division of Alcohol Beverages using the contact information below.

Website: [DOR Alcohol Beverage \(wi.gov\)](http://DORAlcoholBeverage.wi.gov)

Write: DORAlcohol@wisconsin.gov

Call: (608) 264-4573

BUSINESS OF THE PUBLIC SAFETY COMMITTEE

MEETING DATE: June 3, 2024

PLACEMENT: Action Item

ITEM TITLE: 2024-2025 Applications for Renewal of Retail Alcohol Beverage Licenses

SUBMITTED BY: Kasie Miller, Deputy Clerk

SUMMARY EXPLANATION:

On December 6, 2023, Governor Evers signed *2023 Wisconsin Act 73*, resulting in significant alcohol beverage law changes to Chapter 125 of the Wisconsin State Statutes. Municipal retail alcohol licenses will continue to require review and renewal by the local municipality. However, since the new law provides additional **full-service** retail opportunities for breweries and wineries, they are no longer eligible for local alcohol beverage licenses (this includes any extension of premise requests). Full-service retail sales are sales of fermented malt beverages and intoxicating liquor (wine and spirits) for on-premises or off-premises consumption, and the provision of taste samples of those beverages.

Therefore, the Village of Germantown will not be renewing the Class "B" Beer, "Class B" Winery Only license and Outside Premise Extension license for Apple Works Winery and the "Class C" Wine license and Outside Premise Extension license for Old Germantown as they hold a State Brewery or Winery Permit. Either business can submit to the State's Division of Alcohol Beverages an *AB-105 Producer Full-Service Retail Sales Application* to request Full-Service Retail Sales at their production premises.

ATTACHMENT:

1. 06.03.24 Alcohol Licensing Agenda List

RECOMMENDATION:

The Clerk's Office recommends approval of the attached 2024-2025 list of Applications for Renewal of Retail Alcohol Beverage Licenses with the noted contingencies and any other contingencies or recommendations provided by the Police and/or Fire Department.

ACTION BY Committee:

2024-2025 Alcohol Beverage Renewal Applications

Business Name	Legal Name of Business	Address	License Type	Notes
FLEET FARM	FLEET FARM GROUP LLC	N96W18200 COUNTY LINE RD	Class “A” Fermented Malt Beverage	
SPEEDWAY 4465	SPEEDWAY LLC	W178N9653 RIVERSBEND CIRCLE W	Class “A” Fermented Malt Beverage & “Class A” Liquor (Cider Only)	
SPEEDWAY 4495	SPEEDWAY LLC	W164N11233 SQUIRE DR	Class “A” Fermented Malt Beverage & “Class A” Liquor (Cider Only)	
HOLY HILL ROAD SHELL	AJIMA CORPORATION	N128W21760 HOLY HILL RD	“Class A” Combination Alcohol Beverage	
ALDI STORE 67	ALDI INC. (WISCONSIN)	N96W188838 COUNTY LINE RD	“Class A” Combination Alcohol Beverage	
COLGATE BP	COLGATE BP INC	N96W21962 COUNTY LINE RD	“Class A” Combination Alcohol Beverage	
KWIK TRIP 631	KWIK TRIP, INC	W188N10963 MAPLE RD	“Class A” Combination Alcohol Beverage	
WILLOWCREEK BP	NSM ENTERPRISES LLC	W201N10451 APPLETON AVE	“Class A” Combination Alcohol Beverage	
SENDIK’S FOOD MARKET	SENDIKS GERMANTOWN LLC	N112W15800 MEQUON RD	“Class A” Combination Alcohol Beverage	
PICK ‘N SAVE #6357	ULTRA MART FOODS, LLC	N112W16200 MEQUON RD	“Class A” Combination Alcohol Beverage	
WALGREENS 5427	WALGREEN CO	W156N11261 PILGRIM RD	“Class A” Combination Alcohol Beverage	Contingent upon payment of late submittal fees

WAL-MART SUPERCENTER #1515	WAL-MART STORES EAST, LP	W190N9855 APPLETON AVE	“Class A” Combination Alcohol Beverage	
A KID AT HEART PLAYLAND LLC	A KID AT HEART PLAYLAND LLC	W188N10707 MAPLE RD SUITE B	Class “B” Fermented Malt Beverage	
SWING TIME	MC ROADHOUSE LLC	W197N10340 APPLETON AVE	Class “B” Fermented Malt Beverage	
CRACKER BARREL #175	CRACKER BARREL OLD COUNTRY STORE, INC	9778 RIVERCREST DR	Class “B” Fermented Malt Beverage and “Class C” Wine	
COMFORT INN AND SUITES GERMANTOWN	ODYSSEY HOTEL GROUP LLC	W177N9675 RIVERSBEND LANE	Class “B” Fermented Malt Beverage and “Class C” Wine	
LATITUDE CAFÉ	LATITUDE CAFÉ LLC	W156N9636 PILGRIM RD	“Class C” Wine	
THE PRECINCT	BARLEY POP BREW HAUS LLC	W161N11629 CHURCH ST	Original “Class B” Combination Alcohol Beverage	
BIXENBERG TAVERN	BLACK DOG HOSPITALITY LLC	N112W21209 MEQUON RD	Original “Class B” Combination Alcohol Beverage	Contingent upon payment of delinquent personal property taxes
BLACKSTONE CREEK GOLF CLUB, LTD	BLACKSTONE CREEK GOLF CLUB, LTD	N112W7300 MEQUON RD	Original “Class B” Combination Alcohol Beverage	
BRAMA’S PIZZERIA	BRAMA’S PIZZERIA LLC	N112W16700 MEQUON RD	Original “Class B” Combination Alcohol Beverage	
CHILIS GRILL & Bar #1730	BRINKER RESTAURANT CORP	N96W18640 COUNTY LINE RD	Original “Class B” Combination Alcohol Beverage	

BIG SKY COUNTRY BAR & GRILL	BSC WISCONSIN LLC	W204N11498 GOLDENDALE RD	Original “Class B” Combination Alcohol Beverage	
BUBS IRISH PUB	BUBS ON MAIN LLC	N116W16218 MAIN ST	Original “Class B” Combination Alcohol Beverage	
IVEE’S AT MAIN	CATS CREW LLC	W157N11618 FOND DU LAC AVE	Original “Class B” Combination Alcohol Beverage	
DAS BARREL ROOM	DAS BARREL ROOM LLC	W201N10466 APPLETON AVE	Original “Class B” Combination Alcohol Beverage	
EKM MOOSE 1238	EASTERN KETTLE MORAINE MOOSE LODGE 1238	W198N10217 APPLETON AVE	Original “Class B” Combination Alcohol Beverage	
BUZDUM’S PUB & GRILL	FAWN LANE, LLC	W188N10515 MAPLE RD	Original “Class B” Combination Alcohol Beverage	
THE SUPPER CLUB ON MAIN	FCH GERMANTOWN LLC	N116W15841 MAIN ST	Original “Class B” Combination Alcohol Beverage	
VON ROTHERNBURG BIER STUBE	FCH GERMANTOWN LLC	N116W15863 MAIN ST	Original “Class B” Combination Alcohol Beverage	
THE FLORIAN	FLORIAN PARK INC	N111W18611 MEQUON RD	Original “Class B” Combination Alcohol Beverage	
THE BROKEN CHANDELIER	GOLDENDALE LEGACY LLC	W204N11912 GOLDENDALE RD	Original “Class B” Combination Alcohol Beverage	
MARKO’S PIZZA	MARKOS PIZZA II INC	W156N9664 PILGRIM RD	Original “Class B” Combination Alcohol Beverage	

MATTEO'S AC	MATTEO'S AC LLC	W156N11058 PILGRIM RD	Original "Class B" Combination Alcohol Beverage	
POST ONE INC	POST ONE INC	N120N15932 FRIESTADT RD	Original "Class B" Combination Alcohol Beverage	
ST1X GOLF ENTERTAINMENT	ST1X GOLF ENTERTAINMENT BAR LLC	W164N11271 SQUIRE DR	Original "Class B" Combination Alcohol Beverage	
SOL AGAVE TASTE OF MEXICO	SOL AGAVE TASTE OF MEXICO LLC	N112 W16344 MEQUON RD	Original "Class B" Combination Alcohol Beverage	
STAGS TAVERN	THE GOOSE IS LOOSE LLC	W187N12793 FOND DU LAC AVE	Original "Class B" Combination Alcohol Beverage	
TINY T'S LLC	TINY T'S LLC	W157N11638 FOND DU LAC AVE	Original "Class B" Combination Alcohol Beverage	
BUFFALO WILD WINGS	BLAZIN WINGS, INC	N96W17990 COUNTY LINE RD	Reserve "Class B" Combination Alcohol Beverage	
METRO CIGARS	METRO CIGARS LLC	N102W19455 WILLOW CREEK WAY	Reserve "Class B" Combination Alcohol Beverage	

2024-2025 Annual Outside Premise Extension Applications

Business Name	Legal Name of Business	Address	License Type	Notes
SWING TIME	MC ROADHOUSE LLC	W197N10340 APPLETON AVE	Class “B” Fermented Malt Beverage	
THE PRECINCT	BARLEY POP BREW HAUS LLC	W161N11629 CHURCH ST	Original “Class B” Combination Alcohol Beverage	
BIXENBERG TAVERN	BLACK DOG HOSPITALITY LLC	N112W21209 MEQUON RD	Original “Class B” Combination Alcohol Beverage	Contingent upon payment of delinquent personal property taxes
BLACKSTONE CREEK GOLF CLUB, LTD	BLACKSTONE CREEK GOLF CLUB, LTD	N112W7300 MEQUON RD	Original “Class B” Combination Alcohol Beverage	
BIG SKY COUNTRY BAR & GRILL	BSC WISCONSIN LLC	W204N11498 GOLDENDALE RD	Original “Class B” Combination Alcohol Beverage	
BUBS IRISH PUB	BUBS ON MAIN LLC	N116W16218 MAIN ST	Original “Class B” Combination Alcohol Beverage	
IVEE’S AT MAIN	CATS CREW LLC	W157N11618 FOND DU LAC AVE	Original “Class B” Combination Alcohol Beverage	
DAS BARREL ROOM	DAS BARREL ROOM LLC	W201N10466 APPLETON AVE	Original “Class B” Combination Alcohol Beverage	
EKM MOOSE 1238	EASTERN KETTLE MORaine MOOSE LODGE 1238	W198N10217 APPLETON AVE	Original “Class B” Combination Alcohol Beverage	
BUZDUM’S PUB & GRILL	FAWN LANE, LLC	W188N10515 MAPLE RD	Original “Class B” Combination Alcohol Beverage	

THE SUPPER CLUB ON MAIN	FCH GERMANTOWN LLC	N116W15841 MAIN ST	Original “Class B” Combination Alcohol Beverage	
VON ROTHERNBURG BIER STUBE	FCH GERMANTOWN LLC	N116W15863 MAIN ST	Original “Class B” Combination Alcohol Beverage	
THE FLORIAN	FLORIAN PARK INC	N111W18611 MEQUON RD	Original “Class B” Combination Alcohol Beverage	
THE BROKEN CHANDELIER	GOLDENDALE LEGACY LLC	W204N11912 GOLDENDALE RD	Original “Class B” Combination Alcohol Beverage	
MATTEO’S AC	MATTEO’S AC LLC	W156N11058 PILGRIM RD	Original “Class B” Combination Alcohol Beverage	
SOL AGAVE TASTE OF MEXICO	SOL AGAVE TASTE OF MEXICO LLC	N112 W16344 MEQUON RD	Original “Class B” Combination Alcohol Beverage	
STAGS TAVERN	THE GOOSE IS LOOSE LLC	W187N12793 FOND DU LAC AVE	Original “Class B” Combination Alcohol Beverage	
TINY T’S LLC	TINY T’S LLC	W157N11638 FOND DU LAC AVE	Original “Class B” Combination Alcohol Beverage	
BUFFALO WILD WINGS	BLAZIN WINGS, INC	N96W17990 COUNTY LINE RD	Reserve “Class B” Combination Alcohol Beverage	
METRO CIGARS	METRO CIGARS LLC	N102W19455 WILLOW CREEK WAY	Reserve “Class B” Combination Alcohol Beverage	

BUSINESS OF THE PUBLIC SAFETY COMMITTEE

MEETING DATE: June 3, 2024

PLACEMENT: Action Item

ITEM TITLE: Application for Renewal of Junk Dealer Establishment: Waste Management, W132N10487 Grant Dr

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

1. Waste Management

RECOMMENDATION:

ACTION BY Committee:

VILLAGE OF GERMANTOWN
N112 W17001 Mequon Road, P.O. Box 337
Germantown, WI 53022-0337
PHONE: (262) 250-4740 FAX: (262) 253-8255

APPLICATION FOR JUNK DEALER ESTABLISHMENT

Fee: \$250.00 / Annually

Chapter 12.17

Initial Investigation and Inspection Fee: \$200.00

License Period: July 1 to June 30

Date: 5-23-24

Business Trade Name: Waste Management - WMRA

Business Address: W132 N10487 Grant Drive

City/State/Zip Code: Germantown, WI 53022

Business Phone Number: 262-250-8700

E-Mail Address: jschultz@wm.com

Federal Tax Id: _____

Owner's Name: John Schultz

E-Mail Address: jschultz@wm.com

Home Address: _____

City/State/Zip Code: _____

Driver's License Number: _____

Description of Operation: Recycling Facility (Single Stream)

State of Wisconsin Seller's Permit Number: 456-1020040314-03

Other Required Permits: _____

[Signature]
Signature of Owner

#5960013

VILLAGE OF GERMANTOWN ADMINISTRATIVE USE ONLY:			
Date Approved by Village Board:	License Number	Date Effective	Clerk / Deputy Clerk
APPROVALS:			
Police Department Signature: _____		Date: _____	
Building Inspection Signature: _____		Date: _____	
Plan Commission Meeting Date: _____			



WISCONSIN DEPARTMENT OF REVENUE
PO BOX 8902
MADISON, WI 53708-8902

Contact Information:

2135 RIMROCK RD PO BOX 8902
MADISON, WI 53708-8902
ph: 608-266-2776 fax: 608-224-5761
email: DORBusinessTax@wisconsin.gov
website: revenue.wi.gov

000218

Letter ID L1114525744

C/O WASTE MANAGEMENT, INC
RECYCLE AMERICA HOLDINGS, INC.
1001 FANNIN ST STE 4000
HOUSTON TX 77002-6711

Wisconsin Department of Revenue Seller's Permit

Legal/real name: RECYCLE AMERICA HOLDINGS, INC.

Business name: RECYCLE AMERICA HOLDINGS, INC.
800 CAPITOL ST
SUITE 3000
HOUSTON TX 77002-2945

- This certificate confirms you are registered with the Wisconsin Department of Revenue and authorized in the business of selling tangible personal property and taxable services.
- You may not transfer this permit.
- This permit must be displayed at the place of business and is not valid at any other location.
- If your business is not operated from a fixed location, you must carry or display this permit at all events.

Tax Type	Account Type	Account Number
Sales & Use Tax	Seller's Permit	456-1020040314-03

BUSINESS OF THE PUBLIC SAFETY COMMITTEE

MEETING DATE: June 3, 2024

PLACEMENT: Action Item

ITEM TITLE: Application for Renewal of Second Hand Article Dealer License:
ecoATM,LLC; W190N9855 Appleton Ave (within Wal-Mart)

SUBMITTED BY:

SUMMARY EXPLANATION:

ATTACHMENT:

1. Eco Atm Renewal inside Walmart_Redacted

RECOMMENDATION:

ACTION BY Committee:

LICENSE APPLICATION

for

PAWNBROKER SECONDHAND JEWELRY DEALER SECONDHAND ARTICLE DEALER SECONDHAND ARTICLE DEALER MALL or FLEA MARKET

CHECK ALL THAT APPLY:

☐ Original application

☒ Renewal

TYPE:

☐ Pawnbroker

☐ Secondhand Jewelry Dealer

☒ Secondhand Article Dealer

☐ Mall or Flea Market

INSTRUCTIONS:

NATURAL PERSON (INDIVIDUAL) LICENSE – Complete Sections 1, 2, 3 and 7

PARTNERSHIP LICENSE – Complete Sections 1, 2, 3, 5 and 7

CORPORATE LICENSE – Complete Sections 1, 2, 3, 6 and 7

LIMITED LIABILITY COMPANY LICENSE – Complete Sections 1, 2, 3, 4 and 7

(SECTION 1) APPLICANT INFORMATION

Applicant Name (Last, First, MI)		Sex	Race	Date of Birth	Place of Birth (City, State, Country)
Sean Flaherty		M	CAU		
Street Address	City	State	ZIP	Home Telephone Number	
List all states applicant previously resided: CA, CT					
Is applicant a: ☐ Natural Person (Individual) ☐ Corporation ☒ Limited Liability Company ☐ Partnership					

(SECTION 2) CONVICTION RECORD

Has the applicant, been convicted or adjudicated of any of the following within the last 10 years where the circumstances of the offense substantially relate to the circumstances of the licensed activity :

a felony?

☐ YES

☒ NO

a misdemeanor?

☐ YES

☒ NO

a statutory violation punishable by forfeiture?

☐ YES

☒ NO

a county or municipal ordinance violation?

☐ YES

☒ NO

For each "YES" response provide the date of arrest, the nature of the offense and conviction or penalty information:
Attach additional sheets if necessary.

(SECTION 3) BUSINESS INFORMATION

Business Name	Street Address	City	State	ZIP	Telephone Number
ecoATM, LLC	W190 N9855 Appleton Ave. [Inside Walmart1515]	Germantown	WI	53022	(858) 766-7250
Owner's Name	Street Address	City	State	ZIP	Telephone Number
ecoATM, LLC	10121 Barnes Canyon Road	San Diego	CA	92121	(858) 766-7250
Business Manager's Name	Street Address	City	State	ZIP	Telephone Number
Sean Flaherty	10121 Barnes Canyon Road	San Diego	CA	92121	(858) 766-7250
Building Owner's Name	Street Address	City	State	ZIP	Telephone Number
Walmart Corp.	702 SW 8th St.	Bentonville	AR	72716	(479) 273-4000

(Over)

(SECTION 4) LIMITED LIABILITY COMPANY INFORMATIONLimited Liability Company Name: ecoATM, LLCList name, address, and date of birth (DOB) of all members. *Attach additional sheets if necessary.*

Name (Last, First, MI)	DOB	Street Address	City	State	ZIP
Harris, Kevin, C - Chief Legal Officer					

(SECTION 5) PARTNERSHIP INFORMATION

Partnership Name: _____

List name, address, and date of birth (DOB) of all partners. *Attach additional sheets if necessary.*

Name (Last, First, MI)	DOB	Street Address	City	State	ZIP

(SECTION 6) CORPORATE INFORMATION

Corporation Name: _____

State of
Incorporation: _____List name, address, and date of birth (DOB) of all corporation officers and directors. *Attach additional sheets if necessary.*

Name (Last, First, MI)	DOB	Street Address	City	State	Zip

(SECTION 7) PENALTY NOTICE

I understand that this license may be denied or revoked for fraud, misrepresentation or false statement contained in the application or for any violation of Wis. Stat. §§ 134.71, 943.34, 948.62 or 948.63.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge. I agree to inform the clerk within ten (10) days of any change in the information supplied in this application.

Signature of Applicant: Print Name of Applicant: Sean Flaherty**FOR ADMINISTRATIVE USE ONLY**

Licensing Authority	License Number Assigned	Date Effective	Clerk
FEES RECEIVED: Pawnbroker Bond \$ _____ Secondhand Article License \$ _____			
Pawnbroker License \$ _____ Secondhand Dealer Mall/Flea Market License \$ _____			
Secondhand Jewelry License \$ _____ TOTAL FEE: \$ _____			

FOR LAW ENFORCEMENT USE ONLY☐ Recommend Approval ☐ Recommend Denial (Attach explanation.)

Investigating Office Signature _____ Date: _____

Print Name of Investigating Officer: _____

BUSINESS OF THE PUBLIC SAFETY COMMITTEE

MEETING DATE: June 3, 2024

PLACEMENT: Action Item

ITEM TITLE: Purchase of Portable Radios for the Police Department

SUBMITTED BY: Mike Snow, Police Chief

SUMMARY EXPLANATION:

This is a previously approved request for the purchase of portable radios through a Washington County Grant. We learned the cost of radios had increased as of April 2024. This is an updated request.

ATTACHMENT:

1. Radio Grant Request - Germantown - May 2024
2. Radio Grant Request - Germantown Update from March

RECOMMENDATION:

ACTION BY Committee:



COMMITTEE REPORT

To: Public Safety Committee
From: Aaron Daul – Chief Administrative Officer
Meeting Date: May 15th, 2024
Re: Request for Municipal Public Safety Radio Grant – Village of Germantown Police Department

DECISION:

Consider a grant request from the Village of Germantown under the Municipal Public Safety Radio Grant Program.

STRATEGIC PRIORITY/RESULT ACHIEVED:

Well-Governed and Administered County; Safe and Secure Community

DISCUSSION:

2022 Resolution 66 called for the creation of a grant program to assist our partner police and fire agencies in the County in funding new radios when the need arises for an additional radio in their inventory and allocated \$500,000 for that purpose.

The Village of Germantown Police Department has submitted a request to utilize the grant program for 4 portable radios and 1 mobile head radio related to the hiring of 4 additional officers and the purchase of 1 additional vehicle.

Based on the grant parameters, the grant award for this request is: \$34,900.

Upon receipt of the signed model resolution and proof of purchase, the County will remit payment to the Village.

FISCAL EFFECT:

Currently, \$441,800 exists in the grant fund for this purpose. Dollars for this program were allocated on a one-time basis and the County Board will need to consider replenishing after the fund is exhausted.

ATTACHMENTS:

Grant request from the Village of Germantown.

RECOMMENDATION:

Motion to approve the grant request and award as described above.



Village of

Germantown
Willkommen

Department of Police
N112 W16877 Mequon Road P.O. Box 96
Germantown, Wisconsin 53022
Phone: (262) 253-7780 Fax: (262) 253-7787
E-mail: gtpd@germantownpolice.org

Michael S. Snow
Chief of Police

To: Aaron Daul
Date: April 17, 2024
Subject: Radio Grant Funding

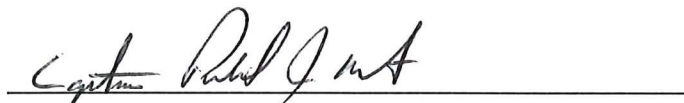
The Germantown Police Department is requesting funding for the following radio devices through 2022 Resolution 66.

4	XL-200P Portable Radios	\$28,843.64 (\$7,210.91 / radio)
1	L2Harris XL-200M Mobile Radios	\$8,960.21

The reason for this additional request is with the passing of the Public Safety Referendum, we will be hiring an additional 4 officers in January of 2025. We these additions, we will also have to add another squad to our fleet, requiring an additional mobile unit.

I have attached quotes for both requests. The pricing on the quote already has the 26% discount added into the total cost.

Thank you for your consideration.



Captain Patrick Merten

Germantown Police Department



COMMITTEE REPORT

To: Public Safety Committee
From: Aaron Daul – Chief Administrative Officer
Meeting Date: May 15th, 2024
Re: Updated Request for Municipal Public Safety Radio Grant – Village of Germantown

DECISION:

Consider an updated grant request from the Village of Germantown under the Municipal Public Safety Radio Grant Program.

STRATEGIC PRIORITY/RESULT ACHIEVED:

Well-Governed and Administered County; Safe and Secure Community

DISCUSSION:

In March of 2024, the Public Safety Committee approved a radio grant program request from the Village of Germantown for 4 portable law enforcement radios and 2 mobile law enforcement radios, for a total award of \$37,800. Shortly after the award was communicated (and prior to the purchase of the radios), the cost of the radios increased. This request is to update the award amount to reflect the new pricing on standard model radios. If approved, this action would increase the total award by \$5,200 to \$43,000.

Upon receipt of the signed model resolution and proof of purchase, the County will remit payment to the Village for the eligible costs of the radios.

FISCAL EFFECT:

Currently, \$441,800 exists in the grant fund for this purpose (including the originally approved \$37,800). Dollars for this program were allocated on a one-time basis and the County Board will need to consider replenishing after the fund is exhausted.

ATTACHMENTS:

Grant request update email from the Village of Germantown.

RECOMMENDATION:

Motion to approve the grant request and award, as described above.

RE: Radio Grant - Germantown PD



Captain Pat Merten
To You

Apr 4

...



Aaron,

I am not sure if you have heard, but I got a call from John Tramburg (General Communication) today. He told me that the price of radios has gone up April 1st. We have not purchased our radios yet, due to having to get village board approval. Once John gets me the updated quote, will I need to have you put it on the public safety agenda as an amendment for us, or can you just send me a new resolution with the new amount.

Let me know when you get a chance and I will send you a new quote when John gets it to me.

Thanks

Captain Patrick J Merten

N112 W16877 Mequon Rd

Germantown, WI 53022

Office: (262) 253-7780

Fax: (262) 253-7787

pmerten@germantownpolicewi.gov



BUSINESS OF THE PUBLIC SAFETY COMMITTEE

MEETING DATE: June 3, 2024

PLACEMENT: Action Item

ITEM TITLE: Police Department Communication Officer Bonuses

SUBMITTED BY:

SUMMARY EXPLANATION:

It was decided that in 2024 we would start a phased approach to transferring dispatch services to the Washington County Sheriff's Office. Prior to this year, eight communications officers provided twenty-four hour coverage, seven days per week. Even with this staffing level, our communications officers were often burdened with extended shifts or being bumped to a different shift with very little notice. They are now working with six full-time dispatchers and have been tasked with training dispatchers for Washington County. This has been necessary in order to maintain the original timeline, which is critical to our operations.

We propose a bonus for our full-time dispatchers to recognize the substantial burden this has placed on them. They have sacrificed a great deal and have been significantly impacted by this process. The bonus would be an additional \$4 per hour retroactive to March 1st, 2024. For those dispatchers that were training, we would propose \$5 per hour for those hours they trained.

We would have individual amounts for all six dispatchers to present to the General Government and Finance Committee at their June meeting. It is anticipated the amount will not exceed \$20,000 for the initial bonus. We have discussed this with Washington County. They have agreed to these bonuses and have committed to providing the funds necessary to cover the cost of all bonuses.

ATTACHMENT:

1. Germantown Dispatch Memo

RECOMMENDATION:

ACTION BY Committee:



To: Village of Germantown
From: Aaron Daul – Chief Administrative Officer
Date: May 31, 2024
Subject: Retention Pay for Germantown Dispatchers

As you know, the Germantown Police Department and the Washington County Sheriff's Office are in the middle of planning and implementation efforts, following the respective authorization of the Germantown Village Board and Washington County Board for the two entities to consolidate the Village of Germantown's Public Safety Answering Point (PSAP) with the Washington County Sheriff's Office PSAP. Once implemented, we believe the consolidation will introduce efficiencies and the ability to share crucial information across jurisdictions.

Our partnership is critical to this endeavor, particularly given the challenging timeline for training and onboarding new dispatchers and transitioning call volume. To date, this partnership has resulted in shared staffing and training efforts, as well as integration of the Village of Germantown Police Department onto the Washington County Multi-Jurisdictional Public Safety Software System. Additionally, the Washington County Board appropriated funding via 2023 Resolution 48 for the development and implementation of consolidated dispatch services with the Village of Germantown.

Another important part of this partnership includes acknowledging Germantown Dispatch staff for their valued service and incentivizing them to continue in this important role throughout the transition. To this end, the Village and the County have been discussing the concept of retention pay. The purpose of this letter is to indicate the County's commitment to reimbursing the Village for the agreed upon retention pay efforts.

Thank you for your partnership.

BUSINESS OF THE PUBLIC SAFETY COMMITTEE

MEETING DATE: June 3, 2024

PLACEMENT: Action Item

ITEM TITLE: Review and Recommendation for Public Safety Building Needs Assessment

SUBMITTED BY:

SUMMARY EXPLANATION:

A Request for Proposal for a Public Safety Building needs assessment was opened, and the Village received four proposals. A committee reviewed those proposals. For a number of reasons, including the timeline and experience with the Village of Germantown, the committee recommends the project be awarded to GRAEF/PRA/Moore in the amount of \$63,000.

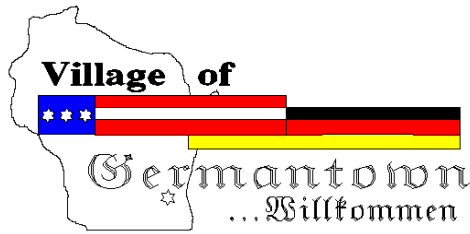
Supporting documents are attached.

ATTACHMENT:

1. Germantown Public Safety Building RFP
2. Germantown Safety Building Needs Assessment RFP Response - GRAEF
3. Public Safety Committee Write Up

RECOMMENDATION:

ACTION BY Committee:



Department of Public Works

Matt Mortwedt, Director
Kevin Driscoll, Village Engineer

Village of Germantown Public Safety Building Needs Assessment Project

Request for Proposals (RFP)

PURPOSE

The Village of Germantown is seeking specific qualifications and proposals from architectural design firms with expertise and experience in:

1. Evaluating and assessing municipal police department, fire department, and general government facilities long-term space needs as it pertains to the construction of a new public safety facility or facilities.
2. Conducting space studies and facility programming analysis of police department, fire department and general government functions to determine the size of (facility sq/ft) and location (site requirements) of a new facility.
3. Providing an evaluation and estimate for construction of a new public safety facility.

QUALIFICATIONS

1. Description of the firm. *Limit 1 Page.*
2. Background and relevant experience of key personnel that will be working directly on this project. *Limit 3 pages*
3. Any additional information that you believe communicates the capabilities of your firm to perform this project. *Limit 3 pages.*
4. Up to three examples (copy) of work your firm has completed in government planning or space needs analysis. *Limit 3 pages.*
5. A list of three references (with contact information) from similar projects. *Limit 1 page.*

RESOURCES

A limited space study and construction estimate was completed by Zimmerman in late 2019 and early 2020. Developments since that study include the consolidation of the Germantown Police Department and Fire Department dispatch function to Washington County, the possibility of co-locating some Fire Department programming in a shared new facility, the possibility of the need for new and separate fire and police facilities, and the possibility for growth in both departments following a spring 2024 referendum.

A copy of the Venture documents will be provided to the selected firm.
Staff will be available for interviews and tours.

To the extent drawings are available, those documents can be provided.

Current Properties

Village Hall is located at N112 W17001 Mequon Road.

The Germantown Police Department is located at N112 W16877 Mequon Road.

The Germantown Fire Department is located at N115 W18752 Edison Dr.

The current Department of Public Works site at N122 W17177 Fond du Lac Ave is among those to be evaluated for a new Police and/or Fire facility. The main DPW office building and several storage facilities at that site will be demolished in the Fall of 2024. Certain DPW facilities will remain on the site.

DELIVERABLES

Phase 1 – Space Needs and Existing Facilities

1. A written evaluation of the immediate and long-term space needs for the Police Department and Fire Department. This evaluation should factor in the outcome of the Spring 2024 referendum, additional projected growth in those departments, and the consolidation of dispatch function with Washington County.
2. A written assessment of the suitability of the existing facilities, as-is, to meet current and future needs identified in the space evaluation above.
3. If the space needs (current and/or future) identify a deficiency; provide a written assessment to address (a) if remodel and/or expansion of existing facilities is feasible, and (b) the cost required to improve existing Police Department and Fire Department facilities to meet modern space and design standards and incorporate new technology requirements.
4. Address timing on when the Village of Germantown should consider the remodel and/or expansion of existing facilities. Evaluation points on timing may include staffing levels, Village population, reduced response times, and other factors not yet identified.
 - a. If remodeling and/or expansion of current facilities cannot meet current or future needs, address timing on when the Village of Germantown should consider a new facility or facilities to meet space needs. Evaluation points on timing may include staffing levels, Village population, reduced response times, and other factors not yet identified.

Phase 2 – Co-location and Site Identification

1. An analysis on the feasibility of co-locating certain Fire Department programming and the Police Department in a shared new facility in a way that appropriately addresses the needs of both departments. Consideration should be made for space, response times, geographic location (where this is an important factor), and other factors identified during the study.
2. Determine the size and footprint of a new combined public safety facility.
 - i. Alternate: Determine the size and footprint of a new Police Department facility and a new Fire Station.
3. Determine site requirements (space, access, ideal geographic location, communication equipment) for a new combined public safety facility to include public access, parking, equipment storage, etc.
 - i. Alternate: Determine the site requirements (space, access, ideal geographic location) for a new Police Department facility and a new Fire Station?

4. Evaluate the current Department of Public Works site for suitability for a new combined Public Safety facility.
 - i. Alternate: Evaluate the current Department of Public Works site for suitability for a new Police Department facility or a new Fire Station if a combined Public Safety building approach is not appropriate.
5. Identify two additional sites in Germantown that are suitable for a combined Public Safety facility.
 - i. Alternate: Identify two additional sites in Germantown that are suitable for a new Police Department Facility.
 - ii. Alternate: Identify two additional sites in Germantown that are suitable for a new Fire Station.

Phase 3 – Cost Estimates and Concepts

1. Produce an itemized construction estimate for the facility or facilities that includes land acquisition, infrastructure improvements/extensions, relocation of communication equipment, design, and construction.
2. Produce two different high level concept plans for the facility or facilities.
3. Present a project wrap-up presentation, outlining all three phases, to the Public Works and Highway Committee and the Village Board.

PROPOSAL

1. Provide a table of the work tasks that will be required to complete each of the three phases, the hours required to complete the tasks, and the cost associated with the tasks. Roll up costs by phase and provide a project total cost.
2. A timeline for the accomplishment of the tasks described above.
3. A statement of qualifications as set forth in QUALIFICATIONS above.
4. A table outlining hourly costs should the Village of Germantown request work beyond the scope of what is identified in this RFP.

CONSULTANT SELECTION

The Village of Germantown Trustees with the assistance of Village Administrator Steve Kreklow, Police Chief Mike Snow, Fire Chief John Delain and Director of Public Works Matt Mortwedt will evaluate all proposals submitted and make a recommendation to the Village Board of Trustees. The Village Board of Trustees shall make the final selection for this engagement. The Trustees request the recommended firm present their proposal to the Village Board prior to award. The initial award will be for Phase 1. Upon successful completion of Phase 1 the Village may choose to award Phase 2 work. Successful completion of Phase 2 work may result in the Village approving Phase 3. The award of Phase 1 does not guarantee the award of subsequent phases. The Village reserves the right to reject all proposals or to accept the proposal which best serves the interests of the Village. The award of this project does not indicate any preference, or guarantee any work, for future Village of Germantown facilities projects. The firm selected shall be an independent contractor. All submissions shall be subject to the Wisconsin public records statute and the Village reserves the right to retain all submitted proposals.

May 30, 2024

Three paper copies and one electronic copy of your proposal must be submitted no later than **3:00 P.M.** on **April 26, 2024**. Proposals should be directed and delivered to:

Department of Public Works

Director Matt Mortwedt

N112 W17001 Mequon Road

Germantown, WI 53029

mmortwedt@germantownwi.gov

Village of Germantown Police Department

Chief Mike Snow

N112 W16877 Mequon Road

Germantown, WI 53029

msnow@germantownpolicewi.gov

Village of Germantown Fire Department

Chief John Delain

N115 W18752 Edison Rd

Germantown, WI 53022

jdelain@germantownwi.gov

Questions regarding this RFP must be submitted via email to Matt Mortwedt.

May 30, 2024



PUBLIC SAFETY BUILDING NEEDS ASSESSMENT PROJECT

prepared for

Village of



Germantown

prepared by



Primary Contact:

Mike Paulos, PE
Project Manager | Principal-in-Charge
Mike.Paulos@graef-usa.com
414 / 266 9086

275 West Wisconsin Avenue
Suite 300
Milwaukee, WI 53203
414 / 259 1500
www.graef-usa.com

April 26, 2024

Mr. Matt Mortwedt
Director of Public Works
Village of Germantown
N112 W17001 Mequon Road
Germantown, WI 53022-0337

SUBJECT: Proposal for Village of Germantown Public Safety Building Needs Assessment Project

Dear Matt:

The Germantown Police and Fire Departments have a long history of service and responsiveness to its residents and businesses. The recently passed safety referendum illustrates the residents' commitment that the departments are properly funded and staffed. The additional four new police officers and ten additional firefighter-paramedics further highlights the need to evaluate and assess the departments' long-term needs as the Village and departments grow. Germantown's demonstrated proactive approach to ensure they are well positioned to plan for these important facilities is another example of the Village's effort to provide top-notch and reliable services to its residents.

The GRAEF team will take a holistic approach as we perform the public safety building needs assessment. We are proposing the same team that performed a similar needs assessment for the Germantown Department of Public Works facility and campus, and ultimately the design and on-going construction of the new facility. GRAEF performed all of the design services (architectural and engineering) **under one roof** out of **our Milwaukee headquarters**. In addition, Moore Construction Services will again be part of the team providing valuable cost estimating of the various solutions. In addition, Plunkett Raysich Architects, LLP (PRA) has been added to the team as they have performed dozens of safety building assessments as well as architectural services for many police and fire stations. The GRAEF\PRA\Moore team provides many benefits to Germantown, including:

EXPERTISE AND EXPERIENCE: The team assembled for this project bring a wealth of knowledge and are industry experts in facility assessments, cost estimating and designing of these types of facilities. In addition, we have the ability to analyze response times for police and fire response as we consider possible sites with our InfiniteGIS capabilities. Finally, we have performed real estate pro-forma analysis as we review properties for these facilities. Our **full-service project team** provides a comprehensive menu of services to meet every project requirement - reducing the overall risk to the Village and saving you time and money.

OUR COMMITMENT: This is your project - all decisions including scheduling, budget, and final design selection are yours. We will act as a guide to help the Village make the decisions that will best serve Germantown. The GRAEF team will work collaboratively with you, providing unparalleled personal attention to ensure all project goals and schedules are met.

OUR LOCATION: GRAEF and its team members are **located just minutes from Germantown** and can respond quickly to design or construction inquiries. We are familiar with the Village from our recent DPW campus work and can be on site quickly for any construction issues that may arise.

Our project team will work closely with you to ensure that all the project goals and schedules are met. Above all, we always listen to our clients. Combining the wide array of the **GRAEF\PRA\Moore experience** along with my personal attention, our team will bring exceptional architectural, engineering, and cost estimating expertise to Germantown.

If you have questions regarding any part of this submittal, please contact me at 414-266-9086 and I will be happy to discuss it further. We look forward to the opportunity to continue our relationship with you and to serve your community with value and integrity. Our project team pledges its expertise to provide superior architectural and engineering services to the Village and to bring your project to a successful conclusion that is rewarding to everyone involved.

Sincerely, Graef-USA Inc.



Michael N. Paulos, PE, LEED® AP, CDT
Principal | Project Manager | Principal-in-Charge | Municipal Area Team Leader

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FIRM OVERVIEW

Since its inception in 1961, GRAEF has grown from a small individual partnership to a prominent, multi-disciplinary international firm. GRAEF has a team of nearly 300 employees spread across ten offices in the Midwest, Florida, and Turks and Caicos. GRAEF's headquarters is located in Milwaukee, WI.

For over 60 years, GRAEF's unwavering dedication to excellence has been fueled by core values such as integrity, quality, and a steadfast commitment to exceptional customer service. These principles form the bedrock of GRAEF's operations, ensuring that clients receive the highest level of satisfaction and a seamless experience.

GRAEF has remained at the forefront of the industry, consistently adapting to emerging trends and embracing advancements, and is proud to be a reliable partner for clients seeking top-tier design services and unmatched expertise.



OUR CORE PURPOSE

To improve the
physical environment
for the benefit
of society

WE ARE

- ▶ Architects
- ▶ Structural Engineers
- ▶ Mechanical, Electrical & Plumbing Engineers
- ▶ Civil Engineers
- ▶ Landscape Architects
- ▶ Surveyors
- ▶ GIS Specialists
- ▶ Planners & Urban Designers
- ▶ Transportation Engineers
- ▶ Water Resource Engineers
- ▶ Environmental Scientists

OUR PROMISE

At Plunkett Raysich Architects, LLP, we don't merely design buildings; we create spaces for people, that inspire people.

OUR PASSION IS GREAT DESIGN

We take pride in bringing together physical elements with pure imagination to compose a facility brand that opens minds. We create spaces that invite people in and inspire all who occupy them. We believe practical can complement innovative. We know that environments are made for the people who use them, and we believe that our vision is matched only by our client's aspirations. Great design is our passion – it's what we bring to our clients every day.

FIRM HISTORY

Plunkett Raysich Architects, LLP, was established in 1935 by founder Henry Plunkett. Through a series of acquisitions we are able to trace our roots back to 1890. Today, PRA is a multi-faceted firm specializing in creating and reimagining a variety of community environments.

STAFF EXPERTISE

Plunkett Raysich Architects, LLP, is a full service architectural and interior design firm employing over 85 professionals.

LOCATIONS

Milwaukee, WI, Madison, WI, Austin, TX, Sarasota, FL

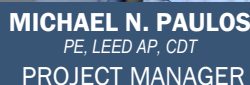


As a PARTNER who collaborates with companies to deliver the best results on a project, Moore Construction Services pledges personal involvement from our company's ownership and continuity of our project team from inception to completion. Our mission to positively impact lives is achieved through our values of reliability, commitment and results. In short, our mission is to enable our customers to accomplish their mission.

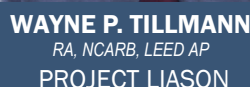


Moore Construction Services prides itself on our in-depth knowledge of the entire construction process, from preliminary budgeting to project close out. We have managed over \$700 million of Educational, Financial, Commercial, Healthcare, Institutional and Industrial projects. We believe that project success is obtained through a team of professionals utilizing a partnership approach. Moore Construction Services develops relationships with our clients (the owners), architects, engineers, and subcontractors. As a result, we select professionals who we trust will provide the best products and workmanship as well as complete projects on time and within budget. These partners share our desire to make a positive impact and meet the expectations of our clients.

This partnership approach best serves the owner while navigating through the complex and sometimes overwhelming process of a construction project. Our approach enables us to support our mission of positively impacting the lives of our customers, consultants, subcontractors, and our employees. Moore Construction Services has the experience, knowledge, and company philosophy necessary to lead the process and the project to meet our customer expectations.



- Germantown Department of Public Works, Village of Germantown, WI - Project Manager
- New Berlin Department of Public Works Facility Needs Analysis, City of New Berlin, WI - Project Manager
- City of Muskego – City Engineer 2016 – present
- Hales Corners Department of Public Works Facility, Village of Hales Corners, WI – Project Manager



- Germantown Department of Public Works, Village of Germantown, WI - Project Architect
- New Berlin Department of Public Works Building and Cold Storage Buildings, New Berlin, WI – Project Architect
- Milwaukee County Sheriff's Department Communication Center, Milwaukee, WI - Project Architect
- Hales Corners Department of Public Works, Hales Corners, WI – Project Architect



- Germantown Department of Public Works, Village of Germantown, WI - Senior Civil Engineer
- Walmart Stores, Various locations in IN, CT, and MA – Project Engineer/Site Selection
- New Lenox Park District Maintenance Building, New Lenox, IL – Project Engineer and Manager



Fire Station Location/Siting Studies, Project Manager/Senior GIS Specialist - Clients include: City of Wausau, WI Fire Department; City of Elk River, MN Fire Department; City of Virginia, MN Area Fire Department; City of St. Peter, MN Fire Department; Hudson, WI Fire Department; City of Eau Claire, WI Fire Department; City of Verona, WI Fire Department; Village of Fitchburg, WI Fire Department; Village of Mount Horeb, WI Area Fire Department; Chippewa Falls, WI Fire Department; Deforest, WI Area Fire Department

BACKGROUND/EXPERIENCE



Jason Puestow, AIA, NCARB, CSI, CCCA



PROJECT ROLE: PARTNER IN CHARGE

As Partner in Charge, Jason listens to those he is working with to develop solutions that are meaningful, long-lasting, and logical. He will work with the team to verify proximity relationships as well as program and budget goals during the schematic design and design development phases of your project. He will ensure your project is completed on time and within your budget. Jason has worked on 100+ similar projects in his career.



Pleasant Prairie Fire Dept.



Pleasant Prairie Police Station



Oconomowoc Fire Station
No. 2



South Shore Fire & EMS

Emily Girdauskas, AIA



PROJECT ROLE: PROJECT ARCHITECT

As a Project Architect, Emily will work with Jason and team to develop a complete set of construction documents for the project. She does this by establishing an open channel of communication with you throughout the project process, ensuring the details are correct, continually revising the construction documents, and collaborating with contractors. Emily has worked on 10+ similar projects in her career.



Wauwatosa Fire Dept.



Pleasant Prairie Police Station



South Shore Fire Station #8



Janesville City Hall

Nick Purchacz, AIA

Long-time Germantown Resident



PROJECT ROLE: ARCHITECT

Nick joined PRA in 2012 in the Senior Living Studio. His role includes diverse project responsibilities, with a focus on designing state-of-the-art facilities for the Senior Living industry. He draws inspiration from clients who share his passion for improving the sector and enjoys tackling innovative challenges they present.



St. Camillus



Trinity Woods



Abendschein Park Pavilion



Rosendale-Brandon School
District

GERMANTOWN PROJECTS

Crossway Church
Cousins Subs
Farrell Enterprises
Germantown Community Library
Germantown Marketplace Buildings 4 & 5
Germantown Master Plan
Germantown New Elementary School Study
Germantown Police Dept. Study
GSA-Census
Life Church
Mero Structures, Inc.
M&I Germantown-Interior Alterations
Nelson Container
St. Boniface
Village of Germantown Public Safety Building Assessment
WLCFS

Germantown School District
Amy Belle Elementary
Food Service Addition/Kitchen Expansion
High School Renovations
High School Pool-Band Options
High School Computer Lab
Kindergarten Options Review
Rockfield Elementary
Rockfield School Addition
Rockfield Elementary
School District. Athletic Fields
School District Facilities Study
School District Facility & Life Safety Revovation
School District Pre-Referendum
School District Security Study

BACKGROUND/EXPERIENCE



YOUR CONSTRUCTION PARTNER



MICHAEL J. MOORE
PRESIDENT

President

After a successful career in construction that has spanned nearly three decades, Mike founded Moore Construction Services in 2007. His business acumen and commitment to exceptional project delivery has helped fuel the company's growth over the past fifteen years, earning multiple designations as one of the fastest growing companies in the region. Clients credit Mike's strong project management skills and abilities, his no nonsense approach to customer service, and his ability to assemble and organize highly efficient teams, as his primary keys to success. Most importantly, he commits to a true partnership approach on each and every project which supports the company mission to positively impact lives. This commitment has earned him a strong reputation in the industry for achieving high quality results.

Mike's role as President of Moore Construction Services is to manage and mentor all team members while ensuring the client's goals are kept top of mind and achieved. With more than \$750 million worth of commercial projects under his belt and experience in building a strong and successful business operation, Mike is a leader who achieves project success.

NOTABLE PROJECTS

COMMERCIAL PROJECTS

Ally's Bistro & Ally's Powerhouse
Beyond Vision
Cubic Designs
Entrust Manufacturing
Five Star Manufacturing
Glenroy, Inc.
Kohn Law

Lake Country School District
Yerkes Observatory
Metal Era
Moore Corporate Office
Northwest Funeral Chapel
Server Products, Inc.
Standard Electric Supply
Tailored Label Products

INSTITUTIONAL PROJECTS

Carroll University
Catholic Memorial High School
Crossroads Community Church
Fox Point Lutheran
Germantown DPW
Hartford City Hall & Police Station
Holy Apostles Adoration Chapel
Kewaskum Public Library

Menomonee Falls School District
New Berlin Utilities
New Berlin Historical Museum
New Berlin DPW
New Berlin Activity & Recreation Center St.
Dominic Church and Gym
St. Paul Lutheran Church
Waukesha School District
Wauwatosa Ave. United Church



office: 262-345-1280 • email: mike.moore@moore-cs.com • moore-cs.com



TOM SMITH, LEED AP
EXECUTIVE VICE PRESIDENT

Executive Vice President

Tom is a highly-respected construction industry executive with 40+ years of project management experience in a variety of building types of all sizes and complexities. His forte is the ability to engage early on a project so he can establish a strong foundation by accurately estimating, budgeting and scheduling the project in real time. Once these preconstruction activities are complete and the goals for the project are established, Tom oversees the project managers and other team members to ensure they carry out all construction activities in a first-class manner. His guidance, knowledge and support enhance the entire building process and give owners the assurance that a successful outcome will be achieved.

Tom's core areas of expertise include commercial office, industrial, healthcare, multi-family housing, senior living and hospitality/retail. In these areas, he managed over \$600 million worth of construction on hundreds of projects.

NOTABLE PROJECTS

COMMERCIAL PROJECTS

Amazon DML6
CubeSmart Self Storage
Five Star Fabrication
Four Points Sheraton Hotel-Milwaukee
Airport
Hanson Dodge Creative Office Building

Kahler Slater Architects Headquarters
Metal Era
Northwestern Mutual Life Corporate
Orthopaedic Associates of Wisconsin
Robert W. Baird Corporate Headquarters

INSTITUTIONAL PROJECTS

Brookfield Academy
City of New Berlin

Columbia St. Mary's Hospital
Froedtert Hospital North Tower Vertical
Germantown DPW
Goodwill Industries of SE Wisconsin
Greater Milwaukee Convention & Visitor's
Bureau Kettle Moraine YMCA
Sixteenth Street Community Health Center
The Lynde & Harry Bradley Foundation

U.S. Federal Courthouse
Village of Chenequa Town Hall & Police/
Fire
Waukesha Civic Theatre
Waukesha Family YMCA
Westbrook Church
Westlawn Neighborhood Revitalization
Wisconsin Humane Society



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ADDITIONAL RELEVANT INFORMATION

PROJECT UNDERSTANDING

The combined team of GRAEF, Plunkett Raysich Architects, LLP (PRA), and Moore Construction Services (Moore) believe we have the right staff and expertise to complete the three tasks denoted in the RFP and develop a solution that is right for the Village of Germantown, the Germantown Police Department, and the Germantown Fire Department.

We believe that the three firms working as a team bring numerous strengths to approach this project. **GRAEF currently is working with the Village** on the completion of the new **Department of Public Works facility**. PRA brings years of expertise in this building type along with years of working on projects that affect the life of citizens in the Village. Moore Construction Services is using their expertise to provide accurate and detailed cost estimating.

As requested in the RFP, we are addressing the assessment in three separate phases. Our scope and approach are as follows:

PHASE 1 – SPACE NEEDS AND EXISTING FACILITIES

This phase will begin with an in-person Kick Off Meeting where goals for this Phase and the overall Assessment are reviewed.

After the kick-off Meeting, the PRA team, with assistance from GRAEF, will complete the analysis of the existing buildings. PRA will also complete the space needs analysis based on discussions with the Fire and Police Chiefs and an understanding the staffing that will be added to both with the passing of the operation referendum.

A written report will be assembled outlining observations on the conditions of the existing buildings, how to accommodate added staff, and feasibility of remodeling either or both Stations.

An in-person meeting would be held to review the conclusions reached,

PHASE 2 – CO-LOCATION AND SITE IDENTIFICATION

Based on the conclusions reached in Phase 1, an analysis will be completed by the entire project team to determine if a combined Public Safety Building is feasible.

Site requirements for a new Fire Station will be developed.

Site requirements for a new Police Station will be developed.

Response time information will be provided using GIS Mapping. This will include compiling the GIS and other digital data for use in the project, including potential growth. **Response times** will be calculated to determine ideal locations for these facilities. The scenarios include the existing response times in intervals of minutes of response capabilities and distance, keeping the existing station and/or relocating it as needed to more effectively cover the response area, and analyzing the entire response area and locate a station as though no station currently exists. Maps include Call Location Maps, Fire Response Area Map, and Response Zone Maps.

Determining an ideal location for our clients' developmental success is a key factor in site selection. Site selection encompasses many considerations when determining the best location for your building. Variables to consider include: building purpose, size of building(s), type of land/soil, environmental conditions, access to roadways, zoning laws, Tax/TIF considerations, and proximity to residences and businesses.

All the location and site information will be assembled into a written report.

An in-person meeting would be held to review the report.

PHASE 3 – COST ESTIMATES AND CONCEPTS

PRA and GRAEF will provide two different Floor Plan and Site Plan Concept Drawings for the new building or buildings.

Moore Construction Services will develop a **detailed cost estimate for all costs** (except any new equipment that may be needed) associated with the construction of these buildings. Moore's pre-construction team of Mike Moore and Tom Smith combine nearly 80 years of construction experience. They rely on this extensive experience to formulate the preliminary budgets. Moore's has a proven track record of providing accurate budgets. The preliminary budgets we will be providing are based upon the high-level design concepts developed by the GRAEF/PRA team with details that are not yet fully developed. Moore's services include contributing to a condition report of the existing facilities as well as providing constructability and market condition recommendations and input on the new buildings. The final budget will be comprised of our in-house historical construction data and the involvement of individual trade contractors for the civil, structural and mechanicals for pricing assistance. The budget will have detailed unit price and quantities broken down into trade categories.

An in-person meeting would be held to review the concept drawings and the cost estimates.

The design team will modify the concept plans and cost estimates based on the conclusions reached at this meeting prior to providing the final deliverable and the two meetings.

Our final deliverable to the Village will be **a written report, containing the information and conclusions from all three phases**, delivered electronically and/or bound hard copies.

We will present the findings in the report to the Public Works and Highway Department and to the Village Board, as was requested in the RFP.

SCHEDULE

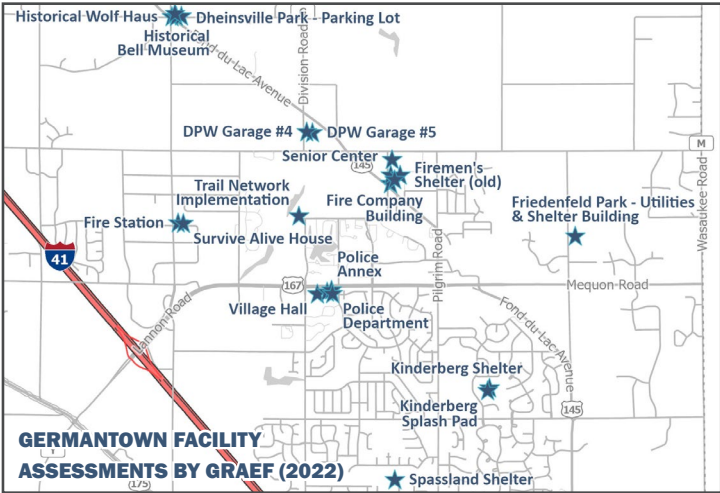
Our team has the staffing available to complete all three phases in a **two-month duration**. Refer to the spreadsheet provided within this response document with the team's estimate of hours needed to complete the work described above and outlined in the RFP.

ADDITIONAL RELEVANT INFORMATION

STATEMENT OF QUALIFICATIONS

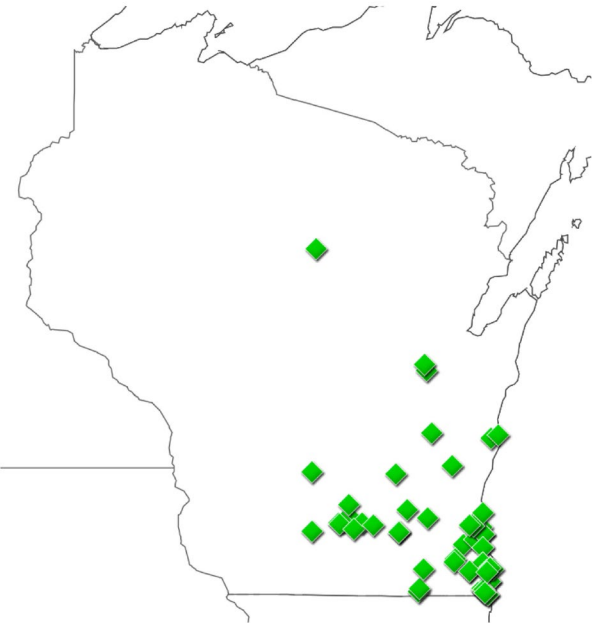
The project team of GRAEF, Plunkett Raysich Architects, LLP (PRA), and Moore Construction Services (Moore) was created to maximize project outcome. This combined effort brings many years of experience working with municipalities throughout Wisconsin and the rest of the country.

GRAEF has worked with the Village of Germantown on multiple projects. The map below showcases the **Germantown Facility Assessments project** GRAEF assisted the Village with in 2022.



PUBLIC SAFETY PROJECTS

The Wisconsin map below features the amount of public safety projects in the last 15 years completed by PRA.



SPACE NEEDS REPORT EXAMPLE

Example of a Space Needs report by PRA

pra PLUNKETT RAYSICH ARCHITECTS, LLP West Villages & City of North Port Station 86 PRA Project No. 190291-01 Date: 26 Feb 2020 Updated: 03				
Shared Spaces				
Room Name	Sq. Ft.	Number of Rooms	Approximate Net Sq. Ft.	Notes
Shared Spaces				
Exercise Room	475	1	475	min, glass to internal corridor
Kitchen	440	1	440	min, 4 Refrigerators (3 Fire shifts, 1 PD)
Dining Area	340	1	340	min, Adjacent to Kitchen
Lobby, waiting	200	1	200	not similar to Lee County, entry and waiting area
Front reception desk	120	1	120	desk and work area behind desk
Public Restrooms	40	2	80	off lobby, verify occ load
Training Rm	1150	1	1,150	movable partition, 50ppl
Mechanical Room(s)	120	3	360	maybe loft spaces
I.T. Closet	80	2	160	separate HVAC, 8x 10
Electrical Room / FACP	70	2	140	avg
Fire Riser				in apparatus room
Shared TOTAL			3,465	
Fire Dept				
Room Name	Sq. Ft.	Number of Rooms	Approximate Net Sq. Ft.	Notes
Fire Department: Blue = Cold Zone; Yellow = Warm Zone; Red = Hot Zone				
Bunks	110	11	1,210	windows preferred; North Port bunks closer to apparatus
Lt Bunks (2) & shared Office	340	1	340	windows, separate bunk room
Fire Inspector	100	1	100	work space (hot desk); adjacent to Report Room
Battalion Chief Office with Bunk	180	1	180	locate near apparatus room
Single Restroom w/ shower	90	4	360	
Fire Prevention /Training Room	240	1	240	6-8 ppl, no casework
Report Room	310	1	310	4 ppl at workstations
Dayroom	350	1	350	tiered seating, insulation
Laundry Room	120	1	120	linens towels and uniforms; adjacent to Mech. / Elec., on ext wall
Custodial	0	0	-	combine w/ laundry
Storage	200	1	200	can be casework along walls
1946 Seagrave Showroom	350	1	350	showroom with large garage door
Airlock Vestibule	45	2	90	Warm Zone Transition
EMS Supply	105	1	105	refrig storage
SCBA Storage and MAKO	110	1	110	Positive Pressure (clean room specs)
Decontamination Room	140	1	140	Adjacent to Apparatus; extractor, eye wash
Single Restroom w/ shower	90	1	90	adjacent to Decon
Turnout Gear Room	330	1	330	40 Racks (3 shifts x 13, plus Battalion Chief)
Workshop	125	1	125	
Apparatus Bays	1800	4	7,200	ventilation capture
Confined Space Training Loft & Mech Loft	400	1	400	
Stair	160	1	160	
FD TOTAL			12,510	
Police Dept				
Room Name	Sq. Ft.	Number of Rooms	Approximate Net Sq. Ft.	Notes
Police Department				
Captain's Office	230	1	230	
Lt/Commander Office	180	1	180	
Sergeant Office Space	150	1	150	
Patrol Sergeants	150	1	150	2 desks
Staff Assistants	100	2	200	1 for Cap, 1 shared for LT and Sergeant
Cubical (Bulpen)	310	1	310	4 work stations
Conference Rm	320	1	320	
Roll Call Room Space	750	1	750	25 ppl classroom style seating
Front reception desk				in shared area
Public Restrooms				provided in shared spaces
Safe Interview Room	110	1	110	private room, lobby only access
Men's Restroom w/ Shower	70	1	70	4 lockers
Women's restroom w/ Shower	70	1	70	4 lockers
Evidence (Bag and Tag)	60	1	60	1 refrig storage? Lockers
Hard Interview Rooms	120	2	240	near garage entry (2-3)
Interview RR	40	1	40	
Custodial	40	1	40	
Coffee Nook	20	1	20	recess with countertop
Storage	120	1	120	
Shelled space	1300	1	1,300	
PD Conditioned			4,360	

ADDITIONAL RELEVANT INFORMATION

BUDGET SUMMARY PAGE EXAMPLE

Example of a detailed budget summary page by Moore

11/2/23

Village of Germantown DPW Preliminary Budget Summary #7



Description		DPW Building	Site Improvements	TOTALS
Gross Area (SF) Including Mezzanines		141086	141086	141086
Building Demolition		\$0	Not Included	Not Included
Earthwork/Sitework		\$217,989	\$5,676,011	\$5,893,999
Other Site Structures		\$0	\$2,436,324	\$2,436,324
Other Off Site Improvements Existing DPW Site		\$0	\$866,634	\$866,634
Concrete		\$1,911,953	-	\$1,911,953
Precast Concrete		\$2,896,649	-	\$2,896,649
Masonry		\$829,875	-	\$829,875
Metals		\$4,434,521	-	\$4,434,521
Carpentry		\$116,818	-	\$116,818
Doors & Hardware		\$415,100	-	\$415,100
Glass and Glazing		\$113,700	-	\$113,700
Moisture & Thermal Protection		\$1,902,116	-	\$1,902,116
Drywall		\$199,194	-	\$199,194
Acoustical Ceilings		\$38,242	-	\$38,242
Flooring		\$54,160	-	\$54,160
Painting		\$423,775	-	\$423,775
Specialties		\$76,000	-	\$76,000
Signage Allowance		\$35,000	-	\$35,000
Equipment		\$1,100,000	-	\$1,100,000
Furnishings		\$12,225	-	\$12,225
Fire Protection		\$317,441	-	\$317,441
Plumbing		\$1,335,000	-	\$1,335,000
HVAC		\$1,559,000	-	\$1,559,000
Electrical, IT, Security, Access Control		\$2,600,000	-	\$2,600,000
TID Work (Earthwork & Site Utilities Only)		\$0	\$1,216,150	\$1,216,150
TID Work (Remainder)		\$0	\$2,480,599	\$2,480,599
Subtotal		\$20,588,758	\$12,675,718	\$33,264,476
General Conditions		\$452,588	\$150,863	\$603,451
Project Requirements	6.0%	\$782,737	\$609,680	\$1,392,418
Over Excavation/Blasting Allowance		\$0	150,000	\$150,000
Subtotal		\$21,824,083	\$13,586,261	\$35,410,344
Construction Management Fees				
Construction Management Fee	2.25%	\$491,042	\$305,691	\$796,733
Libability Insurance	0.85%	\$189,679	\$118,082	\$307,760
Performance Bond	1%	\$225,048	\$140,100	\$365,148
Contingency	10%	\$2,182,408	\$1,358,626	\$3,541,034
Total Costs		\$24,912,260	\$15,508,760	
OTHER ITEMS NOT INCLUDED ABOVE				
SCADA System Allowance		\$25,000	-	\$25,000
Moving Expence Allowance		\$25,000	-	\$25,000
Office Furniture 5306SF @ \$30/SF		\$159,180	-	\$159,180
Testing Services; Soils & Concrete Allowance		\$35,000	\$15,000	\$50,000
Final Cleaning		\$49,380	0	\$49,380
Building & MEP Permits Allowance		By Owner	By Owner	By Owner
Asbestos Testing & Abatement		By Owner	By Owner	By Owner
Soil Borings & Testing Services		By Owner	By Owner	By Owner
DESIGNER				
Architectural & Engineering Fees DPW		By Owner	By Owner	By Owner
Architect CA Services		By Owner	By Owner	By Owner
State Plan Fee & Printing		By Owner	By Owner	By Owner
Staking		By Owner	By Owner	By Owner
Total Project Costs		\$25,205,820	\$15,523,760	\$40,729,580
	\$/SF	\$ 178.66	\$ 110.03	\$ 288.69

Exclusions

- City Assessment & Impact Fees
- Hazardous Material Abatement , If Any
- Utility Charges During Construction
- Utilities and Roadway to Cul-De-Sac
- WE Energies Charges
- Overall Site Mass Grading and Ponds Installation
- Bedrock Blasting

PROJECT EXAMPLES

GERMANTOWN DEPARTMENT OF PUBLIC WORKS FACILITY

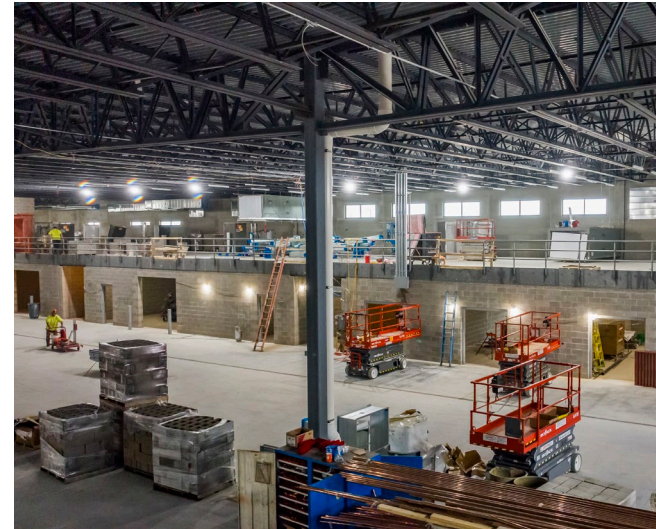
VILLAGE OF GERMANTOWN | GERMANTOWN, WI



GRAEF partnered with Germantown to develop a solution for their currently outdated and undersized Public Works Garage. After inventorying the Village's vehicles and equipment as part of the programming phase, it became apparent that the current DPW site was not large enough to accommodate the new building and outside spaces required for now and into the future as Germantown grows. GRAEF assisted the Village to evaluate other potential properties within the Village to find a home for their new DPW building. In addition to the typical DPW yard functions, the Village was also interested in including the recycling center functions within the same site.

GRAEF staff included architecture, civil, structural, mechanical, electrical, plumbing, fire protection, landscape architecture, and survey. Moore Construction Services provided cost estimating for the project to ensure that we are within the Village's budget. Having the ability to have all the disciplines under one roof at a local office greatly benefits the Village from a cost, communication, and efficiency standpoint. The Germantown DPW site will also include a new salt shed, fueling station, and resident drop-off recycling center.

Once completed, this project will be the largest project in the Village's history.



SERVICES

Architecture
Needs Analysis
Conceptual Design Study
Site/Civil Engineering
Mechanical Engineering
Electrical Engineering
Plumbing Engineering
Structural Engineering
Landscape Architecture
Surveying
Fire Protection

DATA

30 Acres
140,000 SF Public Works Facility
\$44 Million
Original Budget: \$41,490,170
Final Budget through BP#3: \$41,366,322
Completion by Fall 2024

GRAEF TEAM

Mike Paulos - Project Manager & PIC - GRAEF
Wayne Tillmann - Lead Architect - GRAEF
Dave Roberts - Lead Civil Engineer - GRAEF
Mike Moore - President - Moore Construction Services
Tom Smith - Executive VP - Moore Construction Services

PROJECT EXAMPLES

VILLAGE OF PLEASANT PRAIRIE POLICE DEPARTMENT

PLEASANT PRAIRIE, WI



REFERENCE Tom Shircel, Assistant Village Administrator, (262) 925-6715, tshircel@pleasantprairiewi.gov

SCOPE Programming and design of a new police department building

COMPLETION Anticipated June 2024



After the completion of Fire Station No. 1 in 2015, the Village of Pleasant Prairie and PRA continued to work together master planning a civic campus on the corner of 39th Avenue and Springbrook Rd. A new police station was planned between Village Hall and Fire Station No. 1. Evaluation of the master plan resulted in the team determining that the site would be too restrictive for future growth. A 4-acre site located on a parcel south of Village Hall was selected as a more favorable location. Improvements on the new site include new public streets north and east of the Police Department, surface parking for staff, visitors and a landscaped plaza with a canopy adjacent to the public entrance to welcome all. The entrance features a 25ft high lobby with a wall displaying police patches from departments across the country.

The 29,000sf main level also includes a reception area, department offices and work areas, conference rooms, dispatch area, roll call room, booking and holding areas, evidence intake and storage, and locker rooms. The lower level will be used for underground parking for squad cars and police vehicles, training and fitness room, armory, sally port, vehicle impound area and storage. The exterior of the Police Department relates to the colors and materials used on Village Hall and Fire Station No. 1 to create a cohesive civic identity. Skylights allow daylight into the break area and staff entrance lobby. A solar array on the roof supplies 80% of the building's annual energy needs. The new Police Department began construction in May 2023 and is scheduled to be completed in June 2024.

PROJECT EXAMPLES

VILLAGE OF PLEASANT PRAIRIE STATION NO. 3

PLEASANT PRAIRIE, WI



REFERENCE Craig Roepke, Chief of Fire & Rescue, (262) 694-8027, croepke@pleasantprairiewi.gov

SCOPE New 20,800 sq. ft. fire station and department headquarters

COMPLETION Anticipated 2024



Building on a partnership that started in 2013, the PRA team has been asked to help the Village of Pleasant Prairie plan for and design a new fire station on the west side of the Village. The project site is located within Prairie Springs Park on a very prominent intersection just off of Highway 165, near Lake Andrea and the RecPlex.

Promoting an identifiable brand for civic buildings within the Village was important to enhance and reinforce a sense of community. The prairie style aesthetic with stone, brick, and green metal panel included on the original 1960's Village Hall are celebrated on the two newest fire stations. Currently progressing through design development, Station No. 3 replicates many of the architectural elements designed for Station No. 1, completed by PRA in 2015. Additional wood accents are included at Station No. 3, which enhance the design, while providing a subtle difference between the two stations.

On the west side of the site will be four, 92' deep, drive-through apparatus bays with glass front bi-fold doors. A fitness room, space for turnout gear, gear laundry, SCBA storage and refill, a workshop, restroom, EMS and fire supply storage areas, and hose drying tower are all easily accessible from the apparatus bays, as well as a storage and mechanical mezzanine.

The single-story east side of the station houses offices and living quarters for the station, as well as a new location for the department headquarters and a 1,100sf community and training room. Spaces within the station include a duty office, watch/report room, and kitchen which is open to the dining area, day room, and patio beyond. Multiple shower/toilet rooms support personnel and the eight centralized single-bunk rooms. Each include a built-in desk and wardrobe for storage. Within the headquarters you will find offices and administrative space, a conference room, and future space to accommodate growth with an open work area and shared battalion chiefs offices.

This third fire station will provide the necessary facilities to keep up with the growing community and continued development. Construction is expected to start in spring of 2023 with completion to occur in spring of 2024.

REFERENCES

CLIENT: VILLAGE OF GERMANTOWN - DEPARTMENT OF PUBLIC WORKS

Larry Ratayczak, PE
Director of Public Works *retired*
Village of Germantown

"The Village of Germantown needed a new Public Works Campus. The decision was made to bring in GRAEF's team, because the unique structure of their team enabled them to perform the overall encompassing design of the campus. GRAEF has all the required disciplines under one roof to handle the project from conception through construction. GRAEF's project manager (Mike Paulos) and lead architect (Wayne Tillmann) have worked closely with Village staff to develop a comprehensive and economical plan to address the Village's current and future needs."

Larry Ratayczak, PE
Director of Public Works *retired*
Village of Germantown



CLIENT: CITY OF NEW BERLIN

Dan Hogan
Code Compliance Specialist
City of New Berlin
262 / 797 2445 Ext 2249
dhogan@newberlin.org

"The City of New Berlin has worked with Moore Construction Services on multiple occasions, such as our Historic Museum and Utility building additions and now our new Activity and Recreation Center and DPW. Our residents expect an efficient and cost-effective approach while also providing facilities that our community can be proud of. Moore understands these values and has been able to seamlessly work with our elected officials and staff to complete our projects. Working on public sector projects can have its challenges and it has become abundantly clear that Moore is always up for the task."

Dan Hogan
Code Compliance Specialist
City of New Berlin



CLIENT: VILLAGE OF PLEASANT PRAIRIE

Craig Roepke	Tom Shircel
Chief of Fire & Rescue	Assistant Village Administrator
Village of Pleasant Prairie	Village of Pleasant Prairie
262 / 694 8027	262 / 925-6715
croepke@pleasantprairiewi.gov	tshircel@pleasantprairiewi.gov

"The Village views PRA as a great asset when the Village needs a project done (either normal timeframe, or in a fast track timeframe). No project is too big or too small for PRA. Whatever the project, PRA handles it with professionalism, accuracy, and within budget. PRA has become one of the Village's go-to architectural firms!"

Thomas Shircel
Assistant Village Administrator
Village of Pleasant Prairie



COSTS/FEES

	NUMBER OF HOURS												
	GRAEF				PRA		Moore						
	\$150	\$175	\$215	\$225	\$260	\$135	\$200	\$200					
Phase 1 – Space Needs and Existing Facilities	Tillmann (GRAEF)	Roberts (GRAEF)	Schwichtenberg (GRAEF)	Paulos (GRAEF)	Puestow (PRA)	Project Specialist (PRA)	Moore (Moore)	Smith (Moore)					
Evaluation of the immediate and long-term space needs for the Police Department and Fire Department				2	8	8							
Assessment of the suitability of the existing facilities, as-is, to meet current and future needs identified in the space evaluation					8	8	3						
Written assessment to address (a) if remodel and/or expansion of existing facilities is feasible, and (b) the cost required to improve existing Police Department and Fire Department facilities to meet modern space and design standards and incorporate new technology requirements.					4								
Review and address timing on when the Village of Germantown should consider the remodel and/or expansion of existing facilities					2								
If remodeling and/or expansion of current facilities cannot meet current or future needs, address timing on when the Village of Germantown should consider a new facility or facilities to meet space needs. Evaluation points on timing may include staffing levels, Village population, reduced response times, and other factors not yet identified.													
total hours	0	0	0	2	24	16	3	0					
	\$0	\$0	\$0	\$450	\$6,240	\$2,160	\$600	\$0	\$9,450	Total Phase 1			
Phase 2 – Co-location and Site Identification													
Analysis on the feasibility of co-locating certain Fire Department programming and the Police Department in a shared new facility					4								
Determine the size and footprint of a new combined public safety facility	2			1	8	24							
Determine the size and footprint of a new Police Department facility and a new Fire Station	2			1	8	24							
Determine site requirements (space, access, ideal geographic location, communication equipment) for a new combined public safety facility to include public access, parking, equipment storage, etc.		6		1									
Determine the site requirements (space, access, ideal geographic location) for a new Police Department facility and a new Fire Station		6		1	2								
Evaluate the current Department of Public Works site for suitability for a new combined Public Safety facility		2		1	2								
Evaluate the current Department of Public Works site for suitability for a new Police Department facility or a new Fire Station if a combined Public Safety building approach is not appropriate					2								
Identify two additional sites in Germantown that are suitable for a combined Public Safety facility.	1		10	1									
Identify two additional sites in Germantown that are suitable for a new Police Department Facility.	1		10	1									
Identify two additional sites in Germantown that are suitable for a new Fire Station.	1		8	1									
total hours	7	14	28	8	26	48	0	0					
	\$1,050	\$2,450	\$6,020	\$1,800	\$6,760	\$6,480	\$0	\$0	\$24,560	Total Phase 2			
Phase 3 – Cost Estimates and Concepts													
Produce an itemized construction estimate for the facility or facilities that includes land acquisition, infrastructure improvements/extensions, relocation of communication equipment, design, and construction.		12		2	1		30	30					
Produce two different high level concept plans for the facility or facilities.	1	24		2		48							
Present a project wrap-up presentation, outlining all three phases, to the Public Works and Highway Committee and the Village Board.	2			2	4	4	2	2					
total hours	3	36		6	5	52	32	32					
	\$450	\$6,300	\$0	\$1,350	\$1,300	\$7,020	\$6,400	\$6,400	\$29,220	Total Phase 3			
Total Hours	10	50	28	16	55	116	35	32	342	TOTAL Project Hours			
Total Fees	\$1,500	\$8,750	\$6,020	\$3,600	\$14,300	\$15,660	\$7,000	\$6,400	\$63,230	TOTAL Project Fees			

HOURLY RATES



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VILLAGE OF GERMANTOWN 2024 PROFESSIONAL SERVICES FEE SCHEDULE

CLASSIFICATION	RATE
Group Manager (P8)	\$ 235.00
Senior Professional (P7)	\$ 225.00
Professional (P6)	\$ 215.00
Professional (P5)	\$ 175.00
Professional (P4)	\$ 150.00
Professional (P3)	\$ 135.00
Professional (P2)	\$ 125.00
Professional (P1)	\$ 120.00
Senior Technician/Inspector (T6)	\$ 160.00
Senior Technician/Inspector (T5)	\$ 135.00
Senior Technician /Inspector (T4)	\$ 125.00
Technician/Inspector (T3)	\$ 120.00
Technician/Inspector (T2)	\$ 110.00
Technician/Inspector (T1)	\$75.00

Automobile travel will be billed at the current federal rate of 67.0 cents per mile.
Survey vehicles will be billed at 75 cents per mile.
LIDAR scanner will be billed at \$150/hour.
Unmanned Aircraft System (UAS) will be billed at \$75/hour.
Expenses such as travel and supplies will be billed at actual cost.
Contracted services and consultants will be billed at cost plus 5 percent.



Hourly billing rates as of June 2023 subject to annual review.

Intern	\$ 85
Architectural Consultant	\$150
Construction Admin	\$140
Project Specialist	\$135
Architect	\$160
Interior Designer	\$160
Director of Interior Design	\$210
Production Executive	\$185
Project Executive	\$205
Project Architect	\$205
Project Manager	\$210
Senior Project Manager	\$240
Senior Construction Admin	\$225
Construction Administrator/QA/Spec Writer Partner	\$240
	\$260

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Partners: Michael Bahr, Kevin Broich, Michael Brushy, Gregg Golden, John Holz, Devin Kack,
Nicholas Kent, Steven Kieckhafer, Scott Kramer, Jason Puestow, Larry Schneider, Michael Sobczak



FIRM:

Moore Construction Services, LLC.
W146 N5650 Enterprise Avenue
Menomonee Falls, WI 53051
262-345-1280
moore-cs.com

ORGANIZATION:

Established in 2007
Professional Construction Management, Design/Build & General Contractor
Wisconsin Building Contractor Registration #1106821

HOURLY RATES:

President	Mike Moore	\$200
Executive Vice President	Tom Smith	\$200

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Public Safety Building Needs Assessment

Results

Firm	Score	Cost
GRAEF/PRA/Moore Const.	93.33	\$63,000
Zimmerman Arch. Studios	92.33	\$57,000
FGM Architects	85	\$65,000
SEH	83	\$38,000

Narrative:

The Evaluation Committee met to establish criteria for selecting the best proposal. The Committee decided to score proposals on completeness of the proposal per the requirements of the RFP, demonstrated experience with similar projects, the timeline they were able to complete the project in and a reference check. The committee did not directly factor in the cost for two reasons. First, all proposals were under the budget identified for this evaluation. Second, the proposal from GRAEF, Zimmerman and FGM were tightly grouped around \$60,000 and though there was a range of \$8,000 among those three the committee thought they were close enough to consider them strictly on the merits of the proposals. The fourth proposal, from SEH, was low in terms of hours and cost. They also proposed the longest timeline. For those reasons the SEH proposal was seen as a bit of an outlier. It also received the lowest score from the evaluation committee.

Result:

The Evaluation Committee is recommending the award of the Public Safety Building Needs Assessment to the GRAEF/PRA/Moore Construction team.

Additionally, GRAEF and Moore have had a good relationship with the Village of Germantown and are currently working on the new DPW facility. PRA was added to their team for their expertise in public safety facility design.

BUSINESS OF THE PUBLIC SAFETY COMMITTEE

MEETING DATE: June 3, 2024

PLACEMENT: Ordinance

ITEM TITLE: An Ordinance to Opt Out of the Extended Closing Hours for Alcohol Beverage Licensed Premises During the 2024 Republican National Convention

SUBMITTED BY: Brian Sajdak, Attorney

SUMMARY EXPLANATION:

Under current law, licensed premises serving alcohol beverages must be closed between 2 a.m. and 6 a.m. on Monday through Friday, and between 2:30 a.m. and 6:00 a.m. on Saturday and Sunday. As part of the preparations for the 2024 Republican National Convention (the "RNC") in Milwaukee, the legislature passed 2023 Wis. Act 73. Act 73 provides for extended hours for alcohol beverage licensed premises in southeast Wisconsin during the 2024 RNC, requiring licensed premises to be closed between 4 a.m. and 6 a.m. during the convention. Given that it is anticipated that the large number of attendees will need to find hotel/lodging in areas outside the City of Milwaukee, the Act defines "southeast Wisconsin" very broadly to include Kenosha, Racine, Walworth, Rock, Milwaukee, Waukesha, Jefferson, Dane, Ozaukee, Washington, Dodge, Columbia, Sheboygan, or Fond du Lac County counties.

Act 73 also authorizes any municipality to opt out of the extended closing hours by ordinance. In discussion with Chief Snow on the subject, between the limited number of hotels in the Village, he does not anticipate that there would be demand for the extended hours and is therefore opposed to allowing them. Accordingly, the proposed ordinance exercises the Village's right to opt out of the extended hours.

ATTACHMENT:

1. Ordinance Opting out of RNC extended closing hours

RECOMMENDATION:

A motion to approve the ordinance as presented.

ACTION BY Committee:

ORDINANCE NO. _____-24

AN ORDINANCE TO OPT OUT OF THE EXTENDED CLOSING HOURS FOR
ALCOHOL BEVERAGE LICENSED PREMISES DURING THE 2024 REPUBLICAN
NATIONAL CONVENTION

WHEREAS, under current law, licensed premises serving alcohol beverages must be closed between 2 a.m. and 6 a.m. on Monday through Friday, and between 2:30 a.m. and 6:00 a.m. on Saturday and Sunday; and

WHEREAS, 2023 Wisconsin Act 73 provides for extended hours for alcohol beverage licensed premises in southeast Wisconsin during the 2024 Republican National Convention, requiring licensed premises to be closed between 4 a.m. and 6 a.m. during the convention; and

WHEREAS, Act 73 authorizes any municipality to opt out of the extended closing hours by ordinance; and

WHEREAS, the Village Board having considered such extended hours of closing times and having determined that in the interest of the public health, safety and welfare, such extended hours should not be permitted;

NOW, THEREFORE, the Village Board of the Village of Germantown, Wisconsin, do ordain as follows:

SECTION I

The Village of Germantown, pursuant to Subsections 64c.(4)(b)3., (c)3. and (d)3. of 2023 Wisconsin Act 73, respectively, hereby opts out of the extended closing hours for the specified alcohol beverage licensed premises as set forth in Subsections 64c.(4)(b)1., (c)1. and (d)1. of 2023 Wisconsin Act 73, respectively, so the currently in effect closing times set forth in the Wisconsin Statutes shall continue to remain in effect for the days related to the Republican National Convention to be held in the City of Milwaukee, Wisconsin.

SECTION II

The terms and provisions of this ordinance are severable. Should any term or provision of this ordinance be found to be invalid by a court of competent jurisdiction, the remaining terms and provisions shall remain in full force and effect.

SECTION III

All ordinances or parts of ordinances contravening the terms of this ordinance are hereby to that extent repealed.

SECTION IV

This ordinance shall take effect and be in full force upon its passage and the day after its publication.

Introduced by _____ on June 17, 2024.

Adopted: June 17, 2024 Vote: Ayes: Nays: Absent:

Dean Wolter, Village President

ATTEST:

Donna Ott, Village Clerk

Approved as to form:

Brian C. Sajdak, Village Attorney

Published:

